

# **Cherokee Community School District**



**Regular Board Meeting  
January 20, 2020  
5:30 p.m.  
WHS Conference Room**

**Board Members:  
Ms. Laura Jones- President  
Mrs. Angie Anderson- Vice President  
Mrs. Patty Brown  
Mrs. Jodi Thomas  
Mr. Charles Wulfsen**

**Mrs. Joyce Lundsgaard, Business Manager/Board Secretary  
Dr. Kimberly Lingenfelter, Superintendent**

**Regular Board of Education Meeting  
Cherokee Community School District, 600 West Bluff Street  
Agenda for Monday, January 20, 2020 @ 5:30 PM**

The tentative agenda contains a list of subjects known at the time of distribution. A copy of the agenda kept continuously current is available for inspection at the office of the superintendent during regular business hours. This agenda may be changed up to 24 hours before the scheduled commencement of the meeting. The agenda sequence is provided as a courtesy only. The board reserves the right to consider each item in any sequence it deems appropriate.

Therefore, we encourage visitors to attend the meeting from the beginning.

<p>1. Call the meeting to order</p> <p>2. Approve the agenda</p> <p>3. Roll call of members in attendance</p> <p>4. Action to excuse board members not in attendance</p> <p>5. Consent agenda</p> <p style="padding-left: 20px;">A. Approve the minutes of the regular meeting [12-16-19], strategic planning workshop [1-07-20], and special meeting [1-07-20]</p> <p style="padding-left: 20px;">B. Approve financial statements</p> <p style="padding-left: 20px;">C. Approve monthly bills</p> <p style="padding-left: 20px;">D. Approve resignations</p> <p style="padding-left: 40px;">Robin Foresman - CMS Nurse's Aid [CNA]/Paraprofessional</p> <p style="padding-left: 40px;">Richard Waterbury - Bus Driver</p> <p style="padding-left: 20px;">E. Approve contract extensions</p> <p style="padding-left: 40px;">Jennifer Hauser - CMS Special Education</p> <p style="padding-left: 40px;">Megan Julius - Nurse</p> <p style="padding-left: 40px;">Katie Leonard - Mentor Teacher (Jennifer Hauser - Year 1)</p> <p style="padding-left: 40px;">Jim Leonard - Volunteer WHS Boys Basketball Coach</p> <p style="padding-left: 40px;">Andrea Cano - EL Paraprofessional</p>
<p>6. Welcome Visitors</p> <p style="padding-left: 20px;">Recognition of persons who wish to speak to the board regarding a school issue not on the agenda</p>
<p>7. Communication and Reports</p> <p style="padding-left: 20px;">A. Principals' Building Reports/ Instructional Coaches' Reports</p> <p style="padding-left: 20px;">B. Directors'/ Superintendent's Report</p>
<p>8. Policy</p> <p>Clerical Change(s): 504.3 Student Publications - change referenced policy number to match district board policy</p> <p>Affirm: 503.1 Student Conduct; 503.1R1 Student Suspension; 503.2 Expulsion; 503.3 Fines - Fees - Charges; 503.4 Good Conduct Rule; 503.5 Corporal Punishment; 504.1 Student Government; 504.2 Student Organizations; 504.3 Student Publications; 504.3R1 Student Publication Code; 504.4 Student Performances; 504.5 Student Fundraising; 504.6 Student Activity Program</p>
<p>9. New Business</p> <p style="padding-left: 20px;">A. Discussion of/ information concerning the FFA National Convention - student presentation</p> <p style="padding-left: 20px;">B. Discussion of/ information concerning negotiations - the board will present their initial proposal for negotiations to the Cherokee Education Association [CEA] in response to CEA's initial proposal submitted on January 7, 2020</p> <p style="padding-left: 20px;">C. Discussion of/ action concerning a contract change order to move the substantial completion date from October 23, 2020 to November 23, 2020 as proposed by Haselhoff Construction, primarily due to weather delays</p> <p style="padding-left: 20px;">D. Discussion of/ action concerning Beck Engineering's Study and Design for Summer 2020 Projects: WHS Track, Tennis Courts, and WHS Paving</p> <p style="padding-left: 20px;">E. Discussion of/ action concerning the donation from R.J. Thomas for special school projects in the amount of \$11,181.37</p> <p style="padding-left: 20px;">F. Discussion of/ action concerning a Resolution of Acknowledgement for R.J. Thomas's donation</p> <p style="padding-left: 20px;">G. Discussion of/ information concerning 2020-2021 School Calendar options</p> <p style="padding-left: 20px;">H. Discussion of/ information concerning Staff Survey - Disaggregated Data</p> <p style="padding-left: 20px;">I. Discussion of/ information concerning steps in a school bond election</p>
<p>10. Closed Session - the board will enter into closed session to review the Emergency Operations Plan</p>

**\* Note: The Board of Education, with a majority vote of the Board, may enter into an closed/exempt session for the purpose of discussing confidential records, litigation, suspension/expulsion hearings, personnel, purchase of real estate, and security or negotiation strategy.**

11. Exempt Session - the board will enter into exempt session for the purpose of discussing collective bargaining strategies and issues
12. Board Committee Reports A. Curriculum and Instruction – Anderson and Thomas B. Policy – Brown and Wulfsen C. Finance* – Brown and Wulfsen D. Building, Grounds, Capital Projects – Anderson and Jones E. Transportation, Nutrition – Jones and Thomas
13. Items of Interest for the Next Meeting [February 17, 2020 @ 5:30 PM] A. Discussion of/ action concerning the 2020-2021 School Calendar B. Discussion of/ information concerning CCSD's Wellness Policy C. Discussion of/ information concerning naming the PK-4 addition
14. Adjournment

**Projected Dates/Times for Regular Board of Education Meetings 2019-2020**

December 16th, 2019 @ 5:30 pm	January 20th, 2020 @ 5:30 pm	February 17th, 2020 @ 5:30 pm	March 16th, 2020 @ 5:30 pm
April 20th, 2020 @ 5:30 pm	May 18th, 2020 @ 5:30 pm	June 15th, 2020 @ 5:30 pm	July 20th, 2020 @ 5:30 pm
August 17th, 2020 @ 5:30 pm	September 21st, 2020 @ 5:30 pm	October 19th, 2020 @ 5:30 pm	November 16th, 2020 @ 5:30 pm

**\* Note: The Board of Education, with a majority vote of the Board, may enter into an closed/exempt session for the purpose of discussing confidential records, litigation, suspension/expulsion hearings, personnel, purchase of real estate, and security or negotiation strategy.**

**Cherokee Community School District  
Regular Meeting  
December 16, 2019**

The Cherokee Community School District Board of Education held a regular meeting on Monday, December 16, 2019 beginning at 5:30 p.m. The meeting was held in the WHS Conference Room, 600 W. Bluff St., Cherokee, IA.

**1. Call the meeting to order**

The meeting was called to order at 5:30 P.M.

**2. Approve the agenda**

Moved by Anderson, seconded by Thomas to approve the agenda. All Ayes

**3. Roll call of members in attendance**

Roll call was taken. Present were Jodi Thomas, Patty Brown, Laura Jones, Angie Anderson and Chuck Wulfsen.

**4. Action to excuse board members not in attendance**

All members were present.

**5. Consent Agenda**

Moved by Anderson, seconded by Thomas to approve the consent agenda. All Ayes

- Minutes of the annual/organizational meeting 11/18/19; management team meeting 12/11/19
- Financial Statements
- Monthly bills
- Resignations: Kris Alesch – WHS Asst. Football; Yanive Flores-Richter – EL Paraprofessional; Chris Andersen – Technology Asst.
- Contract extensions: Julie Hummel – Freshman Volleyball; Kenzie Squires – CMS Volleyball; Adam Rapp – WHS Paraprofessional

**6. Communication & Reports**

Administration gave district reports. Director of nursing, Rachel Doeden was present and gave a report on the nursing program recommending the hiring of an additional RN to serve the needs of students.

