

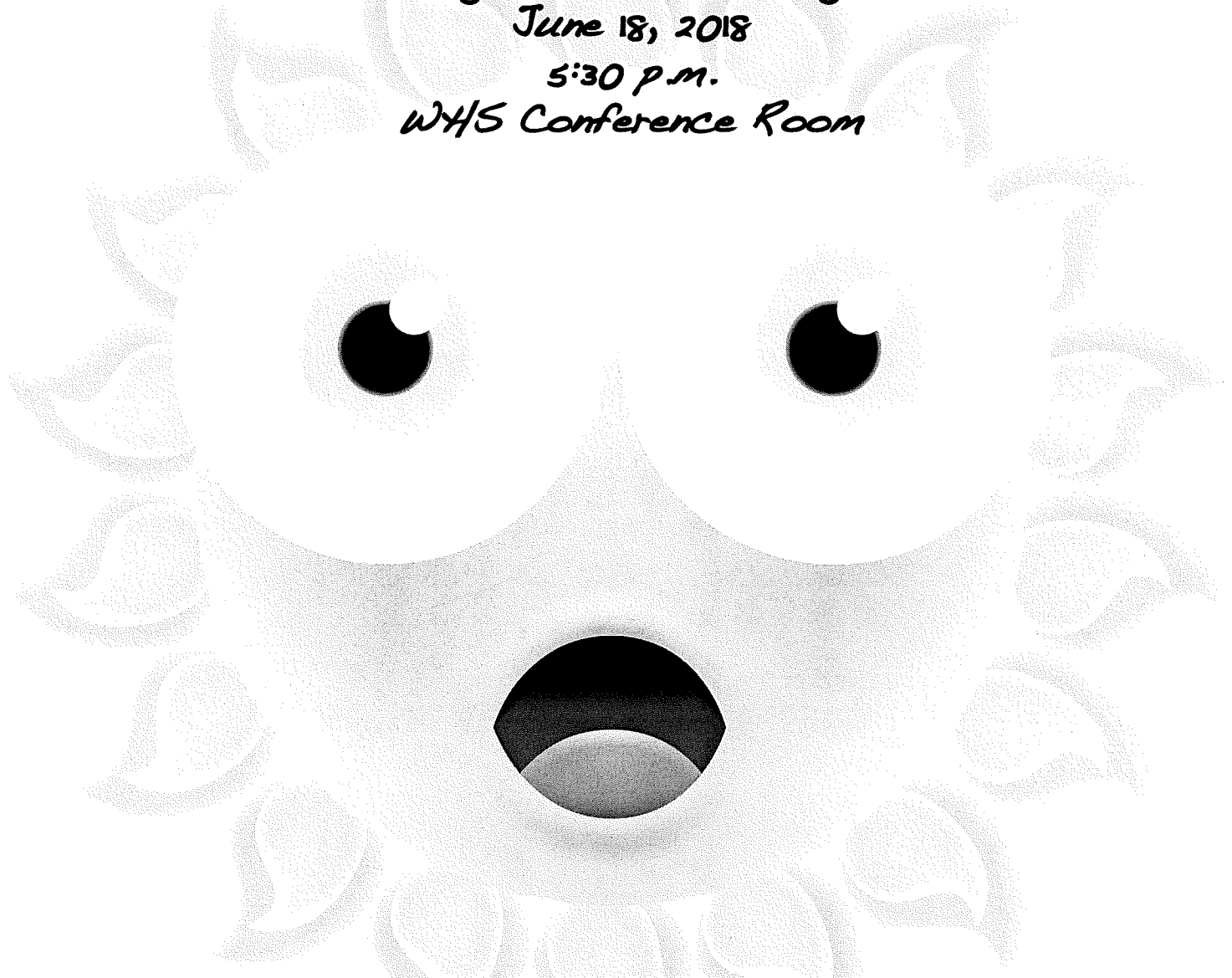
# **Cherokee Community School District**

*Regular Board Meeting*

*June 18, 2018*

*5:30 p.m.*

*WHS Conference Room*



**Board Members:**

**Ms. Laura Dawson- President**

**Mr. Logan Patterson - Vice President**

**Mr. Paul Fuhrman**

**Mr. Charles Wulfsen**

**Mrs. Laura Jones**

**Mrs. Joyce Lundsgaard, Business Manager/Board Secretary**

**Mrs. Kimberly Lingenfelter, Superintendent**

**Regular Board of Education Meeting  
Cherokee Community School District, 600 West Bluff Street  
Agenda for Monday, June 18, 2018 @ 5:30 p.m.**

The tentative agenda contains a list of subjects known at the time of distribution. A copy of the agenda kept continuously current is available for inspection at the office of the superintendent during regular business hours. This agenda may be changed up to 24 hours before the scheduled commencement of the meeting. The agenda sequence is provided as a courtesy only. The board reserves the right to consider each item in any sequence it deems appropriate. Therefore, we encourage visitors to attend the meeting from the beginning.

<ul style="list-style-type: none"> <li>1. Call the meeting to order</li> <li>2. Approve the agenda</li> <li>3. Roll call of members in attendance</li> <li>4. Action to excuse board members not in attendance</li> <li>5. Welcome Visitors Recognition of persons who wish to speak to an item on the agenda or speak to the board regarding a school issue.</li> <li>6. Consent agenda <ul style="list-style-type: none"> <li>A. Approve the minutes of the regular meeting [5-21-18]</li> <li>B. Approve financial statements</li> <li>C. Approve monthly bills</li> </ul> </li> </ul>
<ul style="list-style-type: none"> <li>7. Communication and Reports <ul style="list-style-type: none"> <li>A. Principals' Building Reports/ Instructional Coaches' Reports</li> <li>B. PTA Report</li> <li>C. Directors'/ Superintendent's Report</li> </ul> </li> </ul>
<ul style="list-style-type: none"> <li>8. Policy Clerical Change(s): Affirm: 903.5 Distribution of Materials; 903.5R1 Distribution of Materials Regulation; 903.6 Volunteer Coaches; 904.1 Transporting Students in Private Vehicles; 904.2 Advertising and Promotion; 905.1 Community Use of School District Facilities &amp; Equipment; 905.1E1 Facility Use Form; 905.1E2 Community Use of School District Facilities &amp; Equipment Indemnity and Liability Insurance Agreement; 905.1E3 Use of Facilities Forms, Fee Schedule, and Supervisor; 905.1R1 Use of School District Facilities Regulations; 905.2 Tobacco Nicotine-Free Environment</li> </ul>
<ul style="list-style-type: none"> <li>9. New Business <ul style="list-style-type: none"> <li>A. Discussion of/ action concerning the dairy bid and bread bid for the 2018-2019 school year</li> <li>B. Discussion of/ action concerning participation of AEA Purchasing – Area Education Agencies</li> <li>C. Discussion of/ action concerning contracts for coaches for the 2018-2019 school year</li> <li>D. Discussion of/ action concerning petition language for the September 11, 2018 bond referendum as recommended by Beth Grob, attorney for Ahlers Cooney</li> <li>E. Discussion of/ action concerning the donation and installation of a mechanical flag in the WHS gymnasium</li> <li>F. Discussion of/ action concerning a mascot for the Cherokee Braves</li> <li>G. Discussion of/ action concerning staff recognition – Coach Jolly – weight room quotes</li> <li>H. Discussion of/ action concerning 2018-2019 Legislative Priorities</li> <li>I. Discussion of/ action concerning the resignation of Bill Sipes as Bus Driver</li> <li>J. Discussion of/ action concerning extending a contract to Patty Reed as WHS Art Instructor</li> <li>K. Discussion of/ action concerning extending a contract to Melissa Schlenger as WHS Basketball Cheerleading Coach</li> <li>L. Discussion of/ action concerning extending a contract to Melissa Ebert as Food Services Worker</li> <li>M. Discussion of/ acceptance concerning the Employee Handbook for Certified Staff and the Employee Handbook for Support Staff for the 2018-2019 school year</li> <li>N. Discussion of/ acceptance concerning the ECLC Student Handbook, the RES Student Handbook, the CMS Student Handbook, and the WHS Student Handbook for the 2018-2019 school year</li> <li>O. Discussion of/ information concerning EMC Insurance including Equipment Breakdown Insurance for the 2018-2019 school year</li> <li>P. Discussion of/ information concerning steps in a school bond election</li> </ul> </li> </ul>
<ul style="list-style-type: none"> <li>10. Board Committee Reports</li> </ul>

**\* Note: The Board of Education, with a majority vote of the Board, may enter into an closed/exempt session for the purpose of discussing confidential records, litigation, suspension/expulsion hearings, personnel, purchase of real estate, and security or negotiation strategy.**

<ul style="list-style-type: none"> <li>A. Curriculum and Instruction – Fuhrman, Jones</li> <li>B. Policy – Dawson, Wulfsen</li> <li>C. Finance* – Dawson, Patterson</li> <li>D. Building, Grounds, Capital Projects – Fuhrman, Jones</li> <li>E. Transportation, Nutrition – Patterson, Wulfsen</li> </ul>
<b>11. Items of Interest for the Next Meeting [July 16, 2018 @ 5:30 p.m.]</b> <ul style="list-style-type: none"> <li>A. Discussion of/ action concerning fuel bid(s) for the 2018-2019 school year</li> <li>B. Discussion of/ information concerning the Board Self-Evaluation</li> </ul>
<b>12. Adjournment</b>

**Projected Dates/Times for Regular Board of Education Meetings 2018-2019**

April 16 <sup>th</sup> , 2018 @ 5:30 pm	May 21 <sup>st</sup> , 2018 @ 5:30 pm	June 18 <sup>th</sup> , 2018 @ 5:30 pm	July 16 <sup>th</sup> , 2018 @ 5:30 pm
August 20 <sup>th</sup> , 2018 @ 5:30 p.m.	September 17 <sup>th</sup> , 2018 @ 5:30 p.m.	October 15 <sup>th</sup> , 2018 @ 5:30 p.m.	November 19 <sup>th</sup> , 2018 @ 5:30 p.m.
December 17 <sup>th</sup> , 2018 @ 5:30 pm	January 21 <sup>st</sup> , 2019 @ 5:30 pm	February 18 <sup>th</sup> , 2019 @ 5:30 pm	March 18 <sup>th</sup> , 2019 @ 5:30 pm

**Projected Dates/Times for Management Team Meetings 2018-2019**

October 1 <sup>st</sup> , 2018 @ 5:30 pm	November 5 <sup>th</sup> , 2018 @ 5:30 pm	December 3 <sup>rd</sup> , 2018 @ 5:30 p.m.
February 4 <sup>th</sup> , 2019 @ 5:30 pm	March 4 <sup>th</sup> , 2019 @ 5:30 pm	April 1 <sup>st</sup> , 2019 @ 5:30 pm

**\* Note: The Board of Education, with a majority vote of the Board, may enter into an closed/exempt session for the purpose of discussing confidential records, litigation, suspension/expulsion hearings, personnel, purchase of real estate, and security or negotiation strategy.**

**Cherokee Community School District  
Regular Meeting  
May 21, 2018**

The Cherokee Community School District Board of Education held a regular meeting on Monday, May 21, 2018 beginning at 5:30 P.M. The meeting was held in the WHS Conference Room, 600 West Bluff St., Cherokee, Iowa.

**1. Call the meeting to order**

The meeting was called to order at 5:30 P.M.

**2. Approve the agenda**

Moved by Patterson, seconded by Wulfsen to approve the agenda. All Ayes

**3. Roll call of members in attendance**

Board Members Present: Wulfsen, Fuhrman, Dawson, Patterson and Jones

**4. Action to excuse members not in attendance**

All board members were present.

**5. Welcome Visitors**

Visitors were welcomed.

Others present: Kim Lingenfelter, Wade Riley, Scot Aden, Valery Fuhrman, Jeff Miller, Mari Bauer, Joyce Lundsgaard

**6. Consent agenda**

Moved by Fuhrman, seconded by Jones to approve the consent agenda. All Ayes

- Minutes of the Regular Meeting – 4.16.18; Superintendent Evaluation – 4.25.18
- Financial Statements
- Monthly Bills

**7. Communication & Reports**

Administrative reports were given.

**8. Policy Affirm policies 900-903.4**

Moved by Patterson, seconded by Wulfsen to affirm board policies 900 Principles and Objectives for Community Relations; 901 Public Examination of School District Records; 902.1 News Media Relations; 902.2 News Conferences and Interviews; 902.3 News Releases; 902.4 Live Broadcast or Videotaping; 903.1 School – Community Groups; 903.2 Community Resource Persons and Volunteers; 903.3 Visitors to School District Buildings & Sites; 903.4 Public Conduct on School Premises. All Ayes

**9. New Business**

**A. Discussion of information concerning teacher leadership positions**

Lingenfelter reviewed changes to the teacher leadership positions for the 2018-19 school year.

