

# Cherokee Community School District

**Board Members:**

**Ms. Laura Dawson- President**

**Mr. Logan Patterson - Vice President**

**Mr. Paul Fuhrman**

**Mr. Charles Wulfsen**

**Mrs. Laura Jones**

**Mrs. Joyce Lundsgaard, Business Manager/Board Secretary**

**Mrs. Kimberly Lingenfelter, Superintendent**

**Regular Board Meeting**

**August 19, 2019**

**5:30 p.m.**

**WHS Conference Room**

School Opens August 23rd.



**Public Hearing**  
**Continued Participation in the Instructional Support Program Levy**  
**Cherokee Community School District, 600 West Bluff Street**  
**Agenda for Monday, August 19, 2019 @ 5:30 PM**

Cherokee Community School District will have a public hearing on continued participation in the Instructional Support Program levy. If you have comments that you wish to be considered before the public hearing and are not able to attend the public hearing, please submit those comments to: Kimberly Lingenfelter, Superintendent by August 19, 2019 by 2:00 PM.

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| <ol style="list-style-type: none"> <li>1. Call the public hearing to order</li> <li>2. Approve the agenda</li> <li>3. Overview of the instructional support program levy</li> <li>4. Recognition of Visitors – Any person interested may appear and file objections to continued participation in the Instructional Support Program levy</li> <li>5. Close the public hearing</li> <li>6. Adjournment</li> </ol> |
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**Regular Board of Education Meeting**  
**Cherokee Community School District, 600 West Bluff Street**  
**Agenda for Monday, August 19, 2019 following public hearing**

The tentative agenda contains a list of subjects known at the time of distribution. A copy of the agenda kept continuously current is available for inspection at the office of the superintendent during regular business hours. This agenda may be changed up to 24 hours before the scheduled commencement of the meeting. The agenda sequence is provided as a courtesy only. The board reserves the right to consider each item in any sequence it deems appropriate. Therefore, we encourage visitors to attend the meeting from the beginning.

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| <ol style="list-style-type: none"> <li>1. Call the meeting to order</li> <li>2. Approve the agenda</li> <li>3. Roll call of members in attendance</li> <li>4. Action to excuse board members not in attendance</li> <li>5. Consent agenda             <ol style="list-style-type: none"> <li>A. Approve the minutes of the regular meeting [7-15-19]</li> <li>B. Approve financial statements</li> <li>C. Approve monthly bills</li> </ol> </li> </ol>   |
| <ol style="list-style-type: none"> <li>6. Communication and Reports             <ol style="list-style-type: none"> <li>A. Principals' Building Reports/ Instructional Coaches' Reports</li> <li>B. Directors'/ Superintendent's Report</li> </ol> </li> </ol>  |
| <ol style="list-style-type: none"> <li>7. Policy<br/>           Clerical Change(s): None<br/>           Affirm: 411.1 Classified Employee Defined; 411.2 Classified Employee - Qualifications, Recruitment, Selection; 411.3 Classified Employee Contracts; 411.4 Classified Employee Licensing-Certification; 411.5 Classified Employee Assignment; 411.6 Classified Employee Transfers; 411.7 Classified Employee Evaluation; 411.8 Classified Employee Probationary Status; 412.1 Classified Employee Compensation; 412.2 Classified Employee Wage and Overtime Compensation; 412.3 Classified Employee Group Insurance Benefits</li> </ol>   |
| <ol style="list-style-type: none"> <li>8. New Business             <ol style="list-style-type: none"> <li>A. Discussion of/ action concerning CYSBA ball field relocation</li> <li>B. Discussion of/ action concerning a Resolution to continue participation in the Instructional Support Program</li> <li>C. Discussion of/ action concerning the resignation of Dan Otto as WHS Paraprofessional</li> <li>D. Discussion of/ action concerning the resignation of Jenn Nixon as Head Varsity Softball Coach</li> <li>E. Discussion of/ action concerning the resignation of Cory Ege as Head Varsity Baseball Coach</li> <li>F. Discussion of/ action concerning the resignation of Jared Kirkeby as Assistant Varsity Baseball Coach</li> </ol> </li> </ol> |

**\* Note: The Board of Education, with a majority vote of the Board, may enter into an closed/exempt session for the purpose of discussing confidential records, litigation, suspension/expulsion hearings, personnel, purchase of real estate, and security or negotiation strategy.**

<ul style="list-style-type: none"> <li>G. Discussion of/ action concerning extending a contract to Rachel Lucas as Mentor Teacher for Deanna Hohbach (New to the District)</li> <li>H. Discussion of/ action concerning extending a contract to Brenda Ludwig as Building Custodian and Groundskeeper</li> <li>I. Discussion of/ action concerning extending a contract to Tyus Adkins as Head Varsity Baseball Coach</li> <li>J. Discussion of/ action concerning extending a contract to Jen Ohlendorf as Head Varsity Softball Coach</li> <li>K. Discussion of/ action concerning extending a contract to Yanive Flores-Richter as EL Paraprofessional</li> <li>L. Discussion of/ action concerning extending a contract to Teresa Adams as WHS Secretary</li> <li>M. Discussion of/ action concerning extending a contract to Cheryl Peterson as WHS Paraprofessional</li> <li>N. Discussion of/ action concerning extending a contract to Melissa Ebert as Food Service/Driver</li> <li>O. Discussion of/ information concerning the transportation department</li> <li>P. Discussion of/ information concerning Fall Enrollment Numbers</li> <li>Q. Discussion of/ information concerning Board Policy 401.7 Employee Travel Compensation (first reading)</li> <li>R. Discussion of/ information concerning IASB School District Fiscal Facts</li> <li>S. Discussion of/ information concerning 2019-2020 Statewide Comparability - FTE Per Position</li> <li>T. Discussion of/ information concerning steps in a school bond election</li> </ul>
<p>9. <b>Welcome Visitors</b> Recognition of persons who wish to speak to an item on the agenda or speak to the board regarding a school issue.</p>
<p>10. <b>Board Committee Reports</b></p> <ul style="list-style-type: none"> <li>A. Curriculum and Instruction – Fuhrman, Jones</li> <li>B. Policy – Dawson, Wulfsen</li> <li>C. Finance* – Dawson, Patterson</li> <li>D. Building, Grounds, Capital Projects – Fuhrman, Jones</li> <li>E. Transportation, Nutrition – Patterson, Wulfsen</li> </ul>
<p>11. <b>Items of Interest for the Next Meeting [September 16, 2019 @ 5:30 PM]</b></p> <ul style="list-style-type: none"> <li>A. Discussion of/ action concerning district goals for 2019-2020</li> <li>B. Discussion of/ information concerning CCSD Job Descriptions</li> </ul>
<p>12. <b>Adjournment</b></p>

**Projected Dates/Times for Regular Board of Education Meetings 2019-2020**

August 19th, 2019 @ 5:30 pm	September 16th, 2019 @ 5:30 pm	October 21st, 2019 @ 5:30 pm	November 18th, 2019 @ 5:30 pm
December 16th, 2019 @ 5:30 pm	January 20th, 2020 @ 5:30 pm	February 17th, 2020 @ 5:30 pm	March 16th, 2020 @ 5:30 pm
April 20th, 2020 @ 5:30 pm	May 18th, 2020 @ 5:30 pm	June 15th, 2020 @ 5:30 pm	July 20th, 2020 @ 5:30 pm

**Projected Dates/Times for Management Team Meetings 2019-2020**

October 7th, 2019 @ 5:30 pm	November 4th, 2019 @ 5:30 pm	December 2nd, 2019 @ 5:30 p.m.
February 3rd, 2020 @ 5:30 pm	March 2nd, 2020 @ 5:30 pm	April 6th, 2020 @ 5:30 pm

**\* Note: The Board of Education, with a majority vote of the Board, may enter into an closed/exempt session for the purpose of discussing confidential records, litigation, suspension/expulsion hearings, personnel, purchase of real estate, and security or negotiation strategy.**

**Cherokee Community School District  
Regular Board Meeting  
July 15, 2019**

The Cherokee Community School District Board of Education held a regular meeting on Monday, July 15, 2019 beginning at 5:30 P.M. The meeting was held in the WHS Conference Room, 600 W. Bluff St., Cherokee, IA.

**1. Call the meeting to order**

The meeting was called to order at 5:30 P.M.

**2. Approve the agenda**

Moved by Patterson, seconded by Wulfsen to approve the agenda. All Ayes

**3. Roll call of members in attendance**

Roll call of board members was taken: Present were Jones, Wulfsen, Fuhrman, Patterson, Dawson

Others present: Kim Lingenfelter, Valery Fuhrman, Nicole Kruse, Jen Burch, Rachel Lucas, Angela Carver, Justin Mohning, Bruce Dagel, Joyce Lundsgaard

**4. Action to excuse board members not in attendance**

All board members were present

**5. Consent Agenda**

Moved by Wulfsen, seconded by Patterson to approve the consent agenda. All Ayes

- Minutes of the regular meeting – 6/17/19
- Financial Statements
- Monthly Bills

**6. Communication and Reports**

Administrative reports were given.

**7. Policy**

Moved by Patterson, seconded by Jones to affirm policies 409.3 Licensed Employee Family and Medical Leave; 409.3E1 Licensed Employee Family and Medical Leave Notice to Employees; 409.3E2 Licensed Employee Family and Medical Leave Request Form; 409.3R1 Licensed Employee Family and Medical Leave Regulation; 409.4 Licensed Employee Bereavement Leave; 409.5 Licensed Employee Political Leave; 409.6 Licensed Employee Jury Duty Leave; 409.7 Licensed Employee Military Service Leave; 409.8 Licensed Employee Unpaid Leave; 410.1 Substitute Teachers; 410.2 Summer School Licensed Employees; 410.3 Education Associate. All Ayes

**8. New Business**

**A. Discussion of/information concerning CYSBA ball field relocation**

Members of the CYSBA were present to discuss the ball field relocation and 28E Agreement with the City regarding the possibility of creating a sports complex using FEMA dollars.

**B. Discussion of/action concerning colors and logos**

Moved by Jones, seconded by Patterson to approve colors and logos for the Cherokee School District using 3 of the 6 logo's presented. All Ayes

**C. Discussion of/action concerning EMC Insurance including Workers' Comp Insurance**

Discussion was held regarding lowered bids received from RAS and EMC for worker's compensation for the 2019-20 school year. Moved by Jones to approve RAS as the district's work comp provider. There was no second. RAS will be the districts Work Comp provider as voted on in the June meeting.

**D. Discussion of/action concerning the publication of resolution to participate in the Instructional Support Program**

Moved by Patterson, seconded by Jones to approve a Public Hearing to approve the continuation of the ISP Levy at the current rate of 8%. Ayes Patterson, Jones, Fuhrman, Wulfsen, Dawson. Currently 319 of 330 school districts have the levy at the Maximum of 10%. The board is maintaining the current rate of 8% rather than increasing the levy rate due to the financial health of the district.

**E. Discussion of/action concerning the official newspaper for the 2019-20 school year**

Moved by Jones, seconded by Patterson to approve the Chronicle-Times as the official newspaper for the 2019-20 school year. All Ayes

**F. Discussion of/action concerning fuel bids for the 2019-20 school year**

Moved by Fuhrman, seconded by Wulfsen to approve a bid from Cherokee Country Store for diesel fuel purchases and Hy-Vee for unleaded fuel. All Ayes

**G. Discussion of/action concerning the resignation of Keara Cormany**

Moved by Wulfsen, seconded by Fuhrman to approve the resignation of Keara Cormany as RES Special Education Teacher. All Ayes

**H. Discussion of/action concerning extending a contract to Deanna Hohbach**

Moved by Patterson, seconded by Jones to extend a contract to Deanna Hohbach as RES Special Education Teacher. All Ayes

**I. Discussion of/action concerning extending a contract to Brent Koedam**

Moved by Fuhrman, seconded by Wulfsen to extend a contract to Brent Koedam as Assistant Varsity Wrestling Coach. All Ayes

**J. Discussion of/action concerning extending a contract to Mike Fiedler**

Moved by Jones, seconded by Fuhrman to extend a contract to Mike Fiedler as Director of Building and Grounds. All Ayes


**K. Discussion of/information concerning building end of year reports**


The board reviewed year end reports containing demographic information by building for the 2018-19 school year.