**7. Policy**

Moved by Thomas, seconded by Anderson to affirm policies 502.1 Student Appearance; 502.2 Care of School Property - Vandalism; 502.4 Student Complaints and Grievances; 502.5 Student Lockers; 502.6 Weapons; 502.7 Smoking - Drinking -Drugs; 502.75 Students and Illicit Drugs; 502.8 Search and Seizure; 502.8E1 Search and Seizure Checklist; 502.8R1 Search and Seizure Regulation; 502.9 Interviews of Students by Outside Agencies; 502.10 Use of Motor Vehicles, with clerical changes to 502.75. All Ayes

**8. New Business**

**A. Discussion of/action concerning summer 2020 project design**

Discussion was held regarding bids received from DGR Engineering and Beck Engineering for the summer 2020 projects. Moved by Thomas, seconded by Brown to approve the bid from Beck Engineering for design and survey fees for the summer 2020 projects, including tennis courts, WHS track and WHS paving. Ayes: Thomas, Brown, Wulfsen, Jones; Abstain: Anderson

**B. Discussion of/action concerning the publication of the APR**

Moved by Brown, seconded by Thomas to approve the Annual Progress Report for publication. All Ayes

**C. Discussion of/action concerning the At-Risk Dropout Prevention Plan**

Moved by Thomas, seconded by Anderson to approve the At-Risk Dropout Prevention Plan for the 2020-21 school year. All Ayes

**D. Discussion of/action concerning a request to SBRC for increasing enrollment**

Moved by Wulfsen, seconded by Thomas to approve a request to the School Budget Review Committee for Modified Supplemental Amount for increasing Enrollment of Students in the amount of \$80,975. All Ayes

**E. Discussion of/action concerning a request to SBRC for Limited English Proficient Students**

Moved by Brown, seconded by Thomas to approve a request to the School Budget Review Committee for Limited English Proficient Students beyond five years in the amount of \$16,748. All Ayes

**F. Discussion of/action concerning Board Policy 213**

Moved by Brown, seconded by Thomas to approve Board Policy 213 as revised by IASB and amended by the board to remove the wording "during public comment". All Ayes

**G. Discussion of/action concerning Board Policy 213.1/402.5**

Moved by Anderson, seconded by Brown to approve Board Policy 213.1 and rescind 402.5 as revised by IASB. All Ayes

**H. Discussion of/action concerning the IASB Convention**

Board members attending the IASB Convention in November shared information learned at the convention.

**I. Discussion of/information concerning staff survey**

The board was given information received from the district staff survey broken down by building as requested at the November meeting.

**J. Discussion of/information concerning strategic planning session**

The board will participate in a strategic planning session on January 7<sup>th</sup> from 8:30 AM – 3:15 PM.

The board will meet on Tuesday, January 7<sup>th</sup> at 3:30 to receive the CEA's initial proposal.

**9. Welcome Visitors**

Visitors were welcomed and given the opportunity to speak to the board regarding an item on the agenda or a school issue. Comments were expressed regarding last year's low 4<sup>th</sup> grade test scores and also the process in handling a student issue.

**10. Adjournment**

Moved by Anderson, seconded by Thomas to adjourn the meeting at 8:20 P.M. All Ayes

Strategic Planning – January 7<sup>th</sup>, 8:30 AM  
Management Meeting – January 7<sup>th</sup>, 3:30 PM



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President, Board of Education  
Cherokee Community School District



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Secretary, Board of Education  
Cherokee Community School District



## **The Cherokee Community School District held a STRATEGIC PLANNING WORKSHOP on Tuesday, January 7, 2020 in the WHS Conference Room, 600 West Bluff Street, Cherokee, IA.**

Public notice was given and the Strategic Planning Workshop was called to order at 8:32 AM. Board attendees present were: Laura Jones, Angie Anderson, Patty Brown, and Jodi Thomas. Also present was Superintendent, Kimberly Lingenfelter. As advertised, there was no action taken during this work session that was open to the public.

Lunch count was taken and Board members reviewed the mission statement and motto. Contact information for advocacy partners was shared – IASB, SAI, and RSAI. Cherokee Community School District history, as prepared by Tandra Naslund in collaboration with personnel from the Cherokee Public Library and Archives, was also shared. This document is posted on the district website and recommendations from the Board were made for additional inclusions. Tandra also shared a board policy reference guide and staff directory. The members of the Policy Board standing committee are Patty Brown and Chuck Wulfsen. The Board reviewed IASB's template to self-assess Board strengths and targets. The Board self-assessment is due to the Board President by June 1, 2020 and will be reviewed at the regular June Board meeting.

The members of the Finance Board standing committee are Patty Brown and Chuck Wulfsen. Joyce Lundsgaard, Business Manager/Board Secretary, reviewed negotiations protocol and the district's financial health. The administrative leadership team discussed staffing considerations for the 2020-2021 school year.

The members of the Transportation and Nutrition Board standing committee are Laura Jones and Jodi Thomas. Cara Jacobson, Food Services Director, met with the board to discuss duties and planning in her department. Mike Wiederholt, Transportation Director, was not able to attend. Rachel Mallory, Transportation Assistant, presented transportation routes and challenges for 2019-2020.

The members of the Building, Grounds and Capital Projects Board standing committee are Angie Anderson and Laura Jones. Mike Fiedler, Maintenance Director, presented his duties/job description. Bill Halder, Technology Director, reviewed summer 2019 projects and plans for technology purchases for summer 2020 projects. Josh Landhuis, Activities Director, presented his duties/job description and staffing considerations for 2020-2021.

Board members were then assigned student groups during WHS lunch shifts and enjoyed hamburgers, tater tots, chef salads, and the fruit and vegetable bar while visiting with students about various school topics.

The members of the Curriculum and Instruction Board standing committee are Angie Anderson and Jodi Thomas. Staff also in attendance for this portion of the work session: Natalie Barkley, Linda Ducommun, Wade Riley, Scot Aden, and Valery Fuhrman. Kimberly Lingenfelter facilitated discussion regarding Adequate Yearly Progress (AYP) status from 2015-2019. Linda Ducommun and Scot Aden reviewed the transition from Iowa Assessments to ISASP (Iowa Statewide Assessment of Student Progress) and plans for integration of technology. Wade Riley and Natalie Barkley facilitated discussion regarding curriculum cycles and plans for college and career ready focus. Valery Fuhrman reviewed MAPS and FAST testing and progress monitoring and plans for professional development.

Instructional coaches, Natalie Barkley and Linda Ducommun, reviewed and answered questions about TLC (Teacher Leadership Compensation) and toured WHS classrooms with board members.

The superintendent evaluation tool was discussed. IASB will be contacted to collaborate with board members regarding board goals and metrics for measuring those goals.

The work session was adjourned at 3:24 PM.

Respectfully submitted,

Kimberly Lingenfelter  
Superintendent Cherokee Community School District

**Cherokee Community School District  
Special Meeting  
January 7, 2020**

The Cherokee Community School Board of Education held a special meeting on Tuesday, January 7, 2020 beginning at 3:30 P.M. The meeting was held in the WHS Conference Room, 600 West Bluff St., Cherokee, IA.

**1. Call the meeting to order**

The meeting was called to order at 3:30 P.M

**2. Approve the agenda**

Moved by Anderson, seconded by Thomas to approve the agenda. All Ayes

**3. Roll call of members in attendance**

Roll call was taken. Present were Angie Anderson, Jodi Thomas, Patty Brown, Laura Jones

**4. Action to excuse board members not in attendance**

Moved by Brown, seconded by Thomas to excuse Chuck Wulfsen not in attendance. All Ayes

**5. New Business**

**A. Discussion of/information concerning CEA's initial proposal**

The Cherokee Education Association presented their initial proposal for the 2020-21 school year. The proposal included a base wage increase of \$1,200 and a career increment of 2% of base after Step 18, Lane MA+30 with career increments remaining the same for all other lanes. The association proposed certified staff handbook changes of an additional personal day for all employees who have 145 sick days at the end of the school year, additional compensation for any teacher asked to teach an additional class/independent study during their prep period, and additional compensation if a substitute teacher cannot be found and the students are split among other teacher classrooms. The board will present their initial proposal to the association on January 20<sup>th</sup>.

**B. Discussion of/action concerning the At-Risk Dropout Prevention plan**

Moved by Brown, seconded by Thomas to approve the At-Risk Dropout Prevention Plan for the 2020-21 school year including a request to the School Budget Review Committee for Modified Supplemental Amount for the At-Risk Dropout Prevention Application in the amount of \$177,714. All Ayes

**C. Exempt Session**

The board entered into exempt session at 3:50 P.M. for the purpose of discussing collective bargaining strategies and issues.

The board resumed in open session at 4:10 P.M.