**B. Discussion of/action concerning contracts for instructional coaching positions**

Moved by Patterson, seconded by Jones to approve Natalie Barkley and Jan Tjeerdsma as TK-12 Instructional Coaches and Linda Ducommun as TK-12 Technology Instructional Coach. All Ayes

**C. Discussion of/action concerning contracts for mentor teacher assignments**

Moved by Wulfsen, seconded by Fuhrman to approve Myla Stoneking, Jaylene De Vos and Tim Stoneking as mentor teachers. All Ayes

**D. Discussion of/action concerning contracts for model teacher assignments**

Moved by Patterson, seconded by Jones to approve Jason Wood, Julie Hummel and Becky Lickiss as model teachers. All Ayes

**E. Discussion of/action concerning contracts for lead teacher assignments**

Moved by Fuhrman, seconded by Jones to approve Christy Alquist, Beth Ebert, Kathy Curtis, Collin Johnson, Jolleen Heater, Alanna Fuller, Cara Lubeck, Charity Anderson, Tim Stoneking and Becky Lickiss as lead teachers. All Ayes

**F. Discussion of/action concerning contracts for BLT teacher assignments**

Moved by Jones, seconded by Patterson to approve Keara Cormany, Carmen Henke, Amy Letsche, Rachel Lucas, Sue Miller-Laursen, Tasha Timmerman, Stacey Zwiefel, Angie Creel, Shauna Henke, Julie Hummel, Casey Kingdon, Bob Lee, Katie Leonard, James De Vos, Trish Engelke, Amy Fowler, Matt Hoskinson, Travis Schipper, and Briana White as BLT teachers. All Ayes

**G. Discussion of/action concerning contracts for school improvement teacher assignments**

Moved by Fuhrman, seconded by Jones to approve Abby James, Kasey Stowater and Beth Ebert as school improvement teachers. All Ayes

**H. Discussion of/action concerning contracts for communication teacher assignments**

Moved by Patterson, seconded by Jones to approve Amy Brunsting, Megan Pigott and Jill Phillips as communication teachers. All Ayes

**I. Discussion of/action concerning securing FEH Design's Bond information services**

Moved by Wulfsen, seconded by Fuhrman to approve FEH Design's Bond Referendum informational services for an amount not to exceed \$5,000. All Ayes

**J. Discussion of/information concerning FEH Design's Bond Master Plan for Facilities**

The board discussed the Master Plan for Facilities being developed by FEH Design and the possibility for a second bond referendum if the bond would fail in September.

**K. Discussion of/action concerning securing BLINK Bond informational services**

Moved by Fuhrman, seconded by Wulfsen to approve BLINK Bond Referendum informational services for an amount not to exceed \$4,725. All Ayes

**L. Discussion of/action concerning Piper Jaffray Option 2H**

Moved by Patterson, seconded by Wulfsen to approve Piper Jaffray Option 2H. All Ayes  
This option approves a Net GO Borrowing of \$11,935,905 utilizing dollars from both sales tax and property tax. The annual property tax impact for a \$100,000 home would be approximately \$50.77 if the bond passes.

**M. Discussion of/action concerning donations from the Cherokee Education Foundation**

Moved by Wulfsen, seconded by Fuhrman to approve donations for special classroom projects and supplies from the Cherokee Education Foundation. All Ayes

**N. Discussion of/action concerning resolution of acknowledgement for Cherokee Education Foundation**

Moved by Fuhrman, seconded by Wulfsen to approve a resolution of acknowledgement for the Cherokee Education Foundation and Foundation Donors/Supporters for providing \$40,544 for special classroom projects and supplies. All Ayes

**O. Discussion of/action concerning contracts for coaches**

Moved by Patterson, seconded by Jones to approve contracts for coaches for the 2018-19 school year. All Ayes

**P. Discussion of/action concerning Board Policy 802.8**

Moved by Fuhrman, seconded by Patterson to delete Board Policy 802.8 Intangible Assets from the Board Policy Manual. All Ayes

**Q. Discussion of/action concerning Board Policy 802.5**

Moved by Patterson, seconded by Wulfsen to approve Board Policy 802.5 Building and Sites Adaptation for Persons with Disabilities. All Ayes

**R. Discussion of/action concerning the resignation of Heather Fitzgerald**

Moved by Wulfsen, seconded by Fuhrman to approve the resignation of Heather Fitzgerald as WHS Basketball Cheerleading Coach. All Ayes

**S. Discussion of/action concerning the resignation of Austin Todd – Assistant Football**

Moved by Fuhrman, seconded by Wulfsen to approve the resignation of Austin Todd as WHS Assistant Football Coach. All Ayes

**T. Discussion of/action concerning the resignation of Matt Mongan- CMS Boys BB**

Moved by Patterson, seconded by Jones to approve the resignation of Matt Mongan as CMS Boys Basketball Coach. All Ayes

**U. Discussion of/action concerning the resignation of Korey Stephens – CMS Boys BB**

Moved by Wulfsen, seconded by Patterson to approve the resignation of Korey Stephens as CMS Boys Basketball Coach. All Ayes

**V. Discussion of/action concerning the resignation of Kristine Zylstra-Tabke**

Moved by Fuhrman, seconded by Wulfsen to approve the resignation of Kristine Zylstra-Tabke as K-6 Vocal Instructor with appreciation for her years of service to the district. All Ayes

**W. Discussion of/action concerning the resignation of Kathy Bork**

Moved by Wulfsen, seconded by Jones to approve the resignation of Kathy Bork as WHS Art Instructor with appreciation of her years of service to the district. All Ayes

**X. Discussion of/action concerning the resignation of Bev Sprouse**

Moved by Patterson, seconded by Wulfsen to approve the resignation of Bev Sprouse as WHS Paraprofessional. All Ayes

**Y. Discussion of/action concerning the resignation of Penny Pingrey**

Moved by Fuhrman, seconded by Wulfsen to approve the resignation of Penny Pingrey as CMS Lego League Coach. All Ayes

**Z. Discussion of/action concerning extending a contract to Katie Karels**

Moved by Fuhrman, seconded by Patterson to extend a contract to Katie Karels as FCS Instructor, pending BOEE approval. All Ayes

**AA. Discussion of/action concerning extending a contract to Pamela Frederiksen**

Moved by Wulfsen, seconded by Jones to approve extending a contract to Pamela Frederiksen as K-6 Vocal Instructor. All Ayes

**BB. Discussion of/action concerning employee handbooks**

Lingenfelter reviewed changes to the Certified and Support Staff Handbooks for the 2018-19 school year. The handbooks will be on the June agenda for board acceptance.


**CC. Discussion of/information concerning steps in a school bond election**

The board thanked the facilities committee for their time and input in the development of the Program Compatibility Assessment approved by the board in April. The facilities committee officially disbanded on May 9<sup>th</sup>.

Regular Meeting – June 18<sup>th</sup>, 5:30 P.M.



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President, Board of Education  
Cherokee Community School District



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Secretary, Board of Education  
Cherokee Community School District

Financial Report - May 18

Fund	Beginning Balance	Receipts	Expenditures	Ending Balance
Operating	\$ 3,021,872.95	836,287.69	849,929.79	\$ 3,008,230.85
Management	685,058.03	22,507.29	328.78	707,236.54
Self-Insurance Fund	1,350,676.45	1,186.35	12,152.63	1,339,710.17
<b>Subtotal General Fund</b>	<b>5,057,607.43</b>	<b>859,981.33</b>	<b>862,411.20</b>	<b>5,055,177.56</b>
Activity	130,612.29	18,319.78	20,673.32	128,258.75
PPEL	292,151.26	17,322.16	20,010.22	289,463.20
Capital Projects (Sales Tax)	1,335,053.71	76,168.46	5,200.00	1,406,022.17
Debt Service	-	-	-	-
Hot Lunch	163,065.56	48,882.52	24,918.30	187,029.78
Trust and Agency	30,338.95	0.08	-	30,339.03
<b>Total - All Funds</b>	<b>\$ 7,008,829.20</b>	<b>\$ 1,020,674.33</b>	<b>\$ 933,213.04</b>	<b>\$ 7,096,290.49</b>



Published Budget Report  
 All Funds  
 5/31/2018

Category	Function #'s	Sub Total Exp.	Expenditures	Amt Published	% of Published
<b>INSTRUCTION</b>	(1000-1999)	6,095,787.68	<b>6,095,787.68</b>	<b>8,160,000.00</b>	75%
Perkins	(5210)	-			
<b>SUPPORT SERVICES</b>	(2000-2999)				
Student Support Svcs	(2000-2199)	174,545.55			
Inst. Staff Support Svcs	(2200-2299)	411,956.37			
General Administration	(2300-2399)	259,674.28			
Building Administration	(2400-2499)	548,839.98			
Business Administration	(2500-2599)	450,704.23			
Plant Operation & Maint	(2600-2699)	899,402.52			
Student Transportation	(2700-2799)	286,827.25			
<b>TOTAL SUPPORT SERVICES</b>			<b>3,031,950.18</b>	<b>4,190,000.00</b>	72%
<b>NON INSTRUCTIONAL PGMS</b>	(3000-3999)	466,844.53	<b>466,844.53</b>	<b>594,000.00</b>	79%
<b>OTHER EXPENDITURES</b>	(4000-5999)				
Facilities	(4000-4999)	726,750.41			
Debt Service	(5000-5999)	-			
AEA Support Direct	(5200)	416,015.00			
Transfer to Debt Service	(6240)(6900)	-			
<b>TOTAL OTHER EXPENDITURES</b>			<b>1,142,765.41</b>	<b>1,843,101.00</b>	62%
<b>TOTAL EXPENDITURES</b>			<b>10,737,347.80</b>	<b>14,787,101.00</b>	73%

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
Checking	1	
Checking	1 Fund: 10 GENERAL FUND	
	Ind Arts-welding wire	
	WHS Ind Arts	
13610	Airgas USA, LLC	382.52
	Gas service-600 W Bluff-WHS	
	Gas service-336 Gillette-Armory	
	Gas service-320 Gillette-busbarn	
	Gas service-600 W Bluff-WHS	
10094	Alliant Energy	914.12
	Ed Foundation-Films as Lit field trip	
12581	American Theatre	60.00
	Accompianist	
13950	Anderson, Deb	2,015.00
	AP Biology Exams	
11576	AP Exams	850.00
	Maint mop service	
10183	Aramark Uniform Services AUCA Chicago Lockbox	233.42
	Open enrollment TLC-2nd semester	
10930	Aurelia Community Schools	27,582.40
	Water softener-Roosevelt	
	Trans drinking water	
	CMS water softener/salt	
	CMS Nurse office water	
10079	Blaine's Culligan and Sundance Spas	225.10
	Ind Arts-Wynn-spray paint	
10021	Bomgaars	16.73
	Trans repair parts-mower	
	Trans repair parts-mower	
	Trans repair parts	
10396	Builder's Sharpening and Service	236.75
	CMS X-Act - pizza	
10610	Casey's General Store	133.00
	Board meeting minutes	
18221	Chronicle Times, The	219.28
	Sewer-929 N Roosevelt	
10084	City of Cherokee	739.89
	Open enrollment TLC-2nd semester	
13397	Clayton Ridge Community School District	17,257.90

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
Legal services		
10305	Cornwall, Avery, Bjornstad, Scott and Davis	500.00
Ag class supplies		
WHS FCS groceries		
10274	Hy-Vee Food Stores, Inc	114.08
Medicaid		
12846	Iowa Department of Human Services	5,758.15
CMS Vocal music		
12200	J.W. Pepper and Son, Inc.	38.89
Weight room consultation- 4th Qtr		
13716	Jewett, Travis	1,250.00
Student needs-Cap/gown		
Student needs cap/gown		
31241	JOSTENS	173.40
Ed Foundation-Zwiefel		
13898	Kids' Gym	84.00
CMS office supplies- batteries		
CMS office supplies- batteries		
10155	KMart #9222	34.98
Open enrollment-2nd Semester		
11366	M-M-C Community Schools	2,073.22
Retirement gift		
11272	Master Teacher, The	114.90
CMS Band guitar strap		
CMS band resale		
10894	MidBell Music, Inc.	27.49
Trans repair parts		
Trans repair parts		
Trans repair parts		
Trans repair parts		
Maint supplies		
Trans brake lube		
Trans repair parts		
Trans repair parts		
Trans repair parts-return		
Trans supplies		
10180	Motor Parts Sales	129.79
Baseball/softball security lights		
12338	Nelson Electric	747.81