**L. Discussion of/information concerning 2018-19 statewide comparability**

Lingenfelter presented statewide data provided by ISFIS regarding the number of principals per student enrollment. The board requested data based on 5 up/5 down statewide comparability.

Public Hearing/Regular Meeting – August 19, 5:30 P.M.

  
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President, Board of Education  
Cherokee Community School District

  
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Secretary, Board of Education  
Cherokee Community School District

**Financial Report - 7/31/19**

<b>Fund</b>	<b>Beginning Balance</b>	<b>Receipts</b>	<b>Expenditures</b>	<b>Ending Balance</b>
Operating	\$ 2,198,618.00	149,266.96	357,814.11	\$ 1,990,070.85
Management	836,760.86	6,058.61	182,050.53	660,768.94
Self-Insurance Fund	1,273,268.75	6,964.32	12,841.02	1,267,392.05
<b>Subtotal General Fund</b>	<b>4,308,647.61</b>	<b>162,289.89</b>	<b>552,705.66</b>	<b>3,918,231.84</b>
Activity	118,406.79	19,572.84	20,554.14	117,425.49
PPEL	357,903.22	4,803.62	203,808.51	158,898.33
Capital Projects (Sales Tax)	2,267,449.18	82,163.33	5,550.00	2,344,062.51
Bond Proceeds	11,703,600.48	-	235,315.26	11,468,285.22
Hot Lunch	226,614.14	12,844.54	2,025.30	237,433.38
Trust and Agency	34,272.54	6,193.70	-	40,466.24
<b>Total - All Funds</b>	<b>\$ 19,016,893.96</b>	<b>\$ 287,867.92</b>	<b>\$ 1,019,958.87</b>	<b>\$ 18,284,803.01</b>

Published Budget Report  
 All Funds  
 7/31/2019

Category	Function #'s	Sub Total Exp.	Expenditures	Amt Published	% of Published
<b>INSTRUCTION</b>	(1000-1999)	235,810.57	<b>235,810.57</b>	<b>8,350,000.00</b>	3%
Perkins	(5210)	-			
<b>SUPPORT SERVICES</b>	(2000-2999)				
Student Support Svcs	(2000-2199)	7,175.00			
Inst. Staff Support Svcs	(2200-2299)	23,090.14			
General Administration	(2300-2399)	29,906.10			
Building Administration	(2400-2499)	44,044.89			
Business Administration	(2500-2599)	37,747.81			
Plant Operation & Maint	(2600-2699)	75,393.73			
Student Transportation	(2700-2799)	9,177.23			
<b>TOTAL SUPPORT SERVICES</b>			<b>226,534.90</b>	<b>3,810,000.00</b>	6%
<b>NON INSTRUCTIONAL PGMS</b>	(3000-3999)	8,657.00	<b>8,657.00</b>	<b>600,000.00</b>	1%
<b>OTHER EXPENDITURES</b>	(4000-5999)				
Facilities	(4000-4999)	356,775.16			
Debt Service	(5000-5999)	-			
AEA Support Direct	(5200)	-			
Transfer to Debt Service	(6240)(6900)	-			
<b>TOTAL OTHER EXPENDITURES</b>			<b>356,775.16</b>	<b>19,377,846.00</b>	2%
<b>TOTAL EXPENDITURES</b>			<b>827,777.63</b>	<b>32,137,846.00</b>	3%

Elementary School Addition/HS Locker Room Renovations

7/31/2019

Revenue:	Subtotals	Total	Received to Date	
2018 GO Bond	9,400,000		9,400,000	
Premium	598,041		598,041	
Discount - UW Fee (Janney)	(83,642)		(83,642)	
2019 GO Bond	2,600,000		2,600,000	
Premium	34,421		34,421	
Discount - UW Fee (Baird)	(17,775)		(17,775)	
Net GO Bond Proceeds		12,531,045	12,531,045	
Est Investment Income:		250,000	162,733	
Rebate		24,180	-	
	12,531,045	12,805,225	12,693,778	
<b>Cost:</b>			<b>Expended to Date</b>	<b>Remaining Balance</b>
Base Bid (Add'l Classroom, Temp Control, Fire Alarm System)		13,825,125	278,427	13,546,698
Contingency/Change Orders		150,000	-	150,000
CTS - Special Inspections		27,000	2,295	24,705
Life Cycle Cost Analysis		6,600	-	6,600
Plan Review Fee		6,732	-	6,732
FEH Design		807,052	680,310	126,742
FEH Design (Shipping/Blueprints, etc.)		9,865	9,865	-
Beck Engineering		194,960	137,940	57,020
Certified Testing - Soil Testing		2,815	2,815	-
Furniture		200,000		
Technology		100,000		
Playground Equipment		100,000		
Piper Jaffray		52,700	52,700	-
Ahlers Law		33,435	33,435	-
Moody's		26,250	26,250	-
UMB		600	600	-
Woodall Electric - Locate Wires		855	855	-
Relocate Baseball Field		125,000	-	125,000
		15,668,989	1,225,492	14,043,498
Balance 7/31/19			11,468,286	
Net "Bond Proceeds":		(2,863,765)		
Sale - Hospital		4,000,000		
SAVE \$\$		750,000		
Remaining for Other Priorities		1,886,235		

\*Funds not spent may remain in Capital Project Funds, subject to legal guidance



<u>Vendor Name</u>	<u>Amount</u>
Checking	3
Checking	3 Fund: 21 STUDENT ACTIVITY FUND
CMS membership	
30902 Iowa Girls High School Athletic Union	75.00

Fund Total: 75.00

Checking Account Total: 75.00

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
Checking	1	
Checking	1 Fund: 10 GENERAL FUND	
SpEd tuition		
10958	Alta-Aurelia Community School District	14,632.20
Grounds maint-baseball field		
Grounds maint-baseball field		
Grounds maint-baseball field		
Trans repair parts		
10021	Bomgaars	155.31
Tire repair		
13394	Brad's Tire Service	20.00
Open enrollment TLC - 2nd semester		
12856	CAM Community School Distrit	3,786.88
Conference meal		
Fuel		
12882	Cardmember Service	101.84
Solid waste removal		
13534	Cheorkee County Solid Waste Commission	30.00
May board meeting minutes		
Ad-Building and Grounds		
Ad-Building and Grounds		
Ad-Building and Grounds		
Ad-Building and Grounds		
Ad-Building and Grounds		
Ad-Building and Grounds		
18221	Chronicle Times, The	581.28
Legal services		
10305	Cornwall, Avery, Bjornstad, Scott and Davis	425.00
TAP program		
12787	Galva-Holstein Comm School District	11,401.12
PE/Leadership curriculum		
14130	Growing Leaders	1,438.20
Medicaid		
12846	Iowa Department of Human Services	6,133.13
Background checks		
11789	Iowa School Finance Information Service	708.00
WHS Band-scores for contest		
WHS Band music		
Band music for contest		
WHS Band-scores for contest		
Band music for contest		

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
	Band music for contest	
12200	J.W. Pepper and Son, Inc.	271.46
	APL mileage	
12921	Lickiss, Becky	199.24
	ISP CMS band repairs	
	ISP CMS Band repairs	
	ISP CMS Band repairs	
	ISP CMS Band repairs	
	ISP CMS band repairs	
	ISP CMS band repairs	
	ISP Elementary vocal- ukulele	
10894	MidBell Music, Inc.	737.09
	Trans DEF/15W40	
12876	Midwest Lubricants, Inc.	725.05
	Maint supplies	
	Maint supplies	
11495	Modern Heating and Cooling, Inc.	176.47
	Trans oil/lubrications	
	Trans repair parts	
	Trans repair parts	
	Trans repair parts	
	Trans oil	
10180	Motor Parts Sales	148.76
	Trans repair parts	
11226	O'Halloran International	53.70
	Ed Foundation-CMS	
10188	Pilot Rock Signs	1,015.00
	Driver's Ed-brake removal	
	Driver's Ed rental	
10946	Rasmussen's	583.62
	Trans repairs	
12768	School Bus Sales	854.91
	SpEd Tuition	
14147	Sioux Center Community School District	4,758.30
	SpEd tuition	
10778	Sioux Central Community School	2,648.58
	SpEd tuition	
10797	South O'Brien Schools	8,153.21
	SpEd tuition	
13182	Storm Lake Community School District	20,006.71
	Trans repair parts	

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
12233	Thomas Bus Sales of Iowa, Inc.	430.32
Medicaid billing fee		
12838	Timberline Billing Service LLC	733.85
Lawn care		
11460	Waldner's Lawn Service	4,110.00
Student Council		
10300	Washington High School	1,500.00
Fuel - 15.196 gal		
Driver's Ed fuel - 10.221 gal		
Fuel - 69.261 gal		
Fuel - 22.576 gal		
Fuel - 26.503 gal		
Driver's Ed fuel - 7.830 gal		
Fuel - 27.640 gal		
Fuel - 24.047 gal		
Fuel - 25.462		
Fuel - 22.134 gal		
Driver's Ed fuel - 4.3002 gal		
Fuel - 4.957 gal		
Fuel - 42.997 gal		
Fuel - 10.438 gal		
Driver's Ed fuel - 9.504 gal		
Fuel - 4.456 gal		
Driver's Ed fuel - 6.166 gal		
Driver's Ed fuel - 6.120 gal		
Driver's Ed Fuel - 7.358 gal		
Fuel - 51.310 gal		
Fuel - 26.798 gal		
Driver's Ed fuel - 5.868 gal		
Fuel - 14.002 gal		
Fuel - 13.961 gal		
Fuel - 28.447 gal		
Driver's Ed fuel - 6.260 gal		
Fuel - 38.513 gal		
Fuel - 26.935 gal		
Driver's Ed fuel - 10.047 gal		
Fuel - 18.117 gal		
Fuel - 5.927 gal		
Driver's Ed fuel - 5.256 gal		
Fuel - 5.965 gal		
Fuel - 6.61 gal		
Fuel - 10.635 gal		
Driver's Ed fuel - 5.893 gal		

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
	Fuel - 25.008 gal	
	Fuel - 12.600 gal	
	Fuel - 40.829 gal	
	Driver's ed fuel - 6.713 gal	
	Fuel - 25.011 gal	
	Driver's Ed fuel - 8.882 gal	
	Fuel - 38.478 gal	
	Fuel - 20.781 gal	
10361	Your FleetCard Program	1,999.56

Fund Total: 88,518.79

Checking Account Total: 88,518.79

<u>Checking</u>	2	Fund: 32	CAPITAL PROJECTS	
			Elementary/Locker room	
12487			Certified Testing Services, Inc.	2,295.00
			Elementary/Locker room	
20224			FEH Design	47,049.74

Fund Total: 49,344.74

<u>Checking</u>	2	Fund: 36	PHYSICAL PLANT & EQUIPMENT	
			Baseball backstop project	
20009			Hatch Masonry Construction, Bob	4,312.44
			Flooring project	
			Flooring project	
11735			Marcus Lumber	24,745.52
			Lunch table seats	
13660			SICO America Inc.	924.24
			WHS cameras	
14006			Thompson Innovation	1,721.67

Fund Total: 31,703.87

Checking Account Total: 81,048.61

<u>Checking</u>	3	Fund: 21	STUDENT ACTIVITY FUND	
			CMS track fees	
			CMS track fees	
31079			ASPI Solutions, Inc.	426.00
			Baseball fundraiser-batting mat	
12882			Cardmember Service	238.99
			BB/SB concessions	
			BB/SB concessions	
11224			Chesterman Co.	1,443.20
			BB/SB concessions	
11060			Godfather's Pizza	410.00

