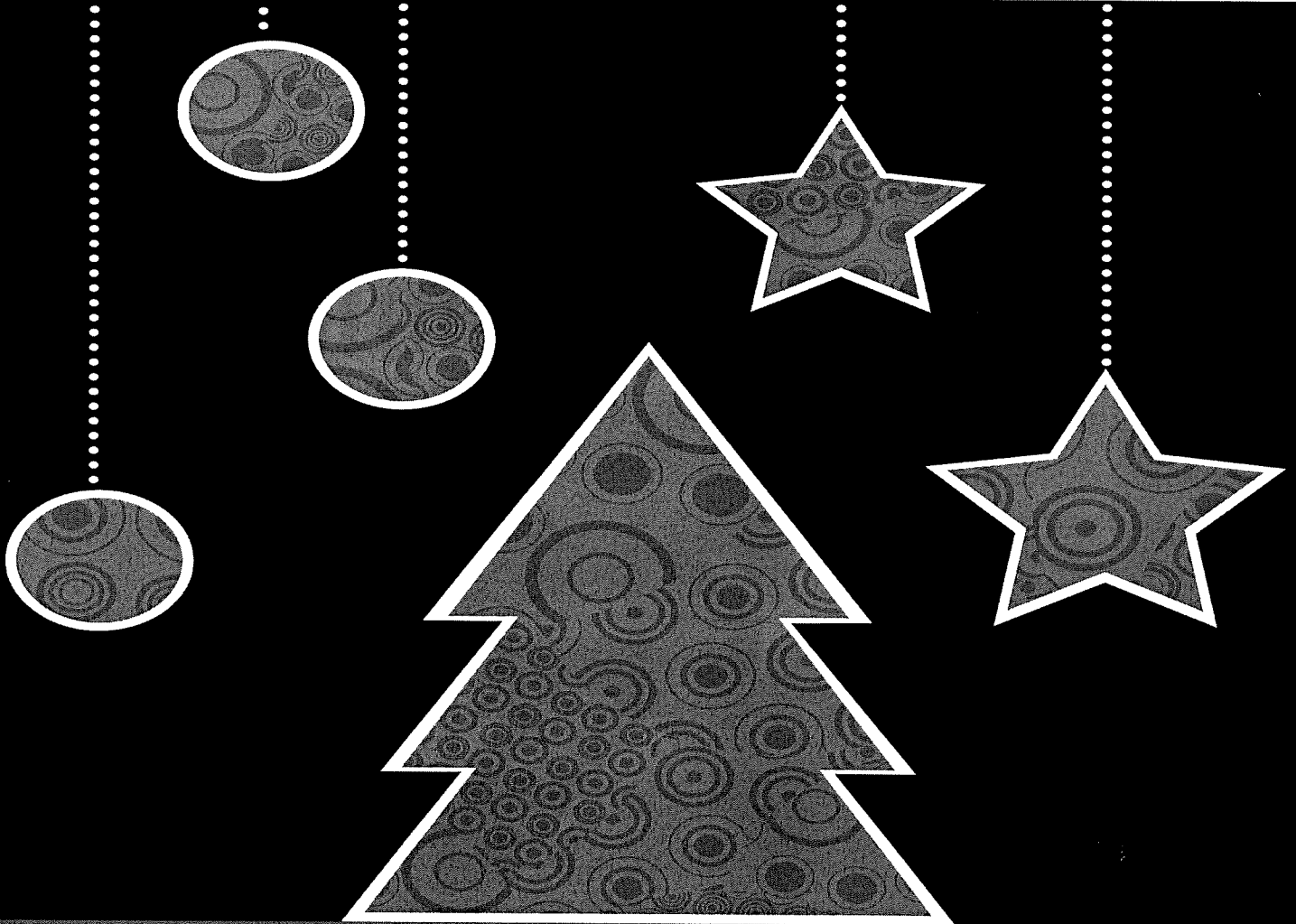


CHEROKEE COMMUNITY SCHOOL DISTRICT



Merry Christmas !

*Regular Board Meeting
December 18, 2017*

5:30 p.m.

WHS Conference Room

Board Members:

Ms. Laura Dawson- President

Mr. Logan Patterson - Vice President

Mr. Paul Fuhrman

Mr. Charles Wulfsen

Mrs. Laura Jones

Mrs. Joyce Lundsgaard, Business Manager/Board Secretary

Mrs. Kimberly Lingenfelter, Superintendent

Regular Board of Education Meeting
Cherokee Community School District, 600 West Bluff Street
Agenda for Monday, December 18, 2017 @ 5:30 p.m.

The tentative agenda contains a list of subjects known at the time of distribution. A copy of the agenda kept continuously current is available for inspection at the office of the superintendent during regular business hours. This agenda may be changed up to 24 hours before the scheduled commencement of the meeting. The agenda sequence is provided as a courtesy only. The board reserves the right to consider each item in any sequence it deems appropriate. Therefore, we encourage visitors to attend the meeting from the beginning.

<ol style="list-style-type: none"> 1. Call the meeting to order 2. Approve the agenda 3. Roll call of members in attendance 4. Action to excuse board members not in attendance 5. Welcome Visitors Recognition of persons who wish to speak to an item on the agenda or speak to the board regarding a school issue. 6. Consent agenda <ol style="list-style-type: none"> A. Approve the minutes of the regular meeting [11-20-17] and public hearing [11-20-17] B. Approve financial statements C. Approve monthly bills
<ol style="list-style-type: none"> 7. Communication and Reports <ol style="list-style-type: none"> A. Directors' Reports B. Principals' Building Reports/ Instructional Coaches' Reports C. PTA Report D. Superintendent's Report
<ol style="list-style-type: none"> 8. Policy Change(s): 501.11 Student Release During School Hours; 705.1 Purchasing – Bidding Clerical Change(s): Affirm: 700 Purpose of Non-instructional and Business Services; 701.1 Depository of Funds; 701.2 Transfer of Funds; 701.4 Governmental Accounting Practices and Regulations; 703.1 Budget Planning; 703.2 Spending Plan; 704.1 Local – State – Federal – Miscellaneous Revenue; 704.2 Sale of Bonds; 704.2R1 Post-issuance Compliance Regulation for Tax-exempt Obligations; 704.3 Investments; 704.4 Gifts – Grants – Bequests; 704.5 Student Activities Fund
<ol style="list-style-type: none"> 9. New Business <ol style="list-style-type: none"> A. Discussion of/ action concerning Spanish Club's trip to Costa Rica July 2018 B. Discussion of/ action concerning publication of the APR – Annual Progress Report [also referred to as the State Report Card] C. Discussion of/ action concerning Board Policy 501.11 Student Release During School Hours [Second Reading] D. Discussion of/ action concerning Board Policy 705.1 Purchasing – Bidding [Second Reading] E. Discussion of/ action concerning a request to the School Budget Review Committee for Modified Supplemental Growth for At-Risk Dropout Prevention in the amount of \$163,426 F. Discussion of/ action concerning the resignation of Jolleen Heater from National Honor Society G. Discussion of/ action concerning the resignation of Cassandra Rock as WHS Paraprofessional H. Discussion of/ action concerning extending a contract to Natalie Barkley and Briana White as Braves Achievement Club and National Honor Society Co-Sponsors I. Discussion of/ action concerning extending a contract to Alec Wynn as Industrial Technology Instructor, contingent upon BOEE approval J. Discussion of/ action concerning direct appointment of FEH Design to study educational specifications of the Cherokee Community School District K. Discussion of/ action concerning directing FEH Design to complete a Facility Condition Assessment, Program Compatibility Assessment, and CCSD Master Planning for a total cost not to exceed \$10,000 L. Discussion of/ information concerning steps in a school bond election M. Discussion of/ information concerning Iowa School Report Card

*** Note: The Board of Education, with a majority vote of the Board, may enter into an closed/exempt session for the purpose of discussing confidential records, litigation, suspension/expulsion hearings, personnel, purchase of real estate, and security or negotiation strategy.**

N. Discussion of/ information concerning Superintendent Evaluation
10. Board Committee Reports
A. Curriculum and Instruction – Fuhrman, Jones
B. Policy – Dawson, Wulfesen
C. Finance* – Dawson, Patterson
D. Building, Grounds, Capital Projects – Fuhrman, Jones
E. Transportation, Nutrition – Patterson, Wulfesen
11. Items of Interest for the Next Meeting [January 15, 2018 @ 5:30 p.m.]
A. Discussion of/ action concerning the donation for special school projects from RJ Thomas
B. Discussion of/ information concerning the 2018-2019 school calendar
12. Adjournment

Projected Dates/Times for Regular Board of Education Meetings 2017-2018

December 18 th , 2017 @ 5:30 pm	January 15 th , 2018 @ 5:30 pm	February 19 th , 2018 @ 5:30 pm	March 19 th , 2018 @ 5:30 pm
April 16 th , 2018 @ 5:30 pm	May 21 st , 2018 @ 5:30 pm	June 18 th , 2018 @ 5:30 pm	July 16 th , 2018 @ 5:30 pm
August 20 th , 2018 @ 5:30 p.m.	September 17 th , 2018 @ 5:30 p.m.	October 15 th , 2018 @ 5:30 p.m.	November 19 th , 2018 @ 5:30 p.m.

Projected Dates/Times for Management Team Meetings 2017-2018

October 2 nd , 2017 @ 5:30 pm	November 6 th , 2017 @ 5:30 pm	February 5 th , 2018 @ 5:30 pm
March 5 th , 2018 @ 5:30 pm	April 2 nd , 2018 @ 5:30 pm	September 3 rd , 2018 @ 5:30 pm

*** Note: The Board of Education, with a majority vote of the Board, may enter into an closed/exempt session for the purpose of discussing confidential records, litigation, suspension/expulsion hearings, personnel, purchase of real estate, and security or negotiation strategy.**

**Cherokee Community School District
Public Hearing
November 20, 2017**

The Cherokee Community School District Board of Education held a Public Hearing on Monday, November 20 at 5:30 P.M. The meeting was held in the conference room at Washington High School, 600 West Bluff St., Cherokee, Iowa.

1. Call the hearing to order

The hearing was called to order at 5:30 P.M.

2. Approve the agenda

Moved by Jones, seconded by Patterson to approve the agenda. All Ayes

3. Public hearing on Disposition of Roosevelt school property to Cherokee Regional Medical Center

Dawson read the following resolution:

Resolved that the Cherokee Community School District of Cherokee, Iowa, shall sell the current Roosevelt Elementary building at 929 Roosevelt Avenue, Cherokee, Iowa and real estate, which is described on Exhibit A, to the Sioux Valley Memorial Hospital Association, Cherokee, Iowa, for the sum of \$4,000,000.00.

Further resolved that the Board Secretary and President of the Board of Directors shall execute any and all documents necessary to carry out the intention of the Resolution.

4. Public Comment

Public comment was taken regarding the proposed disposition of Roosevelt school property to Cherokee Regional Medical Center.

5. Close the public hearing

The public hearing was closed.

6. Adjournment

Moved by Patterson, seconded by Fuhman to adjourn the hearing at 6:15 P.M.



President, Board of Education
Cherokee Community School District



Secretary, Board of Education
Cherokee Community School District

**Cherokee Community School District
Regular Meeting
November 20, 2017**

The Cherokee Community School District Board of Education held a regular meeting on Monday, November 20, 2017 at 5:30 P.M. The meeting was held in the WHS Conference Room, 600 West Bluff St., Cherokee, Iowa.

1. Call the meeting to order

The meeting was called to order at 6:16 P.M.

2. Approve the Agenda

Moved by Patterson, seconded by Fuhrman to approve the agenda. All Ayes

3. Roll call of members in attendance

Roll Call was taken. Present were Fuhrman, Patterson, Wulfsen, Jones and Dawson

4. Action to excuse members in attendance.

All board members were present.

Others present: Kim Lingenfelter, Wade Riley, Scot Aden, Valery Furhman, Amy Fowler, Christy Alquist, John Loughlin, Joyce Lundsgaard

5. Welcome Visitors

Visitors were welcomed.

6. Consent Agenda

Moved by Fuhrman, seconded by Wulfsen to approve the consent agenda. All Ayes

- Minutes of the regular meeting (10/16/17)/management meeting (11/06/17)
- Financial Statements
- Monthly Bills

7. Communication and Reports

Administrative reports were given.

