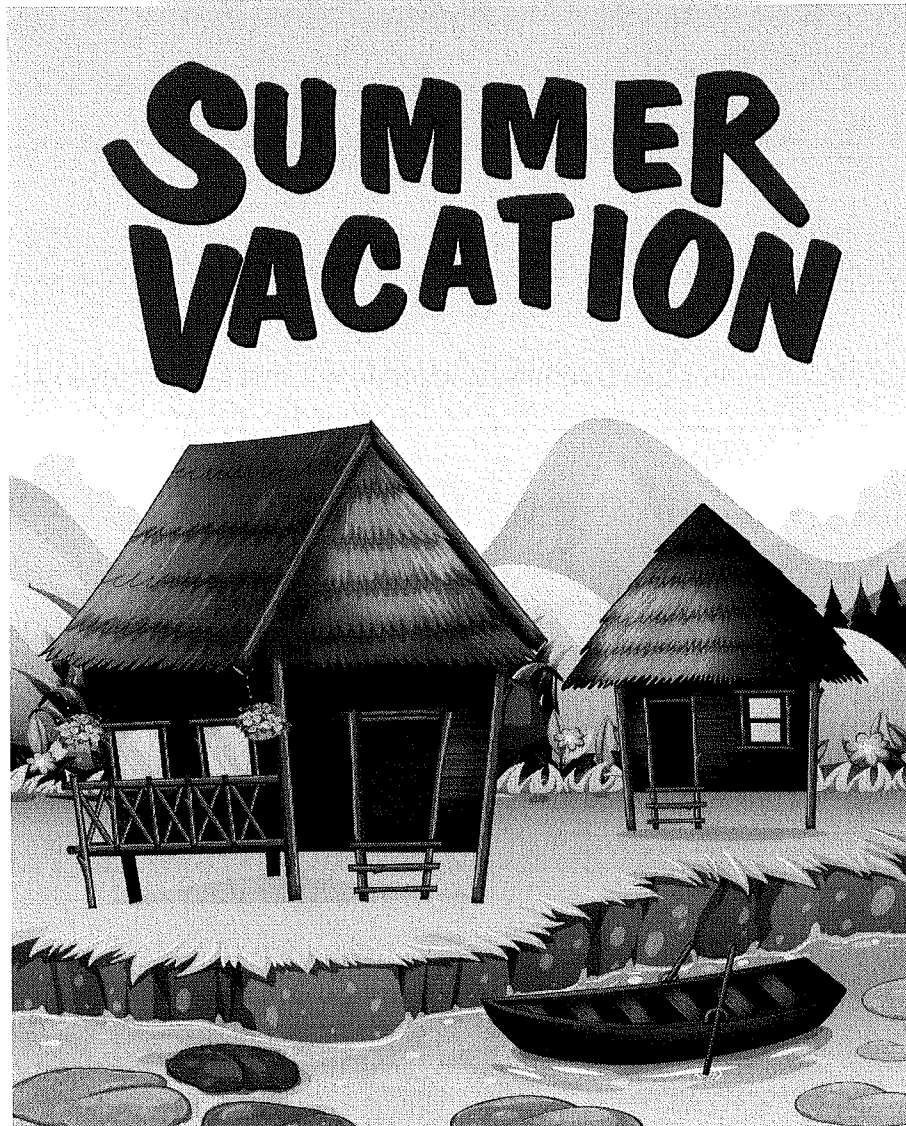


Cherokee Community School District



Board Members:

Ms. Laura Dawson- President

Mr. Logan Patterson - Vice President

Mr. Paul Fuhrman

Mr. Charles Wulfsen

Mrs. Laura Jones

Mrs. Joyce Lundsgaard, Business Manager/Board Secretary

Mrs. Kimberly Lingenfelter, Superintendent

Regular Board Meeting

June 17, 2019

5:30 p.m.

WHS Conference Room

**Regular Board of Education Meeting
Cherokee Community School District, 600 West Bluff Street
Agenda for Monday, June 17, 2019 @ 5:30 PM**

The tentative agenda contains a list of subjects known at the time of distribution. A copy of the agenda kept continuously current is available for inspection at the office of the superintendent during regular business hours. This agenda may be changed up to 24 hours before the scheduled commencement of the meeting. The agenda sequence is provided as a courtesy only. The board reserves the right to consider each item in any sequence it deems appropriate.

Therefore, we encourage visitors to attend the meeting from the beginning.

<ol style="list-style-type: none"> 1. Call the meeting to order 2. Approve the agenda 3. Roll call of members in attendance 4. Action to excuse board members not in attendance 5. Consent agenda <ol style="list-style-type: none"> A. Approve the minutes of the public hearing [5-20-19] and regular meeting [5-20-19] B. Approve financial statements C. Approve monthly bills
<ol style="list-style-type: none"> 6. Communication and Reports <ol style="list-style-type: none"> A. Principals' Building Reports/ Instructional Coaches' Reports B. PTA Report C. Directors'/ Superintendent's Report
<ol style="list-style-type: none"> 7. Policy Clerical Change(s): None Affirm: 407.1 Licensed Employee Resignation; 407.2 Licensed Employee Contract Release; 407.3 Licensed Employee Retirement; 407.4 Licensed Employee Suspension; 407.5 Licensed Employee Reduction in Force; 408.1 Licensed Employee Professional Development; 408.2 Licensed Employee Publication or Creation of Materials; 408.3 Licensed Employee Tutoring; 409.1 Licensed Employee Vacation - Holidays - Personal Leave; 409.2 Licensed Employee Personal Illness Leave
<ol style="list-style-type: none"> 8. New Business <ol style="list-style-type: none"> A. Discussion of/ action concerning 2019-2020 Legislative Priorities B. Discussion of/ action concerning dairy bid and bread bid for the 2019-2020 school year C. Discussion of/ action concerning CYSBA ball field relocation D. Discussion of/ action concerning concussion management protocol E. Discussion of/ action concerning the resignation of Carol Anderson as RES Paraprofessional F. Discussion of/ action concerning the resignation of Jeff Miller as Building and Grounds Director G. Discussion of/ action concerning extending a contract to Charity Anderson as Mentor Teacher for Melissa Pottebaum (Year 2) H. Discussion of/ action concerning extending a contract to Tyler Puettmann as 7-12 Vocal Instructor I. Discussion of/ action concerning extending a contract to Casey Kingdon as Mentor Teacher for Tyler Puettmann (Year 1) J. Discussion of/ action concerning extending a contract to Jaylene De Vos as Model Teacher for WHS K. Discussion of/ acceptance concerning Employee Handbooks for the 2019-2020 school year - Support & Certified [second reading] L. Discussion of/ acceptance concerning ECLC Handbook, RES Handbook, CMS Handbook, and WHS Handbook for the 2019-2020 school year M. Discussion of/ action concerning EMC Insurance including Equipment Breakdown Insurance for the 2019-2020 school year N. Discussion of/ information concerning 2018-2019 NWEA Comparability - FTE Per Position O. Discussion of/ information concerning steps in a school bond election
<ol style="list-style-type: none"> 9. Welcome Visitors Recognition of persons who wish to speak to an item on the agenda or speak to the board regarding a school issue.
<ol style="list-style-type: none"> 10. Board Committee Reports <ol style="list-style-type: none"> A. Curriculum and Instruction – Fuhrman, Jones B. Policy – Dawson, Wulfsen

*** Note: The Board of Education, with a majority vote of the Board, may enter into an closed/exempt session for the purpose of discussing confidential records, litigation, suspension/expulsion hearings, personnel, purchase of real estate, and security or negotiation strategy.**

<p>C. Finance* – Dawson, Patterson D. Building, Grounds, Capital Projects – Fuhrman, Jones E. Transportation, Nutrition – Patterson, Wulfsen</p>
<p>11. Items of Interest for the Next Meeting [July 15, 2019 @ 5:30 PM] A. Discussion of/ action concerning the official newspaper for the 2019-2020 school year B. Discussion of/ action concerning fuel bids for the 2019-2020 school year C. Discussion of/ information concerning transportation department</p>
<p>12. Adjournment</p>

Projected Dates/Times for Regular Board of Education Meetings 2019-2020

April 15th, 2019 @ 5:30 pm	May 20th, 2019 @ 5:30 pm	June 17th, 2019 @ 5:30 pm	July 15th, 2019 @ 5:30 pm
August 19th, 2019 @ 5:30 pm	September 16th, 2019 @ 5:30 pm	October 21st, 2019 @ 5:30 pm	November 18th, 2019 @ 5:30 pm
December 16th, 2019 @ 5:30 pm	January 20th, 2020 @ 5:30 pm	February 17th, 2020 @ 5:30 pm	March 16th, 2020 @ 5:30 pm

Projected Dates/Times for Management Team Meetings 2019-2020

October 7th, 2019 @ 5:30 pm	November 4th, 2019 @ 5:30 pm	December 2nd, 2019 @ 5:30 p.m.
February 3rd, 2020 @ 5:30 pm	March 2nd, 2020 @ 5:30 pm	April 6th, 2020 @ 5:30 pm

*** Note: The Board of Education, with a majority vote of the Board, may enter into an closed/exempt session for the purpose of discussing confidential records, litigation, suspension/expulsion hearings, personnel, purchase of real estate, and security or negotiation strategy.**

**Cherokee Community School District
Public Hearing
May 20, 2019**

The Cherokee Community School District Board of Education held a public hearing on Monday, May 20, 2019 beginning at 5:30 P.M. The hearing was held in the CMS Library, 206 East Indian St., Cherokee, Iowa.

1. Call the public hearing to order

The public hearing was called to order at 5:30 P.M.

Board Members Present: Laura Dawson, Logan Patterson, Paul Fuhrman, Chuck Wulfsen, Laura Jones

2. Approve the agenda

Moved by Patterson, seconded by Wulfsen to approve the agenda. All Ayes

3. Overview of the 2018-19 amended budget

An overview of the amended budget for the 2018-19 fiscal year was given. The budget was amended to cover anticipated construction costs during the 2018-19 fiscal year for the Elementary Addition and WHS Locker Room Projects.

4. Recognition of visitors

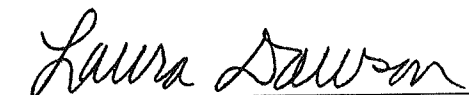
There were no comments from visitors present.

5. Close the public hearing

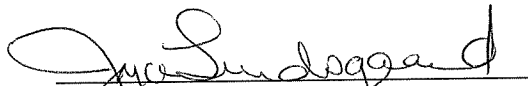
The public hearing was closed.

6. Adjournment

Moved by Fuhrman, seconded by Wulfsen to adjourn the hearing at 5:32 P.M. All Ayes



President, Board of Education
Cherokee Community School District



Secretary, Board of Education
Cherokee Community School District

**Cherokee Community School District
Regular Meeting
May 20, 2019**

The Cherokee Community School District Board of Education held a regular meeting on Monday, May 20, 2019 following the groundbreaking ceremony. The meeting was held in the CMS Library, 206 East Indian St., Cherokee, Iowa.

1. Call the meeting to order

The meeting was called to order at 6:03 P.M.

2. Approve the agenda

Moved by Jones, seconded by Fuhrman to add agenda item W. to approve the amended budget. All Ayes

Moved by Wulfsen, seconded by Patterson to approve the amended agenda. All Ayes

3. Roll call of members in attendance

Roll call of members in attendance was taken. Present were Fuhrman, Jones, Wulfsen, Patterson, Dawson

4. Action to excuse board members not in attendance

All members were present.

5. Consent Agenda

Moved by Patterson, seconded by Wulfsen to approve the consent agenda. All Ayes

- Minutes of the Public Hearing 4/15/19; Regular Meeting 4/15/19; Superintendent Evaluation 4/26/19 and Special Meeting 4/30/19
- Financial Statements
- Monthly Bills

6. Communication and Reports

Administrators gave district reports.

7. Policy

Moved by Fuhrman, seconded by Wulfsen to affirm policies 405.3 Licensed Employee Individual Contracts; 405.4 Licensed Employee Continuing Contracts; 405.5 Licensed Employee Work Day; 405.6 Licensed Employee Assignment; 405.7 Licensed Employee Transfers; 405.8 Licensed Employee Evaluation; 405.9 Licensed Employee Probationary Status; 406.1 Licensed Employee Compensation; 406.2 Licensed Employee Compensation Advancement; 406.3 Licensed Employee Continued Education Credit; 406.4 Licensed Employee Compensation for Extra Duty; 406.5 Licensed Employee Group Insurance Benefits - Option II; 406.6 Licensed Employee Tax Shelter Programs. All Ayes

8. New Business

A. Discussion of/action concerning donations for special classrooms projects

Discussion of/action concerning donations for special classroom projects and supplies from

Moved by Patterson, seconded by Jones to approve donations for special classroom projects and supplies from the Cherokee Education Foundation. All Ayes

B. Discussion of/action a resolution of acknowledgment for the Cherokee Education Foundation

Moved by Wulfsen, seconded by Jones to approve a resolution of acknowledgment for the Cherokee Education Foundation and Foundation Donors/Supporters for providing \$43,500 for special classroom projects and supplies. All Ayes

C. Discussion of action/concerning science curriculum purchases

Moved by Patterson, seconded by Jones to approve the science curriculum purchases for the 2019/20 school year. All Ayes

D. Discussion of/action concerning the agreement of service with Timberline

Moved by Wulfson, seconded by Fuhrman to approve the agreement of service and addendum between Timberline Billing Service and Cherokee CSD for July 1, 2019-June 30, 2022 for Medicaid billing services. All Ayes

E. Discussion of/action concerning transferring of assignment from Bankers Trust

Moved by Wulfson, seconded by Patterson to approve transferring of assignment from Bankers Trust to UMB as paying agent for the 2018 bonds. All Ayes

F. Discussion of/action concerning Mid-American Benefits as Flex Plan administrator

Moved by Fuhrman, seconded by Wulfson to approve Mid-American Benefits as administrator for the district's cafeteria plan effective July 1, 2019. All Ayes

G. Discussion of information concerning the Technology Dept. – annual review

Bill Halder gave an annual review of the technology department.

