



Cherokee Community School District

*Regular Board Meeting
December 17, 2018*

5:30 p.m.

WHS Conference Room

Board Members:

Ms. Laura Dawson- President

Mr. Logan Patterson - Vice President

Mr. Paul Fuhrman

Mr. Charles Wulfsen

Mrs. Laura Jones

Mrs. Joyce Lundsgaard, Business Manager/Board Secretary

Mrs. Kimberly Lingenfelter, Superintendent

**Regular Board of Education Meeting
Cherokee Community School District
600 West Bluff Street
Agenda for Monday, December 17, 2018 @ 5:30 p.m.**

The tentative agenda contains a list of subjects known at the time of distribution. A copy of the agenda kept continuously current is available for inspection at the office of the superintendent during regular business hours. This agenda may be changed up to 24 hours before the scheduled commencement of the meeting. The agenda sequence is provided as a courtesy only. The board reserves the right to consider each item in any sequence it deems appropriate.

Therefore, we encourage visitors to attend the meeting from the beginning.

<p>1. Call the meeting to order</p> <p>2. Approve the agenda</p> <p>3. Roll call of members in attendance</p> <p>4. Action to excuse board members not in attendance</p> <p>5. Welcome Visitors Recognition of persons who wish to speak to an item on the agenda or speak to the board regarding a school issue.</p> <p>6. Consent agenda</p> <p style="padding-left: 20px;">A. Approve the minutes of the regular meeting [11-19-18] and special meeting (management team meeting with action) [12-03-18]</p> <p style="padding-left: 20px;">B. Approve financial statements</p> <p style="padding-left: 20px;">C. Approve monthly bills</p>
<p>7. Communication and Reports</p> <p style="padding-left: 20px;">A. Principals' Building Reports/ Instructional Coaches' Reports</p> <p style="padding-left: 20px;">B. PTA Report</p> <p style="padding-left: 20px;">C. Directors'/ Superintendent's Report</p>
<p>8. Policy</p> <p>Clerical Change(s): None</p> <p>Affirm: 300 Role of School District Administration; 301.1 Management; 301.2 Management Team; 302.1 Superintendent Qualifications, Recruitment, and Appointment; 302.2 Superintendent Contract and Contract Renewal; 302.3 Superintendent Salary and Other Compensation; 302.4 Superintendent Duties; 302.5 Superintendent Evaluation; 302.6 Superintendent Professional Development; 302.7 Superintendent Civic Activities; 302.8 Superintendent Consulting Outside Employment</p>
<p>9. New Business</p> <p style="padding-left: 20px;">A. Discussion of/ information concerning investment proposals - Travis Squires of Piper Jaffray</p> <p style="padding-left: 20px;">B. Discussion of/ action concerning the deposit of bond proceeds - Travis Squires of Piper Jaffray</p> <p style="padding-left: 20px;">C. Discussion of/ action concerning specific maximum amounts per bank(s) of depository</p> <p style="padding-left: 20px;">D. Discussion of/ action concerning the At-Risk Dropout Prevention Plan for the 2019-2020 school year including number of students served and the program budget</p> <p style="padding-left: 20px;">E. Discussion of/ action concerning a request to the School Budget Review Committee for Modified Supplemental Amount for At-Risk Dropout Prevention Application in the amount of \$171,941</p> <p style="padding-left: 20px;">F. Discussion of/ action concerning FEH Design's contract</p> <p style="padding-left: 20px;">G. Discussion of/ action concerning early retirement incentives for applicants in the order they were received:</p> <p style="padding-left: 40px;">1. Suzanne Torrey</p> <p style="padding-left: 40px;">2. Susan Nelson</p> <p style="padding-left: 40px;">3. Diane Rochleau</p> <p style="padding-left: 40px;">4. Amy Sarchet</p> <p style="padding-left: 20px;">H. Discussion of/ action concerning the resignation of Travis Schipper as WHS Head Varsity Football Coach</p> <p style="padding-left: 20px;">I. Discussion of/ action concerning the resignation of Amy Sarchet as CMS Math Teacher</p> <p style="padding-left: 20px;">J. Discussion of/ action concerning extending a contract to Chris Andersen as WHS Assistant Speech Coach</p> <p style="padding-left: 20px;">K. Discussion of/ action concerning extending a contract to Ashley Mizner Bruce as CMS Paraprofessional</p>

*** Note: The Board of Education, with a majority vote of the Board, may enter into an closed/exempt session for the purpose of discussing confidential records, litigation, suspension/expulsion hearings, personnel, purchase of real estate, and security or negotiation strategy.**

<p>L. Discussion of/ action concerning extending a contract to Neil Phipps as Part-time WHS Physical Education Teacher</p> <p>M. Discussion of/ information concerning Iowa School Performance Profiles [ESSA]</p> <p>N. Discussion of/ information concerning Superintendent Evaluation</p> <p>O. Discussion of/ information concerning steps in a school bond election</p>
<p>10. Board Committee Reports</p> <p>A. Curriculum and Instruction – Fuhrman, Jones</p> <p>B. Policy – Dawson, Wulfsen</p> <p>C. Finance* – Dawson, Patterson</p> <p>D. Building, Grounds, Capital Projects – Fuhrman, Jones</p> <p>E. Transportation, Nutrition – Patterson, Wulfsen</p>
<p>11. Items of Interest for the Next Meeting [January 21, 2019 @ 5:30 p.m.]</p> <p>A. Discussion of/ information concerning the 2019-2020 School Calendar</p> <p>B. Discussion of/ action concerning the donation from RJ Thomas for special school projects</p>
<p>12. Adjournment</p>

Projected Dates/Times for Regular Board of Education Meetings 2018-2019

December 17 th , 2018 @ 5:30 pm	January 21 st , 2019 @ 5:30 pm	February 18 th , 2019 @ 5:30 pm	March 18 th , 2019 @ 5:30 pm
April 15 th , 2019 @ 5:30 pm	May 20 th , 2019 @ 5:30 pm	June 17 th , 2019 @ 5:30 pm	July 15 th , 2019 @ 5:30 pm
August 19 th , 2019 @ 5:30 pm	September 16 th , 2019 @ 5:30 pm	October 21 st , 2019 @ 5:30 pm	November 18 th , 2019 @ 5:30 pm

Projected Dates/Times for Management Team Meetings 2018-2019

October 1 st , 2018 @ 5:30 pm	November 5 th , 2018 @ 5:30 pm	December 3 rd , 2018 @ 5:30 p.m.
February 4 th , 2019 @ 5:30 pm	March 4 th , 2019 @ 5:30 pm	April 1 st , 2019 @ 5:30 pm

*** Note: The Board of Education, with a majority vote of the Board, may enter into an closed/exempt session for the purpose of discussing confidential records, litigation, suspension/expulsion hearings, personnel, purchase of real estate, and security or negotiation strategy.**

**Cherokee Community School District
Regular Board Meeting
November 19, 2018**

The Cherokee Community School Board of Education held a Regular Meeting on Monday, November 19, 2018 beginning at 5:30 P.M. The meeting was held in the WHS Conference Room, 600 West Bluff St., Cherokee, Iowa.

1. Call the meeting to order

The meeting was called to order at 5:30 P.M.

2. Approve the agenda

Moved by Patterson, seconded by Jones to approve the agenda. All Ayes

3. Roll call of members in attendance

Roll Call of Members was taken. Present were Patterson, Fuhrman, Wulfsen, Jones and Dawson

4. Action to excuse board members not in attendance

All members were present.

5. Welcome Visitors

Dawson welcomed visitors present.

Others Present: Kimberly Lingenfelter, Wade Riley, Scot Aden, Valery Fuhrman, Josh Landhuis, Cory Ege, Jared Kirkeby, Joyce Lundsgaard

6. Consent Agenda

Moved by Fuhrman, seconded by Wulfsen to approve the consent agenda. All Ayes

- Minutes of the Regular Meeting – October 15, 2018; Special/Management Team Meeting – November 5, 2018
- Financial Statements
- Monthly Bills

7. Communication & Reports

Administrative reports were given.

8. Policy

Moved by Patterson, seconded by Jones to Affirm Policies 210.7 Rules of Order; 211 Open Meetings; 212 Closed Sessions; 213 Public Participation in Board Meetings; 214 Public Hearings; 215 Board of Directors' Records; 215.1E1 Board Meeting Minutes; 216.1 Association Membership; 216.2 Board of Directors' Member Development and Training; 216.3 Board of Directors' Member Compensation and Expenses; 217 Gifts to Board of Directors. All Ayes

9. New Business

A. Discussion of/action concerning varsity baseball field project

Cory Ege and Jared Kirkeby were present to update the board on the fundraiser for the varsity baseball field renovation. All of the money needed to fund the project has been donated. The project will cost \$194,454. Moved by Patterson, seconded by Fuhrman to approve the donations for the artificial turf project on the varsity baseball field, with appreciation for all efforts. All Ayes

B. Discussion of/information concerning the opening of sealed bids for an amount not to exceed \$10,000,000 General Obligation School Bonds, Series 2018

Travis Squires of Piper Jaffray reviewed the bids received for the sale of \$10,000,000 General Obligation Bonds. 9 bids were received. The lowest bid received was from Janney Montgomery Scott LLC, Philadelphia, PA. at a True Interest Rate of 3.46%.

C. Discussion of/action concerning a resolution directing the sale of bids not to exceed \$10,000,000 General Obligation Bonds, Series 2018

Moved by Patterson, seconded by Wulfsen to approve the resolution directing the sale of \$9,400,000 General Obligation School Bonds, Series 2018, from Janney Montgomery Scott LLC of Philadelphia, PA. for a bid of 3.46%. Ayes: Patterson, Wulfsen, Jones, Fuhrman, Dawson

D. Discussion of/action concerning requests for early graduation

Moved by Wulfsen, seconded by Jones to approve requests for early graduation. All Ayes

E. Discussion of/action concerning the publication of the Annual State Report Card

Moved by Wulfsen, seconded by Fuhrman to approve the publication of the Annual State Report Card. All Ayes

F. Discussion of/action concerning the appointment of a board member to the Cherokee County Conference Board

Moved by Fuhrman, seconded by Patterson to approve the appointment of Chuck Wulfsen to the Cherokee County Conference Board. All Ayes

G. Discussion of/action concerning an early retirement incentive for the 2018-19 school year

Moved by Patterson, seconded by Wulfsen to approve an early retirement incentive of \$25,000 for certified staff with 15 consecutive years of employment. Motion was amended by Patterson and seconded by Wulfsen to have the application due by February 1, 2019. All Ayes

H. Discussion of/action concerning a request to the School Budget Review Committee

Moved by Wulfsen, seconded by Fuhrman to approve a request to the School Budget Review Committee for Modified Supplemental Amount for Increasing Enrollment in the amount of \$275,349. All Ayes

I. Discussion of/action concerning a request to the School Budget Review Committee

Moved by Fuhrman, seconded by Wulfsen to approve a request to the School Budget Review Committee for Modified Supplemental Amount for Limited English Proficient Students beyond five years in the amount of \$13,428. All Ayes

J. Discussion of/action concerning FEH Design's Contract

The FEH Design contract is still being reviewed and will be on the agenda in December.