8. Policy

Moved by Patterson, seconded by Fuhrman to affirm policies 605.3 Objection to Instructional Materials; 605.3E1 Instructions to the Reconsideration Committee; 605.3E2 Reconsideration Form; 605.3R1 Reconsideration of Instructional Materials Regulation; 605.4 Technology and Instructional Materials; 605.5 School Library; 606.1 Class Size-Class Grouping; 606.2 School Ceremonies and Observation; 606.3 Animals in the Classroom; 606.4 Student Production of Material and Services; 606.5 Student Field Trips and Excursions; 606.6 Insufficient Classroom Space; 607.1 Student Guidance and Counseling Program; 607.2 Student Health Services. All Ayes

9. New Business

A. Discussion of/action concerning resolution for the sale of Roosevelt School property

Moved by Patterson, seconded by Jones to approve a resolution for the sale and transfer of Roosevelt school property from the Cherokee Community School District to the Cherokee Regional Medical Center for \$4 million with contingencies. All Ayes

B. Discussion of/action to appoint a chairperson to head a citizens' committee

Moved by Jones, seconded by Fuhrman to appoint John Loughlin and Stephanie Thill to serve as co-chairpersons for the Citizens' Committee to investigate facility needs for Roosevelt Elementary and CCSD. All Ayes

C. Discussion of/action concerning request for early graduation

Moved by Patterson, seconded by Jones to approve nine requests for early graduation. All Ayes

D. Discussion of/action concerning a request to the School Budget Review Committee

Moved by Fuhrman, seconded by Wulfsen to approve a request to the School Budget Review Committee for Modified Supplemental Amount for Limited English Proficient Students beyond five years in the amount of \$16,250. All Ayes

E. Discussion of/action concerning a request to the School Budget Review Committee

Moved by Wulfsen, seconded by Patterson to approve a request to the School Budget Review Committee for Modified Supplemental Amount for Increasing Enrollment of Student in the amount of \$208,165. All Ayes

F. Discussion of/action concerning the appointment of a board member to the Cherokee County Conference Board

Moved by Patterson, seconded by Jones to approve the appointment of Chuck Wulfsen to the Cherokee County Conference Board. All Ayes

G. Discussion of/action concerning Braves Academic Achievement Club/National Honor Society

Moved by Patterson, seconded by Jones to approve a Braves Academic Achievement Club in addition to National Honor Society. Ayes – Patterson, Jones, Fuhrman, Dawson Nays – Wulfsen

H. Discussion of/action concerning the ECLC handbook

Moved by Wulfsen, seconded by Fuhrman to accept the ECLC handbook. All Ayes

I. Discussion of/action concerning the resignation of Jennifer Westphal as WHS Football Cheer Coach

Moved by Patterson, seconded by Wulfsen to approve the resignation of Jennifer Westphal as WHS Football Cheer Coach. All Ayes

J. Discussion of/action concerning the resignation of Holly Williams as Paraprofessional

Moved by Fuhrman, seconded by Wulfsen to approve the resignation of Holly Williams as ELL Paraprofessional at RES and CMS. All Ayes

K. Discussion of/action concerning the resignation of Randy Eaton as Food Service Provider

Moved by Wulfsen, seconded by Patterson to approve the resignation of Randy Eaton as Food Service Provider. All Ayes

L. Discussion of/action extending a contract to Julie Hummel

Moved by Jones, seconded by Patterson to approve extending a contract to Julie Hummel as CMS Track Coach. All Ayes

M. Discussion of/action concerning extending a contract to Dave Ellis

Moved by Patterson, seconded by Jones to approve extending a contract to Dave Ellis as CMS Track Coach. All Ayes

N. Discussion of/action concerning extending a contract to Collin Johnson

Moved by Fuhrman, seconded by Wulfsen to approve extending a contract to Collin Johnson as CMS Girls Basketball Coach. All Ayes

O. Discussion of/action concerning extending a contract to Melinda Hammen

Moved by Patterson, seconded by Wulfsen to approve extending a contract to Melinda Hammen as WHS Football Cheer Coach. All Ayes

P. Discussion of/action concerning extending a contract to Randy Eaton

Moved by Wulfsen, seconded by Fuhrman to approve extending a contract to Randy Eaton as Bus Driver. All Ayes

Q. Discussion of/action concerning extending a contract to Brent Koedam

Moved by Fuhrman, seconded by Patterson to approve extending a contract to Brent Koedam as Volunteer WHS Wrestling Coach. All Ayes

R. Discussion of/action concerning extending a contract to Rhonda Peterson

Moved by Patterson, seconded by Jones to approve extending a contract to Rhonda Peterson as Food Service Provider. All Ayes

S. Discussion of information concerning Board Policy 501.11

The board discussed Board Policy 501.11 Student Release During School Hours in the First Reading.

T. Discussion of information concerning Board Policy 705.1

The board discussed Board Policy 705.1 Purchasing-Bidding in the First Reading.

U. Discussion of information concerning steps in a school bond election

The Citizens Committee will meet on Wednesday, November 29th.

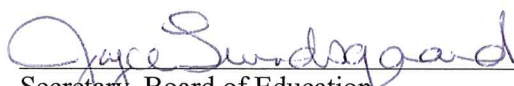
10. Adjournment

Moved by Patterson, seconded by Wulfsen to adjourn the meeting at 7:44 P.M. All Ayes

Regular Meeting – December 18, 2017



President, Board of Education
Cherokee Community School District



Secretary, Board of Education
Cherokee Community School District

Financial Report - November 17

Fund	Beginning Balance	Receipts	Expenditures	Ending Balance
Operating	\$ 2,379,502.76	826,910.89	882,449.13	\$ 2,323,964.52
Management	516,568.82	27,068.12	986.34	542,650.60
Self-Insurance Fund	1,306,293.67	24,637.92	14,934.97	1,315,996.62
Subtotal General Fund	4,202,365.25	878,616.93	898,370.44	4,182,611.74
Activity	136,637.06	15,023.07	24,127.34	127,532.79
PPEL	220,087.39	22,005.06	38,182.90	203,909.55
Capital Projects (Sales Tax)	945,442.49	97,072.61	7,457.86	1,035,057.24
Debt Service	-	-	-	-
Hot Lunch	136,084.97	60,438.76	29,986.26	166,537.47
Trust and Agency	30,993.85	0.12	-	30,993.97
Total - All Funds	\$ 5,671,611.01	\$1,073,156.55	\$ 998,124.80	\$ 5,746,642.76

Published Budget Report
 All Funds
 11/30/2017

Category	Function #'s	Sub Total Exp.	Expenditures	Amt Published	% of Published
INSTRUCTION	(1000-1999)	2,341,155.90	2,341,155.90	8,160,000.00	29%
Perkins	(5210)	-			
SUPPORT SERVICES	(2000-2999)				
Student Support Svcs	(2000-2199)	72,749.63			
Inst. Staff Support Svcs	(2200-2299)	64,671.32			
General Administration	(2300-2399)	125,124.37			
Building Administration	(2400-2499)	250,026.64			
Business Administration	(2500-2599)	243,393.74			
Plant Operation & Maint	(2600-2699)	416,333.47			
Student Transportation	(2700-2799)	121,003.95			
TOTAL SUPPORT SERVICES			1,293,303.12	4,190,000.00	31%
NON INSTRUCTIONAL PGMS	(3000-3999)	184,370.36	184,370.36	594,000.00	31%
OTHER EXPENDITURES	(4000-5999)				
Facilities	(4000-4999)	588,707.11			
Debt Service	(5000-5999)	-			
AEA Support Direct	(5200)	451,298.00			
Transfer to Debt Service	(6240)(6900)	-			
TOTAL OTHER EXPENDITURES			1,040,005.11	1,843,101.00	56%
TOTAL EXPENDITURES			4,858,834.49	14,787,101.00	33%

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
Checking	1	
Checking	1 Fund: 10 GENERAL FUND	
Legal services		
20291	Ahlers and Cooney, PC	118.00
WHS Ind Arts		
13610	Airgas USA, LLC	65.60
ISP Technology-supplies		
ITAG materials		
ISP technology-ipad accessories		
ITAG materials		
Roosevelt PE-Speaker		
ISP Technology-supplies		
ITAG materials		
ITAG materials		
ITAG materials		
ISP Curriculum-Textbooks-Stoneking-Sprin		
ISP Technology-supplies		
13771	Amazon Capital Services	2,031.66
Maint mop service		
10183	Aramark Uniform Services AUCA Chicago Lockbox	233.26
Roosevelt water softener		
Trans-drinking water		
CMS nurse drinking water		
10079	Blaine's Culligan and Sundance Spas	66.50
Maint-softener salt		
WHS Ind Arts materials		
10021	Bomgaars	262.65
Music Booster reimbursement		
10187	Bubbles Professional Dry Cleaning and	604.50
WHS pizza for meeting with students		
10610	Casey's General Store	83.83
Maint supplies		
18372	Chemsearch	921.65
Public notice		
Management meeeting		
Management meeting		
Legal notice/Board meeting		
18221	Chronicle Times, The	424.73
Sewer-929 N Roosevelt		
10084	City of Cherokee	616.54
Fuel - 12.763 gal		
Fuel - 48.817 gal		
Fuel - 33.493 gal		

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
	Fuel - 42.100 gal	
	Fuel - 34.013 gal	
	Fuel 25.014 gal	
	Fuel - 34.015 gal	
	Fuel - 48.64 gal	
	Fuel - 25.013 gal	
	Fuel - 25.107 gal	
	Fuel - 45.016 gal	
	Fuel - 45.011 gal	
	Fuel - 25.011 gal	
	Fuel - 51.944 gal	
	Fuel - 52.627 gal	
	Fuel - 51.001 gal	
	Fuel - 45.35 gal	
	Fuel - 24.257 gal	
	Fuel - 20.005 gal	
	Fuel - 47.33 gal	
	Fuel - 38.005 gal	
	Fuel - 43.016 gal	
	Fuel - 40.02 gal	
	Fuel - 37.001 gal	
	Fuel - 34.025 gal	
	Fuel - 25.234 gal	
	Fuel - 65.014 gal	
10361	Community Oil Fleet Program	2,559.49
	CMS FCS groceries	
30880	Core-Mark Midcontinent, Inc, dba Farner Bocken Company	104.93
	Document shredding	
11580	Document Depot and Destruction, Inc.	40.00
	WHS FCS groceries	
	WHS FCS groceries	
10067	Fareway Stores, Inc.	42.72
	Lodging-Track coaches clinic	
10019	Gateway Hotel and Conference Center	237.44
	Tires - bus #14	
11347	GRAHAM TIRE COMPANY	698.58
	Extermination service	
10979	Guardian Pest Solutions	150.00
	Lodging board members-Jones	
	Lodging board members- Patterson	
	Lodging board members- Dawson	
	Lodging board members	
	Lodging board members- Fuhrman	
13156	HOLIDAY INN DOWNTOWN	627.20
	Trans repair-suburban	

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
10140	Holzhauser Motor Co., Inc.	81.13
Clas project		
30041	Hoskinson, Matt	43.52
WHS FCS groceries		
WHS FCS groceries		
WHS FCS groceries		
WHS FCS groceries		
WHS FCS groceries		
CMS FCS groceries		
WHS FCS groceries		
UPS shipping-return music		
WHS FCS groceries		
WHS FCS groceries		
WHS FCS groceries		
CMS FCS groceries		
WHS FCS groceries		
CMS FCS groceries		
CMS FCS groceries		
10274	Hy-Vee Food Stores, Inc	609.20
Medicaid		
12846	Iowa Department of Human Services	1,639.60
Membership - Landhuis		
11233	Iowa HS Athletic Directors Association	245.00
WHS Band music		
WHS Band music		
WHS Band music		
WHS Band music		
ISP Curriculum-Lickiss-CMS		
Vocal music		
WHS Band music		
WHS Band music-return		
WHS Band Christmas Concert		
music		
WHS Band music		
WHS Band music		
WHS Band music		
WHS Band music		
12200	J.W. Pepper and Son, Inc.	39.93
Library book refund		
13839	Kohn, Aaron	8.00
PTA purchase - Laursen		
10145	Lakeshore Learning Materials	78.51
Bus trip meal		
13426	Leidahl, Nathan	7.48
WHS camera parts		
10147	Letsche's Bike and Radio Shack	27.97
WHS boiler pump		

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
13124	Malloy Electric	91.00
	WHS Band instrument repairs	
	WHS Band instrument repairs	
	WHS Band instrument repairs	
	WHS Band instrument repairs	
	WHS Band instrument repairs	
	CMS Band resale-books	
	CMS Band resale-Flute book	
10894	MidBell Music, Inc.	762.84
	Bus engine oil	
12876	Midwest Lubricants, Inc.	408.50
	WHS water heater parts	
	Armory heat	
11495	Modern Heating and Cooling, Inc.	186.62
	Trans supplies	
	Trans supplies	
	Trans repair parts	
10180	Motor Parts Sales	143.36
	Perkins fund - Ag program	
13566	NAAE	9,539.95
	Conference meals	
12387	Naslund, Tandra	23.00
	CMS wiring	
	WHS Track project	
12338	Nelson Electric	207.07
	Rear tires for bus #17	
	Tires - #14	
10425	Northside Tire Inc	684.08
	PTA purchase-Zwiefel	
	WHS office supplies	
10125	Northwest AEA	152.25
	Trans repairs - bus #12	
	Trans repair parts	
	Trans repair parts	
11226	O'Halloran International	1,292.09
	Conference meals	
13507	Ohlendorf, Jennifer	23.00
	TLC materials	
10852	One Office Solution	59.97
	Roosevelt library books	
12570	Penworthy Co.	87.89
	Lodging-ISCA-	
	Haack/Brunsting	

