

# Cherokee Community School District

Regular Board Meeting

April 15, 2019

5:30 p.m.

WHS Conference Room

HAPPY  
EASTER

**Board Members:**

Ms. Laura Dawson- President

Mr. Logan Patterson - Vice President

Mr. Paul Fuhrman

Mr. Charles Wulfsen

Mrs. Laura Jones

Mrs. Joyce Lundsgaard, Business Manager/Board Secretary

Mrs. Kimberly Lingenfelter, Superintendent

**Public Hearing**  
**Proposed Plans and Specifications, Proposed Form of Contract, and Estimated Costs for the**  
**PK-4 Addition and Locker Room Renovation Projects and Taking Bids for Such Construction**  
**Cherokee Community School District, 600 West Bluff Street**  
**Monday, April 15, 2019 @ 5:30 p.m.**

Cherokee Community School District will have a public hearing on proposed plans and specifications, proposed form of contract, and estimated costs for the PK-4 addition and locker room renovation projects and taking bids for such construction. If you have comments that you wish to be considered before the public hearing and are not able to attend the public hearing, please submit those comments to: Kimberly Lingenfelter, Superintendent  
 by April 15, 2019 by 2:00 PM.

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| <ol style="list-style-type: none"> <li>1. Call the public hearing to order</li> <li>2. Approve the agenda</li> <li>3. Overview of proposed plans and specifications, proposed form of contract, and estimated costs for the PK-4 addition and locker room renovation projects and taking bids for such construction</li> <li>4. Recognition of Visitors – Any person interested may appear and file objections to the proposed plans and specifications, proposed form of contract, and estimated costs for the PK-4 Addition and Locker Room Renovation projects and taking bids for such construction</li> <li>5. Close the public hearing</li> <li>6. Adjournment</li> </ol> |
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**Regular Board of Education Meeting**  
**Cherokee Community School District**  
**600 West Bluff Street**  
**Agenda for Monday, April 15, 2019 @ 5:30 PM**

The tentative agenda contains a list of subjects known at the time of distribution. A copy of the agenda kept continuously current is available for inspection at the office of the superintendent during regular business hours. This agenda may be changed up to 24 hours before the scheduled commencement of the meeting. The agenda sequence is provided as a courtesy only. The board reserves the right to consider each item in any sequence it deems appropriate. Therefore, we encourage visitors to attend the meeting from the beginning.

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| <ol style="list-style-type: none"> <li>1. Call the meeting to order</li> <li>2. Approve the agenda</li> <li>3. Roll call of members in attendance</li> <li>4. Action to excuse board members not in attendance</li> <li>5. Consent agenda           <ol style="list-style-type: none"> <li>A. Approve the minutes of the regular meeting [3-18-19], budget hearing [4-01-19], and management team meeting [4-01-19]</li> <li>B. Approve financial statements</li> <li>C. Approve monthly bills</li> </ol> </li> </ol>  |
| <ol style="list-style-type: none"> <li>6. Communication and Reports           <ol style="list-style-type: none"> <li>A. Principals' Building Reports/ Instructional Coaches' Reports</li> <li>B. PTA Report</li> <li>C. Directors'/ Superintendent's Report</li> </ol> </li> </ol>   |
| <ol style="list-style-type: none"> <li>7. Policy<br/>           Clerical Change(s): None<br/>           Affirm: 403.3 Communicable Diseases - Employees; 403.3E1 Hepatitis B Vaccine Information and Record; 403.3R1 Universal Precautions Regulation; 403.4 Hazardous Chemical Disclosure; 403.5 Substance-Free Workplace; 403.5E1 Substance-Free Workplace Notice to Employees; 403.5R1 Substance-Free Workplace Regulation; 403.6 Drug and Alcohol Testing Program; 404 Employee Conduct and Appearance; 404R1 Code of Professional Conduct and Ethics Regulation; 405.1 Licensed Employee Defined; 405.2 Licensed Employee Qualifications, Recruitment, Selection</li> </ol> |
| <ol style="list-style-type: none"> <li>8. New Business</li> </ol>  |

**\* Note: The Board of Education, with a majority vote of the Board, may enter into an closed/exempt session for the purpose of discussing confidential records, litigation, suspension/expulsion hearings, personnel, purchase of real estate, and security or negotiation strategy.**

- A. Discussion of/ action concerning setting the Bid Time, Date, and Place on the Cherokee Community Schools PK-4 Addition and WHS Locker Room Renovation projects for 3:30 PM on Wednesday, April 24, 2019 in the WHS Conference Room, adjacent to the WHS Library
- B. Discussion of/ action concerning replacement and funds allotted for an equal CYSBA field due to the loss of the current CYSBA field because of new school construction
- C. Discussion of/ action concerning resolution appointing Paying Agent, Bond Registrar, and Transfer Agent, approving the Paying Agent, Bond Registrar and Transfer Agent agreement, and authorizing execution of same
- D. Discussion of/ action concerning form of Tax Exemption Certificate
- E. Discussion of/ action concerning Continuing Disclosure Certificate
- F. Discussion of/ action concerning resolution authorizing the Issuance of Bonds
- G. Discussion of/ action concerning contracts for coaches for the 2019-2020 school year
- H. Discussion of/ action concerning a replacement boiler for WHS
- I. Discussion of/ action concerning preschool programming for the 2019-2020 school year
- J. Discussion of/ action concerning WHS Music Trip to Florida May 21-27
- K. Discussion of/ action concerning WHS AP Biology Trip to Omaha Zoo
- L. Discussion of/ action concerning the agreement for participation in the AEA (Area Education Agencies) Purchasing Food, Ware Wash, and Small Wares cooperative purchasing program for food service
- M. Discussion of/ action concerning 2019 Graduates from Washington High School
- N. Discussion of/ action concerning contracts for the following teacher leadership positions:
  - 1. Instructional coaching positions:
    - a. Natalie Barkley – TK-12 Instructional Coach
    - b. Linda Ducommun – TK-12 Technology Instructional Coach
    - c. Jan Tjeerdsma – TK-12 Instructional Coach
  - 2. Model teacher assignments:
    - a. ECLC/RES – Angela Carver
    - b. CMS –
    - c. WHS – Becky Lickiss
  - 3. Lead teacher (curriculum) assignments:
    - a. English – Jason Wood
    - b. World Language/EL –
    - c. Math – Kathy Curtis
    - d. Social Studies – Trish Engelke
    - e. Counseling – Jolleen Heater
    - f. Special Education – Alanna Fuller
    - g. Physical Education/Health – Jim Leonard
    - h. Science – Charity Anderson
    - i. CTE – Tim Stoneking
    - j. Fine Arts – Casey Kingdon
    - k. Early Childhood - Rachel Lucas
  - 4. BLT [Building Leadership Team] teacher assignments:
    - a. ECLC/RES – Michelle Sleezer, Rachel Lucas, Jen Burch, Angela Carver, Amy Brunsting, Jason Wood
    - b. CMS – Angie Creel, Shauna Henke, Sara Riley, Casey Kingdon, Bob Lee, Katie Leonard
    - c. WHS – James De Vos, Trish Engelke, Amy Fowler, Matt Hoskinson, Travis Schipper, Kathy Curtis
  - 5. School improvement teacher assignments:
    - a. ECLC/RES – Abby James
    - b. CMS – Kasey Stowater
    - c. WHS –
  - 6. Communication teacher assignments:
    - a. ECLC/RES – Amy Brunsting
    - b. CMS – Megan Pigott
    - c. WHS – Jill Phillips
  - 7. Mentor teacher assignments:
    - a. Matt Hoskinson - Year 1 (Tyus Adkins)

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- b. James De Vos - Year 1 (Rebecca Steckelberg)
- c. Julie Hummel - Year 1 (Stephanie Maass)
- d. Tim Stoneking - Year 2 (Katie Karels)
- e. Jaylene De Vos - Year 2 (Alec Wynn)
- f. Katie Leonard - New to Building (Cindy Husman)
- g. Brenda Haack - New to District (Ami Burch)
- h. Myla Stoneking - New to District (Lisa Hare)
- i. Sara Riley - New to District (Rebecca Hopkins)
- j. Abby James - New to District (Lacy Hanson)
- k. Angela Carver - New to District (Kelsey Todd & Mandi Koedam)
- l. Amy Brunsting - New to District (Tony Gunter & Stephanie Freed)
- O. Discussion of/ action concerning Wednesday, April 24, 2019 at 5:30 PM at Danny's Sport Spot for superintendent evaluation
- P. Discussion of/ action concerning Special Board Meeting on Tuesday, April 30, 2019 at 5:30 PM in the WHS Conference Room to accept the lowest responsive responsible bid or reject all bids
- Q. Discussion of/ action concerning the resignation of Becky Lickiss as WHS Fall Play Director
- R. Discussion of/ action concerning extending a contract to Becca Steckelberg as WHS Ag Instructor and FFA Advisor
- S. Discussion of/ action concerning extending a contract to Brandon Slaughter as WHS Varsity Girls Basketball Head Coach
- T. Discussion of/ action concerning extending a contract to Matt Mongan as WHS Varsity Girls Basketball Assistant Coach
- U. Discussion of/ action concerning extending a contract to Heath Hagberg as WHS Varsity Girls Basketball Volunteer Coach
- V. Discussion of/ action concerning extending a contract to Kris Alesch as WHS Varsity Football Assistant Coach
- W. Discussion of/ action concerning extending a contract to Tyus Adkins as WHS Freshman Football Coach
- X. Discussion of/ action concerning extending a contract to Tyus Adkins as CMS Boys Basketball Coach
- Y. Discussion of/ action concerning extending a contract to Rebecca Hopkins as CMS Hawkeyes Sponsor
- Z. Discussion of/ information concerning Graduation - Sunday, May 19th @ 2:00 PM
- AA. Discussion of/ information concerning steps in a school bond election

9. Welcome Visitors  
Recognition of persons who wish to speak to an item on the agenda or speak to the board regarding a school issue.

10. Board Committee Reports
- A. Curriculum and Instruction – Fuhrman, Jones
  - B. Policy – Dawson, Wulfson
  - C. Finance\* – Dawson, Patterson
  - D. Building, Grounds, Capital Projects – Fuhrman, Jones
  - E. Transportation, Nutrition – Patterson, Wulfson

11. Items of Interest for the Next Meeting [May 20, 2019 @ 5:30 PM]
- A. Discussion of/ information concerning summer lunch program
  - B. Discussion of/ action concerning science curriculum purchase orders

12. Adjournment

**Projected Dates/Times for Regular Board of Education Meetings 2019-2020**

|                               |                                |                               |                               |
|-------------------------------|--------------------------------|-------------------------------|-------------------------------|
| April 15th, 2019 @ 5:30 pm    | May 20th, 2019 @ 5:30 pm       | June 17th, 2019 @ 5:30 pm     | July 15th, 2019 @ 5:30 pm     |
| August 19th, 2019 @ 5:30 pm   | September 16th, 2019 @ 5:30 pm | October 21st, 2019 @ 5:30 pm  | November 18th, 2019 @ 5:30 pm |
| December 16th, 2019 @ 5:30 pm | January 20th, 2020 @ 5:30 pm   | February 17th, 2020 @ 5:30 pm | March 16th, 2020 @ 5:30 pm    |

**Projected Dates/Times for Management Team Meetings 2019-2020**

|                              |                              |                                |
|------------------------------|------------------------------|--------------------------------|
| October 7th, 2019 @ 5:30 pm  | November 4th, 2019 @ 5:30 pm | December 2nd, 2019 @ 5:30 p.m. |
| February 3rd, 2020 @ 5:30 pm | March 2nd, 2020 @ 5:30 pm    | April 6th, 2020 @ 5:30 pm      |

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**Cherokee Community School District  
Regular Meeting  
March 18, 2019**

The Cherokee Community School District Board of Education held a regular meeting on Monday, March 18, 2019 beginning at 5:30 P.M. The meeting was held in the WHS Conference Room, 600 West Bluff St., Cherokee, Iowa.

**1. Call the meeting to order**

The meeting was called to order at 5:30 P.M.

**2. Approve the agenda**

Moved by Patterson, seconded by Wulfsen to approve the agenda. All Ayes

**3. Roll call of members in attendance**

Roll Call was taken. Present were Dawson, Patterson, Wulfsen, Jones, Fuhrman (By Phone)

**4. Action to excuse board members not in attendance**

All members were present.

**5. Consent Agenda**

Motion by Wulfsen, seconded by Patterson to approve the consent agenda. All Ayes

- Minutes of the Public Hearing -2/18/19; Regular Meeting -2/18/19; Management Meeting-3/4/19
- Financial Statements
- Monthly Bills

**6. Communication and Reports**

Administrative reports were given.

**7. Policy**

Moved by Patterson, seconded by Wulfsen to approve policies 402.1 Release of Credit Information; 402.2 Child Abuse Reporting; 402.2R1 Child Abuse Reporting Regulation; 402.3 Abuse of Students by School District Employees; 402.3E1 Abuse of Students by School District Employees; 402.3R1 Abuse of Students by School District Employees Regulation; 402.4 Gifts to Employees; 402.5 Public Complaints About Employees; 402.6 Employee Outside Employment; 403.1 Employee Physical Examinations; 403.2 Employee Injury on the Job. All Ayes

**8. New Business**

**A. Discussion of/information concerning the opening of sealed bids for \$2,600,000 GO Bonds, Series 2019**

Travis Squires of Piper Jaffrey reviewed the bids received for the \$2,600,000 General Obligation School Bonds, Series 2019. Six bids were received with the winning bidder being Robert W. Baird & Co. at a True Interest Rate of 2.99%

**B. Discussion of/action concerning a resolution directing the sale of bids for 2,600,000 Go Bonds, Series 2019**

Moved by Patterson, seconded by Wulfsen to approve a resolution directing the sale of bids for an amount not to exceed \$2,600,000 General Obligation School Bonds, Series 2019, from Robert W. Baird & Co. Ayes: Jones, Wulfsen, Patterson, Dawson, Fuhrman

**C. Discussion of action/concerning construction documents for PK-4 addition and WHS Locker Room**

Matt Basye of FEH Design presented the final plans and specifications for the New Elementary addition and WHS locker room renovation to the board for approval. The WHS locker room renovation will begin in May and is scheduled to take approximately 4 months to complete. Work on the new elementary addition should begin Mid-May. Moved by Jones, seconded by Wulfsen to approve construction documents (plans and specifications), form of contract, and cost estimates for the Cherokee Community Schools PK-4 addition and WHS locker room renovation projects. All Ayes

**D. Discussion of action concerning directing Matt Basye of FEH Design to distribute Construction Documents**

Moved by Patterson, seconded by Jones to direct Matt Basye of FEH Design to distribute the construction documents for competitive bids for the Cherokee Community Schools PK-4 addition and WHS locker room renovation projects. All Ayes

**E. Discussion of/action concerning a date for the public hearing for the PK-4 addition and WHS Locker Room Renovation**

Moved by Patterson, seconded by Wulfsen to approve a date to set the Public Hearing for the Cherokee Community Schools PK-4 addition and WHS locker room renovation projects for 5:30 PM on Monday, April 15, 2019 in the WHS Conference Room. All Ayes

**F. Discussion of/action concerning a board resolution to levy property taxes for the regular program budget adjustment**

Moved by Patterson, seconded by Wulfsen to approve a board resolution to levy property tax for fiscal year 2019-2020 for the regular program adjustment as allowed under section 257.14 Code of Iowa. All Ayes

**G. Discussion of/action concerning a gas sales agreement with CenterPoint Energy**

Moved by Patterson, seconded by Jones to approve a gas sales agreement with CenterPoint Energy. All Ayes

**H. Discussion of/action concerning approving an auditing firm for FY 19, 20 & 21**

Three bids were received for audit services for Fiscal Years 19, 20 and 21. Moved by Patterson, seconded by Jones to approve Cornwell, Frederes, Maher and Associates as the auditing firm for the FY19, FY20, and FY 21 school years.

**I. Discussion of/action concerning the resignation of Hannah Barnes as WHS Ag Instructor and FFA Advisor**

Moved by Wulfsen, seconded by Jones to approve the resignation of Hannah Barnes as WHS Ag Instructor and FFA Advisor. All Ayes

**J. Discussion of/action concerning the resignation of Jim Shima**

Jim Shima addressed the board. Moved by Patterson, seconded by Wulfsen to approve the resignation of Jim Shima as RES Instructor. Ayes: Patterson, Wulfsen, Dawson, Fuhrman Abstain: Jones

**K. Discussion of/action concerning the resignation of Korey Stephens as WHS Varsity Asst. Football Coach**

Moved by Patterson, seconded by Fuhrman to approve the resignation of Korey Stephens as WHS Varsity Assistant Football Coach. All Ayes

**L. Discussion of/action concerning the resignation of Heath Hagberg as WHS Varsity Basketball Coach**

Moved by Wulfsen, seconded by Patterson to approve the resignation of Heath Hagberg as WHS Varsity Girls Basketball Coach. All Ayes

**M. Discussion of/action concerning the resignation of Melissa Ebert as Food Service Worker**

Moved by Fuhrman, seconded by Patterson to approve the resignation of Melissa Ebert as Food Service Worker. All Ayes

**N. Discussion of/action concerning the resignation of Darla Good as Food Service Worker**

Moved by Wulfsen, seconded by Jones to approve the resignation of Darla Good as Food Service Worker. All Ayes

**O. Discussion of/action concerning extending a contract to Lacy Hanson as RES Reading Instructor**

Moved by Jones, seconded by Wulfsen to approve extending a contract to Lacy Hanson as RES Reading. All Ayes

**P. Discussion of/action concerning extending a contract to Kelsey Todd as RES Instructor**

Moved by Patterson, seconded by Wulfsen to approve extending a contract to Kelsey Todd as RES Instructor. All Ayes

**Q. Discussion of/action concerning extending a contract to Stephanie Freed as RES Instructor**

Moved by Patterson, seconded by Wulfsen to approve extending a contract to Stephanie Freed as RES Instructor. All Ayes

**R. Discussion of/action concerning extending a contract to Amanda Koedam as RES Instructor**

Moved by Fuhrman, seconded by Patterson to approve extending a contract to Amanda Koedam as RES Instructor. All Ayes

**S. Discussion of/action concerning extending a contract to Heidi Gerstandt as WHS Varsity Girls Golf Coach**

Moved by Jones, seconded by Fuhrman to approve extending a contract to Heidi Gerstandt as WHS Varsity Girls Golf Coach. All Ayes

**T. Discussion of/action concerning extending a contract to Tessa Gravenish as Food Service Worker**

Moved by Patterson, seconded by Wulfsen to approve extending a contract to Tessa Gravenish as Food Service worker for the remainder of the year. All Ayes

**U. Discussion of/action concerning extending a contract to Tiffany Titus as Food Service Worker**

Moved by Wulfsen, seconded by Patterson to approve extending a contract to Tiffany Titus as Food Service worker. All Ayes

**V. Discussion of/action concerning a date for the Superintendent Evaluation**

The superintendent evaluation will be held on Wednesday, April 24, 2019 at 5:30 P.M.