H. Discussion of information concerning the 1:1 chrome book initiative for the 2019-20 school year

Moved by Patterson, seconded by Jones to approve the bid from Sterling Computers in the amount of \$47,478.45 for the 1:1 chrome book purchases for the 2019-20 school year. All Ayes

I. Discussion of/action concerning bids for the phone, camera, and security/door access systems

Moved by Patterson, seconded by Wulfson to approve the bid from Midwest Technologies in the amount of \$78,660 for the phone system, \$43,053 for the Security Door Access and \$103,132.26 for the Camera System as recommended by Bill Halder. All Ayes

J. Discussion of/action concerning the resignation of Kelly Leonard as Food Service Employee

Moved by Wulfson, seconded by Jones to approve the resignation of Kelly Leonard as Food Services Personnel. All Ayes

K. Discussion of/action concerning the resignation of Laura Flahive as EL Instructor

Moved by Wulfson, seconded by Fuhrman to approve the resignation of Laura Flahive as EL Instructor. All Ayes

L. Discussion of/action concerning the resignation of Beth Ebert as Math/Spanish Instructor and FTC Head Coach

Moved by Patterson, seconded by Wulfson to approve the resignation of Beth Ebert as Math/Spanish Instructor and FTC Head Coach with appreciation for her years of service. All Ayes

M. Discussion of/action concerning the resignation of Rodney Ebert as FTC Assistant Coach

Moved by Patterson, seconded by Fuhrman to approve the resignation of Rodney Ebert as FTC assistant coach. All Ayes

N. Discussion of/action concerning the resignation of Trish Engelke as WHS Student Council Sponsor

Moved by Fuhrman, seconded by Wulfson to approve the resignation of Trish Engelke as WHS Student Council Sponsor. All Ayes

O. Discussion of/action concerning the resignation of Brianna White as WHS Book Club Sponsor
Moved by Patterson, seconded by Jones to approve the resignation of Brianna White as WHS Book Club Sponsor. All Ayes

P. Discussion of/action concerning the resignation of Kalli Myron as WHS Paraprofessional
Moved by Wulfesen, seconded by Jones to approve the resignation of Kalli Myron as WHS Paraprofessional. All Ayes

Q. Discussion of/action concerning extending a contract to Melissa Pottebaum as Spanish Instructor
Moved by Patterson, seconded by Jones to extend a contract to Melissa Pottebaum as Spanish Instructor. All Ayes

R. Discussion of/action concerning extending a contract to David Hackbarth as Drivers Ed Instructor
Moved by Jones, seconded by Patterson to extend a contract to David Hackbarth as Drivers Education Instructor. All Ayes

S. Discussion of/action concerning extending a contract to Kenzie Squires as CMS Basketball Coach
Moved by Fuhrman, seconded by Jones to extend a contract to Kenzie Squires as CMS Girls Basketball Coach. All Ayes

T. Discussion of/action concerning extending a contract to Amy Fowler as WHS School Improvement Teacher Leader
Moved by Jones, seconded by Wulfesen to extend a contract to Amy Fowler as WHS School Improvement Teacher Leader. All Ayes

U. Discussion of/action concerning 2019-20 Employee Handbooks
The board reviewed the 2019-20 employee handbooks for certified and support staff. Proposed changes were reviewed and the board will approve the handbooks at the June meeting.

V. Discussion of Action concerning steps in a School Bond Election
Lingenfelter updated the board on the locker room renovation.

W. Discussion of action concerning the amended 2018-19 budget
Moved by Patterson, seconded by Jones to approve the amended 2018-19 budget as presented in the public hearing. All Ayes

9. Welcome Visitors
Visitors were welcomed.

10. Closed Session – Emergency Operation Plan
Moved by Patterson, seconded by Jones to go into closed session at 7:33 for the purpose of reviewing the Cherokee CSD Emergency Operation Plan. Ayes, Fuhrman, Wulfesen, Jones, Patterson, Dawson

The board resumed in open session at 7:47 P.M.

11. Action concerning the Cherokee CSD Emergency Operation Plan

Moved by Patterson, seconded by Jones to approve the Cherokee CSD Emergency Operations Plan. All Ayes

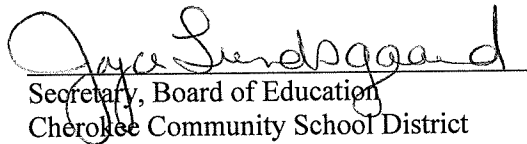
12. Adjournment

Moved by Wulfsen, seconded by Jones to adjourn the meeting at 7:49 P.M. All Ayes

Regular Meeting – June 17, 2019



President, Board of Education
Cherokee Community School District



Secretary, Board of Education
Cherokee Community School District

Financial Report - 5/31/19

Fund	Beginning Balance	Receipts	Expenditures	Ending Balance
Operating	\$ 3,201,308.54	886,154.65	1,004,841.26	\$ 3,082,621.93
Management	806,966.39	25,326.25	328.78	831,963.86
Self-Insurance Fund	1,281,923.42	5,827.40	13,457.24	1,274,293.58
Subtotal General Fund	5,290,198.35	917,308.30	1,018,627.28	5,188,879.37
Activity	196,168.68	40,637.79	113,435.49	123,370.98
PPEL	418,876.26	25,640.24	12,444.86	432,071.64
Capital Projects (Sales Tax)	2,196,041.81	81,998.22	96,767.18	2,181,272.85
Bond Proceeds	9,436,422.06	2,614,469.39	219,278.91	11,831,612.54
Hot Lunch	223,988.91	60,749.05	19,907.89	264,830.07
Trust and Agency	30,558.56	0.06	500.00	30,058.62
Total - All Funds	\$ 17,792,254.63	\$ 3,740,803.05	\$ 1,480,961.61	\$ 20,052,096.07

Published Budget Report
 All Funds
 5/31/2019

Category	Function #s	Sub Total Exp.	Expenditures	Amt Published	% of Published
INSTRUCTION	(1000-1999)	5,469,212.70	6,255,196.25	8,550,000.00	73%
Perkins	(5210)	-			
SUPPORT SERVICES	(2000-2999)				
Student Support Svcs	(2000-2199)	169,515.60			
Inst. Staff Support Svcs	(2200-2299)	498,009.25			
General Administration	(2300-2399)	268,189.14			
Building Administration	(2400-2499)	536,800.36			
Business Administration	(2500-2599)	396,680.35			
Plant Operation & Maint	(2600-2699)	934,749.72			
Student Transportation	(2700-2799)	389,416.29			
TOTAL SUPPORT SERVICES			3,193,360.71	4,250,000.00	75%
NON INSTRUCTIONAL PGMS	(3000-3999)	457,695.35	457,695.35	600,000.00	76%
OTHER EXPENDITURES	(4000-5999)				
Facilities	(4000-4999)	1,717,571.51			
Debt Service	(5000-5999)	-			
AEA Support Direct	(5200)	426,077.00			
Transfer to Debt Service	(6240)(6900)	-			
TOTAL OTHER EXPENDITURES			2,143,648.51	4,811,360.00	45%
TOTAL EXPENDITURES			12,049,900.82	18,211,360.00	66%

Elementary School Addition/HS Locker Room Renovations

5/31/2019

Revenue:	Subtotals	Total	Received to Date
2018 GO Bond	9,400,000		9,400,000
Premium	598,041		598,041
Discount - UW Fee (Janney)	(83,642)		(83,642)
2019 GO Bond	2,600,000		2,600,000
Premium	34,421		34,421
Discount - UW Fee (Baird)	(17,775)		(17,775)
Net GO Bond Proceeds		12,531,045	12,531,045
Est Investment Income:		250,000	125,329
Rebate		24,180	-
	12,531,045	12,805,225	12,656,374

Cost:		Expended to Date	Remaining Balance
Base Bid	13,220,000	-	13,220,000
Add'l Classroom	380,000	-	380,000
Temperature Control	146,225	-	146,225
Fire Alarm System	78,900	-	78,900
Temperature Control Upgrade	17,000	-	17,000
3rd Party Testing	10,000	-	10,000
Life Cycle Cost Analysis	6,000	-	6,000
Plan Review Fee	6,119	-	6,119
FEH Design	807,052	594,298	212,754
Beck Engineering	167,200	126,718	40,482
Certified Testing	4,125	2,815	1,310
Piper Jaffray	52,700	52,700	-
Ahlers Law	33,027	20,527	12,500
Moody's	26,250	26,250	-
UMB	600	600	-
Furnishings/Equipment	400,000	-	400,000
Woodall Electric - Locate Wires	855	855	-
Relocate Baseball Field	125,000	-	125,000
	15,481,053	824,763	14,656,290

Balance 5/31/19

11,831,612

Net "Bond Proceeds": (2,675,828)

Sale - Hospital 4,000,000

SAVE \$\$ 750,000

Remaining for Other Priorities 2,074,172

*Funds not spent may remain in Capital Project Funds, subject to legal guidance

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
Checking	1	
Checking	1 Fund: 10 GENERAL FUND	
14116	Accelerate Learning Inc.	1,600.00
Gas service-WHS		
Gas service-336 Gillette-Armory		
Gas service-929 N Roosevelt		
Gas service-320 Gillette-busbarn		
Gas service-206 E Indian-CMS		
10094	Alliant Energy	5,101.47
ISP Technology		
Ind Arts		
WHS FCS Culinary 1		
Ind Arts supplies		
ISP Curriculum-WHS English packets		
13771	Amazon Capital Services	267.68
AP Exams		
11576	AP Exams	765.00
Maint mop service		
Maint mop service		
10183	Aramark Uniform Services AUCA Chicago Lockbox	60.28
ISP Technology		
ISP Technology		
12957	Asset Genie, Inc.	351.70
Maint supplies		
Maint supplies		
WHS Ind Arts		
WHS Ind Arts		
PTA purchase-STEM supplies		
Maint supplies		
PTA purchase-STEM supplies		
Maint supplies		
Softener salt		
IALF Grant - Carver		
Maint supplies		
Maint supplies		
Grounds maint-softball		
TAX OFF		
Maint supplies		
Maint supplies		
Trans supplies		
WHS Ind Arts		
Maint supplies		
Maint supplies		
10021	Bomgaars	940.80

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
ISP Technology	camera repair	
13851	Camera Repair Center	219.00
	Conference meal-Admin/IC	
	Conference meal-Admin/IC	
	Conference lodging-Instructional coaches	
	Lodging-FFA sponsor	
	Heater-Counseling materials	
	Fuel - 18.052 gal	
	Ed Foundation - Burch	
	Conference meal-Admin/IC	
12882	Cardmember Service	2,328.70
	Phone charges-CMS	
	Phone charges-WHS	
	Phone charges-WHS	
	Phone charges-Roosevelt	
	Phone charges-Food service-busbarn	
	Phone charges-Food service-busbarn	
	Phone charges	
10113	Century Link	1,009.15
	Cooling tower chemicals	
18372	Chemsearch	906.24
	Teacher Appreciation Week	
10865	Cherokee Comm School Food Service	253.50
	Water-208 E Indian-ballfields	
	Sewer-206 E Indian-CMS	
	Sewer-600 W Bluff-busbarn	
	Sewer-636 Gillette-Armory	
	Sewer-600 W Bluff-WHS	
	Sewer-600 W Bluff-WHS	
	Sewer-600 W Bluff-lawn	
	Water-600 W Bluff-lawn	
	Water-600 W Bluff-practice field	
	Water-208 E Indian-ballfields	
10084	City of Cherokee	6,345.89
	CMS HVAC fee	
20223	Control System Specialist	75.00
	Bus driver meal	
31620	EATON, RANDY	10.00
	WHS cameras	
	WHS cameras	
	WHS cameras	
13429	ECHO Group, Inc.	630.00