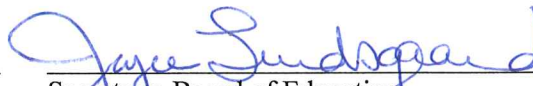
**6. Adjournment**

Moved by Brown, seconded by Thomas to adjourn the meeting at 4:10 P.M. All Ayes

Regular Meeting – January 20, 2020



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President, Board of Education  
Cherokee Community School District



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Secretary, Board of Education  
Cherokee Community School District



Financial Report - 12/31/19

Fund	Beginning Balance	Receipts	Expenditures	Ending Balance
Operating	\$ 2,682,754.94	1,025,577.64	933,762.11	\$ 2,774,570.47
Management	700,742.51	14,313.18	26,522.75	688,532.94
Self-Insurance Fund	1,238,101.08	2,957.74	12,802.12	1,228,256.70
<b>Subtotal General Fund</b>	<b>4,621,598.53</b>	<b>1,042,848.56</b>	<b>973,086.98</b>	<b>4,691,360.11</b>
Activity	113,843.83	34,038.78	15,064.31	132,818.30
PPEL	119,363.98	23,965.76	28,883.25	114,446.49
Capital Projects (Sales Tax)	2,259,317.88	187,659.58	-	2,446,977.46
Bond Proceeds	8,425,279.12	35,809.22	839,154.05	7,621,934.29
Debt Service	36,450.04	12,769.36	-	49,219.40
Hot Lunch	291,114.86	52,464.11	19,578.83	324,000.14
Trust and Agency	36,860.58	1.23	-	36,861.81
<b>Total - All Funds</b>	<b>\$ 15,867,378.78</b>	<b>\$ 1,376,787.24</b>	<b>\$ 1,875,767.42</b>	<b>\$ 15,368,398.60</b>

Published Budget Report  
 All Funds  
 12/31/2019

Category	Function #'s	Sub Total Exp.	Expenditures	Amt Published	% of Published
<b>INSTRUCTION</b>	(1000-1999)	3,279,107.90	3,279,107.90	8,350,000.00	39%
Perkins	(5210)	-			
<b>SUPPORT SERVICES</b>	(2000-2999)				
Student Support Svcs	(2000-2199)	79,471.31			
Inst. Staff Support Svcs	(2200-2299)	271,893.18			
General Administration	(2300-2399)	165,086.12			
Building Administration	(2400-2499)	302,268.75			
Business Administration	(2500-2599)	206,065.90			
Plant Operation & Maint	(2600-2699)	540,010.12			
Student Transportation	(2700-2799)	237,642.10			
<b>TOTAL SUPPORT SERVICES</b>			1,802,437.48	3,810,000.00	47%
<b>NON INSTRUCTIONAL PGMS</b>	(3000-3999)	233,330.80	233,330.80	600,000.00	39%
<b>OTHER EXPENDITURES</b>	(4000-5999)				
Facilities	(4000-4999)	4,667,544.05			
Debt Service	(5000-5999)	380,526.65			
AEA Support Direct	(5200)	459,202.00			
Transfer to Debt Service	(6240)(6900)	-			
<b>TOTAL OTHER EXPENDITURES</b>			5,507,272.70	19,377,846.00	28%
<b>TOTAL EXPENDITURES</b>			10,822,148.88	32,137,846.00	34%

Elementary School Addition/HS Locker Room Renovations

12/31/2019

Revenue:	Subtotals	Total	Received to Date	
2018 GO Bond	9,400,000		9,400,000	
Premium	598,041		598,041	
Discount - UW Fee (Janney)	(83,642)		(83,642)	
2019 GO Bond	2,600,000		2,600,000	
Premium	34,421		34,421	
Discount - UW Fee (Baird)	(17,775)		(17,775)	
Net GO Bond Proceeds		12,531,045	12,531,045	
Est Investment Income:		325,000	285,105	
Rebate		24,180	-	
	12,531,045	12,880,225	12,816,150	
<b>Cost:</b>			<b>Expended to Date</b>	<b>Remaining Balance</b>
Base Bid (Add'l Classroom, Temp Control, Fire Alarm System)		13,825,125	4,059,605	9,765,520
Contingency/Change Orders		225,000	63,293	161,707
CTS - Special Inspections		40,000	29,249	10,751
Life Cycle Cost Analysis		6,600	6,600	-
Plan Review Fee		6,732	6,732	-
FEH Design		789,276	707,487	81,789
FEH Design (Shipping/Blueprints, etc.)		10,718	10,718	0
Beck Engineering		194,960	177,620	17,340
Certified Testing - Soil Testing		2,815	2,815	-
Furniture		200,000	1,200	198,800
Technology		100,000		
Playground Equipment		100,000		
Piper Jaffray		52,700	52,700	-
Ahlers Law		33,435	33,435	-
Moody's		26,250	26,250	-
UMB		600	600	-
Service Lines - Relocation		15,057	15,057	(0)
Woodall Electric - Locate Wires		855	855	-
Relocate Baseball Field		168,231	-	168,231
		15,798,354	5,194,216	10,404,138
Balance 12/31/19			7,621,934	
Net "Bond Proceeds":		(2,918,130)		
Sale - Hospital		4,000,000		
SAVE \$\$		750,000		
Remaining for Other Priorities		1,831,870		

\*Funds not spent may remain in Capital Project Funds, subject to legal guidance

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
Checking	1	
Checking	1 Fund: 10 GENERAL FUND	
Conference expenses		
13220	Aden, Scot	28.74
Welding		
13610	Airgas USA, LLC	160.15
Gas service - 929 N Roosevelt		
Gas service-320 Gillette- busbarn		
Gas service-600 W Bluff-WHS		
Gas service-336 Gillette- Armory		
10094	Alliant Energy	2,964.76
ISP Technology		
WHS FCS kitchen supplies		
ISP Technology		
ISP Technology		
ISP Technology		
ISP Technology		
ISP Curriculum-White		
ISP Curriculum-T.Stoneking		
WHS supplies		
Perkins equipment - Wynn		
ELI-Guided reading resource for Kinderga		
Art room shelving		
ELI-Guided reading resource for Kinderga		
Art room shelving		
Ed Foundation-Speech costumes		
WHS FCS kitchen supplies		
WHS FCS kitchen supplies		
WHS Ind Tech resale		
ISP Technology		
13771	Amazon Capital Services	5,162.29
Ed Foundation-Jaylene DeVos		
12581	American Theatre	60.00
Maint mop service		
10183	Aramark Uniform Services AUCA Chicago Lockbox	30.14
Ind Tech		
Ind Tech		
Ind Tech		
Maint supplies		
Ind Tech		
Softener salt		
Maint supplies		
Maint supplies		
10021	Bomgaars	439.60
School Board Convention		

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
	meals-Board memb	
	Maint supplies-water bottle filters/tran	
	Lodging-Cheer coach	
	Registration-Schipper/Hoskinson	
	Drake Honor Band Lodging-Vannatta	
	Perkins fund-Karels-Cricut maker	
	Vocal music	
ISP Curriculum-Vannatta		
12882	Cardmember Service	3,315.33
	Phone Charge-Roosevelt Fax	
	Phone Charge-Roosevelt Fire Alarm	
	Phone Charge-CMS	
	Phone Charge-WHS	
	Phone Charge-WHS	
	Phone Charge-Roosevelt	
	Phone Charge-FS/busbarn	
	Phone Charge-busbarn/fs	
	Phone charges-Central Office	
	Phone Charge-CMS Fire Alarm	
10113	Century Link	1,201.33
	Roosevelt breaker	
10034	Champion Electric	175.05
	Sewer-600 W Bluff-busbarn	
	Sewer-206 E Indian-CMS	
	Sewer-636 Gillette-Armory	
	Sewer-600 W Bluff-WHS	
10084	City of Cherokee	3,120.52
	Legal services	
10305	Cornwall, Avery, Bjornstad, Scott and Davis	800.00
	Bus inspection	
11300	Department of Education	760.00
	ESL-Program license	
13951	Edmentum,, Inc.	49.32
	Auditorium	
12772	Full Compass Systems, LTD	488.75
	Vocal music	
14241	GIA Publications, Inc.	28.80
	Fuel - 12.557 gal	
	Fuel - 22.280 gal	
	Fuel - 11.457 gal	
	Fuel - 11.024 gal	
	Fuel - 6.173 gal	
	Fuel - 19.620 gal	



<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
	Fuel - 7.513 gal	
	Fuel - 12.502 gal	
	Fuel - 7.498 gal	
	Fuel - 16.967 gal	
	Fuel - 23.443 gal	
	Fuel - 17.548 gal	
	Fuel - 18.178 gal	
	Fuel - 16.008 gal	
	Fuel - 15.804 gal	
	Fuel - 7.500 gal	
	Fuel - 19.989 gal	
	Fuel - 26.667 gal	
	Fuel - 21.557 gal	
	Fuel - 10.003 gal	
	Fuel - 25.266 gal	
	Fuel - 14.115 gal	
	FCS Intro to Foods- groceries	
	CMS FCS groceries	
	Fuel - 26.395 gal	
	Fuel - 21.419 gal	
	Fuel - 14.778 gal	
	Fuel - 13.887 gal	
	Fuel - 20.030 gal	
	Fuel - 15.050 gal	
	FCS Intro to Foods- groceries	
	TAX OFF	
	Fuel - 26.970 gal	
	Fuel - 12.232 gal	
	Fuel - 22.976 gal	
	Fuel - 8.434 gal	
	Fuel - 6.882 gal	
	WHS Culinary 2 groceries	
	CMS FCS groceries	
	Fuel - 15.599 gal	
	Fuel - 8.795 gal	
	WHS Culinary 2 groceries	
10274	Hy-Vee Food Stores, Inc	1,547.20
	Background checks	
11789	Iowa School Finance Information Service	264.00
	DOT physical	
14250	Mercyone Mercy Medical Services	75.00
	CMS Band resale-credit	
	CMS Band resale	
	CMS Band resale	
	ISP CMS band repairs-Alto Sax/Clarinet	
	ISP CMS band repairs-Alto Sax/Clarinet	
10894	MidBell Music, Inc.	351.08
	DEF for Buses	
12876	Midwest Lubricants, Inc.	79.75