**9. Welcome Visitors**

Visitors were welcomed. There were several staff members present at the meeting. Diane Klinker presented a letter to the board.

**10. Exempt Session**

The board entered into exempt session at 6:57 P.M. to discuss collective bargaining strategies and issues.

The board resumed in open session at 8:20 P.M.

**11. Discussion of/action concerning collective bargaining**

**A. Discussion of/action concerning the master working agreement with the CEA for FY20**

Moved by Patterson, seconded by Wulfsen to approve the master working agreement with the Cherokee Education Association for the 2019-2021 school years. For FY 20 Schedule A changes include \$585 on base wage, increase of \$100 to TSS and advancement on the salary schedule. Schedule B increases were made to Varsity/Asst. Varsity Cross Country, Golf and Tennis. Summer instrumental was removed from Schedule B and will be replaced with a stipend based on hours worked. Ayes: Wulfsen, Patterson, Fuhrman, Dawson Nays: Jones

**B. Discussion of/action concerning contracts for support staff for the 2019-20 school year**

Moved by Wulfsen, seconded by Patterson to approve contracts for support staff for the 2019-2020 school year at a total package increase of 2.15%. All Ayes

**C. Discussion of/action concerning contracts for directors for the 2019-20 school year**

Moved by Patterson, seconded by Wulfsen to approve contracts for directors for the 2019-2020 school year at a total package increase of 2.15%. All ayes

Moved by Patterson, seconded by Wulfsen to approve a second contract for Jeff Miller as Construction Manager for the PK-4 addition and WHS locker room renovation projects. The contract will be for \$500 per month for additional hours projected over contracted time as estimated by Matt Basye, FEH Design and will be effective at the start of the construction phase of the project through completion. Jeff will be responsible for oversight of the project, monthly board reporting and maintaining the project schedule. All Ayes

Moved by Patterson, seconded by Jones to approve an additional stipend for Joyce Lundsgaard of up to \$500 per month for financial management including on-going bond issuance compliance and monthly board financial and progress reports during the construction phase of the PK-4 addition and WHS locker room renovation projects. All Ayes The amount of the stipend will be based on additional hours required for the construction project.

**D. Discussion of/action concerning contracts for the administrators for the 2019-20 school year**

Moved by Patterson, seconded by Wulfsen to approve contracts for administration for the 2019-2020 school year at a total package increase of 2.15%. Superintendent Contract Year 1 of 3, Middle School, Elementary and High School Principals Year 1 of 2. All Ayes

Moved by Patterson, seconded by Jones to approve an additional salary increase of \$5,000 for Wade Riley, WHS Principal. All Ayes

**12. Adjournment**

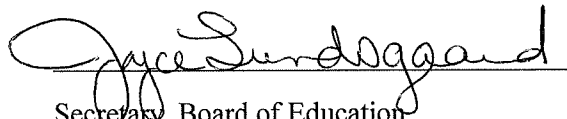
Moved by Patterson, seconded by Jones to adjourn the meeting at 8:30 P.M. All Ayes

Budget Hearing - April 1, 5:30 P.M.

Regular Meeting – April 15, 5:30 P.M.



President, Board of Education  
Cherokee Community School District



Secretary, Board of Education  
Cherokee Community School District



**Cherokee Community School District  
Public Hearing  
April 1, 2019**

The Cherokee Community School District Board of Education held a Budget Hearing on Monday, April 1, 2019 beginning at 5:30 P.M. The hearing was held in the WHS Conference Room at 600 W. Bluff St., Cherokee, Iowa.

**1. Call the hearing to order**

The hearing was called to order at 5:30 P.M.

Board Members Present: Laura Dawson, Logan Patterson, Chuck Wulfsen, Laura Jones, Paul Fuhrman

Others present: Kimberly Lingenfelter, Wade Riley, Scot Aden, Valery Fuhrman, Natalie Barkley, Jan Tjeerdsma, Linda Ducommun, Paul Struck, Joyce Lundsgaard, Members of the SIAC Committee

**2. Approve the agenda**

Moved by Patterson, seconded by Wulfsen to approve the agenda. All Ayes

**3. Overview of the 2019-20 Budget**

Lundsgaard presented an overview of the 2019-20 Budget. The proposed tax rate for FY20 is 13.28388 per \$1,000 taxable valuation. This is an increase of .611200 from the previous year and includes the Debt Service Levy of .99436.

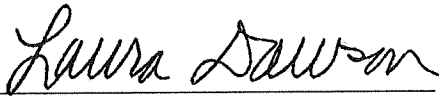
No one was present to file an objection to the proposed budget.

**4. Close the public hearing**

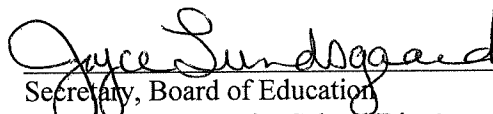
The public hearing was closed.

**5. Adjournment**

Moved by Patterson, seconded by Fuhrman to adjourn the hearing at 5:37 P.M.



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President, Board of Education  
Cherokee Community School District



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Secretary, Board of Education  
Cherokee Community School District

**Cherokee Community School District  
Management Team Meeting  
April 1, 2019**

The Cherokee Community School District Board of Education held a Management Team Meeting on Monday, April 1, 2019 following the Budget Hearing. The meeting was held in the WHS Conference Room, 600 W. Bluff St., Cherokee, IA.

**1. Call the meeting to order**

The meeting was called to order at 5:37 P.M.

Board Members Present: Laura Dawson, Logan Patterson, Chuck Wulfsen, Laura Jones, Paul Fuhrman

Others Present: Kimberly Lingenfelter, Wade Riley, Scot Aden, Valery Fuhrman, Natalie Barkley, Jan Tjeerdsma, Linda Ducommun, Paul Struck, SIAC Committee Members, Joyce Lundsgaard

**2. Approve the agenda**

Moved by Wulfsen, seconded by Patterson to approve the agenda. All Ayes

**3. New Business – Management Team Information**

**A. Welcome School Improvement Advisory Committee**

The School Improvement Advisory Committee Members were welcomed.

**B. Discussion of action concerning the 2019-20 Budget**

Moved by Fuhrman, seconded by Wulfsen to approve the 2019-20 school budget as published. All Ayes

**C. Discussion of/information concerning branding the school district**

Discussion was held in regards to branding the school district in order to provide uniformity between all activities for the school logo and colors.

**D. Discussion of/information concerning the PK-4 addition and WHS locker room renovations**

Drawings of the PK-4 addition and WHS locker room renovation projects were shared with the SIAC committee.

**E. Discussion of/information concerning naming the PK-4 addition**

The committee discussed naming the new PK-4 addition. Several suggestions were given and discussion will continue at a later date.

**F. Discussion of/information concerning the Conditions for Learning Surveys**

Learning surveys for grades 3-12 will be completed as required by the new ESSA requirements and will be included as part of the Iowa School Performance Profiles.

**G. Discussion of/information concerning Superintendent Evaluation**

Moved by Patterson, seconded by Jones to enter into closed session at 6:25 P.M. as provided in section 21.5(1)(i) to evaluate the superintendent. The board evaluated Standard 6 – A superintendent is an educational leader who promotes the success of all students by understanding, responding to, and influencing the larger political, social, economic, legal and cultural context. All Ayes

The board resumed in open session at 6:37 P.M.

**4. Adjournment**

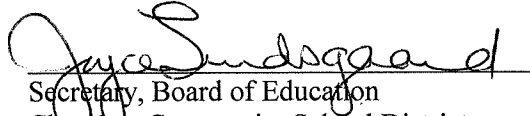
Moved by Jones, seconded by Wulfsen to adjourn the meeting at 6:41 P.M. All Ayes

Regular Meeting – Monday, April 15, 5:30 P.M.



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President, Board of Education  
Cherokee Community School District



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Secretary, Board of Education  
Cherokee Community School District

Financial Report - 3/31/19

| Fund                         | Beginning Balance       | Receipts               | Expenditures           | Ending Balance          |
|------------------------------|-------------------------|------------------------|------------------------|-------------------------|
| Operating                    | \$ 2,467,821.77         | 827,707.95             | 823,069.15             | \$ 2,472,460.57         |
| Management                   | 703,092.90              | 13,942.01              | 22,934.28              | 694,100.63              |
| Self-Insurance Fund          | 1,289,616.32            | 7,185.46               | 14,681.99              | 1,282,119.79            |
| <b>Subtotal General Fund</b> | <b>4,460,530.99</b>     | <b>848,835.42</b>      | <b>860,685.42</b>      | <b>4,448,680.99</b>     |
| Activity                     | 153,759.55              | 16,616.77              | 14,768.16              | 155,608.16              |
| PPEL                         | 404,876.73              | 68,334.71              | 104,156.28             | 369,055.16              |
| Capital Projects (Sales Tax) | 2,035,227.41            | 80,363.37              | -                      | 2,115,590.78            |
| Bond Proceeds                | 9,801,942.70            | 49,823.29              | 116,230.73             | 9,735,535.26            |
| Hot Lunch                    | 224,316.63              | 49,931.98              | 21,028.42              | 253,220.19              |
| Trust and Agency             | 30,364.92               | 0.07                   | -                      | 30,364.99               |
| <b>Total - All Funds</b>     | <b>\$ 17,111,018.93</b> | <b>\$ 1,113,905.61</b> | <b>\$ 1,116,869.01</b> | <b>\$ 17,108,055.53</b> |

Published Budget Report  
 All Funds  
 3/31/2019

| Category                        | Function #'s | Sub Total Exp. | Expenditures | Amt Published | % of Published |
|---------------------------------|--------------|----------------|--------------|---------------|----------------|
| <b>INSTRUCTION</b>              | (1000-1999)  | 4,864,965.14   | 4,864,965.14 | 8,550,000.00  | 57%            |
| Perkins                         | (5210)       | -              |              |               |                |
| <b>SUPPORT SERVICES</b>         | (2000-2999)  |                |              |               |                |
| Student Support Svcs            | (2000-2199)  | 128,626.99     |              |               |                |
| Inst. Staff Support Svcs        | (2200-2299)  | 388,896.71     |              |               |                |
| General Administration          | (2300-2399)  | 222,891.66     |              |               |                |
| Building Administration         | (2400-2499)  | 436,618.45     |              |               |                |
| Business Administration         | (2500-2599)  | 329,578.92     |              |               |                |
| Plant Operation & Maint         | (2600-2699)  | 785,538.64     |              |               |                |
| Student Transportation          | (2700-2799)  | 327,067.86     |              |               |                |
| <b>TOTAL SUPPORT SERVICES</b>   |              |                | 2,619,219.23 | 4,250,000.00  | 62%            |
| <b>NON INSTRUCTIONAL PGMS</b>   | (3000-3999)  | 358,010.88     | 358,010.88   | 600,000.00    | 60%            |
| <b>OTHER EXPENDITURES</b>       | (4000-5999)  |                |              |               |                |
| Facilities                      | (4000-4999)  | 945,254.22     |              |               |                |
| Debt Service                    | (5000-5999)  | -              |              |               |                |
| AEA Support Direct              | (5200)       | 426,077.00     |              |               |                |
| Transfer to Debt Service        | (6240)(6900) | -              |              |               |                |
| <b>TOTAL OTHER EXPENDITURES</b> |              |                | 1,371,331.22 | 1,811,360.00  | 76%            |
| <b>TOTAL EXPENDITURES</b>       |              |                | 9,213,526.47 | 15,211,360.00 | 61%            |

| <u>Vendor ID</u> | <u>Vendor Name</u>                  | <u>Amount</u> |
|------------------|-------------------------------------|---------------|
| Checking         | 1                                   |               |
| Checking         | 1 Fund: 10 GENERAL FUND             |               |
|                  | WIT welding class materials         |               |
|                  | WIT welding class materials         |               |
| 13610            | Airgas USA, LLC                     | 450.78        |
|                  | Gas service-600 W Bluff-WHS         |               |
|                  | Gas Service-336 Gillette-Armory     |               |
|                  | Gas service-929 N Roosevelt         |               |
|                  | Gas service-320 Gillette-busbarn    |               |
|                  | Gas service-206 E Indian-CMS        |               |
|                  | Gas service-600 W Bluff-WHS         |               |
| 10094            | Alliant Energy                      | 15,812.55     |
|                  | Printer                             |               |
|                  | ISP Technology                      |               |
|                  | WHS library books                   |               |
|                  | WHS Library books                   |               |
|                  | WHS Ind Arts                        |               |
| 13771            | Amazon Capital Services             | 1,789.50      |
|                  | Roosevelt softener                  |               |
|                  | busbarn-water                       |               |
|                  | WHS nurse-water                     |               |
|                  | CMS nurse-water                     |               |
| 10079            | Blaine's Culligan and Sundance Spas | 83.50         |
|                  | WHS Ind Arts resale                 |               |
|                  | WHS Ind Arts resale                 |               |
|                  | WHS Ind Arts                        |               |
|                  | WHS Ind Arts                        |               |
|                  | WHS Ind Arts                        |               |
|                  | WHS Ind Arts                        |               |
|                  | Ind Arts resale                     |               |
|                  | Maint supplies                      |               |
|                  | Trans supplies                      |               |
|                  | Trans repair parts                  |               |
|                  | Trans repair parts                  |               |
|                  | Ind Arts resale                     |               |
|                  | Trans supplies                      |               |
|                  | Maint supplies                      |               |
|                  | Maint supplies                      |               |
|                  | Maint supplies                      |               |
|                  | Maint supplies                      |               |
|                  | Ind Arts resale                     |               |
|                  | Maint supplies                      |               |
|                  | Maint supplies                      |               |
|                  | Trans supplies                      |               |
|                  | Trans supplies                      |               |
|                  | Ind Arts resale                     |               |
|                  | Trans supplies                      |               |
| 10021            | Bomgaars                            | 374.91        |
|                  | CMS library books                   |               |
|                  | Ed Foundation-CMS Book Club         |               |

| <u>Vendor ID</u> | <u>Vendor Name</u>   | <u>Amount</u> |
|------------------|--|---------------|
| 13052            | Book Vine, The   | 106.39        |
|                  | Conference lodging-<br>Lingenfelter/Fuhrman/<br>Drum kit<br>Lodging-Chaperone<br>Football membership 2019<br>CMS FCS sewing lab  |               |
| 12882            | Cardmember Service   | 998.23        |
|                  | Phone charges-CMS<br>Phone charges-WHS<br>Phone charges-WHS<br>Phone charges-Roosevelt<br>Phone charges-Food service<br>Phone charges-busbarn<br>Phone charges-Super/CO  |               |
| 10113            | Century Link   | 775.64        |
|                  | Trans  |               |
| 11157            | Cherokee Regional Medical Center   | 70.00         |
|                  | Sewer-206 E Indian-CMS<br>Sewer-600 W Bluff busbarn<br>Sewer-636 Gillette-Armory<br>Sewer-600 W Bluff-WHS<br>Sewer-600 W Bluff-WHS   |               |
| 10084            | City of Cherokee   | 1,344.86      |
|                  | Maint-restroom signs   |               |
| 13634            | Compliance Signs   | 110.50        |
|                  | Legal services   |               |
| 10305            | Cornwall, Avery, Bjornstad, Scott<br>and Davis   | 1,300.00      |
|                  | WHS library supplies   |               |
| 10051            | Demco  | 99.20         |
|                  | Bus driver meal  |               |
| 31620            | EATON, RANDY   | 5.32          |
|                  | Site licenses for Roosevelt  |               |
| 12669            | Gynzy Inc.   | 995.00        |
|                  | Fuel - 13.005 gal<br>Fuel - 15.445 gal<br>Fuel - 9.323 gal<br>Fuel - 32.416 gal<br>Fuel - 46.834 gal<br>Fuel - 24.757 gal<br>Fuel - 27.611 gal<br>Fuel - 20.288 gal<br>Fuel - 17.553 gal<br>Fuel - 67.763 gal<br>Softener salt<br>WHS Culinary Lab 2-<br>groceries |               |

| <u>Vendor ID</u> | <u>Vendor Name</u>                     | <u>Amount</u> |
|------------------|--|---------------|
|                  | WHS FCS groceries                      |               |
|                  | Boardmeeting snacks                    |               |
|                  | Fuel - 15.820 gal                      |               |
|                  | Fuel - 27.611 gal                      |               |
| 10274            | Hy-Vee Food Stores, Inc                | 931.76        |
|                  | Conference registration-               |               |
|                  | Instructional co                       |               |
| 10576            | Iowa ASCD                              | 1,470.00      |
|                  | 5th/6th vocal music                    |               |
| 12200            | J.W. Pepper and Son, Inc.              | 53.48         |
|                  | Ind Arts resale                        |               |
| 11735            | Marcus Lumber                          | 550.00        |
|                  | WHS FCS flour                          |               |
| 18253            | MARTIN BROS. DISTRIBUTING CO.,<br>INC. | 16.74         |
|                  | Retiree gifts                          |               |
| 11272            | Master Teacher, The                    | 622.30        |
|                  | Electricity-206 E Indian-<br>CMS       |               |
|                  | Electricity-929 N Roosevelt            |               |
|                  | Electricity-600 W Bluff-WHS            |               |
|                  | Electricity-600 W Bluff-<br>concession |               |
|                  | Electricity-Doupe<br>ballfields        |               |
|                  | Electricity-334 Gillette-<br>busbarn   |               |
|                  | Electricity-336 Gillette-<br>armory    |               |
| 12363            | MidAmerican Energy Company             | 8,580.45      |
|                  | WHS repair                             |               |
| 11495            | Modern Heating and Cooling, Inc.       | 222.00        |
|                  | Trans oil                              |               |
|                  | Trans repair parts                     |               |
|                  | Trans supplies                         |               |
|                  | Trans repair parts                     |               |
|                  | Trans lube/hydraulic                   |               |
| 10180            | Motor Parts Sales                      | 122.28        |
|                  | Tires -#15                             |               |
|                  | Trans tires - Suburban #20             |               |
|                  | Tires - suburban                       |               |
| 10425            | Northside Tire Inc                     | 945.11        |
|                  | professional development               |               |
|                  | ELI-CHenke                             |               |
| 10125            | Northwest AEA                          | 248.60        |
|                  | Postage -WHS                           |               |
| 10830            | Purchase Power                         | 1,184.00      |