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>	
13594	Prairie Meadows	501.76	
Bus trip meal			
10711	Rollefson, Jerry	5.35	
Clothing allowance			
11841	Sargent, Lyle	57.74	
Trans repair parts-seat covers-bus#5			
12768	School Bus Sales	70.48	
Bus trip meal			
Bus trip meal			
18364	Sipes, William J.	13.15	
Maint supplies			
13294	SUPPLYWORKS	1,704.36	
Administration fee			
10923	TASC	932.88	
Trans repair parts			
12233	Thomas Bus Sales of Iowa, Inc.	81.70	
Roosevelt window repair			
11624	Valley Glass Co	20.00	
Padded chairs w/school logo			
13784	Varsity Group and Marketing Signs	1,391.90	
Cell phone - WHS principal			
18319	Verizon Wireless	418.94	
Grounds maint-WHS FB field			
11460	Waldner's Lawn Service	580.00	
		Fund Total:	32,109.50
Checking 1 Fund: 22 MANAGEMENT FUND			
Premium			
13585	SU Insurance Company	22,162.25	
		Fund Total:	22,162.25
Checking 1 Fund: 71 SELF-INSURANCE FUND			
Administration fee			
13725	Mid-Amerian Benefits, Inc.	1,758.20	
		Fund Total:	1,758.20
		Checking Account Total:	56,029.95
Checking 2 Fund: 33 Local Option Sales and Service Tax Fund			
Facility projects			
13735	L and L Builders Co.	12,851.00	
MS door locks secure entrance			

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
CMS Door locks		
13759	Midwest Alarm	7,895.42

Fund Total: 20,746.42

Checking 2 Fund: 36 PHYSICAL PLANT & EQUIPMENT

WHS Gym sound system		
WHS Gym sound system		
WHS Gym sound system		
13833	All Pro Sound	4,706.70
Geotechnical report		
12487	Certified Testing Services, Inc.	1,560.00
MS fire alarm pull stations		
10703	SimplexGrinnell LP	3,448.00

Fund Total: 9,714.70

Checking Account Total: 30,461.12

Checking 3 Fund: 21 STUDENT ACTIVITY FUND

FTC parts		
13309	AndyMark	95.07
Wrestling Tournament Officials - 12/16		
13332	Brand, Derek	200.00
Homecoming shirt-never rec'd		
13236	BRUDER, LORI	15.00
Officials - JV Girls Basketball - 12/19		
12934	Cole, Brian	75.00
Speech-play rights		
Speech-play rights		
30847	Dramatists Play Service	327.77
CMS Honor Band registration		
12858	East High Bands	24.00
Honor Band registration		
13600	East Middle School - Stacie Pepin	48.00
Officials - Varsity B/G Basketball - 12/		
13815	Ehlers, Chris	110.00
FB Banquet-Booster Club-FB Fundraiser		
10938	Family Table Restaurant	840.00
BB concessions		
10067	Fareway Stores, Inc.	2.67

Officials - Varsity B/G

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
12704	Basketball - 12/ Fengel, Chad	110.00
12663	Wrestling Tournament Officials - 12/16 Gacke, Jeff	200.00
13602	Officials - 7th Boys Basketball - 12/14 Goettsch, Eric	70.00
30028	Boys basketball fundraiser- warm ups Boys basketball fundraiser Graphic Edge, The	947.14
30936	Officials - JV Boys Basketball - 12/21 HARRIMAN, WADE	75.00
12907	Wrestling entry fee Hinton High School	85.00
13837	Official-Varsity B/G Basketball-12/12 Hummel, Matt	110.00
10274	UPS shipping-Fundraising orders Hub groceries Hy-Vee Food Stores, Inc	37.40
12713	Officials - JV Boys Basketball - 12/19 Officials - JV Boys Basketball - 12/21 Lamp, Scott	150.00
12894	Wrestling entry fee Maple Valley-Anthon Oto High School	90.00
10894	Replacement speakers MidBell Music, Inc.	2,008.19
31293	Officials - JV Girls Basketball - 12/21 Oswald, Kyle	75.00
13623	Officials - 7th Boys Basketball - 12/14 Officials - JV Girls Basketball - 12/21 JV Official - 11/27 Officials - JV Boys Basketball - 12/19 Pitts, Matthew	295.00
	Officials - Varsity B/G Basketball - 12/	

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
30204	Ploeger, Lance	110.00
High jump pit-1/2 Booster Club		
13722	Richey Athletics	6,490.00
Officials - Varsity B/G Basketball - 12/		
13816	Sadler, Todd	110.00
Wrestling Tournament Officials - 12/16		
31627	SELLERS, TOM	200.00
Officials - Varsity B/G Basketball - 12/		
30265	TE GROOTENHUIS, BRADLEY	110.00
Officials - JV Girls Basketball - 12/19		
13400	Uhal, John	75.00
Officials - Varsity B/G Basketball - 12/		
12705	Uhl, Jason	110.00
Wrestling fundraiser/Atheltic boosters-p		
13784	Varsity Group and Marketing Signs	3,750.00
Wrestling Tournament Officials - 12/16		
12666	Von Hagel, Curt	200.00
Officials - Varsity B/G Basketball - 12/		
12933	Wickstrom, Stanley	110.00

Fund Total: 17,255.24

Checking Account Total: 17,255.24

<u>Checking</u>	4	Fund: 61	SCHOOL NUTRITION FUND
Food items			
Food items			
11224	Chesterman Co.		462.50
WHS milk			
Roosevelt milk			
CMS milk			
WHS milk			
Roosevelt milk			
CMS milk			
WHS milk			
Roosevelt milk			
CMS milk			
WHS milk			
Roosevelt milk			

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
CMS milk		
40114	Dean Foods North Central	1,576.74
Food items		
40032	Earthgrains	153.00
Clothing allowance		
31620	EATON, RANDY	100.00
Food items-lettuce		
10274	Hy-Vee Food Stores, Inc	19.86
Food items		
40242	Keck, Inc	5,681.89
Credit taken twice		
Food items		
Food items credit		
Food items - ala carte		
Food items		
Food items - ala carte		
18253	MARTIN BROS. DISTRIBUTING CO., INC.	4,548.18

Fund Total:	12,542.17
Checking Account Total:	12,542.17

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
Checking	1	
Checking	1 Fund: 10 GENERAL FUND	
	Gas service-600 W Bluff-WHS	
	Gas service-336 Gillette-Armory	
	Gas service-929 N Roosevelt	
	Gas service-320 Gillette-busbar	
	Gas service-206 E Indian-CMS	
	Gas service-600 W Bluff-WHS	
10094	Alliant Energy	5,357.74
	Ed Foundation - speech	
	ISP technology-ipad accessories	
	ISP technology-ipad accessories	
	Roosevelt office-air horn refill	
	Technology - mice	
	Ed Foundation - speech	
	Ed Foundation - speech	
	Ed Foundation - speech	
13771	Amazon Capital Services	528.63
	Ed Foundation-Jaylene DeVos-Films field	
12581	American Theatre	85.00
	Fuel -school vehicle 11.774 gal	
19024	ANDERSON, CHARITY	29.42
	Maint-mop service	
	Maint mop service	
10183	Aramark Uniform Services AUCA Chicago Lockbox	444.99
	ISP Technology-chromebook parts	
	ISP Technology-chromebook parts	
	ISP Technology	
12957	Asset Genie, Inc.	2,650.75
	Lodging-SAI Leadership conference	
	Lodging-ITEC conference-Chis Anderson	
	TLC brochures	
	Conference lodging-Lundsgaard	
	Conference expenses-A. James	
	Track conference registration	
	Wrestling coaches clinic registration	
	Ed Foundation-Lego League	
	Conference expenses-S Aden	

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
	Conference lodging- CHenke/KLeavitt	
	Maint supplies	
	Conference lodging/meals	
12882	ATIRAccredit MasterCard	3,464.69
	Trans repair parts	
11036	Auto-Jet Muffler Corp	41.55
	Concrete work	
11597	Benson Construction	775.00
	Maint supplies	
	Maint supplies	
	Maint supplies	
	Trans supplies	
	Maint supplies	
	Trans supplies	
	Maint supplies	
	Maint supplies	
	Maint supplies	
	Maint supplies	
	Maint supplies	
	Maint supplies	
	Trans supplies	
	Trans supplies	
	Maint supplies	
	Maint supplies	
	Maint supplies	
	Maint supplies	
10021	Bomgaars	741.38
	Phone charges - CMS	
	Phone charges-WHS	
	Phone charges - Roosevelt	
	Phone charges - busbarn	
	Phone charges - CO/Superintendent	
	Phone charges-WHS	
10113	Century Link	878.46
	Water-208 E Indian	
	Sewer-206 E Indian-CMS	
	Sewer-600 W Bluff-busbarn	
	Sewer-636 Gillette-Armory	
	Sewer-600 W Bluff-WHS	
	Sewer-600 W Bluff-WHS	
	Sewer-600 W Bluff-lawn	
	Water-600 W Bluff-lawn	
	Water-208 E Indian- ballfields	
10084	City of Cherokee	2,031.95
	Fuel - 30.011 gal	
	Fuel - 28.011 gal	
	Fuel - 20.048 gal	
	Fuel - 39.057 gal	
	Fuel - 50.035 gal	

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
Fuel - 39.017 gal		
Fuel - 45.074 gal		
Fuel - 60.023 gal		
Fuel - 14.002 gal		
Fuel - 55.033 gal		
Fuel - 56.004 gal		
Fuel - 25.240 gal		
Fuel - 38.370 gal		
Fuel - 16.050 gal		
Fuel - 49.308 gal		
Fuel - 48.014 gal		
Fuel - 46.046 gal		
Fuel - 65.040 gal		
Fuel - 4.090 gal		
Fuel - 41.709 gal		
Fuel - 72.002 gal		
Fuel - 35.134 gal		
Fuel - 73.216 gal		
Fuel - 40.933 gal		
Fuel - 16.679 gal		
Fuel rebate		
10361	Community Oil Fleet Program	2,385.33
Roosevelt HVAC		
20223	Control System Specialist	226.00
Return Freight		
Roosevelt toner		
Roosevelt toner		
Roosevelt staples		
Roosevelt toner		
Roosevelt toner		
Roosevelt toner		
13762	Counsel	2,495.33
IASB conference		
mileage/meal/parking		
10400	Dawson, Laura	137.20
meat/cheese trays-3		
buildings		
meat/cheese trays-3		
buildings		
meat/cheese trays-3		
buildings		
10067	Fareway Stores, Inc.	93.05
Fuel - 14.264 gal		
Fuel - 5.453 gal		
Fuel - 24.339 gal		
Fuel - 22.917 gal		
Fuel - 14.900 gal		
Fuel - 20.690 gal		
Fuel - 33.112 gal		
Fuel - 11.588 gal		
Fuel - 23.055 gal		
Fuel - 21.879 gal		

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
Fuel -	18.100 gal	
Fuel -	15.678 gal	
Fuel	29.026 gal	
Fuel -	11.026 gal	
Fuel -	2.444 gal	
Fuel -	15.851 gal	
Fuel -	29.461 gal	
Fuel -	29.848 gal	
Fuel -	24.729 gal	
Fuel -	21.223 gal	
Fuel -	19.483 gal	
Fuel -	26.784 gal	
Fuel -	18.183 gal	
Fuel -	12.005 gal	
Fuel -	21.071 gal	
Fuel -	16.945 gal	
Fuel -	12.588 gal	
Fuel -	16.740 gal	
Fuel -	24.559 gal	
Fuel -	20.029 gal	
Fuel -	6.006 gal	
Fuel -	30.616 gal	
Fuel -	24.907 gal	
Fuel -	26.114 gal	
Fuel -	6.689 gal	
Fuel -	34.961 gal	
Fuel -	23.880 gal	
10274	Hy-Vee Food Stores, Inc	1,760.67
Background checks		
11789	Iowa School Finance Information Service	336.00
IASB conference meals		
13474	Lingenfelter, Kimberly	86.00
Electricity-334 Gillette-busbarn		
Electricity-336 Gillette-Armory		
Electricity-600 W Bluff-WHS		
Electricity-600 W Bluff-concession		
Electricity-929 N Roosevelt-Elementary		
Electricity-Doupe ballfields		
Electricity-206 E Indian-CMS		
12363	MidAmerican Energy Company	8,236.01
ISP WHS band repair-Flute		
10894	MidBell Music, Inc.	127.94
Trans lube		
Trans repair parts		
10180	Motor Parts Sales	10.65
Garbage Collection-Nov/Dec		

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
10217	Sanitary Services, Inc.	4,871.24