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
Baseball backstop project		
20009	Hatch Masonry Construction, Bob	3,000.00
Softball senior night		
10274	Hy-Vee Food Stores, Inc	14.00
Tickets		
10852	One Office Solution	5.97

Fund Total: 5,538.16

Checking Account Total: 5,538.16

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
Checking	1	
Checking	1 Fund: 10 GENERAL FUND	
	Maint supplies - HVAC filters	
10004	Air Filter Sales and Service	1,017.18
	Gas service-600 W Bluff-WHS	
	Gas service-336 Gillette-Armory	
	Gas service-929 N Roosevelt	
	Gas service-320 Gillette-busbarn	
	Gas service-206 E Indian-CMS	
	Gas service-600 W Bluff-WHS	
10094	Alliant Energy	881.42
	Ed Foundation-L.Ebert	
	Instructional materials - Sleezer	
	Instructional materials - Carver	
	Instructional materials - Freed	
	Instructional materials - K.Todd	
	Instructional materials - Wynn	
	CMS FCS kitchen supplies	
	ISP Technology	
	Ed Foundation-Johnson	
	Ed Foundation-Henke	
	Emergency Go Buckets-Brown	
	ISP Technology-Business lab computers	
13771	Amazon Capital Services	9,794.87
	Instructional materials - James DeVos	
11283	Arbor Scientific	399.20
	CMS softener salt	
	Roosevelt water softener	
	WHS nurse-water	
	CMS nurse-water	
10079	Blaine's Culligan and Sundance Spas	172.20
	ISP Technology-misc items	
	Maint painting supplies	
	Grounds maint-trimmer	
	Maint supplies-painting supplies	
	Maint supplies	
	ISP Technology-misc items	
	Maint supplies	
	Maint supplies	
	Maint supplies	
	ISP Technology-misc items	
	Maint painting supplies	

<u>Vendor Name</u>	<u>Amount</u>
CMS tables	
Maint supplies	
10021 Bomgaars	1,007.67
Trans repair parts	
Trans repair parts	
10396 Builder's Sharpening and Service	186.15
IFCSE conference regisltration-Karels	
ISP Technology-T.Stoneking	
CMS Extra Activity	
CMS FCS materials	
12882 Cardmember Service	2,090.21
Phone charges-WHS	
Phone charges-Roosevelt	
Phone charges-Food service/busbarn	
Phone charges-CO	
Phone charges-CMS	
Phone charges-WHS	
Phone charges-Food service/busbarn	
10113 Century Link	1,102.43
Maint repair-Roosevelt	
10034 Champion Electric	48.00
Water-208 E Indian-Baseball	
Sewer-206 E Indian-CMS	
Sewer-600 W Bluff-busbarn	
Sewer-636 Gillette-Armory	
Sewer-600 W Bluff-WHS	
Sewer-600 W Bluff- lawn/concession stand	
Water-600 W Bluff-lawn	
Water-600 W Bluff-practice field	
Water-208 E Indian-bball	
Sewer-600 W BluffOWHS	
10084 City of Cherokee	2,306.04
Renewal-Abby James	
13308 CPI	989.00
Art materials - S.Jensen	
10776 Dakota Potters Supply	328.10
Instructional materials-Art	
10491 Discount School Supply	166.52
Shredding	
11580 Document Depot and Destruction, Inc.	80.00
Bus driver meal	
31620 EATON, RANDY	7.50



<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
Instructional materials-		
James DeVos		
11332	Flinn Scientific	14.75
Extermination service		
10979	Guardian Pest Solutions	157.50
Maint		
12325	Iowa One Call	9.90
Band folders		
12200	J.W. Pepper and Son, Inc.	343.74
CMS security		
13165	Johnson Controls Security Solutions	169.07
Ed Foundation - R.Lucas		
11068	Kaplan School Supply Corp	81.47
Gate worker		
14072	Koedam, Brent	90.00
ISP Curriculum-		
Kindergarten		
Ed Foundation- L.Ebert		
Ed Foundation- :ucas		
Ed Foundation-T.Vannatta		
10145	Lakeshore Learning Materials	1,186.61
ISP Curriculum-		
Kindergarten		
ISP Curriculum- 1st grade		
Ed Foundation-T.Vannatta		
13718	Learning without Tears	1,994.96
Maint supplies		
11735	Marcus Lumber	24.21
Instructional materials -		
Ag Classroom		
13761	Micrology Labs	107.68
Administration fees		
13725	Mid-American Benefits, Inc.	418.00
Electricity-206 E Indian-		
CMS		
Electricity-929 N Roosevelt		
Electricity-600 W Bluff-WHS		
Electricity-600 W Bluff-		
concession		
Electricity-Doupe		
Ballfields		
Electricity-334 Gillette-		
busbarn		
Electricity-336 Gillette-		
Armory		
12363	MidAmerican Energy Company	15,414.83

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
10894	REA fund-Elem music-ukulele MidBell Music, Inc.	499.95
11495	Maint repair-WHS gym Modern Heating and Cooling, Inc.	377.04
10180	Trans grease/oil/lubtriccants Trans grease/oil/lubtriccants Trans repair parts Motor Parts Sales	105.00
10425	Tire repair-bus#14 Northside Tire Inc	64.00
11226	Trans repair parts O'Halloran International	144.51
12578	ISP Curriculum- 1st grade Instructional materials- Boekhout Oriental Trading Co., Inc.	180.05
18370	Ed Foundation - Plank Road Publishing, Inc.	119.45
11531	Instructional materials- Letsche Instructional materials- Perry SpEd-Cormany SpEd-Cormany Really Good Stuff, LLC	324.80
13492	ELI materials Really Great Reading	5,511.01
10217	Garbage collection Sanitary Services, Inc.	2,834.32
10227	ISP Curriculum- Jenness Scholastic Magazine	151.80
11114	Instructional materials- Miller Scholastic, Inc.	36.80
12768	Trans repair parts School Bus Sales	256.14
10870	Nurse supplies School Nurse Supply Inc.	2,384.77
	Cumulative record folders CO stapler CMS library supplies-	

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
	Sampson	
	Instructional materials - Instructional	
	Instructional materials - K.Leonard	
	Instructional materials - Brunsting	
	Roosevelt office supplies	
	Instructional materials - Richardson	
	WHS library supplies	
	Instructional materials - Jaylene DeVos	
	Instructional materials - SpEd Olson	
	Instructional materials - Karels	
	ELI-Jmes/Carver/Henke	
	Instructional materials-TK- L.Ebert	
	Instructional materials - Groepper	
	Instructional materials - Lubeck	
	PTA purchase-Creel	
	ELI materials - Cormany	
	Instructional materials - Perry	
	Instruct Coaches supplies	
	Instructional materials - White	
	Instructional materials - T.Stoneking	
	Transcript binders	
	Instructional materials - Leavitt	
11884	School Specialty, Inc.	3,546.28
	Trans supplies	
13454	Sherwin-Williams	804.30
	Bus driver meal	
13440	Sizeland, Harry	6.30
	Trans repair parts	
11568	Steffen Truck Equipment, Inc.	450.00
	ISP Curriculum-L.Ebert	
10653	STEVE SPANGLER SCIENCE	185.81
	Instructional materials - James DeVos	
30560	Vernier	585.76
	Ag classroom materials	
	Ag classroom materials	
	Ag classroom materials	
	Ag classroom materials	
	Ag classroom materials	

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
11282	Ward's Science	549.44

ISP Curriculum- 3rd grade		
10529	Zaner Bloser, Inc.	955.66

Fund Total: 60,662.40

Checking 1 Fund: 22 MANAGEMENT FUND

Insurance-7/1/19-7/01/20

13585	SU Insurance Company	18,746.75
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Fund Total: 18,746.75

Checking Account Total: 79,409.15

Checking 2

Checking 2 Fund: 32 CAPITAL PROJECTS

Elem school/locker room project

20070	Haselhoff Construction Inc.	182,071.31
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Fund Total: 182,071.31

Checking 2 Fund: 33 Local Option Sales and Service Tax Fund

Network refresh

10423	ZONES	5,550.00
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Fund Total: 5,550.00

Checking 2 Fund: 36 PHYSICAL PLANT & EQUIPMENT

WHS Furniture

13771	Amazon Capital Services	770.24
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WHS Glycol in hot water loop

20070	Haselhoff Construction Inc.	21,848.40
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CMS Furniture

10852	One Office Solution	1,112.00
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Fund Total: 23,730.64

Checking Account Total: 211,351.95

Checking 3

Checking 3 Fund: 21 STUDENT ACTIVITY FUND

Music Booster-WHS Band

12882	Cardmember Service	426.40
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BB/SB concessions

11224	Chesterman Co.	734.20
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Football camp shirts

Basketball camp shirts

12371	Creative Services	1,005.00
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BB/SB concessions

BB/SB concessions

10067	Fareway Stores, Inc.	51.98
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Music Boosters-marching band-shipping co

14132	Heather, Mark	80.00
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<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
	Baseball senior night flowers	
10274	Hy-Vee Food Stores, Inc	17.50
	Softball Tournament gate	
30902	Iowa Girls High School Athletic Union	1,176.00
	Substate baseball	
	District baseball	
10115	Iowa High School Athletic Association	4,236.00
	JV/V Baseball official - 7/9	
31584	Wessling, Doug	110.00
	BB/SB concessions	
10779	Wiese Oil and Supply	40.00

Fund Total: 7,877.08

Checking Account Total: 7,877.08

# August 2019 ECLC and Roosevelt Board Report

Valery Fuhrman, ECLC and Elementary Principal and Jan Tjeerdsma, Instructional Coach

**District Mission:** "With community involvement, we will empower learners to become contributing members to our changing world."

## District Goal Actions

- 1: Implement a successful 1:1 **technology** initiative to enhance student learning, instruction, and achievement.
  - The elementary has received the new phone system. We already notice the improved volume and ability to communicate with classrooms.
  - With a combination of Education Foundation and district technology budget, we have ordered iPads that will bring K to 1:1. We have the iPads but are waiting for cases. We are also waiting for additional chromebooks for 2nd grade due to the larger class size. This brings RES to having 1:1 in all grade levels except 1st grade. They have existing iPads for approximately 1:2. We can potentially redistribute iPads from 2nd grade to 1st grade but have concerns about usability due to being older models. We will work with IT to determine if iPads or touchscreen chromebooks would be most functional for 1st grade and look for purchasing next year.
- 2: Increase implementation and alignment of **Iowa Common Core** curriculum utilizing Characteristics of Effective Instruction (**Student Centered-Teaching for Learner Differences-Assessment for Learning-Rigor and Relevance-Teaching for Understanding**).
  - The First Grade and TK teams attended training this summer for their new STEM kits. Both groups came back ready to put their new learning into action and excited for how well their STEM materials will enhance our science instruction.
  - Our new science curriculum arrived! Teachers in K-4 spent time this summer in collaborative planning.
  - Opening inservice trainings will include Youth Mental Health training from AEA, Guided Reading training with AEA, and Curriculum Group Work time for vertical alignment/articulation conversations.
- 3: Improve **communication** between all stakeholders in the district that will promote an atmosphere that encourages positive relationships.
  - We were excited to welcome our new teachers at mentoring/orientation on 8/14/19. All new teachers also attended CPI (Crisis Prevention Institute) training on 8/15/19. This helps complete the building wide plan that all staff at RES are trained in these protocols for proactively building student relationships and how to respond to student situations that might need intervention.
  - I have continued to send a handful of emails to staff over summer to maintain communication regarding dates to know, new staff, supplies arriving, and other bits and pieces to help keep everyone in our loop.
  - Class Numbers after registration on 8/6/19= a beginning enrollment of 509 students. We will begin the year with 5 students more than we had at count date last fall.