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
	Tire repair/balance	
10425	Northside Tire Inc	51.50
	ISP Curriculum-3rd Grade FOSS Kits	
	ISP Curriculum-2nd Grade FOSS Kits	
	WHS Science=C.Anderson	
10125	Northwest AEA	3,736.00
	Bus repairs	
11226	O'Halloran International	161.94
	Driver's Ed vehicle-brake pedal installe	
10946	Rasmussen's	94.53
	Bus driver meal	
10711	Rollefson, Jerry	8.65
	Travel	
11841	Sargent, Lyle	48.00
	CMS service road	
13615	SCE	857.70
	Trans repair parts	
	Trans repair parts	
	Trans repair parts	
12768	School Bus Sales	292.06
	Laminating film	
11884	School Specialty, Inc.	86.70
	Refinish gym floors	
11276	Shadran Industrial	7,118.03
	Paint-WHS rooms	
13454	Sherwin-Williams	1,522.73
	Bus driver meal	
13440	Sizeland, Harry	11.22
	Open Enrollment-2nd Semester	
10797	South O'Brien Schools	6,903.16
	Time management systems	
13585	SU Insurance Company	768.60
	Misc supplies	
13294	SUPPLYWORKS	443.62
	Medicaid billing fee	
12838	Timberline Billing Service LLC	648.86
	Roosevelt HVAC air vent	

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
10788	TRI TECH SALES	96.78
Repairs on #20, #12, #7		
11624	Valley Glass Co	180.00
Cell phone - WHS pincipal		
18319	Verizon Wireless	542.51
Bus driver meal		
11221	Waterbury, Richard	5.34
College Now-Spring Semester		
10248	Western Iowa Tech Comm College	37,283.99
Mower repair		
13326	Wiemold Small Engine Repair	50.95
Clothing allowance		
10586	Woltman, LLoyd	100.00
Fuel - 38.051 gal		
Fuel - 46.999 gal		
Fuel - 32.313 gal		
Fuel - 50.057 gal		
Fuel - 58.531 gal		
Fuel - 32.082 gal		
Fuel - 45.354 gal		
Fuel - 44.428 gal		
Fuel - 35.014 gal		
Fuel - 18.935 gal		
Fuel - 19.237 gal		
Fuel - 49.034 gal		
Fuel - 83.649 gal		
Fuel - 4.503 gal		
Fuel - 38.762 gal		
Fuel - 54.558 gal		
Fuel - 57.131 gal		
Fuel - 70.029 gal		
Fuel - 47.337 gal		
Fuel - 45.949 gal		
Fuel - 32.860 gal		
Fuel - 41.942 gal		
Fuel - 30.011 gal		
Fuel - 30.009 gal		
Fuel - 38.815 gal		
Rebate		
10361	Your FleetCard Program	2,502.71
Additional music needed for Honor Choir		
11392	Zylstra-Tabke, Kristine	24.64

Fund Total: 125,453.04

Checking Account Total: 125,453.04

Checking  
Checking

2  
2 Fund: 36 PHYSICAL PLANT & EQUIPMENT

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
	Auditorium stage sound/lights	
	Auditorium stage sound/lights	
	Auditorium stage sound/lights	
13771	Amazon Capital Services	1,081.64

Fund Total: 1,081.64

Checking Account Total: 1,081.64

<u>Checking</u>	<u>3</u>	<u>Fund: 21</u>	<u>STUDENT ACTIVITY FUND</u>	
			Official-Freshman softball- 6/22	
31434			Bode, Brian	70.00
			Choir/band pins	
13770			Classic Sportswear	133.78
			Officials - JV/V Baseball 6/20	
12934			Cole, Brian	110.00
			Official - JV/V Baseball - 6/15	
13949			DeHoyos, Nathan	110.00
			Booster club/wrestling fundraiser	
13920			Display Dimensions	2,597.50
			Officials - JV/V Baseball 6/25	
12648			Dupic, Richard	110.00
			Official-JV/V Softball - 6/20	
30058			Fjerstad, Clayton	100.00
			X-Country entry fee	
12787			Galva-Holstein Comm School District	90.00
			Official - Softball 6/25 Official-Freshman softball- 6/22	
30936			HARRIMAN, WADE	170.00
			glove/mitt Softballs	
31069			Hauff Mid-America Sports, Inc.	1,383.42
			Chorus award	
30806			Instrumentalist Company, The	70.00
			WHS band solo/small ensemble registratio	
31080			Iowa High School Music Association	24.00

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
Court markers		
13948	Le Petit Sports, Inc.	40.74
Official - JV/V Baseball 6/7		
13923	McDaniel, Mike	110.00
Official-JV/V Softball - 6/20		
12641	Miller, Lannie	100.00
FFA awards/banquet supplies		
30928	NATIONAL FFA ORGANIZATION	89.50
Baseball windscreen		
13944	On Deck Sports	732.00
Official-JV/V Softball - 6/15		
30706	PEDERSEN, LES	100.00
Girls tennis shirts - resale		
Hoops-Wrestling Singlets		
10188	Pilot Rock Signs	1,760.00
Art Club		
10428	Pizza Hut	87.33
Official - JV/V Baseball - 6/15		
12650	Sanow, Brett	110.00
Officials - JV/V Baseball 6/20		
31639	Schuttler, Mark	110.00
Softball entry fee		
31049	Spencer High School	80.00
Shared swimming		
Boys golf entry fee		
30731	Storm Lake High School	330.00
Officials - JV/V Baseball 6/22		
13400	Uhal, John	110.00
Girls track entry fee		
13945	Underwood Community School District	85.00
Official - Softball 6/25		
Officials - JV/V Baseball 6/22		
31584	Wessling, Doug	210.00
Official-JV/V Softball - 6/15		

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
30337	Wiener, Arnie	100.00

Officials - JV/V Baseball  
6/25

31256	WUEBKER, WAYNE	110.00
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Fund Total: 9,233.27

Checking Account Total: 9,233.27

Checking

4

Checking 4 Fund: 61 SCHOOL NUTRITION FUND

CMS milk

WHS milk

Roosevelt milk

CMS milk

Summer lunch milk

40114	Dean Foods North Central	334.31
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Food items - Summer Lunch

40032	Earthgrains	213.05
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Conference mileage

12942	Jacobson, Cara	102.00
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Credit

Food items

Food items - ala carte

Food items - Summer Lunch

18253	MARTIN BROS. DISTRIBUTING CO., INC.	1,503.65
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Lunch refund

40125	Napier, Nancy	38.15
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Fund Total: 2,191.16

Checking Account Total: 2,191.16



<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
Checking	1	
Checking	1 Fund: 10 GENERAL FUND	
WHS Accompanist Vocal/Band		
12912	Adams, Teresa	460.00
WHS Ind Arts		
13610	Airgas USA, LLC	86.60
Gas service-600 W Bluff-WHS		
Gas service-336 Gillette-Armory		
Gas service-929 N Roosevelt		
Gas service-320 Gillette-busbar		
Gas service-206 E Indian-CMS		
Gas service-600 W Bluff-WHS		
10094	Alliant Energy	4,851.86
ISP Technology-Seagate		
Internal drive		
13771	Amazon Capital Services	326.08
ESL ELPA headsets		
13913	American Institutes for Research	135.00
Maint mop service		
Maint - mop service		
10183	Aramark Uniform Services AUCA Chicago Lockbox	337.68
ISP Technology-chromebook		
parts		
12957	Asset Genie, Inc.	394.75
Ed Foundation-Lodging-All		
State Speech s		
Lodging-FFA State		
Convention-Barnes		
Hub trip ticket-Breyfogle		
Conference lodging-Vannatta		
DAR testing materials		
Conference lodging-Kingdon		
Fuel - 19.217 gal - 19.746 gal		
Maint heat detectors		
Maint supplies		
12882	ATIRAccredit MasterCard	2,348.29
Maint-weed eater		
Grounds maint		
Trans supplies-return		
Trans supplies		
Ind Arts-Leidahl		
Maint supplies		
Maint supply item returned		
Ground supplies-ice melt		
WHS Ind Arts-Leidahl		
Trans supplies-return		

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
	Trans supplies	
	Softener salt	
	WHS Ind Arts	
	Maint supplies	
	Ind Arts - Leidahl	
	Maint supplies	
	Maint supplies	
	Maint supplies	
	Maint supplies	
	Maint supplies	
	Ind Arts-paint/primer	
	Ind Arts-Wynn	
	Maint supplies	
	Maint supplies	
	Ind Arts materials - Wynn	
	Ind Arts materials - Wynn	
	Maint supplies	
	IALF Grant - Top soil/miracle grow	
	Ind Arts materials - Wynn	
	Maint supplies	
	Maint supplies	
	Ind Arts materials - Wynn	
	Maint-mower	
	Ind Arts materials - Wynn	
	Trans repair parts	
10021	Bomgaars	1,145.46
	Lodging-Breyfogle	
13013	Breyfogle, Lisa	961.53
	Trans repair parts	
	Trans repair parts	
	Trans repair parts	
	Trans repair parts	
	Trans repair parts	
	Trans repair parts	
10396	Builder's Sharpening and Service	711.30
	Phone charges - CMS	
	Phone charges - WHS	
	Phone charges - WHS	
	Phone charges - Roosevelt	
	Food service expenses	
	Phone charges - busbarn	
	Phone charges -Central Office	
10113	Century Link	880.20
	Sewer-206 E Indian - CMS	
	Sewer-600 W Bluff-busbarn	
	Sewer-636 Gillette-Armory	
	Sewer-600 W Bluff-WHS	
	Sewer-600 W Bluff-WHS	
	Sewer-600 W Bluff-lawn	
	Water-600 W Bluff-lawn	
10084	City of Cherokee	1,903.28

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
Bus driver meal		
31620	EATON, RANDY	5.13
HVAC parts		
12756	Energy Control Technologies, Inc.	178.56
WHS Teacher Appreciation snacks		
WHS FCS groceries		
CMS FCS groceries		
WHS FCS groceries		
CMS FCS groceries		
WHS FCS groceries		
WHS FCS groceries		
WHS FCS groceries		
WHS FCS groceries		
10067	Fareway Stores, Inc.	301.77
In-district travel		
18340	Fiedler, Mike	165.00
Conference mileage/meals		
13508	Halder, William	140.34
Fuel - 14.470 gal		
Fuel - 26.220 gal		
Fuel - 12.777 gal		
Fuel - 15.563 gal		
Fuel - 33.619 gal		
Fuel - 16.683 gal		
Fuel - 17.780 gal		
Fuel - 16.489 gal		
Fuel - 13.387 gal		
Fuel - 24.676 gal		
Fuel - 27.141 gal		
Fuel - 21.934 gal		
Fuel - 19.228 gal		
Fuel - 7.395 gal		
Fuel - 16.388 gal		
Fuel - 32.401 gal		
Fuel - 25.442 gal		
Fuel - 8.706 gal		
Fuel - 13.489 gal		
Fuel - 12.884 gal		
Fuel - 9.990 gal		
Fuel - 14.151 gal		
Fuel -		
Fuel - 13.187 gal		
Fuel - 17.259 gal		
Fuel - 20.868 gal		
Fuel - 14.003 gal		
Fuel - 26.123 gal		
Fuel - 12.844 gal		
Fuel - 24.716 gal		
Fuel - 13.488 gal		
Fuel - 30.912 gal		

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
Fuel - 21.293 gal		
Fuel - 17.011 gal		
Fuel -21.681 gal		
Fuel - 13.333 gal		
Fuel - 15.538 gal		
Fuel - 12.845 gal		
Fuel - 24.480 gal		
Fuel - 11.969 gal		
CMS FCS groceries		
Fuel - 33.471 gal		
Fuel - 15.666 gal		
Fuel - 10.092 gal		
CMS FCS groceries		
SpEd Daily living skills- groceries-Fulle		
CMS FCS groceries		
UPS Shipping-returned items		
Fuel - 25.545 gal		
WHS FCS groceries		
CMS FCS groceries		
Fuel - 10.214 gal		
ECLC Buddy Time cookies		
Board Appreciation snacks		
Board updates for staff		
Nurse gloves		
10274	Hy-Vee Food Stores, Inc	2,339.63
emails to state ADs		
13927	Imoehl, Ron	50.00
Background checks		
11789	Iowa School Finance Information Service	1,176.00
Membership-Todd/Dreckman		
11194	Iowa Wrestling Coaches/Officials	124.00
WHS Band music-approval		
Judges copies for contest		
Judges copies for contest		
Judges copies for contest		
WHS Band contest music		
WHS Band contest music		
Judges copies for contest		
WHS Band contest music		
WHS Band contest music		
WHS Band contest music		
WHS Band contest music		
Judges copies for contest		
12200	J.W. Pepper and Son, Inc.	438.62
Graduation hoods		
Diplomas/covers		
30475	Jostens Inc.	154.63
Conference meals		
11637	Kingdon, Casey	58.29