K. Discussion of/action concerning FEH Design's recommendation and preliminary concept design

Moved by Patterson, seconded by Jones to approve FEH Design's recommendation and preliminary concept design to have lockers/cubbies in the classrooms with a contingency to add two classrooms off the 3rd grade hallway if the project comes in under budget. Ayes: Patterson, Jones, Fuhrman, Dawson
Nays: Wulfsen

L. Discussion of/action concerning extending a contract to Kris Alesch

Moved by Jones, seconded by Wulfsen to approve extending a contract to Kris Alesch as WHS Volunteer Weight Room Coach. All Ayes

M. Discussion of/action concerning extending a contract to Kelly Leonard

Moved by Wulfsen, seconded by Fuhrman to approve extending a contract to Kelly Leonard as Food Service Provider. All Ayes

N. Discussion of/action concerning extending a contract to Rebecca Hansen

Moved by Patterson, seconded by Fuhrman to approve extending a contract to Rebecca Hansen as WHS Paraprofessional. All Ayes

O. Discussion of/action concerning extending a contract to CJ Singer

Moved by Fuhrman, seconded by Jones to approve extending a contract to CJ Singer as WHS Volunteer Wrestling Coach, pending BOEE approval. All Ayes

P. Discussion of/information concerning Board Policy 404.5

Board Policy 404.5 – District Communication Policy was included in the board packet for review and will be on the December agenda for action.

Q. Discussion of/information concerning steps in a school bond election


There was no additional discussion regarding the school bond election.

10. Adjournment

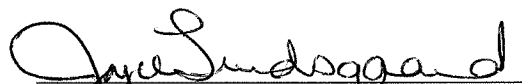
Moved by Wulfsen, seconded by Jones to adjourn the meeting at 7:10 P.M. All Ayes

Management Meeting – December 3, 2018; 5:30 P.M.

Regular Meeting – December 17, 2018; 5:30 P.M.



President, Board of Education
Cherokee Community School District



Secretary, Board of Education
Cherokee Community School District

**Cherokee Community School District
Management Team Meeting
December 3, 2018**

The Cherokee Community School District Board of Education held a Management Team Meeting following the special meeting on Monday, December 3, 2018. The meeting was held in the WHS Conference Room, 600 West Bluff St., Cherokee, Iowa.

1. Call the meeting to order

The meeting was called to order at 5:34 P.M.

2. Approve the agenda

Moved by Jones, seconded by Fuhrman to approve the agenda. All Ayes

3. Management Team Information

The board reviewed the 6 IASB Standards for Effective School Boards. The six standards include:

- Visionary Team
- Student Learning
- District Culture
- Policy/Legal
- Fiscal Responsibility
- Advocacy

Fiscal Responsibility, Visionary Team and Advocacy were highlighted as the district strengths. District Culture was noted as an area for improvement.

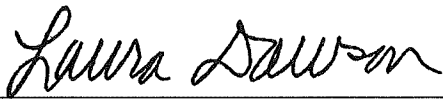
The board watched a Board Building Blocks video by ISFIS (Iowa School Finance Information Services) and participated in a Board Activity on Governance.

Kim Lingenfelter discussed superintendent goals given by the board during the superintendent's evaluation and gave a progress report on those goals.

4. Adjournment

Moved by Patterson, seconded by Jones to adjourn the meeting at 6:35 P.M. All Ayes

Regular Meeting – December 17, 5:30 P.M.



President, Board of Education
Cherokee Community School District



Secretary, Board of Education
Cherokee Community School District

**Cherokee Community School District
Special Meeting
December 3, 2018**

The Cherokee Community School Board of Education held a Special Meeting on Monday, December 3, 2018 beginning at 5:30 P.M. The meeting was held in the WHS Conference Room, 600 West Bluff St., Cherokee, Iowa

1. Call the meeting to order

The meeting was called to order at 5:30 P.M.

2. Approve the agenda

Moved by Patterson, seconded by Wulfsen to approve the agenda. All Ayes

3. Roll call of members in attendance

Roll Call was taken. Present were Dawson, Patterson, Wulfsen, Fuhrman, and Jones

4. Action to excuse members not in attendance

All members were present.

5. Welcome visitors

Visitors were welcomed. Others present were Kimberly Lingenfelter, Wade Riley, Valery Fuhrman and Joyce Lundsgaard

6. Special Meeting Business

A. Discussion of/action concerning resolution appointing Paying Agent, Bond Registrar, Transfer Agent

Moved by Fuhrman, seconded by Wulfsen to approve the resolution appointing Bankers Trust Company of Des Moines, Iowa to serve as Paying Agent, Bond Registrar, and Transfer Agent, approving the Paying Agent, Bond Registrar and Transfer Agent agreement and authorizing the execution of same.

Ayes: Patterson, Wulfsen, Jones, Fuhrman and Dawson

B. Discussion of/action concerning approval of Tax Exemption Certificate

Moved by Patterson, seconded by Jones that the form of Tax Exemption Certificate be placed on file and approved. Ayes: Patterson, Wulfsen, Jones, Fuhrman and Dawson

C. Discussion of/action concerning Continuing Disclosure Certificate

Moved by Wulfsen, seconded by Fuhrman that the form of Continuing Disclosure Certificate be placed on file and approved. Ayes; Patterson, Wulfsen, Jones, Fuhrman and Dawson

D. Discussion of/action concerning Authorizing the Issuance of Bonds

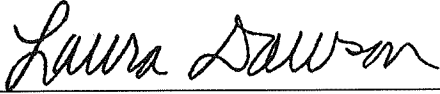
Moved by Jones, seconded by Patterson to adopt the Resolution authorizing the issuance of General Obligation School Bonds, Series 2018 of the Cherokee Community School District, State of Iowa, in the amount of \$9,400,000, and levying a tax for the payment thereof.

Ayes: Patterson, Wulfsen, Jones, Fuhrman and Dawson


7. Adjournment

Moved by Patterson, seconded by Wulfsen to adjourn the meeting at 5:34 P.M. All Ayes

Regular Meeting – December 17, 2018



President, Board of Education
Cherokee Community School District



Secretary, Board of Education
Cherokee Community School District

Financial Report - November 18

Fund	Beginning Balance	Receipts	Expenditures	Ending Balance
Operating	\$ 2,397,280.79	889,116.45	933,426.21	\$ 2,352,971.03
Management	671,477.18	30,576.69	328.78	701,725.09
Self-Insurance Fund	1,319,360.49	3,380.85	19,592.61	1,303,148.73
Subtotal General Fund	4,388,118.46	923,073.99	953,347.60	4,357,844.85
Activity	153,955.52	21,454.54	30,298.34	145,111.72
PPEL	366,765.78	28,548.19	6,559.24	388,754.73
Capital Projects (Sales Tax)	1,701,028.86	239,049.74	17,776.25	1,922,302.35
Debt Service	-	-	-	-
Hot Lunch	168,967.17	74,535.87	26,882.98	216,620.06
Trust and Agency	29,884.67	0.07	-	29,884.74
Total - All Funds	\$ 6,808,720.46	\$1,286,662.40	\$ 1,034,864.41	\$ 7,060,518.45

Published Budget Report
 All Funds
 11/30/2018

Category	Function #s	Sub Total Exp.	Expenditures	Amnt Published	% of Published
INSTRUCTION	(1000-1999)	2,336,928.71	2,336,928.71	8,550,000.00	27%
Perkins	(5210)	-			
SUPPORT SERVICES	(2000-2999)				
Student Support Svcs	(2000-2199)	62,167.55			
Inst. Staff Support Svcs	(2200-2299)	208,350.24			
General Administration	(2300-2399)	128,146.49			
Building Administration	(2400-2499)	249,355.16			
Business Administration	(2500-2599)	179,784.50			
Plant Operation & Maint	(2600-2699)	470,846.57			
Student Transportation	(2700-2799)	222,818.09			
TOTAL SUPPORT SERVICES			1,521,468.60	4,250,000.00	36%
NON INSTRUCTIONAL PGMS	(3000-3999)	193,546.81	193,546.81	600,000.00	32%
OTHER EXPENDITURES	(4000-5999)				
Facilities	(4000-4999)	428,479.37			
Debt Service	(5000-5999)	-			
AEA Support Direct	(5200)	426,077.00			
Transfer to Debt Service	(6240)(6900)	-			
TOTAL OTHER EXPENDITURES			854,556.37	1,811,360.00	47%
TOTAL EXPENDITURES			4,906,500.49	15,211,360.00	32%

<u>Description</u>	<u>Amount</u>
Checking	1
Checking	1 Fund: 10 GENERAL FUND
Ed Foundation-Welding - Leidahl	
Welding materials-Leidahl	
Welding materials-Leidahl	
Welding materials-Leidahl	
WIT Welding	
Ed Foundation-Welding - Leidahl	
WIT Welding	
13610 Airgas USA, LLC	133.00
Gas service-600 W Bluff St - WHS	
Gas service-336 Gillette- Armory	
10000026000000000621	
Gas service-320 Gillette- Busbarn	
Gas service-206 E Indian- CMS	
Gas service-600 W Bluff-WHS	
10094 Alliant Energy	8,002.67
ISP Curriculum-PE	
Lab materials - Anderson	
Ipad case	
PTA purchase-A. James	
Ed Foundation-Speech costumes	
ISP Curriculum-White	
ISP Technology-Monitor replacements	
SpEd materials - Fuller	
Preview book study books-SD	
13771 Amazon Capital Services	1,224.70
ISP Technology-Lickiss	
ISP Technology-Lickiss	
ISP Technology-Lickiss	
11505 Apple Computer, Inc.	847.00
Maint-mop service	
Maint mop service	
10183 Aramark Uniform Services AUCA Chicago Lockbox	509.88
Custodian shirts	
10440 Aramark Work Apparel and Uniform Service	404.55
WHS Ind Arts	
WHS Ind Arts	
Trans repair parts	
10021 Bomgaars	127.94
ELI-phonics books	
13052 Book Vine, The	179.70