| <u>Vendor ID</u>              | <u>Vendor Name</u>      | <u>Amount</u> |
|-------------------------------|-------------------------|---------------|
| Garbage collection            |                         |               |
| 10217                         | Sanitary Services, Inc. | 2,435.62      |
| Maint parts - cafeteria seats |                         |               |
| 13660                         | SICO America Inc.       | 892.41        |
| Bus driver meal               |                         |               |
| 13440                         | Sizeland, Harry         | 7.05          |
| Maint supplies                |                         |               |
| 13294                         | SUPPLYWORKS             | 360.91        |
| Registrations                 |                         |               |
| 14079                         | Time ReDesigned         | 1,242.00      |
| Fuel- 28.110 gal              |                         |               |
| 13564                         | Vannatta, Joe           | 68.00         |
| Ind Arts materials            |                         |               |
| Ind Arts materials            |                         |               |
| Ind Arts materials            |                         |               |
| Ind Arts materials            |                         |               |
| 14012                         | Wynn, Alec              | 43.14         |
| Fuel - 31.130 gal             |                         |               |
| Fuel - 27.687 gal             |                         |               |
| Fuel - 15.226 gal             |                         |               |
| Fuel - 24.240 gal             |                         |               |
| Fuel - 49.979 gal             |                         |               |
| Fuel - 24.314 gal             |                         |               |
| Fuel - 4.696 gal              |                         |               |
| Fuel - 13.971 gal             |                         |               |
| Fuel - 61.322 gal             |                         |               |
| Fuel - 54.308 gal             |                         |               |
| Fuel - 40.043 gal             |                         |               |
| Fuel - 23.617 gal             |                         |               |
| Fuel - 13.820 gal             |                         |               |
| Fuel - 26.332 gal             |                         |               |
| Fuel - 8.828 gal              |                         |               |
| Fuel - 13.656 gal             |                         |               |
| Fuel - 35.008 gal             |                         |               |
| Fuel - 18.017 gal             |                         |               |
| Fuel - 22.821 gal             |                         |               |
| Fuel - 35.062 gal             |                         |               |
| Fuel - 25.006 gal             |                         |               |
| Fuel - 9.291 gal              |                         |               |
| Fuel - 63.558 gal             |                         |               |
| Fuel - 47.690 gal             |                         |               |
| Fuel - 12.100 gal             |                         |               |
| Fuel - 4.655 gal              |                         |               |
| Fuel - 22.801 gal             |                         |               |
| Fuel - 40.021 gal             |                         |               |
| Fuel - 67.202 gal             |                         |               |
| Fuel - 38.524 gal             |                         |               |
| Fuel - 45.028 gal             |                         |               |

| <u>Vendor ID</u>  | <u>Vendor Name</u>          | <u>Amount</u> |                                |                  |
|---|-----------------------------|---------------|--------------------------------|------------------|
| <b>Fuel-</b>  |                             |               |                                |                  |
|   | Fuel - 10.282 gal           |               |                                |                  |
|   | Fuel - 58.462 gal           |               |                                |                  |
|   | Fuel - 28.074 gal           |               |                                |                  |
|   | Fuel - 15.223 gal           |               |                                |                  |
|   | Fuel - 25.228 gal           |               |                                |                  |
|   | Fuel - 75.010 gal           |               |                                |                  |
|   | Fuel - 23.410 gal           |               |                                |                  |
|   | Fuel - 22.585 gal           |               |                                |                  |
|   | Fuel - 21.752 gal           |               |                                |                  |
|   | Fuel - 23.664 gal           |               |                                |                  |
|   | Fuel - 11.271 gal           |               |                                |                  |
|   | Fuel - 12.672 gal           |               |                                |                  |
|   | Fuel - 12.496 gal           |               |                                |                  |
|   | Fuel - 51.037 gal           |               |                                |                  |
|   | Fuel - 19.847 gal           |               |                                |                  |
|   | Fuel - 21.714 gal           |               |                                |                  |
|   | Fuel - 62.647 gal           |               |                                |                  |
|   | Fuel - 33.650 gal           |               |                                |                  |
|   | Fuel - 48.872 gal           |               |                                |                  |
|   | Fuel - 16.963 gal           |               |                                |                  |
| <b>Rebate</b>   |                             |               |                                |                  |
| 10361   | Your FleetCard Program      | 3,918.86      |                                |                  |
|   |                             |               | <b>Fund Total:</b>             | <b>48,231.09</b> |
| <b>Checking 1 Fund: 71 SELF-INSURANCE FUND</b>            |                             |               |                                |                  |
| Administration fee  |                             |               |                                |                  |
| 13725   | Mid-American Benefits, Inc. | 1,575.50      |                                |                  |
|   |                             |               | <b>Fund Total:</b>             | <b>1,575.50</b>  |
|   |                             |               | <b>Checking Account Total:</b> | <b>49,806.59</b> |
| <b>Checking 2 Fund: 36 PHYSICAL PLANT &amp; EQUIPMENT</b> |                             |               |                                |                  |
| Roosevelt boiler  |                             |               |                                |                  |
| Roosevelt boiler repair                                   |                             |               |                                |                  |
| 13215   | Plains Boiler Service       | 1,338.47      |                                |                  |
| Black folding chairs                                      |                             |               |                                |                  |
| Black folding chairs                                      |                             |               |                                |                  |
| 13294   | SUPPLYWORKS                 | 0.00          |                                |                  |
|   |                             |               | <b>Fund Total:</b>             | <b>1,338.47</b>  |
|   |                             |               | <b>Checking Account Total:</b> | <b>1,338.47</b>  |
| <b>Checking 3 Fund: 21 STUDENT ACTIVITY FUND</b>          |                             |               |                                |                  |
| Basketball hoops/VB post cover                            |                             |               |                                |                  |
| 13771   | Amazon Capital Services     | 783.82        |                                |                  |
| Lodging-Band members                                      |                             |               |                                |                  |
| Baseball catchers set                                     |                             |               |                                |                  |
| Concessions   |                             |               |                                |                  |
| Autism shirts   |                             |               |                                |                  |
| 12882   | Cardmember Service          | 2,249.76      |                                |                  |
| Girls track entry fee                                     |                             |               |                                |                  |

| <u>Vendor ID</u>                         | <u>Vendor Name</u>                    | <u>Amount</u> |
|--|---------------------------------------|---------------|
| 12787                                    | Galva-Holstein Comm School District   | 180.00        |
| Hoops-CMS Track 2018                     |                                       |               |
| Baseball caps                            |                                       |               |
| 31069                                    | Hauff Mid-America Sports, Inc.        | 2,295.30      |
| CMS Student Council-carnations           |                                       |               |
| 10274                                    | Hy-Vee Food Stores, Inc               | 310.00        |
| WHS Vocal award                          |                                       |               |
| 10862                                    | ICDA, Inc.                            | 28.00         |
| MS Band Large Group Festival registratio |                                       |               |
| 14081                                    | Maple Valley-Anthon Oto Middle School | 160.00        |
| Honor choir meals                        |                                       |               |
| 13654                                    | MOC-FV Music Boosters                 | 65.00         |
| FFA banquet materials                    |                                       |               |
| 30928                                    | NATIONAL FFA ORGANIZATION             | 194.60        |
| FFA registration                         |                                       |               |
| 14082                                    | Northwest District FFA                | 60.00         |
| 5th/6th Honor Choir registration         |                                       |               |
| 31150                                    | NW ICDA                               | 40.00         |
| Jazz Band shirts-resale                  |                                       |               |
| NHS shirts - resale                      |                                       |               |
| 10188                                    | Pilot Rock Signs                      | 778.60        |
| Girls Track registration                 |                                       |               |
| 30270                                    | USD ATHLETIC BUSINESS OFFICE          | 300.00        |

Fund Total: 7,445.08

Checking Account Total: 7,445.08

| <u>Checking</u>      | <u>4</u> | <u>Fund: 61</u>         | <u>SCHOOL NUTRITION FUND</u> |
|----------------------|----------|-------------------------|------------------------------|
| Food service keypads |          |                         |                              |
| 13771                |          | Amazon Capital Services | 44.97                        |
| Food items           |          |                         |                              |
| Food items           |          |                         |                              |
| 11224                |          | Chesterman Co.          | 452.00                       |
| WHS milk             |          |                         |                              |
| Roosevelt milk       |          |                         |                              |
| CMS milk             |          |                         |                              |
| WHS milk             |          |                         |                              |
| Roosevelt milk       |          |                         |                              |
| CMS milk             |          |                         |                              |
| WHS milk             |          |                         |                              |
| Roosevelt milk       |          |                         |                              |
| CMS milk             |          |                         |                              |

| <u>Vendor ID</u> | <u>Vendor Name</u>                     | <u>Amount</u> |
|------------------|--|---------------|
|                  | WHS milk                               |               |
|                  | Roosevelt milk                         |               |
|                  | CMS milk                               |               |
|                  | WHS milk                               |               |
|                  | Roosevelt milk                         |               |
|                  | CMS milk                               |               |
| 40114            | Dean Foods North Central               | 2,093.09      |
|                  | Food items                             |               |
|                  | Food items                             |               |
| 40032            | Earthgrains                            | 490.35        |
|                  | Extermination service                  |               |
| 10979            | Guardian Pest Solutions                | 157.50        |
|                  | Supply items                           |               |
| 13422            | Heartland Paper Company                | 1,029.50      |
|                  | Food items                             |               |
| 40242            | Keck Food Distribution                 | 4,575.29      |
|                  | Supply items                           |               |
|                  | Food items - ala carte                 |               |
|                  | Supply items                           |               |
|                  | Food items                             |               |
|                  | Food items - ala carte                 |               |
|                  | Food items                             |               |
|                  | Food items - ala carte                 |               |
|                  | Supply items                           |               |
|                  | Food items                             |               |
|                  | Food items - ala carte                 |               |
| 18253            | MARTIN BROS. DISTRIBUTING CO.,<br>INC. | 9,482.69      |

Fund Total: 18,325.39  
Checking Account Total: 18,325.39

| <u>Vendor ID</u> | <u>Vendor Name</u>                    | <u>Amount</u> |
|------------------|---------------------------------------|---------------|
| Checking         | 2                                     |               |
| Checking         | 2 Fund: 36 PHYSICAL PLANT & EQUIPMENT |               |
|                  | Installation of synthetic turf        |               |
| 14080            | Synthetic Turf Consulting             | 95,227.12     |

Fund Total: 95,227.12  
Checking Account Total: 95,227.12

| <u>Vendor ID</u>                         | <u>Vendor Name</u>                                  | <u>Amount</u> |
|--|---|---------------|
| Checking                                 | 1   |               |
| Checking                                 | 1 Fund: 10 GENERAL FUND                             |               |
| WIT welding materials                    |   |               |
| WIT welding materials                    |   |               |
| WIT Welding                              |   |               |
| 13610                                    | Airgas USA, LLC                                     | 249.81        |
| Meals - NASA trip                        |   |               |
| 13177                                    | Alquist, Christy                                    | 49.24         |
| CMS Band                                 |   |               |
| Computer                                 |   |               |
| ISP CMS Chorus                           |   |               |
| WHS SpEd headphones                      |   |               |
| ISP Technology-chromebook shelves-4rd/4t |   |               |
| Nurse supplies                           |   |               |
| WHS Ind Arts                             |   |               |
| ISP Technology                           |   |               |
| PTA purchase-Nurse-4th gr girls          |   |               |
| ISP Tecnology-misc materials             |   |               |
| ISP Technology                           |   |               |
| Ind Arts resale                          |   |               |
| 13771                                    | Amazon Capital Services                             | 4,033.09      |
| Maint mop service                        |   |               |
| Maint mop service                        |   |               |
| Maint mop service                        |   |               |
| Maint mop service                        |   |               |
| Maint mop service                        |   |               |
| Maint mop service                        |   |               |
| Maint mop service                        |   |               |
| Maint mop service                        |   |               |
| Maint mop service                        |   |               |
| Maint mop service                        |   |               |
| Maint mop service                        |   |               |
| Maint mop service                        |   |               |
| Maint mop service                        |   |               |
| 10183                                    | Aramark Uniform Services AUCA<br>Chicago Lockbox    | 561.17        |
| Conference lodging-<br>Lundsgaard        |   |               |
| 12905                                    | Best Western Plus University Park<br>Inn and Suites | 122.81        |
| Trans supplies                           |   |               |
| Maint supplies                           |   |               |
| Maint supplies                           |   |               |
| Maint supplies                           |   |               |
| Maint supplies                           |   |               |
| Maint supplies                           |   |               |
| Maint supplies                           |   |               |
| Maint supplies                           |   |               |
| Maint supplies                           |   |               |
| Maint supplies                           |   |               |
| 10021                                    | Bomgaars  | 127.62        |
| Mower parts                              |   |               |

| <u>Vendor ID</u>                    | <u>Vendor Name</u>                      | <u>Amount</u> |
|-------------------------------------|---|---------------|
| Credit                              |   |               |
| 10396                               | Builder's Sharpening and Service        | 11.88         |
| Professional development meal       |   |               |
| Test day breakfast                  |   |               |
| ISASP testing snacks                |   |               |
| 10865                               | Cherokee Comm School Food Service       | 708.14        |
| Vending machine items               |   |               |
| Vending machine items               |   |               |
| Vending machine items               |   |               |
| Vending machine                     |   |               |
| Vending machine                     |   |               |
| 11224                               | Chesterman Co.                          | 125.50        |
| Resolution-Notice of Bond Sale      |   |               |
| Regular meeting/Public hearing-2/18 |   |               |
| Management team meeting-3/4         |   |               |
| Budget                              |   |               |
| 18221                               | Chronicle Times, The                    | 444.49        |
| Sewer-929 N Roosevelt               |   |               |
| 10084                               | City of Cherokee                        | 369.59        |
| Clothing Allowance                  |   |               |
| 18340                               | Fiedler, Mike                           | 35.01         |
| WHS roof repair                     |   |               |
| 14085                               | Firestone Building Products             | 573.05        |
| Parking                             |   |               |
| 14087                               | Fuller, Alanna                          | 42.02         |
| Rock for Roosevelt parking lot      |   |               |
| 12790                               | Hallett Materials                       | 116.66        |
| WHS FCS-Culinary 1                  |   |               |
| UPS shipping                        |   |               |
| 10274                               | Hy-Vee Food Stores, Inc                 | 38.88         |
| Conference registration-Vannatta    |   |               |
| Conference registration-Kingdon     |   |               |
| 31036                               | Iowa Bandmasters Association            | 282.00        |
| Medicaid                            |   |               |
| 12846                               | Iowa Department of Human Services       | 5,042.96      |
| Background checks                   |   |               |
| 11789                               | Iowa School Finance Information Service | 84.00         |
| WHS Vocal music-solo/ensemble       |   |               |

| <u>Vendor ID</u> | <u>Vendor Name</u>                           | <u>Amount</u> |
|------------------|--|---------------|
|                  | WHS Vocal music-<br>solo/ensemble            |               |
|                  | WHS Vocal music-<br>solo/ensemble            |               |
| 12200            | J.W. Pepper and Son, Inc.                    | 229.76        |
|                  | Grade stoles/honor grad<br>medal             |               |
| 12270            | Jostens                                      | 914.65        |
|                  | Lakeland TAG fair entry fee                  |               |
|                  | Lakeland TAG Science                         |               |
| 13672            | Lakeland TAG                                 | 58.00         |
|                  | NW District Speech meeting<br>registration   |               |
| 14089            | LCHS Speech                                  | 40.00         |
|                  | Bus driver meal                              |               |
| 13426            | Leidahl, Nathan                              | 10.10         |
|                  | Mints for ISASP                              |               |
|                  | Vending machine items                        |               |
|                  | Credit-vending machine                       |               |
|                  | Vending machine                              |               |
|                  | PTA purchase-mints for ISAP                  |               |
| 18253            | MARTIN BROS. DISTRIBUTING CO.,<br>INC.       | 201.47        |
|                  | Maint supplies-ceiling<br>tiles              |               |
|                  | Maint supplies                               |               |
|                  | Maint supplies                               |               |
|                  | Maint supplies                               |               |
| 12791            | Menards                                      | 592.18        |
|                  | CMS Band tenor sax ligature                  |               |
|                  | CMS Band books                               |               |
|                  | CMS Band books                               |               |
|                  | CMS Band resale-Alto sax<br>book             |               |
| 10894            | MidBell Music, Inc.                          | 33.13         |
|                  | Trans repair parts                           |               |
|                  | Trans repair parts                           |               |
| 10180            | Motor Parts Sales                            | 61.68         |
|                  | Central office envelopes                     |               |
| 10125            | Northwest AEA                                | 1,088.16      |
|                  | At Risk registration                         |               |
|                  | Conference registration-<br>Laursen/Boekhout |               |
| 31539            | NORTHWESTERN COLLEGE                         | 455.00        |
|                  | Trans repair parts                           |               |
| 11226            | O'Halloran International                     | 60.14         |
|                  | Bus driver meal                              |               |