Instructional materials-
Rochleau

Guidance materials-
Brunsting

Roosevelt furniture-
Brunsting-bulletin b

CO supplies

11884	School Specialty, Inc.	580.56
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Trans repair parts

11553	Select Parts, Inc.	303.75
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Maint supplies

Maint supplies

Maint supplies-all
buildings

Maint supplies-all
buildings

13294	SUPPLYWORKS	680.42
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Trans repair parts-safety
flashers

12233	Thomas Bus Sales of Iowa, Inc.	88.54
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Security service Roosevelt

Security service WHS

13165	Tyco Integrated Security LLC	1,169.11
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ISP Furniture-WHS Art room

13719	US Markerboard	636.75
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Great Start-Fall 2017

10248	Western Iowa Tech Comm College	3,350.00
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Fund Total: 44,604.11

Checking 1 Fund: 71 SELF-INSURANCE FUND

Employee flu shots

11157	Cherokee Regional Medical Center	2,905.00
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Fund Total: 2,905.00

Checking Account Total: 47,509.11

Checking 2

Checking 2 Fund: 33 Local Option Sales and Service Tax Fund

Entry systems for WHS

13759	Midwest Alarm	7,457.86
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Fund Total: 7,457.86

Checking 2 Fund: 36 PHYSICAL PLANT & EQUIPMENT

WHS Auditorium AC

WHS Auditorium AC

Roosevelt library heat pump

Roosevelt library heat pump

11495	Modern Heating and Cooling, Inc.	5,212.04
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Fund Total: 5,212.04

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
		Checking Account Total: 12,669.90
<u>Checking</u>	3	
Checking	3 Fund: 21 STUDENT ACTIVITY FUND	
iographer		
Basketball sheets		
12882	ATIRAccredit MasterCard	699.76
Wrestling-medal stickers/trophy plate		
30835	Awards Unlimited, Inc.	28.27
Jazz Band Festival registration		
30456	BLUFFS JAZZ FESTIVAL	175.00
WHS concessions-credit		
BB concessions		
11224	Chesterman Co.	77.10
Officials - 8th Boys Basketball - 11/30		
Officials - 8th Boys Basketball - 12/4		
12934	Cole, Brian	140.00
Basketball concessions		
CMS Student Council concessions		
30880	Core-Mark Midcontinent, Inc, dba Farner Bocken Company	524.07
Lip Sync donation		
13835	DEC: Drug Endangered Children	900.00
Honor Band registration		
31038	DRAKE UNIVERSITY	140.00
Officials- Varsity B/G Basketball - 12/1		
30991	Eekhoff, Kevin	110.00
Officials - 7th Boys Basketball - 12/11		
13602	Goettsch, Eric	70.00
Prom magazine sales		
30921	Great American Opportunities, Inc	910.80
Football Sled-1/2 Booster Club/FB		
31069	Hauff Mid-America Sports, Inc.	2,421.00
Speech-play rights		
11009	Heuer Publishing Company	57.00
Jazz Band entry fee		
31012	Hoover Jazz Festival	145.00
Lip Sync Donation		

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
12656	IC Church CAP Food Pantry	500.00
Jazz Festival Registration		
31080	Iowa High School Music Association	140.00
Officials - JV Boys Basketball - 12/12		
12713	Lamp, Scott	75.00
Officials- Varsity B/G Basketball - 12/1		
12659	Lucas, Jeff	110.00
Lip Sync Donation		
10959	MID SIOUX OPPORTUNITY	500.00
Jazz Festival Registration		
30757	Morningside College-Jazz Festival	175.00
District Jazz Band registration		
30755	NWIBA District Jazz Festival	150.00
CMS Jazz Registration		
13249	NWIBA Treasurer, Collen Hecht	150.00
Officials - 8th Boys Basketball - 12/4		
31293	Oswald, Kyle	70.00
Officials - 8th Boys Basketball - 11/30		
Officials-7th Boys Basketball - 12/1		
Officials - 7th Boys Basketball - 12/11		
Officials - JV Girls Basketball - 12/12		
13623	Pitts, Matthew	285.00
Speech-play rights		
11177	Playscripts, Inc	150.00
Officials - B/G Varsity Basketball 11/27		
13595	Reinke, Blake	110.00
Official - 7th Boys Basketball - 11/27		
32002	Schoonhoven, Marlin	70.00
Wrestling tournament		
30824	Sheldon High School	70.00
Officials-7th Boys Basketball - 12/1		
Officials - JV Girls Basketball - 12/12		
13525	Sherkenbach, Bret	145.00

<u>Vendor Name</u>	<u>Amount</u>
Officials - 7th Boys Basketball - 11/27	
13834 Sisk, Matt	70.00
Varsity Volleyball Tournament	
Freshman Volleyball Tournament	
30731 Storm Lake High School	150.00
Lip Sync Donation	
12654 Trinity Lutheran Church Food Pantry	500.00
Officials - JV Boys Basketball - 12/12	
13400 Uhal, John	75.00
Officials- Varsity B/G Basketball - 12/1	
12660 Willmott, Scott	110.00
Varsity B/G Basketball Official	
13836 Wynja, Scott	110.00

Fund Total: 10,113.00

Checking Account Total: 10,113.00

<u>Checking</u>	<u>4</u>	<u>Fund: 61</u>	<u>SCHOOL NUTRITION FUND</u>
Food items			
11224 Chesterman Co.			241.50
Food service			
30880 Core-Mark Midcontinent, Inc, dba Farner Bocken Company			7.00
Food items			
Food items - ala carte			
40236 Core-Mark Midcontinent, Inc. dba Farner Bocken Company			652.22
WHS milk			
WHS milk			
Roosevelt milk			
CMS milk			
WHS milk			
Roosevelt milk			
CMS milk			
WHS milk			
Roosevelt milk			
CMS milk			
WHS milk			
Roosevelt milk			
CMS milk			
40114 Dean Foods North Central			2,120.75
Food items			
Food items			

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
40032	Earthgrains	341.45

Food items

Food items - ala carte

Food items

Food items - ala carte

18253	MARTIN BROS. DISTRIBUTING CO., INC.	6,345.72
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Fund Total: 9,708.64

Checking Account Total: 9,708.64

DECEMBER 2017 ECLC and ROOSEVELT BOARD REPORT

Valery Fuhrman, ECLC and Elementary Principal
Jan Tjeerdsma, Instructional Coach

District Mission: "With community involvement, we will empower learners to become contributing members to our changing world"

District Goal Actions

1: Implement a successful 1:1 **technology** initiative to enhance student learning, instruction, and achievement.

- Students in Mrs. Boekhout and Mrs. Sleezer's classrooms are having fun learning how "Google" can help them in their classrooms. Each room requested PTA funds for a Google Home device in the classroom. Google is helping them check the weather before recess to know how to dress and also to ask fact questions.

2: Increase implementation and alignment of **Iowa Common Core** curriculum utilizing Characteristics of Effective Instruction (**Student Centered-Teaching for Learner Differences-Assessment for Learning-Rigor and Relevance-Teaching for Understanding**).

- Teachers are working to learn more about the new math textbooks. A rep from the textbook company is meeting with them on Wednesday to answer questions and provide guidance on where to find resources on the website to support the student book and teacher guide.
- Iowa Core Science NGSS (Next Generation Science Standards): The Iowa Implementation rollout timeline says that for 2017-18 teachers have to have developed and implemented 2 aligned science units. 2018-19 is "full implementation" which means by the end of the year, all units should be converted to the new standards and all standards should be fully covered. Science Curriculum Committee members are attending trainings to assist.

KINDERGARTEN	FIRST GRADE	SECOND GRADE
K.Forces and Interactions: Pushes and Pulls	1.Waves: Light and Sound	2. Structure and Properties of Matter
K.Interdependent Relationships in Ecosystems: Animals, Plants, and Their Environment	1.Structure, Function, and Information Processing	2.Interdependent Relationships in Ecosystems
K.Weather and Climate	1.Space Systems: Patterns and Cycles	2.Earth's Systems: Processes that Shape the Earth
K-2.Engineering Design	K-2.Engineering Design	K-2.Engineering Design

THIRD GRADE	FOURTH GRADE
3.Forces and Interactions	4.Energy
3.Interdependent Relationships in Ecosystems: Environmental Impacts on Organisms	4.Waves
3.Inheritance and Variation of Traits: Life Cycles and Traits	4. Structure, Function, and Information Processing
3.Weather and Climate	4.Earth's Systems: Processes that Shape the Earth
3-5.Engineering Design	3-5.Engineering Design

- I attended a 2 day training with our instructional coach (Jan) and the model teachers (Jason and Jen) to learn about the DE requirements/guidelines for Interventions. This training focused on studying student data to determine student gaps, plan for the matching intervention, monitor fidelity for the use of the intervention (frequency, duration, instruction), and monitor effectiveness of interventions between testing periods.

3: Improve **communication** between all stakeholders in the district that will promote an atmosphere that encourages positive relationships.

- The PIE partners continue to be a great success. Students are enjoying the opportunity to visit local businesses as well as to have them visit in the classroom.

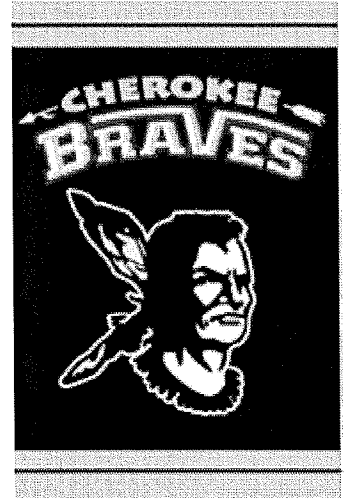
Other Notes:

- Our ECLC site visit came back with great results. We are still waiting for the formal report to share. This visit was a day and a half long. Two DE staff persons were present. One member visited two different classrooms for one hour each to observe the classroom environment, interactions, and instruction. The other member reviewed portfolios and policies looking for required elements. They review both program requirements and other recommended criteria. We met 20/21 (95%) of the required standards and 110/111 (99%) of the other recommended criteria.
 - Strengths noted: collaboration with the community and community resources, families report responsiveness to children's individual needs, relationships- interactions between staff and students, classroom environments organized to promote learning, integrated model for serving special needs, high quality supports for professional learning
 - Areas for growth shared: development of project based learning (recommended criteria), increase variety and amount of materials in classrooms, varied opportunities with literacy (required criteria)
- **RES is COMMENDABLE on the state report card! Our building is up 2.3 points from last year and are now just 1.7 point from the next level of High Performing. We will continue to focus on providing high quality universal instruction and interventions to increase proficiency and close the gaps for students.**

CMS Principally Speaking

December 2017

Cherokee Community School District



District Mission

"With community involvement, we will empower learners to become contributing members to our changing world.

- On December 21st grades 5-8 will go the movie theatre in Cherokee to watch the movie "Jumanji". Student council will be paying for everyone's entry into the movie.

District Goals

Implement a successful 1:1 technology initiative to enhance student learning, instruction, and achievement.

- Teachers took part in a Tech Share professional development day on December 6th. Staff shared various tech tools, strategies, and websites that they utilize in their classrooms in small groups. There were many great strategies shared with one another.

Increase implementation and alignment of Iowa Common Core curriculum utilizing Characteristics of Effective Instruction.

- Part of the teacher's professional development has been to outline their curriculum onto a Google Document form. This will be used to help make sure all classes are outlined and aligned to the core.

Improve communication between all stakeholders in the district that will promote an atmosphere that encourages positive relationships.

- CMS will be sending out a message to our 7th and 8th grade students and parents on the addition of adding some Industrial Tech classes second semester with our recent hire of a new Industrial Tech teacher. We hope to be able to add some classes for our 7th and 8th graders during their exploratory times.



WHS Building Report

December 2017



District Mission: *“With community involvement, we will empower learners to become contributing members to our changing world”*

District Goals:

1. Implement a successful 1:1 technology initiative to enhance student learning, instruction, and achievement.

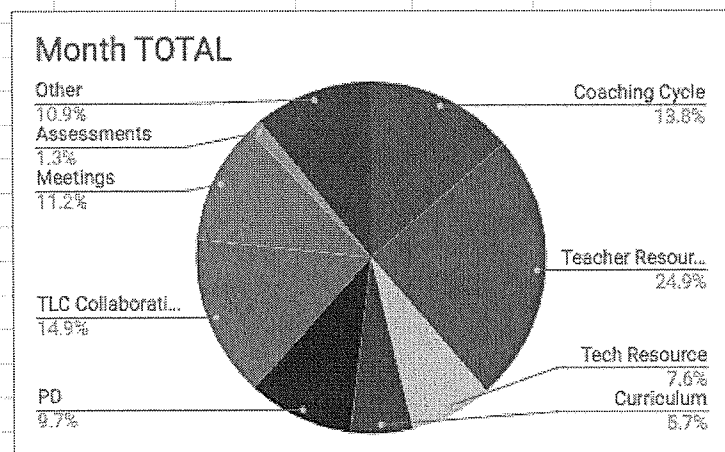
- WHS has our own google classroom page to communicate with staff regarding professional development, forms, and other pertinent information. We are including snapshots of our Pineapple Chart to include a digital version of this classroom observation tool.
- Digital Signage (Novo DS) will be up and running in January for our WHS Students to get the announcements and other important information displayed to students on our televisions in our building (Two in commons and one when you enter main entrance).
- Technology Roundtable for Professional Development where we focused on new tools offered within Google Classroom, Chrome Extensions, Google Slides, and Google Forms.
- One of our recent introductions to Professional Development focused on using technology to support our APL strategies in our classrooms.
- We have recently had some students out for extended periods of time and they have benefitted from having their teachers record their instruction so they can keep up with their class work from home.
- Teachers are continuing to use Swivl robots and school ipads to record lessons for reflection each quarter to help improve instructional delivery. They now have the option of meeting with the instructional coach to reflect on their lessons or to fill out a Google reflection form on their own. We are currently evaluating the effectiveness of offering this option.