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
	TLC Teacher Appreciation	
	PTA purchase-STEM supplies	
10067	Fareway Stores, Inc.	28.11
	Fuel for gator	
13822	Funderman, Steve	6.25
	Driver's Ed refund	
14118	Glieck, Megan	275.00
	Ed Foundation - 3rd Grade	
13704	Grotto of Redemption	220.00
	TAG testing materials	
	TAG-barcode labels	
	TAG testing materials	
10399	Houghton Mifflin Harcourt	1,471.67
	WHS FCS-Culinary 1/Intro fo FCS	
	WHS FCS-Culinary 1/Intro fo FCS	
	CMS FCS groceries	
	CMS FCS groceries	
	WHS FCS-Culinary 1/Intro fo FCS	
	CMS FCS groceries	
	Board appreciation-cookies	
10274	Hy-Vee Food Stores, Inc	192.60
	Medicaid	
12846	Iowa Department of Human Services	565.32
	Judges scores for contest	
	WHS Vocal music- solo/ensemble	
	CMS Vocal - 5/6	
	Judges Scores for small group contest	
	Judges scores for contest	
	Band-Graduation music	
	Judges scores for contest	
12200	J.W. Pepper and Son, Inc.	352.76
	Roosevelt security system	
	WHS security system	
13165	Johnson Controls Security Solutions	1,268.85
	NHS Cut-A-Thon-Donation	
14117	June E Nylen	308.25
	Flags	
13630	Jungle's Flag Service	40.00
	Conference meals	
11637	Kingdon, Casey	66.37

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
	Bus driver meal	
	Bus driver meal	
13426	Leidahl, Nathan	21.28
	Open enrollment TLC-2nd semester	
11366	M-M-C Community Schools	2,445.54
	WHS Ind Arts resale	
	WHS Ind Arts resale	
11735	Marcus Lumber	80.49
	Electricity-206 E Indian-CMS	
	Electricity-929 N Roosevelt	
12363	MidAmerican Energy Company	5,092.52
	CMS band materials	
	CMS band resale	
	ISP CMS band repair	
	CMS band	
10894	MidBell Music, Inc.	59.96
	CMS HVAC	
	CMS HVAC	
11495	Modern Heating and Cooling, Inc.	118.25
	Trans repair parts	
	Trans supplies	
	Trans supplies-credit	
	Trans supplies	
	Maint supplies	
10180	Motor Parts Sales	64.08
	Wiring for laser cutter	
12338	Nelson Electric	302.97
	Conference-RPP	
10125	Northwest AEA	85.00
	TLC supplies	
10852	One Office Solution	19.00
	Bus driver meal	
13119	Pigott, Megan	10.00
	IALF Grant - Carver	
11531	Really Good Stuff	81.91
	Ed Foundation-Riley-chairs	
11325	Riley, Sara	248.24
	Open Enrollment-TLC - 2nd semester	
30717	RIVER VALLEY COMMUNITY SCHOOL	6,987.27
	Bus driver meal	

Board Report

Cherokee Community School
05/22/2019 2:02 PM

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
10711	Rollefson, Jerry	9.62
Ed Foundation-CMS Book Club expenses		
11092	Sampson, Lisa	29.72
Garbage collection		
10217	Sanitary Services, Inc.	2,499.22
Roosevelt parking lot		
13615	SCE	223.75
Laminating film		
11884	School Specialty, Inc.	269.04
Bus driver meal		
13439	Sizeland, Cynthia	10.00
Open enrollment TLC - 2nd semester		
10797	South O'Brien Schools	7,148.98
WBL mileage		
30427	Stoneking, Tim	253.98
PTA purchase-CMS skating		
13907	Veterans Memorial Club	1,160.00
Ed Foundation - 3rd Grade		
13703	West Bend Historical Society	176.00
Great Start classes - 2nd semester		
10248	Western Iowa Tech Comm College	25,192.00
Clothing allowance		
10809	Wiederholt, Mike	81.28
Fuel - 16.197 gal		
Fuel - 31.609 gal		
Fuel - 67.740 gal		
10361	Your FleetCard Program	299.13

Fund Total: 78,628.82

Checking 1 Fund: 71 SELF-INSURANCE FUND
Administration fee
13725 Mid-American Benefits, Inc. 1,650.50

Fund Total: 1,650.50

Checking Account Total: 80,279.32

Checking 2
Checking 2 Fund: 33 Local Option Sales and Service Tax Fund
WHS re-wire project
14104 Aercor Wireless Inc. 3,860.00

Phone system replacement
Security Door Access

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
14115	Midwest Technology Services, LLC	92,907.18

Fund Total: 96,767.18

Checking 2 Fund: 36 PHYSICAL PLANT & EQUIPMENT

12487	Baseball field project Certified Testing Services, Inc.	487.00
-------	--	--------

11495	WHS Auditorium AC Modern Heating and Cooling, Inc.	1,521.46
-------	---	----------

Fund Total: 2,008.46

Checking Account Total: 98,775.64

Checking 3 Fund: 21 STUDENT ACTIVITY FUND

13771	Basketball hoops/VB post cover CMS track shot puts NHS honor cords Band graduation cords Amazon Capital Services	150.08
-------	--	--------

31105	Band/Vocal garment bags for travel Band Shoppe	356.60
-------	---	--------

12882	Lodging-FFA state convention Prom-floor tape- 8 Registration Drake Relays Cardmember Service	1,785.62
-------	---	----------

10865	BB/SB concessions-taco meat Cherokee Comm School Food Service	60.00
-------	--	-------

41227	BB/SB concessions Cherokee State Bank and Joyce Lundsgaard	550.00
-------	---	--------

31561	Cheer banquet buffet Danny's Sport Spot	300.00
-------	--	--------

10546	Girls basketball shoes resale EASTBAY, INC.	78.00
-------	--	-------

11706	Spanish awards-medals Ebert, Beth	178.00
-------	--------------------------------------	--------

14119	9th Baseball Official 5/30 -@ A-A Evans, Lynn	75.00
-------	--	-------

13459	Engraving-plaques/awards Five-Star Awards and More	84.00
-------	---	-------

9th Baseball Official 5/30 -@ A-A

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>	
14120	Fuller, Ryan	75.00	
Softball official 5/23 - East Sac			
30040	Groff, Kris	105.00	
Softball officials - 6/1 Tournament			
Softball officials 6-3			
30936	HARRIMAN, WADE	210.00	
NHS Cut-A-Thon-Donation			
14117	June E Nylen	3,016.31	
Softball tournament			
31034	KINGSLEY-PIERSON COMM SCHOOL D	85.00	
Softball officials - 6/1 Tournament			
30706	PEDERSEN, LES	105.00	
Softball official 5/23 - East Sac			
30160	RICHARZ, DEB	105.00	
Girls golf-regional practice rounds			
13029	SARCHET, AMY	180.00	
JV Wrestling meet			
30731	Storm Lake High School	40.00	
Track medals			
30903	Trophies Plus	31.90	
Softball officials - 6/1 Tournament			
Softball Official - 6/3			
31584	Wessling, Doug	210.00	
Softball officials - 6/1 Tournament			
30383	WHITEING, DEVLUN	105.00	
		Fund Total:	7,885.51
		Checking Account Total:	7,885.51
<u>Checking</u>	4		
Checking	4	Fund: 61	SCHOOL NUTRITION FUND
Lunch refund			
14111	Cedar, Breanne	106.15	
Lunch refund to pay fine			
19014	Cherokee Comm School District	3.00	
Food items			
Food items			
11224	Chesterman Co.	318.00	

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
	WHS milk	
	Roosevelt milk	
	CMS milk	
	WHS milk	
	Roosevelt milk	
	CMS milk	
	WHS milk	
	Roosevelt milk	
	CMS milk	
	WHS milk	
	Roosevelt milk	
40114	Dean Foods North Central	1,574.42
	Lunch refund	
14105	Driggs, Dana and Shannon	59.70
	Food items	
	Food items	
40032	Earthgrains	212.50
	Food items	
10067	Fareway Stores, Inc.	56.54
	Lunch refund	
14106	Fiedler, Jeff	7.00
	Lunch refund	
14107	Jurgenson, Kent and Dawn	9.85
	Lunch refund	
14108	Kennebeck, Doug and Monica	8.90
	Lunch refund	
13732	Larson, Todd and Tina	23.35
	Food items	
	Food items - ala carte	
	Supply items	
	Food items ala carte	
	Food items	
	Food items - ala carte	
18253	MARTIN BROS. DISTRIBUTING CO., INC.	3,520.18
	Lunch refund	
14110	McLaughlin, Mike and Angie	4.95
	Lunch refund	
14112	Sullivan, Nicolas	11.35
	Lunch refund	
14113	Voss, Brion and Paula	8.75
	Lunch refund	
14114	Wolterman, Cory and Ann	35.95

Fund Total:

5,960.59

Vendor ID Vendor Name

Amount

Checking Account Total:

5,960.59

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
Checking	1	
Checking	1 Fund: 10 GENERAL FUND	
WIT welding		
13610	Airgas USA, LLC	129.19
Open enrollment-ELL - 2nd semester		
10958	Alta-Aurelia Community School District	29,005.39
Parchment paper		
ISP Technology		
ISP Technology		
ISP Technology		
ISP Technology		
TAX credit		
WHS Ind Arts nails		
ISP Technology		
13771	Amazon Capital Services	856.32
Maint mop service		
Maint mop service		
10183	Aramark Uniform Services AUCA Chicago Lockbox	60.28
ISP Technology		
12957	Asset Genie, Inc.	75.80
CMS water softener salt		
Roosevelt-water softener/salt		
Busbarn water		
WHS nurse water		
CMS nurse water		
10079	Blaine's Culligan and Sundance Spas	363.87
WHS Ind Arts materials		
WHS Ind Arts materials		
WHS Ind Arts materials		
WHS Ind Arts materials		
WHS Ind Arts materials		
Maint supplies		
10021	Bomgaars	71.87
Ed Foundation - M.Stoneking		
CMS library books		
13052	Book Vine, The	911.59
Trans repair parts		
Trans repair parts		
Trans repair parts		
10396	Builder's Sharpening and Service	247.80
Replacement projectors		
12726	CDW Government, Inc.	3,458.30
Maint supplies		
10034	Champion Electric	14.34

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
	Board meeting minutes-4/15	
	Special meeting	
	Public hearing/minutes	
	Roosevelt lounge newspaper	
18221	Chronicle Times, The	431.17
	Sewer-929 N Roosevelt	
10084	City of Cherokee	953.84
	Open enrollment TLC-2nd semester	
13397	Clayton Ridge Community School District	10,480.91
	Legal services	
10305	Cornwall, Avery, Bjornstad, Scott and Davis	630.00
	Bus inspection	
11300	Department of Education	720.00
	Registration-Aden/Riley	
31038	DRAKE UNIVERSITY	398.00
	Bus driver meal	
	Bus driver meal	
	Bus driver meal	
31620	EATON, RANDY	21.64
	Credit used twice	
13429	ECHO Group, Inc.	272.25
	Mentor picnic-DECAT	
10067	Fareway Stores, Inc.	26.90
	Donation from CMS Car Wash	
14126	Feed the Hungry	1,597.01
	WHS Annual Inspection	
11198	Fire Proof Plus, Inc.	919.00
	Mileage-skating field trip	
	Mentoring game- DECAT	
18309	Haack, Brenda	63.53
	Senior Awards night	
	CMS FCS groceries	
	ISP Curriculum-1st grade health unit	
	WHS FCS-Culinary 1 - groceries	
	Senior Awards night reception	
	Senior Awards night reception	
	Senior Awards night reception	
	CMS FCS groceries	
	CMS FCS groceries	
	CMS FCS groceries	

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
	Mentor picnic-DECAT	
	Mentor picnic-DECAT	
	FCS-Culinary 1 Ind Finals	
	FCS-Culinary 1 Ind Finals	
	SpEd living skills class	
	groceries	
	UPS shipping-JW Pepper	
	UPS Shipping	
10274	Hy-Vee Food Stores, Inc	457.91
	Phone charges-	
	CO/superintendent	
18342	Iowa Communications Network	328.55
	WHS Band music-	
	concert/large&small group	
12200	J.W. Pepper and Son, Inc.	54.97
	Graduation cords	
12270	Jostens	723.21
	IALF Grant - Carver	
10145	Lakeshore Learning Materials	75.31
	Mileage	
13223	Larson, Karl	112.00
	Bus driver meal	
	Bus driver meal	
13426	Leidahl, Nathan	20.50
	Mentor picnic-DECAT	
14125	Main Street Bakery	40.50
	Electricity-600 W Bluff-WHS	
	Electricity-600 W Bluff-	
	concession	
	Electricity-Doupe	
	Ballfields	
	Electricity-334 Gillette-	
	busbarn	
	Electricity-336 Gillette-	
	Armory	
12363	MidAmerican Energy Company	3,285.88
	ISP CMS band repairs	
	ISP CMS band repair	
10894	MidBell Music, Inc.	349.92
	Repair WHS Auditorium AC	
11495	Modern Heating and Cooling, Inc.	166.28
	Trans oil/lubricants	
	Trans repair parts	
	Trans repair parts	
	Return	
	Trans repair parts	
	Trans repair parts	