| <u>Vendor ID</u>                    | <u>Vendor Name</u>             | <u>Amount</u> |
|-------------------------------------|--------------------------------|---------------|
| 12993                               | PITTS, KELLY                   | 13.40         |
| CMS Band music                      |                                |               |
| 10472                               | Popplers                       | 13.95         |
| TLC conference registration         |                                |               |
| 18328                               | Prairie Lakes AEA              | 426.00        |
| Bus driver meal                     |                                |               |
| 10711                               | Rollefson, Jerry               | 9.62          |
| CMS Book Fair                       |                                |               |
| 10349                               | Scholastic Book Fairs -30      | 1,777.84      |
| Roosevelt Book Fair                 |                                |               |
| 13825                               | Scholastic Boook Fairs -8      | 4,055.48      |
| Trans repair parts                  |                                |               |
| 12768                               | School Bus Sales               | 82.47         |
| WHS library supplies                |                                |               |
| Central office supplies             |                                |               |
| 11884                               | School Specialty, Inc.         | 55.98         |
| Bus driver meal                     |                                |               |
| 13440                               | Sizeland, Harry                | 10.00         |
| Maint supplies                      |                                |               |
| 13294                               | SUPPLYWORKS                    | 1,384.16      |
| Medicaid                            |                                |               |
| 12838                               | Timberline Billing Service LLC | 603.40        |
| Cell phone charges-WHS<br>principal |                                |               |
| 18319                               | Verizon Wireless               | 989.30        |
| Bus driver class-Aden               |                                |               |
| 10248                               | Western Iowa Tech Comm College | 100.00        |
| Fuel - 43.888 gal                   |                                |               |
| Fuel - 20.006 gal                   |                                |               |
| Fuel - 8.907 gal                    |                                |               |
| Fuel - 21.258 gal                   |                                |               |
| Fuel - 34.647 gal                   |                                |               |
| Fuel - 79.040 gal                   |                                |               |
| Fuel - 56.618 gal                   |                                |               |
| Fuel - 50.439 gal                   |                                |               |
| Fuel - 24.309 gal                   |                                |               |
| Fuel - 70.447 gal                   |                                |               |
| Fuel - 38.646 gal                   |                                |               |
| Fuel - 9.280 gal                    |                                |               |
| Fuel - 8.177 gal                    |                                |               |
| Fuel - 28.062 gal                   |                                |               |
| Fuel - 38.073 gal                   |                                |               |
| Fuel - 7.536 gal                    |                                |               |
| Fuel - 25.006 gal                   |                                |               |

| <u>Vendor ID</u>      | <u>Vendor Name</u>     | <u>Amount</u> |
|-----------------------|------------------------|---------------|
| Fuel - 70.481 gal     |                        |               |
| Fuel - 42.015 gal     |                        |               |
| Fuel - 27.906 gal     |                        |               |
| Fuel - 60.025 gal     |                        |               |
| Fuel - 46.619 gal     |                        |               |
| Fuel - 46.712 gal     |                        |               |
| Fuel - 64.723 gal     |                        |               |
| Fuel - 11.093 gal     |                        |               |
| Fuel - 47.055 gal     |                        |               |
| Fuel - 22.135 gal     |                        |               |
| Fuel - 24.459 gal     |                        |               |
| Fuel - 28.200 gal     |                        |               |
| Fuel - 19.565 gal     |                        |               |
| Fuel - 20.519 gal     |                        |               |
| Fuel - 67.139 gal gal |                        |               |
| Fuel - 23.521 gal     |                        |               |
| Fuel - 20.852 gal     |                        |               |
| Fuel - 51.232 gal     |                        |               |
| Fuel - 4.009 gal      |                        |               |
| Fuel - 25.459 gal     |                        |               |
| Fuel - 19.913 gal     |                        |               |
| Fuel - 21.284 gal     |                        |               |
| Fuel rebate           |                        |               |
| 10361                 | Your FleetCard Program | 3,297.41      |

|                      |                  |        |
|----------------------|------------------|--------|
| Maint tools/supplies |                  |        |
| Maint supplies       |                  |        |
| 13883                | Zoro Tools, Inc. | 872.47 |

Fund Total: 30,453.67  
Checking Account Total: 30,453.67

| <u>Checking</u>                | 2          | Fund: 32 | CAPITAL PROJECTS |            |
|--------------------------------|------------|----------|------------------|------------|
| Elementary school/locker rooms |            |          |                  |            |
| 20224                          | FEH Design |          |                  | 245,108.52 |

|              |                                 |  |  |           |
|--------------|---------------------------------|--|--|-----------|
| Bond service |                                 |  |  |           |
| 14053        | Moody's Investors Service, Inc. |  |  | 11,250.00 |

Fund Total: 256,358.52

| <u>Checking</u>          | 2            | Fund: 36 | PHYSICAL PLANT & EQUIPMENT |           |
|--------------------------|--------------|----------|----------------------------|-----------|
| CMS gym lighting project |              |          |                            |           |
| CMS gym lighting project |              |          |                            |           |
| CMS gym lighting project |              |          |                            |           |
| 13617                    | PQL Lighting |          |                            | 10,817.50 |

Fund Total: 10,817.50  
Checking Account Total: 267,176.02

| <u>Checking</u>        | 3                  | Fund: 21 | STUDENT ACTIVITY FUND |          |
|------------------------|--------------------|----------|-----------------------|----------|
| Girls Golf shirts      |                    |          |                       |          |
| Boys Golf shirts/polos |                    |          |                       |          |
| 13763                  | 360 Custom Designs |          |                       | 1,221.00 |

Booster Club reimbursement

| <u>Vendor ID</u>                         | <u>Vendor Name</u>  | <u>Amount</u> |
|--|---|---------------|
| 14088                                    | 3D Institute  | 1,750.00      |
| Act Fund-totes for athletic uniforms     |   |               |
| 13771                                    | Amazon Capital Services                                   | 155.87        |
| Book club books                          |   |               |
| 30839                                    | Anderson, Curt  | 325.00        |
| Tomahawk starter                         |   |               |
| Track starter-co-ed relays               |   |               |
| 30835                                    | Awards Unlimited, Inc.                                    | 77.08         |
| Tomahawk Honorary Referee Plaque         |   |               |
| 19014                                    | Cherokee Comm School District                             | 135.00        |
| State Speech meal money                  |   |               |
| Concession credit                        |   |               |
| Vending machine items                    |   |               |
| Vending machine items                    |   |               |
| Concession credit                        |   |               |
| Vending machine items                    |   |               |
| Concessions                              |   |               |
| Vending machine                          |   |               |
| Vending machine                          |   |               |
| 11224                                    | Chesterman Co.  | 523.60        |
| Track concessions                        |   |               |
| 30880                                    | Core-Mark Midcontinent, Inc, dba<br>Farner Bocken Company | 576.34        |
| Girls Tennis resale                      |   |               |
| 12371                                    | Creative Services   | 981.02        |
| Piano tuning-IHSMA solo/ensemble contest |   |               |
| 11794                                    | Dave's Piano Service                                      | 953.55        |
| All-State Speech picture                 |   |               |
| 10314                                    | De Vos, Jaylene   | 17.83         |
| Girls track entry fee                    |   |               |
| 30901                                    | DENISON HIGH SCHOOL                                       | 200.00        |
| Concessions                              |   |               |
| 10067                                    | Fareway Stores, Inc.                                      | 3.87          |
| Track meet blanks                        |   |               |
| 14083                                    | FireIce Firearms  | 187.95        |
| CMS track starter                        |   |               |
| 11217                                    | Fuhrman, Paul   | 110.00        |
| Girls Golf - balls                       |   |               |
| 12745                                    | Golf Team Products  | 550.00        |
| Baseballs                                |   |               |

| <u>Vendor ID</u>                            | <u>Vendor Name</u>                     | <u>Amount</u> |
|---|--|---------------|
| 31069                                       | Hauff Mid-America Sports, Inc.         | 876.50        |
| Concessions                                 |  |               |
| Track concessions                           |  |               |
| 10274                                       | Hy-Vee Food Stores, Inc                | 103.12        |
| State FFA leadership<br>conference registra |  |               |
| 13843                                       | Iowa FFA Association                   | 307.00        |
| WHS Band contest                            |  |               |
| WHS Vocal contest                           |  |               |
| Solo/ensemble festival                      |  |               |
| 31080                                       | Iowa High School Music Association     | 1,481.00      |
| All State Speech                            |  |               |
| 30733                                       | Iowa High School Speech<br>Association | 55.00         |
| Lodging-IHSMA solo/ensemble<br>judges       |  |               |
| Lodging-IHSMA solo/ensemble<br>judges       |  |               |
| Lodging-IHSMA solo/ensemble<br>judges       |  |               |
| Lodging-IHSMA solo/ensemble<br>judges       |  |               |
| 10099                                       | La Grande Hacienda                     | 393.08        |
| Girls golf entry fee                        |  |               |
| 30730                                       | LeMars Community Schools               | 40.00         |
| Vending machine items                       |  |               |
| Credit-vending machine                      |  |               |
| Vending machine                             |  |               |
| 18253                                       | MARTIN BROS. DISTRIBUTING CO.,<br>INC. | 35.20         |
| CMS B/G track entry fee                     |  |               |
| 30321                                       | MOC/FV High School                     | 75.00         |
| FFA jackets - resale                        |  |               |
| 30928                                       | NATIONAL FFA ORGANIZATION              | 303.00        |
| CMS Student Council                         |  |               |
| 10428                                       | Pizza Hut                              | 45.00         |
| Girls golf entry fee                        |  |               |
| 30717                                       | RIVER VALLEY COMMUNITY SCHOOL          | 40.00         |
| Boys track entry fee                        |  |               |
| 30982                                       | Sibley-Ocheyedan High School           | 180.00        |
| Boys golf entry fee                         |  |               |
| 31049                                       | Spencer High School                    | 85.00         |
| Coach Jolly plaques                         |  |               |
| 30903                                       | Trophies Plus                          | 32.49         |

| <u>Vendor ID</u>          | <u>Vendor Name</u>                 | <u>Amount</u> |
|---------------------------|------------------------------------|---------------|
| 2019 Yearbook 2nd deposit |                                    |               |
| 13776                     | Walsworth Publishing Company, Inc. | 4,360.50      |
| Tomahawk starter          |                                    |               |
| 31041                     | WASSINK, CORNIE                    | 150.00        |
| Concessions               |                                    |               |
| 10779                     | Wiese Oil and Supply               | 40.00         |

Fund Total: 16,370.00  
Checking Account Total: 16,370.00

| <u>Checking</u>        |  | 4        |                       |          |
|------------------------|--|----------|-----------------------|----------|
| <b>Checking</b>        | 4                                      | Fund: 61 | SCHOOL NUTRITION FUND |          |
| Food items             |  |          |                       |          |
| Food items             |  |          |                       |          |
| 11224                  | Chesterman Co.                         |          |                       | 410.00   |
| WHS milk               |  |          |                       |          |
| Roosevelt milk         |  |          |                       |          |
| CMS milk               |  |          |                       |          |
| WHS milk               |  |          |                       |          |
| Roosevelt milk         |  |          |                       |          |
| CMS milk               |  |          |                       |          |
| WHS milk               |  |          |                       |          |
| Roosevelt milk         |  |          |                       |          |
| CMS milk               |  |          |                       |          |
| WHS milk               |  |          |                       |          |
| Roosevelt milk         |  |          |                       |          |
| CMS milk               |  |          |                       |          |
| Roosevelt milk         |  |          |                       |          |
| 40114                  | Dean Foods North Central               |          |                       | 1,876.85 |
| Food items             |  |          |                       |          |
| Food items             |  |          |                       |          |
| Food items             |  |          |                       |          |
| 40032                  | Earthgrains                            |          |                       | 444.70   |
| Food items             |  |          |                       |          |
| 10274                  | Hy-Vee Food Stores, Inc                |          |                       | 100.00   |
| Supply items           |  |          |                       |          |
| Food items - ala carte |  |          |                       |          |
| Food items             |  |          |                       |          |
| Food items - ala carte |  |          |                       |          |
| Supply items           |  |          |                       |          |
| Food items - ala carte |  |          |                       |          |
| Food items             |  |          |                       |          |
| Food items - ala carte |  |          |                       |          |
| Food items             |  |          |                       |          |
| Food items - ala carte |  |          |                       |          |
| 18253                  | MARTIN BROS. DISTRIBUTING CO.,<br>INC. |          |                       | 7,424.62 |

Fund Total: 10,256.17  
Checking Account Total: 10,256.17

# April 2019 ECLC and Roosevelt Board Report

Valery Fuhrman, ECLC and Elementary Principal

Jan Tjeerdsma, Instructional Coach

**District Mission:** "With community involvement, we will empower learners to become contributing members to our changing world."

## District Goal Actions

1: Implement a successful 1:1 **technology** initiative to enhance student learning, instruction, and achievement.

- Our teachers have continued to find ways to include the classroom Chromebooks into instruction. One focus has been with writing on the Chromebooks. The new ISASP tests require students to type short answer responses.
- Our fourth grade teachers are working on a wax museum project. Students will be using a computer application (Wordle) to create a graphic using words related to the person they are presenting. Mrs. Jensen and Mr. Tjeerdsma will be assisting with the technology portion of this project.

2: Increase implementation and alignment of **Iowa Common Core** curriculum utilizing Characteristics of Effective Instruction (**Student Centered-Teaching for Learner Differences-Assessment for Learning-Rigor and Relevance-Teaching for Understanding**).

- RES completed the majority of the ISASP testing the first week of April. The process was a learning curve for administration, teachers, and students, but overall went really well. Mr. Tjeerdsma was instrumental with learning the online system and being able to make the process for the teachers/proctors as simple as possible. Student feedback indicated that they preferred the online tests.
- We are working with a core of teachers and AEA to develop a plan for professional development next year on small group reading instruction. We are planning to have AEA support twice a month.
- Mrs. Zweifel applied for, and received, a STEM grant for TK Science. They will be able to choose units for their classroom and have related professional development.

3: Improve **communication** between all stakeholders in the district that will promote an atmosphere that encourages positive relationships.

- Our guidance counselor organized a district wide Hat Day as a donation drive for flood relief in Fremont, NE.
- Our RES book fair, extended a week with conferences, sold a record \$6053 in sales!
- PIE partners have reached out to RES classrooms in so many ways. Mrs. Husman's class received a Project Jack grant and is working with their PIE partner and the Chamber to create welcome bags for new students to our community.
- Our P.E. instructor is organizing a healthy walk to be held in May. He has reached out to area businesses to help sponsor and promote this event.

## Other Notes:

- The K Team is looking at options for providing a "Step In" Day to allow the incoming K students an opportunity to be in the K classrooms and for the K team to get to know these students a little bit.
- Mrs. Flahive and Mrs. Phillips have competed the district ELPA (English Learners) testing for the state.
- We had a Spirit Week to help make testing more engaging. This included dress up days focused on positive messages and concluded with a student voted slushee treat.