ECLC*	15 (will be 16)	15 (will be 16)	15 (will be 16)	15	63 (will be 66)
TK	13	13			26
K	22	21	21	21	85
1	23	23	24	23	93
2	22	22	22	22	88
3	18	17	18	17	70
4	20	22	21	21	84

\*ECLC - There are eight students with IEPs registered for ECLC. AEA has told us there are an additional three who will be eligible for IEPs and begin when they turn 3 yet this fall/end of semester. Additionally AEA has begun two other evaluations that may become eligible within the next few months.

<p align="center"><b>Goal #1</b> <b>Technology Integration</b></p>	<p align="center"><b>Goal #2</b> <b>Iowa Core and CEI</b></p>	<p align="center"><b>Goal #3</b> <b>Communication</b></p>
<p align="center"><b>Implement a successful 1:1 technology initiative to enhance student learning, instruction, and achievement.</b></p> <p>By the end of the 2019-20 school year, teachers and students are using the (Substitution, Augmentation, Modification, Redefinition) SAMR model and implementing Substitution and Augmentation in their lessons as evidence in walk throughs, pineapple charts, and/or lesson plans.</p> <ul style="list-style-type: none"> <li>Teachers will be asked to provide evidence/artifact of one new way of using S and A each semester.</li> <li>Tl will support teachers with ideas and modeling as needed.</li> </ul>	<p align="center"><b>Increase implementation and alignment of Iowa Common Core curriculum utilizing Characteristics of Effective Instruction.</b></p> <ol style="list-style-type: none"> <li>Throughout 2019-20, all teachers will review, modify, and/or create completed curriculum maps (using the provided template) to include the main units, power standards, time frame, essential questions, evaluation/assessment, ICC/program specific standard alignment. <i>We recognize that curriculum is never a finished product and curriculum maps will continue to evolve.</i> Curriculum maps will be reviewed by the lead teacher and assigned administrator.</li> <li>Once a quarter each CCSD teacher will record an instructional lesson and complete a response including specific reflection how the Characteristics of Effective Instruction were present in the lesson. The reflection questions will be provided by the Instructional Coaches. The response will be a conversation between the building Instructional Coach and the teacher.</li> </ol>	<p>Improve communication between all stakeholders in the district that will promote an atmosphere that encourages positive relationships.</p> <p>The TLC Communication leaders will incorporate the use of media outlets to better inform our community of the positive success of students and staff. Each leader will post/report four times a month. To support the Communication leader in this goal, each CCSD teacher will share a classroom happening at least once a semester which will be used to showcase different grade levels.</p>
<p align="center"><b>Alignment with ICC 21st Century Tech Standards</b></p> <ul style="list-style-type: none"> <li>Analyze current technology use and alignment with the ICC 21st Century Tech Standards.</li> <li>Study how technology can be integrated into classroom instruction to more fully align.</li> </ul> <p align="center"><b>Study the SAMR model to learn more about Modification.</b></p> <ul style="list-style-type: none"> <li>Study Modification as it fits the SAMR model.</li> <li>Explore applications/websites/resources for use in implementing modifications.</li> </ul>	<p><b>Literacy- Research Based Interventions</b></p> <ul style="list-style-type: none"> <li>Create system wide protocols for small group reading instruction</li> </ul> <p><b>Math- year 3 implementing new texts</b></p> <ul style="list-style-type: none"> <li>Utilize Achieve the Core materials to review priority standards for grade levels and instructional best practices.</li> <li>Analyze formative and summative assessments with consideration to alignment of instructional practices and learning activities utilized in classrooms.</li> </ul> <p><b>Social Studies- Year 3 from DE Plan- Development</b></p> <ul style="list-style-type: none"> <li>Make instructional decisions that are congruent with the standards and aligned with the vision and instructional shifts of the standards.</li> <li>Use individual and/or bundled standards to implement the standards.</li> <li>Continue to pare back on teaching topics and practices not promoted by the standards.</li> </ul> <p><b>Science- year 4- Full Implementation</b></p> <ul style="list-style-type: none"> <li>Deepen understanding of instructional shifts required for implementation of new materials/NGSS standards</li> </ul>	<p align="center"><b>Within Building</b></p> <ul style="list-style-type: none"> <li>Continue to be aware of and promote as much communication as possible within the building (especially changes to routines)</li> </ul> <p align="center"><b>Deeper With Families</b></p> <ul style="list-style-type: none"> <li>Be clear with communicating learning goals</li> <li>Poll teachers to determine what ways teachers will use to communicate regularly with families.</li> <li>Each grade level will host an event to ask families to come to school including communication of learning goals</li> </ul> <p align="center"><b>With the larger community- year 3 for PIE partners</b></p>



# Cherokee Middle School

August 2019

	<p>Excitement is in the air! We are gearing up for an amazing school year! Teachers have been coming in preparing their rooms, working on curriculum, and getting to know the new staff members. Building is in great shape and we have plans in place for parent pick up and drop off with construction.</p>
<b>Communication</b>	<p>Mr. Aden was asked to do a presentation on the good things we are doing at Cherokee Middle School at the School Administrators of Iowa Conference. We had 70 administrators attend our session and received some good feedback. The title of our presentation was, "Building our Collaboration &amp; Relationship Culture"</p>
<b>Professional Development</b>	<p>Our upcoming PD schedule continues the rotation of topics relating to the mission, vision, goals and identified by staff as needs through an end of year survey. We have worked hard to plan, organize and schedule our rotation of topics for the upcoming school year. We will continue working on culture through our Culturize book study of Jimmy Casas. Our monthly rotation of topics includes: Data Empowerment, Tech Integration strategies, Instructional Strategies, CMS Empowerment with the Culturize book study, Relationship &amp; Culture, Curriculum work and Communication.</p>
<b>Data</b>	<p><b>Comparison of 17/18 to 18/19</b></p> <p><b>Attendance</b> 2017-18 = 2859.5 absences (excused &amp; unexcused) 2018-19 = 1365 absences (excused &amp; unexcused)</p> <p><b>Failing Grades</b> 2017-18 = 130 F's 2018-19 = 42 F's</p> <p>We are looking forward to receiving our ISASP results from the Spring. Our end of year MAP and FAST scores indicate growth in all areas of Reading, Math &amp; Science. Our Fall MAP scores will be our beginning of year baseline this year.</p>
	<p>Here is the link for more data from CMS = <a href="#">#CMS Data</a></p>





# CMS Building Goals

2019-2020

## TECHNOLOGY

- Teachers and students are using the SAMR model focusing on Modification and Redefinition in their lessons.
- Students are using technology focused on the classroom learning.

## IOWA CORE

- All teachers will review and modify curriculum outlines.
- Teachers will video lessons once per quarter. They will meet with Principal or IC to reflect on characteristics of effective instruction of that lesson.

## COMMUNICATION

- Teachers will share pic and brief synopsis (via email) of something happening in the classroom with the Communication Teacher Leader at least once per semester for publication on social media or newspaper.
  - Teachers will share positive happenings with parents through phone calls and Proud Brave cards.

## POSITIVE CULTURE

- Continue to cultivate a passion for positive culture through our Culturize book study by Jimmy Casas.





## WHS Building Report August 2018

**District Mission: “With community involvement, we will empower learners to become contributing members to our changing world”**

### **District Goals:**

#### **1. Implement a successful 1:1 technology initiative to enhance student learning, instruction, and achievement.**

- Completed many technology requests this summer to get our technology up to speed in each classroom.
- We have spent a lot of time over the summer implementing new technology with our curriculum purchases. Many textbook companies offer online licenses for each student along with a classroom set of textbooks. The online licenses are updated frequently with new content and allow our curriculum to be current even though it is purchased every six years.
- We are pleased with our new phones, cameras, and key fobs that have been installed at WHS during the summer.

#### **2. Increase implementation and alignment of Iowa Common Core Curriculum utilizing characteristics of effective instruction.**

- We have established different action plans for focus on College and Career Readiness profile to make WHS more aligned with supporting our students in future planning endeavors.
- We will continue working on our curriculum outlines this fall, adding to the work the teacher did throughout the last school year.
- We are excited to work with our new Science curriculum this year. The Science teachers have spent time this summer learning the ins and outs of the new materials.

#### **3. Improve communication between all stakeholders in the district that will promote an atmosphere that encourages positive relationships.**

- We will be highlighting alumni from WHS this year on our Facebook page. They will be talking about where life has taken them and the success they are achieving within their own life.
- The emphasis at WHS during the 2018-2019 school year is **CULTURIZE & Building Relationships**. We will be doing a staff book study on the book *Culturize*, by Jimmy Casas, who will be coming to speak at our shared PD this year in February.
- We are excited about our new Braves Empowerment Time focusing on building relationships among students and staff this year. This time will take place on Wednesdays and focus on social issues, relationship building, character traits, and college and career readiness.
- We have established a universal late homework policy to keep all of the staff, students, and parents on the same page in regards to expectations.

**SPECIAL RECOGNITION: Mary Buurman, Pat Evans and Rebecca Hansen for all the work they did around WHS. Please thank them for all their work- Our building has never looked better. Custodial Team for making our facilities look top notch.**

**Mr. Wade Riley- WHS Principal & Mrs. Natalie Barkley- Instructional Coach**

# WHS Building Goals

WHS Core Values: Teamwork, Success and Integrity

2019-2020

## « TECHNOLOGY »

- Teachers and students are using the SAMR model implementing Substitution, Augmentation, Modification, and Redefinition in their lessons as evidence in walk throughs, and/or lesson plans.
- Students are using technology focused on the classroom learning.

## « IOWA CORE »

- All teachers will review and modify curriculum maps.
- Teachers will video lessons once per semester and will meet with IC or Principal to reflect on characteristics of effective instruction within that video lesson.
- Veteran teachers will do a once per year teacher walk in or out of the district. Teachers new to the district during their 1st and 2nd year will do a teacher walk twice a year (1 in the district and 1 outside of the district).

## « COMMUNICATION »

- Teachers will share things happening in the classroom with the Communication Teacher at least once per semester.

## « POSITIVE ENVIRONMENT »

- Cultivate a positive culture by utilizing growth mindset strategies. We will take time to share positives during each professional development meeting.



# Notes for the Board from the Superintendent – August 2019

## Cherokee Community School District: *Empowering Learners*

### Standards for Effective School Boards

August Standard: Provide effective leadership for quality instruction and high, equitable student learning by setting and communicating high expectations for student learning with clear goals and a focus on strengthening instruction, by supporting conditions for success through board actions and decisions, by holding the system accountable to reach student goals, by building the collective commitment of community and staff to achieve the student learning goals, and by learning together as a whole team to inform decision-making around the student learning goals.

The Iowa School Board Standards are designed for use by local school boards as common framework for excellence in school board governance. Based on best practice and research, the standards encourage boards to focus on student achievement as their primary responsibility. *Iowa Association of School Boards*

### Technology/Website Update – Board/Leadership Team Goal Statement #1

- Building Reports – Principals – on the agenda
- EMC Insurance - updated cybersecurity coverage
- News from Technology Director, William Halder
  - We have been working diligently to get all the chromebooks, ipads and laptops ready for use. It has been a challenging summer due to the numerous projects taken on by this department. If possible, could we get another month before school starts? Lol.
  - Phone system is complete for all 3 buildings. Paging and video surveillance are in place and working in CMS and WHS, RES will happen as construction gets closer to completion.

### Curriculum and Instruction Update – Board/Leadership Team Goal Statement #2

- Building Reports - Principals - on the agenda
- Iowa Instructional Framework Training
- TLC Retreat Summary
- Professional Development - August 19-22
  - AEA Training, Coaching Cycles, Vertical Curriculum Alignment
- Iowa Department of Education Public Reporting Site: [reports.educateiowa.gov](http://reports.educateiowa.gov)

This website provides access to a variety of reports covering multiple areas including district profiles, financial reports and school plans.