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
	Roosevelt student needs	
13669	Brown, Jillian	100.83
	Trans repairs	
10396	Builder's Sharpening and Service	83.98
	Maint supplies-keys	
11211	Burke Engr Sales Co.	34.64
	ISP Technology	
	Conference meals	
	Lodging-Lingenfelter	
	Fuel - 2.006 gal	
	ITEC conference lodging	
	Conference lodging-Aden	
	WHS FCS groceries	
	Gym chairs-sample	
12882	Cardmember Service	1,333.24
	Sonic wall	
	Cable	
12726	CDW Government, Inc.	2,359.46
	Phone charges-CMS	
	Phone charge-WHS	
	Phone charge-WHS	
	Phone charges-Roosevelt	
	Phone charge-food service	
	Phone charge-busbarn	
	Phone charges-Central Office	
10113	Century Link	718.45
	Water-208 E Indian- ballfields	
	Sewer-206 E Indian-CMS	
	Sewer-600 W Bluff-busbarn	
	Sewer-636 Gillette-Armory	
	Sewer-600 W Bluff-WHS	
	Sewer-600 W Bluff-WHS	
	Sewer-600 W Bluff lawn	
	Water-600 W Bluff-Lawn	
	Water-208 E Indian-baseball field	
10084	City of Cherokee	2,080.92
	WHS Art materials	
11466	Dick Blick Art Materials	25.43
	Ag classroom materials	
14018	Engineering Services	145.15
	Lodging/All State Directors	
10019	Gateway Hotel and Conference Center	1,001.28
	ICLC conference registration	

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
10521	Grant Wood AEA	885.00
Ed Foundation-Character Development		
30041	Hoskinson, Matt	94.60
WHS FCS groceries		
WHS FCS groceries		
Veterans Day cookies/cupcakes		
WHS FCS Lab E6 groceries		
10274	Hy-Vee Food Stores, Inc	149.38
Background checks		
11789	Iowa School Finance Information Service	222.00
TAG conference registration		
11751	Iowa Talented and Gifted Association	590.00
CMS Vocal music - ICDA Festival		
CMS Vocal music - ICDA Festival		
WHS Band music		
Jazz band music		
Jazz band music		
Jazz band music		
WHS Vocal-Jazz music		
Jazz/Concert Band music		
Jazz/Concert Band music-returned		
Returned music		
12200	J.W. Pepper and Son, Inc.	649.84
Security service		
Security service		
13165	Johnson Controls Security Solutions	1,256.79
WHS FCS groceries		
14027	Karels, Katie	7.70
AG classroom materials		
13546	Lab-Aids	786.70
PTA purchase-A.James		
10145	Lakeshore Learning Materials	82.75
Maint supplies-electrical supplies		
Maint supplies-electrical supplies		
10339	LESSMAN ELECTRIC SUPPLY CO.	612.53
WHS FCS - flour		
18253	MARTIN BROS. DISTRIBUTING CO., INC.	16.04
Electricity-Doupe Ballfields		

<u>Vendor Name</u>	<u>Amount</u>
Electricity-929 N Roosevelt	
Electricity-336 Gillette-Armory	
Electricity-334 Gillette-busbarn	
Electricity-206 E Indian-CMS	
Electricity-600 W Bluff-WHS	
Electricity-600 W Bluff-concession	
12363 MidAmerican Energy Company	9,338.60
CMS band	
10894 MidBell Music, Inc.	11.36
Trans oil	
12876 Midwest Lubricants, Inc.	326.15
Maint supplies	
11495 Modern Heating and Cooling, Inc.	6.95
Trans repair parts	
10180 Motor Parts Sales	3.95
Registration-TLC-Tjeerdsman/Barkley/Duco	
10125 Northwest AEA	525.00
Bus driver meal	
12993 PITTS, KELLY	10.00
WHS lights	
13617 PQL Lighting	174.35
Conference Lodging-Lundsgaard	
13594 Prairie Meadows	228.48
Trans repairs	
11459 Ron's Repair, Inc.	55.00
Trans repair parts	
Trans repair parts	
12768 School Bus Sales	358.97
Print room binding combs	
PTA purchase - Laursen	
11884 School Specialty, Inc.	271.81
Reg Ed Tuition	
12692 Sioux City Comm School District	1,721.32
Trans supplies	
14029 State Chemical Solutions	222.10
Maint supplies	
Maint supplies	
13294 SUPPLYWORKS	366.82

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
Discount		
10402	Wigman Company	111.11
Ed Foundation - 1st Grade		
13814	Worthington Direct	4,438.00
WHS Ind Arts		
14012	Wynn, Alec	159.17
Fuel - 20.187 gal		
Fuel - 17.307 gal		
Fuel - 23.991 gal		
Fuel - 49.154 gal		
Fuel - 15.595 gal		
Fuel - 25.720 gal		
Fuel - 27.356 gal		
Fuel - 26.056 gal		
Fuel - 18.345 gal		
Fuel - 22.190 gal		
Fuel - 63.650 gal		
Fuel - 13.136 gal		
Fuel - 50.544 gal		
Fuel - 10.657 gal		
Fuel - 28.117 ga;		
Fuel - 28.117 ga;		
Fuel - 37.065 gal		
Fuel - 50.016 gal		
Fuel - 49.405 gal		
Fuel - 25.014 gal		
Fuel - 70.561 gal		
Fuel - 6.489 gal		
Fuel - 12.179 gal		
Fuel - 28.582 gal		
Fuel - 60.008 gal		
Fuel - 20.578 gal		
Fuel - 20.009 gal		
Fuel - 16.469 gal		
Fuel - 69.161 gal		
Fuel - 46.837 gal		
Fuel - 40.048 gal		
Fuel - 60.871 gal		
Fuel - 43.015 gal		
Fuel - 23.222 gal		
Fuel - 20.651 gal		
Fuel - 69.238 gal		
Fuel - 70.001 gal		
Fuel - 40.013 gal		
Fuel - 16.326 gal		
Fuel - 19.666 gal		
Fuel - 11.597 gal		
Fuel - 25.878 gal		
Fuel - 60.003 gal		
Fuel - 24738 gal		
Fuel - 48.833 gal		
10361	Your FleetCard Program	4,410.01

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
31561	Danny's Sport Spot	450.00
Girls Basketball shoes - resale		
10546	EASTBAY, INC.	1,671.00
Varsity B/G Basketball Officials - 12/7		
30991	Eekhoff, Kevin	110.00
Lodging/All State Students		
10019	Gateway Hotel and Conference Center	1,168.16
X-Country Banquet		
11060	Godfather's Pizza	300.00
Officials-8th Boys Basketball Officials		
8th Boys basketball officials - 11/13		
8th Boys basketball officials - 11/26		
JV Girls Basketball Officials - 12/4		
JV Boys Basketball Officials - 12/7		
13602	Goetsch, Eric	360.00
8th Boys basketball officials - 11/13		
7th Boys Basketball officials - 11/19		
7th Boys basketball officials - 12/10		
JV Boys Basketball Officials - 11/27		
JV Boys Basketball Officials - 12/8		
30936	HARRIMAN, WADE	360.00
JV Boys Basketball Officials - 11/27		
14034	Holmes, Willie	75.00
Jazz Band registration		
31012	Hoover Jazz Festival	145.00
NHS Initiation groceries		
10274	Hy-Vee Food Stores, Inc	48.28
JV/V Girls Basketball Officials - 11/20		
13627	Kastner, Cory	110.00
7th Boys basketball officials - 11/20		
7th Boys basketball officials - 11/30		
13387	Kirkeby, Jared	140.00

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
X12780	Country portable pots Koenig Portable Toilets	200.00
12659	Varsity B/G Basketball Officials - 12/7 Lucas, Jeff	110.00
14032	Varsity B/G Basketball Officials - 12/8 May, Tim	110.00
13855	8th Boys Basketball officials - 12/3 JV Girls Basketball Officials - 12/4 Nelson, Kody	145.00
13311	CMS Band-Jazz Festival registration Northwest Iowa Bandmasters Association	150.00
30755	Jazz Festival registration NWIBA District Jazz Festival	150.00
31293	8th Boys basketball officials - 11/26 8th Boys basketball officials - 11/29 7th Boys Basketball officials - 11/19 JV Girls Basketball Officials - 11/27 JV Girls Basketball Officials - 12/7 Oswald, Kyle	360.00
30725	Varsity B/G Basketball Officials - 11/27 Piersma, Scott	110.00
10188	Wrestling fund-warmups Plaque Pilot Rock Signs	2,190.20
13623	Official-Girls basketball scrimmage Officials-8th Boys Basketball Officials Freshman Boy Basketball Officials - 12/6 JV Boys Basketball Officials - 12/4 JV Boys Basketball Officials - 12/8 Pitts, Matthew	395.00
11177	Speech scripts/rights Playscripts, Inc	458.85
	Varsity B/G Basketball	

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
Officials - 12/4		
13595	Reinke, Blake	110.00
JV Boys Basketball Officials - 12/7		
31418	Rolfes, Mark	75.00
JV Wrestling entry fee		
30824	Sheldon High School	70.00
8th Boys basketball officials - 11/29		
8th Boys Basketball officials - 12/3		
7th Boys basketball officials - 11/30		
7th Boys basketball officials - 12/10		
JV Girls Basketball Officials - 12/7		
JV Girls Basketball Officials - 12/8		
13525	Sherkenbach, Bret	430.00
Registration		
13737	Spencer Community School District	75.00
Varsity B/G Basketball Officials - 11/27		
30853	Stowers, Ronald	110.00
Varsity B/G Basketball Officials - 12/4		
31312	Strouth, Curt	110.00
Jazz Festival registration		
30540	Tallcorn Jazz Festival	175.00
JV/V Girls Basketball Officials - 11/20		
13629	Ten Napel, Jeff	110.00
JV/V Girls Basketball Officials - 11/20		
13628	Wedge, Mike	110.00
Varsity B/G Basketball Officials - 12/4		
30993	WICKS, STEVE	110.00
Varsity B/G Basketball Officials - 12/7		
12660	Willmott, Scott	110.00
Officials - Freshman Boys Basketball Off		
Varsity B/G Basketball Officials - 12/8		
JV Girls Basketball Officials - 12/8		