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
	Trans repair parts	
	Trans repair parts	
10180	Motor Parts Sales	106.44
	Ed Foundation-1st grade	
13926	Mystery Science	999.00
	WHS flag light	
12338	Nelson Electric	23.97
	Tires	
10425	Northside Tire Inc	83.89
	Trans repair parts	
11226	O'Halloran International	332.43
	Project Jack-Husman	
	Project Jack-Husman	
12578	Oriental Trading Co., Inc.	276.28
	Bus driver meal	
12993	PITTS, KELLY	6.00
	Driver's Ed brake	
10946	Rasmussen's	108.96
	Clothing allowance	
12938	Raveling, Bill	100.00
	Bus driver meal	
10711	Rollefson, Jerry	7.22
	Mileage	
11841	Sargent, Lyle	63.00
	CMS lilbrary books	
11114	Scholastic, Inc.	24.61
	Trans repair parts	
12768	School Bus Sales	64.10
	Open enrollment TLC - 2nd semester	
10778	Sioux Central Community School	17,791.41
	Trans supplies	
13440	Sizeland, Harry	16.52
	Maint supplies	
	Maint supplies	
13294	SUPPLYWORKS	585.79
	Trans repair parts	
12233	Thomas Bus Sales of Iowa, Inc.	25.87
	Window repair Bus #6	

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
11624	Valley Glass Co	65.00

Cell phone charges-WHS principal		
18319	Verizon Wireless	462.15

Mileage		
10586	Woltman, LLOYD	177.00

Maint supplies		
13883	Zoro Tools, Inc.	592.40

Fund Total: 79,236.07
Checking Account Total: 79,236.07

Checking 2
Checking 2 Fund: 32 CAPITAL PROJECTS

Professional service-school bonds		
20291	Ahlers and Cooney, PC	12,908.12

Elementary engineering services		
13841	Beck Engineering, Inc.	7,322.56

Elementary/Locker rooms		
20224	FEH Design	48,828.49

Fund Total: 69,059.17

Checking 2 Fund: 33 Local Option Sales and Service Tax Fund

WHS re-wire project		
14075	Firefold	3,899.43

Fund Total: 3,899.43

Checking 2 Fund: 36 PHYSICAL PLANT & EQUIPMENT

WHS Art-Portable sink for clay		
14124	Diamond Core Tools	2,300.50

Baseball backstop project		
12791	Menards	87.74

Fund Total: 2,388.24

Checking Account Total: 75,346.84

Checking 3
Checking 3 Fund: 21 STUDENT ACTIVITY FUND

Girls BB fundraiser-stadium chair-time o		
14103	Anthem Sports	98.94

Yearbook refund		
14122	Benson, Melanie	80.00

Softball Officials - JV/V - 6/18		
30762	Brighton, Mark	105.00

Speech materials

06/11/2019 7:00 AM

User ID: LDG

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
11646	BROOKLYN PUBLISHERS LLC	30.00
Meal Money-State Sp		
Olympics		
13234	Cash and Joyce Lundsgaard	30.00
JV/V Softball officials -		
6/14		
Softball Officials - JV/V -		
6/18		
30090	Chizek, Travis	210.00
JV/V Baseball 6/20		
30871	Christians, Aaron	110.00
JV/V Softball officials -		
6/14		
12934	Cole, Brian	105.00
State track t-shirts-resale		
12371	Creative Services	856.20
Scoreboard remote		
10223	Daktronics	400.00
Girls basketball		
fundraiser-camp medals/		
30551	DINN BROS.	332.70
BB/SB concession items		
10067	Fareway Stores, Inc.	59.51
Softball officials - JV/V -		
6/26		
30058	Fjerstad, Clayton	105.00
JV/V Baseball - 6/27		
12663	Gacke, Jeff	110.00
JV/V Baseball 6/20		
13602	Goettsch, Eric	110.00
Softball officials - JV/V -		
6/20		
30040	Groff, Kris	105.00
Band/Vocal trip revised		
occupancy fee		
13977	Group Travel Planners	840.00
Softball official F/JV/V -		
6/13		
Freshman Softball officials		
- 6/24		
30936	HARRIMAN, WADE	210.00
Softball game balls		
31069	Hauff Mid-America Sports, Inc.	398.75

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
	Senior night boys track	
	UPS shipping - NHS hair donations	
10274	Hy-Vee Food Stores, Inc	58.12
	Softball officials - JV/V - 6/26	
12641	Miller, Lannie	105.00
	JV/V Baseball - 6/27	
14129	Milt, McPike	110.00
	Baseball Officials -6/14	
31644	Needs, Darwin	110.00
	Yearbook refund	
14123	Patterson, Amy	40.00
	Softball officials - JV/V - 6/28	
30706	PEDERSEN, LES	105.00
	Yearbook refund	
14121	Pingel, Karrie	80.00
	Softball officials - JV/V - 6/20	
30160	RICHARZ, DEB	105.00
	Freshmen baseball - 6/19	
	Freshmen/JV/V Baseball Officials 6/19	
12650	Sanow, Brett	235.00
	Baseball Officials -6/14	
31639	Schuttler, Mark	110.00
	CMS Track entry fee	
31039	Sheldon Middle School	75.00
	Swimming shared agreement	
30731	Storm Lake High School	250.00
	CMS track meets	
12764	Tesch, Shannon	1,800.00
	FFA fundraiser	
13864	Tiefenthaler Quality Meats	3,515.17
	Softball official F/JV/V - 6/13	
	Freshman Softball officials - 6/24	
31584	Wessling, Doug	210.00
	Softball officials - JV/V - 6/28	
30383	WHITEING, DEVLUN	105.00

Vendor ID Vendor Name Amount

Freshmen baseball - 6/19
Freshmen/JV/V Baseball
Officials 6/19
30474 Zalme, Mark 235.00

Fund Total: 11,544.39
Checking Account Total: 11,544.39

Checking 4 Fund: 61 SCHOOL NUTRITION FUND

Food items
11224 Chesterman Co. 99.00

CMS milk
Roosevelt milk
CMS milk
WHS milk
Roosevelt milk
CMS milk
Summer lunch
40114 Dean Foods North Central 695.79

Summer lunch
40032 Earthgrains 127.87

Mileage
14127 Ebert, Melissa 133.50

Travel
40288 Halder, Kathi 168.00

Supply items
Food service credit
Food items - ala carte
Food items
Food items
18253 MARTIN BROS. DISTRIBUTING CO.,
INC. 4,228.34

Mileage
14128 Peterson, Rhonda 107.50

Fund Total: 5,560.00
Checking Account Total: 5,560.00

June 2019 ECLC and Roosevelt Board Report

Valery Fuhrman, ECLC and Elementary Principal

Jan Tjeerdsma, Instructional Coach

District Mission: "With community involvement, we will empower learners to become contributing members to our changing world."

District Goal Actions

1: Implement a successful 1:1 **technology** initiative to enhance student learning, instruction, and achievement.

- The 4th grade and 2nd grade teams wrote Individual Career Development Plan goals related to technology use in their classrooms. The end of the year reviews showed progress towards these goals as well as considerations for taking it further with more technology integration into core instruction and alignment with the Iowa Core's 21st Century Technology standards.
- K and 3rd grade reviewed student progress with the ST Math program they used funded through Education Foundation. Students progressed through many levels. Next step considerations included more teacher directed assignment of skills to align with classroom instructional sequencing.

2: Increase implementation and alignment of **Iowa Common Core** curriculum utilizing Characteristics of Effective Instruction (**Student Centered-Teaching for Learner Differences-Assessment for Learning-Rigor and Relevance-Teaching for Understanding**).

- The First Grade and TK teams will be attending training this summer for their new STEM kits.
- The extra PD days at the end of the year allowed us to balance work time with teacher learning moving towards next year. Monday of that week was spent with AEA in discussion of guided reading- looking at what it is and isn't, and the research based components for instruction. Wednesday was spent with training and work time looking at the new science curriculum. Thursday included CPI (Crisis Prevention Institute) training for all RES staff who had not taken it yet-- this completed training for all current staff. This program is taught by Mrs. James, a certified trainer, and includes information on how to proactively avoid or de-escalate a situation as well as methods to safely intervene physically if needed.

3: Improve **communication** between all stakeholders in the district that will promote an atmosphere that encourages positive relationships.

- Conversations have begun for planning next year's Back to School Carnival with our partner, Seasons Center.
- I was able to have an end of the year conversation with every para and teacher through evaluations, review of Individual Career Development Plans, and check outs. These conversations allowed opportunities for reflections on celebrations, growths, and thoughts for next year. Classroom teachers also completed a survey (End of Year Report). Their survey results are available at: <http://bit.ly/2018-19RESEYOYReport>

RES 2018-19 FAST Analysis

NOTE: Please see additional page of this month's RES Board Report for all the scores. The aReading test score is what is used by the Department of Education to monitor school growth and produce the report card scores.

- **CELEBRATIONS:**

- Looking at the yellow highlighted boxes of aReading Scores- in the fall of 2015 we had 61% of our students (1st-4th) proficient and four school years later in the spring of 2019 we now have 74% of students proficient (+13%).
- Also looking at the yellow highlighted boxes of aReading scores across the four springs, we have had the highest level of proficiency yet on the spring scores.
- For the first time we have not had a loss of proficiency from the winter to the spring testing on aReading scores. We maintained the 74% proficient across the two testing periods even though the benchmark score expectation increased. This shows growth for the students. This is another factor analyzed on the school report card.
- 2nd grade had a growth in proficiency rate on aReading this year from fall (70%) to spring (81%) testing. 2nd grade also showed gains from fall to spring on aMath (+2%) and CBM (+7%).
- TK/K maintained the proficiency rate of 75% on their eReading tests from fall to spring. TK made gains from winter to spring on their eReading test (+4%) and on their aReading test (+14%). K made gains from fall to spring on the eReading test (+3%)
- 1st had a (+1%) gain on proficiency from winter to spring on aRdg.

- **Areas of Focus:**

- Still looking for proficiency scores of 80% or better. Proficiency rates of 80% or better are indicative of a strong core instructional program. We will be having PD with AEA for maximizing instructional time/focus for small group reading instruction and developing building wide routines for small group reading instruction. We began this work on 6/3/19. It is a process of building capacity for teachers and building resources for teachers to use for quality instruction.
- 4th grade proficiency scores dropped in all 3 tests over the three testing periods. This is a two year pattern. 3rd grade proficiency scores also dropped over the three testing periods with the exception of CBM which maintained. This is also a two year pattern. With the onboarding of four new teachers in these grade levels, the building leadership team will be working closely with the new teachers and grade level teams.
- Math scores are a concern to be further investigated. We will do more analysis of the test questions to consider how it aligns to the standards, our curriculum, and our classroom instruction. We have had the new math series for two years now. Many teachers are sharing they are working hard to supplement the text and find other resources for reinforcing skills.
- Next year the DE is changing the default assessments to watch/monitor progress for a district to be the eReading tests for K and 1st and the aReading tests for 2-4. We have used the aReading scores the past few years. We will be sure to spend some additional time with K and 1 to look at the eReading tests deeper and how they align with standards, curriculum, and classroom instruction.
- Additionally the 2019-20 RES Teacher Leadership group will review the data further and make recommendations for action steps for continuous improvement.