### Communication Update – Board/Leadership Team Goal Statement #3

- Building Reports - Principals - on the agenda
- Back to School Carnival - Partnership with Seasons - Thursday, August 22nd 5:00-7:00 PM @ RES
- District Teacher Satisfaction Survey Plans
- Community Needs Assessment Survey Plans
- November 5, 2019 - School Board Election Date
  - Monday, August 26 - Candidate Filing Begins; Saturday, September 14 - Last Day for Vacancies
  - Thursday, September 19 - Candidate Filing Deadline
- Board Committee Rotations – Management Team Meetings - on the agenda

October 7th, 2019 @ 5:30 Board Policy	November 4th, 2019 @ 5:30 Student Achievement Data/APR SIAC Invited	December 2nd, 2019 @ 5:30 Building, Grounds & Capital Projects
February 3rd, 2020 @ 5:30 Curriculum & Instruction	March 2nd, 2020 @ 5:30 Transportation & Nutrition & Wellness	April 6th, 2020 @ 5:30 Finance/Budget Hearing–SIAC Invited

### Transportation and Nutrition Update

- News from Nutrition Director, Cara Jacobson
  - I am getting the kitchen back in order, having the refrigeration worked on in some areas and having some things fixed that Hobart found on their annual inspection of equipment they do in June. I have turned these items into SU insurance.

### Board/Leadership Team Goal Statements

1. Implement a successful 1:1 technology initiative to enhance student learning, instruction, and achievement.
2. Increase implementation and alignment of Iowa Common Core curriculum utilizing Characteristics of Effective Instruction.
3. Improve communication between all stakeholders in the district that will promote an atmosphere that encourages positive relationships.

# Notes for the Board from the Superintendent – August 2019

## Cherokee Community School District: *Empowering Learners*

- I will be meeting with my staff on the 19th, and will be doing review and civil rights training for the hours they need. I have also asked Bill to share a couple computers with me, so my staff has the opportunity to work on bloodborne pathogens and mandatory reporter certifications.
- We have two new full time staff members, actually just moved from part time to full time, after running on a short crew last April and May.
- The addition of the new dishwasher at the middle school is exciting and I have reworked my schedule with employees as it does change things up a bit in a positive way.
- Excited for the new school year!!
- News from Transportation Director, Mike Wiederholt
  - Annual report - plans to be in attendance

### **Strategic Planning – Finance Update**

- Financials included in board packet
- Secretary/Treasurer's Report - on the agenda
- Instructional Support Program levy - on the agenda
- Fall Enrollment Numbers - on the agenda
- IASB School District Fiscal Facts - on the agenda
- 2019-2020 Statewide Comparability - FTE per position - on the agenda

### **Building, Grounds, and Capital Projects Update**

- Steps in a school bond election - on the agenda
- CYSBA ball field relocation - on the agenda
- Meeting with Haselhoff Construction and FEH Design - Tuesday, August 27th
- 5 Year Maintenance Plan - FEH Design and Building/Grounds Committee
- News from Mike Fiedler, Building and Grounds Director
  - All schools are ready for staff and rooms are all set up and ready for students/classes
  - Football retaining wall is in the process of being replaced/repared and the football field, bleachers, announcer area, restrooms, and clubhouse area is all ready to go
  - All touchup painting is complete and almost all new furniture has been moved into rooms
  - All new teachers have their keys and fobs
  - Last but not least, thank you to the board and administration for this great opportunity you have given me.

### **IASB Update & Other**

- IASB Strategic Budget Reduction Workshop - Des Moines - September 26, 2019
- IASB Employee Relations Conference - Altoona - October 17, 2019
- IASB 74th Annual Convention - Des Moines - November 20-21, 2019
- Recorded Webinars Available for Board Members – School Board U – contact Lou Ann Gvist at [lgvist@ia-sb.org](mailto:lgvist@ia-sb.org) or (515) 247-7064

### **Policy/Legislative Update [IASB/SAI/RSAI/IDOE]**

- Board Policy - 411.1-412.3 - on the agenda
- Legislative News/Updates/Priorities from our Partners in Education:

<http://www.sai-iowa.org/sai-legislative-priorities.cfm>

[https://www.educateiowa.gov/resources/legislative-information?utm\\_medium=email&utm\\_source=govdelivery](https://www.educateiowa.gov/resources/legislative-information?utm_medium=email&utm_source=govdelivery)

<http://www.rsaia.org/legislative.html>

### **Board/Leadership Team Goal Statements**

1. Implement a successful 1:1 technology initiative to enhance student learning, instruction, and achievement.
2. Increase implementation and alignment of Iowa Common Core curriculum utilizing Characteristics of Effective Instruction.
3. Improve communication between all stakeholders in the district that will promote an atmosphere that encourages positive relationships.

CLASSIFIED EMPLOYEE DEFINED

Classified employees are employees who are not administrators or employees in positions which require an Iowa Department of Education teaching license and who are employed to fulfill the duties listed on their job description on a monthly or hourly basis. Classified employees will include, but not be limited to, teacher and classroom aides, custodial and maintenance employees, clerical employees, food service employees, bus drivers, and temporary help for summer or other maintenance. The position may be full-time or part-time.

It is the responsibility of the superintendent to establish job specifications and job descriptions for classified employee positions. Job descriptions may be approved by the board.

Classified employees required to hold a license for their position must present evidence of their current license to the board secretary prior to payment of wages each year.

Legal Reference: Iowa Code §§ 20; 279.8.

Cross Reference: 405.1 Licensed Employee Defined  
411.2 Classified Employee Qualifications, Recruitment, Selection  
412.3 Classified Employee Group Insurance Benefits

Approved \_\_\_\_\_ Reviewed 1/20/14, 11/21/16. 8/19/19 Revised \_\_\_\_\_

CLASSIFIED EMPLOYEE - QUALIFICATIONS, RECRUITMENT, SELECTION

Persons interested in a classified employee position will have an opportunity to apply and qualify for classified employee positions in the school district without regard to age, race, creed, color, sex, national origin, religion, sexual orientation, gender identity or disability. Job applicants for classified employee positions will be considered on the basis of the following:

- Training, experience, and skill;
- Nature of the occupation;
- Demonstrated competence; and
- Possession of, or ability to obtain, state or other license or certificate, if required, for the position.

All job openings shall be submitted to the Iowa Department of Education for posting on Teachlowa, the online state job posting system. Additional announcements of the position may occur through means the superintendent believes will inform potential applicants about the position. Applications for employment may be obtained from and completed applications will be returned to the central administration office. Whenever possible, the preliminary screening of applicants will be conducted by the administrator who directly supervises and oversees the position.

The superintendent will recommend employment of classified employees to the board for approval.

Legal Reference: 29 U.S.C. §§ 621-634 (2006).  
42 U.S.C. §§ 2000e *et seq.* (2006)  
42 U.S.C. §§ 12101 *et seq.* (2006)  
Iowa Code §§ 35C; 216; 279.8; 294.1 (2009).

Cross Reference: 401.1 Equal Employment Opportunity  
411 Classified Employees - General

Approved \_\_\_\_\_

Reviewed 1/20/14, 11/21/16, 8/19/19

Revised \_\_\_\_\_

CLASSIFIED EMPLOYEE CONTRACTS

The board may enter into written contracts with classified employees employed on a regular basis. The contract will state the terms of employment.

Each contract will include a 14 day cancellation clause. Either the employee or the board must give notice of the intent to cancel the contract at the end of 14 days. This notice will not be required when the employee is terminated during a probationary period or for cause.

Classified employees will receive a job description stating the specific performance responsibilities of their position.

It is the responsibility of the superintendent to draw up and process the classified employee contracts and present them to the board for approval

Legal Reference: Iowa Code §§ 20; 279.7A; 285.5(9) (2013).

Cross Reference: 411 Classified Employees - General  
412.1 Classified Employee Compensation  
412.2 Classified Employee Wage and Overtime Compensation  
413 Classified Employee Termination of Employment

Approved \_\_\_\_\_

Reviewed 1/20/14, 11/21/16, 8/19/19

Revised \_\_\_\_\_



CLASSIFIED EMPLOYEE LICENSING/CERTIFICATION

Classified employees who require a special license or other certification will keep them current at their own expense. Licensing requirements needed for a position will be considered met if the employee meets the requirements established by law and by the Iowa Department of Education for the position.

Legal Reference: Iowa Code §§ 285.5(9) 272; 279.8.  
281 I.A.C. 12.4(10); 36; 43.

Cross Reference: 411.2 Classified Employee Qualifications, Recruitment, Selection

Approved \_\_\_\_\_ Reviewed 1/20/14, 11/21/16, 8/19/19 Revised \_\_\_\_\_

CLASSIFIED EMPLOYEE ASSIGNMENT

Determining the assignment of each classified employee is the responsibility of the superintendent and within the sole discretion of the board. In making such assignments each year the superintendent will consider the qualifications of each classified employee and the needs of the school district.

It is the responsibility of the superintendent to assign classified employees and report such assignments to the board.

Legal Reference: Iowa Code §§ 20; 279.8 (2013).

Cross Reference: 200.2 Powers of the Board of Directors  
411.6 Classified Employee Transfers

Approved \_\_\_\_\_ Reviewed 1/20/14, 11/21/16, 8/19/19 Revised \_\_\_\_\_

## CLASSIFIED EMPLOYEE TRANSFERS

Determining the location where a classified employee's assignment will be performed is the responsibility of the superintendent and within the sole discretion of the board. In making such assignments each year the superintendent will consider the qualifications of each classified employee and the needs of the school district.

A transfer may be initiated by the employee, the principal or the superintendent.

It is the responsibility of the superintendent to transfer classified employees and report such transfers to the board.

Legal Reference: 29 U.S.C. §§ 621-634 (2012).  
42 U.S.C. §§ 2000e *et seq.* (2012)  
42 U.S.C. §§ 12101 *et seq.* (2012).  
Iowa Code §§ 20.9; 35C; 216; 279.8; 294.1 (2013).

Cross Reference: 411.2 Classified Employee Qualifications, Recruitment, Selection  
411.5 Classified Employment Assignment

Approved \_\_\_\_\_ Reviewed 1/20/14, 11/21/16, 8/19/19 Revised \_\_\_\_\_

CLASSIFIED EMPLOYEE EVALUATION

Evaluation of classified employees on their skills, abilities, and competence is an ongoing process supervised by the superintendent. The goal of the formal evaluation of classified employees is to maintain classified employees who meet or exceed the board's standards of performance, to clarify each classified employee's role, to ascertain the areas in need of improvement, to clarify the immediate priorities of the board, and to develop a working relationship between the administrators and other employees.

It is the responsibility of the superintendent to ensure classified employees are formally evaluated annually. New and probationary classified employees are formally evaluated at least twice a year.

Legal Reference: Aplington Community School District v. PERB, 392 N.W.2d 495 (Iowa 1986).  
Saydel Education Association v. PERB, 333 N.W.2d 486 (Iowa 1983).  
Iowa Code §§ 20.9; 279.14 (2009).  
281 I.A.C. 12.3(4).

Cross Reference: 411.2 Classified Employee Qualifications, Recruitment, Selection  
411.8 Classified Employee Probationary Status

Approved \_\_\_\_\_ Reviewed 1/20/14, 11/21/16, 8/19/19 Revised \_\_\_\_\_

CLASSIFIED EMPLOYEE PROBATIONARY STATUS

The first year of a newly employed classified employee's contract is a probationary period. "Day" is defined as one work day regardless of full-time or part-time status of the employee. New employees, regardless of experience, are subject to this probationary period.

"New" employees includes individuals who are being hired for the first time by the school district and those who may have been employed by the school district in the past, but have not been employed by the board during the school year prior to the one for which contracts are being issued.

Only the board, in its discretion, may waive the probationary period.