2. Increase implementation and alignment of Iowa Common Core Curriculum utilizing characteristics of effective instruction.

- Teachers have started outlining their curriculum with our district Curriculum outline templates. Each curriculum department will have a PK-12 vertical alignment. We are devoting PD time each month for curriculum work. Our January 3rd PD will focus on curriculum and we will be bringing in AEA support to help with this process.
- We have scheduled monthly meetings with our curriculum chairs (Lead Teachers) to keep a pulse on the curriculum needs of each department. Each of these lead teachers are working on observing teachers in their departments this semester in order to see how the curriculum progresses K-12.
- We are taking time during professional development to focus on APL strategies to make our classroom instruction more effective across the board.
- We are currently meeting with each department to evaluate the effectiveness of course programming in relation to the Iowa Core.
- Natalie is working with teachers that are in a purchase year for curriculum to evaluate materials. We are currently looking at 4-5 options for Spanish textbooks as well as needed equipment for the PE department.

3. Improve communication between all stakeholders in the district that will promote an atmosphere that encourages positive relationships.

- We are excited to have time reserved each Wednesday for collaboration with our gen ed and SPED teachers after professional development each week.
- Our character development class has been active in the community this semester. We are looking forward to offering new opportunities for the students to interact with the community this winter. We are discussing plans for making some great auction items for the Education Foundation event in February.
- Natalie's breakdown of time for the month of November is below.



Mr. Wade Riley- WHS Principal & Mrs. Natalie Barkley- Instructional Coach

Notes for the Board from the Superintendent – December 2017

Cherokee Community School District: *Empowering Learners*

Standards for Effective School Boards

December Standard: Advocate for public education and the needs of Iowa students by clearly articulating and advocating for the value of public education and the important role of local school governance; by developing and strengthening on-going relationships with policymakers around improving student achievement and the needs of public education; by fostering engagement and collaboration with all stakeholders to ensure high and equitable student learning.

The Iowa School Board Standards are designed for use by local school boards as common framework for excellence in school board governance. Based on best practice and research, the standards encourage boards to focus on student achievement as their primary responsibility. *Iowa Association of School Boards*

Technology/Website Update – Board/Leadership Team Goal Statement #1

- Building Reports – Principals – on the agenda
- News from Technology Director, William Halder
 - We have not seen as many Chromebooks coming in for repairs as last year. So far, we have been able to keep up with the repairs. If the unit is not repairable the day it comes in, a spare is handed to the student to allow them to continue to utilize technology.
 - We have been working on the audio system in the high school gym to repair some broken parts, cleaning and upgrades. Started work on placing a projector in the middle school gym, with connections available on all walls and wirelessly.
 - Chris and I have started a schedule to be in Roosevelt during the week, providing no issues prevent us from being available during our scheduled time. I feel it is working well and we will strive to improve.

Curriculum and Instruction Update – Board/Leadership Team Goal Statement #2

- Building Reports – Principals – on the agenda
- Wednesday, January 3rd – Professional development focus will be curriculum and instruction with collaboration between instructional coaches, lead and model teachers, and AEA personnel
- Friday, February 16th – Professional development opportunity with South O'Brien and HMS
- Iowa Department of Education Public Reporting Site: reports.educateiowa.gov
This website provides access to a variety of reports covering multiple areas including district and school profiles, financial reports and school and district plans.

Communication Update – Board/Leadership Team Goal Statement #3

- Building Reports – Principals – on the agenda
- Iowa Department of Education – 2015-2016 data has been reviewed – Cherokee CSD meets the requirements of IDEA Part B. Staff and students are commended for their performance and thanked for submission of timely and accurate data.
- Annual Progress Report – on the agenda
- Iowa School Report Card – on the agenda
- K-12 Desk Audit – submitted 11/28/17 – pending DE review
- Board Committee Rotations – Management Team Meetings – Subject to Change

October 2 nd , 2017 @ 5:30 Board Policy Grievances	November 6 th , 2017 @ 5:30 Student Achievement Data – APR SIAC Members Invited	February 5 th , 2018 @ 5:30 Transportation & Nutrition Wellness Policy Review
March 5 th , 2018 @ 5:30 Curriculum & Instruction Foreign Language, Health, PE, ELL	April 2 nd , 2018 @ 5:30 Finance – Budget Hearing – 5 Year SIAC Members Invited	September 3 rd , 2018 @ 5:30 Building, Grounds & Capital Projects Facility Tour

Transportation and Nutrition Update

- News from Nutrition Director, Cara Jacobson

Board/Leadership Team Goal Statements

1. Implement a successful 1:1 technology initiative to enhance student learning, instruction, and achievement.
2. Increase implementation and alignment of Iowa Common Core curriculum utilizing Characteristics of Effective Instruction.
3. Improve communication between all stakeholders in the district that will promote an atmosphere that encourages positive relationships.

- CMS lunch (with added time for wellness and exercise) seems to be going well. The kids are using about the same time for eating, just a few that are staying longer to eat, while others are in the gym. Teachers have reported that students seem to have more energy in the afternoon.

- Everything in the kitchen is going well.
- Kitchen has been busy making sack lunches for the Booster Club.
- News from Transportation Director, Mike Wiederholt
 - Pleased with bus inspections on December 5th:
 - o 30 day write up for a tail light, which has been fixed.
 - o Fix it tickets on a seat pad, a small bend in a side panel, and a door latch.
 - o Next bus inspection will be in the spring.
 - Busy preparing for winter activity driving.

Strategic Planning – Finance Update

- Financials included in board packet
- Secretary/Treasurer’s Report – on the agenda
- School Budget Review Committee Requests – on the agenda
- Superintendent Evaluation – on the agenda
- January Management Team Meeting Dates are being explored – No meeting on Monday, January 1st

Building, Grounds, and Capital Projects Update

- Facility Condition Assessment (FCA), Program Compatibility Assessment (PCA), and CCSD Master Planning – on the agenda
- Steps in a School Bond Election – on the agenda
- Facilities Committee Chairpersons are John Loughlin and Stephanie Thill. Facilities Committee volunteers are: Laura Jones, Paul Fuhrman, Susie Haselhoff, Jenn Nixon, Stephanie Zarr, Jina Wood, Dale Springer, Brian Cedar, Joe Lundsgaard, Darla Struck, George Wittgraf, Chris Tofteberg, Barb Pruetz, Mark Hecox, John Comstock, Jodi Schlicting, Shelly Owens, Gail Kremer, Steve Kremer, Leroy Schoon, Levi George, and Julie Schubert. Next meeting date has not been set.
- News from Jeff Miller, Building and Grounds Director
 - WHS water softeners will be installed 12/22-12/27 as the old ones are not working properly and tanks are rusted and leaking, making it difficult for food service to get trays clean.
 - WHS steam lines are having some corrosion issues and we will be replacing some old piping on that same schedule.
 - Exploring replacement of WHS basketball board frame work. Existing ones are old and becoming an insurance concern.
 - Happy Holidays to all and thank you for your time.

IASB Update & Other

- Day on the Hill – Botanical Center and the Iowa State Capitol – January 30, 2018
- School Law Conference – Altoona – February 13, 2018
- Iowa School Finance & Leadership Consortium (ISFLC) – Altoona – February 21-22, 2018
- Recorded Webinars Available for Board Members – School Board U – contact Lou Ann Gvist at lgvist@ia-sb.org or (515) 247-7064

Policy/Legislative Update [IASB/SAI/RSAl/IDOE]

- Board Policy – Affirm – on the agenda
- Board Policy 501.11 Student Release During School Hours [Second Reading] and 705.1 Purchasing-Bidding [Second Reading] – on the agenda
- Legislative News/Updates/Priorities from our Partners in Education:

http://www.sai-iowa.org/sai-legislative-priorities.cfm	https://www.educateiowa.gov/resources/legislative-information?utm_medium=email&utm_source=govdeli very	http://www.rsaia.org/legislative.html
http://www.ia-sb.org/Main/Advocacy_Center3/Advocacy_Agenda/Legislative-Priorities/Main/Advocacy_Center/IASB_s_Advocacy_Agenda/Legislative-Priorities.aspx?hkey=19e89bb6-0b58-4dca-9bb1-6e279051f829		

PURPOSE OF NONINSTRUCTIONAL AND BUSINESS SERVICES

This series of the board policy manual is devoted to the goals and objectives for the school district's noninstructional services and business operations that assist in the delivery of the education program. These noninstructional services include, but are not limited to, transportation, the school lunch program and child care. The board, as it deems necessary, will provide additional noninstructional services to support the education program.

It is the goal of the board to provide noninstructional services and to conduct its business operations in an efficient manner.

Approved _____

Reviewed 5/26/2015, 12/18/17

Revised _____

DEPOSITORY OF FUNDS

Each year at its annual meeting, the board will designate by resolution the name and location of the Iowa located financial depository institution or institutions to serve as the official school district depository or depositories. The maximum deposit amount to be kept in the depository will be stated in the resolution. The amount stated in the resolution must be for all depositories and include all of the school district's funds.

It is the responsibility of the board secretary to include the resolution in the minutes of the meeting.

Legal Reference: Iowa Code §§ 279.33 (2011).

Cross Reference: 210.1 Annual Meeting
206.4 Treasurer [*or 206.3, Secretary-Treasurer*]
704.1 Local - State - Federal - Miscellaneous Revenue

Approved _____

Reviewed 5/26/2015, 12/18/17

Revised _____

TRANSFER OF FUNDS

When the necessity for a fund has ceased to exist, the balance may be transferred to another fund or account by board resolution. School district monies received without a designated purpose may be transferred in this manner. School district monies received for a specific purpose or upon vote of the people may only be transferred, by board resolution when the purpose for which the monies were received has been completed. Voter approval is required to transfer monies to the general fund from the capital projects fund and debt service fund.

It is the responsibility of the board secretary to make recommendations to the board regarding transfers and to provide the documentation justifying the transfer.

Legal Reference: Iowa Code §§ 24.21-.22; 279.8; 298A (2011).

Cross Reference: 701.3 Financial Records
703 Budget
704.2 Sale of Bonds

Approved _____

Reviewed 5/26/2015, 12/18/17

Revised _____

GOVERNMENTAL ACCOUNTING PRACTICES AND REGULATIONS

School district accounting practices will follow state and federal laws and regulations, generally accepted accounting principles (GAAP) and the uniform financial accounting system provided by the Iowa Department of Education. As advised by the school district's auditor, determination of liabilities and assets, prioritization of expenditures of governmental funds and provisions for accounting disclosures shall be made in accordance with governmental accounting standards.

In Governmental Accounting Standards Board (GASB) Statement No. 54, the board identifies the order of spending unrestricted resources applying the highest level of classification of fund balance - restricted, committed, assigned, and unassigned - while honoring constraints on the specific purposes for which amounts in those fund balances can be spent. A formal board action is required to establish, modify and or rescind a committed fund balance. The resolution will state the exact dollar amount. In the event, the board chooses to make changes or rescind the committed fund balance, formal board action is required.

The Board authorizes the board secretary to assign amounts to a specific purpose in compliance with GASB 54. An 'assigned fund balance' should also be reported in the order of spending unrestricted resources, but is not restricted or committed.

It is the responsibility of the superintendent to develop administrative regulations implementing this policy. It is also the responsibility of the superintendent to make recommendations to the board regarding fund balance designations.

Legal Reference: Iowa Code §§ 257.31(4); 279.8; 297.22-.25; 298A (2011).

Cross Reference: 701.3 Financial Records
703 Budget
704 Revenue

Approved 7/11/2011

Reviewed 5/26/2015, 12/18/17 Revised _____

BUDGET PLANNING

Prior to certification of the budget, the board will review the projected revenues and expenditures for the school district and make adjustments where necessary to carry out the education program within the revenues projected.