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
WHS Choir		
10155	KMart #9222	54.95
Library book refund		
13925	Kruse, Neil	4.00
CMS office supplies		
18253	MARTIN BROS. DISTRIBUTING CO., INC.	52.04
Electricity-Doupe ballfields		
Electricity - 929 N Roosevelt		
Electricity-336 Gillette- Armory		
Electricity-336 Gillette- busbarn		
Electricity - 206 E Indian- CMS		
Electricity-600 W Bluff-WHS		
Electricity-600 W Bluff- Concessions		
12363	MidAmerican Energy Company	7,718.27
CMS band book		
WHS Band resale		
WHS Band resale reeds		
WHS band-cymbal bag		
CMS band resale-reeds		
WHS Band resale reeds		
10894	MidBell Music, Inc.	154.31
Maint supplies		
12748	Miller, Jeff	4.77
Travel		
13038	MORROW, KIRBY	171.00
Trans repair parts		
Trans lube		
Trans oil		
Maint supplies HVAC belt		
Maint -weed eater parts		
10180	Motor Parts Sales	41.70
PTA purchase- Stowater/Leonard subscripti		
13926	Mystery Science	499.00
WHS Trophy Case TV		
WHS Trophy Case TV		
12338	Nelson Electric	358.14
Trans tires-bus 12		
10425	Northside Tire Inc	1,465.65
Mentoring & Induction		
Regional Advisory meeting		

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
	meals	
	Professional development registration -	
10125	Northwest AEA	1,045.58
	Trans repair	
11226	O'Halloran International	447.07
	WHS Office supplies	
10852	One Office Solution	11.99
	Driver's Ed Refund	
13928	Overman, Laura	275.00
	Mileage	
13119	Pigott, Megan	26.52
	Postage machine	
18326	Pitney Bowes	464.31
	IALF grant - plants	
10671	Rhoadside Blooming House, LTD	14.94
	Garbage collection	
10217	Sanitary Services, Inc.	2,435.62
	Snow removal - 4/18 - CMS	
	Snow removal - 4/18 - Roosevelt	
	Snow removal - 4/18 - WHS	
13615	SCE	1,275.00
	Registration-Riley-Aden-Fuhrman	
	Registration-Riley-Aden-Fuhrman	
10087	School Administrators of Iowa	220.00
	Trans repair parts	
	Trans repair parts	
	Trans repair parts-credit	
	Trans repair parts	
	Trans repair parts	
	Trans repair parts	
	Trans repair parts	
	Trans repair parts	
12768	School Bus Sales	152.77
	ESL-califone 30	
11884	School Specialty, Inc.	51.84
	Open enrollment TLC - second semester	
10778	Sioux Central Community School	13,962.40
	Bus driver meal	
	Bus driver meal	

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
13440	Sizeland, Harry	10.57
CMS library book refund		
13941	Spampinato, Regina	10.00
Work based learning mileage		
30427	Stoneking, Tim	226.78
Art Show Donation - wall panels		
13658	Store Supply Warehouse	545.64
Maint supplies		
13294	SUPPLYWORKS	459.96
Trans repair parts-bus #20		
12233	Thomas Bus Sales of Iowa, Inc.	699.60
Medicaid		
12838	Timberline Billing Service LLC	347.99
Time clock repair		
11578	Time Management Systems	270.00
Security services-Roosevelt		
Security services-WHS		
13165	Tyco Integrated Security LLC	1,169.11
DuPont Pioneer grant		
13930	University of Kentucky	3,000.00
Bus driver meal		
11221	Waterbury, Richard	5.35
Staff Development-OSHA standards-Leidahl		
10248	Western Iowa Tech Comm College	749.00
Fuel - 60.134 ga;		
Fuel - 56.311 gal		
Fuel - 50.642 gal		
Fuel - 45.274 gal		
Fuel - 48.002 gal		
Fuel - 52.028 gal		
Fuel - 39.014 gal		
Fuel - 40.017 gal		
Fuel - 43.378 gal		
Fuel - 38.460 gal		
Fuel - 65.141 gal		
Fuel - 38.150 gal		
Fuel - 57.602 gal		
Fuel - 15.472 gal		
Fuel - 60.266 gal		
Fuel - 19.566 gal		
Fuel - 42.086 gal		
Fuel - 42.000 gal		
Fuel - 46.750 gal		

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
Fuel - 44.643 gal		
Fuel - 20.010 gal		
Fuel - 38.747 gal		
Fuel - 26.729 gal		
Fuel - 65.005 gal		
Fuel - 15.002 gal		
Fuel - 26.547 gal		
Fuel - 20.065 gal		
Fuel - 64.003 gal		
Fuel - 42.937 gal		
Fuel - 36.870 gal		
Fuel - 58.013 gal		
Fuel - 59.489 gal		
Fuel - 75.032 gal		
Fuel - 56.009 gal		
Rebate		
10361	Your FleetCard Program	3,514.67

Fund Total: 61,589.54

**Checking 1 Fund: 71 SELF-INSURANCE FUND**

Administration fees		
13725	Mid-Amerian Benefits, Inc.	1,699.20

Fund Total: 1,699.20

Checking Account Total: 63,288.74

**Checking 2 Fund: 36 PHYSICAL PLANT & EQUIPMENT**

Auditorium stage sound/lights		
Auditorium sound/lighting		
12882	ATIRAccredit MasterCard	405.50

Engineering/topographic survey-track		
13841	Beck Engineering, Inc.	2,115.00

Auditorium stage sound/lights		
12772	Full Compass Systems, LTD	9,348.02

WHS Gym heating unit		
11495	Modern Heating and Cooling, Inc.	6,692.70

Exhaust fan for WHS shop paint room		
11939	WOODALL ELECTRIC	1,449.00

Fund Total: 20,010.22

Checking Account Total: 20,010.22

**Checking 3 Fund: 21 STUDENT ACTIVITY FUND**

Softball resale-jackets		
13763	360 Custom Designs	896.00

Music booster reimbursement-tickets		
13670	Adventureland Park	2,275.00



<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
13771	Lightening detector Amazon Capital Services	25.31
12882	Lodging-All State Speech students Lodging-FFA State Convention Spanish club honor cords Achievement club medals Hub trip tickets Baseball bats ATIRACredit MasterCard	3,928.08
31434	Official-JV/V Softball - 6/7 Official-Freshman softball 6/4 Official - Freshman softball 6/5 Bode, Brian	240.00
13013	Lodging-Hub field trip Breyfogle, Lisa	961.53
30090	Official-JV/V Softball - 6/6 Official-JV/V Softball - 6/11 Chizek, Travis	200.00
30871	Official-Varsity Tournament Official-JV/V Baseball - 6/11 Christians, Aaron	295.00
12934	Official-JV/V Softball - 6/6 Official-JV/V Softball - 6/11 Official-Freshman softball 6/4 Official-Freshman softball- 6/13 Cole, Brian	340.00
12371	State Track shirts - resale Track spikes Creative Services	558.91
13918	FFA officer team jackets Envision	296.00
10067	Track concessions Fareway Stores, Inc.	19.09
13459	Band/vocal engraving awards/plaques Five-Star Awards and More	193.21

<u>Vendor ID</u>	<u>Don Vendor Name</u>	<u>Amount</u>
Official-JV/V Baseball - 6/7		
31206	GLIENKE, WILL	110.00
Track concessions		
11060	Godfather's Pizza	400.00
Official-JV/V Softball - 6/13		
30040	Groff, Kris	100.00
Official-Freshman softball- 6/13		
30936	HARRIMAN, WADE	70.00
Official-JV/V Baseball - 6/11		
31035	HARRIS, MARK	110.00
Softball entry fee		
13942	Harris-Lake Park High School	85.00
WHS Student Council sweatshirt refund		
30041	Hoskinson, Matt	22.00
Senior girls golf flower Track concessions FFA banquet supplies		
10274	Hy-Vee Food Stores, Inc	348.23
WHS concert band bar		
31080	Iowa High School Music Association	15.00
Repair materials for track shot puts		
10536	Jolly, Lynn	7.48
Official - Freshman softball 6/5		
13209	Jones, Eric	70.00
Softball tournament entry fee		
31034	KINGSLEY-PIERSON COMM SCHOOL D	85.00
FFA awards/banquet supplies		
30928	NATIONAL FFA ORGANIZATION	549.00
Official-JV/V Baseball - 6/13		
31644	Needs, Darwin	110.00
Girls tennis shirts - resale		
10188	Pilot Rock Signs	787.50
Prom flowers		

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
10671	Rhoadside Blooming House, LTD	154.90
Official-JV/V Softball - 6/13		
30160	RICHARZ, DEB	100.00
Green fees/carts		
13029	SARCHET, AMY	92.00
Official-JV/V Baseball - 6/7		
31639	Schuttler, Mark	110.00
Middle School track entry fee		
31039	Sheldon Community Schools	75.00
Official-Varsity Tournament		
13834	Sisk, Matt	185.00
Official-JV/V Softball - 6/7		
30034	Snyder, Russ	100.00
Official-JV/V Baseball - 6/13		
13924	Van Kley, Ross	110.00

Fund Total: 14,024.24

Checking Account Total: 14,024.24

<u>Checking</u>	<u>4</u>	<u>Fund: 61</u>	<u>SCHOOL NUTRITION FUND</u>
Lunch refund			
13931	Bakker, Dave and Holly		24.45
Lunch refund			
13932	Benson, Mark and Shelly		36.85
Food items			
Food items			
Food items			
11224	Chesterman Co.		600.50
CMS milk			
WHS milk			
Roosevelt milk			
CMS milk			
WHS milk			
Roosevelt milk			
CMS milk			
WHS milk			
Roosevelt milk			
CMS milk			
WHS milk			
Roosevelt milk			
CMS milk			
WHS milk			

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
	Roosevelt milk	
	CMS milk	
	WHS milk	
	Roosevelt milk	
	CMS milk	
40114	Dean Foods North Central	2,353.26
	Lunch refund	
13938	Driver, Shelia	5.40
	Food items	
	Food items	
	Food items	
40032	Earthgrains	488.05
	Food items - ranch packets	
10067	Fareway Stores, Inc.	14.22
	Lunch refund	
13939	Fassler, Kimberly	9.25
	Lunch refund	
13933	Gerdes, Larry and Ann Gerdes- Dornack	28.50
	Supply items-dishwashing chemicals	
13422	Heartland Paper Company	689.04
	Conference registration- Jacobson	
10277	Iowa State University	75.00
	Food items	
	Food items - ala carte	
	Supply items	
	Food items - ala carte	
	Food items - ala carte	
	Food items	
	Food items - ala carte	
	Food items - ala carte	
	Food items	
	Food items - ala carte	
	Supply items	
	Food items - ala carte	
	Food items - ala carte	
18253	MARTIN BROS. DISTRIBUTING CO., INC.	10,448.92
	Lunch refund	
13934	Peterson, Lanette	32.75
	Lunch refund	
13937	Urban, Chad	28.30
	Lunch refund	
13940	Vawn, Danny and Deb	5.55
	Lunch refund	

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
13935	Wiemold, Charles and Ronda	124.60
Lunch refund		
13936	Zeimen, Mike and Lori	21.20

**Fund Total: 14,985.84**  
**Checking Account Total: 14,985.84**

# JUNE 2018 ECLC AND ROOSEVELT BOARD REPORT

Valery Fuhrman, ECLC and Elementary Principal

Jan Tjeerdsma, Instructional Coach

**District Mission:** "With community involvement, we will empower learners to become contributing members to our changing world"

## District Goal Actions

1: Implement a successful 1:1 **technology** initiative to enhance student learning, instruction, and achievement.

- Jan and I attended the ticl conference at Buena Vista to learn new applications for technology in our classrooms. The keynote speaker, Eric Curts, was phenomenal. We are excited to present new information for PD next year.
- RES teachers shared a lot of concern at the end of the year for reliable connectivity in the building. I know that Bill and Chris have plans to attempt to address this through ERate.
- We will be adding many new devices (additional iPads and potentially 2nd grade chromebooks) to the RES count this fall bringing us even closer to 1:1. I will update in the fall when we have new inventory numbers.

2: Increase implementation and alignment of **Iowa Common Core** curriculum utilizing Characteristics of Effective Instruction (**S**tudent Centered-Teaching for Learner Differences-**A**ssessment for Learning-**R**igor and **R**elevance-Teaching for Understanding).

- Jan and I attended a workshop on implementing the new Social Studies standards. This will be a rollout process over three years to full implementation. I will also be attending a one day training on the new standards and the inquiry process for implementing them this month.
- PD on 5/23/18 was devoted to FAST data analysis. Instructors viewed class and grade level scores. Reading groups were then established so everything is in place for this fall and instruction can continue, uninterrupted.

3: Improve **communication** between all stakeholders in the district that will promote an atmosphere that encourages positive relationships.