Legal Reference: Iowa Code §§ 20; 279.8 (2013).

Cross Reference: 411.3 Classified Employee Contracts  
411.7 Classified Employee Evaluation

Approved \_\_\_\_\_ Reviewed 1/20/14, 11/21/16, 8/19/19 Revised \_\_\_\_\_

CLASSIFIED EMPLOYEE COMPENSATION

The board will determine the compensation to be paid for the classified employees' positions, keeping in mind the education and experience of the classified employee, the educational philosophy of the school district, the financial condition of the school district and any other considerations as deemed relevant by the board.

It is the responsibility of the superintendent to make a recommendation to the board annually regarding the compensation of classified employees.

Legal Reference: Iowa Code §§ 20.1, .4, .7, .9; 279.8 (2013).

Cross Reference: 411.3 Classified Employee Contracts  
412.2 Classified Employee Wage and Overtime Compensation

Approved \_\_\_\_\_ Reviewed 2/24/14, 12/19/16, 8/19/19 Revised \_\_\_\_\_

CLASSIFIED EMPLOYEE WAGE AND OVERTIME COMPENSATION

Each non-exempt employee compensated on an hour-by-hour basis, whether full-or part-time, permanent or temporary, will be paid no less than the prevailing minimum wage. Whenever a non-exempt employee must work more than forty hours in a given work week, the employee is compensated at one and one-half times their regular hourly wage rate. This compensation is in the form of overtime pay or compensatory time. Overtime will not be permitted without prior authorization of the superintendent.

Each non-exempt employee paid on an hour-by-hour basis must complete, sign, and turn in a daily time record showing the actual number of hours worked. Failure of the employee to maintain, or falsification of, a daily time record will be grounds for disciplinary action.

It is the responsibility of the board secretary to maintain wage records.

Legal Reference: Garcia v. San Antonio Metropolitan Transit Authority, 469 U.S. 528 (1985).  
29 U.S.C. §§ 206 *et seq.* (2006).  
29 C.F.R. Pt. 511-800 (2006).

Cross Reference: 411.3 Classified Employee Contracts  
412.1 Classified Employee Compensation

Approved \_\_\_\_\_ Reviewed 2/24/14, 12/19/16, 8/19/19 \_\_\_\_\_ Revised \_\_\_\_\_

CLASSIFIED EMPLOYEE GROUP INSURANCE BENEFITS

Classified employees may be eligible for group insurance benefits as determined by the board and required by law. The board will select the group insurance program and the insurance company which will provide the program.

Classified employees who work 20 hours per week are eligible to participate in the group health insurance plan. Regular part-time classified employees who wish to purchase insurance coverage may participate in group insurance programs by meeting the requirements of the insurer.

The district shall pay the full cost of each full-time employee's PPO health and major medical insurance premium. Persons working between 20 and 36 hours per week shall receive an amount paid toward their health insurance proportionate to their full-time equivalency. The premium for \$15,000 term life insurance and for long-term disability insurance (60% of the total gross salary) shall be paid in full by the employer. The employer will pay the life insurance of spouses (\$3000) and children (\$1500) for those taking family insurance. Insurance coverage is a PPO or comprehensive plan with mandatory health information line.

This policy statement does not guarantee a certain level of benefits. The board will have the authority and right to change or eliminate group insurance programs for its classified employees.

Legal Reference: Iowa Code §§ 20.9; 85; 85B; 279.12; 509; 509A; 509B (2013).  
Internal Revenue Code § 4980H(c)(4); Treas. Reg. § 54.4980H-1(a)(21)(ii).  
Shared Responsibility for Employers Regarding Health Coverage, 26 CFR Parts 1, 54 and 301, 78 Fed. Reg. 217, (Jan 2, 2013).  
Shared Responsibility for Employers Regarding Health Coverage, 26 CFR Parts 1, 54 and 301, 79 Fed. Reg. 8543 (Feb. 12, 2014).

Cross Reference: 411.1 Classified Employee Defined

Approved \_\_\_\_\_ Reviewed 2/24/14, 12/19/16, 8/19/19 Revised \_\_\_\_\_



RESOLUTION TO PARTICIPATE IN THE INSTRUCTIONAL SUPPORT PROGRAM

WHEREAS, the Board of Directors has approved a five (5) year plan, which anticipates the level of funding that will be possible to continue the current level of services and to fund the ongoing programs of the School District; and

WHEREAS, the Board of Directors has given consideration to continued participation in the Instructional Support Program as provided in Iowa Code sections 257.18 through 257.21; and

WHEREAS, the Board has published notice of the time and place of a public hearing on the resolution; and

WHEREAS, a hearing has been held upon the proposal to continue to participate in the Instructional Support Program and any objections are overruled:

NOW, THEREFORE, IT IS RESOLVED:

1. The Board of Directors determines that it is consistent with the five year plan to fund the ongoing programs and services of the School District and it is in the best interest of the School District to participate in an Instructional Support Program as provided in Iowa Code sections 257.18 through 257.21, and to provide additional funding therefor for a period of five (5) years commencing the fiscal year ending June 30, 2021.
2. The additional funding for the Instructional Support Program for a budget year will be determined annually, and will not exceed eight percent (8) of the total regular program district cost for the budget year and moneys received under Iowa Code section 257.14 as a budget adjustment for the budget year.
3. Moneys received by the District for the Instructional Support Program may be used to fund curriculum, technology, K-12 Vocal and Instrumental Music programs and any other general fund purpose.
4. The Instructional Support Program shall be funded by instructional support state aid and a combination instructional support property tax levied annually upon the taxable property within the School District commencing with the levy of property taxes for collection in the fiscal year ending June 30, 2021, and instructional support income surtax imposed annually, the percent of income surtax to be determined by the Board for each budget year to be imposed upon the state individual income tax of each individual income taxpayer resident in the School District on December 31, 2020, and each year thereafter.

5. Unless, within twenty-eight days following the adoption of this resolution, the Secretary of the Board receives a petition containing the signatures of eligible electors equal in number to not less than one hundred or thirty percent of the number of voters at the last preceding regular school election, whichever is greater, asking that an election be called to approve or disapprove this action of the Board adopting the Instructional Support Program, this action of the Board is final and the Secretary is authorized and directed to certify a copy of this resolution to the Department of Management.

In the event a petition containing the required number of signatures is filed with the Secretary of the Board within twenty-eight days of the adoption of this resolution, the President shall call a meeting of the Board to consider rescission of this resolution, or to direct the county commissioner of elections to submit the following question to the qualified electors of the School District at a special election.

Passed and approved this 19<sup>th</sup> day of August, 2019.

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President

ATTEST:

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Secretary

Membership Count Report Codes

- KA = 4 Year Old Students
- KB = Not Assigned
- KC = 3 Year Old Students
- KD = Transitional Kindergarten Students
- EC = Preschool Special Education Students

8/15/2019

Membership Count

Cherokee CSD

2018-2019

Membership Count Report

From: 8 - 09/04/2018 - Tuesday to: 8 - 09/04/2018 - Tuesday

Day		KA	KB	KC	KD	EC	HK	KG	1	2	3	4	5	6	7	8	9	10	11	12	Total
8	F	22	0	8	7	4	0	41	42	37	39	43	44	47	52	49	38	34	34	37	578
09/04/2018	M	23	0	10	16	2	0	47	42	32	42	46	41	34	31	38	41	42	41	29	557
	Totals	45	0	18	23	6	0	88	84	69	81	89	85	81	83	87	79	76	75	66	1135

8/15/2019

Membership Count

Cherokee CSD

2019-2020

Day: 1 - 08/23/2019 - Friday

Membership Count Report

From: 1 - 08/23/2019 - Friday to: 1 - 08/23/2019 - Friday

Day		KA	KB	KC	KD	EC	HK	KG	1	2	3	4	5	6	7	8	9	10	11	12	Total
1	F	8	0	0	11	2	0	39	43	45	38	41	46	45	46	51	49	40	35	35	574
08/23/2019	M	10	0	0	15	2	0	46	50	43	32	43	47	44	35	34	40	44	43	41	569
	Totals	18	0	0	26	4	0	85	93	88	70	84	93	89	81	85	89	84	78	76	1143

## EMPLOYEE TRAVEL COMPENSATION

Employees traveling on behalf of the school district and performing approved school district business will be reimbursed for their actual and necessary expenses. Actual and necessary travel expenses will include, but not be limited to, transportation and/or mileage costs, lodging expenses, meal expenses and registration costs.

## Travel Outside the School District

Travel outside of the school district must be pre-approved. Pre-approval will include an evaluation of the necessity of the travel, the reason for the travel and an estimate of the cost of the travel to qualify as approved school district business. Travel outside the school district by employees, other than the superintendent, is approved by the superintendent.

Reimbursement for actual and necessary expenses may be allowed for travel outside the school district if the employee received pre-approval for the travel. Prior to reimbursement of actual and necessary expenses, the employee must provide the school district with a detailed receipt, indicating the date, purpose and nature of the expense for each claim item. In exceptional circumstances, the superintendent may allow a claim without proper receipt. Written documentation explaining the exceptional circumstances is maintained as part of the school district's record of the claim.

Failure to have a detailed receipt will make the expense a personal expense. Personal expenses, including mileage, in excess of that required for the trip are reimbursed by the employee to the school district no later than 10 working days following the date of the expense.

Reimbursement for actual and necessary expenses for travel outside the school district will be limited to the pre-approved expenses. Pre-approved expenses for registration are limited to the actual cost of the registration.

Pre-approved expenses for transportation within three-hundred miles of the school district administrative office will be by automobile. If a school district vehicle is not available, the employee will be reimbursed 34 cents per mile. Pre-approved expenses for transportation outside of three-hundred miles of the school district administrative office may be by public carrier. Reimbursement for air travel will be at the tourist class fares. Should an employee choose to travel by automobile, reimbursement will be limited to the public carrier amount. Pre-approved expenses for transportation in a rental car is limited to the cost of a Class "C" rental car at a medium priced agency unless the number of people traveling on behalf of the school district warrants a larger vehicle.

Approved 6/15/98 Reviewed 5/20/2013, 7/18/16, 2/18/19 Revised 6/18/2007

## EMPLOYEE TRAVEL COMPENSATION

## Travel Within the School District

Employees required to travel in their personal vehicle between school district buildings to carry out the duties of their position may be reimbursed at 34 cents per mile. It is the responsibility of the superintendent to approve travel within the school district by employees. It is the responsibility of the board to review the travel within the school district by the superintendent through the board's audit and approval process.

Employees who are allowed an in-school district travel allowance will have the amount of the allowance actually received during each calendar year included on the employee's W-2 form as taxable income according to the Internal Revenue Code.

The superintendent is responsible for developing administrative regulations regarding actual and necessary expenses, in-school district travel allowances and assignment of school district vehicles. The administrative regulations will include the appropriate forms to be filed for reimbursement to the employee from the school district and the procedures for obtaining approval for travel outside of and within the school district.

Legal Reference: Iowa Constitution, Art. III, § 31.  
Iowa Code §§ 70A.9-.11 (2013).  
1980 Op. Att'y Gen. 512.

Cross Reference: 216.3 Board of Directors' Member Compensation and Expenses  
401.6 Transporting of Students by Employees  
401.10 Credit Cards  
904.1 Transporting Students in Private Vehicles

## EMPLOYEE TRAVEL COMPENSATION

Employees traveling on behalf of the school district and performing approved school district business will be reimbursed for their actual and necessary expenses. Actual and necessary travel expenses will include, but not be limited to, transportation and/or mileage costs, lodging expenses, meal expenses and registration costs.

## Travel Outside the School District

Travel outside of the school district must be pre-approved. Pre-approval will include an evaluation of the necessity of the travel, the reason for the travel and an estimate of the cost of the travel to qualify as approved school district business. Travel outside the school district by employees, other than the superintendent, is approved by the superintendent.