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
30474	Zalme, Mark	260.00

Fund Total: 13,527.67
 Checking Account Total: 13,527.67

<u>Checking</u>	<u>4</u>	<u>Fund: 61</u>	<u>SCHOOL NUTRITION FUND</u>	
Food items				
11224	Chesterman Co.			127.00

CMS milk				
WHS milk				
Roosevelt milk				
CMS milk				
Food items				
Food items				
CMS milk				
WHS milk				
Roosevelt milk				
40114	Dean Foods North Central			1,301.34

Food items				
Food items				
40032	Earthgrains			205.00

Food items - ala carte				
Supply items				
Food items - ala carte				
Food items				
Food items				
Food items-ala carte				
18253	MARTIN BROS. DISTRIBUTING CO., INC.			4,523.73

Fund Total: 6,157.07
 Checking Account Total: 6,157.07

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
Checking	1	
Checking	1 Fund: 10 GENERAL FUND	
WIT welding class		
13610	Airgas USA, LLC	268.76
CMS Ind Arts		
ISP Curriculum-WIT		
Construction books		
Ind Arts materials		
Roosevelt book study		
ISP Technology		
ISP Curriculum-PreAlegra book		
ISP Technology		
Prime service		
Holiday cards		
13771	Amazon Capital Services	2,795.86
Maint mop service		
Maint mop service		
10183	Aramark Uniform Services AUCA Chicago Lockbox	524.64
Custodian shirts		
10440	Aramark Work Apparel and Uniform Service	167.82
Chromebook parts		
12957	Asset Genie, Inc.	599.70
Trans repair parts		
11036	Auto-Jet Muffler Corp	43.21
CMS water softener salt		
Roosevelt water softener		
Bus barn drinking water		
WHS Nurse water		
CMS nurse water		
10079	Blaine's Culligan and Sundance Spas	230.40
Maint supplies		
WHS Ind Arts		
WHS Ind Arts		
WHS Ind Arts		
WHS Ind Arts		
Maint supplies		
WHS Ind Arts		
Maint supplies		
Maint supplies		
WHS Ind Arts resale		
Maint supplies		
Trans supplies		
Maint supplies		
WHS Ind Arts resale		
Maint supplies		
Maint supplies		
Maint supplies		
WHS Ind Arts		
Maint supplies		

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
	Maint supplies	
	Maint supplies	
	WHS Ind Arts resale	
	Maint supplies	
	WHS Ind Arts	
	Maint-tool chest	
	WHS Ind Arts	
	Maint supplies	
10021	Bomgaars	963.00
	Ed Foundation - CMS Book club	
13052	Book Vine, The	63.90
	TLC-breakout boxes	
13655	Breakout EDU	425.00
	Postage cash - WHS	
13234	Cash and Joyce Lundsgaard	100.00
	Cable	
12726	CDW Government, Inc.	82.40
	ELL materials/resources	
10944	CESA 8	592.03
	CMS heat pump fuses	
10034	Champion Electric	58.65
	Boiler treatment chemicals	
18372	Chemsearch	948.60
	Notice of Bond Sale Management /Special meeting	
18221	Chronicle Times, The	128.59
	Sewer-929 N Roosevelt	
10084	City of Cherokee	799.97
	CPI workbooks	
13308	CPI	190.00
	WHS piano tuning	
11794	Dave's Piano Service	103.00
	Roosevelt Library supplies	
10051	Demco	56.40
	CMS door parts	
12268	Doors, Inc.	210.00
	Conference registraiton-B.Ebert	
	IWLA Conference lodging-B.Ebert	
11706	Ebert, Beth	300.60

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
	CMS Kitchen	
	CMS Kitchen	
11198	Fire Proof Plus, Inc.	822.36
	Conference mileage	
11217	Fuhrman, Paul	124.10
	Trans repair parts	
14019	Harlows Bus Sales	23.32
	Trans repair parts	
	Trans repair part	
20299	Hoglund Bus Co., Inc.	44.72
	WHS FCS groceries	
	WHS FCS groceries	
	WHS FCS groceries	
	WHS FCS groceries	
	WHS FCS groceries	
	WHS FCS groceries	
	WHS FCS groceries	
	WHS FCS groceries	
	WHS FCS groceries	
	WHS FCS groceries	
10274	Hy-Vee Food Stores, Inc	366.88
	Medicaid	
12846	Iowa Department of Human Services	2,955.54
	Boiler inspection	
11189	Iowa Division of Labor Services	80.00
	GASB 75 Compliance Services	
11789	Iowa School Finance Information Service	5,000.00
	Jazz Band music	
	Concert band music	
	Solo/ensemble band music	
12200	J.W. Pepper and Son, Inc.	194.68
	Bus parking passes	
12701	Johnson, Collin	20.00
	WHS/CMS Band upgrade	
11055	Make Music	149.00
	REA-Kindergarten STEM Day	
	WHS Ind Arts lumber	
11735	Marcus Lumber	54.39
	CMS Band resale	
	CMS Band=sleigh bells	
	ISP CMS band replacement	
	Flute	
10894	MidBell Music, Inc.	405.04
	Maint supplies	

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
Trans repair parts		
10180	Motor Parts Sales	25.58
CMS office		
WHS office-envelopes		
10125	Northwest AEA	306.21
Ed Foundation-Riley		
10188	Pilot Rock Signs	677.91
Bus driver meal		
10711	Rollefson, Jerry	8.00
Garbage collection		
10217	Sanitary Services, Inc.	2,435.62
Roosevelt Book Fair		
10349	Scholastic Book Fairs -30	3,974.78
PTA purchase-Jenness		
11884	School Specialty, Inc.	59.72
Bus driver meal		
13440	Sizeland, Harry	5.87
8th grade play		
13652	Theatrefolk Ltd.	217.95
Trans repair parts		
12233	Thomas Bus Sales of Iowa, Inc.	75.40
WHS security cameras		
14006	Thompson Innovation	350.00
Maint contract		
11578	Time Management Systems	300.00
Cell phone charges - WHS principal		
18319	Verizon Wireless	851.20
WIT classes		
10248	Western Iowa Tech Comm College	12,462.00
CMS Ind Arts		
14012	Wynn, Alec	130.69

Fund Total: 41,773.49

Checking	1	Fund: 22	MANAGEMENT FUND
Insurance			
13585	SU Insurance Company	22,605.50	

Fund Total: 22,605.50

Checking Account Total: 64,378.99

Vendor ID Vendor Name Amount
Checking 2 **Fund: 33** **Local Option Sales and Service Tax Fund**

Elementary project
Survey and engineering
fees-New school
13841 Beck Engineering, Inc. 24,925.00

New School geotec report
12487 Certified Testing Services, Inc. 4,125.00

Fund Total: 29,050.00

Checking 2 **Fund: 36** **PHYSICAL PLANT & EQUIPMENT**

CMS Clocks
10990 American Time and Signal Co. 1,132.45

Replacement door
handle/locks
12268 Doors, Inc. 897.14

School Bus
20299 Hogleund Bus Co., Inc. 97,023.00

CMS gym floor
14041 L.J. Roth Restoration Service 19,579.21

Fund Total: 118,631.80

Checking Account Total: 147,681.80

Checking 3
Checking 3 **Fund: 21** **STUDENT ACTIVITY FUND**

Girls Basketball Warmups -
resale
13763 360 Custom Designs 1,035.00

Football game balls
13991 Big Game Sports, Inc. 938.35

Wrestling Officials - 12/13
Wrestling Tournament
Officials - 12/15
13332 Brand, Derek 310.00

Sp Olympics bowling
13578 Century Bowling Alley 326.00

Girls basketball
fundraiser-2 uniforms
Girls basketball
fundraiser-2 uniforms
10676 Decker Sporting Goods 483.00

FTC registration
11706 Ebert, Beth 235.00

Basketball concessions
Basketball concessions
Basketball concessions
10067 Fareway Stores, Inc. 24.74

<u>Vendor ID</u>	<u>Don Vendor Name</u>	<u>Amount</u>
Prom fundraiser		
30921	Great American Opportunities, Inc	665.94
Varsity B/G Basketball Officials - 12/8		
30936	HARRIMAN, WADE	110.00
Wrestling Tournament Officials - 12/15		
14031	Langley, Brett	200.00
CMS Student Council concessions		
Basketball concessions		
18253	MARTIN BROS. DISTRIBUTING CO., INC.	165.44
JV Wrestling entry fee		
30321	MOC/FV High School	45.00
X-Country shirts/pants resale		
Wrestling fundraiser- conference/state bo		
10188	Pilot Rock Signs	1,922.16
8th Boys Basketball Official - 12/3		
7th Boys basketball officials - 12/13		
13623	Pitts, Matthew	140.00
Wrestling Officials - 12/13		
Wrestling Tournament Officials - 12/15		
31627	SELLERS, TOM	310.00
7th Boys basketball officials - 12/13		
13525	Sherkenbach, Bret	70.00
Wrestling Tournament Officials - 12/15		
12666	Von Hagel, Curt	200.00

Fund Total: 7,180.63

Checking Account Total: 7,180.63

<u>Checking</u>	<u>4</u>	<u>Fund: 61</u>	<u>SCHOOL NUTRITION FUND</u>
Food items			
Food items			
11224		Chesterman Co.	455.00

CMS milk
WHS milk
Roosevelt milk
CMS milk
WHS milk
Roosevelt milk

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
	CMS milk	
	WHS milk	
	Roosevelt milk	
	CMS milk	
	WHS milk	
40114	Dean Foods North Central	1,691.04
	Food items	
	Food items	
	Food items	
40032	Earthgrains	600.60
	Food items	
10274	Hy-Vee Food Stores, Inc	56.30
	Food items	
	Food items	
	Food items	
	Supply items	
	Food items - ala carte	
	Supply items	
	Food items - ala carte	
	Food items	
	Food items	
	Food items - ala carte	
	Music boosters	
18253	MARTIN BROS. DISTRIBUTING CO., INC.	8,173.55

Fund Total:	10,976.49
Checking Account Total:	10,976.49

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
Checking	1	
Checking	1 Fund: 10 GENERAL FUND	
Membership - Lickiss		
Lodging-ISCA conference		
12882	Cardmember Service	540.16
Fuel for School Vehicle		
14040	Flahive, Laura	31.33
ISP Curriculum-CMS PE		
13720	Heart Zones, Inc.	5,258.15
Veterans Day Donation		
13293	VFW	290.00