# Cherokee Middle School

April 2019

| <b>Culture</b>                         | Staff will finish up our book study "Culturize" by Jimmy Casas this next month. It has been a powerful book to help us reflect on our culture at the middle school and what we can do to help promote a more positive culture..  |  |                                 |  |  |                               |                                 |                               |                                 |          |           |           |           |                            |                                 |                            |                                 |           |           |           |           |                                     |                                 |                                     |                                 |           |           |           |          |                               |                                 |                               |                                 |           |           |           |           |           |           |           |           |
|--|--|--|---------------------------------|--|--|-------------------------------|---------------------------------|-------------------------------|---------------------------------|----------|-----------|-----------|-----------|----------------------------|---------------------------------|----------------------------|---------------------------------|-----------|-----------|-----------|-----------|-------------------------------------|---------------------------------|-------------------------------------|---------------------------------|-----------|-----------|-----------|----------|-------------------------------|---------------------------------|-------------------------------|---------------------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <b>Communication</b>                   | Congratulations to Colby Heims for being February's Cherokee Chamber of Commerce Student of the Month!   |  |                                 |  |  |                               |                                 |                               |                                 |          |           |           |           |                            |                                 |                            |                                 |           |           |           |           |                                     |                                 |                                     |                                 |           |           |           |          |                               |                                 |                               |                                 |           |           |           |           |           |           |           |           |
| <b>Professional Development</b>        | We are looking forward to begin teachers walk this semester and teachers are working on videoing their lessons and reflecting on them.   |  |                                 |  |  |                               |                                 |                               |                                 |          |           |           |           |                            |                                 |                            |                                 |           |           |           |           |                                     |                                 |                                     |                                 |           |           |           |          |                               |                                 |                               |                                 |           |           |           |           |           |           |           |           |
| <b>ISASP</b>                           | Students learned about their growth and progress since the beginning of the year in grade level assemblies and then viewed a music video created by CMS staff to finish strong through the end of the school year. The CMS Staff music video called "We want you to have it all" showed the students how much the staff believes in their abilities and efforts in a fun and motivating way.   |  |                                 |  |  |                               |                                 |                               |                                 |          |           |           |           |                            |                                 |                            |                                 |           |           |           |           |                                     |                                 |                                     |                                 |           |           |           |          |                               |                                 |                               |                                 |           |           |           |           |           |           |           |           |
| <b>Data</b>                            | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2" style="text-align: center;">*18-19 CMS MAP Growth (Fall to Winter)</th> <th colspan="2" style="text-align: center;">*17-18 CMS MAP Growth (Fall to Winter)</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">CMS Reading<br/>GROWTH OVERALL</td> <td style="text-align: center;">CMS 8th Grade<br/>GROWTH OVERALL</td> <td style="text-align: center;">CMS Reading<br/>GROWTH OVERALL</td> <td style="text-align: center;">CMS 5th Grade<br/>GROWTH OVERALL</td> </tr> <tr> <td style="text-align: center;"><b>8</b></td> <td style="text-align: center;"><b>17</b></td> <td style="text-align: center;"><b>11</b></td> <td style="text-align: center;"><b>16</b></td> </tr> <tr> <td style="text-align: center;">CMS Math<br/>GROWTH OVERALL</td> <td style="text-align: center;">CMS 6th Grade<br/>GROWTH OVERALL</td> <td style="text-align: center;">CMS Math<br/>GROWTH OVERALL</td> <td style="text-align: center;">CMS 6th Grade<br/>GROWTH OVERALL</td> </tr> <tr> <td style="text-align: center;"><b>22</b></td> <td style="text-align: center;"><b>13</b></td> <td style="text-align: center;"><b>13</b></td> <td style="text-align: center;"><b>12</b></td> </tr> <tr> <td style="text-align: center;">CMS Language Arts<br/>GROWTH OVERALL</td> <td style="text-align: center;">CMS 7th Grade<br/>GROWTH OVERALL</td> <td style="text-align: center;">CMS Language Arts<br/>GROWTH OVERALL</td> <td style="text-align: center;">CMS 7th Grade<br/>GROWTH OVERALL</td> </tr> <tr> <td style="text-align: center;"><b>12</b></td> <td style="text-align: center;"><b>12</b></td> <td style="text-align: center;"><b>10</b></td> <td style="text-align: center;"><b>6</b></td> </tr> <tr> <td style="text-align: center;">CMS Science<br/>GROWTH OVERALL</td> <td style="text-align: center;">CMS 8th Grade<br/>GROWTH OVERALL</td> <td style="text-align: center;">CMS Science<br/>GROWTH OVERALL</td> <td style="text-align: center;">CMS 8th Grade<br/>GROWTH OVERALL</td> </tr> <tr> <td style="text-align: center;"><b>11</b></td> <td style="text-align: center;"><b>11</b></td> <td style="text-align: center;"><b>11</b></td> <td style="text-align: center;"><b>11</b></td> </tr> <tr> <td style="text-align: center;"><b>53</b></td> <td style="text-align: center;"><b>53</b></td> <td style="text-align: center;"><b>45</b></td> <td style="text-align: center;"><b>45</b></td> </tr> </tbody> </table> <p style="margin-top: 10px;">These graphs do not directly correlate because one grade level is different each year.<br/>Apples to Oranges = not all the same students</p> <p style="margin-top: 20px;">Here is the link for more data from CMS = <a href="#">#CMS Data</a></p> | *18-19 CMS MAP Growth (Fall to Winter) |                                 | *17-18 CMS MAP Growth (Fall to Winter) |  | CMS Reading<br>GROWTH OVERALL | CMS 8th Grade<br>GROWTH OVERALL | CMS Reading<br>GROWTH OVERALL | CMS 5th Grade<br>GROWTH OVERALL | <b>8</b> | <b>17</b> | <b>11</b> | <b>16</b> | CMS Math<br>GROWTH OVERALL | CMS 6th Grade<br>GROWTH OVERALL | CMS Math<br>GROWTH OVERALL | CMS 6th Grade<br>GROWTH OVERALL | <b>22</b> | <b>13</b> | <b>13</b> | <b>12</b> | CMS Language Arts<br>GROWTH OVERALL | CMS 7th Grade<br>GROWTH OVERALL | CMS Language Arts<br>GROWTH OVERALL | CMS 7th Grade<br>GROWTH OVERALL | <b>12</b> | <b>12</b> | <b>10</b> | <b>6</b> | CMS Science<br>GROWTH OVERALL | CMS 8th Grade<br>GROWTH OVERALL | CMS Science<br>GROWTH OVERALL | CMS 8th Grade<br>GROWTH OVERALL | <b>11</b> | <b>11</b> | <b>11</b> | <b>11</b> | <b>53</b> | <b>53</b> | <b>45</b> | <b>45</b> |
| *18-19 CMS MAP Growth (Fall to Winter) |  | *17-18 CMS MAP Growth (Fall to Winter) |                                 |  |  |                               |                                 |                               |                                 |          |           |           |           |                            |                                 |                            |                                 |           |           |           |           |                                     |                                 |                                     |                                 |           |           |           |          |                               |                                 |                               |                                 |           |           |           |           |           |           |           |           |
| CMS Reading<br>GROWTH OVERALL          | CMS 8th Grade<br>GROWTH OVERALL  | CMS Reading<br>GROWTH OVERALL          | CMS 5th Grade<br>GROWTH OVERALL |  |  |                               |                                 |                               |                                 |          |           |           |           |                            |                                 |                            |                                 |           |           |           |           |                                     |                                 |                                     |                                 |           |           |           |          |                               |                                 |                               |                                 |           |           |           |           |           |           |           |           |
| <b>8</b>                               | <b>17</b>  | <b>11</b>                              | <b>16</b>                       |  |  |                               |                                 |                               |                                 |          |           |           |           |                            |                                 |                            |                                 |           |           |           |           |                                     |                                 |                                     |                                 |           |           |           |          |                               |                                 |                               |                                 |           |           |           |           |           |           |           |           |
| CMS Math<br>GROWTH OVERALL             | CMS 6th Grade<br>GROWTH OVERALL  | CMS Math<br>GROWTH OVERALL             | CMS 6th Grade<br>GROWTH OVERALL |  |  |                               |                                 |                               |                                 |          |           |           |           |                            |                                 |                            |                                 |           |           |           |           |                                     |                                 |                                     |                                 |           |           |           |          |                               |                                 |                               |                                 |           |           |           |           |           |           |           |           |
| <b>22</b>                              | <b>13</b>  | <b>13</b>                              | <b>12</b>                       |  |  |                               |                                 |                               |                                 |          |           |           |           |                            |                                 |                            |                                 |           |           |           |           |                                     |                                 |                                     |                                 |           |           |           |          |                               |                                 |                               |                                 |           |           |           |           |           |           |           |           |
| CMS Language Arts<br>GROWTH OVERALL    | CMS 7th Grade<br>GROWTH OVERALL  | CMS Language Arts<br>GROWTH OVERALL    | CMS 7th Grade<br>GROWTH OVERALL |  |  |                               |                                 |                               |                                 |          |           |           |           |                            |                                 |                            |                                 |           |           |           |           |                                     |                                 |                                     |                                 |           |           |           |          |                               |                                 |                               |                                 |           |           |           |           |           |           |           |           |
| <b>12</b>                              | <b>12</b>  | <b>10</b>                              | <b>6</b>                        |  |  |                               |                                 |                               |                                 |          |           |           |           |                            |                                 |                            |                                 |           |           |           |           |                                     |                                 |                                     |                                 |           |           |           |          |                               |                                 |                               |                                 |           |           |           |           |           |           |           |           |
| CMS Science<br>GROWTH OVERALL          | CMS 8th Grade<br>GROWTH OVERALL  | CMS Science<br>GROWTH OVERALL          | CMS 8th Grade<br>GROWTH OVERALL |  |  |                               |                                 |                               |                                 |          |           |           |           |                            |                                 |                            |                                 |           |           |           |           |                                     |                                 |                                     |                                 |           |           |           |          |                               |                                 |                               |                                 |           |           |           |           |           |           |           |           |
| <b>11</b>                              | <b>11</b>  | <b>11</b>                              | <b>11</b>                       |  |  |                               |                                 |                               |                                 |          |           |           |           |                            |                                 |                            |                                 |           |           |           |           |                                     |                                 |                                     |                                 |           |           |           |          |                               |                                 |                               |                                 |           |           |           |           |           |           |           |           |
| <b>53</b>                              | <b>53</b>  | <b>45</b>                              | <b>45</b>                       |  |  |                               |                                 |                               |                                 |          |           |           |           |                            |                                 |                            |                                 |           |           |           |           |                                     |                                 |                                     |                                 |           |           |           |          |                               |                                 |                               |                                 |           |           |           |           |           |           |           |           |

# WHS Building Report April 2019

District Mission: *"With community involvement, we will empower learners to become contributing members to our changing world"*

## District Goals:

### 1. **Implement a successful 1:1 technology initiative to enhance student learning, instruction, and achievement.**

- **GROW:** Looking at establishing a new grading system at WHS for 2019-2020 school year. We have established a Grading Team where we plan to visit some progressive schools that have incorporated new grading practices. We have a few teachers who will be piloting a scaled homework system (1-4) here at WHS and putting a larger emphasis on formative and summative assessments. Many teachers are using a variety of technology tools to help with grading formative assessments.
- The emphasis at WHS during the 2018-2019 school year is **INNOVATION**- looking into what effective instruction looks like in each content area. This has been a focus of reflective conversations between Natalie and our teachers throughout 3rd quarter.
- Many teachers are working with new tech tools to enhance the learning taking place in their classrooms.
- All students have completed the state-wide ISASP at WHS. The day went fairly smoothly and the students and teachers did a great job!
- Mr. Riley and Mrs. Heater have done midterm action plans through Google Forms for students who are struggling academically.
- We have created a new course description book that is organized by departments and more user-friendly for our students and parents. Registration has been completed (online) for the 19-20 school year with all of our 8th-11th grade students.

### 2. **Increase implementation and alignment of Iowa Common Core Curriculum utilizing characteristics of effective instruction.**

- Our Science department will be ordering new materials on July 1, 2019. We have attended quite a few zoom meetings with reps to look at various curriculum materials. Mrs. Anderson has done a great job communicating with company reps and helping teachers access these materials. The middle school and high school science teachers recently met with Jordan Menning from the AEA to discuss their plans and make sure everything they are looking at meets all of the Next Gen Science Standards.
- Everyone is working on their action plans in support of Teacher Collective Efficacy.
- Teachers are working on curriculum outlines to show an accurate representation of what is taught in their classrooms.
- We're constantly reflecting through video reflections and collaboration each other to improve our teaching.
- Teacher walk has been very successful this semester. Teachers are visiting other districts to glean information. We are excited to hear what they learned in upcoming PD share outs.

### 3. **Improve communication between all stakeholders in the district that will promote an atmosphere that encourages positive relationships.**

- We have spent time in our recent professional development charting relationship data developing a component for students to show where they feel comfortable with adults in our building here at WHS.
- We hosted a Senior Girl Event with Mrs. Lingenfelter to discuss women and professionalism.
- We hosted "Tie"ing You to Success by Farm Bureau for our senior boys on go to do a correct handshake and how to tie a tie.
- Mrs. Barkley, Mrs. DeVos, and I all attended "The Game of Life" in Emmetsburg at the recommendation of Mark Shea. We saw students from CCE and Emmetsburg take part in games such as Jeopardy and Wheel of Fortune focused on how much things cost in today's society. They also participated in a real world scenario where they had to make financial decisions (buying a house, car payments, groceries, insurance, etc.) based on their own career choices. We are excited to look into this program more and see if we can bring it to Cherokee.
- We brought in CAASA to talk to our students about Healthy Relationships.
- Senior mock interviews are scheduled for April 10. This will give our seniors a leg up in interview skills and financial information with community volunteers.

**Mr. Wade Riley- WHS Principal**

**Mrs. Natalie Barkley- WHS Instructional Coach & Mrs. Lickiss- WHS Model Teacher**



# Notes for the Board from the Superintendent – April 2019

## Cherokee Community School District: *Empowering Learners*

### **Standards for Effective School Boards**

April Standard: Lead through sound policy, ensuring transparent, ethical, legal operations by developing sound, written policy to clarify the board’s intent for district direction; by ensuring that board and district actions are in compliance with state and federal laws, appropriately addressing legal issues when they arise; by modeling ethical and legal behaviors which enable the board to stay focused on district goals; and by establishing policies and ensuring processes that are open and accountable.

The Iowa School Board Standards are designed for use by local school boards as common framework for excellence in school board governance. Based on best practice and research, the standards encourage boards to focus on student achievement as their primary responsibility. *Iowa Association of School Boards*

### **Technology/Website Update – Board/Leadership Team Goal Statement #1**

- Building Reports – Principals – on the agenda
- News from Technology Director, William Halder
  - RFPs for phones, cameras, and door access for all buildings have been sent. Bids should be available for May board approval and July installation.
  - RFPs for Chromebooks have been sent. Bids should be available for May board approval, so they could be ordered in June and delivered in July.

### **Curriculum and Instruction Update – Board/Leadership Team Goal Statement #2**

- Building Reports - Principals - on the agenda
- Professional Development - Focus - Building Relationships
- ASCD Collective Efficacy Conference - Administrative Leadership Team + Instructional Coaches
- TLC Contracts - on the agenda
- Science - Purchasing Year - May Board Meeting Presentation
- Iowa Department of Education Public Reporting Site: [reports.educateiowa.gov](http://reports.educateiowa.gov)

This website provides access to a variety of reports covering multiple areas including district profiles, financial reports and school plans.

### **Communication Update – Board/Leadership Team Goal Statement #3**

- Building Reports - Principals - on the agenda
- Branding the School Update - Color in May
- WHS Graduation - Sunday, May 19th at 2:00 PM - on the agenda
- Groundbreaking Ceremony for PK-4 Addition - Monday, May 13th
- Snow Makeup Days for Students: Friday, March 15, Monday, April 1, and 20 minutes added to school day (starting Monday, March 18) in lieu of students attending in June  
School Calendar/Makeup Clarification Q&A  
[https://docs.google.com/document/d/1f0bb1K\\_hz\\_ftCurlkquo4Rtr0HK5jb5t03k6mKQjdM/edit?usp=sharing](https://docs.google.com/document/d/1f0bb1K_hz_ftCurlkquo4Rtr0HK5jb5t03k6mKQjdM/edit?usp=sharing)
- CASA
  - K-12 Desk Audit & Preschool Desk Audit - IQPPS Implementation - Submitted 12/05/18
- Board Committee Rotations – Management Team Meetings - on the agenda

|   |   |   |
|---|---|---|
| October 1 <sup>st</sup> , 2018 @ 5:30<br>Board Policy<br>Grievances | November 5 <sup>th</sup> , 2018 @ 5:30<br>Student Achievement Data – APR<br>SIAC Members Invited                                  | December 3 <sup>rd</sup> , 2018 @ 5:30<br>Building, Grounds & Capital Projects  |
| January 28 <sup>th</sup> , 2019 @ 5:30<br>Finance - ISFIS Module    | March 4 <sup>th</sup> , 2019 @ 5:30<br>Transportation & Nutrition<br>Curriculum & Instruction - Science<br>Wellness Policy Review | April 1 <sup>st</sup> , 2019 @ 5:30<br>Finance – Budget Hearing – 5 Year<br>SIAC Members Invited<br>Branding the School |

### **Transportation and Nutrition Update**

#### **Board/Leadership Team Goal Statements**

1. Implement a successful 1:1 technology initiative to enhance student learning, instruction, and achievement.
2. Increase implementation and alignment of Iowa Common Core curriculum utilizing Characteristics of Effective Instruction.
3. Improve communication between all stakeholders in the district that will promote an atmosphere that encourages positive relationships.

# Notes for the Board from the Superintendent – April 2019

## Cherokee Community School District: *Empowering Learners*

- News from Nutrition Director, Cara Jacobson
  - I will be focusing on Summer Lunch, and gathering bids for milk and bread.
  - I decided my staff would receive their normal wages for serving Summer Lunch. It is totally a 100 percent reimbursable program. I was having a hard time getting staff interested in helping, since they had to take a cut in pay. This is a program that we are not required to do, but has been something that I have built up. I would guess that I made approximately \$2000 last year, and our goal is not to make money, but to feed children. I have built a lunch program that is cash flowing nicely, and would like to have experienced help for Summer Lunch, instead of people that I have to train.
  - I also hope to take some classes in June, so experienced Summer Lunch help will be less challenging for me.
- News from Transportation Director, Mike Wiederholt
  - Spring field trips and activities are keeping drivers busy!
  - Working on small items such as seat repairs and paint touch ups

### **Strategic Planning – Finance Update**

- Financials included in board packet
- Secretary/Treasurer's Report - on the agenda
- General Obligation Bond Formalities - on the agenda
- Preschool/TK Programming - on the agenda

### **Building, Grounds, and Capital Projects Update**

- Steps in a school bond election - on the agenda
- Date for Bid Receipt - Wednesday, April 24th @ 3:30 PM - on the agenda
- Special Board Meeting (Accept/Reject Bids) - Tuesday, April 30th @ 5:30 PM - on the agenda
- WHS Boiler Replacement - on the agenda
- News from Jeff Miller, Building and Grounds Director
  - Plans to be in attendance

### **IASB Update & Other**

- IASB Policy Leadership and Legal Issues Conference - Altoona - Thursday, April 18, 2019
- IASB Safety Group Risk Management Conference - Storm Lake - Tuesday, April 23, 2019
- Recorded Webinars Available for Board Members – School Board U – contact Lou Ann Gvist at [lgvist@ia-sb.org](mailto:lgvist@ia-sb.org) or (515) 247-7064

### **Policy/Legislative Update [IASB/SAI/RSAI/IDOE]**

- Board Policy - 403.3-405.2 - on the agenda
- Legislative News/Updates/Priorities from our Partners in Education:

|   |   |   |
|---|---|---|
| <a href="http://www.sai-iowa.org/sai-legislative-priorities.cfm">http://www.sai-iowa.org/sai-legislative-priorities.cfm</a> | <a href="https://www.educateiowa.gov/resources/legislative-information?utm_medium=email&amp;utm_source=govdelivery">https://www.educateiowa.gov/resources/legislative-information?utm_medium=email&amp;utm_source=govdelivery</a> | <a href="http://www.rsaia.org/legislative.html">http://www.rsaia.org/legislative.html</a> |
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### **Board/Leadership Team Goal Statements**

1. Implement a successful 1:1 technology initiative to enhance student learning, instruction, and achievement.
2. Increase implementation and alignment of Iowa Common Core curriculum utilizing Characteristics of Effective Instruction.
3. Improve communication between all stakeholders in the district that will promote an atmosphere that encourages positive relationships.

## COMMUNICABLE DISEASES - EMPLOYEES

Employees with a communicable disease will be allowed to perform their customary employment duties provided they are able to perform the essential functions of their position and their presence does not create a substantial risk of illness or transmission to students or other employees. The term "communicable disease" will mean an infectious or contagious disease spread from person to person, or animal to person, or as defined by law.

Prevention and control of communicable diseases is included in the school district's bloodborne pathogens exposure control plan. The procedures will include scope and application, definitions, exposure control, methods of compliance, universal precautions, vaccination, post-exposure evaluation, follow-up, communication of hazards to employees and record keeping. This plan is reviewed annually by the superintendent and school nurse.

The health risk to immunodepressed employees is determined by their personal physician. The health risk to others in the school district environment from the presence of an employee with a communicable disease is determined on a case-by-case basis by the employee's personal physician, a physician chosen by the school district or public health officials.

Health data of an employee is confidential and it will not be disclosed to third parties. Employee medical records are kept in a file separate from their personal file.

It is the responsibility of the superintendent, in conjunction with the school nurse, to develop administrative regulations stating the procedures for dealing with employees with a communicable disease.

Legal Reference: School Board of Nassau County v. Arline, 480 U.S. 273 (1987).  
 29 U.S.C. §§ 794, 1910 (2012).  
 42 U.S.C. §§ 12101 *et seq.* (2012).  
 45 C.F.R. Pt. 84.3 (2012).  
 Iowa Code chs. 139; 141 (2013).  
 641 I.A.C. 1.2-.7.

Cross Reference: 401.5 Employee Records  
 403.1 Employee Physical Examinations  
 507.3 Communicable Diseases - Students

Approved \_\_\_\_\_ Reviewed 7/15/2013, 8/15/16, 4/15/19 Revised \_\_\_\_\_

## HEPATITIS B VACCINE INFORMATION AND RECORD

### The Disease

Hepatitis B is a viral infection caused by the Hepatitis B virus (HBV) which causes death in 1-2% of those infected. Most people with HBV recover completely, but approximately 5-10% become chronic carriers of the virus. Most of these people have no symptoms, but can continue to transmit the disease to others. Some may develop chronic active hepatitis and cirrhosis. HBV may be a causative factor in the development of liver cancer. Immunization against HBV can prevent acute hepatitis and its complications.