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
	Maint repair-kitchen water softener	
11495	Modern Heating and Cooling, Inc.	170.00
	Social Studies training	
10125	Northwest AEA	40.00
	Trans repair parts	
11226	O'Halloran International	8.36
	Maint-officials room	
10188	Pilot Rock Signs	200.30
	Ed Foundation-Braves Mentoring	
10428	Pizza Hut	160.00
	Reset boiler	
13215	Plains Boiler Service	1,007.50
	Library book-found	
14249	Robinson, Kathy	4.00
	Trans repairs	
	Trans repairs	
	Trans repairs	
11459	Ron's Repair, Inc.	1,949.00
	Staff Development speaker	
14176	Ruth I.E. Buckels, LMSW	500.00
	Snow removal-CMS	
	Snow removal-Roosevelt	
	Snow removal-WHS	
13615	SCE	2,910.00
	Nurse supplies	
10793	School Health	76.74
	Carlson-Whiteboard	
	SpEd Materials-Lucas	
	Central office supplies	
	Duplicate payment-credit	
11884	School Specialty, Inc.	468.32
	2-Meters	
14247	Stokes Energy Consulting, LLC	50.00
	Conference expenses	
12681	Stoneking, Myla	209.62
	Central Office checks	
	Central Office checks	
10720	Storey Kenworthy/Matt Parrott	330.22

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
ISP Curriculum-Spanish		
14057	TPRS Books	135.00
Trans repair-Suburban #20 window		
Roosevelt window repair		
11624	Valley Glass Co	162.75
Grounds maint-Spraying/Mowing/Aeration/S		
11460	Waldner's Lawn Service	12,785.00
Great Start-1st semester		
10248	Western Iowa Tech Comm College	23,584.00
Conference lodging-Aden		
10906	WILDWOOD LODGE	241.92

Fuel - 34.914 gal		
Fuel - 50.244 gal		
Fuel - 47.631 gal		
Fuel - 55.630 gal		
Fuel - 40.015 gal		
Fuel - 41.057 gal		
Fuel - 67.288 gal		
Fuel - 51.888 gal		
Fuel - 60.020 gal		
Fuel - 46.090 gal		
Fuel - 4.119 gal		
Fuel - 24.950 gal		
Fuel - 24.949 gal		
Fuel - 62.836 gal		
Fuel - 75.027 gal		
Fuel - 46.048 gal		
Fuel - 29.816 gal		
Fuel - 59.249 gal		
Fuel - 42.030 gal		
Fuel - 47.184 gal		
Fuel - 24.906 ga;		
Fuel - 50.021 gal		
Fuel - 76.892 gal		
Fuel - 30.206 gal		
Fuel - 54.388 gal		
Fuel - 40.012 gal		
Fuel rebate		
10361	Your FleetCard Program	3,242.05

Fund Total: 69,336.59

Checking	1	Fund: 22	MANAGEMENT FUND	
Insurance				
14160			Risk Administration Services, Inc.	7,776.00

Fund Total: 7,776.00

Checking Account Total: 77,112.59

Checking	2			
Checking	2	Fund: 32	CAPITAL PROJECTS	

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
School additions		
12487	Certified Testing Services, Inc.	7,093.50

Elementary/WHS		
20224	FEH Design	1,445.00

Fund Total: 8,538.50

**Checking 2 Fund: 36 PHYSICAL PLANT & EQUIPMENT**

Abatement-WHS tunnels		
13779	Earth Services and Abatement, LLC	28,883.25

Fund Total: 28,883.25

Checking Account Total: 37,421.75

Checking 3  
**Checking 3 Fund: 21 STUDENT ACTIVITY FUND**

Book Club books		
Act Fund-totes for uniforms		
13771	Amazon Capital Services	299.85

Varsity B/G Basketball Officials - 1/10		
30749	BARRINGER, DALE	110.00

Varsity B/G Basketball Officials - 1/7		
14220	Bousema, Harlan	110.00

Varsity B/G Basketball Officials - 1/7		
31289	Bousema, Joel	110.00

Prom Coffee Fundraiser		
14049	Bridge of Storm Lake, The	953.00

Track hurdles		
Lodging-cheerleaders		
Speech-performance rights/scripts		
Drake Honor Band Lodging-students		
Choir shirts resale		
12882	Cardmember Service	2,728.76

X-Country Plaque		
Cheerleading-Shirts		
12371	Creative Services	1,038.81

JV Boys Basketball Officials - 1/7		
13602	Goettsch, Eric	75.00

Varsity B/G Basketball Officials - 1/10		
30936	HARRIMAN, WADE	110.00

Basketball jersey  
Refill kit

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
	Traction mat pad	
31069	Hauff Mid-America Sports, Inc.	746.15
	JV Girls Basketball Official - 1/7	
	JV Girls Basketball Officials - 1/10	
14034	Holmes, Willie	150.00
	X-Country boys plaque- Booster Club	
10115	Iowa High School Athletic Association	44.30
	Jazz Band registration	
31080	Iowa High School Music Association	150.00
	Varsity B/G Basketball Officials -12/19	
14253	Keizer, Derek	110.00
	Varsity B/G Basketball Officials - 1/7	
32001	Kooi, Bryan	110.00
	WHS Concessions	
	WHS Concessions	
18253	MARTIN BROS. DISTRIBUTING CO., INC.	267.39
	JV Girls Basketball officials - 12/17	
13871	McCord, Dick	75.00
	JV Boys Basketball Officials - 1/10	
13855	Nelson, Kody	75.00
	B/G Varsity Basketball Officials - 12/	
14248	Nelson, Nic	110.00
	JV Girls Basketball Officials - 1/7	
14234	Nelson, Sam	75.00
	JV Girls Basketball Officials - 1/10	
31293	Oswald, Kyle	75.00
	Band-Color Guard Jackets	
10188	Pilot Rock Signs	527.84
	JV Basketball Official - 12/6	
	JV Boys Basketball Officials - 1/7	
	JV Boys Basketball Officials - 1/10	
13623	Pitts, Matthew	225.00



<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
Official - JV Girls Basketball-12/19		
14255	Schroeder, Collin	75.00
JV Boys Basketball Officials - 12/17		
14252	Slight, Jay	75.00
JV Boys Basketball officials - 12/17		
14251	Spooner, Jason	75.00
B/G Varsity Basketball Officials - 12/		
14067	Taylor, Josh	110.00
Varsity B/G Basketball Officials - 1/10		
30528	Wagner, James	110.00
JV Girls Basketball officials - 12/17		
31584	Wessling, Doug	75.00
Volleyball entry		
30832	Western Christian High School	85.00
Varsity B/G Basketball Officials -12/19		
14254	Woelber, Troy	110.00
Varsity B/G Basketball Officials -12/19		
13836	Wynja, Scott	110.00
		<b>Fund Total: 9,101.10</b>
		<b>Checking Account Total: 9,101.10</b>
<u>Checking</u> 4		
<b>Checking</b>	<b>4</b>	<b>Fund: 61 SCHOOL NUTRITION FUND</b>
Food items		
11224	Chesterman Co.	407.00
CMS milk		
CMS milk		
Roosevelt milk		
WHS milk		
CMS milk		
WHS milk		
Roosevelt milk		
CMS milk		
40114	Dean Foods North Central	1,163.94
Food items		
Food items		
Food items		
40032	Earthgrains	505.05

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
	Supply items	
	Food items - ala carte	
	Food items	
	Food items - ala carte	
18253	MARTIN BROS. DISTRIBUTING CO., INC.	4,530.91

<b>Fund Total:</b>	<b>6,606.90</b>
<b>Checking Account Total:</b>	<b>6,606.90</b>