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Failure to have a detailed receipt will make the expense a personal expense. Personal expenses, including mileage, in excess of that required for the trip are reimbursed by the employee to the school district no later than 10 working days following the date of the expense.

Reimbursement for actual and necessary expenses for travel outside the school district will be limited to the pre-approved expenses. Pre-approved expenses for registration are limited to the actual cost of the registration.

Pre-approved expenses for transportation within three-hundred miles of the school district administrative office will be by automobile. If a school district vehicle is not available, the employee will be reimbursed 40 cents per mile. Pre-approved expenses for transportation outside of three-hundred miles of the school district administrative office may be by public carrier. Reimbursement for air travel will be at the tourist class fares. Should an employee choose to travel by automobile, reimbursement will be limited to the public carrier amount. Pre-approved expenses for transportation in a rental car is limited to the cost of a Class "C" rental car at a medium priced agency unless the number of people traveling on behalf of the school district warrants a larger vehicle.

Approved 6/15/98 Reviewed 5/20/2013, 7/18/16, 2/18/19 Revised 6/18/2007

## EMPLOYEE TRAVEL COMPENSATION

## Travel Within the School District

Employees required to travel in their personal vehicle between school district buildings to carry out the duties of their position may be reimbursed at 40 cents per mile. It is the responsibility of the superintendent to approve travel within the school district by employees. It is the responsibility of the board president to review the travel within the school district by the superintendent through the board's audit and approval process.

Employees who are allowed an in-school district travel allowance will have the amount of the allowance actually received during each calendar year included on the employee's W-2 form as taxable income according to the Internal Revenue Code.

The superintendent is responsible for developing administrative regulations regarding actual and necessary expenses, in-school district travel allowances and assignment of school district vehicles. The administrative regulations will include the appropriate forms to be filed for reimbursement to the employee from the school district and the procedures for obtaining approval for travel outside of and within the school district.

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Iowa Code §§ 70A.9-.11 (2013).  
1980 Op. Att'y Gen. 512.

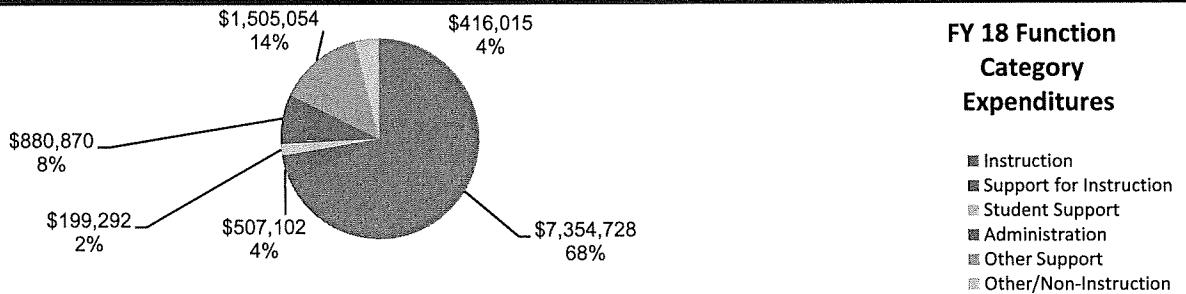
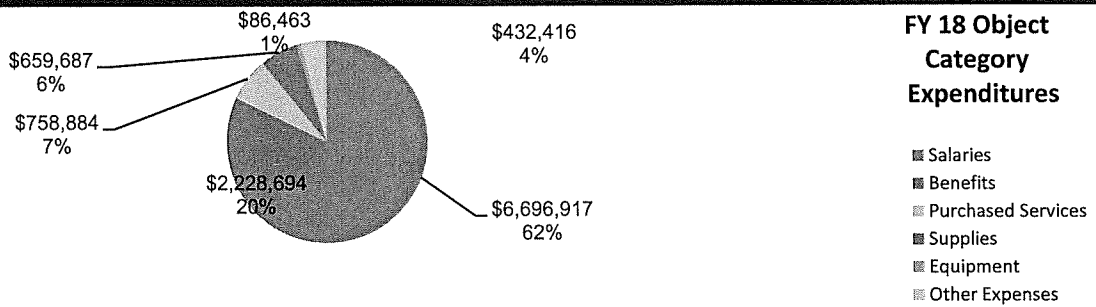
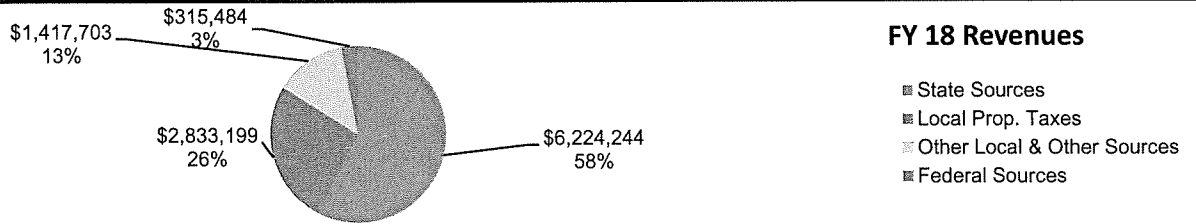
Cross Reference: 216.3 Board of Directors' Member Compensation and Expenses  
401.6 Transporting of Students by Employees  
401.10 Credit Cards  
904.1 Transporting Students in Private Vehicles

# IASB School District General Fund Fiscal Facts

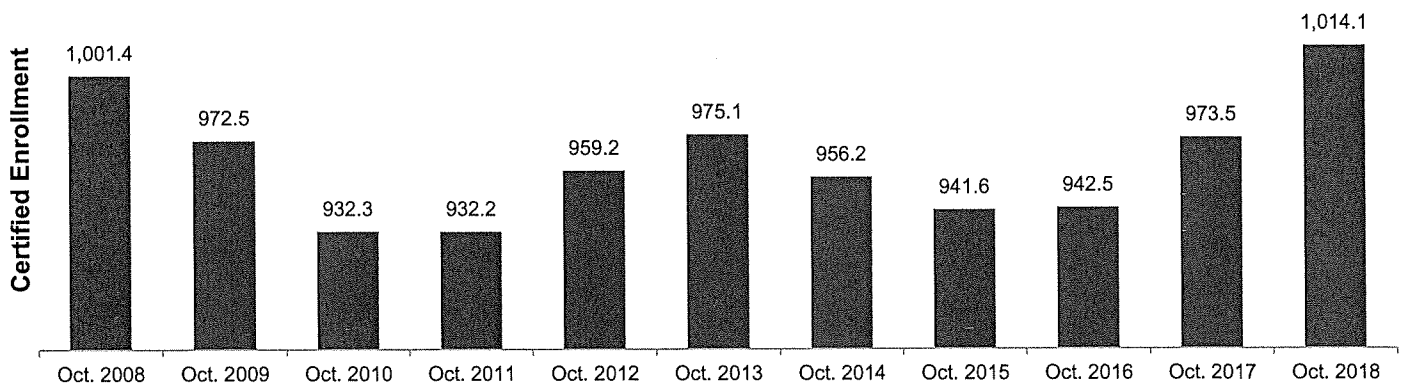
## Cherokee

Six Important District Financial Facts: General Fund Revenues and Expenditures, Enrollment Trend, Financial Solvency Ratio Trend, Unspent Authorized Budget (UAB) Percentage Trend, Cash/Unspent Balance Trends, Certified Staffing Levels, and Property Tax Rates.

Total General Fund Revenues= \$ **10,790,630** Total General Fund Expenditures= \$ **10,863,060**



### Enrollment History

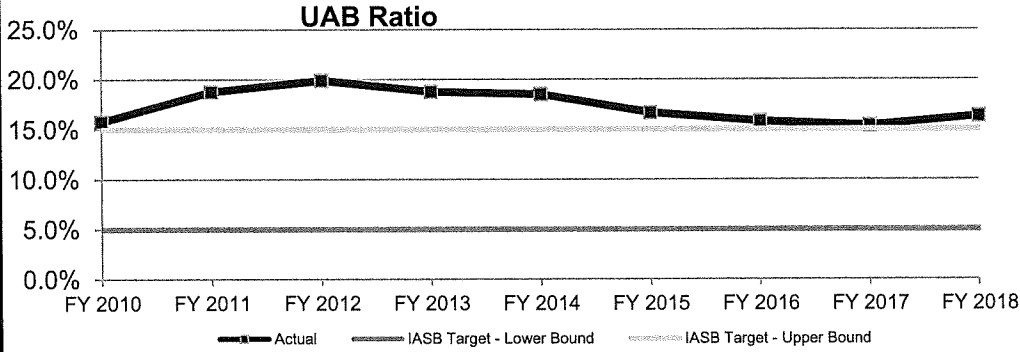




# IASB School District General Fund Fiscal Facts

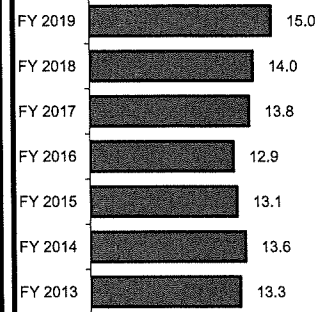
## Cherokee

**Unspent Authorized Budget (UAB) Ratio:** IASB recommends a financial UAB ratio range of 5-15%, not to exceed 25%. This is a key indicator that represents the amount of spending authority remaining at the end of a fiscal year. A negative value is a violation of Iowa law and will require a district to develop and implement a corrective action plan.

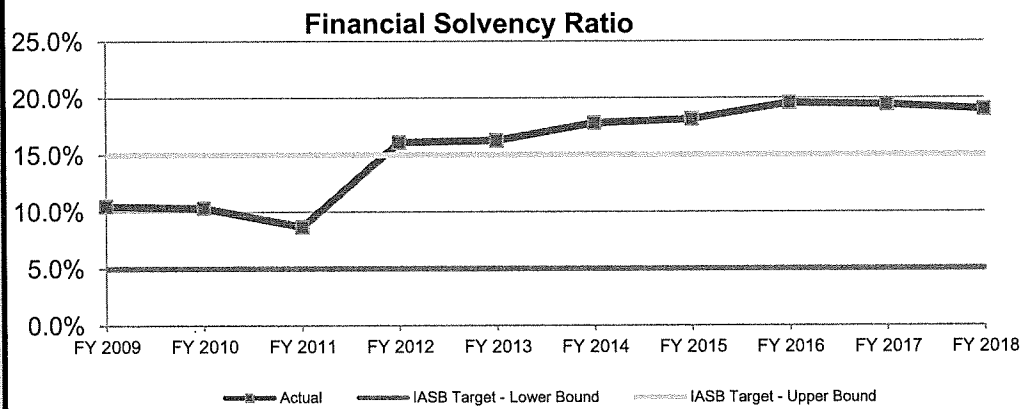


## Certified Staffing Levels

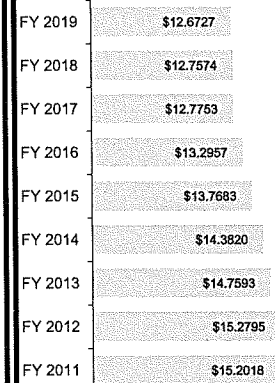
Enr. Served/FTE Certified Staff (Counselor, Teacher Librarian, Regular Ed. Teacher, Early Childhood Spec. Ed., & Spec. Ed. Teacher)