- The staff met on 5/31 at WHS to discuss collective teacher efficacy . . . *the collective belief of teachers in their ability to positively affect students*. Teachers came up with an action plan which will be revisited this fall. Included in their plans were suggestions for administrators, instructional coaches, model teachers, school improvement teachers, and communication teachers to help facilitate this process.
- The staff met on 6/1 at CMS for ACEs (Adverse Childhood Experiences) training. They learned that adverse childhood experiences can have long-lasting effects on children. The staff met in small groups and discussed areas of concern within our building. They also discussed various ways to assist, support, and educate parents. This topic will be revisited when the staff returns from summer break.

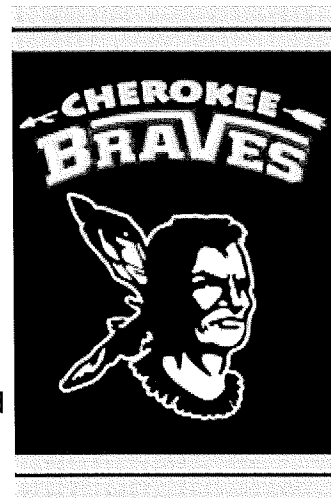
## Other Notes:

- Our grade levels completed EOYs (End of Year reports) to share with stakeholders. They include information about field trips, speakers/classroom events, professional learning, celebrations, and student achievement. This collection of EOYs will be scanned to make one document and be emailed for board members to review.
- Our individual teachers also completed the 2017-18 RES End of the Year Classroom Report as individuals to reflect on how they worked to meet the board goals. This was shared via email for review. It is best to navigate using the keyboard arrows to move across or up/down the cells.

# CMS Principally Speaking

## June 2018

Cherokee Community School District



### District Mission

"With community involvement, we will empower learners to become contributing members to our changing world.

- On the last day of school, Cherokee State Bank provided lunch for all students in grades 5-8 and the Cherokee Cattlemen's Association grilled all the hamburgers. It was a great way to end the school year!
- 8th graders help put the flags up out at the cemetery for Memorial Day.

### District Goals

Implement a successful 1:1 technology initiative to enhance student learning, instruction, and achievement.

- 5th and 6th graders wrapped up a showcase of their learning in their digital portfolios. This is something we are trying to add to each year so the students will have a digital record of their educational endeavors.
- 7th and 8th graders will start the school year by keeping their computers at school. We hope this will help decrease the amount of damage and repair work. If we find that students need to work on their computers at home, we will potentially still have the option take them home upon teacher request.

Increase implementation and alignment of Iowa Common Core curriculum utilizing Characteristics of Effective Instruction.

- All staff members attended ACES Training at the CMS library on June 1st. ACES stands for Adverse Childhood Experiences. This was an excellent training and staff was engaged throughout the whole morning. Staff put together ideas on how to better connect with our students.
- Teachers continue to progress on their curriculum outlines.

## ● 17-18 MAP Growth

	Fall	Winter	Spring	Year Growth
Reading	na	+10	+6	+16
Math	na	+13	+14	+27
Science	na	+11	+7	+18
LA	na	+13	+7	+20
All areas		<b>+47</b>	<b>+34</b>	<b>+81</b>

## ● 17-18 MAP RIT Goals

	Fall Goal	Winter Goal	Spring Goal
		+23 above RIT	+27 above RIT

Both Iowa Assessments and MAP Tests Data Walls were helpful for students to keep them aware of the schools progress.

Improve communication between all stakeholders in the district that will promote an atmosphere that encourages positive relationships.

- We are looking forward to our new TLC positions for the 2018-19 school year. We feel this will help with all avenues of communication and help distribute the work load.





## WHS Building Report June 2018

District Mission: *"With community involvement, we will empower learners to become contributing members to our changing world"*

District Goals:

**1. Implement a successful 1:1 technology initiative to enhance student learning, instruction, and achievement.**

- Teachers enjoyed once a month PD time devoted to learning new tech tools to use in their classrooms. We are excited to continue integrating tech tools into classrooms throughout the year next year as well.
- We getting a tripod mounting device for the iPads so teachers can set them up and get a broad view of their classroom instruction.
- **GROW:** Looking at establishing a new grading system at WHS for 2019-2020 school year. We are established a Grading Team where we plan to visit some progressive schools that have incorporated new grading practices.
- Many of our newer curriculum purchases have a focus on technology integration. We are lining up training for the Spanish teachers this summer to learn a lot of fun new tech ideas that come with our purchases.
- Instructional Coaches have been working to make sure we have enough online licenses for all of our incoming students in our math department.

**2. Increase implementation and alignment of Iowa Common Core Curriculum utilizing characteristics of effective instruction.**

- We believe the WHS teachers have a great start on the big ideas and realities of what is taught in their classrooms on their curriculum outlines.
- **Our Junior Class scored the highest among all other NW AEA School Districts on IA Assessments Comprehensive Score.**
- PD was spent on completing surveys for TLC and completion of ELP Modules in May.
- **D and F Grade Data- 10 Year Avg @ WHS (2009-2018) Compared to 2017-2018 School Year**

	D Data	D Data		F Data	F Data
D Grade Data	10 Year Avg @ WHS	2017-2018 School Year	F Grade Data	10 Year Avg @ WHS	2017-2018 School Year
1st Quarter	119	93	1st Quarter	60	19
2nd Quarter	161	171	2nd Quarter	76	54
Semester 1	161	123	Semester 1	52	19
3rd Quarter	161	108	3rd Quarter	74	21
4th Quarter	157	171	4th Quarter	75	21
Semester 2	187	147	Semester 2	53	11
Average	158	136	Average	65	24

**3. Improve communication between all stakeholders in the district that will promote an atmosphere that encourages positive relationships.**

- The tech team is working on getting much of our registration process online. This will make the registration process in August easier and more time efficient for parents.
- **Office Discipline Data for 2017-2018**

	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018
ISS	34	102	53	107	31
OSS	9	15	9	20	4
Total Office Actions	3338	1589	3074	1882	1608

**Mr. Wade Riley- WHS Principal & Mrs. Natalie Barkley- Instructional Coach**

# Notes for the Board from the Superintendent – June 2018

## Cherokee Community School District: *Empowering Learners*

### Standards for Effective School Boards

June Standard: Advocate for public education and the needs of Iowa students by clearly articulating and advocating for the value of public education and the important role of local school governance; by developing and strengthening ongoing relationships with policymakers around improving student achievement and the needs of public education; by fostering engagement and collaboration with all stakeholders to ensure high and equitable student learning.

The Iowa School Board Standards are designed for use by local school boards as common framework for excellence in school board governance. Based on best practice and research, the standards encourage boards to focus on student achievement as their primary responsibility. *Iowa Association of School Boards*

### Technology/Website Update – Board/Leadership Team Goal Statement #1

- Building Reports – Principals – on the agenda
- TICL Conference in Storm Lake - attended by administrators and instructional coaches - exciting news about artificial intelligence, Google Duplex, and the need for Bionic Educators
- Technology Symposium - Linda Ducommun - June 18-22 in the CMS Library
- News from Technology Director, William Halder
  - Our department has been busy going through chromebooks and getting those fixed in preparation for the coming school year. We began re-assigning the graduated Seniors Lenovo chromebooks to Juniors to remove as many if not all of the Dell chromebooks; we are hoping to end up a complete Lenovo district for this fall.
  - Asking to have money set aside for E-Rate purchases, once approved, of \$39,782.00 - this would include the installation of fiber between the bus barn and Armory of \$3,500.00.

### Curriculum and Instruction Update – Board/Leadership Team Goal Statement #2

- Building Reports – Principals – on the agenda
- Curriculum Purchasing Year for Foreign Language, Health, Physical Education, and English Learners - Teacher materials for Foreign Language have been shipped and were free with digital licenses for students
- Iowa Department of Education Public Reporting Site: [reports.educateiowa.gov](http://reports.educateiowa.gov)  
This website provides access to a variety of reports covering multiple areas including district and school profiles, financial reports and school and district plans.

### Communication Update – Board/Leadership Team Goal Statement #3

- Building Reports – Principals – on the agenda
- Mechanical Flag - on the agenda
- Staff Recognition - Coach Jolly - on the agenda
- Cherokee Mascot - on the agenda
- Employee Handbooks - on the agenda
- Student Handbooks - on the agenda
- Board Committee Rotations – Management Team Meetings – Subject to Change

October 1 <sup>st</sup> , 2018 @ 5:30 Board Policy Grievances	November 5 <sup>th</sup> , 2018 @ 5:30 Student Achievement Data – APR SIAC Members Invited	December 6 <sup>th</sup> , 2018 @ 5:30 Building, Grounds & Capital Projects
February 4 <sup>th</sup> , 2019 @ 5:30 Curriculum & Instruction Foreign Language, Health, PE, ELL	March 4 <sup>th</sup> , 2019 @ 5:30 Transportation & Nutrition Wellness Policy Review	April 1 <sup>st</sup> , 2019 @ 5:30 Finance – Budget Hearing – 5 Year SIAC Members Invited

### Board/Leadership Team Goal Statements

1. Implement a successful 1:1 technology initiative to enhance student learning, instruction, and achievement.
2. Increase implementation and alignment of Iowa Common Core curriculum utilizing Characteristics of Effective Instruction.
3. Improve communication between all stakeholders in the district that will promote an atmosphere that encourages positive relationships.

**Transportation and Nutrition Update**

- News from Nutrition Director, Cara Jacobson
  - Summer lunch is going great! We are serving on average 140 meals a day and sending out 65 to the daycare. Summer lunch is held at Washington High school during June, Monday - Thursday from 11:00-12:30 and is free for children 0-18
  - I have offered the food service staff position to Melissa Ebert. Melissa comes with food service experience in an institutional setting. She is full of energy and excited to work with the staff in an environment with kids.
  - I have attached the bids for milk and bread, and Deans foods is low again for milk this year, and Bimbo Bakery (Sara Lee) is the only bid that we got back in this area for bread, and they do a great job!
  - Martin brothers contract needs to be faxed in by the 30th, and I am very pleased! We also received over \$400.00 back this year from the AEA for being part of this group. I would also like to have the application include Food, Small Wares, and Ware Wash.
- News from Transportation Director, Mike Wiederholt
  - Bus inspection on June 12th was a good report. One bus with some seats issues, a big summer project on this. A large rock hit a suburban, will get this fixed along with a wire issue to one of the buses.
  - Conducting normal summer maintenance on all the schools vehicles, will be doing some body work on a few of the buses.

**Strategic Planning – Finance Update**

- Financials included in board packet
- Secretary/Treasurer’s Report – on the agenda
- Petition language for bond referendum - on the agenda
- Contracts – Coaches - on the agenda
- EMC Insurance including Equipment Breakdown Insurance - on the agenda

**Building, Grounds, and Capital Projects Update**

- Steps in a School Bond Election – on the agenda
- News from Jeff Miller, Building and Grounds Director
  - Jeff is on vacation - so Lyle reported: Busy trimming trees, painting, and cleaning rooms.

**IASB Update & Other**

- Fiscal Management Conference - Ames - July 18, 2018
- Strategic Budget Reduction Workshop - Des Moines - October 4, 2018
- Employee Relations Conference - Altoona - October 18, 2018
- IASB 73<sup>rd</sup> Annual Convention – Des Moines – November 14-16, 2018
- Recorded Webinars Available for Board Members – School Board U – contact Lou Ann Gvist at [lgvist@ia-sb.org](mailto:lgvist@ia-sb.org) or (515) 247-7064

**Policy/Legislative Update [IASB/SAI/RSAl/IDOE]**

- Board Policy – Affirm – on the agenda
- 2018-2019 IASB Legislative Priorities - on the agenda
- Legislative News/Updates/Priorities from our Partners in Education:

<a href="http://www.sai-iowa.org/sai-legislative-priorities.cfm">http://www.sai-iowa.org/sai-legislative-priorities.cfm</a>	<a href="https://www.educateiowa.gov/resources/legislative-information?utm_medium=email&amp;utm_source=govdelivery">https://www.educateiowa.gov/resources/legislative-information?utm_medium=email&amp;utm_source=govdelivery</a>	<a href="http://www.rsaia.org/legislative.html">http://www.rsaia.org/legislative.html</a>
<a href="http://www.ia-sb.org/Main/Advocacy_Center3/Advocacy_Agenda/Legislative-Priorities/Main/Advocacy_Center/IASB_s_Advocacy_Agenda/Legislative-Priorities.aspx?hkey=19e89bb6-0b58-4dca-9bb1-6e279051f829">http://www.ia-sb.org/Main/Advocacy_Center3/Advocacy_Agenda/Legislative-Priorities/Main/Advocacy_Center/IASB_s_Advocacy_Agenda/Legislative-Priorities.aspx?hkey=19e89bb6-0b58-4dca-9bb1-6e279051f829</a>		

DISTRIBUTION OF MATERIALS

The board recognizes that students, employees, parents or citizens may want to distribute materials within the school district that are noncurricular. Noncurricular materials to be distributed must be approved by the building principal and meet certain standards prior to their distribution.