FAST Data

	Fall 2015					Winter 2016					Spring 2016				
	eRdg	eMath	aRdg	aMath	CBM	eRdg	eMath	aRdg	aMath	CBM	eRdg	eMath	aRdg	aMath	CBM
TK/K combined	69%					80%		70%			76%		73%		
1st	55%		48%			73%		75%		66%	71%		73%		63%
2nd			61%		48%			67%		62%			60%		55%
3rd			75%		62%			70%		70%			72%		73%
4th			62%		60%			67%		70%			70%		68%
K-4			61%		56%			70%		67%			69%		64%
	Fall 2016					Winter 2017					Spring 2017				
	eRdg	eMath	aRdg	aMath	CBM	eRdg	eMath	aRdg	aMath	CBM	eRdg	eMath	aRdg	aMath	CBM
TK/K combined	69%					74%		71%			66%		69%		
1st	87%		77%			86%		88%			80%		88%		
2nd			64%		53%			57%		57%			53%		60%
3rd			57%		57%			59%		57%			54%		62%
4th			72%		56%			68%		61%			66%		67%
K-4			67%		55%			68%		58%			66%		67%
	Fall 2017					Winter 2018					Spring 2018				
	eRdg	eMath	aRdg	aMath	CBM	eRdg	eMath	aRdg	aMath	CBM	eRdg	eMath	aRdg	aMath	CBM
TK/K combined	90%					84%		81%			82%	76%	77%	56%	
1st	84%		94%					82%					72%	67%	
2nd			87%		91%			89%		83%			77%	67%	76%
3rd			68%		60%			62%		54%			55%	38%	63%
4th			69%		69%			63%		66%			56%	29%	64%
K-4	88%		80%		72%	74%		74%		69%	63%	75%	66%	52%	65%
Note: piloted Math FAST tests in spring 2018															
	Fall 2018					Winter 2019					Spring 2019				
	eRdg	eMath	aRdg	aMath	CBM	eRdg	eMath	aRdg	aMath	CBM	eRdg	eMath	aRdg	aMath	CBM
Tk	21%	58%				8%	57%	46%			12%	40%	60%		
K	89%	89%				92%	86%	88%			92%	79%	83%		
TK/K combined	75%	83%				73%	79%	78%			75%	70%	78%		
1st	85%	80%	84%			76%	76%	76%			65%	47%	77%		
2nd			70%	67%	60%			70%	71%	59%			81%	69%	67%
3rd			84%	78%	79%			77%	76%	71%			76%	48%	71%
4th			79%	55%	56%			66%	45%	50%			61%	30%	46%
K-4	80	81	79	67	65	74	78	74	62	63	71%	61%	74%	46%	62%



Cherokee Middle School

June 2019

Culture	The staff on our last day had a “Celebration” breakfast in which everyone brought in something to eat and we socialized and celebrated the many positives that took place at CMS over the last school year.
Communication	Map scores this past year went up and our students showed great progress. I shared the data with each board member. Math especially showed significant growth and we attribute that to the block schedule and being able to get deeper and more quantity than the past and the teacher being present in the room when the students worked on their assignments.
Professional Development	On June 4th CMS staff participated in Mental Health First Aid training for the day. The AEA came and put this on for us and 4 of new staff members were able to attend. The staff was also given all their on-line trainings to do over the summer to get ready for next school year.
Iowa Core	Mr. Riley and Mr. Aden will be attending a Standards Based Grading Conference at Drake University June 20th. CMS BLT Team wants to look into this further and potentially move to standards based grading in the future.
Summer	Summer projects are in full swing and our custodians have been busy cleaning rooms and getting the building prepped for next school year. We will have to look at starting to paint and carpet the CMS classrooms. It has been 19 years and it is starting to show. We plan on starting this next summer. South parking lot is gone and the construction is becoming very real now.
Handbook Changes	<ul style="list-style-type: none"> ● Moped parking-north east corner of the far east parking lot, school permit drivers parking – south parking lot. ● The library is a place to read, research, and study. The library is available for all students to use from 7:40 a.m. to 3:40 p.m. each school day. (use to be 8:00 am) ● Be earning passing grades in at least 6 subjects the current semester; ● Eligibility for participation is determined by meeting the qualification of the organization. In the case of groups that perform before the public or meet in competition with other schools, the student must be passing a minimum of 6 subjects or classes for the mid-term and quarter grading period. (change to if failing any course, ineligible at mid-term, quarter, or semester) ● Special education students or students covered by a Section 504 plan shall not be denied eligibility on the basis of scholarship if the student is making adequate progress, as determined by the student’s team, towards the goals and objectives on the student’s IEP or 504 plan. (took out, if school is following the IEP and 504, student can become ineligible.)



WHS Building Report June 2019

District Mission:

“With community involvement, we will empower learners to become contributing members to our changing world”

District Goals:

1. Implement a successful 1:1 technology initiative to enhance student learning, instruction, and achievement.

- **GROW:** Looking at establishing a new grading system at WHS for 2019-2020 school year. We are established a Grading Team where we plan to visit some progressive schools that have incorporated new grading practices.

- New phone system is currently being installed at WHS. We are grateful for the new phone system along with new camera system to be complete before 2019-2020 school year.

2. Increase implementation and alignment of Iowa Common Core Curriculum utilizing characteristics of effective instruction.

- Mark Shea presented information with our staff on college and career readiness. Our staff did a great job of creating specific action plans to improve our data moving forward.

- Teacher checkouts focused on how they met building goals and things they will be working on over the summer to prepare for 2019-2020.

- A few staff members have requested some time to work on curriculum over the summer.

3. Improve communication between all stakeholders in the district that will promote an atmosphere that encourages positive relationships.

- Office Discipline Data Summary for 2018-2019

	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019
ISS	102	53	107	31	43
OSS	15	9	20	4	10
Total Office Actions	1589	3074	1882	1608	1676

Mr. Wade Riley- WHS Principal & Mrs. Natalie Barkley- Instructional Coach

Notes for the Board from the Superintendent – June 2019

Cherokee Community School District: *Empowering Learners*

Standards for Effective School Boards

June Standard: Advocate for public education and the needs of Iowa students by clearly articulating and advocating for the value of public education and the important role of local school governance; by developing and strengthening on-going relationships with policymakers around improving student achievement and the needs of public education; by fostering engagement and collaboration with all stakeholders to ensure high and equitable student learning.

The Iowa School Board Standards are designed for use by local school boards as common framework for excellence in school board governance. Based on best practice and research, the standards encourage boards to focus on student achievement as their primary responsibility. *Iowa Association of School Boards*

Technology/Website Update – Board/Leadership Team Goal Statement #1

- Building Reports – Principals – on the agenda
- Technology Symposium - Linda Ducommun - June 24 - 28
- News from Technology Director, William Halder and Website Champion, Tandra Naslund
 - We are paying for the phone system for all 3 buildings and will move Roosevelt phone equipment over when the new building is built. We are paying for the door access and camera upgrades in CMS and WHS now and RES when the building is being completed. Midwest Technologies has been working on getting all the cameras and door access placed in WHS. We have been busy pulling new cable for all offices and classrooms in WHS.
 - Added 13 forms regarding student health for registration - new subsection under Nurse Notes
 - All outgoing staff have been removed and new hires have been added (pictures when available)

Curriculum and Instruction Update – Board/Leadership Team Goal Statement #2

- Building Reports - Principals - on the agenda
- Professional Development - June 3-7
 - TEACH (small group reading); CPI (crisis prevention); Youth Mental Health First Aid
 - Mark Shea - College and Career Ready Initiative; Mandatory Training(s)
- Administrative Leadership Team - UNI Center for Social and Behavioral Research - Leadership Camp (complete with two building surveys regarding school climate and leadership)
- Iowa Department of Education Public Reporting Site: reports.educateiowa.gov

This website provides access to a variety of reports covering multiple areas including district profiles, financial reports and school plans.

Communication Update – Board/Leadership Team Goal Statement #3

- Building Reports - Principals - on the agenda
- Branding the School Update - SIAC input
- Iowa School Performance Profiles - RES - Met (Acceptable), CMS - MET (Commendable), WHS - Met (Commendable)
- Concussion Management Protocol - on the agenda
- Support and Certified Staff Employee Handbooks - on the agenda (second reading/board acceptance)
- ECLC, RES, CMS, and WHS Handbooks for the 2019-2020 school year - on the agenda
- November 5, 2019 - School Board Election Date
 - Monday, August 26 - Candidate Filing Begins; Saturday, September 14 - Last Day for Vacancies
 - Thursday, September 19 - Candidate Filing Deadline; Friday, September 20 - Nominations Delivered; Thursday, September 24 - Withdrawal/Objection Deadlines
- Board Committee Rotations – Management Team Meetings - on the agenda

October 7th, 2019 @ 5:30 Board Policy	November 4th, 2019 @ 5:30 Student Achievement Data – APR SIAC Members Invited	December 2nd, 2019 @ 5:30 Building, Grounds & Capital Projects
February 3rd, 2020 @ 5:30	March 2nd, 2020 @ 5:30	April 6th, 2020 @ 5:30

Board/Leadership Team Goal Statements

1. Implement a successful 1:1 technology initiative to enhance student learning, instruction, and achievement.
2. Increase implementation and alignment of Iowa Common Core curriculum utilizing Characteristics of Effective Instruction.
3. Improve communication between all stakeholders in the district that will promote an atmosphere that encourages positive relationships.

Notes for the Board from the Superintendent – June 2019

Cherokee Community School District: *Empowering Learners*

Curriculum & Instruction	Transportation & Nutrition Wellness Policy Review	Finance – Budget Hearing – 5 Year SIAC Members Invited
--------------------------	--	---

Transportation and Nutrition Update

- News from Nutrition Director, Cara Jacobson
 - The summer lunch program is doing awesome. We had a record day on Monday the 10th, with 217. We are bringing the daycare here by bus, and it is working well.
 - Rachel has been wonderful to work with for planning the bus routes.
 - I have been running short staffed the last six weeks of school. I lost one full time person and two part time. I would like to hire two full time people to fill in the gaps. The two would be Melissa Ebert as server and driver (I need to have two, I have lost all my backup drivers to other positions in the school), and Tessa Gravenish as server and Dishroom.
 - I have also sent out three bid requests for bread and dairy, and received two back for each. I would like to state that I am pleased with Sara Lee's product, and the driver is awesome! I would like to remain with them, for the penny difference in hamburger and hotdog buns. I don't really care for the packaging of Pan o Gold, and I called to ask if that was the only way and they said yes. If there are 30 buns in a bag and you only need 14 out of that bag, it does not store well. Thank you for taking my request into consideration.
- News from Transportation Director, Mike Wiederholt
 - Still keeping very busy with softball and baseball, meetings and activities with the substitutes, all the last minute trips, and summer maintenance. It's always busy at the bus barn!

Strategic Planning – Finance Update

- Financials included in board packet
- Secretary/Treasurer's Report - on the agenda
- EMC Insurance including Equipment Breakdown Insurance - on the agenda
- 2018-2019 NWAEA Comparability - FTE Per Position - on the agenda

Building, Grounds, and Capital Projects Update

- Steps in a school bond election - on the agenda
- CYSBA ball field relocation - on the agenda
- Phase planning meeting with Haselhoff Construction - Tuesday, June 4th
- 5 Year Maintenance Plan - FEH Design, Jeff Miller, and Building/Grounds Committee
 - Critical and recommended opinions of probable cost are included in the board packet
- News from Jeff Miller, Building and Grounds Director
 - Plans to be in attendance

IASB Update & Other

- IASB Fiscal Management Conference - Altoona - July 17, 2019
- IASB 74th Annual Convention - Des Moines - November 20-21, 2019
- 2019-2020 Legislative Priorities - on the agenda
- Recorded Webinars Available for Board Members – School Board U – contact Lou Ann Gvist at lgvist@ia-sb.org or (515) 247-7064

Policy/Legislative Update [IASB/SAI/RSIA/IDOE]

- Board Policy - 407.1-409.2 - on the agenda
- Legislative News/Updates/Priorities from our Partners in Education:

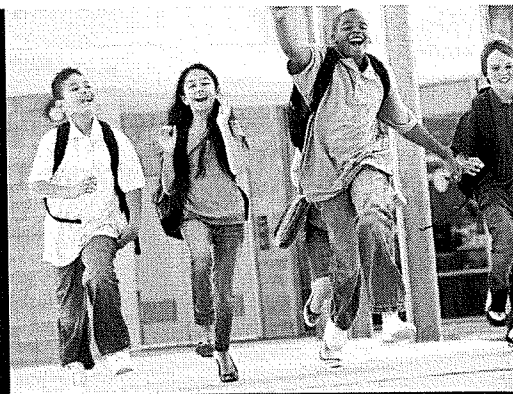
http://www.sai-iowa.org/sai-legislative-priorities.cfm	https://www.educateiowa.gov/resources/legislative-information?utm_medium=email&utm_source=govdelivery	http://www.rsiaa.org/legislative.html
---	---	---

Board/Leadership Team Goal Statements

1. Implement a successful 1:1 technology initiative to enhance student learning, instruction, and achievement.
2. Increase implementation and alignment of Iowa Common Core curriculum utilizing Characteristics of Effective Instruction.
3. Improve communication between all stakeholders in the district that will promote an atmosphere that encourages positive relationships.

IOWA School Performance PROFILES

The Iowa School Performance Profiles is an online tool showing how public schools have performed on certain measures. The website includes school scores, ratings and additional education data.



About the Profiles

Iowa must publish report cards reflecting school performance under state and federal law.*

Report cards help stakeholders understand how their schools are serving students and empowers them to contribute to local conversations.

The website launched in December 2018. New features were added in May 2019. Annual school scores will be updated in December 2019.

Components

Federally Required

- Accountability scores
- Identification of schools for support and improvement based on accountability scores
- Additional education data

State Required

- Measures for staff retention and student attendance
- School ratings

**NEW
in
2019**

More Data

- Suspensions and Expulsions
- Chronic Absenteeism
- Postsecondary Readiness
- State Assessment Participation
- National Assessment of Educational Progress Results
- Progress on State Goals

More Tools for Users

- Tool to compare schools
- Printable PDF files
- Two views of school performance: "Accountability" reflects performance on measures that make up the accountability score; "In-depth" reflects more student groups and measures that are not included in the accountability score.

State Ratings

- Folds in measures and ratings from the former Iowa School Report Card
- School rating categories are Exceptional, High-Performing, Commendable, Acceptable, Needs Improvement, and Priority



VISIT
iaschoolperformance.gov
to find out more.

*The federal Every Student Succeeds Act and 2013 state legislation (House File 215).