### The Vaccine

The HBV vaccine is produced from yeast cells. It has been extensively tested for safety and effectiveness in large scale clinical trials.

Approximately 90 percent of healthy people who receive two doses of the vaccine and a third dose as a booster achieve high levels of surface antibody (anti-HBs) and protection against the virus. The HBV vaccine is recommended for workers with potential for contact with blood or body fluids. Full immunization requires three doses of the vaccine over a six-month period, although some persons may not develop immunity even after three doses.

There is no evidence that the vaccine has ever caused Hepatitis B. However, persons who have been infected with HBV prior to receiving the vaccine may go on to develop clinical hepatitis in spite of immunization.

### Dosage and Administration

The vaccine is given in three intramuscular doses in the deltoid muscle. Two initial doses are given one month apart and the third dose is given six months after the first.

### Possible Vaccine Side Effects

The incidence of side effects is very low. No serious side effects have been reported with the vaccine. Ten to 20 percent of persons experience tenderness and redness at the site of injection and low grade fever. Rash, nausea, joint pain, and mild fatigue have also been reported. The possibility exists that other side effects may be identified with more extensive use.

HEPATITIS B VACCINE INFORMATION AND RECORD

**CONSENT FORM OF HEPATITIS B VACCINATION**

I have knowledge of Hepatitis B and the Hepatitis B vaccination. I have had an opportunity to ask questions of a qualified nurse or physician and understand the benefits and risks of Hepatitis B vaccination. I understand that I must have three doses of the vaccine to obtain immunity. However, as with all medical treatment, there is no guarantee that I will become immune or that I will not experience side effects from the vaccine. I give my consent to be vaccinated for Hepatitis B.

\_\_\_\_\_  
Signature of Employee (consent for Hepatitis B vaccination)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Witness

\_\_\_\_\_  
Date

-----  
**REFUSAL FORM OF HEPATITIS B VACCINATION**

I understand that due to my occupational exposure to blood or other potentially infectious materials I may be at risk of acquiring the Hepatitis B virus infection. I have been given the opportunity to be vaccinated with Hepatitis B vaccine at no charge to myself. However, I decline the Hepatitis B vaccination at this time. I understand that by declining this vaccine, I continue to be at risk of acquiring Hepatitis B, a serious disease. If in the future I continue to have occupational exposure to blood or other potentially infectious materials and I want to be vaccinated with the Hepatitis B vaccine, I can receive the vaccination series at no charge to me.

\_\_\_\_\_  
Signature of Employee (refusal for Hepatitis B vaccination)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Witness

\_\_\_\_\_  
Date

I refuse because I believe I have (check one)

\_\_\_\_\_ started the series

\_\_\_\_\_ completed the series

HEPATITIS B VACCINE INFORMATION AND RECORD

RELEASE FORM FOR HEPATITIS B MEDICAL INFORMATION

I hereby authorize \_\_\_\_\_ (individual or organization holding Hepatitis B records and address) to release to the \_\_\_\_\_ Community School District, my Hepatitis B vaccination records for required employee records.

I hereby authorize release of my Hepatitis B status to a health care provider, in the event of an exposure incident.

\_\_\_\_\_  
Signature of Employee

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Witness

\_\_\_\_\_  
Date

HEPATITIS B VACCINE INFORMATION AND RECORD

CONFIDENTIAL RECORD

Employee Name (last, first, middle) \_\_\_\_\_ Social Security No. \_\_\_\_\_

Job Title: \_\_\_\_\_

|   | Hepatitis B Vaccination Date | Lot Number | Site  | Administered by |
|---|------------------------------|------------|-------|-----------------|
| 1 | _____                        | _____      | _____ | _____           |
| 2 | _____                        | _____      | _____ | _____           |
| 3 | _____                        | _____      | _____ | _____           |

Additional Hepatitis B status information:  
\_\_\_\_\_  
\_\_\_\_\_

Post-exposure incident: (Date, time, circumstances, route under which exposure occurred)  
\_\_\_\_\_  
\_\_\_\_\_

Identification and documentation of source individual:  
\_\_\_\_\_

Source blood testing consent:  
\_\_\_\_\_

Description of employee's duties as related to the exposure incident:  
\_\_\_\_\_  
\_\_\_\_\_

Copy of information provided to health care professional evaluating an employee after an exposure incident:  
\_\_\_\_\_  
\_\_\_\_\_

Attach a copy of all results of examinations, medical testing, follow-up procedures, and health care professional's written opinion.

Training Record: (date, time, instructor, location of training summary)  
\_\_\_\_\_  
\_\_\_\_\_

## UNIVERSAL PRECAUTIONS REGULATION

Universal precautions (UP) are intended to prevent transmission of infection, as well as decrease the risk of exposure for employees and students. It is not currently possible to identify all infected individuals, thus precautions must be used with every individual. UP pertain to blood and other potentially infectious materials (OPIM) containing blood. These precautions do not apply to other body fluids and wastes (OBFW) such as saliva, sputum, feces, tears, nasal secretions, vomitus and urine unless blood is visible in the material. However, these OBFW can be sources of other infections and should be handled as if they are infectious. The single most important step in preventing exposure to and transmission of any infection is anticipating potential contact with infectious materials in routine as well as emergency situations. Based on the type of possible contact, employees and students should be prepared to use the appropriate precautions prior to the contact. Diligent and proper hand washing, the use of barriers, appropriate disposal of waste products and needles, and proper decontamination of spills are essential techniques of infection control. All individuals should respond to situations practicing UP followed by the activation of the school response team plan. Using common sense in the application of these measures will enhance protection of employees and students.

### Hand Washing

Proper hand washing is crucial to preventing the spread of infection. Textured jewelry on the hands or wrists should be removed prior to washing and kept off until completion of the procedure and the hands are rewashed. Use of running water, lathering with soap and using friction to clean all hand surfaces is key. Rinse well with running water and dry hands with paper towels.

- Hands should be washed before physical contact with individuals and after contact is completed.
- Hands should be washed after contact with any used equipment.
- If hands (or other skin) come into contact with blood or body fluids, hands should be washed immediately before touching anything else.
- Hands should be washed whether gloves are worn or not and, if gloves are worn, after the gloves are removed.

### Barriers

Barriers anticipated to be used at school include disposable gloves, absorbent materials and resuscitation devices. Their use is intended to reduce the risk of contact with blood and body fluids as well as to control the spread of infectious agents from individual to individual. Gloves should be worn when in contact with blood, OPIM or OBFW. Gloves should be removed without touching the outside and disposed of after each use.



## UNIVERSAL PRECAUTIONS REGULATION

### Disposal of Waste

Blood, OPIM, OBFW, used gloves, barriers and absorbent materials should be placed in a plastic bag and disposed of in the usual procedure. When the blood or OPIM is liquid, semi-liquid or caked with dried blood, it is not absorbed in materials, and is capable of releasing the substance if compressed, special disposal as regulated waste is required. A band-aid, towel, sanitary napkin or other absorbed waste that does not have the potential of releasing the waste if compressed would not be considered regulated waste. It is anticipated schools would only have regulated waste in the case of a severe incident. Needles, syringes and other sharp disposable objects should be placed in special puncture-proof containers and disposed of as regulated waste. Bodily wastes such as urine, vomitus or feces should be disposed of in the sanitary sewer system.

### Clean up

Spills of blood and OPIM should be cleaned up immediately. The employee should:

- Wear gloves.
- Clean up the spill with paper towels or other absorbent material.
- Use a solution of one part household bleach to one hundred parts of water (1:100) or other EPA-approved disinfectant and use it to wash the area well.
- Dispose of gloves, soiled towels and other waste in a plastic bag.
- Clean and disinfect reusable supplies and equipment.

### Laundry

Laundry with blood or OPIM should be handled as little as possible with a minimum of agitation. It should be bagged at the location. If it has the potential of releasing the substance when compacted, regulated waste guidelines should be followed. Employees who have contact with this laundry should wear protective barriers.

### Exposure

An exposure to blood or OPIM through contact with broken skin, mucous membrane or by needle or sharp stick requires immediate washing, reporting and follow-up.

- Always wash the exposed area immediately with soap and water.
- If a mucous membrane splash (eye or mouth) or exposure of broken skin occurs, irrigate or wash the area thoroughly.
- If a cut or needle stick injury occurs, wash the area thoroughly with soap and water.

The exposure should be reported immediately, the parent or guardian is notified, and the person exposed contacts a physician for further health care.

HAZARDOUS CHEMICAL DISCLOSURE

The board authorizes the development of a comprehensive hazardous chemical communication program for the school district to disseminate information about hazardous chemicals in the workplace.

Each employee will annually review information about hazardous substances in the workplace. When a new employee is hired or transferred to a new position or work site, the information and training, if necessary, is included in the employee's orientation. When an additional hazardous substance enters the workplace, information about it is distributed to all employees, and training is conducted for the appropriate employees. The superintendent will maintain a file indicating which hazardous substances are present in the workplace and when training and information sessions take place.

Employees who will be instructing or otherwise working with students will disseminate information about the hazardous chemicals with which they will be working as part of the instructional program.

It is the responsibility of the superintendent to develop administrative regulations regarding this program.

Legal Reference: 29 C.F.R. Pt. 1910; 1200 *et seq.* (2012).  
Iowa Code chs. 88; 89B (2013).  
347 I.A.C. 120.

Cross Reference: 403 Employees' Health and Well-Being  
804 Safety Program

Approved \_\_\_\_\_ Reviewed 7/15/2013, 8/15/16, 4/15/19 Revised \_\_\_\_\_

SUBSTANCE-FREE WORKPLACE

The board expects the school district and its employees to remain substance free. No employee will unlawfully manufacture, distribute, dispense, possess, use, or be under the influence of, in the workplace, any narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana or any other controlled substance or alcoholic beverage as defined by federal or state law. "Workplace" includes school district facilities, school district premises or school district vehicle, also includes nonschool property if the employee is at any school-sponsored, school-approved or school-related activity, event or function, such as field trips or athletic events where students are under the control of the school district or where the employee is engaged in school business.

If an employee is convicted of a violation of any criminal drug offense committed in the workplace, the employee will notify the employee's supervisor of the conviction within five days of the conviction.

The superintendent will make the determination whether to require the employee to undergo substance abuse treatment or to discipline the employee. An employee who violates the terms of this policy may be subject to discipline up to and including termination. If the employee fails to successfully participate in a program, the employee may be subject to discipline up to and including termination.

The superintendent is responsible for publication and dissemination of this policy to each employee. In addition, the superintendent will oversee the establishment of a substance-free awareness program to educate employees about the dangers of substance abuse and notify them of available substance abuse treatment programs.

It is the responsibility of the superintendent to develop administrative regulations to implement this policy.

Legal Reference: 41 U.S.C. §§ 701-707 (2012).  
42 U.S.C. §§ 12101 *et seq.* (2012).  
34 C.F.R. Pt. 85 (2012).  
Iowa Code §§ 123.46; 124; 279.8 (2013).

Cross Reference: 404 Employee Conduct and Appearance

Approved 7/9/04 Reviewed 7/15/2013, 8/15/16, 4/15/19 Revised \_\_\_\_\_

SUBSTANCE-FREE WORKPLACE NOTICE TO EMPLOYEES

EMPLOYEES ARE HEREBY NOTIFIED it is a violation of the Substance-Free Workplace policy for an employee to unlawfully manufacture, distribute, dispense, possess, use, or be under the influence of in the workplace any narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana or any other controlled substance or alcohol, as defined in Schedules I through V of section 202 of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation at 21 C.F.R. 1300.11 through 1300.15 and IOWA CODE Chapter 124.

"Workplace" is defined as the site for the performance of work done in the capacity as an employee. This includes school district facilities, other school premises or school district vehicles. Workplace also includes nonschool property if the employee is at any school-sponsored, school-approved or school-related activity, event or function, such as field trips or athletic events where students are under the control of the school district or where the employee is engaged in school business.

The superintendent retains the discretion to discipline an employee for violation of the Substance-Free Workplace policy. If the employee fails to successfully participate in such a program the employee is subject to discipline up to and including termination.

EMPLOYEES ARE FURTHER NOTIFIED it is a condition of their continued employment that they comply with the above policy of the school district and will notify their supervisor of their conviction of any criminal drug statute for a violation committed in the workplace, no later than five days after the conviction.

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SUBSTANCE-FREE WORKPLACE ACKNOWLEDGMENT FORM

I, \_\_\_\_\_, have read and understand the Substance-Free Workplace policy. I understand that if I violate the Substance-Free Workplace policy, I may be subject to discipline up to and including termination [*or I may be required to participate in a substance abuse treatment program*]. If I fail to successfully participate in a substance abuse treatment program, I understand I may be subject to discipline up to and including termination. I understand that if I am required to participate in a substance abuse treatment program and I refuse to participate, I may be subject to discipline up to and including termination. I also understand that if I am convicted of a criminal drug offense committed in the workplace, I must report that conviction to my supervisor within five days of the conviction.

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(Signature of Employee)

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(Date)

## DRUG AND ALCOHOL TESTING PROGRAM

Employees who operate school vehicles are subject to drug and alcohol testing if a commercial driver's license is required to operate the school vehicle and the school vehicle transports sixteen or more persons including the driver or the school vehicle weighs twenty-six thousand one pounds or more. For purposes of the drug and alcohol testing program, the term "employees" includes applicants who have been offered a position to operate a school vehicle.

The employees operating a school vehicle as described above are subject to pre-employment drug testing and random, reasonable suspicion and post-accident drug and alcohol testing. Employees operating school vehicles will not perform a safety-sensitive function within four hours of using alcohol. Employees governed by this policy are subject to the drug and alcohol testing program beginning the first day they operate or are offered a position to operate school vehicles and continue to be subject to the drug and alcohol testing program as long as they may be required to perform a safety-sensitive function as it is defined in the administrative regulations. Employees with questions about the drug and alcohol testing program may contact the superintendent at 600 West Bluff Street, Cherokee, Iowa 51012.

Employees who violate the terms of this policy are subject to discipline up to and including termination.

It is the responsibility of the superintendent to develop administrative regulations to implement this policy in compliance with the law. The superintendent will inform applicants of the requirement for drug and alcohol testing in notices or advertisements for employment.

The superintendent will also be responsible for publication and dissemination of this policy and supporting administrative regulations and forms to employees operating school vehicles. The superintendent will also oversee a substance-free awareness program to educate employees about the dangers of substance abuse and notify them of available substance abuse treatment resources and programs.

This policy and its supporting documents also assume private contractors and nonpublic schools participating in the Iowa Drug and Alcohol Testing Program (IDATP) have chosen to test only under the federal regulations and not to test under state law.

This policy and its supporting documents terminate a driver for violation of the policy and its supporting documents. Such a violation includes a positive drug test result. Should a school district, after careful consideration, choose to retain the option not to terminate for violation of this policy, consideration should be given to making the following changes:

School districts choosing to pay for OR to make the driver bear the personal and financial responsibility for the substance abuse evaluation and rehabilitation, if any:

Approved \_\_\_\_\_ Reviewed 7/15/2013, 8/15/16, 4/15/19 Revised 7/16/2007

## DRUG AND ALCOHOL TESTING PROGRAM

Information about resources for a substance-free awareness program and related services may be obtained from the school district's employee assistance program, the Department of Education at (515) 281-3021 or Department of Health, Substance Abuse Division at (515) 281-3641.

- Legal Reference: American Trucking Association, Inc., v. Federal Highway Administration, 51 Fed. 3<sup>rd</sup> 405 (4<sup>th</sup> Cir. 1995).  
49 U.S.C. §§ 5331 et seq. (2012).  
42 U.S.C. §§ 12101 (2012).  
41 U.S.C. §§ 701-707 (2012).  
49 C.F.R. Pt. 40; 382; 391.81-123 (2012).  
34 C.F.R. Pt. 85 (2012).  
Local 301, Internat'l Assoc. of Fire Fighters, AFL-CIO, and City of Burlington, PERB No. 3876 (3-26-91).  
Iowa Code §§ 124; 279.8; 321.375(2); 730.5 (2013).
- Cross Reference: 403.6 Substance-Free Workplace  
409.2 Licensed Employee Personal Illness Leave  
414.2 Classified Employee Personal Illness Leave

## EMPLOYEE CONDUCT AND APPEARANCE

Employees are role models for the students who come in contact with them during and after school hours. The board recognizes the positive effect employees can have on students in this capacity. To this end, the board strongly suggests and encourages employees to dress themselves, groom themselves and conduct themselves in a manner appropriate to the educational environment.

Employees will conduct themselves in a professional manner. Employees will dress in attire appropriate for their position. Clothing should be neat, clean, and in good taste. Discretion and common sense call for an avoidance of extremes which would interfere with or have an effect on the educational process.

Licensed employees of the school district, including administrators, will follow the code of ethics for their profession as established by the Iowa Board of Educational Examiners.

Legal Reference: Iowa Code § 279.8 (2013).  
282 I.A.C. 13.25, .26.

Cross Reference: 104 Anti-Bullying/Harassment  
306 Administrator Code of Ethics  
401.11 Employee Orientation  
403.5 Substance-Free Workplace  
407 Licensed Employee Termination of Employment  
413 Classified Employee Termination of Employment

Approved 8/16/04 Reviewed 9/16/13, 9/19/16, 4/15/19 Revised \_\_\_\_\_

## CODE OF PROFESSIONAL CONDUCT AND ETHICS REGULATION

## CHAPTER 25

**282—25.1(272) Scope of standards.**

This code of professional conduct and ethics constitutes mandatory minimum standards of practice for all licensed practitioners as defined in IOWA CODE chapter 272. The adherence to certain professional and ethical standards is essential to maintaining the integrity of the education profession.

**282—25.2(272) Definitions.**

Except where otherwise specifically defined by law:

*“Administrative and supervisory personnel”* means any licensed employee such as superintendent, associate superintendent, assistant superintendent, principal, associate principal, assistant principal, or other person who does not have as a primary duty the instruction of pupils in the schools.

*“Board”* means the Iowa board of educational examiners.

*“Discipline”* means the process of sanctioning a license, certificate or authorization issued by the board.

*“Ethics”* means a set of principles governing the conduct of all persons governed by these rules.