It is the responsibility of the superintendent, in conjunction with the building principals to draft administrative regulations regarding this policy.

Legal Reference: U.S. Const. amend. I.  
Hazelwood School District v. Kuhlmeier, 484 U.S. 260 (1988).  
Bethel School District v. Fraser, 478 U.S. 675 (1986).  
New Jersey v. T.L.O., 469 U.S. 325 (1985).  
Tinker v. Des Moines Ind. Comm. Sch. Dist., 393 U.S. 503 (1969).  
Bystrom v. Fridley High School, 822 F.2d 747 (8th Cir. 1987).  
Iowa Code §§ 279.8; 280.22 (2007).

Cross References: 502.3 Freedom of Expression  
503.1 Student Conduct  
504 Student Activities  
603.9 Academic Freedom

Approved \_\_\_\_\_ Reviewed 12/21/15, 6/18/18 Revised \_\_\_\_\_

## DISTRIBUTION OF MATERIALS REGULATION

## I. Guidelines.

Individuals, including students, may have the right to distribute on school premises, at reasonable times and places, unofficial written material, petitions, buttons, badges or other insignia, except expression which:

1. is obscene to minors;
2. is libelous;
3. contains indecent, vulgar, profane or lewd language;
4. advertises any product or service not permitted to minors by law;
5. constitutes insulting or fighting words, the very expression of which injures or harasses other people (e.g., threats of violence, defamation of character or of a person's race, religion, gender, disability, age or ethnic origin);
6. presents a clear and present likelihood that, either because of its content or the manner of distribution, it will cause a material and substantial disruption of the proper and orderly operation and discipline of the school or school activities, will cause the commission of unlawful acts or the violation of lawful school regulations.

Distribution on school premises of material in categories (1) through (4) to any student is prohibited. Distribution on school premises of material in categories (5) and (6) to a substantial number of students is prohibited.

## II. Procedures.

Anyone wishing to distribute unofficial written material must first submit for approval a copy of the material to the building principal at least twenty-four hours in advance of desired distribution time, together with the following information:

1. Name and phone number of the person submitting request and, if a student, the homeroom number;
2. Date(s) and time(s) of day of intended display or distribution;
3. Location where material will be displayed or distributed;
4. The grade(s) of students to whom the display or distribution is intended.

Within twenty-four hours of submission, the principal will render a decision whether the material violates the guidelines in subsection I or the time, place and manner restrictions in subsection III of this policy. In the event that permission to distribute the material is denied, the person submitting the request should be informed in writing of the reasons for the denial. Permission to distribute material does not imply approval of its contents by either, the school, the administration, the board or the individual reviewing the material submitted.

If the person submitting the request does not receive a response within twenty-four hours of submission, the person will contact the building principal's office to verify that the lack of response was not due to an inability to locate the person. If the person has made this verification and there is no response to the request, the material may be distributed in accordance with the time, place and manner provisions in subsection III.

## DISTRIBUTION OF MATERIALS REGULATION

If the person is dissatisfied with the decision of the principal, the person may submit a written request for appeal to the superintendent. If the person does not receive a response within three school days of submitting the appeal, the person will contact the superintendent to verify that the lack of response is not due to an inability to locate the person. If the person has made this verification and there is no response to the appeal, the material may be distributed in accordance with the time, place and manner provisions in subsection III.

At every level of the process the person submitting the request will have the right to appear and present the reasons, supported by relevant witnesses and material, as to why distribution of the written material is appropriate.

Permission to distribute material does not imply approval of its contents by either, the school district, the board, the administration or the individual reviewing the material submitted.

### III. Time, place and manner of distribution.

The distribution of written material is prohibited when it blocks the safe flow of traffic within corridors and entrance ways of the school or otherwise disrupts school activities. The distribution of unofficial material is limited to a reasonable time, place and manner as follows:

1. The material will be distributed from a table set up for the purpose in a location designated by the principal, which location will not block the safe flow of traffic or block the corridors or entrance ways, but which will give reasonable access to students.
2. The material will be distributed either before and/or after the regular instructional day.
3. No written material may be distributed during and at the place of a normal school activity if it is reasonably likely to cause a material and substantial disruption of that activity.

### IV. Definitions.

The following definitions apply to the following terms used in this policy:

1. "Obscene to minors" is defined as:
  - (a) The average person, applying contemporary community standards, would find that the written material, taken as a whole, appeals to the prurient interest of minors of the age to whom distribution is requested;
  - (b) The material depicts or describes, in a manner that is patently offensive to prevailing standards in the adult community concerning how such conduct should be presented to minors of the age to whom distribution is requested, sexual conduct such as intimate sexual acts (normal or perverted), masturbation, excretory functions, and lewd exhibition of the genitals; and
  - (c) The material, taken as a whole, lacks serious literary, artistic, political or scientific value for minors.
2. "Minor" means any person under the age of eighteen.

## DISTRIBUTION OF MATERIALS REGULATION

3. "Material and substantial disruption" of a normal school activity is defined as follows:
  - (a) Where the normal school activity is an educational program of the district for which student attendance is compulsory, "material and substantial disruption" is defined as any disruption which interferes with or impedes the implementation of that program.
  - (b) Where the normal school activity is voluntary in nature (including, without limitation, school athletic events, school plays and concerts, and lunch periods), "material and substantial disruption" is defined as student rioting, unlawful seizures of property, widespread shouting or boisterous demonstration, sit-in, stand-in, walk-out, or other related forms of activity.
  - (c) In order for expression to be considered disruptive, there must exist specific facts upon which the likelihood of disruption can be forecasted including past experience in the school, current events influencing student activities and behavior, and instances of actual or threatened disruption relating to the written material in question.
4. "School activities" means any activity of students sponsored by the school and includes, by way of example but not limited to, classroom work, library activities, physical education classes, official assemblies and other similar gatherings, school athletic contests, band concerts, school plays and in-school lunch periods.
5. "Unofficial" written material includes all written material except school newspapers, literary magazines, yearbooks, and other publications funded and/or sponsored or authorized by the school. Examples include leaflets, brochures, flyers, petitions, placards and underground newspapers, whether written by students or others.
6. "Libelous" is a false and unprivileged statement about a specific individual that tends to harm the individual's reputation or to lower him/her in the esteem of the community.
7. "Distribution" means circulation or dissemination of written material by means of handing out free copies, selling or offering copies for sale and accepting donations for copies. It includes displaying written material in areas of the school which are generally frequented by students.

## V. Disciplinary action.

Distribution by any student of unofficial written material prohibited in subsection I or in violation of subsection III may be halted, and students may be subject to discipline including suspension and expulsion. Any other party violating this policy may be requested to leave the school property immediately and, if necessary, local law enforcement officials will be called.

## VI. Notice of policy to students.

A copy of this policy will be published in student handbooks and posted conspicuously in school buildings.

## **VOLUNTEER COACHES**

Volunteer coaches may bring unique skills to enrich programs and assist the coaching staff or sponsors in the performance of their duties. It can also enhance the relationship between the community and the Cherokee Community School District.

All prospective volunteer coaches will be held to the same standards as any employee of the district. They must provide documentation of state certification / license, health requirements, and complete a background check. It will be the final decision of the administration whether or not to recommend a volunteer coach to the board of education. The administration will be responsible to screen the volunteers and make a recommendation to the School Board. The administration and the sponsors / head coach will determine their specific assignments. The district is not obligated to utilize the services of a volunteer coach.

Volunteer definition: A volunteer coach is an unpaid assistant to a program or team. The volunteer must be able to provide a service to the team / program that will enhance the experience of both the athletes and coaching staff. The volunteer coach will serve under the direction and supervision of the head coach or sponsor. It is critical that the volunteer has the best interest of the entire program in mind.

### Guidelines for Volunteer Coaches:

1. The volunteer coach must be a responsible person with known character and integrity. They shall respect the dignity and worth of each student under their direction.
2. While everyone wants to win and be competitive, teaching and coaching are the priority. We are "coaching for life not just a game".
3. Each coach is a role model for our athletes, students and fans. They will pay special attention to language, sportsmanship, personal conduct and behavior during the activity and in the community.
4. The individual needs to understand the issues and pressures that may arise for both the coach and student when volunteering for a team that includes their child. Favoritism or any differential treatment should not be present when dealing with the program.
5. The head coach or sponsor will decide the role of the volunteer during practices, games and in the overall program. This role may change as the year or season progresses.
6. Although there will be input from volunteer coaches, the final decisions regarding the program philosophy, strategy, and playing time will be the responsibility of the head coach or sponsor. Any disagreements about these aspects of coaching must be discussed at an appropriate time, away from the students / athletes.
7. A volunteer coach will serve in a support capacity as long as their impact on the program is deemed positive by the Head Coach, Activity Director, Principal or Superintendent.

### General Job Description for Volunteer Coaches:

- Coaching practice sessions
- Game assignment / responsibility
- Report injuries to head coach
- Discuss discipline issues with head coach
- Provide input and suggestions to coaching staff at appropriate time
- Understand that the head coach will make final decisions about strategy, playing time and remain loyal and committed to those decisions



COACHES CODE OF ETHICS BY THE NFCA BOARD OF DIRECTORS

**The coach** shall be aware that he or she has a tremendous influence for either good or ill on the education of the student and, thus, shall never place the value of winning above the value in instilling the highest of ideal of character.

**The coach** shall uphold the honor and dignity of the profession. In all personal contact with students, officials, AD, school administrators, the IHSAA, media, public; the coach shall strive to set an example of the highest ethical and moral conduct.

**The coach** shall take an active role in the prevention of drug, alcohol and tobacco use.

**The coach** shall avoid the use of alcohol and tobacco products when in contact with players.

**The coach** shall promote the entire interscholastic program and direct his / her program in harmony with the total school program.

**The coach** shall master the contest rules and shall teach them to their team members. The coach shall not seek an advantage by circumvention of the spirit of letter of the rules.

**The coach** shall exert his or her influence to enhance sportsmanship by spectators and will work closely with cheerleaders, pep club sponsors, booster clubs and administrators.

**The coach** shall respect and support context officials. The coach shall not indulge in conduct that would incite players or spectators against the officials. Public criticism of officials or players is unethical.

**Before and after contests**, coaches for the competing schools should meet and exchange greetings to set the correct tone for the event.

Approved \_\_\_\_\_ Reviewed 6/18/18 \_\_\_\_\_ Revised \_\_\_\_\_

**TRANSPORTING STUDENTS IN PRIVATE VEHICLES**

Generally, transporting students for school purposes is done in a vehicle owned by the school district and driven by a school bus driver. Students may be transported in private vehicles for school purposes. It is within the discretion of the superintendent to determine when this is appropriate. Individuals transporting students for school purposes in private vehicles must have the permission of the superintendent and meet all applicable requirements set by the district. Private vehicles will be used only when:

- The vehicle is in good condition and meets all applicable safety requirements;
- The driver possesses a valid drivers' license;
- Proof of insurance has been supplied to the superintendent and the insurance satisfies the minimum coverage requirements for driving personal vehicles in the State of Iowa ; and
- When the parents of the students to be transported have given written permission to the superintendent.

The school district assumes no responsibility for those students who have not received the approval of the superintendent and who ride in private vehicles for school purposes. If transportation is not provided by the school district, or if transportation provided by the school district is declined by the student or parent/guardian, then the responsibility and corresponding liability for transportation for school purposes shall rest solely with the student and parent/guardian.

This policy statement applies to transportation of students for school purposes in addition to transporting students to and from their designated attendance center. The superintendent may develop an administrative process to implement this policy.

Legal Reference: Iowa Code §§ 279.8; 285; 321.  
281 I.A.C. 43.

Cross Reference: 401.7 Employee Travel Compensation  
711 Transportation

Approved 2/15/2016 Reviewed 2/15/2016, 6/18/18 Revised 2/15/2016

ADVERTISING AND PROMOTION

The use of students, the school district name, or its buildings and sites for advertising and promoting products and/or services of entities and organizations operating for a profit is not allowed except with prior board approval. Nonprofit entities and organizations may be allowed to use students, the school district name, or its buildings and sites if the purpose is educationally related and prior approval has been obtained from the board.

Legal Reference: Iowa Code § 279.8 (2007).

Cross Reference: 504.5 Student Fund Raising  
904 Community Activities Involving Students

Approved \_\_\_\_\_

Reviewed 5/18/2009, 6/18/18 Revised \_\_\_\_\_

## COMMUNITY USE OF SCHOOL DISTRICT FACILITIES & EQUIPMENT

School district facilities and equipment will be made available to local nonprofit entities which promote cultural, educational, civic, community, or recreational activities. "Entity(ies)" will include organizations, groups and individuals and their agents. Such use will be permitted only when the use does not interfere with or disrupt the education program or a school-related activity, the use is consistent with state law, and will end no later than midnight. It is within the discretion of the board to allow for-profit entities to use school district facilities and equipment. The board reserves the right to deny use of the facilities and equipment to an entity. It is within the discretion of the superintendent to allow use of school district facilities and equipment on Sundays.