Fund Total: 6,119.64
Checking Account Total: 6,119.64

Checking	3	
Checking	3 Fund: 21 STUDENT ACTIVITY FUND	
Donation fro LipSync		
14038	Cherokee Drug Endangered Children	900.00
Donation to Food Bank from LipSync		
12656	IC Church CAP Food Pantry	700.00
Jazz Festival registration		
Jazz choir music		
31080	Iowa High School Music Association	300.00
WHS Activity 1st Aid kits		
14039	Lovell, Meredith	18.44
Donation to Food Bank from LipSync		
10959	MID SIOUX OPPORTUNITY	700.00
Donation to Food Bank from LipSync		
12654	Trinity Lutheran Church Food Pantry	700.00

Fund Total: 3,318.44
Checking Account Total: 3,318.44

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
Checking	1	
Checking	1 Fund: 10 GENERAL FUND	
Ed Foundation-Welding - Leidahl		
Welding materials-Leidahl		
Welding materials-Leidahl		
Welding materials-Leidahl		
WIT Welding		
Ed Foundation-Welding - Leidahl		
WIT Welding		
13610	Airgas USA, LLC	133.00
Gas service-600 W Bluff St - WHS		
Gas service-336 Gillette- Armory		
10000026000000000621		
Gas service-320 Gillette- Busbarn		
Gas service-206 E Indian- CMS		
Gas service-600 W Bluff-WHS		
10094	Alliant Energy	8,002.67
ISP Curriculum-PE		
Lab materials - Anderson		
Ipad case		
PTA purchase-A. James		
Ed Foundation-Speech costumes		
ISP Curriculum-White		
ISP Technology-Monitor replacements		
SpEd materials - Fuller		
Preview book study books-SD		
13771	Amazon Capital Services	1,224.70
ISP Technology-Lickiss		
ISP Technology-Lickiss		
ISP Technology-Lickiss		
11505	Apple Computer, Inc.	847.00
Maint-mop service		
Maint mop service		
10183	Aramark Uniform Services AUCA Chicago Lockbox	509.88
Custodian shirts		
10440	Aramark Work Apparel and Uniform Service	404.55
WHS Ind Arts		
WHS Ind Arts		
Trans repair parts		
10021	Bomgaars	127.94
ELI-phonics books		
13052	Book Vine, The	179.70

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
13669	Roosevelt student needs Brown, Jillian	100.83
10396	Trans repairs Builder's Sharpening and Service	83.98
11211	Maint supplies-keys Burke Engr Sales Co.	34.64
12882	ISP Technology Conference meals Lodging-Lingenfelter Fuel - 2.006 gal ITEC conference lodging Conference lodging-Aden WHS FCS groceries Gym chairs-sample Cardmember Service	1,333.24
12726	Sonic wall Cable CDW Government, Inc.	2,359.46
10113	Phone charges-CMS Phone charge-WHS Phone charge-WHS Phone charges-Roosevelt Phone charge-food service Phone charge-busburn Phone charges-Central Office Century Link	718.45
10084	Water-208 E Indian- ballfields Sewer-206 E Indian-CMS Sewer-600 W Bluff-busburn Sewer-636 Gillette-Armory Sewer-600 W Bluff-WHS Sewer-600 W Bluff-WHS Sewer-600 W Bluff lawn Water-600 W Bluff-Lawn Water-208 E Indian-baseball field City of Cherokee	2,080.92
11466	WHS Art materials Dick Blick Art Materials	25.43
14018	Ag classroom materials Engineering Services	145.15
10019	Lodging/All State Directors Gateway Hotel and Conference Center	1,001.28
	ICLC conference registration	

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
10521	Grant Wood AEA	885.00
Ed Foundation-Character Development		
30041	Hoskinson, Matt	94.60
WHS FCS groceries		
WHS FCS groceries		
Veterans Day cookies/cupcakes		
WHS FCS Lab E6 groceries		
10274	Hy-Vee Food Stores, Inc	149.38
Background checks		
11789	Iowa School Finance Information Service	222.00
TAG conference registration		
11751	Iowa Talented and Gifted Association	590.00
CMS Vocal music - ICDA Festival		
CMS Vocal music - ICDA Festival		
WHS Band music		
Jazz band music		
Jazz band music		
Jazz band music		
WHS Vocal-Jazz music		
Jazz/Concert Band music		
Jazz/Concert Band music-returned		
Returned music		
12200	J.W. Pepper and Son, Inc.	649.84
Security service		
Security service		
13165	Johnson Controls Security Solutions	1,256.79
WHS FCS groceries		
14027	Karels, Katie	7.70
AG classroom materials		
13546	Lab-Aids	786.70
PTA purchase-A.James		
10145	Lakeshore Learning Materials	82.75
Maint supplies-electrical supplies		
Maint supplies-electrical supplies		
10339	LESSMAN ELECTRIC SUPPLY CO.	612.53
WHS FCS - flour		
18253	MARTIN BROS. DISTRIBUTING CO., INC.	16.04
Electricity-Doupe Ballfields		

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
	Electricity-929 N Roosevelt	
	Electricity-336 Gillette-Armory	
	Electricity-334 Gillette-busbarn	
	Electricity-206 E Indian-CMS	
	Electricity-600 W Bluff-WHS	
	Electricity-600 W Bluff-concession	
12363	MidAmerican Energy Company	9,338.60
	CMS band	
10894	MidBell Music, Inc.	11.36
	Trans oil	
12876	Midwest Lubricants, Inc.	326.15
	Maint supplies	
11495	Modern Heating and Cooling, Inc.	6.95
	Trans repair parts	
10180	Motor Parts Sales	3.95
	Registration-TLC-Tjeerdsman/Barkley/Duco	
10125	Northwest AEA	525.00
	Bus driver meal	
12993	PITTS, KELLY	10.00
	WHS lights	
13617	PQL Lighting	174.35
	Conference Lodging-Lundsgaard	
13594	Prairie Meadows	228.48
	Trans repairs	
11459	Ron's Repair, Inc.	55.00
	Trans repair parts	
	Trans repair parts	
12768	School Bus Sales	358.97
	Print room binding combs	
	PTA purchase - Laursen	
11884	School Specialty, Inc.	271.81
	Reg Ed Tuition	
12692	Sioux City Comm School District	1,721.32
	Trans supplies	
14029	State Chemical Solutions	222.10
	Maint supplies	
	Maint supplies	
13294	SUPPLYWORKS	366.82

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
Discount		
10402	Wigman Company	111.11
Ed Foundation - 1st Grade		
13814	Worthington Direct	4,438.00
WHS Ind Arts		
14012	Wynn, Alec	159.17
Fuel - 20.187 gal		
Fuel - 17.307 gal		
Fuel - 23.991 gal		
Fuel - 49.154 gal		
Fuel - 15.595 gal		
Fuel - 25.720 gal		
Fuel - 27.356 gal		
Fuel - 26.056 gal		
Fuel - 18.345 gal		
Fuel - 22.190 gal		
Fuel - 63.650 gal		
Fuel - 13.136 gal		
Fuel - 50.544 gal		
Fuel - 10.657 gal		
Fuel - 28.117 ga;		
Fuel - 28.117 ga;		
Fuel - 37.065 gal		
Fuel - 50.016 gal		
Fuel - 49.405 gal		
Fuel - 25.014 gal		
Fuel - 70.561 gal		
Fuel - 6.489 gal		
Fuel - 12.179 gal		
Fuel - 28.582 gal		
Fuel - 60.008 gal		
Fuel - 20.578 gal		
Fuel - 20.009 gal		
Fuel - 16.469 gal		
Fuel - 69.161 gal		
Fuel - 46.837 gal		
Fuel - 40.048 gal		
Fuel - 60.871 gal		
Fuel - 43.015 gal		
Fuel - 23.222 gal		
Fuel - 20.651 gal		
Fuel - 69.238 gal		
Fuel - 70.001 gal		
Fuel - 40.013 gal		
Fuel - 16.326 gal		
Fuel - 19.666 gal		
Fuel - 11.597 gal		
Fuel - 25.878 gal		
Fuel - 60.003 gal		
Fuel - 24738 gal		
Fuel - 48.833 gal		
10361	Your FleetCard Program	4,410.01

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>			
				Fund Total:	47,405.30
				Checking Account Total:	47,405.30
<u>Checking</u>		2			
Checking	2	Fund: 36	PHYSICAL PLANT & EQUIPMENT		
WHS/CMS Hvac system					
WHS/CMS Hvac system					
WHS HVAC					
20223	Control System Specialist			1,559.09	
Fire proof safe project					
11735	Marcus Lumber			65.60	
				Fund Total:	1,624.69
				Checking Account Total:	1,624.69
<u>Checking</u>		3			
Checking	3	Fund: 21	STUDENT ACTIVITY FUND		
Hoops uniforms - CMS					
football					
13763	360 Custom Designs			1,140.00	
7th Boys Basketball					
Official - 11/20					
13922	Allen, Larry			70.00	
Varsity B/G Basketball					
Officials - 11/27					
30955	Basalyga, Russ			110.00	
Varsity B/G Basketball					
Officials - 12/8					
12931	Becker, Dennis			110.00	
Jazz Festival registration					
30456	BLUFFS JAZZ FESTIVAL			175.00	
Speech materials					
12882	Cardmember Service			1.99	
Sp Olympics meals					
10865	Cherokee Comm School Food Service			29.15	
Freshman Boy Basketball					
Officials - 12/6					
Officials - Freshman Boys					
Basketball Off					
JV Girls Basketball					
Officials - 11/27					
JV Boys Basketball					
Officials - 12/4					
Freshman Boy Basketball					
Officials - 12/6					
Officials - Freshman Boys					
Basketball Off					
12934	Cole, Brian			150.00	
Speech sweatshirts resale					
WHS Student Council-					
headband logos					

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
12371	Creative Services	420.04
Football Banquet-Booster Club \$300.00		
31561	Danny's Sport Spot	450.00
Girls Basketball shoes - resale		
10546	EASTBAY, INC.	1,671.00
Varsity B/G Basketball Officials - 12/7		
30991	Eekhoff, Kevin	110.00
Lodging/All State Students		
10019	Gateway Hotel and Conference Center	1,168.16
X-Country Banquet		
11060	Godfather's Pizza	300.00
Officials-8th Boys Basketball Officials		
8th Boys basketball officials - 11/13		
8th Boys basketball officials - 11/26		
JV Girls Basketball Officials - 12/4		
JV Boys Basketball Officials - 12/7		
13602	Goettsch, Eric	360.00
8th Boys basketball officials - 11/13		
7th Boys Basketball officials - 11/19		
7th Boys basketball officials - 12/10		
JV Boys Basketball Officials - 11/27		
JV Boys Basketball Officials - 12/8		
30936	HARRIMAN, WADE	360.00
JV Boys Basketball Officials - 11/27		
14034	Holmes, Willie	75.00
Jazz Band registration		
31012	Hoover Jazz Festival	145.00
NHS Initiation groceries		
10274	Hy-Vee Food Stores, Inc	48.28
JV/V Girls Basketball Officials - 11/20		
13627	Kastner, Cory	110.00
7th Boys basketball officials - 11/20		