Cherokee CSD

NORTHWEST AEA

600 W. Bluff Street PO Box 801, Cherokee, Iowa 51012

(712) 225-6767

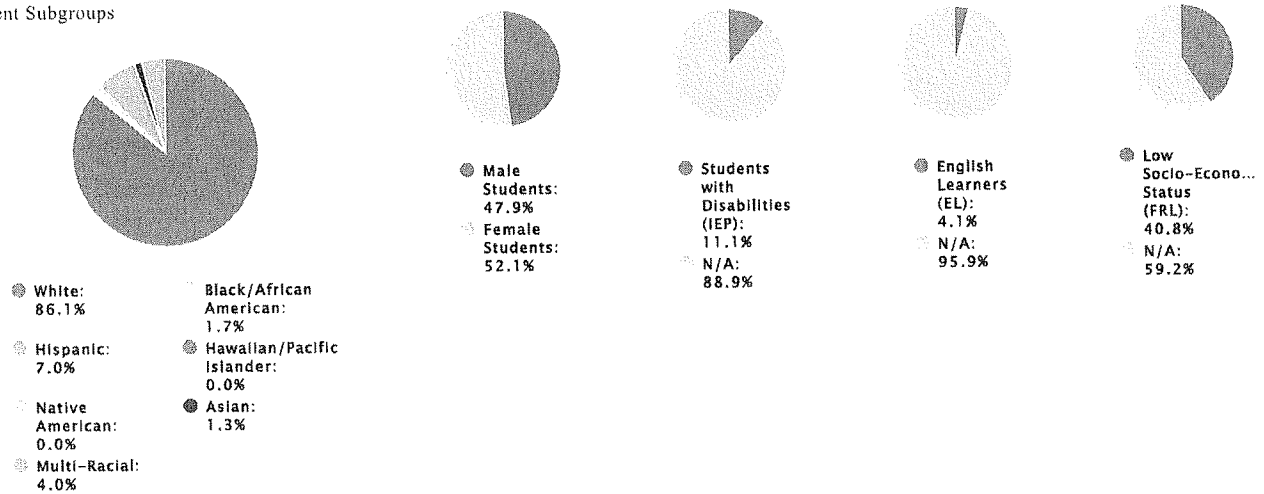
DISTRICT SUMMARY **LEARNING MEASURES** ▾ **ADDITIONAL METRICS** ▾ **HELP** ▾

ABOUT

Superintendent Kimberly Lingenfelter	Enrollment 1,035	Grade Levels KG, 01, 02, 03, 04, 05, 06, 07, 08, 09, 10, 11, 12
--	----------------------------	---

DEMOGRAPHICS

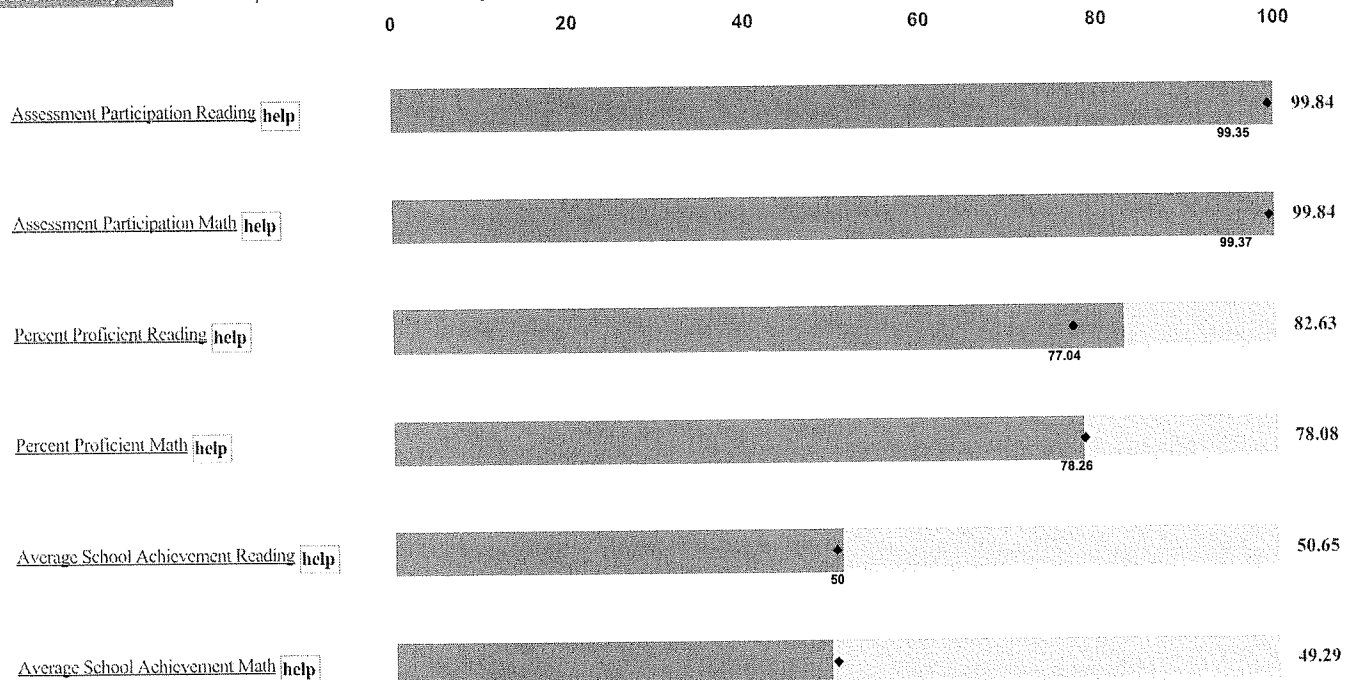
Student Subgroups



PERFORMANCE IN EACH AREA

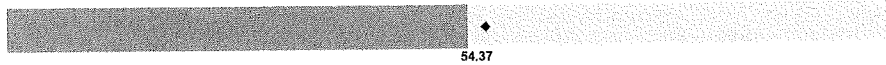
Accountability View

Accountability view: This view provides information about the performance of students who are included in the accountability score (N=20).





[Progress toward ELP Composite](#) help



52.38

[Graduation Rate 4-Years](#) help



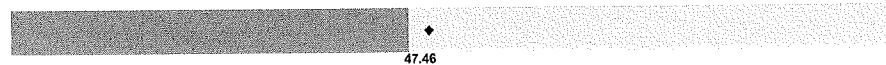
91.8

[Graduation Rate 5-Years](#) help



93.75

[Conditions for Learning Composite](#) help



45.06

◆ State Average

SCHOOLS

Name	Grades Served	Comprehensive Status	Targeted Status	Overall Score/Rating
Cherokee Middle School	Middle 05, 06, 07, 08	Met	Met	58.25 Commendable
Roosevelt Elementary School	Elementary KG, 01, 02, 03, 04	Met	Met	52.17 Acceptable
Washington High School	High 09, 10, 11, 12	Met	Met	59.93 Commendable

HAVING TROUBLE?

[Read Through Our User Guide >](#)

[Read Through Our Technical Guide >](#)



OPINION OF PROBABLE COSTS

Owner: Cherokee Community Schools
 Project: **Facility Condition Assessment**
 Facility: **Washington High School**
 Date: 2/28/2018



Note: Costs are in 2021 Dollars. Add 4%-8% per year inflation beyond 2021.

Currently Critical Items		Cost Range	
DESCRIPTION		LOW END	HIGH END
1	Renovate restrooms to meet ADA and upgrade finishes. Wall finishes, plumbing fixtures, toilet compartments, etc.	\$506,660	\$557,350
2	Renovate locker rooms to meet ADA requirements and finish upgrades. High end includes upgraded alternates	\$580,360	\$752,200
3	Exterior envelope repairs. Tuckpointing/replacement, caulking, brick cleaning, etc.	\$15,000	\$20,000
4	Exterior envelope repairs @ high wall areas. Tuckpointing, caulking, soffit repairs/paint, louver repairs, painting boiler stack, etc.	\$22,000	\$25,000
5	Correct building code issues. Door swings, dead-end corridors, 2nd exits, balcony/stair railings, non-rated corridor wall infill, etc.	\$50,000	\$100,000
6	Correct accessible route deficiencies inside the building. Counter heights, access to inaccessible areas, etc.	*unknown	*unknown
7	Correct ADA life-safety equipment issues around the building. Fire extinguishers, signage, etc.	\$28,700	\$35,400
8	Correct accessible route deficiencies outside the building. New accesible entrances, sidewalks and ADA sidewalks	\$113,500	\$125,000
9	ADA parking lot signage. Signs and posts	\$1,000	\$2,000

OPINION OF PROBABLE COSTS

Owner: Cherokee Community Schools
 Project: **Facility Condition Assessment**
 Facility: **Washington High School**
 Date: 2/28/2018



Note: Costs are in 2021 Dollars. Add 4%-8% per year inflation beyond 2021.

10	Reconstruct exterior stairs/railings. Stairs, railings, sidewalks to public way.	\$65,000	\$75,000
11	Repair soffits around the building. Main entrance plaster , administration wing wood , gym entrance plaster	\$24,350	\$28,850
12	Abate asbestos around the building (from ESTES study). Abatement only, no new floor finishes included	\$32,000	\$35,000
13	Concrete paving maintenance/repairs around the building. Heaving, cracks, damaged landings, caulk joints, open joints, etc.	\$20,000	\$26,000
	* Note: Some of these issues will not be technically feasible to correct. Depending on which other corrective actions are taken, some of these issues will be included and some will not.		
	Subtotals	\$1,458,570	\$1,781,800
	Design Contingency 5% on low end total -10% on high end total	\$72,929	\$178,180
	Totals	\$1,531,499	\$1,959,980
Other Items - Recommended but Not Critical		Cost Range	
DESCRIPTION		Low End	High End
14	Renovate concessions and gym entrance area. Reconfigure lobby, ticket sales and concessions areas.	\$408,600	\$449,500
15	Reconstruct classroom entrance door alcoves to meet ADA requirements. Rebuild alcoves and replace doors	\$100,000	\$115,000

OPINION OF PROBABLE COSTS

Owner: Cherokee Community Schools
 Project: **Facility Condition Assessment**
 Facility: **Washington High School**
 Date: 2/28/2018



Note: Costs are in 2021 Dollars. Add 4%-8% per year inflation beyond 2021.

16	Correct accessibility issues in the auditorium. Lift for stage, ADA seating, railings, etc. Some items are considered not technically feasible.	\$50,000	\$75,000
17	Correct ADA equipment issues around the building. Lockers, bleachers, drinking fountains, etc.	\$63,500	\$71,000
18	Replace exterior windows around the building. Hollow metal and aluminum windows	\$200,000	\$225,000
19	Replace exterior doors/sidelights around the building. HM frames only	\$75,000	\$90,000
20	Grade and drainage repairs around the building. Regrading	\$3,500	\$4,500
21	Repairs at loading dock. Concrete repairs, railings, painting, etc.	\$7,500	\$10,000
22	Replace standing seam metal roof with coating. Fully-adhered TPO	\$11,230	\$12,360
23	Continue roof replacements/repairs. Gymnasium and industrial arts roof areas	\$200,340	\$220,380
24	Replace demountable walls with hard walls. Remove walls, new sheetrock walls and ceilings	\$140,000	\$165,000
25	Interior finish upgrades. Corridor ceilings, misc. floor finishes (carpet/VCT)	\$193,600	\$500,000
26	Replace interior doors due to condition and hardware to meet ADA requirements. New doors and hardware (42 w/ panics, 120 w/ levers)	\$350,000	\$400,000

OPINION OF PROBABLE COSTS

Owner: Cherokee Community Schools

Project: **Facility Condition Assessment**

Facility: **Washington High School**

Date: 2/28/2018



Note: Costs are in 2021 Dollars. Add 4%-8% per year inflation beyond 2021.

27	Add interior vestibules at exterior doors. New vestibules to meet current energy code at main entrances only (Admin and Gym)	\$40,000	\$100,000
28	Repairs to asphalt paving around the building. New north drive, west parking repairs, armory parking repairs	\$188,000	\$288,625
	Subtotals	\$2,031,270	\$2,726,365
	Design Contingency 5% on low end total, 10% on high end total	\$101,564	\$272,637
	Totals	\$2,132,834	\$2,999,002

MEP OPINION OF PROBABLE COSTS HIGH SCHOOL

Owner: Cherokee Community Schools
 Project: **Facility Condition Assessment**
 Date: 2/28/2018
 Note: Costs are in 2021 Dollars.