Entities that wish to use school district facilities or equipment must apply at 600 West Bluff, Cherokee, IA. It is the responsibility of the board secretary or superintendent to determine whether the school district facility or equipment requested is available and whether the application for use meets board policy and administrative regulations. It is the responsibility of the superintendent and board secretary to provide application forms, obtain proof of insurance, and draw up the contract for use of school district facilities and equipment.

Use of school district facilities and equipment by entities will be supervised by a school district employee unless special prior arrangements are made with the superintendent. The school district employee will not accept a fee from the entity using school district facilities and equipment. If appropriate, the school district employee may be paid by the school district.

Entities that use school district buildings, or equipment, or sites must leave the building or site in the same condition it was in prior to its use. Inappropriate use of school district facilities and equipment may result in additional fees charged to, or the inability of, the entity to use school district facilities or equipment in the future.

(The school district will sponsor education related organizations' use of the ICN upon approval of the superintendent.) Sponsored ICN user's mission must be consistent with the mission of the school district. Costs associated with the use of the ICN will be passed on by the school district to the sponsored user.

Authorized users of the ICN will ensure their use of the ICN is consistent with their written mission. The ICN will not be used for profit making ventures. Authorized users may not resell time on the ICN. Entities that wish to use the school district's ICN classroom to originate, receive or broadcast programming must follow the state scheduling requirements. It is recommended that entities that wish to use the school district's ICN classroom to originate, receive, or broadcast programming, contact the school district's ICN scheduler's office to inform them of their needs.

It is the responsibility of the entities that wish to use the school district's ICN classroom to originate, receive or broadcast programming in compliance with the law regarding authorized use of and content of the programming on the ICN. The school district assumes no responsibility or liability for entities using the ICN classroom in violation of the law, the authorized user's mission or school district policy and its supporting administrative regulations. The school district reserves the right to charge all costs, including attorney fees, that may arise to the entity for the entity's failure to comply with the law or school district policy and its supporting administrative regulations.

Approved \_\_\_\_\_ Reviewed 1/18/2016, 6/20/16, 6/18/18 Revised \_\_\_\_\_

## COMMUNITY USE OF SCHOOL DISTRICT FACILITIES & EQUIPMENT

The board may allow entities, such as the Boy and Girl Scouts and 4-H, to use the school district facilities and equipment without charge. While such entities may use the facilities and equipment without charge, they may be required to pay a custodial fee.

It is the responsibility of the superintendent to develop a fee schedule for the board's approval and to develop administrative regulations regarding this policy.

Legal Reference: Iowa Code §§ 8D; 123.46; 276; 278.1(4); 279.8; 297.9-.11 (2007).  
1982 Op. Att'y Gen. 561.  
1940 Op. Att'y Gen. 232.  
1936 Op. Att'y Gen. 196.

Cross Reference: 704 Revenue

Phone: 712-225-6767/Fax: 712-225-6769

Facility Requesting: \_\_\_\_\_

Date of Event: \_\_\_\_\_

Set Up Time: \_\_\_\_\_ Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_

Group Title: \_\_\_\_\_

Purpose of Activity: \_\_\_\_\_

Admission Charged? No \_\_\_\_\_ Yes \_\_\_\_\_ Amount \$ \_\_\_\_\_ For Profit? \_\_\_\_\_

**Contact Information:**

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Street Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

**Custodial Services:**

_____ Bleachers	_____ Lunch Tables	_____ Volleyball nets
_____ Chairs	_____ Writing Tables	_____ Basketball hoops
_____ Dressing Rooms	_____ Shower Rooms	_____ Media Equipment/Projector
_____ Microphones	_____ Podium	_____
_____ Stage Lights	_____ Other:	_____

**Please Observe These Rules**

1. No Smoking in school buildings or on school grounds
2. Only the group requesting the use of facilities is to be in the school buildings.
3. Each group must abide by board of education, state and federal policies and laws.
4. The Hold-Harmless Agreement below must be signed by the person representing this group.

**Hold-Harmless Agreement:**

The person(s) signing below agree(s) to indemnify and hold harmless the Board of Education, each individual board member, and all administrators, teachers, and custodians against any and all claims, costs, suits, and other forms of liability and all court costs arising from the use of the buildings and/or facilities. The person(s) as representative(s) of the above named group agree(s) to all conditions of the above statement.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**District Office Use:**

_____ Approved	Date: _____	On Facility Calendar
_____ Disapproved w/Conflicts	Supt/Principal _____	Yes _____ No _____
_____ Trained Supervisor		Fee Charged \$ _____

# COMMUNITY USE OF SCHOOL DISTRICT FACILITIES & EQUIPMENT INDEMNITY AND LIABILITY INSURANCE AGREEMENT

**Parties to this Agreement:**

Cherokee Community School District (CCSD) and \_\_\_\_\_ herein known as \_\_\_\_\_.

**Preamble:**

Both parties acknowledge and agree that CCSD and \_\_\_\_\_ are entering into an agreement in which the CCSD will provide certain facilities, to included but not limited to: premises and buildings scheduled for use from \_\_\_\_\_ and concluding on \_\_\_\_\_ for no fee.

**Mutual Indemnity Provisions:**

\_\_\_\_\_ agrees and will to the fullest extent permitted by law; hold harmless, protect, save, defend and indemnify CCSD, et al; their employees, agents, volunteers, representatives and students from all loss, all claims, all demands, all injury, all costs, all attorney fees, inclusive of all causes of action and liabilities of every kind, whatsoever, arising out of or in the course of the agreed facilities or services use except for the sole negligence of the CCSD.

CCSD agrees and will to the fullest extent permitted by law; hold harmless, protect, save, defend and indemnify \_\_\_\_\_, et al; their employees, agents, representatives and volutneers from all loss, all claims, all demands, all injury, all costs, all attorney fees, inclusive of all causes of action and liabilities of every kind, whatsoever, arising out of or in the course of the agreed facilities or services use except for the sole negligence of \_\_\_\_\_.

This protection, defense and indemnity shall extend to claims occurring after this agreement is terminated and facilities or services use has been completed as well as while it is in force for those operations, acts, omissions and actions subject to this agreement. The protection, defense and indemnity shall apply regardless of any active and/or passive negligent act or omission of either CCSD or \_\_\_\_\_, their employees, agents, volunteers and/or representatives. The protection, defense and indemnity set forth in these provisions shall not be limited by any contractual insurance requirement, provision or definition or by any other provision of this agreement unless so noted.

**First Aid Assistance and Emergency Medical Care**

\_\_\_\_\_ releases CCSD from liability which may arise as a result of any first aid treatment, first aid service, first aid assistance or any emergency medical care provided by \_\_\_\_\_ in connection with use of the CCSD's facilities or services.

**Facilities Agreement Continued:**

It is further mutually agreed:

- 1. CCSD & \_\_\_\_\_ shall not violate any city, county, state or federal law and/or regulations in or about the CCSD premises;
- 2. \_\_\_\_\_ accepts the responsibility of providing a safe environment inclusive of safe equipment and activities in the use of all facilities and all activities;
- 3. CCSD & \_\_\_\_\_ shall not assign this agreement without the written consent of both parties;
- 4. \_\_\_\_\_ shall provide evidence of insurance coverage to include:
  - Standard Acord Certificate;
  - Commercial General Liability with limits not less than \$1,000,000;
  - Premises Medical with limits not less than \$5,000;
  - Automobile Liability with limits not less than \$1,000,000;
  - Workers' Compensation with coverage "B" limits not less than \$500,000;
  - Molestation (sexual or otherwise) with limits not less than \$1,000,000.
- 5. Photography, video or any media that reproduces an image of minors is expressly prohibited without the express written consent of CCSD;
- 6. This agreement may be terminated at any time by either party by giving the other party 30-days prior written notice;
- 7. The agreement is the product of joint negotiation and drafting. No provision herein will be construed against either party on the basis that either party drafted the language for their exclusive benefit.

\_\_\_\_\_  
Cherokee Community School District

\_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Approved \_\_\_\_\_

Reviewed 6/20/16, 6/18/18

Revised \_\_\_\_\_



## **USE OF FACILITIES FORMS, FEE SCHEDULE, AND SUPERVISOR**

### **Building Use Policy – Administrative Rules**

Mission Statement: It is the goal of the Cherokee Community School District to make school buildings, sites, and equipment available to the community when they are used to promote cultural, educational, civic, community, or recreational purposes.

### **USER GROUP CLASSIFICATION GROUPS**

The classification of the group or organization is determined by its status and activity. The following classification criteria, listed in priority order below, should be followed for the use of all facilities.

#### **Class 1: School Related Activities**

All activities directly related to school such as music events, athletic events, school productions, activity gatherings, staff meetings, etc.

#### **Class 2: Public Agencies**

Activities sponsored by municipal parks and recreation departments, human services, county, state and federal meetings, elections and activities. A charge will be assessed to the sponsoring group for a trained facility supervisor if one is needed.

#### **Class 3: Youth organizations**

District nonprofit, tax exempt, nonreligious, chartered youth groups sponsoring youth activities during their regular program season or year (Boy Scouts, Girl Scouts, 4-H). A charge will be assessed to the sponsoring group for a trained facility supervisor if one is needed.

Organized youth sports not open to all who wish to participate, adult league sports, and instructional classes sponsored by public agencies for which the participant pays a fee shall be a Class 6 activity.

#### **Class 4: Nonprofit, private, Civic and Service Groups**

District nonprofit groups will be considered as groups whose activities are open to the public when no admission is charged, or if a charge is made, the net proceeds go entirely to charitable or district purposes. For purposes of determining nonprofit organizations, a tax exempt identification number may be required. A charge will be assessed to the sponsoring group for a trained facility supervisor if one is needed.

#### **Class 5: Nonprofit Group Offering Educational and Recreational Activities**

Youth camps, if no salary is paid to camp staff and the cost of the camp is only to cover actual expenses. If the camp does not meet these criteria, it will be considered profit-making (Class 6). Church youth and family recreational activities, (excluding church services and religious activities) if no salary is paid to activity staff and a charge for the activity only cover actual expenses. If the activity does not meet these criteria, it will be classified as Class 6. A charge will be assessed to the sponsoring group for a trained facility supervisor if one is needed.

#### **Class 6: Private Interest or Profit-Making Groups and Organizations**

Out-of-district youth or adult groups, private interest groups, profit making activities, church services religious classes and activities, and private parties. The user will be assessed necessary charges for actual expenses and facility supervision personnel. A charge will be assessed to the sponsoring group for a trained facility supervisor if one is needed.

The following fee schedule shall apply for facility use:

**Class 1: No Charge**

**Class 2, Class 3, Class 4, Class 5**

Rental of gym, auditorium, commons, classrooms:

\*Cost of one trained supervisor      \$25/hour

\*\*Rental of kitchens:

    With 1 cook – weeknights \$25/hour

    With 1 cook – Weekends & Holidays \$30/hour

Hours begin as soon as the school supervisor arrives and continues until that person leaves following completion of the activity.

**Class 6:**

Rental of gym, auditorium, commons, classrooms:

\*Cost of one trained supervision      \$25/hour

Utility Fee                                      \$10/hour

\*\*Rental of kitchens:

With 1 cook – weeknights \$25/hour

With 1 cook – Weekends & Holidays \$30/hour

Hours begin as soon as the school supervisor arrives and continues until that person leaves following completion of the activity.

\*A member of the organization using the facilities may appoint a person from its group to serve as the Trained Facility Supervisor.

\*\*Organizations renting school kitchens are required to hire a member of the District's food service staff to operate equipment and supervise food preparation, service, and clean up. Food brought into food preparation and service areas is subject to inspection. These rules are necessary for safety and to curb possible contamination of food served to students.

Trained Facility Supervisor

Instructions:

- Keys are to be checked out from the building office – 8:00 a.m. and 4:00 p.m.
- Keys, checklist, and sign in sheet need to be returned to the building office on the next school day following the event for which they were used.
- Keys may not be loaned to any other person or group.
- The attached list of rules must be followed.
- Supervise the entire activity. Be visible and accessible.
- Report to the building principal any problems with a group or individual participants.
- Periodically check restrooms and surrounding hallways.
- Only persons associated with the approved event are permitted in the building.
- If there is damage done, please report it on the checklist.
- If there is a facility problem or an emergency that requires immediate attention call maintenance at 229-1557. If not available call the appropriate building principal: WHS 229-1525, CMS 229-7491, RES 229-3684.
- Make an inspection of the facility after the event is completed. Unless other arrangements have been made, the group using the facilities is responsible for cleanup, storing of equipment, and making sure the facility is left in the same condition as when the group arrived.
- Make sure equipment is stored, lights turned off, and the building is secure before leaving.
- Report incidents of personal injury on the checklist. Explain the nature of the injury and actions taken following the injury.
- Be sure personal and confidential materials of school employees are protected.
- Additional instructions may be necessary for specific events.