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
Checking	1	
Checking	1 Fund: 10 GENERAL FUND	
RPP Fund-K.Karels-Vinyl Cutter		
14245	Aidex Corporation	1,962.00
Maint supplies		
10004	Air Filter Sales and Service	3,592.17
ELI-Guided reading resource for Kinderga		
CMS FCS aprons		
Ed Foundation-Speech		
13771	Amazon Capital Services	290.76
Maint-mop service		
Maint-mop service		
10183	Aramark Uniform Services AUCA Chicago Lockbox	60.28
Roosevelt water softener		
busbarn-water		
WHS nurse-water		
CMS nurse-water		
10079	Blaine's Culligan and Sundance Spas	93.00
CMS x-act fund-Gingerbread challenge		
13559	Blaise, Cherie	62.40
Credit		
Trans supplies		
Trans repair parts		
Trans repair parts		
Maint supplies		
Maint supplies		
Maint supplies		
Maint-softener salt		
Maint-paint supplies		
Instruct materials-James DeVos		
10021	Bomgaars	611.60
CMS TAG materials		
13655	Breakout EDU	75.00
ABF Registratton- Steckelberg		
14261	CASE	350.00
Gas service-CMS-206 E Indian		
14204	Center Point Energy Services, Inc.	5,818.17
Vending machine		
Vending machine		
11224	Chesterman Co.	15.00
Ad-equipment		

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
	Nov Board Meeting Minutes	
	Scavenger hunt	
	Scavenger hunt	
	Dec 11/Dec 16 meeting minutes	
18221	Chronicle Times, The	740.47
	Sewer-929 N Roosevelt	
10084	City of Cherokee	696.77
	CMS repair	
20223	Control System Specialist	98.50
	Copier staples-Roosevelt	
	Copier staples-WHS	
13762	Counsel	696.03
	Inspection-Kitchen	
11198	Fire Proof Plus, Inc.	169.50
	ISP Technology	
13987	FS.com Inc.	55.20
	Extermination service	
10979	Guardian Pest Solutions	157.50
	CMS library book refund	
14258	Guerra, Evelin	6.00
	ISP Technology-Roosevelt renewal license	
12669	Gynzy Inc.	995.00
	Repairs	
14246	H & S Electric	122.91
	Maint supplies	
	Maint supplies	
	Maint supplies	
	Maint supplies	
13294	Home Depot Pro Institutional, The	4,097.00
	FCS-Culinary 1-2/Intro	
	Foods groceries	
	WHS FCS groceries	
	CMS FCS groceries	
	CMS FCS groceries-8th Gr	
	Calzone lab	
	Fuel - 23.164 gal	
10274	Hy-Vee Food Stores, Inc	253.67
	Membership/Clinic-Tyus	
30360	IA HIGH SCHOOL BASEBALL COACHES ASSOCIATION	120.00
	Phone charge-Central Office	
18342	Iowa Communications Network	322.50

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
12846	Iowa Department of Human Services	665.03
Background checks		
11789	Iowa School Finance Information Service	204.00
FCS groceries		
14027	Karels, Katie	12.43
RPP Funds-K.Karels-Ventless Dryer		
14244	Karl's	1,079.99
Roosevelt nurse supplies		
10060	MacGill and Company	138.09
Maint supplies		
11735	Marcus Lumber	105.00
Vending machine		
18253	MARTIN BROS. DISTRIBUTING CO., INC.	88.38
Electricity-600 W Bluff-WHS		
Electricity-600 W Bluff- concession		
Electricity-Doupe Ballfields		
Electricity-334 Gillette- busbarn		
Electricity-336 Gillette- Armory		
12363	MidAmerican Energy Company	4,030.66
WHS Band-Timpani heads/bells		
ISP CMS Band repair - Vito Clarinet		
10894	MidBell Music, Inc.	120.03
Maint repair parts		
CMS repair		
Maint repairs		
11495	Modern Heating and Cooling, Inc.	479.02
Trans repair parts		
Trans repair parts		
Trans repair parts		
Trans repair parts		
Trans repair parts		
10180	Motor Parts Sales	91.65
Registration-Director		
12716	Northern Festival of Bands	30.00
Chair-Heater		
10852	One Office Solution	159.00
Ed Foundation-Track record		



<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
10188	Pilot Rock Signs	1,100.00
Postage-WHS		
10830	Purchase Power	1,500.00
Central office supplies		
Central office supplies		
Central office supplies		
10517	Quill Corporation	71.95
Garbage collection		
10217	Sanitary Services, Inc.	2,531.02
CMS Snow removal-12/9		
Roosevelt Snow removal-12/9		
WHS Snow removal-12/9		
13615	SCE	2,400.00
Nov SpEd Transportation		
11955	Siouxland Regional Transit System	691.09
Consulting service		
14247	Stokes Energy Consulting, LLC	50.00
Medicaid		
12838	Timberline Billing Service LLC	84.19
Time/Attendance		
Time and attendance		
11578	Time Management Systems	597.00
Cell phone-WHS principal		
18319	Verizon Wireless	455.57

Fund Total: 38,145.53

Checking 1 Fund: 71 SELF-INSURANCE FUND

Administration fee		
13725	Mid-American Benefits, Inc.	1,759.50

Fund Total: 1,759.50

Checking Account Total: 39,905.03

Checking 2 Fund: 32 CAPITAL PROJECTS

School Additions		
School additions		
12487	Certified Testing Services, Inc.	8,352.00

New Elem scoreboards		
10223	Daktronics	10,515.00

Fund Total: 18,867.00

Checking 2 Fund: 33 Local Option Sales and Service Tax Fund

Tennis Court Improvements		
12487	Certified Testing Services, Inc.	2,095.00



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User ID: LDG

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
12371	Creative Services	92.88
JV/VGirls Basketball Official - 12/9		
Varsity B/G Basketball Officials - 1/16		
14235	Doeden, Marshall	220.00
TAX OFF		
Concessiions		
11060	Godfather's Pizza	922.76
Freshman boys basketball official - 1/6		
Freshman boys basketball official - 1/9		
Freshman basketball officials - 12/2		
JV Boys Basketball Officials - 1/16		
JV Boys Basketball Officials - 1/23		
13602	Goettsch, Eric	375.00
Prom fundraiser		
30921	Great American Opportunities, Inc	458.70
JV Officials 1/10		
JV Girls Basketball Officials - 1/24		
30936	HARRIMAN, WADE	150.00
FTC League Tournament		
10850	Henke, Dawn	47.04
JV Girls Basketball Officials - 1/16		
14034	Holmes, Willie	75.00
Registration		
31012	Hoover Jazz Festival	150.00
Large Group Freshman District Speech		
30733	Iowa High School Speech Association	418.00
Credit		
14238	Julius Cleaners	463.06
Varsity B/G Basketball Official		
13965	Keizer, Bruce	110.00
Portable toilets		
12780	Koenig Portable Toilets	268.00
Concessiions		
Concessions		
Concessions		

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
	Vending machine	
	Concessions	
18253	MARTIN BROS. DISTRIBUTING CO., INC.	618.36
	JV Wrestling	
30321	MOC/FV High School	45.00
	Registration-students	
12716	Northern Festival of Bands	245.00
	JV Boys Basketball	
	Officials - 1/23	
	Varsity B/G Basketball	
	officials - 1/24	
31293	Oswald, Kyle	185.00
	Varsity B/G Basketball	
	officials - 1/24	
30706	PEDERSEN, LES	110.00
	Table throw	
	Cheerleading jackets resale	
	Weightroom sign	
	Wrestling fundraiser-record board	
	Wrestling brackets	
	Weight room record board- 1/2 Boosters	
	Softball fundraiser-Signage for dugout	
	Balcony banners/plate	
	FB fundraiser-cancer ribbons	
	Act Fund-Track record board	
10188	Pilot Rock Signs	3,623.13
	JV Boys Basketball Official	
	- 1/10	
	Varsity B/G Basketball	
	Officials - 1/16	
	JV Boys Basketball	
	Officials - 1/16	
	8th Girls Basketball	
	Officials - 1/23	
	JV Boys Basketball	
	Officials - 1/24	
13623	Pitts, Matthew	410.00
	Varsity B/G Basketball	
	officials - 1/24	
31418	Rolfes, Mark	110.00
	JV/VGirls Basketball	
	Official - 12/9	
12650	Sanow, Brett	110.00
	Freshman boys basketball - 1/9	
14257	Schoof, Alec	75.00