A budget for the school district is prepared annually for the board's review. The budget will include the following:

- the amount of revenues to be raised by taxation;
- the amount of revenues from sources other than taxation;
- an itemization of the amount to be spent in each fund; and,
- a comparison of the amount spent and revenue received in each fund for like purposes in the two prior fiscal years.

It is the responsibility of the superintendent/business manager to prepare the budget for review by the board prior to the April 15 deadline each year.

Prior to the adoption of the proposed budget by the board, the public is apprised of the proposed budget for the school district. Prior to the adoption of the proposed budget by the board, members of the school district community will have an opportunity to review and comment on the proposed budget. A public hearing for the proposed budget of the board is held each year in sufficient time to file the adopted budget no later than April 15.

The proposed budget filed by the board with the board secretary and the time and place for the public hearing on the proposed budget is published in a newspaper designated for official publication in the school district. It is the responsibility of the board secretary to publish the proposed budget and public hearing information at least 10 but no more than 20 days prior to the public hearing.

The board will adopt and certify a budget for the operation of the school district to the county auditor by April 15. It is the responsibility of the board secretary to file the adopted and certified budget with the county auditor and other proper authorities.

The board may amend the budget for the fiscal year in the event of unforeseen circumstances. The amendment procedures will follow the procedures for public review and adoption of the original budget by the board outlined in these policies.

It is the responsibility of the superintendent and the board secretary to bring any budget amendments necessary to the attention of the board to allow sufficient time to file the amendment with the county auditor no later than May 31 of each year.

Legal Reference: Iowa Code §§ 24; 257; 279.8; 297; 298; 618 (2011).

Cross Reference: 214 Public Hearings
703 Budget
704 Revenue
705 Expenditures

Approved 11/17/08 Reviewed 7/20/15, 12/18/17 Revised _____

SPENDING PLAN

The budget of the school district is the authority for the expenditures of the school district for the fiscal year for which the budget was adopted and certified. It is the responsibility of the superintendent to operate the school district within the budget.

Legal Reference: Iowa Code § 24.9 (2011).

Cross Reference: 703 Budget
704 Revenue

Approved 11/17/08 Reviewed 7/20/15, 12/18/17 Revised _____

LOCAL - STATE - FEDERAL - MISCELLANEOUS REVENUE

Revenues of the school district are received by the board treasurer. Other persons receiving revenues on behalf of the school district will promptly turn them over to the board treasurer.

Revenue, from whatever source, is accounted for and classified under the official accounting system of the school district. It is the responsibility of the board treasurer to deposit the revenues received by the school district in a timely manner. School district funds from all sources will not be used for private gain or political purposes.

Tuition fees received by the school district are deposited in the general fund. The tuition fees for kindergarten through twelfth grade during the regular academic school year are set by the board based upon the superintendent's recommendation in compliance with current law. Tuition fees for summer school, driver's education and adult education are set by the board prior to the offering of the programs.

The board may charge materials fees for the use or purchase of educational materials. Materials fees received by the school district are deposited in the general fund. It is the responsibility of the superintendent to recommend to the board when materials fees will be charged and the amount of the materials fees.

Rental fees received by the school district for the rental of school district equipment or facilities are deposited in the general fund. It is the responsibility of the superintendent to recommend to the board a fee schedule for renting school district property.

Proceeds from the sale of real property are placed in the physical plant and equipment levy (PPEL) fund. The proceeds from the sale of other school district property are placed in the general fund.

The board may claim exemption from the law prohibiting competition with private enterprise for the following activities:

- Goods and services directly and reasonably related to the educational mission;
- Goods and services offered only to students, employees or guests which cannot be provided by private enterprise at the same or lower cost;
- Use of vehicles for charter trips offered to the public, full- or part-time, or temporary students;
- Goods and services which are not otherwise available in the quantity or quality required by the school district;
- Telecommunications other than radio or television stations;
- Sponsoring or providing facilities for fitness and recreation;
- Food service and sales; and,
- Sale of books, records, tapes, software, educational equipment, and supplies.

It is the responsibility of the superintendent to bring to the board's attention additional sources of revenue for the school district.

Legal Reference: Iowa Code §§ 12C; 23A; 257.2; 279.8; 282.2, .6, .24; 291.12, 297.9-.12, .22; 301.1 (2011).

Cross Reference: 701.1 Depository of Funds
703 Budget
803 Selling and Leasing
905 Use of School District Facilities & Equipment

Approved 11/17/08

Reviewed 7/20/15, 12/18/17

Revised _____

SALE OF BONDS

The board may conduct an election for the authority to issue bonded indebtedness. Revenues generated from an approved bond issue are used only for the purpose stated on the ballot. Once the purpose on the ballot is completed, any balance remaining in a capital projects fund may be retained for future capital projects in accordance with the purpose stated on the ballot or any remaining balance may be transferred by board resolution to the debt service fund or the physical plant and equipment levy fund. Voter approval is required to transfer monies to the general fund from the capital projects fund.

Revenues received from the issuing of bonded indebtedness are deposited into the capital projects fund.

Legal Reference Iowa Code §§ 74-76; 278.1; 298; 298A (2011).

Cross Reference: 701 Financial Accounting System
 704 Revenue

Approved _____

Reviewed 7/20/15, 12/18/17

Revised _____

POST-ISSUANCE COMPLIANCE REGULATION FOR TAX-EXEMPT OBLIGATIONS

1. Role of Compliance Coordinator/Board Treasurer

The board treasurer shall:

- a) Be responsible for monitoring post-issuance compliance;
- b) Maintain a copy of the transcript of proceedings or minutes in connection with the issuance of any tax-exempt obligations and obtain records that are necessary to meet the requirements of this regulation;
- c) Consult with bond counsel, a rebate consultant, financial advisor, IRS publications and such other resources as are necessary to understand and meet the requirements of this regulation;
- d) Seek out training and education to be implemented upon the occurrence of new developments in the area and upon the hiring of new personnel to implement this regulation.

2. Financing Transcripts' Filing and Retention

The board treasurer shall confirm the proper filing of an IRS 8038 Series return and maintain a transcript of proceedings and minutes for all tax-exempt obligations issued by the school district including, but not limited to, all tax-exempt bonds, notes and lease-purchase contracts. Each transcript shall be maintained until 11 years after the tax-exempt obligation documents have been retired. The transcript shall include, at a minimum:

- a) Form 8038;
- b) Minutes, resolutions and certificates;
- c) Certifications of issue price from the underwriter;
- d) Formal elections required by the IRS;
- e) Trustee statements;
- f) Records of refunded bonds, if applicable;
- g) Correspondence relating to bond financings; and
- h) Reports of any IRS examinations for bond financings.

3. Proper Use of Proceeds

The board treasurer shall review the resolution authorizing issuance for each tax-exempt obligation issued by the school district and the school district shall:

- a) Obtain a computation of the yield on such issue from the school district's financial advisor;
- b) Create a separate Project Fund (with as many sub-funds as shall be necessary to allocate proceeds among the projects being funded by the issue) into which the proceeds of issue shall be deposited;
- c) Review all requisitions, draw schedules, draw requests, invoices and bills requesting payment from the Project Fund;
- d) Determine whether payment from the Project Fund is appropriate and, if so, make payment from the Project Fund (and appropriate sub-fund, if applicable);
- e) Maintain records of the payment requests and corresponding records showing payment;
- f) Maintain records showing the earnings on, and investment of, the Project Fund;
- g) Ensure that all investments acquired with proceeds are purchased at fair market value;

Approved _____

Reviewed 7/20/15, 12/18/17 Revised _____

POST-ISSUANCE COMPLIANCE REGULATION FOR TAX-EXEMPT OBLIGATIONS

- h) Identify bond proceeds or applicable debt service allocations that must be invested with a yield-restriction and monitor the investments of any yield-restricted funds to ensure that the yield on such investments do not exceed the yield to which such investments are restricted;
- i) Maintain records related to any investment contracts, credit enhancement transactions and the bidding of financial products related to the proceeds.

4. Timely Expenditure and Arbitrage/Rebate Compliance

The board treasurer shall review the Tax-Exemption Certificate (or equivalent) for each tax-exempt obligation issued by the school district and the expenditure records provided in Section 2 of this regulation, above and shall:

- a) Monitor and ensure that proceeds of each such issue are spent within the temporary period set forth in such certificate;
- b) Monitor and ensure that the proceeds are spent in accordance with one or more of the applicable exceptions to rebate as set forth in such certificate if the school district does not meet the "small issuer" exception for said obligation;
- c) Not less than 60 days prior to a required expenditure date, confer with bond counsel and a rebate consultant, if the school district will fail to meet the applicable temporary period or rebate exception expenditure requirements of the Tax-Exemption Certificate. In the event the school district fails to meet a temporary period or rebate exception:
 - 1. Procure a timely computation of any rebate liability and, if rebate is due, file a Form 8038-T and arrange for payment of such rebate liability;
 - 2. Arrange for timely computation and payment of yield reduction payments (as such term is defined in the Code and Treasury Regulations), if applicable.

5. Proper Use of Bond Financed Assets

The board treasurer shall:

- a) Maintain appropriate records and a list of all bond financed assets. Such records shall include the actual amount of proceeds (including investment earnings) spent on each of the bond financed assets;
- b) Monitor and confer with bond counsel with respect to all proposed bond financed assets;
 - 1. management contracts;
 - 2. service agreements;
 - 3. research contracts;
 - 4. naming rights contracts;
 - 5. leases or sub-leases;
 - 6. joint venture, limited liability or partnership arrangements;
 - 7. sale of property; or
 - 8. any other change in use of such asset.
- c) Maintain a copy of the proposed agreement, contract, lease or arrangement, together with the response by bond counsel with respect to said proposal for at least three years after retirement of all tax-exempt obligations issued to fund all or any portion of bond financed assets; and
- d) Contact bond counsel and ensure timely remedial action under IRS Regulation Sections 1.141-12 in the event the school district takes an action with respect to a bond financed asset, which causes the private business tests or private loan financing test to be met.

POST-ISSUANCE COMPLIANCE REGULATION FOR TAX-EXEMPT OBLIGATIONS

6. General Project Records

For each project financed with tax-exempt obligations, the board treasurer shall maintain, until three years after retirement of the tax-exempt obligations or obligations issued to refund those obligations, the following:

- a) Appraisals, demand surveys or feasibility studies;
- b) Applications, approvals and other documentation of grants;
- c) Depreciation schedules;
- d) Contracts respecting the project.

7. Advance Refundings

The board treasurer shall be responsible for the following current, post issuance and record retention procedures with respect to advance refunding bonds. The board treasurer shall:

- a) Identify and select bonds to be advance refunded with advice from internal financial personnel and a financial advisor;
- b) Identify, with advice from the financial advisor and bond counsel, any possible federal tax compliance issues prior to structuring any advance refunding;
- c) Review the structure with the input of the financial advisor and bond counsel, of advance refunding issues prior to the issuance to ensure;
 - (1) that the proposed refunding is permitted pursuant to applicable federal tax requirements if there has been a prior refunding of the original bond issue;
 - (2) that the proposed issuance complies with federal income tax requirements which might impose restrictions on the redemption date of the refunded bonds;
 - (3) that the proposed issuance complies with federal income tax requirements which allow for the proceeds and replacement proceeds of an issue to be invested temporarily in higher yielding investments without causing the advance refunding bonds to become "arbitrage bonds"; and
 - (4) that the proposed issuance will not result in the issuer's exploitation of the difference between tax exempt and taxable interest rates to obtain a financial advantage nor overburden the tax exempt market in a way that might be considered an abusive transaction for federal tax purposes;
- d) Collect and review data related to arbitrage yield restriction and rebate requirements for advance refunding bonds. To ensure such compliance, the board treasurer shall engage a rebate consultant to prepare a verification report in connection with the advance refunding issuance. Said report shall ensure said requirements are satisfied;
- e) Whenever possible, purchase State and Local Government Series (SLGS) to size each advance refunding escrow. The financial advisor shall be included in the process of subscribing SLGS. To the extent SLGS are not available for purchase, the Board treasurer shall, in consultation with bond counsel and the financial advisor, comply with IRS regulations;

POST-ISSUANCE COMPLIANCE REGULATION FOR TAX-EXEMPT OBLIGATIONS

- f) Ensure, after input from bond counsel, compliance with any bidding requirements set forth by the IRS regulations to the extent as issuer elects to the purchase of a guaranteed investment contract;
- g) In determining the issue price for any advance refunding issuance, obtain and retain issue price certification by the purchasing underwriter at closing;
- h) After the issuance of an advance refunding issue, ensure timely identification of violations of any federal tax requirements and engage bond counsel in attempt to remediate same in accordance with IRS regulations.