Current Critical Items		Cost Range	
PLUMBING - DESCRIPTION			
1	Install new water heaters, expansion tanks and tempering valves.	\$41,000	\$47,500
2	Replace existing piping in the south mechanical room.	\$7,500	\$8,700
3	Remodel all of the restrooms required to be ADA compliant (remove and replace fixtures).	\$82,000	\$94,300
4	Remove and replace existing below floor sanitary sewer piping where there are issues.	see report	see report
5	Install a double check backflow preventer on the domestic water service.	\$2,500	\$2,900
6	Remove, replace and relocate the Boy's Locker Room shower tempering valve.	\$2,300	\$2,700
7	Replace the existing Locker Room plumbing fixtures including showers, water closets, urinals and lavatories.	\$102,000	\$117,300
	Subtotal	\$237,300	\$273,400
	Design Contingency 5% on low end total - 10% on high end total	\$11,865	\$27,340
	Totals	\$249,165	\$300,740
HVAC - DESCRIPTION		LOW END	HIGH END
1	New HVAC in Gymnasium & Locker Rooms	\$620,000	\$773,300
2	New HVAC in Auditorium & Music Areas	\$579,000	\$716,400
3	New Air Handling Unit in Kitchen	\$38,600	\$56,400
4	New HVAC in Administration Area	\$168,000	\$196,400
5	New HVAC in Classroom Areas	\$848,700	\$990,200
6	New HVAC in Industrial Arts	\$135,000	\$169,000

MEP OPINION OF PROBABLE COSTS HIGH SCHOOL

Owner: Cherokee Community Schools

Project: **Facility Condition Assessment**

Date: 2/28/2018

Note: Costs are in 2021 Dollars.



7	New Hot Water Heating Units in Miscellaneous Areas (Corridors, Storage Room, Vestibules, etc.)	\$58,000	\$75,000
8	New Hot Water Boilers, Pumps, and Piping	\$168,000	\$201,600
	Subtotal	\$2,615,300	\$3,178,300
	Design Contingency 5% on low end total - 10% on high end total	\$130,765	\$317,830
	Total	\$2,746,065	\$3,496,130
SERVICE ENTRANCE & POWER DISTRIBUTION - DESCRIPTION			
1	Renovate electrical service to provide new main device and replace original branch circuit breakers	\$18,000	\$23,000
ELECTRICAL FOR HVAC WORK			
1	Provide new service if HVAC system is being upgraded per critical updates. New service would be 480V. Backfeed existing service via new dry type transformer.	\$106,000	\$133,000
2	Electrical for HVAC in Gym, Locker Rooms and new locker room exhaust.	\$35,000	\$43,000
3	Electrical for HVAC of Auditorium and Music	\$34,000	\$42,000
4	Electrical for HVAC of Kitchen	\$5,000	\$6,000
5	Electrical for HVAC of Administration	\$7,000	\$9,000
6	Electrical for HVAC of Classroom Areas	\$35,000	\$43,000
7	Electrical for HVAC of Industrial Arts	\$7,000	\$9,000
7	Electrical for HVAC Misc. Hot Water Heating units	\$3,500	\$4,500
8	Electrical for new Boilers and Pumps	\$9,000	\$12,000

MEP OPINION OF PROBABLE COSTS HIGH SCHOOL

Owner: Cherokee Community Schools

Project: **Facility Condition Assessment**

Date: 2/28/2018

Note: Costs are in 2021 Dollars.



FIRE ALARM - DESCRIPTION			
1	Renovate/update system for voice evacuation annunciation, add speakers and related circuits. Replace beam detectors in gym with new smoke detectors. Add misc. fire alarm devices as needed.	\$56,000	\$71,000
EMERGENCY LIGHTING - DESCRIPTION			
1	Supplement existing battery powered emergency and exit lighting.	\$6,000	\$8,000
	Subtotal	\$321,500	\$403,500
	Design Contingency 5% on low end total - 10% on high end total	\$16,075	\$40,350
	Totals	\$337,575	\$443,850
Other Items - Recommended but Not Critical		Cost Range	
SERVICE ENTRANCE & POWER DISTRIBUTION - DESCRIPTION			
1	Replace original electrical panels - 10 count	\$40,000	\$50,000
GENERAL LIGHTING - DESCRIPTION			
1	Provide low voltage switching and motion detector based controls per the 2012 IECC.	\$85,000	\$106,000
2	Replace exterior building lighting and parking lot lighting, replace existing poles. Unify controls and connect to temp control system.	\$45,000	\$56,000
SPECIAL SYSTEMS - DESCRIPTION			
1	Replace data cabling with new CAT6 cabling.	\$116,000	\$146,000
	Subtotal	\$286,000	\$358,000
	Design Contingency 5% on low end total - 10% on high end total	\$14,300	\$35,800
	Totals	\$300,300	\$393,800

LICENSED EMPLOYEE RESIGNATION

A licensed employee who wishes to resign must notify the superintendent in writing within the time period set by the board for return of the contract. This applies to regular contracts for the licensed employee's regular duties and for an extracurricular contract for extra duty. Resignations of this nature will be accepted by the board.

The board may require an individual who has resigned from an extracurricular contract to accept the resigned position for only the subsequent school year when the board has made a good faith effort to find a replacement and the licensed employee is continuing to be employed by the school district.

Legal Reference: Iowa Code §§ 91A.2, .3, .5; 279.13, .19A (2013).

Cross Reference: 405.3 Licensed Employee Individual Contracts
405.4 Licensed Employee Continuing Contracts
407 Licensed Employee Termination of Employment

Approved _____ Reviewed 10/21/13, 10/17/16, 6/17/19 Revised _____

LICENSED EMPLOYEE CONTRACT RELEASE

Licensed employees who wish to be released from an executed contract must give at least twenty-one days notice to the superintendent. Licensed employees may be released at the discretion of the board. Only in unusual and extreme circumstances will the board release a licensed employee from a contract. The board will have sole discretion to determine what constitutes unusual and extreme circumstances.

Release from a contract will be contingent upon finding a suitable replacement. Licensed employees requesting release from a contract after it has been signed and before it expires may be required to pay the board the cost of advertising incurred to locate and hire a suitable replacement. Upon written mutual agreement between the employee and the superintendent, the costs may be deducted from the employee's salary. Payment of these costs is a condition for release from the contract at the discretion of the board. Failure of the licensed employee to pay these expenses may result in a cause of action being filed in small claims court.

The superintendent is required to file a complaint with the Iowa Board of Educational Examiners against a licensed employee who leaves without proper release from the board.

Legal Reference: Iowa Code §§ 216; 272; 279.13, .19A, .46 (2013).
1978 Op. Att'y Gen. 247.
1974 Op. Att'y Gen. 11, 322.

Cross Reference: 405.3 Licensed Employee Individual Contracts
405.4 Licensed Employee Continuing Contracts
407.3 Licensed Employee Retirement

Approved _____ Reviewed 10/21/13, 10/17/16, 6/17/19 Revised 10/18/04

LICENSED EMPLOYEE RETIREMENT

Licensed employees who will complete their current contract with the board may apply for retirement. No licensed employee will be required to retire at a specific age.

Application for retirement will be considered made when the licensed employee states in writing to the superintendent, no later than the date set by the board for the return of the employee's contract to the board, the intent of the employee to retire. The letter must state the employee's desire to retire and be witnessed by another party other than the principal or the superintendent. Applications made after the date set by the board for the return of the employee's contract to the board may be considered by the board if special circumstances exist. It is within the discretion of the board to determine whether special circumstances exist.

Board action to approve a licensed employee's application for retirement is final and such action constitutes nonrenewal of the employee's contract for the next school year.

Licensed employees who retire under this policy may qualify for retirement benefits through the Iowa Public Employees Retirement System.

Licensed employees and their spouse and dependents are allowed to continue coverage in the school district's group health insurance program at their own expense by meeting the requirements of the insurer.

Legal Reference: Iowa Code §§ 97B; 216; 279.46 (2013).
581 I.A.C. 21.
1978 Op. Att'y Gen. 247.
1974 Op. Att'y Gen. 11, 322.

Cross Reference: 407.6 Licensed Employee Early Retirement

Approved _____ Reviewed 10/21/13, 10/17/16, 6/17/19 Revised _____

LICENSED EMPLOYEE SUSPENSION

Licensed employees will perform their assigned job, respect and follow board policy and obey the law. The superintendent is authorized to suspend a licensed employee pending board action on a discharge, for investigation of charges against the employee, and for disciplinary purposes. It is within the discretion of the superintendent to suspend a licensed employee with or without pay.

In the event of a suspension, appropriate due process will be followed.

Legal Reference: Northeast Community Education Association v. Northeast Community School District, 402 N.W.2d 765 (Iowa 1987).
McFarland v. Board of Education of Norwalk Community School District, 277 N.W.2d 901 (Iowa 1979). 402.N.W.2d 765, 769 (Iowa 1987)
Iowa Code §§ 20.7, .24; 279.13, .15-.19, .27 (2013).

Cross Reference: 404 Employee Conduct and Appearance
407 Licensed Employee Termination of Employment

Approved _____ Reviewed 10/21/13, 10/17/16, 6/17/19 Revised _____

LICENSED EMPLOYEE REDUCTION IN FORCE

The board has the exclusive authority to determine the appropriate number of licensed employees. A reduction of licensed employees may occur as a result of, but not be limited to, changes in the education program, staff realignment, changes in the size or nature of the student population, financial situation considerations, and other reasons deemed relevant by the board.

The reduction in licensed employees, other than administrators, will be done through normal attrition if possible. If normal attrition does not meet the necessary reduction in force required, the board may terminate licensed employees.

It is the responsibility of the superintendent to make a recommendation for termination to the board. The superintendent shall consider the following criteria in making the recommendations:

- Endorsements and educational preparation within the grade level and subject areas in which the employee is now performing;
- Relative skills, ability and demonstrated performance;
- Qualifications for co-curricular programs; and
- Number of continuous years of service to the school district. This will be considered only when the foregoing factors are relatively equal between licensed employees.

Due process for terminations due to a reduction in force will be followed.

The requirements stated in the Master Contract between employees in the certified collective bargaining unit and the board regarding the reduction in force of such employees will be followed.

Legal Reference: Iowa Code §§ 20; 279

Cross Reference: 407.4 Licensed Employee Suspension
413.5 Classified Employee Reduction in Force
703.1 Budget Planning

Approved _____ Reviewed 10/21/13, 10/17/16, 6/17/19 Revised _____

LICENSED EMPLOYEE PROFESSIONAL DEVELOPMENT

The board encourages licensed employees to attend and participate in professional development activities to maintain, develop, and extend their skills. The board will maintain and support an in-service program for licensed employees.

Requests for attendance or participation in a development program, other than those development programs sponsored by the school district, is made to the superintendent. Approval of the superintendent must be obtained prior to attendance by a licensed employee in a professional development program when the attendance would result in the licensed employee being excused from their duties or when the school district pays the expenses for the program.

The superintendent will have sole discretion to allow or disallow licensed employees to attend or participate in the requested event. When making this determination, the superintendent will consider the value of the program for the licensed employee and the school district, the effect of the licensed employee's absence on the education program and school district operations and the school district's financial situation as well as other factors deemed relevant in the judgment of the superintendent. Requests that involve unusual expenses or national travel must also be approved by the board.

Legal Reference: Iowa Code § 279.8.
281 I.A.C. 12.7.

Cross Reference: 414.9 Classified Employee Professional Purposes Leave

Approved _____ Reviewed 10/21/13, 12/19/16, 6/17/19 Revised 12/19/16

LICENSED EMPLOYEE PUBLICATION OR CREATION OF MATERIALS

Materials created by licensed employees and the financial gain there from are the property of the school district if school materials and time were used in their creation and/or such materials were created in the scope of the licensed employee's employment. The licensed employee must seek prior written approval of the superintendent concerning such activities.

Legal Reference: 17 U.S.C. § 101 et al.
Iowa Code § 279.8 (2013).

Cross Reference: 401.2 Employee Conflict of Interest
606.4 Student Production of Materials and Services

Approved _____ Reviewed 10/21/13, 10/17/16, 6/17/19 Revised _____

LICENSED EMPLOYEE TUTORING

Every effort will be made by the licensed employees to help students with learning problems before recommending that the parents engage a tutor. Since there are exceptional cases when tutoring will help students overcome learning deficiencies, tutoring by licensed employees may be approved by the superintendent.

Licensed employees may only tutor students other than those for whom the teacher is currently exercising teaching, administrative or supervisory responsibility unless approved by the superintendent.

Tutoring for a fee may not take place within school facilities or during regular school hours unless approved by the superintendent.

Legal Reference: Iowa Code §§ 20.7; 279.8 (2013).

Cross Reference: 401.2 Employee Conflict of Interest
402.6 Employee Outside Employment

Approved _____ Reviewed 10/21/13, 10/17/16, 6/17/19 Revised _____

LICENSED EMPLOYEE VACATION - HOLIDAYS - PERSONAL LEAVE

The board will determine the amount of vacation, holidays, and personal leave that will be allowed on an annual basis for licensed employees.

It is the responsibility of the superintendent to make a recommendation to the board annually on vacations, holidays, and personal leave for licensed employees.

Legal Reference: Iowa Code §§ 1C.1-.2; 4.1(34); 20.9

Cross Reference: 414.1 Classified Employee Vacations - Holidays - Personal Leave
601.1 School Calendar

Approved _____ Reviewed 11/18/13, 10/17/16, 6/17/19 Revised _____

LICENSED EMPLOYEE PERSONAL ILLNESS LEAVE

Licensed employees will be granted ten days of sick leave in their first year of employment. Each year thereafter, one additional day of sick leave will be granted to the licensed employees up to a maximum of fifteen days. "Day" is defined as one work day regardless of full-time or part-time status of the employee. A new employee will report for work at least one full work day prior to receiving sick leave benefits. A returning employee will be granted the appropriate number of days at the beginning of each fiscal year.