*“Fraud”* means knowingly providing false information or representations on an application for licensure or employment, or knowingly providing false information or representations made in connection with the discharge of duties.

*“License”* means any license, certificate, or authorization granted by the board.

*“Licensee”* means any person holding a license, certificate, or authorization granted by the board.

*“Practitioner”* means an administrator, teacher, or other school personnel, who provides educational assistance to students and who holds a license, certificate, or other authorization issued by the board.

*“Responsibility”* means a duty for which a person is accountable by virtue of licensure.

*“Right”* means a power, privilege, or immunity secured to a person by law.

*“Student”* means a person, regardless of age, enrolled in a prekindergarten through grade 12 school, who is receiving direct or indirect assistance from a person licensed by the board.

*“Teacher”* means any person engaged in the instructional program for prekindergarten through grade 12 children, including a person engaged in teaching, administration, and supervision, and who is required by law to be licensed for the position held.

**282—25.3(272) Standards of professional conduct and ethics.**

Licensees are required to abide by all federal, state, and local laws applicable to the fulfillment of professional obligations. Violation of federal, state, or local laws in the fulfillment of professional obligations constitutes unprofessional and unethical conduct which can result in disciplinary action by the board. In addition, it is hereby deemed unprofessional and unethical for any licensee to violate any of the following standards of professional conduct and ethics:

**25.3(1) Standard I—conviction of crimes, sexual or other immoral conduct with or toward a student, and child and dependent adult abuse.** Violation of this standard includes:

a. *Fraud.* Fraud in the procurement or renewal of a practitioner’s license.

b. *Criminal convictions.* The commission of or conviction for a criminal offense as defined by Iowa law or the laws of any other state or of the United States, provided that the offense is relevant to or affects teaching or administrative performance.

(1) Disqualifying criminal convictions. The board shall deny an application for licensure and shall revoke a previously issued license if the applicant or licensee has, on or after July 1, 2002, been convicted of, has pled guilty to, or has been found guilty of the following criminal offenses, regardless of whether the judgment of conviction or sentence was deferred:



## CODE OF PROFESSIONAL CONDUCT AND ETHICS REGULATION

1. Any of the following forcible felonies included in IOWA CODE § 702.11: child endangerment, assault, murder, sexual abuse, or kidnapping;
  2. Any of the following criminal sexual offenses, as provided in IOWA CODE Ch. 709, involving a child:
    - First-, second- or third-degree sexual abuse committed on or with a person who is under the age of 18;
    - Lascivious acts with a child;
    - Detention in a brothel;
    - Assault with intent to commit sexual abuse;
    - Indecent contact with a child;
    - Sexual exploitation by a counselor;
    - Lascivious conduct with a minor; or
    - Sexual exploitation by a school employee;
  3. Incest involving a child as prohibited by IOWA CODE § 726.2;
  4. Dissemination and exhibition of obscene material to minors as prohibited by IOWA CODE § 728.2; or
  5. Telephone dissemination of obscene material to minors as prohibited by IOWA CODE § 728.15.
- (2) Other criminal convictions and founded child abuse. In determining whether a person should be denied a license or whether a licensee should be disciplined based upon any other criminal conviction, including a conviction for an offense listed in 25.3(1) "b"(1) which occurred before July 1, 2002, or a founded report of abuse of a child, the board shall consider:
1. The nature and seriousness of the crime or founded abuse in relation to the position sought;
  2. The time elapsed since the crime or founded abuse was committed;
  3. The degree of rehabilitation which has taken place since the crime or founded abuse was committed;
  4. The likelihood that the person will commit the same crime or abuse again;
  5. The number of criminal convictions or founded abuses committed; and
  6. Such additional factors as may in a particular case demonstrate mitigating circumstances or heightened risk to public safety.
- c. Sexual involvement or indecent contact with a student.* Sexual involvement includes, but is not limited to, the following acts, whether consensual or nonconsensual: fondling or touching the inner thigh, groin, buttocks, anus or breasts of a student; permitting or causing to fondle or touch the practitioner's inner thigh, groin, buttocks, anus, or breasts; or the commission of any sex act as defined in IOWA CODE § 702.17.
- d. Sexual exploitation of a minor.* The commission of or any conviction for an offense prohibited by IOWA CODE § 728.12, IOWA CODE Ch. 709 or 18 U.S.C. § 2252A(a)(5)(B).
- e. Student abuse.* Licensees shall maintain professional relationships with all students, both inside and outside the classroom. The following acts or behavior constitutes unethical conduct without regard to the existence of a criminal charge or conviction:
- (1) Committing any act of physical abuse of a student;
  - (2) Committing any act of dependent adult abuse on a dependent adult student;
  - (3) Committing or soliciting any sexual or otherwise indecent act with a student or any minor;
  - (4) Soliciting, encouraging, or consummating a romantic or otherwise inappropriate relationship with a student;
  - (5) Furnishing alcohol or illegal or unauthorized drugs or drug paraphernalia to any student or knowingly allowing a student to consume alcohol or illegal or unauthorized drugs in the presence of the licensee; or
  - (6) Failing to report any suspected act of child or dependent adult abuse as required by state law.
- 25.3(2) Standard II—alcohol or drug abuse.** Violation of this standard includes:
- a.* Being on school premises or at a school-sponsored activity involving students while under the influence of, possessing, using, or consuming illegal or unauthorized drugs or abusing legal drugs.

## CODE OF PROFESSIONAL CONDUCT AND ETHICS REGULATION

- b. Being on school premises or at a school-sponsored activity involving students while under the influence of, possessing, using, or consuming alcohol.

**25.3(3)** *Standard III—misrepresentation, falsification of information.* Violation of this standard includes:

- a. Falsifying or deliberately misrepresenting or omitting material information regarding professional qualifications, criminal history, college credit, staff development credit, degrees, academic award, or employment history when applying for employment or licensure.
- b. Falsifying or deliberately misrepresenting or omitting material information regarding compliance reports submitted to federal, state, and other governmental agencies.
- c. Falsifying or deliberately misrepresenting or omitting material information submitted in the course of an official inquiry or investigation.
- d. Falsifying any records or information submitted to the board in compliance with the license renewal requirements imposed under 282—Chapter 17.
- e. Falsifying or deliberately misrepresenting or omitting material information regarding the evaluation of students or personnel, including improper administration of any standardized tests, including, but not limited to, changing test answers, providing test answers, copying or teaching identified test items, or using inappropriate accommodations or modifications for such tests.

**25.3(4)** *Standard IV—misuse of public funds and property.* Violation of this standard includes:

- a. Failing to account properly for funds collected that were entrusted to the practitioner in an educational context.
- b. Converting public property or funds to the personal use of the practitioner.
- c. Submitting fraudulent requests for reimbursement of expenses or for pay.
- d. Combining public or school-related funds with personal funds.
- e. Failing to use time or funds granted for the purpose for which they were intended.

**25.3(5)** *Standard V—violations of contractual obligations.*

- a. Violation of this standard includes:
  - (1) Signing a written professional employment contract while under contract with another school, school district, or area education agency.
  - (2) Asking a practitioner to sign a written professional employment contract before the practitioner has been unconditionally released from a current contract. An administrator shall make a good faith effort to determine whether the practitioner has been released from the current contract.
  - (3) Abandoning a written professional employment contract without prior unconditional release by the employer.
  - (4) As an employer, executing a written professional employment contract with a practitioner, which requires the performance of duties that the practitioner is not legally qualified to perform.
  - (5) As a practitioner, executing a written professional employment contract, which requires the performance of duties that the practitioner is not legally qualified to perform.
- b. In addressing complaints based upon contractual obligations, the board shall consider factors beyond the practitioner's control. For purposes of enforcement of this standard, a practitioner will not be found to have abandoned an existing contract if:
  - (1) The practitioner obtained a release from the employing board before discontinuing services under the contract; or
  - (2) The practitioner provided notice to the employing board no later than the latest of the following dates:
    - 1. The practitioner's last work day of the school year;
    - 2. The date set for return of the contract as specified in statute; or
    - 3. June 30.

## CODE OF PROFESSIONAL CONDUCT AND ETHICS REGULATION

**25.3(6)** *Standard VI—unethical practice toward other members of the profession, parents, students, and the community.* Violation of this standard includes:

- a. Denying the student, without just cause, access to varying points of view.
- b. Deliberately suppressing or distorting subject matter for which the educator bears responsibility.
- c. Failing to make reasonable effort to protect the health and safety of the student or creating conditions harmful to student learning.
- d. Conducting professional business in such a way that the practitioner repeatedly exposes students or other practitioners to unnecessary embarrassment or disparagement.
- e. Engaging in any act of illegal discrimination, or otherwise denying a student or practitioner participation in the benefits of any program on the grounds of race, color, religion, age, sex, disability, marital status, national origin, or membership in a definable minority.
- f. Soliciting students or parents of students to purchase equipment, supplies, or services from the practitioner for the practitioner's personal advantage.
- g. Accepting gifts from vendors or potential vendors where there may be the appearance of or an actual conflict of interest.
- h. Intentionally disclosing confidential information including, but not limited to, unauthorized sharing of information concerning student academic or disciplinary records, health and medical information, assessment or testing results, or family income. Licensees shall comply with state and federal laws and local school board policies relating to the confidentiality of student records, unless disclosure is required or permitted by law.
- i. Refusing to participate in a professional inquiry when requested by the board.
- j. Aiding, assisting, or abetting an unlicensed person in the completion of acts for which licensure is required.
- k. Failing to self-report to the board within 60 days any founded child abuse report, or any conviction for a criminal offense listed in 25.3(1) "b"(1) which requires revocation of the practitioner's license.
- l. Delegating tasks to unqualified personnel.
- m. Failing to comply with federal, state, and local laws applicable to the fulfillment of professional obligations.
- n. Allowing another person to use one's practitioner license for any purpose.
- o. Performing services beyond the authorized scope of practice for which the individual is licensed or prepared.

**25.3(7)** *Standard VII—compliance with state law governing student loan obligations and child support obligations.* Violation of this standard includes:

- a. Failing to comply with 282—Chapter 9 concerning repayment of student loans.
- b. Failing to comply with 282—Chapter 10 concerning child support obligations.

**25.3(8)** *Standard VIII—incompetence.* Violation of this standard includes, but is not limited to:

- a. Willfully or repeatedly departing from or failing to conform to the minimum standards of acceptable and prevailing educational practice in the state of Iowa.
- b. Willfully or repeatedly failing to practice with reasonable skill and safety.

These rules are intended to implement IOWA CODE § 272.2(1) "a."

LICENSED EMPLOYEE DEFINED

Licensed employees, including administrators, are those employees required to hold an appropriate license from the Iowa Department of Education for their position as required by the Board of Educational Examiners or others with professional licenses. Licenses required for a position will be considered met if the employee meets the requirements established by the Iowa Department of Education.

It is the responsibility of the superintendent to establish job specifications and job descriptions for licensed employees' positions, other than the position of the superintendent. Job descriptions may be approved by the board.

Licensed employees must present evidence of current license to the board secretary prior to payment of salary each year.

Legal Reference: Clay v. Independent School District of Cedar Falls, 187 Iowa 89, 174 N.W. 47 (1919).  
Iowa Code §§ 256.7(3); 272.6; 272A; 279.8; 294.1 (2013).  
282 I.A.C. 14.  
281 I.A.C. 12.4; 41.25.  
1940 Op. Att'y Gen. 375.

Cross Reference: 405.2 Licensed Employee Qualifications, Recruitment Selection  
410.1 Substitute Teachers  
411.1 Classified Employee Defined

Approved 8/16/04 Reviewed 9/16/2013, 9/19/16, 4/15/19 Revised \_\_\_\_\_

LICENSED EMPLOYEE QUALIFICATIONS, RECRUITMENT, SELECTION

Persons interested in a licensed position, other than administrative positions which will be employed in accordance with board policies in Series 300, "Administration," will have an opportunity to apply and qualify for licensed positions in the school district without regard to age, race, creed, color, sex, national origin, religion, sexual orientation, gender identity or disability. Job applicants for licensed positions will be considered on the basis of the following:

- Training, experience, and skill;
- Nature of the occupation;
- Demonstrated competence; and
- Possession of, or ability to obtain, state license if required for the position.

Announcement of the position is in a manner which the superintendent believes will inform potential applicants about the position. Applications for employment may be obtained from and completed applications are returned to the school district administrative office. Whenever possible, the preliminary screening of applicants will be conducted by the administrator who will be directly supervising and overseeing the person being hired.

The board will employ licensed employees after receiving a recommendation from the superintendent. The superintendent, however, will have the authority to employ a licensed employee on a temporary basis until a recommendation can be made and action can be taken by the board on the position.

The requirements stated in the Master Contract between employees in the certified collective bargaining unit and the board regarding qualifications, recruitment and selections of such employees will be followed.

Legal Reference: 29 U.S.C. §§ 621-634  
42 U.S.C. §§ 2000e, 12101 *et seq.*  
Iowa Code §§ 20; 35C; 216; 279.13  
281 I.A.C. 12.  
282 I.A.C. 14.  
1980 Op. Att'y Gen. 367.

Cross Reference: 401.1 Equal Employment Opportunity  
405 Licensed Employees - General  
410.1 Substitute Teachers

Approved 8/16/04 Reviewed 9/16/2013, 9/19/16, 4/15/19 Revised \_\_\_\_\_

**CONVERT MIDDLE SCHOOL  
TO PK-8 BUILDING – w/ GYM (SOUTH)**

**PRELIMINARY COST OPINION  
PROJECTED TO 2021**

**DESCRIPTION**

|   |                     |
|---|---------------------|
| Building Addition (54,850 SF @ \$ 214/SF).....                            | \$11,737,900        |
| Middle School Renovations (art/tech room, gym curtain, misc. changes).... | \$ 150,000          |
| Special Construction (building connections, ramps, etc.).....             | \$ 100,000          |
| Site Improvements (streets, parking, fencing, etc.).....                  | \$ 1,001,670        |
| Site Utilities/ Earthwork (Guestimate) .....                              | \$ 481,000          |
| Relocated Ball Field (incl. parking and drive).....                       | \$ 76,150           |
| <b>Sub-Total Cost Opinion in 2021 dollars .....</b>                       | <b>\$13,546,720</b> |

**FACILITIES CONDITION ASSESSMENT (Middle School)**

|  |                     |
|--|---------------------|
| Critical Items (low end cost opinion).....                                   | \$ 176,925          |
| <b>Total Construction Cost Opinion in 2021 Dollars.....</b>                  | <b>\$13,723,645</b> |
| Design Contingency (5%).....   | \$ 686,180          |
| Construction Contingency (5%).....   | \$ 686,180          |
| <b>Total Construction Cost Opinion with contingencies in 2021 Dollars...</b> | <b>\$15,096,005</b> |

**SOFT COSTS**

|   |            |
|---|------------|
| Architectural/ Engineering Fees (7% of \$13,537,185)..... | \$ 947,600 |
| Civil Engineering Fees (10% of \$1,558,820).....          | \$ 155,882 |
| F.F.E Allowance.....                                      | \$ 250,000 |
| Special Inspections (3/4% of Const. Cost) .....           | \$ 102,930 |

**TOTAL PROJECT COST IN 2021 DOLLARS..... \$16,552,417**

**CREDITS AND REBATES**

|   |                     |
|---|---------------------|
| Hospital offer for Roosevelt Elementary Property..... | \$ (4,000,000)      |
| MAE Incentives Rebate (Guestimate).....               | \$ (95,000)         |
| <b>NET PROJECT COST IN 2021 DOLLARS.....</b>          | <b>\$12,457,417</b> |



We are here to make you all aware of the situation that the new school addition is causing for our CYSBA program? Please understand we are thrilled our community came together in support of an addition that will provide our children clean, safe, learning environments. Many of us helped committees along the way to get the school bond passed. However, with the passing of the school bond, that also means, unfortunately, we are losing a baseball field that was donated and funded by Sam Dupe for the youth of Cherokee. This field was the last thing that was built with the remaining money. We are here tonight to make you aware of the problems that lie in front of us as you proceed through the process of the new school addition. We started this process back in July of last year and sit here today with very few answers and still lots of questions. We want this to be a win, win for all of us. The way that can get done is to work together. We are asking for your support and in helping us answer these questions.

- Are we getting a field and is it going to be comparable to the field that we are losing (utilities, access to bathrooms, parking)?
  - The field that we are losing is the only field that we currently have that is able to house the minor and major boys.
    - No other field is able to be converted to make it work for them to use (They are too small and not able to be extended due to proximity).
      - Current field is 275 ft
      - Minimum size for a new field is 225 ft to house the major boys.
  - The field that we are losing is one of two fields that we have lights on it. By taking this one we will be down to one field that has lights, which limits our scheduling opportunities (Minor and Major baseball league plays at 6PM and 8PM).
  - We have had talks about using the high school field permanently but have some concerns about this
    - Our numbers are increasing so by not replacing our field and combining with the high school there would be a need to use the t ball field to accommodate their practice schedule as part of their rotations.
      - This would leave us another field down
  - We are in talks with the high school baseball team to use the high school field for this year and just for our major league boys.
    - At our recent meeting with them we were informed that they hope to have this field ready for use by May 18th, but this is all tentative due to weather.
      - What this means for us is that there may be a chance that this field is not even usable for the first half of our season (the boys begin practicing the second week of April and play games within the first two weeks of May.
      - By using this field it too comes at a cost (around \$2,000) to us, as we have to provide equipment to make it work for our specifications.
  - We have a verbal agreement with the City of Cherokee to use Baum field at Westcott Park, but due to recent flooding this is now not an option.

- This was the only practical option of ones that were presented to the CYSBA board by Mrs. Lingenfelter
      - Field at MHI, Westcott, Varsity field, football practice field west@ WHS, CMS Track, FEMA Flood Plain
    - Our ideas for placement are
      - North of the tennis courts, middle school track (which is in rough shape) See pictures in exhibit 3
- Has the board approved only \$75,000 or have they approved sufficient funds for a comparable field like we were told per emails from Mrs. Lingenfelter on Friday, February 1st and Tuesday, February 12th? We haven't been able to find board approval on this information.
  - Per the board meeting on Monday, March 18th the architect Matt Basye didn't include any money to be set aside for the construction of a new ball field as he was detailing the cost of the new PK-4 addition and HS remodel.
  - We are taking down our items from the field that we are losing as we are a non-profit organization and don't have the funds to pay for others to take the items down for us and save them.
    - We were told by Mrs. Lingenfelter that it would cost \$20,000 of the \$75,000 proposed budget for those same items to be removed and saved if someone else did them. (See email dated February 1st)
      - This is money that we don't have (we are a nonprofit organization).
- With the construction starting in May, will our drive entering Roosevelt street or parking on Roosevelt street be affected?
  - Per the board meeting on Monday, May 18th it was said that construction of the new road off of Roosevelt street to the middle and future elementary school will begin in the summer of 2019 with the completion by August 16, 2019.
    - This road will be parallel to our current road and there are major concerns with the construction equipment affecting the use of our road as it was said that they can run from 7am-7pm.
  - Our road is used every night of the week except for Saturdays. Parking is utilized on both sides of our road.