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
B/G Varsity Basketball Officials		
14256	Schultz, Kevin	110.00
Wrestling refund		
11165	Sergeant Bluff-Luton School	90.00
8th Girls Basketball Officials - 1/23		
13525	Sherkenbach, Bret	75.00
Freshman boys basketball official - 1/6		
Official-JV Basketball 1/7		
14251	Spooner, Jason	150.00
Wrestling tournament scoring		
31417	SportsEngine & Trackwresting	75.00
Winter Formal DJ		
14231	Stovetop Productions	501.60
Registration		
30540	Tallcorn Jazz Festival	175.00
Prom fundraiser		
12762	Timmerman, Jana	366.25
CMS Track/x-Country Medals/Ribbons		
30903	Trophies Plus	1,748.66
JV/VGirls Basketball Official - 12/9		
30528	Wagner, James	110.00
2020 Yearbook deposit		
13776	Walsworth Publishing Company, Inc.	3,400.25
JV Girls Basketball Officials - 1/16		
14066	Weaver, Andrew	75.00
Varsity B/G Basketball Officials - 1/16		
JV Boys Basketball Officials - 1/24		
30474	Zalme, Mark	185.00

Fund Total: 25,688.24

Checking Account Total: 25,688.24

<u>Checking</u>	<u>4</u>	<u>Fund: 61</u>	<u>SCHOOL NUTRITION FUND</u>
Lunch refund			
14260	Argueta, David		18.75

Food items



<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
	Food items	
11224	Chesterman Co.	381.50
	CMS milk	
	WHS milk	
	Roosevelt milk	
	Roosevelt milk credit	
	WHS milk credit	
	Roosevelt milk	
	CMS milk	
	WHS milk	
40114	Dean Foods North Central	801.14
	Food items	
40032	Earthgrains	252.00
	Food items	
	Food items	
	Food items- ala carte	
	Food items	
	Food items - ala carte	
	Food items	
18253	MARTIN BROS. DISTRIBUTING CO., INC.	8,338.62

Fund Total: 9,792.01  
Checking Account Total: 9,792.01

# January 2020 ECLC and Roosevelt Board Report

Valery Fuhrman, ECLC and Elementary Principal and Jan Tjeerdsma, Instructional Coach

**District Mission:** "With community involvement, we will empower learners to become contributing members to our changing world."

<p>Goal 1: Technology</p>	<ul style="list-style-type: none"> <li>• The 1st grade chromebooks and the charging carts have arrived. Bill is working on assembly and delivery to the building.</li> <li>• Using the SAMR Model, the RES staff continues to implement technology in their classrooms as they explore new websites and applications- both for their use in instruction and for student applications. Their focus has been <b>S--Substitution &amp; A--Augmentation</b>. They are in the process of sharing this information via Google Slides.</li> <li>• Our ICs planned December PD activities to address three goals of providing a directed interaction with new technology applications that can be used in classrooms, focusing on elements of our district mission statement, and engaging with the community.</li> </ul>
<p>Goal 2: Iowa Core</p>	<ul style="list-style-type: none"> <li>• TL Angela Carver and Jan continue to roll out the elements of the Instructional Framework from the DE's pilot. The information allows teachers to break down a rubric to self reflect about teaching. The focus has been on classroom expectations, managing student behavior, and classroom environment. This month our focus is respectful culture.</li> <li>• Curriculum groups met during PD on 1/8/20. The lead teachers, with support from AEA staff, led discussions on inclusion of the Iowa Core 21st Century Standards (Financial Literacy, Employability Skills, Technology, Civics, Health) in each content area. ELA teachers reviewed past work on prioritizing standards. Science teachers discussed implementation of the new curriculum.</li> <li>• The RES Social Studies representatives have now all completed year 1 and 2 training with the AEA. We will be attending a 2 day training on year 3 in late February. The year 3 training focuses on assessment.</li> <li>• TL Abby James developed grade level, classroom, and individual student graphs of the fall FAST testing. The challenge was given to teachers to meet individually with students for goal setting towards the winter assessments scheduled the week of January 27th.</li> </ul>
<p>Goal 3: Communication</p>	<ul style="list-style-type: none"> <li>• Jan and I are completing the end of the quarter check-ins with all teachers on their ICDP (Individual Career Development Plan). It provides a great opportunity to intentionally connect with each teacher about their classroom and professional growth. We are also able to discuss what support we can provide to their goal or their classroom in general.</li> <li>• The staff and building IC are completing end of the quarter classroom video reflection. They've had some great conversations about curriculum, student motivation, technology, classroom procedures, teaching strategies, and classroom environment.</li> <li>• HyVee invited the district to be a partner with them in the development of a community garden. Our initial meeting allowed for brainstorming of ways we can involve students at all levels.</li> </ul>

Additional:

- TCIT Update- Round one is completed. The final scores show a reported 34% decrease in intensity/frequency of behaviors and a 78% decrease in reporting behaviors as a problem. We are looking at a second round to begin in early February that will include paras and teachers. This round will qualify me to become a trainer of the information to build sustainability for the district. We are planning a video demonstration of TCIT for the Board in February.



# Cherokee Middle School

January 2020

## *Communication*

Cherokee January Chamber Student of the Month is Allison Shea, daughter of Brian and Missy Shea. Allison will receive her award at the next Chamber Coffee.

We like to welcome Jenny Hauser to the CMS family. She will be our 5th grade special education teacher and teach one section of 5th grade math. Mrs. Hauser is a recent graduate from Buena Vista University.

## *Professional Development*

We are looking forward to Jimmy Casas coming in February for the collaborative PD. Our book study of his book, *Culturize*, has had a positive impact on our staff and students. This will be a great culmination of our work for the past year and a half with relationships and culture! It will also be helpful to collaborate and talk with teachers from other districts in the same content area.

We recently had a district wide curriculum work day. It was a great opportunity for teachers to work with teachers from all of our buildings to see where everyone is and generate next steps to move their departments in the right direction. This day will also help in our building level curriculum discussions and curriculum work. The district will have one more K-12 curriculum collaboration in April.

Our staff enjoyed the Holiday PD working on our district goals in a fun and collaborative way. It was a great time of team work among staff of different buildings!

## *Building News*

Our passion projects went very well right before Christmas break. Students were really excited about the day. We are preparing two very brief surveys to gather feedback from both the student and staff perspectives.

The STEM night was well received and well attended! Students and parents participated in a variety of different sessions from community members and local businesses. Thank you to Mary Trent and members of the Iowa STEM council for their help setting up this amazing educational opportunity and evening! Survey completed by the participants gave the event very high marks. We hope to make this an annual event.

Our CMS staff walking journey is currently up to 7,188 miles. We are working our way down the Appalachian Trail. We have 4 staff members who have joined the million step club! Congratulations to Mrs. Stoneking, Mr. Lee, Mrs. Lubeck and Ms. Blaise!

## *Winter testing*

We are entering our FAST and MAP winter testing times. We look forward to see our new "snapshot" of where students are in their growth journey through the year. We look forward to sharing this data with you in February.



## WHS Building Report January 2020

**District Mission:** *'With community involvement, we will empower learners to become contributing members to our changing world'*



<b>Technology</b>	<ul style="list-style-type: none"><li>• Teachers are making use of our Swivl Cameras and iPads to record lessons in their classrooms. They're meeting with Natalie to reflect and collaborate on ideas to enhance teaching and learning.</li><li>• Teachers are continually looking into ways they can incorporate online components of their curriculum to students.</li></ul>
<b>Iowa Core</b>	<ul style="list-style-type: none"><li>• Social Studies teachers are attending the AEA's Year 3 training to get a better understanding of the new state Social Studies standards.</li><li>• Fine Arts, CTE and Guidance are purchasing materials this year. They're meeting with reps from companies to make the best decisions for students in purchasing curriculum. These curriculum purchases will last for 6 years as a part of the curriculum purchasing cycle.</li></ul>
<b>Communication</b>	<ul style="list-style-type: none"><li>• CMS and WHS staff got to hear a presentation from Ruth Buckels about Human Trafficking on January 3. This was eye opening and helped us recognize the warning signs and spot dangers for our students.</li><li>• Instructional Coaches are meeting with each of our TLC leaders this month to help develop plans on improving communication, looking at data, and curriculum.</li></ul>
<b>Staff Positives</b>	<ul style="list-style-type: none"><li>• Our staff is enjoying the book, <i>Culturize</i> by Jimmy Casas. We are excited to hear him speak as we welcome him to WHS for our shared PD in February.</li><li>• We have set up "lounge weeks" to bring in food and celebrate holidays together. Each month different people sign up to spread cheer through decorations and food in our teacher's lounge.</li><li>• We're looking forward to our Staff "Holiday" party on February 16.</li></ul>
<b>Student Positives</b>	<ul style="list-style-type: none"><li>• Students had an opportunity to hear from Professor Aaron Bart on the negative impact of sexting and the consequences that ensue.</li><li>• SAC is continuing to find ways to create cohesiveness among all groups here at WHS. They are planning a "Cherokee Winter Games" activity afternoon on February 13.</li><li>• Strength and Conditioning has been active this year to fundraise and grow support for their program.</li><li>• Winter sports are in full gear. We're excited to watch our athletes this season.</li></ul>
<b>Looking Ahead...</b>	<ul style="list-style-type: none"><li>• We are excited for our upcoming shared PD opportunity with Jimmy Casas and HMS, SOS, and MMC-RU school district staff on February 14.</li><li>• SAC is planning a fun afternoon for students on February 13 to help promote student organizations and comradery.</li></ul>

Mr. Wade Riley- WHS Principal & Mrs. Natalie Barkley- Instructional Coach

# Notes for the Board from the Superintendent – January 2020

## Cherokee Community School District: *Empowering Learners*

### Standards for Effective School Boards

January Standard: Operate as a visionary governance team in partnership with the superintendent by developing a shared vision and plans for student achievement that reflect common values and core beliefs of the school community, by using productive practices for its own operations and development, by ensuring board decisions are based on data and deliberation, and by cultivating a strong relationship and partnership with the superintendent based on clear expectations and accountability.