Sick leave may be accumulated up to a maximum of 130 days for licensed employees.

Evidence may be required regarding the mental or physical health of the employee when the administration has a concern about the employee's health. Evidence may also be required to confirm the employee's illness, the need for the illness leave, the employee's ability to return to work, and the employee's capability to perform the duties of the employee's position. It is within the discretion of the board or the superintendent to determine the type and amount of evidence necessary. When an illness leave will be greater than three consecutive days, the employee will comply with the board policy regarding family and medical leave.

Legal Reference: 29 U.S.C. §§ 2601 et seq.

29 C.F.R. § 825.

Iowa Code §§ 20; 85; 216; 279.40.

Whitney v. Rural Ind. School District, 232 Iowa 61, 4 N.W.2d 394 (1942).

Cross Reference: 403.2 Employee Injury on the Job
 409.3 Licensed Employee Family and Medical Leave
 409.8 Licensed Employee Unpaid Leave

Approved _____ Reviewed 11/18/13, 10/17/16, 6/17/19 Revised _____

2019 IASB Legislative Priorities

MENTAL HEALTH

(RESOLUTION 7)

Supports efforts to establish comprehensive community mental health systems to offer preventative and treatment services and comprehensive school mental health programs that include in-school access for students to mental health professionals and provisions for reimbursement by Medicaid and private insurers.

Supports additional ongoing teacher, administrator, and support staff training to improve the awareness and understanding of child emotional and mental health needs.

Supports incentives for workforce development for mental health professionals in schools.

SCHOOL FUNDING POLICY

(RESOLUTION 19)

19. SCHOOL FUNDING POLICY

Supports a school foundation formula that:

- Provides sufficient and timely funding to meet education goals;
- Equalizes per pupil funding;
- Provides a funding mechanism for transportation costs that reduces the pressure on the general fund and addresses inequities between school districts;
- Includes factors based on changes in demographics including socio-economic status, remedial programming, and enrollment challenges;
- Reflects actual costs for special education services;
- Incorporates categorical funding in the formula within three years; and
- Includes a mix of property taxes and state aid.

SUPPLEMENTAL STATE AID

(RESOLUTION 20)

Supports setting supplemental state aid:

- For FY 2020, by January 31, 2019;
- For FY 2021 and future budget years, at least 14 months prior to the certification of the school's district budgets; and
- at a rate that sufficiently supports local districts' efforts to plan, create and sustain world-class schools.

Setting supplemental state aid within the statutory requirements allows districts to make sound financial decisions on programs, staffing levels, and providing the best possible education to all students.

IASB supports a formula driven method for establishing the supplemental state aid growth rate if it is not set within the statutory requirements.

2019 IASB Legislative Priorities

SAVE (SECURE AN ADVANCED VISION FOR EDUCATION)

(RESOLUTION 27)

Supports repeal of the December 31, 2029 sunset on the statewide penny sales tax for school infrastructure.

Supports preserving the integrity of the statewide penny sales tax for school infrastructure including the tax equity provisions in the following manner:

- No diversions or expansions of allowable uses;
- Continued growth in the per pupil amount beyond the 2029 sunset date.

MILK	Skim	Skim Chocolate	1%	1% choc
Hiland Dairy	\$0.2010	\$0.2140	\$0.2080	\$0.2290
Deans	\$0.1940	\$0.2040	\$0.2020	\$0.2150
Anderson/Erickson	no bid	no bid	no bid	no bid
BREAD	WG White Bread	Whole Wheat Bread	WG Hamburger Buns	WG Hot Dog Buns
Sara Lee	\$1.78	\$1.78	\$1.68/12 (14)	\$2.25/16(14)
Caseys Bakery	Did not bid	Did not bid	Did not bid	Did not bid
Pan o Gold	\$1.55	\$1.55	\$3.72/30 (.124 ea)	\$3.72/30 (.124)
				\$1.46/16
				Did not bid
				\$1.55/12
				\$3.80/24
<p>My preference would be to stay with Sara Lee, it has a wonderful product and the kids love. I have no reviews or experience with Pan o Gold. It is only a penny difference and the hoagie buns are cheaper with Sara Lee. We rarely use loaf bread.</p>				
	Thank you!			
	Cara			

BECK ENGINEERING, INC



Civil Engineering • Land Surveying

Project: Cherokee CSD Baseball Field Improvements Project

BEI Project No.: E18052

Owner: Cherokee Community School District

Engineer: Beck Engineering, Inc.

Date: May 14, 2019

Baseball Field Grading Bid Items				Engineer's Estimate	
Item No.	Item	Unit	Quantity	Price/Unit	Total Price
1	Topsoil	C.Y.	3950	\$14.00	\$55,300.00
2	Excavation, Class 10	C.Y.	7870	\$10.00	\$78,700.00
3	Conventional Seeding, Seeding, Fertilizing and Hydro-Mulching	AC	3.5	\$3,200.00	\$11,200.00
4	Storm Water Pollution Prevention Plan, Management	LS	1	\$4,000.00	\$4,000.00
5	Temporary RECP	S.Y.	6050	\$2.25	\$13,612.50
6	Silt Fence, Installation	L.F.	307	\$3.00	\$921.00
7	Silt Fence, Removal of Sediment	L.F.	150	\$1.00	\$150.00
8	Silt Fence, Removal of Device	L.F.	307	\$2.00	\$614.00
9	Stabilized Construction Entrance	S.Y.	120	\$12.00	\$1,440.00
10	Inlet Protection Device	EA	1	\$250.00	\$250.00
11	Inlet Protection Device, Maintenance	EA	1	\$100.00	\$100.00
12	Modular Block Retaining Wall	S.F.	195	\$35.00	\$6,825.00
13	Mobilization	LS	1	\$13,900.00	\$13,900.00
				Total=	\$187,012.50

*Estimate does not include any items associated with the construction of the baseball field: pavement, fencing, infill material, sodding, dugouts, field items, etc.

CONCUSSION MANAGEMENT PROTOCOL

The District considers concussions and head injuries serious matters and will follow all laws and regulations regarding the identification and management of such injuries. The District shall provide annually to each parent or guardian of each student in grades seven through twelve a concussions and brain injury information sheet, as provided by the Iowa Department of Public Health, the Iowa High School Athletic Association, and the Iowa Girls High School Athletic Union. The student and the student's parents or guardian shall sign the sheet and return it to the District prior to the student's participation in any extra-curricular interscholastic activity.

If a student's coach or activity sponsor observes signs, symptoms or behaviors consistent with a concussion or brain injury during an extra-curricular interscholastic activity, the student shall be immediately removed from the activity. Extra-curricular interscholastic activity means any dance or cheerleading activity or extra-curricular interscholastic activity, contest or practice governed by the Iowa High School Athletic Association or the Iowa Girls High School Athletic Union that is a contact or limited contact activity as identified by the American Academy of Pediatrics.

The student's parent or guardian shall be contacted as soon as possible following the injury, and told that the student cannot return to participate in the activity until evaluated by an appropriate health-care professional. The student shall not return to participate in the activity or practice on the same day of a concussion. The student shall not return to an extra-curricular interscholastic activity, contest or practice until a written clearance to participation signed by the appropriate health care provider is given to the district. The student shall be examined by an appropriate health-care professional the same day the injury occurs. A licensed health care provider means a physician, physician's assistant, chiropractor, advanced registered nurse practitioner, nurse, physical therapist or licensed athletic trainer. There may be situations when the Iowa High School Athletic Association, Iowa Girls High School Athletic Union and/or the district specifically designates individuals to act as the health-care professional during an activity or event. In such situations, the Iowa High School Athletic Association's, the Iowa High School Athletic Union's, and/or the District's decision regarding the designation of the health-care professional is final. The written release shall be maintained as part of the student's cumulative record.

For students who participate in an extracurricular interscholastic activity which is a contest in grades seventh through twelve, the District shall adopt a return to play protocol consistent with the Department of Public Health's rules and a return to learn plan based on guidance developed by the Brain Injury Association of America. In cooperation, when a student is removed from participation in an extra-curricular interscholastic activity and diagnosed with a concussion or brain injury, the student's parent or guardian, the school system, and the student's licensed health care provider will work together to accommodate the student as the student returns to the classroom.

RETURN TO LEARN PROTOCOL

Total cognitive and physical rest, also called the complete rest phase, is the first step in the recovery plan. This should last for three days or less if the student is symptom free for 24 hours. Activities that should be avoided include cell phone use (including texting), computer use, and video games. Activities that can be done include yoga, light meditation, light stretching activities, and breathing exercises. Light thinking activities are the second step in the recovery plan. Activities that are appropriate include listening to music that is calm and relaxing and playing familiar games. Activities that were mentioned in the complete rest phase may be expanded upon (yoga, meditation, stretching exercises, and breathing activities). Now you have reached the return to school phase in the recovery plan. Start with half-days or attending school part time. Discuss a 504 plan with accommodations with the teacher and school staff.

Identify accommodations that will make the student most successful. Always monitor the student carefully, allow rest breaks, and look for signs that he or she is not doing well. Everyone involved with the student should work together. This includes parents and school staff. It is key for everyone to keep the lines of communication open while monitoring the recovery plan.

RETURN-TO-PLAY PROTOCOL

The following return-to-play step-wise process shall begin when the student who has been removed from participation in any extracurricular interscholastic activity governed by the Iowa High School Athletic Association or the Iowa Girls High School Athletic Union is no longer showing signs, symptoms, or behaviors consistent with a concussion or other brain injury for a minimum of 24 hours and has received written medical clearance from a licensed health care provider to return to/or commence such participation.

RETURN-TO-PLAY PROCESS

If the student shows signs, symptoms, or behaviors consistent with a concussion or other brain injury at any step of the return-to-play protocol, the student must stop the activity and the student’s licensed health care provider and parent or guardian shall be contacted.

If the student shows signs, symptoms, or behaviors consistent with a concussion or other brain injury during this process, an additional 24-hour period of rest shall take place. After the 24-hour period of rest, the student shall drop back to the previous level when the student showed no signs, symptoms, or behaviors consistent with a concussion or other brain injury and begin the progression again.

Step 1	Athlete has received written medical clearance from a licensed health care provider to begin the return-to-play, AND the athlete is back to regular activities including school, without experiencing any concussion signs, symptoms, or behaviors for a minimum of 24 hours.
Step 2	Low impact, light aerobic exercise, Walking or stationary cycling at slow to medium pace. No resistance/weight training.
Step 3	Basic exercise, such as running in the gym or on the field. No helmet or other equipment.
Step 4	Noncontact, sport-specific training drills (dribbling, ball handling, batting, fielding running drills) in full equipment. Resistance/weight training may begin.
Step 5	Full contact practice and participation in normal training activities.
Step 6	Contest participation.

Approved _____

FTE Per Position 2018-2019 NWAEA Comparability

Iowa Guidance <https://www.legis.iowa.gov/docs/code/256.11.pdf>

Recommendation(s): 1 school nurse per 750 students and 1 guidance counselor per 350 students

	Sibley Ocheyedan	Rock Valley	West Lyon	Cherokee	Sheldon	Sioux Center	MOC Floyd Valley
Enrollment (Certified)	797	847	978	1093	1088	1390	1443
# of buildings (K-12)	2	1	1	3	3	3	4
Superintendent	FTE 1.0	FTE 1.0	FTE 1.0	FTE 1.0	FTE 1.0	FTE 1.0	FTE 1.0
Building Principals	FTE 2.0	FTE 2.0	FTE 2.0	FTE 3.0	FTE 3.0	FTE 4.5	FTE 4.5
Activity Director	FTE 1.0	FTE 0.5	FTE 0.25	FTE 0.5	FTE 1.0	FTE 0.5	FTE 0.5
TOTAL	FTE 4.0	FTE 3.5	FTE 3.25	FTE 4.5	FTE 5.0	FTE 6.0	FTE 6.0
Guidance	FTE 2.0	FTE 3.0	FTE 2.0	FTE 3.0	FTE 5.0	FTE 4.0	FTE 3.5
Nursing	FTE 1.0	FTE 1.0	FTE 1.0	FTE 1.67	FTE 1.0	FTE 2.0	FTE 1.5
Special Education	FTE 6.0	FTE 9.5	FTE 6.0	FTE 8.4	FTE 12.0	FTE 14.0	FTE 13.0
Title Program	FTE 2.0	FTE 1.6	FTE 1.5	FTE 1.78	FTE 2.0	FTE 2.5	FTE 2.6
EL Program	FTE 1.0	FTE 3.0	FTE 1.0	FTE 0.7	FTE 2.5	FTE 5.0	FTE 2.5
TLC Program	FTE 1.33	FTE 2.0	FTE 1.67	FTE 3.0	FTE 3.0	FTE 2.0	FTE 3.0