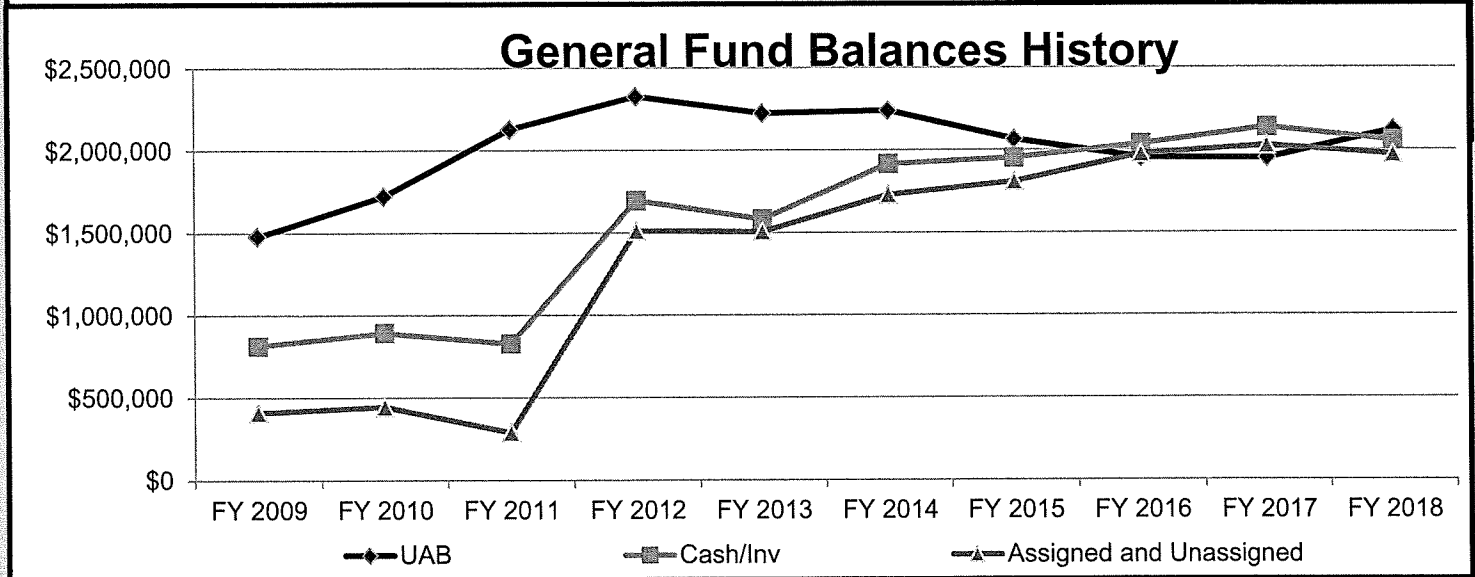
**Financial Solvency Ratio:** IASB recommends a financial solvency ratio range of 5-15%, not to exceed 25%. The financial solvency ratio is a measure of unobligated resources at a point in time (usually at year end as shown here).



## School District Total Property Tax Rates (Per \$1,000 of taxable valuations)

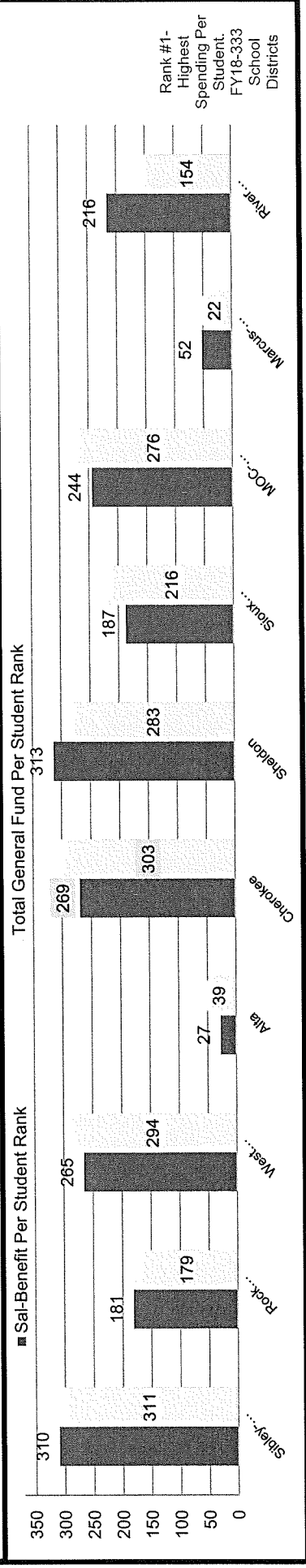
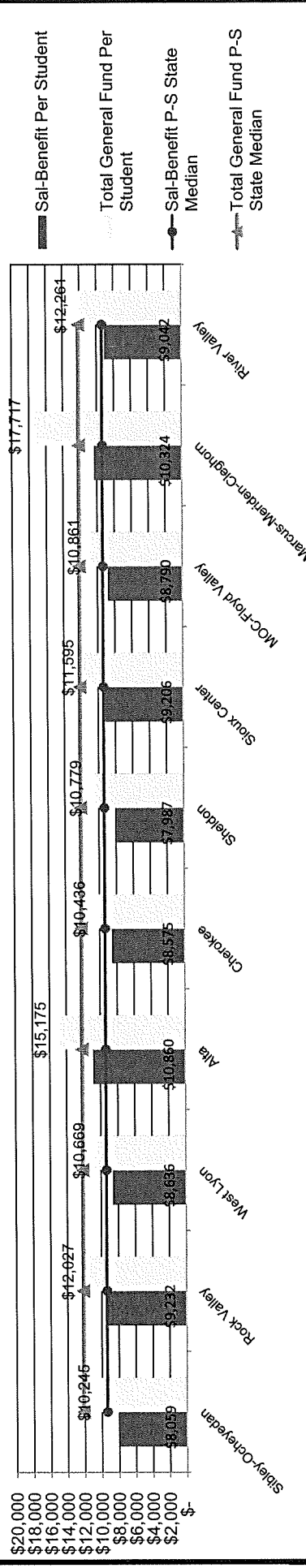


**General Fund Balances History:** It is important to monitor the trendlines for each of these measures.



# Iowa School Districts Cost Per Student - General Fund (FY 2018)

General Fund (Calculated by dividing total cost by number of students served district wide.)		Click on Each School District Name and Select the School Districts That You Want to Compare									
		Sibley-Ocheyedan	Rock Valley	West Lyon	Alta	Cherokee	Sheldon	Sioux Center	MOC-Floyd Valley	Marcus-Meriden-Cleghorn	River Valley
Sal-Benefit Per Student	\$	8,059	9,232	8,636	10,860	8,575	7,987	9,206	8,790	10,324	9,042
Sal-Benefit Per Student Rank		310	181	265	27	269	313	187	244	52	216
Sal-Benefit P-S State Min	\$	4,175	4,175	4,175	4,175	4,175	4,175	4,175	4,175	4,175	4,175
Sal-Benefit P-S State Avg.	\$	9,537	9,537	9,537	9,537	9,537	9,537	9,537	9,537	9,537	9,537
Sal-Benefit P-S State Median	\$	9,363	9,363	9,363	9,363	9,363	9,363	9,363	9,363	9,363	9,363
Total General Fund Per Student	\$	10,245	12,027	10,669	15,175	10,436	10,779	11,595	10,861	17,717	12,261
Total General Fund Per Student Rank		311	179	294	39	303	283	216	276	22	154
Total General Fund P-S State Min	\$	8,618	8,618	8,618	8,618	8,618	8,618	8,618	8,618	8,618	8,618
Total General Fund P-S State Avg.	\$	13,148	13,148	13,148	13,148	13,148	13,148	13,148	13,148	13,148	13,148
Total General Fund P-S State Median	\$	12,138	12,138	12,138	12,138	12,138	12,138	12,138	12,138	12,138	12,138



Sources: Iowa Department of Education (FY 2018 CAR file) and IASB analysis and calculations

## FTE Per Position 2019-2020 Statewide Comparability

Iowa Guidance <https://www.legis.iowa.gov/docs/code/256.11.pdf>

Recommendation(s): 1 school nurse per 750 students and 1 guidance counselor per 350 students

	Union	Iowa Falls	Shenandoah	Roland-Story	Red Oak	Cherokee
Enrollment (Certified)	1054	1053	1051	1042	1033	1014
# of buildings (K-12)	4	4	4	3	2	3
Superintendent	FTE 1.0	FTE 0.7 shared	FTE 1.0	FTE 1.0	FTE 1.0	FTE 1.0
Building Principals	FTE 3.0	FTE 3.9	FTE 2.0^	FTE 3.0	FTE 2.0#	FTE 3.0
Activity Director	FTE 1.125	FTE 0.75	FTE 1.0	FTE 1.0	FTE 1.0	FTE 0.5
<b>TOTAL ADMIN</b>	<b>FTE 5.125</b>	<b>FTE 5.35</b>	<b>FTE 6.0^</b>	<b>FTE 5.0</b>	<b>FTE 6.0#</b>	<b>FTE 4.5</b>
Guidance	FTE 4.0	FTE 3.0	FTE 2.0	FTE 3.0	FTE 2.0	FTE 3.0
Nursing	FTE 2.5	FTE 1.0	FTE 2.0	FTE 1.0	FTE 1.0	FTE 1.67
Special Education	FTE 11.0	FTE 10.4	FTE 9.0	FTE 8.0	FTE 6.5	FTE 8.4
Title Program	FTE 2.0	FTE 2.7	FTE 3.0	FTE 1.5	FTE 3.0	FTE 1.78
EL Program	FTE 5.0	FTE 1.0	FTE 0.5	FTE 0.25	FTE 1.0	FTE 1.0
TLC Program	FTE 2.0	FTE 3.0	FTE 3.0	FTE 4.0	FTE 3.0	FTE 3.0

^Shenandoah has a K-8 building that has a Principal, Early Childhood/Special Education/Extended Learning Director, and a K-8 Dean of Students/Transportation Director as administrative positions

#Red Oak has a SAM (School Administrative Manager) at the elementary and secondary buildings as administrative positions

## FTE Per Position 2019-2020 Statewide Comparability

Iowa Guidance <https://www.legis.iowa.gov/docs/code/256.11.pdf>

Recommendation(s): 1 school nurse per 750 students and 1 guidance counselor per 350 students

	Cherokee	Clarinda	OABCIG	Okoboji	West Central Valley	Monticello
Enrollment (Certified)	1014	991	987	978	962	962
# of buildings (K-12)	3	3	3	3	4	4
Superintendent	FTE 1.0	FTE 1.0	FTE 1.0	FTE 1.0	FTE 1.0	FTE 1.0
Building Principals	FTE 3.0	FTE 3.0*	FTE 3.0	FTE 2.0@	FTE 4.0~	FTE 3.0+
Activity Director	FTE 0.5	FTE 1.0	FTE Extra Duty	FTE 0.5	FTE 0.25	FTE 0.38
<b>TOTAL ADMIN</b>	<b>FTE 4.5</b>	<b>FTE 5.8*</b>	<b>FTE 4.0</b>	<b>FTE 5.0@</b>	<b>FTE 6.25~</b>	<b>FTE 5.38+</b>
Guidance	FTE 3.0	FTE 3.0	FTE 3.0	FTE 3.0	FTE 3.0	FTE 3.5
Nursing	FTE 1.67	FTE 1.8	FTE 1.0	FTE 1.0	FTE 2.0	FTE 2.0
Special Education	FTE 8.4	FTE 7.0	FTE 9.0	FTE 8.5	FTE 11.0	FTE 14.0
Title Program	FTE 1.78	FTE 2.0	FTE 3.0	FTE 1.0	FTE 2.0	FTE 2.0
EL Program	FTE 1.0	FTE 0.0	FTE 0.5	FTE 0.5	FTE 0.25	FTE 1.0
TLC Program	FTE 3.0	FTE 3.0	FTE 4.0	FTE 3.0	FTE 2.0	FTE 4.0

\*Clarinda has a full-time Special Programs Director (Assistant Principal, Title, 504, SPED, TLC Coordinator) and an At-Risk Coordinator

~West Central Valley has a full-time Director of Teaching and Learning as administrative positions

@Okoboji has a ½ time Director of Student Services and a full-time curriculum director as administrative positions

+Monticello has a full-time Curriculum/Special Education Director as an administrative position and AD is SAM for half the day