It is the goal of the Cherokee Schools to allow facilities to be used for educational, recreational, and civic purposes. Your Cherokee Schools are happy to make facilities open to our citizens and only ask for a few simple considerations. Please treat your facilities with respect and leave the facilities in the same condition in which you found them.

Guidelines for Facility Use:

- Use of alcohol and tobacco products in school buildings or on school grounds is prohibited.
- Children who come with their parents to events must be supervised by parents and remain in the same room with parents at all times.
- Set up and storing of equipment are the responsibilities of the group using the facilities. In cases of sensitive equipment, the District may require set up by a school employee.
- Participants are to remain in the area designated for their specific activity, do not attempt to enter other parts of the building.
- Participants may be required to sign in.
- Gym Guidelines:
  - No street shoes on gym floor. Participants must change into gym shoes that are clean and dry.
  - No slam dunking, hanging on baskets, or grasping the rim.
  - No food or drink in the gym.
  - Equipment must remain in the gym – no basketballs, volleyballs, etc. in hallways.
- Special rules may apply for specific events.
- Rules subject to change without notice.

Building Use Checklist – School Employee or Trained Facility Supervisor

Please sign and return completed checklist on the school day following use of the building.

Group or Organization Using Facilities \_\_\_\_\_

Date of Usage \_\_\_\_\_

Duration of Activity: Starting time \_\_\_\_\_ AM/PM to ending time \_\_\_\_\_ AM/PM

Please complete at conclusion of building use:

- \_\_\_\_\_ Equipment stored
- \_\_\_\_\_ Restrooms checked
- \_\_\_\_\_ Locker rooms checked
- \_\_\_\_\_ Lights turned out
- \_\_\_\_\_ Restrooms \_\_\_\_\_
- \_\_\_\_\_ Hallways \_\_\_\_\_
- \_\_\_\_\_ Area of use \_\_\_\_\_
- \_\_\_\_\_ Doors locked

Injuries? (Person injured, How Occurred, Action taken):

Damage to equipment or facilities? (Please explain):

Problems with equipment or facility? (Please explain):

Supervisor comments:

I have read the rules or building use and enforced them according to the requirements of the Cherokee Community School District Board of Education.

\_\_\_\_\_  
Signature of Trained Facility Supervisor or School Employee

\_\_\_\_\_  
Date

USE OF SCHOOL DISTRICT FACILITIES REGULATION

1. There shall be no alcoholic beverages brought to or consumed in the buildings or on the grounds.
2. There shall be no smoking in school facilities
3. A custodian or employee must be present while the facility is being used.
4. After a school building has been used by an outside group, cleaning will be done by employees assisted by a committee from the outside group. Fees for such work will be charged to the group as part of the rental fee charged for the use of the building.

Approved \_\_\_\_\_

Reviewed 6/18/18 \_\_\_\_\_

Revised \_\_\_\_\_

TOBACCO/NICOTINE-FREE ENVIRONMENT

School district facilities and grounds, including school vehicles, are off limits for tobacco or nicotine use, including the use of look-a-likes where the original would include tobacco or nicotine. This requirement extends to students, employees and visitors. This policy applies at all times, including school-sponsored and non-school-sponsored events. Persons failing to abide by this request are required to extinguish their smoking material, dispose of the tobacco, nicotine or other product or leave the school district premises immediately. It is the responsibility of the administration to enforce this policy.

Legal Reference: Goals 2000: Educate America Act, Pub. L. No. 103-227, 108 Stat. 125 (1994).  
House File 2212, Iowa General Assembly (2008)  
Iowa Code §§ 142D; 279.8, .9; 297 (2013).

Cross Reference: 903.4 Public Conduct on School Premises  
905.1 Community Use of School District Buildings & Sites & Equipment

Approved \_\_\_\_\_

Reviewed 1/18/2016, 6/18/18

Revised 3/24/2014





February 28, 2018

Greeting from the AEA Purchasing!

You will find attached the agreement for participation in the AEA Purchasing Food, Ware Wash and Small Wares cooperative purchasing programs for school food service. You may want to forward or print this off for your Business Manager or Principal.

In the school year 2017-2018 there were 313 schools and districts that participated with the AEA Purchasing and we anticipate over \$34 million dollars in purchases.

Electronic copies of the agreement for the 2018-2019 school year may be acquired at the AEA Purchasing website ([www.aepurchasing.org](http://www.aepurchasing.org)). PLEASE NOTE THE FOLLOWING.

1. **THE AGREEMENT MUST BE RETURNED NO LATER THAN JUNE 30, 2018. THIS IS NOT NEGOTIABLE.** Schools that submit incomplete or late agreements will not be able to participate in the program until January 1, 2019. The agreement is for the school year 2018-2019. Please submit your agreement by mail, fax or email to the following:

Mail to: AEA Purchasing  
Attention: Barb Adams  
1521 Technology Parkway  
Cedar Falls, IA 50613

or fax to: 319-273-8282 or email agreement to [barb@aeapurchasing.org](mailto:barb@aeapurchasing.org).

2. The agreement provides space to indicate the school's interest in participating in food, ware wash (dish wash) and/or small wares (pots, pans, silverware, etc). Schools may choose any or all of these bids.
3. The AEA Purchasing has taken every step towards ensuring that these bids are compliant with the Department of Education, Bureau of Nutrition, Health and Transportation Service and the USDA; the participating schools must do their part in ensuring compliance.

Schools or school boards wishing further information may contact Dan Dreyer at 319-268-7725 or [dan@aeapurchasing.org](mailto:dan@aeapurchasing.org).

Sincerely,

DAN

Dan Dreyer  
AEA Purchasing  
Food Program Director



## 2018-19 Extra Curricular Contracts

### Basketball

Varsity Hurd/Hagberg  
 Assistant/JV Nixon/Slaughter  
 9<sup>th</sup>  
 JH Johnson/Westhoff  
 Mongan/Stephens

### Baseball/Softball

Varsity Ege/Nixon  
 Assistant/JV Kirkeby/Slaughter  
 9<sup>th</sup>

### Football

Varsity Schipper  
 Assistant Rapp  
 10<sup>th</sup>/JV Koedam/Nixon  
 9<sup>th</sup> Stephens  
 7<sup>th</sup>/8<sup>th</sup> Johnson/Westhoff/Wood

### Track

Varsity Leonard/Schipper  
 Assistant/JV Lee/Hoskinson  
 7<sup>th</sup>/8<sup>th</sup> Ellis/Hummel  
 Rapp/Westhoff

### Volleyball

Varsity Anderson  
 Assistant/JV Ohlendorf  
 9<sup>th</sup> Lundell  
 CMS Perry/Henke/Lubeck/Stoneking

### Wrestling

Varsity Todd  
 Assistant/JV Dreckman  
 MS Wrestling Wood

Golf-Varsity DeVos/Sarchet  
 Tennis- Varsity Zelle/Vannatta  
 X-Country- Varsity Hoskinson  
 Assistant X-Country Ellis  
 WHS Weights Schipper/Todd

### Music

WHS Instrumental Vannatta  
 WHS Instrumental/Summer Vannatta  
 CMS Instrumental Kingdon  
 CMS Instrumental/Summer Kingdon  
 WHS Vocal Lickiss  
 CMS Vocal 7<sup>th</sup>/8<sup>th</sup> Lickiss  
 CMS Vocal 5<sup>th</sup>/6<sup>th</sup> **Frederiksen**

### Other

Individual Speech De Vos  
 Group Speech De Vos  
 Asst. Individual Speech De Vos  
 Asst. Group Speech De Vos/Clyde  
 Jets De Vos  
 WHS Play Director (each) Wood  
 CMS Play Director  
 Drill Team Alquist  
 Yearbook Timmerman  
 Prom Hammen  
 Football Cheerleader (9-12) **Schlenger**  
 Basketball Cheerleader (9-12) Brunsting  
 Wrestling Cheerleader (9-12) McDermott-Ebert  
 Spanish Club  
 Art Club  
 FCCLA  
 FFA Barnes  
 WHS FTC Head Coach McDermott-Ebert  
 WHS FTC Assistant Coach Ebert  
 WHS Student Council Engelke  
 CMS Student Council Haack  
 CMS Lego League Groepper/  
 CMS Hawkeyes Rochleau  
 Special Olympics Fuller  
 WHS Book Club White  
 The Hub  
 Quiz Bowl Fowler/Engelke  
 NHS Barkley/White

PETITION

TO THE PRESIDENT AND BOARD OF DIRECTORS OF THE CHEROKEE COMMUNITY SCHOOL DISTRICT, IN THE COUNTY OF CHEROKEE, STATE OF IOWA:

We, the undersigned, are eligible electors, reside within the School District and petition the Board of Directors of the School District to call a special election to submit to the voters of the School District the following proposition the purpose of which cannot be accomplished within the limit of one and one-quarter percent of the assessed value of the taxable property within the School District:

Shall the Board of Directors of the Cherokee Community School District in the County of Cherokee, State of Iowa, be authorized to contract indebtedness and issue General Obligation Bonds in an amount not to exceed \$12,000,000 to provide funds to construct, build, furnish and equip a pre-K through 4<sup>th</sup> grade building as an addition to the Middle School building, including related remodeling and site improvements; and to make critical architectural/structural improvements at Cherokee Middle School building and Washington High School building, including Locker Rooms?

<u>NAME</u>	<u>RESIDENTIAL STREET ADDRESS</u> <i>(INCLUDE CITY, STATE &amp; ZIP CODE - NO P.O. BOXES)</i>	<u>DATE</u>
1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____
5.	_____	_____
6.	_____	_____
7.	_____	_____
8.	_____	_____
9.	_____	_____
10.	_____	_____
11.	_____	_____
12.	_____	_____
13.	_____	_____
14.	_____	_____
15.	_____	_____
16.	_____	_____
17.	_____	_____
18.	_____	_____
19.	_____	_____
20.	_____	_____

# 2018 IASB Legislative Priorities

## STANDARDS AND ACCOUNTABILITY

### (RESOLUTION 2)

Supports continued progress in the development of rigorous content standards and benchmarks that reflect the real-world knowledge and skills students need to graduate from high school prepared for college or to enter the workforce, including the following state actions:

- Provide and fund technical assistance to help school districts fully implement the Iowa Core Content Standards which define what students should know and be able to do in math, science, English language arts, social studies, and 21st Century skills in areas such as financial and technological literacy.
- Adopt high-quality summative and formative assessments, aligned to the skills students should know and be able to do to succeed globally and locally.
- Support research-based professional development that provides educators with training, support and time to work together so that they can successfully teach a rigorous curriculum to all students. Ensure that curriculum decisions about how to teach remain in the hands of local schools and teachers.
- Include and fund all the components of successful standards systems: assessments aligned to high expectations, improved and aligned instruction and quality professional development.

IASB supports development of model content standards, recommended assessments and professional development supports in additional content areas but opposes expanding accountability, reporting and accreditation requirements in these areas.

## MENTAL HEALTH

### (RESOLUTION 7)

Supports increased statewide access to and funding for mental health services for children.

## SPECIAL EDUCATION – STATE

### (RESOLUTION 8)

Supports predictable and timely state funding to serve students receiving special education services at a level that reflects the actual cost including educational programming and health care costs.

## SCHOOL FUNDING POLICY

### (RESOLUTION 19)

Supports a school foundation formula that:

- Provides sufficient and timely funding to meet education goals;
- Equalizes per pupil funding;
- Provides a funding mechanism for transportation costs that reduces the pressure on the general fund and addresses inequities between school districts;

# 2018 IASB Legislative Priorities

- Includes factors based on changes in demographics including socio-economic status, remedial programming, and enrollment challenges;
- Incorporates categorical funding in the formula within three years; and
- Includes a mix of property taxes and state aid.

## **SUPPLEMENTAL STATE AID**

### **(RESOLUTION 20)**

Supports setting supplemental state aid:

- For FY 2019, by January 31, 2018;
- For FY 2020 and future budget years, at least 14 months prior to the certification of the school's district budgets; and
- At a rate that sufficiently supports local districts' efforts to plan, create and sustain world-class schools

Supports a formula driven method for establishing the supplemental state aid growth rate if it is not set within the statutory requirements.

## **SAVE (SECURE AN ADVANCED VISION FOR EDUCATION)**

### **(RESOLUTION 27)**

Supports repeal of the December 31, 2029 sunset on the statewide penny sales tax for school infrastructure.

Supports preserving the integrity of the statewide penny sales tax for school infrastructure including the tax equity provisions in the following manner:

- No diversions or expansions of allowable uses prior to the current 2029 sunset date;
- Continued growth in the per pupil amount beyond the 2029 sunset date.