These are the concerns that we have presented from the first day of the announcement of this project. We tried to have conversations with Mrs. Lingenfelter about our concerns and have been left with a lot of unanswered questions which leads us to this situation today. We are in need of answers as we need to be able to move ahead with planning for our future. The children of Cherokee depend on your answers to these questions as they will affect the future of CYSBA and what we are able to provide to the children of Cherokee. Thanks for your time.



Exhibits-

- Emails between Mrs. Lingenfelter and our board
- Estimates for new field- Beck Engineering, Nelson Electric, Musco Lighting
- Pictures
  - Our proposed location
  - Middle school track

Exhibit 1- Emails between Mrs. Lingenfelter and CYSBA board members

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**CYSBA**  
7 messages

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**Kimberly Lingenfelter** <klingenfelter@ccsd.k12.ia.us> Wed, Oct 24, 2018 at 8:20 AM  
To: Jennifer Burch <jburch@ccsd.k12.ia.us>


Good morning Jen! Would it be possible to schedule another meeting with CYSBA? We met with Matt Basye last Friday and he indicated that the ball field would most likely be used by the site survey crew this summer. Paul and Laura were present for the meeting and thought we should review all possible ball field locations with CYSBA again soon. If you get a few dates from CYSBA, we will review schedules for a meeting. Thank you Jen!

—

*With community involvement, we will empower learners to become contributing members of our changing world.*

It is the policy of the Cherokee Community School District not to discriminate on the basis of race, color, national origin, sex, disability, religion, creed, age (for employment), marital status (for programs), sexual orientation, gender identity and socioeconomic status (for programs) in its educational programs and its employment practices. There is a grievance procedure for processing complaints of discrimination. If you have questions or a grievance related to this policy please contact:

Kimberly Lingenfelter  
Superintendent & Equity Coordinator  
Cherokee Community School District  
600 West Bluff  
Cherokee, Iowa 51012  
712-225-6767

  
**EMPOWERING LEARNERS**  
CHEROKEE COMMUNITY SCHOOL DISTRICT  
600 W. BLUFF STREET  
CHEROKEE, IOWA 51012

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**Jennifer Burch** <jburch@ccsd.k12.ia.us> Thu, Oct 25, 2018 at 8:12 AM  
To: Kimberly Lingenfelter <klingenfelter@ccsd.k12.ia.us>

Hi, Kim! Would next Tuesday or Thursday evening work for a meeting with CYSBA—6:00 pm? (Preferably Tuesday). We were wondering if the architect would be able to meet and if meeting onsite would be beneficial? This would allow us to look at the actual spot—east of the CMS football field/track and the spot the architect originally proposed.

Thanks!  
[Quoted text hidden]

## 2019-20 Extra Curricular Contracts

### Basketball

|                                 |  |
|---------------------------------|--|
| Varsity                         | Hurd/ <b>Slaughter</b>                 |
| Assistant/JV<br>9 <sup>th</sup> | Nixon/ <b>Mongan</b>                   |
| MS Boys                         | Johnson/Koedam/Stephens/ <b>Adkins</b> |
| Girls                           | Stephens/Anderson/Henke                |

### Baseball/Softball

|                                 |                   |
|---------------------------------|-------------------|
| Varsity                         | Ege/Nixon         |
| Assistant/JV<br>9 <sup>th</sup> | Kirkeby/Slaughter |

### Football

|  |   |
|--|---|
| Varsity  | <b>Gunter</b>                                   |
| Assistant<br>10 <sup>th</sup> /JV<br>9 <sup>th</sup> | Nixon<br>Koedam/ <b>Alesch</b><br><b>Adkins</b> |
| MS   | Johnson/Jolly/Wood                              |

### Track

|              |                  |
|--------------|------------------|
| Varsity      | Leonard/Schipper |
| Assistant/JV | Lee/Hoskinson    |
| CMS Girls    | Ellis/Hummel     |
| Boys         | Rapp/Nixon       |

### Volleyball

|                                 |  |
|---------------------------------|--|
| Varsity                         | Anderson                               |
| Assistant/JV<br>9 <sup>th</sup> | Ohlendorf<br>Lundell                   |
| CMS                             | Perry/Henke/ <b>Hummel/Frederiksen</b> |

### Wrestling

|              |          |
|--------------|----------|
| Varsity      | Todd     |
| Assistant/JV | Dreckman |
| MS Wrestling | Wood     |

|                     |                         |
|---------------------|-------------------------|
| Golf-Varsity        | DeVos/ <b>Gerstandt</b> |
| Tennis- Varsity     | Zelle/Vannatta          |
| X-Country- Varsity  | Hoskinson               |
| Assistant X-Country | Ellis                   |
| CMS X-Country       | De Vos                  |
| WHS Weights         | Schipper/Todd           |

### Music

|  |             |
|--|-------------|
| WHS Instrumental                           | Vannatta    |
| CMS Instrumental                           | Kingdon     |
| WHS Vocal                                  | Lickiss     |
| CMS Vocal 7 <sup>th</sup> /8 <sup>th</sup> | Lickiss     |
| CMS Vocal 5 <sup>th</sup> /6 <sup>th</sup> | Frederiksen |

### Other

|                               |                    |
|-------------------------------|--------------------|
| Individual Speech             | De Vos             |
| Group Speech                  | De Vos             |
| Asst. Individual Speech       | De Vos             |
| Asst. Group Speech            | De Vos/Anderson    |
| Jets                          | De Vos             |
| WHS Play Director             | Wood               |
| CMS Play Director             | N/A                |
| Drill Team                    | Alquist            |
| Yearbook                      | Timmerman          |
| Prom                          | Hammen             |
| Football Cheerleader (9-12)   | Schlenger          |
| Basketball Cheerleader (9-12) | Brunsting          |
| Wrestling Cheerleader (9-12)  | McDermott-Ebert    |
| Spanish Club                  | N/A                |
| Art Club                      | N/A                |
| FCCLA                         | <b>Steckelberg</b> |
| FFA                           | McDermott-Ebert    |
| WHS FTC Head Coach            | Ebert              |
| WHS FTC Assistant Coach       | Engelke            |
| WHS Student Council           | Haack              |
| CMS Student Council           |                    |
| CMS Lego League               |                    |
| CMS Hawkeyes                  | <b>Hopkins</b>     |
| Special Olympics              | Fuller             |
| WHS Book Club                 | White              |
| The Hub                       | N/A                |
| Quiz Bowl                     | Fowler/Engelke     |
| NHS                           | Barkley/White      |

March 4, 2019

Cherokee Community Schools  
600 West Bluff Street  
Cherokee Iowa 51012

Attn: Jeff Miller

RE: High School Boiler Replacement

Plains Boiler Service Bid #MW 3955 1A

We are pleased to provide you with the following quotation

Provide labor, material, equipment, PPE and expenses necessary to:

1. Remove existing 150 BHP Kewanee steam boiler, burner stack to square to round in building, gas to horizontal level, all oil and oil support components.
2. Supply one (1) LES Model HFR-70-X Series HF and one (1) LES Model HFR-60-X Series HF Low Pressure Steam Boilers to include
  - a. 15 psi design
  - b. Three pass construction
  - c. 4-1/2" pressure gauge
  - d. 15 psi relief valve
  - e. Honeywell operating control
  - f. Honeywell high limit with manual reset
  - g. Mc Donnell Miller 157s low water cutoff / pump control
  - h. Mc Donnell Miller 750 MT probe style secondary low water cut off with manual reset
  - i. Over flow tapping
  - j. Industrial Combustion VG-30 208/1/60 standard emissions, full modulation, natural gas burner
  - k. Remote panel lead lag control
  - l. Modify existing condensate receiver pump discharges to pump into red storage tank
  - m. Modify condensate storage tank piping to supply water to boiler feed pumps
  - n. Supply three (3) new feed pumps (one dedicated to each boiler) one spare
3. Supply and install pipe valves and fitting to complete operational boiler room per state and local codes.
4. Provide electrical contractor for install of high voltage, pumps relays, and all conduits needed.
5. Insulate new steam piping and repair existing at all tie in points that were insulated prior to tie in.
6. Remove existing oil storage and piping through wall (hole repairs by others)

Notes

- New boiler we be set and leveled on existing floor
- Existing combustion air intakes will be re used
- Existing stack through roof will be reused
- Existing condensate pumping system and storage tank to remain in service.

**The above for \$176,905.00  
Sales/use tax\* not included**

**Quote valid for 30 days.**

**Terms 30 % APR 30 Day progressive net 10 days**

\*If project is new construction, reconstruction or alteration, use tax will be charged on cost of material and added to above price. Sales tax not included. All labor is quoted at regular hours, if overtime is requested there may be an increase in labor costs.

**Boilers and burners 5-8 weeks ARO subject to production schedules**

Regards,

Marty Winebrinner

Plains Boiler Service



Your Single Source Service Provider



Council Bluffs | Omaha | Kearney | Lincoln | Rapid City | Sioux City | Denver

March 22, 2019

Jeff Miller  
Director of Building & Grounds  
Cherokee Community Schools  
600 West Bluff Street  
Cherokee, IA 51012

Re: Replace Steam Boiler  
Proposal No. Q1901448

Jeff,

We are pleased to provide you with a quotation to remove existing *Kewanee* boiler and oil tank from high school and replace with two 60 hp low pressure steam boilers. The scope will also include a new boiler feedwater tank and pump assembly and new condensate tank and duplex pump assembly underneath auditorium.

The boilers are *Aldrich* model A354-60  
CSD-1 Safeties and controls  
15 psi steam  
60 hp (2070 lbs./hr.)  
*Riello* RS 70 burner  
Full modulation  
*Siemens* linkageless control

Boiler feed tank and pump assembly  
*Shipco* CES 30x60 183 gallon  
Duplex pumps  
Feed boiler on demand

Each boiler will have an electric shutoff valve so boiler feed pump only feed boiler calling for water.

All gas piping and gas vents  
Old oil tank removed from room  
All steam piping  
All feedwater piping  
All condensate return piping  
All makeup water piping  
All blowdown and drain piping  
All stack work

All electrical included.  
Combustion air fan interlocked with boilers to bring in enough combustion air to meet code.  
All startup and commissioning included.

Your Single Source Service Provider



Council Bluffs | Omaha | Kearney | Lincoln | Rapid City | Sioux City | Denver

All work will meet or exceed state and local codes.  
Warranty is one-year parts and service from date of startup.

**Total Installed Cost.....\$279,568.00**

**Not included:**

Sales Tax

**Terms: \*30% deposit required with order – 60% on delivery of equipment – 10% on completion\***

Please let us know if you would like us to stop in and go over everything with you and/or your administration.

Thanks,

A handwritten signature in cursive script that reads "Bruce Rasmussen".

Bruce Rasmussen  
President

## 2019-20 Preschool Class Size Considerations

Projected numbers from applications as of 3/29/2019

| Number of apps | Description of application/student group   |
|----------------|--|
| 22             | Applications for 3 year old gen ed preschool   |
| 55             | Applications for 4 year old gen ed preschool- We know that 2 of these are currently being evaluated for IEPs   |
| 2              | 4 year old students with IEPs  |
| 2              | 3 year old students with IEPs (one will likely be moved to a 3.74 level)   |
| 6              | Students that AEA are currently working with that are not on our application list, but are likely to qualify for IEP services. If they qualify all would turn 3 before end of January 2020 and begin services with us at their 3rd birthday. |

Our Question: In what way should we consider the inclusion of 3 year old gen ed preschool students in our ECLC class sections this year due to anticipated enrollment numbers?

### Considerations:

- SWVP funding provides 4 year olds with free preschool. 3 year olds must be funded through tuition.
- All preschool IEP students carry a weighting factor of 2.21. This accounts for the additional attention/time needed from the teacher and para in the classroom to meet their special needs. Students with IEPs who have higher levels of needs are weighted 3.74 if they are in need of a 1:1 para.
- Preschool class sizes can not exceed 20 students per session.
- Preschool programs are required to provide services to all students identified with IEP needs after the child reaches the age of 3.
- Adding the applications for 4 year olds, the students with IEPs we have already, and the likely IEP students coming in, we have a total of 65 students without the inclusion of the 3 year old applications.
  - If we divide the 65 students into 4 sections, we have 16.25 in each section.
- Including the potential incoming IEP students during the year, this is a total of 10 likely IEP students.
- During the course of a year it is typical to have 2-4 additional students with IEP needs “pop up” after beginning at our preschool, Head Start, Trinity Preschool, or Bright Beginnings. We should leave additional slots for these students who might arrive or we might end up with a mid year staffing and capacity issue.
- The above numbers are without an official registration which will occur in July.
  - In the past years we have had issues of not having all students enroll in the fall even after their spring application. Last year we sent acceptance letters to the families in April and asked them to call by a date in May to confirm the intent to enroll with us. We had great luck with this process and will intend to do so again this year.
  - We typically have a few additional requests for 4 year old preschool at registration with new families.
- We could consider adding an additional teacher to accommodate the full list of applications. However in our current building this would require repurposing a room (such as a computer lab) and outfitting the room with the appropriate furnishings and materials required of a preschool classroom.
- Current K enrollment projections based on known enrollments in preschools: 18 from Headstart + 11 from Trinity + 54 from ECLC + 26 from TK = 109. Of these students, we have 25 requests for TK. We will plan to continue to have two TK classrooms again next year.



March 25, 2019

Greeting from the AEA Purchasing!

You will find attached the agreement for participation in the AEA Purchasing Food, Ware Wash and Small Wares cooperative purchasing programs for school food service. You may want to forward or print this off for your Business Manager or Principal.

In the school year 2018-2019 there were 317 schools and districts that participated with the AEA Purchasing and we anticipate over \$34 million dollars in purchases.

Electronic copies of the agreement for the 2019-2020 school year may be acquired at the AEA Purchasing website ([www.aeapurchasing.org](http://www.aeapurchasing.org)). PLEASE NOTE THE FOLLOWING.

1. **THE AGREEMENT MUST BE RETURNED NO LATER THAN JUNE 30, 2019. THIS IS NOT NEGOTIABLE.** Schools that submit incomplete or late agreements will not be able to participate in the program until January 1, 2020. The agreement is for the school year 2019-2020. Please submit your agreement by mail, fax or email to the following:

Mail to: AEA Purchasing  
Attention: Barb Adams  
1521 Technology Parkway  
Cedar Falls, IA 50613

or fax to: 319-273-8282 or email agreement to [barb@aeapurchasing.org](mailto:barb@aeapurchasing.org).

2. The agreement provides space to indicate the school's interest in participating in food, ware wash (dish wash) and/or small wares (pots, pans, silverware, etc). Schools may choose any or all of these bids.
3. The AEA Purchasing has taken every step towards ensuring that these bids are compliant with the Department of Education, Bureau of Nutrition, Health and Transportation Service and the USDA; the participating schools must do their part in ensuring compliance.

Schools or school boards wishing further information may contact Dan Dreyer at 319-268-7725 or [dan@aeapurchasing.org](mailto:dan@aeapurchasing.org).

Sincerely,

**Dan**

Dan Dreyer  
AEA Purchasing  
Food Program Director



## 2019 Updated Senior List

- |                            |                        |
|----------------------------|------------------------|
| 1 Anderson, Lily           | 43 Richardson, Taylor  |
| 2 Baker-Shear, Chloe       | 44 Richter, Adam       |
| 3 Ballou, Mackenzie        | 45 Robinson, Emily     |
| 4 Booth, Thadeus           | 46 Samsel, Ashlynn     |
| 5 Brown, Megan             | 47 Schubert, Treighton |
| 6 Brunsting, Raegen        | 48 Shaw, James         |
| 7 Buenger, Breanna         | 49 Slaughter, Payton   |
| 8 Bustos, Jesus            | 50 Stevens, Johnathon  |
| 9 Claycamp III, Fred       | 51 Stines, Adam        |
| 10 Cosgrove, Addie         | 52 Stines, Kathrine    |
| 11 De La O, Irania         | 53 Struck, Alisanne    |
| 12 Driggs, Cael            | 54 Sullivan, Brendon   |
| 13 Engelke, Bailey         | 56 Sund, Madyson       |
| 14 Fajardo, Yesenia        | 57 Timmerman, Alexa    |
| 15 Fiedler, James          | 58 Voss, Kinsey        |
| 16 Garcia, Julie           | 59 Wharton, Cara       |
| 16 Gebers, Isabel          | 60 Wissbaum, Brooklyn  |
| 17 Goebel, Mason           | 61 Wolterman, Caleb    |
| 18 Grant (LaFave), Chyane  | 62 Wulfesen, Grant     |
| 19 Grant (LaFave), William | 63 Young, Ethan        |
| 20 Hamilton, Dylan         | 64 Zwiefel, Jacob      |
| 21 Harkins, Aubrey         |                        |
| 22 Hildebrand, Hunter      |                        |
| 23 Hodgdon, Josie          |                        |
| 24 Jones, Alexis           |                        |
| 25 Jurgensen, Dane         |                        |
| 26 Kennebeck, Kiley        |                        |
| 27 Klein, Kennadie         |                        |
| 28 Kraft, Wyatt            |                        |
| 29 Larsen, Trever          |                        |
| 30 Larson, Alberto         |                        |
| 31 Lopez, Jacquelin        |                        |
| 32 Loutsch, Asha           |                        |
| 33 McLaughlin, Nicole      |                        |
| 34 Miller, Henry           |                        |
| 35 Montes Conzalez, Paola  |                        |
| 36 Nelson, Annalie         |                        |
| 37 Peterson, Jessika       |                        |
| 38 Pierce, Daenen          |                        |
| 39 Pingel, Cassidy         |                        |
| 40 Pingrey, James          |                        |
| 41 Rasmus, Preston         |                        |