8. Continuing Disclosure

The board treasurer shall assure compliance with each continuing disclosure certificate and annually, per continuing disclosure agreements, file audited annual financial statements and other information required by each continuing disclosure agreement. The board treasurer will monitor material events as described in each continuing disclosure agreement and assure compliance with material event disclosure. Events to be reported shall be reported promptly, but in no event not later than 10 business days after the day of the occurrence of the event. Currently, such notice shall be given in the event of:

- a) Principal and interest payment delinquencies;
- b) Non-payment related defaults, if material;
- c) Unscheduled draws on debt service reserves reflecting financial difficulties;
- d) Unscheduled draws on credit enhancements relating to the bonds reflecting financial difficulties;
- e) Substitution of credit or liquidity providers, or their failure to perform;
- f) Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB), or other material notices, or determinations with respect to the tax-exempt status of the bonds, or material events affecting the tax-exempt status of the bonds;
- g) Modifications to rights of Holders of the Bonds, if material;
- h) Bond calls (excluding sinking fund mandatory redemptions), if material and tender offers;
- i) Defeasances of the bonds;
- j) Release, substitution, or sale of property securing repayment of the bonds, if material;
- k) Rating changes on the bonds;
- l) Bankruptcy, insolvency, receivership or similar event of the Issuer;
- m) The consummation of a merger, consolidation, or acquisition involving the Issuer or the sale of all or substantially all of the assets of the Issuer, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material; and
- n) Appointment of a successor or additional trustee or the change of name of a trustee, if material.

Legal Reference: Iowa Code §§ 257.31(4); 279.8; 297.22-.25; 298A (2011).
<http://www.irs.gov/taxexemptbond/article/0,,id=243503,00.html>

Cross Reference: 704 Revenue
707 Fiscal Reports

INVESTMENTS

School district funds in excess of current needs shall be invested in compliance with this policy. The goals of the school district's investment portfolio in order of priority are:

- To provide safety of the principal;
- To maintain the necessary liquidity to match expected liabilities; and
- To obtain a reasonable rate of return.

In making investments, the school district shall exercise the care, skill, prudence and diligence under the circumstances then prevailing that a prudent person acting in a like capacity and familiar with such matters would use to meet the goals of the investment program.

School district funds are monies of the school district, including operating funds. "Operating funds" of the school district are funds which are reasonably expected to be used during a current budget year or within fifteen months of receipt. When investing operating funds, the investments must mature within three hundred and ninety-seven days or less. When investing funds other than operating funds, the investments must mature according to the need for the funds.

The board authorizes the treasurer to invest funds in excess of current needs in the following investments.

- Interest bearing savings, money market, and checking accounts at the school district's authorized depositories;
- Iowa Schools Joint Investment Trust Program (ISJIT); and,
- Certificates of deposit and other evidences of deposit at federally insured Iowa depository institutions.

It shall be the responsibility of the treasurer to oversee the investment portfolio in compliance with this policy and the law.

The treasurer shall be responsible for reporting to and reviewing with the board at its regular meetings the investment portfolio's performance, transaction activity and current investments.

It shall be the responsibility of the superintendent to deliver a copy of this policy to the school district's depositories, auditor and outside persons doing investment business with the school district.

It shall also be the responsibility of the superintendent, in conjunction with the treasurer, to develop a system of investment practices and internal controls over the investment practices. The investment practices shall be designed to prevent losses, to document the officers' and employees' responsibility for elements of the investment process and address the capability of the management.

Legal Reference: Iowa Code §§ 11.2, .6; 12.62; 12B.10; 12C; 22.1, .14; 28E.2; 257;
279.29; 283A; 285; 502.701; 633.123 (2011).

Cross Reference: 206.4 Treasurer
704 Revenue
508.1 Class or Student Group Gifts

Approved _____

Reviewed 7/20/15, 12/18/17

Revised _____

GIFTS - GRANTS - BEQUESTS

The board believes gifts, grants, and bequests to the school district may be accepted when they will further the interests of the school district. The board will have sole authority to determine whether the gift furthers the interests of the school district.

Gifts, grants, and bequests are approved by the board. Once it has been approved by the board, a board member or the superintendent may accept the gift on behalf of the school district.

Gifts, grants, and bequests once accepted on behalf of the school district become the property of the school district. Gifts, grants, and bequests are administered in accordance with terms, if any, agreed to by the board.

Legal Reference: Iowa Code §§ 279.42; 565.6 (2011).

Cross Reference: 217 Gifts to Board of Directors
402.4 Gifts to Employees
508.1 Class or Student Group Gifts

Approved _____ Reviewed 7/20/15, 12/18/17 Revised _____

STUDENT ACTIVITIES FUND

Revenue raised by students or from student activities is deposited and accounted for in the student activities fund. This revenue is the property of and is under the financial control of the board. Students may use this revenue for purposes approved by the superintendent.

Whether such revenue is collected from student contributions, club dues, and special activities or result from admissions to special events or from other fund-raising activities, all funds will be under the jurisdiction of the board and under the specific control of the building principal. They will be deposited in a designated depository and will be disbursed and accounted for in accordance with instructions issued by the superintendent.

It is the responsibility of the board secretary to keep student activity accounts up-to-date and complete.

Any unencumbered class or activity account balances will automatically revert to the activity fund when a class graduates or an activity is discontinued.

Legal Reference: Iowa Code §§ 11.23; 279.8 (2011).

Cross Reference: 504 Student Activities
701 Financial Accounting System

Approved _____

Reviewed 7/20/15, 12/18/17 Revised _____

STUDENT RELEASE DURING SCHOOL HOURS

Students in grades 11 to12 may be allowed to leave the school district facilities when they are not scheduled to be in class. Students who violate school rules may have this privilege suspended.

It is the responsibility of the superintendent, in conjunction with the principal, to develop administrative regulations regarding this policy.

Legal Reference: Iowa Code § 294.4 (2007).
281 I.A.C. 12.2(4).

Cross Reference: 501 Student Attendance
503 Student Discipline
504 Student Activities
506 Student Records

Approved _____ Reviewed 4/21/2014, 2/20/17

Revised _____

PURCHASING – BIDDING

The board supports economic development in Iowa, particularly in the school district community. As permitted by law, purchasing preference will be given to Iowa goods and services from locally-owned businesses located within the school district or Iowa based companies if the cost and other considerations are relatively equal and meet the required specifications. However, when spending federal Child Nutrition Funds, geographical preference is allowed only for unprocessed agricultural food items. Other statutory purchasing preferences will be applied as provided by law, including goals with regard to procurement from certified targeted small businesses, minority-owned businesses, and female owned businesses.

Prior to August 15 of each year and after analyzing the school district's anticipated procurement level for the current fiscal year, the school board will set a goal of ten percent of the anticipated procurement level to be purchased from certified targeted small businesses. In determining the procurement level, the cost of utilities (heat, electricity, telephone and natural gas) and employees' costs will not be included. After the goal has been established, the superintendent will file the required Targeted Small Business Procurement form with the Department of Education by August 15.

By July 31 of each year, the superintendent will file a report with the Department of Education outlining purchases of goods and services from targeted small businesses for the previous fiscal year.

The school board and superintendent will encourage targeted small businesses which are not certified with the Department of Inspections and Appeals to become certified targeted small businesses.

Goods and Services

The board shall enter into goods and services contract(s) as the board deems to be in the best interest of the school district. It shall be the responsibility of the superintendent to approve purchases, except those requiring board approval or as provided by in law. The superintendent may coordinate and combine purchases with other governmental bodies to take advantage of volume price breaks. Joint purchases with other political subdivisions will be considered in the purchase of equipment, accessories, or attachments with an estimated cost of \$50,000 or more.

Purchases for goods and services shall conform to the following:

- The superintendent shall have the authority to authorize purchases without prior board approval and without competitive request for proposals, quotations, or bids for goods and services up to \$25,000
- For goods and services costing at least \$25,000 and up to \$50,000, the superintendent shall receive proposals, quotations, or bids for the goods and services to be purchased prior to board approval. The quotation process may be informal, and include written or unwritten quotations.
- For goods and services exceeding, \$50,000, the competitive request for proposal (RFP) or competitive bid process shall be used and received prior to board approval. RFPs and bids are formal, written submissions via sealed process.

In the event that only one quotation or bid is submitted, the board may proceed if the quotation or bid meets the contract award specifications.

The contract award shall be based on the total cost considerations including, but not limited to the following:

- The cost of the goods and services being purchased;
- Availability of service and/or repair;
- The targeted small business procurement goal and other statutory purchasing preferences; and
- Other factors deemed relevant by the board.

Purchases using federal child nutrition funds shall be made in accordance with procurement procedures required by law.

The thresholds and procedures related to purchases of goods and services do not apply to public improvement projects.

Public Improvements

The board shall enter into public improvement contract(s) as the board deems to be in the best interest of the school district. 'Public improvement' means "a building or construction work which is constructed under the control of a governmental entity and is paid for in whole or in part with funds of the governmental entity, including a building or improvement constructed or operated jointly with any public or private agency."

The district shall follow all requirements, timelines, and processes detailed in Iowa law related to public improvement projects. The thresholds regarding when competitive bidding or competitive quotations is required will be followed. Competitive bidding is required for public improvement contracts exceeding the minimum threshold stated in law. Competitive quotations are required for public improvement projects that exceed the minimum threshold amount stated in law, but do not exceed the minimum set for competitive bidding. The board shall approve competitive bids and competitive quotes. If the total cost of the public improvement does not warrant either competitive bidding or competitive quotations, the district may nevertheless proceed with either of these processes, if it so chooses.

The award of all contracts for the public improvement shall be awarded to the lowest responsive, responsible bidder. In the event of an emergency requiring repairs to a school district facility that exceed bidding and quotation thresholds, please refer to sample policy 802.3.

The superintendent may develop an administrative process to implement this policy.

Legal Reference: Iowa Code §§ 26; 28E; 72.3; 73; 73A; 285; 297; 301.
261 I.A.C. 54.
281 I.A.C. 43.25.
481 I.A.C. 25.

Cross Reference: 705 Expenditures
801.4 Site Acquisition
802 Maintenance, Operation and Management
802.3 Emergency Repairs
803 Selling and Leasing

Approved: _____ Reviewed: _____ Revised: 11/20/2017

IOWA School Report Card

QUICK GUIDE

The Iowa School Report Card is a web-based ratings system to show how each public school is performing on certain educational measures. Schools receive a score for each measure, and then the scores are combined into an overall score. Based on the overall score, one of the following ratings is assigned to each school: Exceptional, High-Performing, Commendable, Acceptable, Needs Improvement, and Priority.

Educational Measures in the Iowa School Report Card:

The Iowa School Report Card rates schools across a number of educational measures*:

- **Proficiency:** The percentage of students scoring proficient or better on reading and mathematics assessments.
- **Closing Achievement Gap:** A measure that reflects a statewide goal of narrowing the gap in achievement for students with disabilities, students who are eligible for free and reduced-price meals, and English Language Learners. Two categories were added to this measure in 2016 to include information on achievement gaps by race and ethnicity.
- **College and Career-Ready Growth:** The percentage of students who are making the year-to-year growth necessary to be ready for college and career training by the end of high school.
- **Annual Expected Growth:** The percentage of students making a year of academic growth in a year's time on reading or mathematics assessments.
- **College and Career Readiness:** The percentage of students who score at or above a level of performance in reading and mathematics that predicts a higher probability of postsecondary success. (Middle/high schools only.)
- **Graduation Rate:** The percentage of ninth-grade students who finished high school within five years. (High schools only.)
- **Attendance:** The average daily attendance of students, which is the total number of days students were enrolled and present divided by the total number of possible attendance days.
- **Staff Retention:** The percentage of teachers, school administrators and other licensed staff members who remained employed in a school over consecutive school years.
- **Teacher Survey of Parent Involvement:** This measure is informational and is not included in school scores or ratings. It is a summary of responses to a statewide survey of Iowa teachers on their practices and perceptions regarding parent involvement. Parent involvement eventually will become a scored measure on the Iowa School Report Card.