The Iowa School Board Standards are designed for use by local school boards as common framework for excellence in school board governance. Based on best practice and research, the standards encourage boards to focus on student achievement as their primary responsibility. *Iowa Association of School Boards*

### Technology/Website Update – Board/Leadership Team Goal Statement #1

- Building Reports – Principals – on the agenda
- News from Technology Director, William Halder
  - Technology department has been busy as of late, with Chris leaving and the search for a replacement underway. So far I have been quite busy, as you can imagine, but with the help I have received from teachers, instructional coaches and staff, it has been ok.
  - I am still working on E-Rate upgrades for equipment to move traffic to/from the internet faster, especially since 100% of the student body utilizes it for everything they do.

### Curriculum and Instruction Update – Board/Leadership Team Goal Statement #2

- Building Reports - Principals - on the agenda
- Purchasing Year: Fine Arts, Guidance, TAG, Career and Technology - April Board Meeting
- Iowa Department of Education Public Reporting Site: [reports.educateiowa.gov](http://reports.educateiowa.gov)

This website provides access to a variety of reports covering multiple areas including district profiles, financial reports and school plans.

### Communication Update – Board/Leadership Team Goal Statement #3

- Building Reports - Principals - on the agenda
- District Satisfaction Survey - results distributed via email and disaggregated by building - updated by Tandra Naslund, per board request
- RJ Thomas Donation - on the agenda
- Calendar options for 2020-2021 - on the agenda
- February 14th - Collaborative PD with HMS, MMC-RU, and SOB - featuring Jimmy Casas from 9-12
- Education Foundation Fundraising Event - Little Sioux Event Center - Saturday, March 7th

### Transportation and Nutrition Update

- News from Nutrition Director, Cara Jacobson
  - We will be getting new ovens at the middle school. Hobart sales called and they have very good barely used ovens they will sell for \$6000, plus installation (\$4000 less than new). They will be delivered soon.
  - Over Christmas break, I found our two door cooler had heated up. Modern has looked at it twice. It would cost more than the cooler is worth to replace the compressor. So I have on order a new two door cooler for WHS from Hobart, so they can deliver at the same time. I turned both into SU and we will see if we get any reimbursement for these.
  - My staff will be doing the PD meal like last year on the 14th of February. I have everything in place for this, as I will not be on site, but have complete confidence in my staff. Thank you!
- News from Transportation Director, Mike Wiederholt
  - Everything is running pretty much normal for this time of year, crossing our fingers and hope for the good winter weather to continue. I am looking for drivers, like most schools in the state of Iowa, and trying to find ways to recruit them.

### Board/Leadership Team Goal Statements

1. Implement a successful 1:1 technology initiative to enhance student learning, instruction, and achievement.
2. Increase implementation and alignment of Iowa Common Core curriculum utilizing Characteristics of Effective Instruction.
3. Improve communication between all stakeholders in the district that will promote an atmosphere that encourages positive relationships.

# Notes for the Board from the Superintendent – January 2020

## Cherokee Community School District: *Empowering Learners*

### **Strategic Planning – Finance Update**

- Financials included in board packet
- Secretary/Treasurer's Report - on the agenda
- Board's initial proposal to CEA for negotiations - on the agenda
- Date for Regional Board Workshop - Thursday, February 20, 2020 - 5:30 PM-8:00 PM in Sheldon

### **Building, Grounds, and Capital Projects Update**

- Steps in a school bond election - on the agenda
- Contract change order to move date for substantial completion - on the agenda
- Summer 2020 projects - on the agenda
- Meeting with Haselhoff Construction and FEH Design - Tuesday, January 21st @ CMS
- News from Mike Fiedler, Building and Grounds Director
  - All is going well in the maintenance department and staff is staying healthy. Christmas break was productive in getting things done. The west end of school by the gym floor got waxed, some doors painted, filters in all buildings changed, insulation on piping under central office done along with a host of other small jobs.
  - We are keeping the hill to the Middle School sanded as well as the other buildings, as winter weather is upon us. Boilers are running with hopes of no issues until the move into the new building at Christmas Break 2020.

### **IASB Update & Other**

- Day on the Hill - Des Moines - January 28, 2020
- Regional Workshops: Leadership Essentials for School Boards - Thursday, February 20, 2020 - 5:30 PM-8:00 PM in Sheldon
- Board President's Conference - Des Moines - March 6, 2020
- Recorded Webinars Available for Board Members – School Board U – contact Lou Ann Gvist at [lgvist@ia-sb.org](mailto:lgvist@ia-sb.org) or (515) 247-7064

### **Policy/Legislative Update [IASB/SAI/RSAl/IDOE]**

- Board Policy - 503.1-504.6 - on the agenda
- Legislative News/Updates/Priorities from our Partners in Education:

<a href="http://www.sai-iowa.org/sai-legislative-priorities.cfm">http://www.sai-iowa.org/sai-legislative-priorities.cfm</a>	<a href="https://www.educateiowa.gov/resources/legislative-information?utm_medium=email&amp;utm_source=govdelivery">https://www.educateiowa.gov/resources/legislative-information?utm_medium=email&amp;utm_source=govdelivery</a>	<a href="http://www.rsaia.org/legislative.html">http://www.rsaia.org/legislative.html</a>
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### **Board/Leadership Team Goal Statements**

1. Implement a successful 1:1 technology initiative to enhance student learning, instruction, and achievement.
2. Increase implementation and alignment of Iowa Common Core curriculum utilizing Characteristics of Effective Instruction.
3. Improve communication between all stakeholders in the district that will promote an atmosphere that encourages positive relationships.

## STUDENT CONDUCT

The board believes inappropriate student conduct causes material and substantial disruption to the school environment, interferes with the rights of others, or presents a threat to the health and safety of students, employees, and visitors on school premises. Appropriate classroom behavior allows teachers to communicate more effectively with students.

Students will conduct themselves in a manner fitting to their age level and maturity and with respect and consideration for the rights of others while on school district property or on property within the jurisdiction of the school district; while on school owned and/or operated school or chartered vehicles; while attending or engaged in school activities; and while away from school grounds if misconduct will directly affect the good order, efficient management and welfare of the school district. Consequences for the misconduct will be fair and developmentally appropriate in light of the circumstances.

Students who fail to abide by this policy, and the administrative regulations supporting it, may be disciplined for conduct which disrupts or interferes with the education program; conduct which disrupts the orderly and efficient operation of the school district or school activity; conduct which disrupts the rights of other students to participate in or obtain their education; conduct that is violent or destructive; or conduct which interrupts the maintenance of a disciplined atmosphere. Disciplinary measures include, but are not limited to, removal from the classroom, detention, suspension, probation, and expulsion.

A student who commits an assault against an employee on school district property or on property within the jurisdiction of the school district; while on school-owned or school-operated chartered vehicles; while attending or engaged in school district activities will be suspended by the principal. Notice of the suspension is sent to the board president. The board will review the suspension to determine whether to impose further sanctions against the student which may include expulsion. Assault for purposes of this section of this policy is defined as:

- an act which is intended to cause pain or injury to, or which is intended to result in physical contact which will be insulting or offensive to another, coupled with the apparent ability to execute the act; or
- any act which is intended to place another in fear of immediate physical contact which will be painful, injurious, insulting or offensive, coupled with the apparent ability to execute the act; or,
- intentionally points any firearm toward another or displays in a threatening manner any dangerous weapon toward another.

The act is not an assault when the person doing any of the above and the other person are voluntary participants in a sport, social or other activity, not in itself criminal, when the act is a reasonably foreseeable incident of such sport or activity, and does not create an unreasonable risk of serious injury or breach of the peace.

Removal from the classroom means a student is sent to the building principal's office. It is within the discretion of the person in charge of the classroom to remove the student.