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
7th Boys basketball officials - 11/30		
13387	Kirkeby, Jared	140.00
XCountry portable pots		
12780	Koenig Portable Toilets	200.00
Varsity B/G Basketball Officials - 12/7		
12659	Lucas, Jeff	110.00
Varsity B/G Basketball Officials - 12/8		
14032	May, Tim	110.00
8th Boys Basketball officials - 12/3		
JV Girls Basketball Officials - 12/4		
13855	Nelson, Kody	145.00
CMS Band-Jazz Festival registration		
13311	Northwest Iowa Bandmasters Association	150.00
Jazz Festival registration		
30755	NWIBA District Jazz Festival	150.00
8th Boys basketball officials - 11/26		
8th Boys basketball officials - 11/29		
7th Boys Basketball officials - 11/19		
JV Girls Basketball Officials - 11/27		
JV Girls Basketball Officials - 12/7		
31293	Oswald, Kyle	360.00
Varsity B/G Basketball Officials - 11/27		
30725	Piersma, Scott	110.00
Wrestling fund-warmups Plaque		
10188	Pilot Rock Signs	2,190.20
Official-Girls basketball scrimmage		
Officials-8th Boys Basketball Officials		
Freshman Boy Basketball Officials - 12/6		
JV Boys Basketball Officials - 12/4		
JV Boys Basketball Officials - 12/8		
JV Boys Basketball Officials - 12/4		

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
13623	Pitts, Matthew	320.00
Speech scripts/rights		
11177	Playscripts, Inc	458.85
Varsity B/G Basketball Officials - 12/4		
13595	Reinke, Blake	110.00
JV Boys Basketball Officials - 12/7		
31418	Rolfes, Mark	75.00
JV Wrestling entry fee		
30824	Sheldon High School	70.00
8th Boys basketball officials - 11/29		
8th Boys Basketball officials - 12/3		
7th Boys basketball officials - 11/30		
7th Boys basketball officials - 12/10		
JV Girls Basketball Officials - 12/7		
JV Girls Basketball Officials - 12/8		
8th Boys Basketball officials - 12/3		
13525	Sherkenbach, Bret	360.00
Registration		
13737	Spencer Community School District	75.00
Varsity B/G Basketball Officials - 11/27		
30853	Stowers, Ronald	110.00
Varsity B/G Basketball Officials - 12/4		
31312	Strouth, Curt	110.00
Jazz Festival registration		
30540	Tallcorn Jazz Festival	175.00
JV/V Girls Basketball Officials - 11/20		
13629	Ten Napel, Jeff	110.00
JV/V Girls Basketball Officials - 11/20		
13628	Wedge, Mike	110.00
Varsity B/G Basketball Officials - 12/4		
30993	WICKS, STEVE	110.00
Varsity B/G Basketball Officials - 12/7		

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
12660	Willmott, Scott	110.00

Officials - Freshman Boys
Basketball Off

Varsity B/G Basketball
Officials - 12/8

JV Girls Basketball
Officials - 12/8

Officials - Freshman Boys
Basketball Off

30474	Zalme, Mark	185.00
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Fund Total: 13,157.67

Checking Account Total: 13,157.67

Checking 4

Checking 4 Fund: 61 SCHOOL NUTRITION FUND

Food items

11224	Chesterman Co.	127.00
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CMS milk

WHS milk

Roosevelt milk

CMS milk

Food items

Food items

CMS milk

WHS milk

Roosevelt milk

40114	Dean Foods North Central	1,301.34
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Food items

Food items

40032	Earthgrains	205.00
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Food items - ala carte

Supply items

Food items - ala carte

Food items

Food items

Food items-ala carte

18253	MARTIN BROS. DISTRIBUTING CO., INC.	4,523.73
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Fund Total: 6,157.07

Checking Account Total: 6,157.07

December 2018 ECLC and Roosevelt Board Report

Valery Fuhrman, ECLC and Elementary Principal

Jan Tjeerdsma, Instructional Coach

District Mission: "With community involvement, we will empower learners to become contributing members to our changing world."

District Goal Actions

1: Implement a successful 1:1 **technology** initiative to enhance student learning, instruction, and achievement.

- Mrs. Boekhout continues to use technology in novel ways. She has taught her first graders to video record themselves on iPads reading and to use the video to monitor themselves for fluency!
- We are looking forward to see how the updated infrastructure over winter break helps to make the internet more reliable in our classrooms. - Big shout out to Bill and Chris for this!
- The second grade teachers continue to find new and exciting applications for their students to use on their new chromebooks.

2: Increase implementation and alignment of **Iowa Common Core** curriculum utilizing Characteristics of Effective Instruction (**Student Centered-Teaching for Learner Differences-Assessment for Learning-Rigor and Relevance-Teaching for Understanding**).

- RES teachers have viewed webinars to assess interest in different science curriculums. We will be using their trial login information to pilot units in the classroom to determine alignment with standards and best fit with the instructional shifts in Science. We are exploring curriculum from Amplify Science, Stem Scope, and will continue to use the Mystery Science that has been supported by PTA funding the last year.
- Jen Burch (K) and Angela Carver (2nd) attended a work day for social studies curriculum to plan units aligned to the new standards and instructional practices along with Jan (Instructional Coach) and Mrs. Fuhrman. We will be rolling out the learning and planning process with teachers in 2nd semester. 2018-19 is the 2nd year for the state's implementation plan which asks districts/teachers to begin planning for implementation of new standards and the instructional shifts.

3: Improve **communication** between all stakeholders in the district that will promote an atmosphere that encourages positive relationships.

- RES staff have completed a teacher walk round for fall semester. Teachers have been able to visit another classroom to see a variety of content and teaching strategies. Abby and Jason as part of the TL team at RES acted as substitute teachers and also felt it was a great experience from that perspective to see the variety of grades and teaching experiences.
- Our staff began their book study using the book Kids Deserve It by Todd Nesloney and Adam Welcome. We enjoyed the kickoff hosted at Jan Tjeerdsma's home (along with a HUGE thank you to his wife Eileen for helping to host us) and finished after the PD time with a Christmas get together.
- We enjoyed December fun with activities for the last 12 days before break. On 12/14/18 we have 46 volunteers ranging from PIE partners, community leaders, administration, and groups from the WHS Character Education group coming to read stories to our classrooms. We are excited for this opportunity to welcome the visitors to Roosevelt.

Other Notes:

- Our 4th grade will be taking the NAEP assessments in late January. This is a random selection from the federal programs that monitor student achievement.
- We are continuing to work with the committee and Matt on the new school plans. The FFA group is assisting with taking drone video footage of the AM/PM drop off and pick up at both RES and CMS so we can visualize the space needed for parents at those times. We will use those videos in conjunction with planning the best parking areas and traffic flow plans that we can.



Cherokee Middle School

December 2018

<p><i>Intervention</i></p>	<p>Data Empowerment groups continue to work during professional development monthly to help students with progress toward individual goals. Teachers are looking ahead toward the winter MAP test in late January.</p>
<p><i>Communication</i></p>	<p>The first "Chamber Student of the Month" has been chosen! Harley Roosa will receive his recognition and certificate at the December 14 Chamber Coffee. CMS staff choose Harley because he is a hard worker, kind to others, and is a positive role model. Harley also spends time volunteering to make his community a better place.</p> <p>We are currently working on getting pictures on the school's website and pictures on the screens in the commons at CMS.</p> <p>The Cherokee School's Facebook page continues to give community leaders an look into the exciting activities going on inside the classrooms and schools.</p>
<p><i>Professional Development</i></p>	<p>Our book study is going well. Our last chapter was about expecting excellence and how everyone is a leader. The conversations have been valuable and meaningful. Our next chapter is about carrying the banner for the school.</p> <p>English and Language Arts teachers have been working on their curriculum outlines. Our Middle School teachers have been working really hard connecting Reading and Language Arts into our new block schedule. MS Math teachers are also adapting their curriculum with the new schedule adding strength to the inquiry based math program. It has been beneficial to increase the depth in the skill areas and lessons.</p> <p>We are looking forward to our upcoming Holiday PD about giving back to the community. We will be decorating cookies, making cards and caroling at the nursing homes. We want to thank community members for their participation and support in our schools.</p> <p>Teachers have been learning about various Instructional and Technology based strategies.</p>
<p>NEW! <i>Iowa Statewide Assessment of Student Progress (aligned to the Iowa Core)</i></p>	<p>Instructional Coaches and School Improvement leaders collaborated and attended a training learning about the new Iowa test called Iowa Statewide of Student Progress (ISASP). Students in grades 3-11 will take the new test aligned to the Iowa Core Standards in the areas of Reading, Language/Writing and Math. Students in grades 5, 8 & 10 will also take the Science portion of the test. This test will be administered online during the month of April.</p>
<p><i>Community Involvement</i></p>	<ul style="list-style-type: none"> • This year in the Hawkeye program, there are twenty five 5th/6th grade students and seventeen 7th/8th grade students that attend regularly. • Mentors and Mentees will be attending a Mentoring Christmas party soon! The program is up to 29 mentors and mentees.
	<ul style="list-style-type: none"> • Our 5th/6th grade band and vocal concert was on December 10th at WHS Auditorium. The parent and family attendance was amazing! We are pleased to see the support of our CMS young talent. • The 7th/8th grade band and vocal concert will be December 17th at WHS Auditorium.
	<ul style="list-style-type: none"> • Returning as a student favorite the CMS Staff volleyball team will take on the 8th grade volleyball girls on December 21 at CMS. • Last year at this time there was around 200 computer repairs that had taken place. This year we have a total of 20 repairs that have taken place.