Roosevelt Elementary School

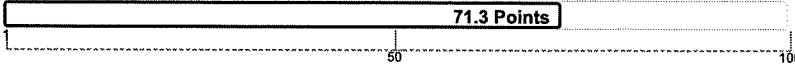
Northwest | Cherokee Community | Elementary School

Grades: KG, 01, 02, 03, 04 | Total Students: 411

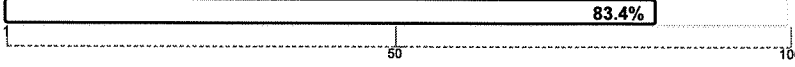
Expand all

2017

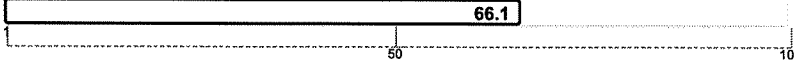
Rank: Commendable



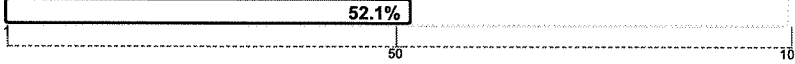
Proficiency



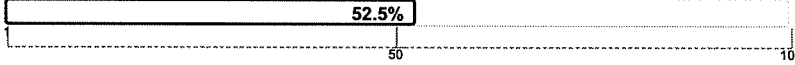
Closing Gap (FRL, IEP, and ELL)



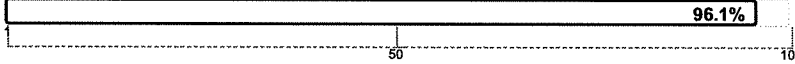
College and Career Ready Growth



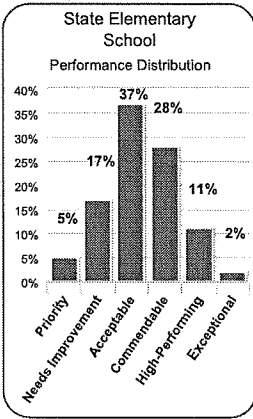
Annual Expected Growth



Attendance



Staff Retention



Previous Year:
Commendable 69 pts

Parent Involvement Teacher Survey Results

There are no survey results are found for this school.



Cherokee Middle School

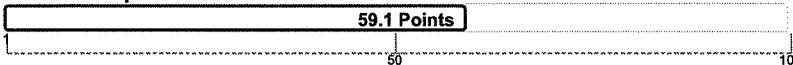
Northwest | Cherokee Community | Middle School

Grades: 05, 06, 07, 08 | Total Students: 318

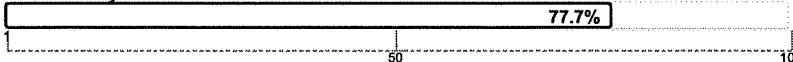
Expand all

2017

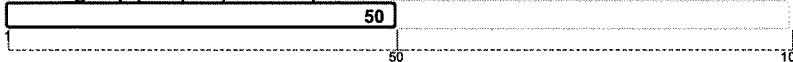
Rank: Acceptable



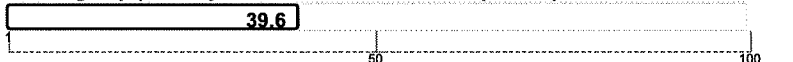
Proficiency



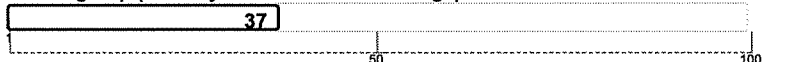
Closing Gap (FRL, IEP, and ELL)



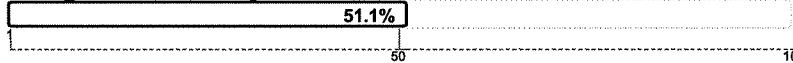
Closing Gap (Minority student, within school comparison)



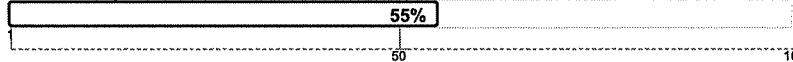
Closing Gap (Minority student to state average)



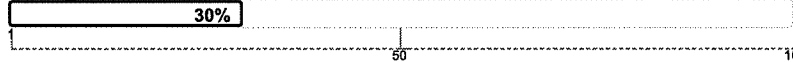
College and Career Ready Growth



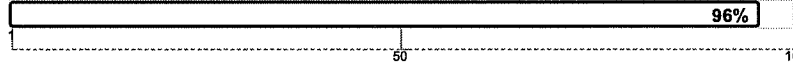
Annual Expected Growth



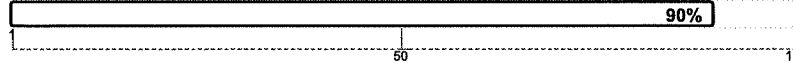
College and Career Readiness



Attendance

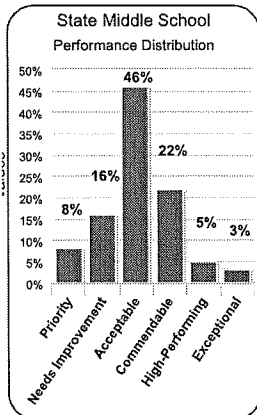
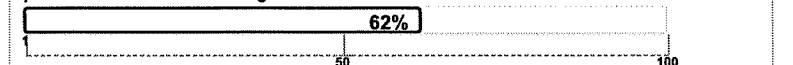


Staff Retention



Parent Involvement Teacher Survey Results

The survey results are not included in the school rating calculation. The results are displayed to provide additional context and generate discussion and feedback.



Previous Year:
 Acceptable 57.3 pts



Washington High School

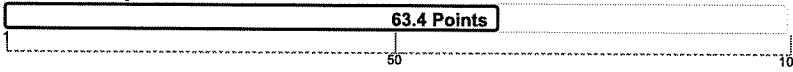
Northwest | Cherokee Community | High School

Grades: 09, 10, 11, 12 | Total Students: 291

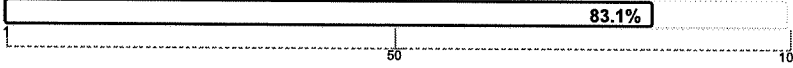
Expand all

2017

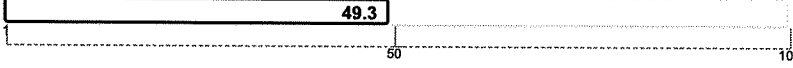
Rank: Acceptable



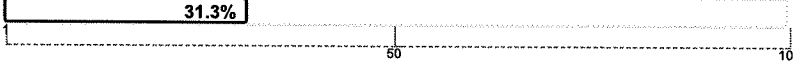
Proficiency



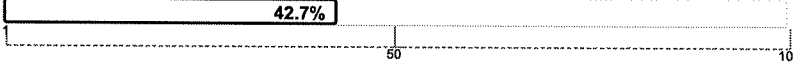
Closing Gap (FRL, IEP, and ELL)



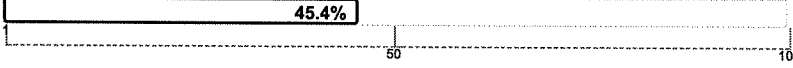
College and Career Ready Growth



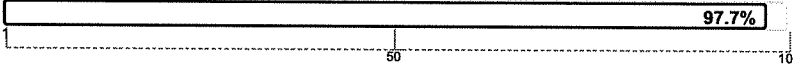
Annual Expected Growth



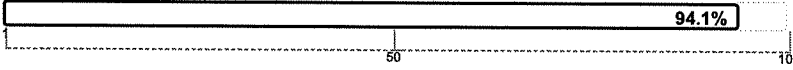
College and Career Readiness



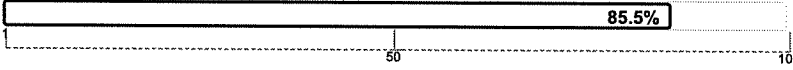
Graduation Rate



Attendance

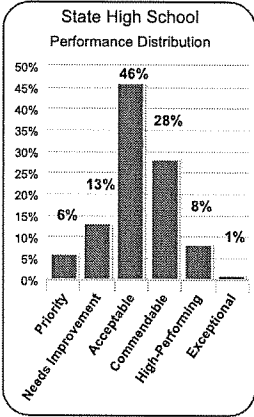
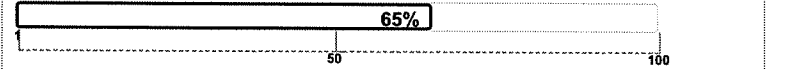


Staff Retention



Parent Involvement Teacher Survey Results

The survey results are not included in the school rating calculation. The results are displayed to provide additional context and generate discussion and feedback.



Previous Year:
 Acceptable 61.7 pts

Iowa Code and ISSL

Iowa Code 284A.7

Evaluation requirements for administrators

A school district shall conduct an annual evaluation of an administrator who holds a professional administrator license issued under chapter 272 for purposes of assisting the administrator in making continuous improvement, documenting continued competence in the Iowa standards for school administrators adopted pursuant to section 256.7, subsection 27, or to determine whether the administrator's practice meets school district expectations. The evaluation shall include, at a minimum, an assessment of the administrator's competence in meeting the Iowa standards for school administrators and the goals of the administrator's individual professional development plan, including supporting documentation or artifacts aligned to the Iowa standards for school administrators and the individual administrator's professional development plan.

2007 Acts, ch 108, §58; 2010 Acts, ch 1183, §38; 2012 Acts, ch 1119, §7

Note: The law does not require a specific instrument, it simply requires the ISSL and superintendent progress on goals.



Iowa Standards for School Leaders

Standard #1: An educational leader promotes the success of all students by facilitating the development, articulation, implementation, and stewardship of a vision of learning that is shared and supported by the school community. (Shared Vision)

Standard #2: An educational leader promotes the success of all students by advocating, nurturing, and sustaining a school culture and instructional program conducive to student learning and staff professional development. (Culture of Learning)

Standard #3: An educational leader promotes the success of all students by ensuring management of the organization, operations, and resources for a safe, efficient, and effective learning environment. (Management)

Standards #4: An educational leader promotes the success of all students by collaborating with families and community members, responding to diverse community interests and needs and mobilizing community resources. (Family and Community)

Standard #5: An educational leader promotes the success of all students by acting with integrity, fairness and in an ethical manner. (Ethics)

Standard #6: An educational leader promotes the success of all students by understanding the profile of the community and responding to, and influencing the larger political, social, economic, legal, and cultural context. (Societal Context)



<p>Standard #1: An educational leader promotes the success of all students by facilitating the development, articulation, implementation, and stewardship of a vision of learning that is shared and supported by the school community. (Shared Vision)</p>	<p>Standard #4: An educational leader promotes the success of all students by collaborating with families and community members, responding to diverse community interests and needs and mobilizing community resources. (Family and Community)</p>
<p>The administrator:</p> <ol style="list-style-type: none"> In collaboration with others, uses appropriate data to establish rigorous, concrete goals in the context of student achievement and instructional programs. Uses research and/or best practices in improving the educational program. Articulates and promotes high expectations for teaching and learning. Aligns and implements the educational programs, plans, actions, and resources with the district's vision and goals. Provides leadership for major initiatives and change efforts. Communicates effectively to various stakeholders regarding progress with school improvement plan goals. 	<p>The administrator:</p> <ol style="list-style-type: none"> Engages family and community by promoting shared responsibility for student learning and support of the education system. Promotes and supports a structure for family and community involvement in the education system. Facilitates the connections of students and families to the health and social services that support a focus on learning. Collaboratively establishes a culture that welcomes and honors families and community and seeks ways to engage them in student learning.
<p>Standard #2: An educational leader promotes the success of all students by advocating, nurturing and sustaining a school culture and instructional program conducive to student learning and staff professional development. (Culture of Learning)</p>	<p>Standard #5: An educational leader promotes the success of all students by acting with integrity, fairness and in an ethical manner. (Ethics)</p>
<p>The administrator:</p> <ol style="list-style-type: none"> Provides leadership for assessing, developing and improving climate and culture. Systematically and fairly recognizes and celebrates accomplishments of staff and students. Provides leadership, encouragement, opportunities and structure for staff to continually design more effective teaching and learning experiences for all students. Monitors and evaluates the effectiveness of curriculum, instruction and assessment. Evaluates staff and provides ongoing coaching for improvement. Ensures staff members have professional development that directly enhances their performance and improves student learning. Uses current research and theory about effective schools and leadership to develop and revise his/her professional growth plan. Promotes collaboration with all stakeholders. Is easily accessible and approachable to all stakeholders. Is highly visible and engaged in the school community. Articulates the desired school culture and shows evidence about how it is reinforced. 	<p>The administrator:</p> <ol style="list-style-type: none"> Demonstrates ethical and professional behavior. Demonstrates values, beliefs, and attitudes that inspire others to higher levels of performance. Fosters and maintains caring professional relationships with staff. Demonstrates appreciation for and sensitivity to diversity in the school community. Is respectful of divergent opinions.
<p>Standard #3: An educational leader promotes the success of all students by ensuring management of the organization, operations and resources for a safe, efficient and effective learning environment. (Management)</p>	<p>Standard #6: An educational leader promotes the success of all students by understanding the profile of the community and responding to, and influencing the larger political, social, economic, legal and cultural context. (Societal Context)</p>
<p>The administrator:</p> <ol style="list-style-type: none"> Complies with state and federal mandates and local board policies. Recruits, selects, inducts, and retains staff to support quality instruction. Addresses current and potential issues in a timely manner. Manages fiscal and physical resources responsibly, efficiently, and effectively. Protects instructional time by designing and managing operational procedures to maximize learning. Communicates effectively with both internal and external audiences about the operations of the school. 	<p>The administrator:</p> <ol style="list-style-type: none"> Collaborates with service providers and other decision-makers to improve teaching and learning. Advocates for the welfare of all members of the learning community. Designs and implements appropriate strategies to reach desired goals.