WHS Building Report December 2018

District Mission: "With community involvement, we will empower learners to become contributing members to our changing world"

District Goals:

1. Implement a successful 1:1 technology initiative to enhance student learning, instruction, and achievement.

- **GROW:** Looking at establishing a new grading system at WHS for 2019-2020 school year. We have established a Grading Team where we plan to visit some progressive schools that have incorporated new grading practices. We have a few teachers who will be piloting a scaled homework system (1-4) here at WHS and putting a larger emphasis on formative and summative assessments. Many teachers are using a variety of technology tools to help with grading formative assessments.
- We added a Hyperdoc for WHS lesson plans to all stakeholders in the community to easily access what is happening in classrooms at WHS. This will be highlighted by students in our Student Advisory Group through a screencast in the near future.
- The emphasis at WHS during the 2018-2019 school year is **INNOVATION**- We will be finishing up the *Innovator's Mindset* By: George Couros. The book has led to many great conversations that have sparked some innovative ideas happening within classrooms.
- Implementation of the SAMR (Substitution, Augmentation, Modification, and Redefinition) model will be a part of our WHS Building Goals for 2018-2019. Many teachers are working to incorporate technology into their classrooms to enhance and innovate their previous lessons.
- We continue to use the SWIVL camera to record lessons each quarter and reflect on our practice.
- We are excited to have our Breakout Boxes that teachers can check out from library. They will be using these in classes to do 'escape room' lessons and challenge the students with their classroom content in a new and innovative way.

2. Increase implementation and alignment of Iowa Common Core Curriculum utilizing characteristics of effective instruction.

- Curriculum meetings are on a roll with many great conversations. The Lead Teachers are great at helping establish a flowing curriculum K-12 in their departments through the use of our district curriculum outlines. They have also established Team Drives that are shared within each department. Many of them have added resources to help colleagues find reputable sources for use in the classroom.
- We are working hard to look at Science curriculum as our Science department will be ordering new materials on July 1, 2019.
- Everyone is working on their action plans in support of Teacher Collective Efficacy.
- WHS staff is currently working on their next round of video reflections with IC. These conversations are helping build on the way we're using our standards and incorporating them into our daily lessons.

3. Improve communication between all stakeholders in the district that will promote an atmosphere that encourages positive relationships.

- In the mornings at WHS we have had different groups of students volunteer to greet students as they enter the doors. This creates a more friendly and welcoming learning environment with our staff and administrator presence.
- We are excited with the way our TLC program is working at WHS. The newly formatted roles have helped with clarification and consistency among staff here at the high school.
- Our Student Advisory Committee (made up of 5 students per grade level) is working on creating screencast videos to explain key features of our website to stakeholders. They are also working on a quarterly website that they can share with stakeholders (Empowering Learners). This website will highlight the great things happening at WHS.
- Winter Sports are on a roll and off to a great start in their seasons.
- Our Character Development class held a online wreath auction on Facebook which raised \$220 for our local food bank.
- Our WHS Choir students sang at Rotary, Good Times Place and the Christmas Parade downtown. They love being able to sing in the community and share their holiday spirit!
- Our 7-12 Music Concert will be this evening, Monday, 12/17 at 7:00 in the WHS Auditorium.

Mr. Wade Riley- WHS Principal

Mrs. Natalie Barkley- WHS Instructional Coach

Mrs. Lickiss- WHS Model Teacher

Notes for the Board from the Superintendent – December 2018

Cherokee Community School District: *Empowering Learners*

Standards for Effective School Boards

December Standard: Advocate for public education and the needs of Iowa students by clearly articulating and advocating for the value of public education and the important role of local school governance; by developing and strengthening on-going relationships with policymakers around improving student achievement and the needs of public education; by fostering engagement and collaboration with all stakeholders to ensure high and equitable student learning.

The Iowa School Board Standards are designed for use by local school boards as common framework for excellence in school board governance. Based on best practice and research, the standards encourage boards to focus on student achievement as their primary responsibility. *Iowa Association of School Boards*

Technology/Website Update – Board/Leadership Team Goal Statement #1

- Building Reports – Principals – on the agenda
- News from Technology Director, William Halder
 - Repairs for this semester have been very light, with only 26 repairs completed thus far.
 - We will be working on moving all computer equipment over to our new network starting next week and completely moved by the end of January.
 - The next project will be replacing the phone system.

Curriculum and Instruction Update – Board/Leadership Team Goal Statement #2

- Building Reports - Principals - on the agenda
- Science - Purchasing Year
- Iowa Department of Education Public Reporting Site: reports.educateiowa.gov

This website provides access to a variety of reports covering multiple areas including district profiles, financial reports and school plans.

Communication Update – Board/Leadership Team Goal Statement #3

- Building Reports - Principals - on the agenda
- At-Risk Dropout Prevention Plan - on the agenda
- Iowa School Performance Profiles [ESSA] - on the agenda
- CASA
 - K-12 Desk Audit & Preschool Desk Audit - IQPPS Implementation - Submitted 12/05/18
 - Consolidated Application - Approved 11/28/18
- Board Committee Rotations – Management Team Meetings - on the agenda

October 1 st , 2018 @ 5:30 Board Policy Grievances	November 5 th , 2018 @ 5:30 Student Achievement Data – APR SIAC Members Invited	December 3 rd , 2018 @ 5:30 Building, Grounds & Capital Projects
February 4 th , 2019 @ 5:30 Curriculum & Instruction Science	March 4 th , 2019 @ 5:30 Transportation & Nutrition Wellness Policy Review	April 1 st , 2019 @ 5:30 Finance – Budget Hearing – 5 Year SIAC Members Invited

Transportation and Nutrition Update

- News from Nutrition Director, Cara Jacobson
 - The wellness committee met the 29th of November. We discussed staff participation and felt there will be more involvement in January with New Year resolutions. Eight people are participating in the weight loss, and there is a tough competition going on between CMS and WHS for miles logged to see who will win a free jeans week. We have had three healthy decisions winners each week awarded parfaits from the kitchen. We will start a new weight loss

Board/Leadership Team Goal Statements

1. Implement a successful 1:1 technology initiative to enhance student learning, instruction, and achievement.
2. Increase implementation and alignment of Iowa Common Core curriculum utilizing Characteristics of Effective Instruction.
3. Improve communication between all stakeholders in the district that will promote an atmosphere that encourages positive relationships.

Notes for the Board from the Superintendent – December 2018

Cherokee Community School District: *Empowering Learners*

again in January with a \$10.00 entry and walking as well, through March 1st. Tandra will send details out to staff and highlight activities in the December healthy newsletter!

- Everything is going well in the kitchen, we are busy doing the booster club meals for out of town games.
- News from Transportation Director Substitute, Rachel Mallory
 - Bus inspections went well with only minor infractions - nothing grounded
 - New bus has arrived
 - Busy with sporting and holiday events

Strategic Planning – Finance Update

- Financials included in board packet
- Secretary/Treasurer's Report - on the agenda
- Proposals for the deposit of bond proceeds - on the agenda
- School Budget Review Committee requests - on the agenda

Building, Grounds, and Capital Projects Update

- Steps in a school bond election - on the agenda
- FEH Contract - on the agenda
- Design Committee - update
- News from Mike Fiedler, Building and Grounds Director Substitute
 - Routine maintenance keeping everyone busy
 - Boiler challenges at RES

IASB Update & Other

- Day on the Hill - Des Moines - February 5, 2019
- Iowa School Finance and Leadership Consortium [ISFLC] - Altoona - February 19-20, 2019
- Recorded Webinars Available for Board Members – School Board U – contact Lou Ann Gvist at lgvist@ia-sb.org or (515) 247-7064

Policy/Legislative Update [IASB/SAI/RSAl/IDOE]

- Board Policy - 300-302.8 - on the agenda
- Legislative News/Updates/Priorities from our Partners in Education:

http://www.sai-iowa.org/sai-legislative-priorities.cfm	https://www.educateiowa.gov/resources/legislative-information?utm_medium=email&utm_source=govdelivery	http://www.rsaia.org/legislative.html
http://www.ia-sb.org/Main/Advocacy_Center3/Advocacy_Agenda/Legislative-Priorities/Main/Advocacy_Center/IASB_s_Advocacy_Agenda/Legislative-Priorities.aspx?hkey=19e89bb6-0b58-4dca-9bb1-6e279051f829		

Board/Leadership Team Goal Statements

1. Implement a successful 1:1 technology initiative to enhance student learning, instruction, and achievement.
2. Increase implementation and alignment of Iowa Common Core curriculum utilizing Characteristics of Effective Instruction.
3. Improve communication between all stakeholders in the district that will promote an atmosphere that encourages positive relationships.

ROLE OF SCHOOL DISTRICT ADMINISTRATION

In this series of the board policy manual, the board defines the role and the employment of school district administrators. Policies in the 400 Series, "Employees," also apply to administrators unless a more specific policy exists in the 300 Series, "Administration."

School district administrators have been given a great opportunity and responsibility to manage the school district, to provide educational leadership, and to implement the educational philosophy of the school district. They are responsible for the day-to-day operations of the school district. In carrying out these operations, the administrators are guided by board policies, the law, the needs of the students, and the wishes of the citizens in the school district community.

It is the responsibility of the administrators to implement and enforce the policies of the board, to oversee employees, to monitor educational issues confronting the school district, and to inform the board about school district operations.

While the board holds the superintendent ultimately responsible for these duties, the principals are more directly responsible for educational results, for the administration of the school facilities and for the employees.

The board and the administration will work together to share information and decisions under the management team concept.

Approved 4/15/1996

Reviewed 5/16/16, 12/17/18

Revised _____

MANAGEMENT

The board and the administrators will work together in making decisions and setting goals for the school district. This effort is designed to obtain, share, and use information to solve problems, make decisions, and formulate school district policies and regulations.

It is the responsibility of each administrator to fully participate in the management of the school district by investigating, analyzing, and expressing their views on issues. Those board members or administrators with special expertise or knowledge of an issue may be called upon to provide information. Each board member and administrator will support the decisions reached on the issues confronting the school district.

The board is responsible for making the final decision in matters pertaining to the school district.

It is the responsibility of the superintendent to develop guidelines for cooperative decision-making.

Legal Reference: Iowa Code § 279.8 (2013).

Cross Reference: 301 Administrative Structure

Approved 4/15/1996 Reviewed 5/16/16, 12/17/18 Revised _____

MANAGEMENT TEAM

The board of education and the administration of the school district believe in and endorse the concept of a "Management Team." The management team includes all members of the board of education and the administrative team. This is an expression of commitment to the belief that participatory management will result in comprehensive and efficient solutions to local education concerns. The management team shall be headed by the School Board President or designee. The president shall convene meetings to discuss district policies, administrative procedures and other business brought to the Management Teams attention.

Decisions made by the Management Team in a collaborative way have more quality due to the inclusion of diverse approaches and greater quantify of informational input.

All members of the management team have the responsibility for exercising full expression during the decision making process which leads to recommendations for school board action on policy matters.

Legal Reference: Iowa Code § 279.8 (2003).
281 I.A.C. 12.3(3).

Cross Reference: 301 Administrative Structure

Approved 4/15/1996 Reviewed 5/16/16, 12/17/18 Revised _____

SUPERINTENDENT QUALIFICATIONS, RECRUITMENT, APPOINTMENT

The board will employ a superintendent to serve as the chief executive officer of the board, to conduct the daily operations of the school district, and to implement board policy with the power and duties prescribed by the board and the law.

The board will consider applicants that meet or exceed the standards set by the Iowa Department of Education and the qualifications established in the job description for the superintendent position. In employing a superintendent, the board will consider the qualifications, credentials and records of the applicants without regard to race, color, religion, sex, national origin, age, or disability. In keeping with the law, however, the board will consider the veteran status of the applicants. The board will look closely at the training, experience, skill and demonstrated competence of qualified applicants in making its final decision.

In choosing a superintendent, the board will also consider the school district's educational philosophy, financial situation, organizational structure, education programs, and other factors deemed relevant by the board.

The board may contract for assistance in the search for a superintendent.

Legal Reference: 29 U.S.C. §§ 621-634 (2012).
42 U.S.C. §§ 2000e *et seq.* (2012).
Iowa Code §§ 21.5(1)(i); 35C; 216; 279.8, .20 (2013).
281 I.A.C. 12.4(4).
1980 Op. Att'y Gen. 367.

Cross Reference: 200.2 Powers of the Board of Directors
200.3 Responsibilities of the Board of Directors
301 Administrative Structure
302 Superintendent

Approved 4/15/1996

Reviewed 5/16/16, 12/17/18

Revised _____

SUPERINTENDENT SALARY AND OTHER COMPENSATION

The board has complete discretion to set the salary of the superintendent. It is the responsibility of the board to set the salary and benefits of the superintendent at a level that will include consideration of, but not be limited to, the economic condition of the school district and the training, experience, skill, and demonstrated competence of the superintendent. The salary is set at the beginning of each contract term.

In addition to the salary and benefits, the superintendent's actual and necessary expenses are paid by the school district when the superintendent is performing work-related duties. It is within the discretion of the board to pay dues to professional organizations for the superintendent.

The board may approve the payment of dues and other benefits or compensation over and above the superintendent's contract. Approval of dues and other benefits or compensation will be included in the records of the board in accordance with board policy.

Legal Reference: Iowa Code §§ 279.8, .20 (2013).
1984 Op. Att'y Gen. 47.

Cross Reference: 302 Superintendent

Approved 4/15/1996 Reviewed 5/16/16, 12/17/18 Revised _____

SUPERINTENDENT DUTIES

The board employs a superintendent of schools to serve as the chief executive officer of the board. The board delegates to the superintendent the authority to implement board policy and to execute decisions made by the board concerning the internal operations of the school district, unless specifically stated otherwise.

The superintendent is responsible for the implementation and execution of board policy and the observance of board policy by employees and students. The superintendent is responsible for overall supervision and discipline of employees and the education program.

In executing the above-stated duties, the superintendent will consider the financial situation of the school district as well as the needs of the students. Specifically, the superintendent:

- Interprets and implements all board policies and all state and federal laws relevant to education;
- Supervises, either directly or through delegation, all activities of the school system according to, and consistent with, the policies of the board;
- Represents the board as a liaison between the school district and the community;
- Establishes and maintains a program of public relations to keep the public well-informed of the activities and needs of the school district, effecting a wholesome and cooperative working relationship between the school district and the community;
- Attends and participates in all meetings of the board, except when the superintendent has been excused, and makes recommendations affecting the school district;
- Reports to the board on such matters as deemed material to the understanding and proper management of the school district or as the board may request;
- Assumes responsibility for the overall financial planning of the district and for the preparation of the annual budget, and submits it to the board for review and approval;
- Establishes and maintains efficient procedures and effective controls for all expenditures of school district funds in accordance with the adopted budget, subject to the direction and approval of the board;
- Files, or causes to be filed, all reports required by law;
- Makes recommendations to the board for the selection of employees for the school district;
- Makes and records assignments and transfers of all employees pursuant to their qualifications;
- Employs such employees as may be necessary, within the limits of budgetary provisions and subject to the board's approval;
- Recommends to the board, for final action, the promotion, salary change, demotion, or dismissal of any employee;
- Prescribes rules for the classification and advancement of students, and for the transfer of students from one building to another in accordance with board policies;
- Summons employees of the school district to attend such regular and occasional meetings as are necessary to carry out the education program of the school district;

SUPERINTENDENT DUTIES

- Supervises methods of teaching, supervision, and administration in effect in the schools;
- Attends such conventions and conferences as are necessary to keep informed of the latest educational trends;
- Accepts responsibility for the general efficiency of the school system, for the development of the employees, and for the educational growth and welfare of the students;
- Defines educational needs and formulates policies and plans for recommendation to the board;
- Makes administrative decisions necessary for the proper functioning of the school district;
- Responsible for scheduling the use of buildings and grounds by all groups and/or organizations;
- Acts as the purchasing agent for the board, and establishes procedures for the purchase of books, materials and supplies;
- Approves vacation schedules for employees;
- Conducts periodic district administration meetings;
- Performs other duties as may be assigned by the board.
- Supervises the establishment or modification of the boundaries of school attendance and transportation areas subject to approval of the board; and
- Directs studies of buildings and sites, taking into consideration population trends and the educational and cultural needs of the district in order to ensure timely decisions by the board and the electorate regarding construction and renovation projects.

This list of duties will not act to limit the board's authority and responsibility over the superintendent. In executing these duties and others the board may delegate, the superintendent will consider the school district's financial condition as well as the needs of the students in the school district.

Legal Reference: Iowa Code §§ 279.8, .20, 23A (2013).
281 I.A.C. 12.4(4).

Cross Reference: 209 Board of Directors' Management Procedures
301 Administrative Structure
302 Superintendent

SUPERINTENDENT EVALUATION

The board will conduct an ongoing evaluation of the superintendent's skills, abilities, and competence. At a minimum, the board will formally evaluate the superintendent on an annual basis. The goal of the superintendent's formal evaluation is to ensure the education program for the students is carried out, promote growth in effective administrative leadership, clarify the superintendent's role, clarify the immediate priorities of the board, and develop a working relationship between the board and the superintendent.

The formal evaluation will be based upon the following principles:

- The evaluation criteria will be in writing, clearly stated and mutually agreed upon by the board and the superintendent. The criteria will be related to the job description and the school district's goals;
- At a minimum, the evaluation process will be conducted annually at a time agreed upon;
- Each board member will have an opportunity to individually evaluate the superintendent, and these individual evaluations will be compiled into an overall evaluation by the entire board;
- The superintendent will conduct a self-evaluation prior to discussing the board's evaluation, and the board as a whole will discuss its evaluation with the superintendent;
- The board may discuss its evaluation of the superintendent in closed session upon a request from the superintendent and if the board determines its discussion in open session will needlessly and irreparably injure the superintendent's reputation; and,
- The individual evaluation by each board member, if individual board members so desire, will not be reviewed by the superintendent. Board members are encouraged to communicate their criticisms and concerns to the superintendent in the closed session. The board president will develop a written summary of the individual evaluations, including both the strengths and the weaknesses of the superintendent, and place it in the superintendent's personnel file to be incorporated into the next cycle of evaluations.

This policy supports and does not preclude the ongoing, informal evaluation of the superintendent's skills, abilities and competence.

Legal Reference: Wedergren v. Board of Directors, 307 N.W.2d 12 (Iowa 1981).
Iowa Code §§ 279.8, .20, .23, .23A (2013).
281 I.A.C. 12.3(4).

Cross Reference: 212 Closed Sessions
302 Superintendent

Approved 4/15/1996 Reviewed 5/16/16, 12/17/18 Revised _____

SUPERINTENDENT PROFESSIONAL DEVELOPMENT

The board encourages the superintendent to continue professional growth by being involved in professional organizations, attending conferences, continuing education, and participating in other professional activities.

It is the responsibility of the superintendent to arrange the superintendent's schedule in order to enable attendance at various conferences and events. If a conference or event requires the superintendent to be absent from the office for more than three days, requires overnight travel, or involves unusual expense, the superintendent will bring it to the attention of the board president prior to attending the event.

The superintendent will report to the board after an event.

Legal Reference: Iowa Code § 279.8 (2013).
281 I.A.C. 12.7.

Cross Reference: 303.7 Administrator Professional Development
401.7 Employee Travel Compensation

Approved 4/15/1996

Reviewed 5/16/16, 12/17/18

Revised _____

SUPERINTENDENT CIVIC ACTIVITIES

The board encourages the superintendent to be involved in the school district community by belonging to school district community organizations and attending and participating in school district community activities.

It is the responsibility of the superintendent to become involved in school district community activities and events. The board may include a lump sum amount as part of the superintendent's compensation to be used specifically for paying the annual fees of the superintendent for school district community activities and events if, in the board's judgment, the superintendent's participation will further the public purpose of promoting and deriving support for the school district and public education in general. It is within the discretion of the board to pay annual fees for professional organizations and activities.

Legal Reference: Iowa Code § 279.8 (2013).
1990 Op. Att'y Gen. 79.

Cross Reference: 302.3 Superintendent Salary and Other Compensation
303.8 Administrator Civic Activities

Approved 4/15/1996 Reviewed 5/16/16, 12/17/18 Revised _____

SUPERINTENDENT CONSULTING/OUTSIDE EMPLOYMENT

The superintendent is considered a full-time employee. The board expects the superintendent to give the responsibilities of the position precedence over other employment. The superintendent may accept consulting or outside employment for pay as long as, in the judgment of the board, the work is conducted on the superintendent's personal time and it does not interfere with the performance of the superintendent's duties.

The board reserves the right, however, to request that the superintendent cease the outside employment as a condition of continued employment. The board will give the superintendent thirty days notice to cease outside employment.

Legal Reference: Iowa Code §§ 279.8, .20 (2013).

Cross Reference: 302.2 Superintendent Contract and Contract Nonrenewal
302.4 Superintendent Duties

Approved 4/15/1996

Reviewed 5/16/16, 12/17/18

Revised _____