Detention means the student's presence is required during non-school hours for disciplinary purposes. The student can be required to appear prior to the beginning of the school day, after school has been dismissed for the day, or on a non-school day. Whether a student will serve detention, and the length of the detention, is within the discretion of the licensed employee or the building principal, disciplining the student.

Approved \_\_\_\_\_

Reviewed 7/22/2014, 4/24/17,  
1/20/20

Revised \_\_\_\_\_

## STUDENT CONDUCT

Suspension means; either an in-school suspension, an out-of-school suspension, a restriction from activities or loss of eligibility. An in-school suspension means the student will attend school but will be temporarily isolated from one or more classes while under supervision. An in-school suspension will not exceed ten consecutive school days. An out-of-school suspension means the student is removed from the school environment, which includes school classes and activities. An out-of-school suspension will not exceed ten days. A restriction from school activities means a student will attend school and classes and practice but will not participate in school activities.

Probation means a student is given a conditional suspension of a penalty for a definite period of time in addition to being reprimanded. The conditional suspension will mean the student must meet the conditions and terms for the suspension of the penalty. Failure of the student to meet these conditions and terms will result in immediate reinstatement of the penalty.

Expulsion means an action by the board to remove a student from the school environment, which includes, but is not limited to, classes and activities, for a period of time set by the board.

Following the suspension of a special education student, an informal evaluation of the student's placement will take place. The Individual Education Program (IEP) is evaluated to determine whether it needs to be changed or modified in response to the behavior that led to the suspension.

If a special education student's suspensions, either in or out of school, equal ten days on a cumulative basis, a staffing team will meet to determine whether the IEP is appropriate.

It is the responsibility of the superintendent, in conjunction with the principal, to develop administrative regulations regarding this policy.

### Legal Reference:

Goss v. Lopez, 419 U.S. 565 (1975).  
Brands v. Sheldon Community School District, 671 F. Supp. 627 (N.D. Iowa 1987).  
Sims v. Colfax Comm. School Dist., 307 F. Supp. 485 (Iowa 1970).  
Bunger v. Iowa High School Athletic Assn., 197 N.W.2d 555 (Iowa 1972).  
Board of Directors of Ind. School Dist. of Waterloo v. Green, 259 Iowa 1260, 147 N.W.2d 854 (1967).  
Iowa Code §§ 279.8; 282.4, .5; 708.1 (2009).

Cross Reference: 501 Student Attendance  
502 Student Rights and Responsibilities  
504 Student Activities  
603.3 Special Education  
903.5 Distribution of Materials



## STUDENT SUSPENSION

### Administrative Action

#### A. Probation

1. Probation is conditional suspension of a penalty for a set period of time. Probation may be imposed by the principal for infractions of school rules which do not warrant the necessity of removal from school.
2. The principal will conduct an investigation of the allegations against the student prior to imposition of probation. The investigation will include, but not be limited to, written or oral notice to the student of the allegations against the student and an opportunity to respond. Written notice and reasons for the probation will be sent to the parents.

#### B. In-School Suspension

1. In-school suspension is the temporary isolation of a student from one or more classes while under administrative supervision. In-school suspensions may be imposed by the principal for infractions of school rules, which are serious but which do not warrant the necessity of removal from school.
2. The principal will conduct an investigation of the allegations against the student prior to imposition of an in-school suspension. The investigation will include, but not be limited to, written or oral notice to the student of the allegations against the student and an opportunity to respond. In-school suspension will not be imposed for more than ten school days. Written notice and reasons for the in-school suspension will be sent to the student's parents.

#### C. Out-of-School Suspension

1. Out-of-school suspension is the removal of a student from the school environment for periods of short duration. Out-of-school suspension is to be used when other available school resources are unable to constructively remedy student misconduct.
2. A student may be suspended out of school for up to ten school days by a principal for a commission of gross or repeated infractions of school rules, regulations, policy or the law, or when the presence of the student will cause interference with the maintenance of the educational environment or the operation of the school. The principal may suspend students after conducting an investigation of the charges against the student, giving the student:
  - a. Oral or written notice of the allegations against the student and,
  - b. The opportunity to respond to those charges.At the principal's discretion, the student may be allowed to confront witnesses against the student or present witnesses on behalf of the student.
3. Notice of the out-of-school suspension will be mailed no later than the end of the school day following the suspension to the student's parents and the superintendent. A reasonable effort is made to personally notify the student's parents and such effort is documented by the person making or attempting to make the contact. Written notice to the parents will include the circumstances which led to the suspension and a copy of the board policy and rules pertaining to the suspension.

#### D. Suspensions and Special Education Students

1. Students who have been identified as special education students may be referred for a review of the student's Individual Education Program (IEP). The IEP may be revised to include a continuum of intervention strategies and programming to change the behavior.
2. Students who have not been identified as special education students may be referred for evaluation after the student's suspension to determine whether the student has a disability and is in need of special education.

## EXPULSION

Only the board may remove a student from the school environment. The removal of a student from the school environment, which includes, but is not limited to, classes and activities, is an expulsion from school.

Students may be expelled for violations of board policy, school rules or the law. It is within the discretion of the board to discipline a student by using an expulsion for a single offense or for a series of offenses depending on the nature of the offense and the circumstances surrounding the offense.

It is within the discretion of the superintendent to recommend to the board the expulsion of a student for disciplinary purposes. Only the board may take action to expel a student and to readmit the student. The principal will keep records of expulsions in addition to the board's records.

When a student is recommended for expulsion by the board, the student is provided with:

1. Notice of the reasons for the proposed expulsion;
2. The names of the witnesses and an oral or written report on the facts to which each witness testifies unless the witnesses are students whose names may be released at the discretion of the superintendent;
3. An opportunity to present a defense against the charges and provide either oral testimony or written affidavits of witnesses on the student's behalf;
4. The right to be represented by counsel; and,
5. The results and finding of the board in writing open to the student's inspection.

In addition to these procedures, a special education student must be provided with additional procedures. A determination should be made of whether the student is actually guilty of the misconduct. A staffing team should determine whether the student's behavior is caused by the student's disability and whether the conduct is the result of inappropriate placement. Discussions and conclusions of this meeting should be recorded.

If the special education student's conduct is not caused by the disability, the student may be expelled or suspended for a long-term period following written notice to the parent and pursuant to the school district's expulsion hearing procedures. If the misconduct is caused by the disability and a change in placement is recommended, the change must be made pursuant to the placement procedures used by the school district.

Legal Reference: Goss v. Lopez, 419 U.S. 565 (1975).  
Wood v. Strickland, 420 U.S. 308 (1975).  
Southeast Warren Comm. School District v. Dept. of Public Instruction, 285 N.W.2d 173 (Iowa 1979).  
 Iowa Code §§ 21.5; 282.3, .4, .5 (2013).  
 281 I.A.C. 12.3(6).

Cross Reference: 502 Series Student Rights and Responsibilities  
 503 Series Student Discipline

Approved \_\_\_\_\_ Reviewed 7/22/2014, 4/24/17, 1/20/20 Revised \_\_\_\_\_

FINES - FEES - CHARGES

The board believes students should respect school district property and assist in its preservation for future use by others. Students may be assessed fines, charges, or fees for the materials needed in a course, for overdue school materials, for participating in activities, or for misuse of school property.

The superintendent will inform the board of the dollar amount to be charged to students or others for fines, charges, or fees annually. Parents of students meeting specific financial eligibility standards will be eligible for a waiver of student fees or a reduction of student fees based upon the request of the parent. It is the responsibility of the superintendent, in conjunction with the principal, to develop administrative regulations regarding this policy.

Legal Reference: Iowa Code §§ 256.7(20); 279.8; 280.10, .11; 282.6; 285.1; 301.1 (2013).  
281 I.A.C. 18.  
1994 Op. Att'y Gen. 23.  
1990 Op. Att'y Gen. 79.  
1982 Op. Att'y Gen. 227.  
1980 Op. Att'y Gen. 532.

Cross Reference: 501.16 Homeless Children & Youth  
502 Student Rights and Responsibilities  
503 Student Discipline

Approved \_\_\_\_\_ Reviewed 7/22/2014, 4/24/17, 1/20/20 Revised \_\_\_\_\_

## GOOD CONDUCT RULE

Participation in school activities is a privilege. School activities provide the benefits of promoting additional interests and abilities in the students during their school years and for their lifetimes.

Students who participate in extracurricular activities serve as ambassadors of the school district throughout the calendar year, whether away from school or at school. Students who wish to have the privilege of participating in extracurricular activities must conduct themselves in accordance with board policy and must refrain from activities which are illegal, immoral or unhealthy.

Students who fail to abide by this policy and the administrative regulations supporting it may be subject to disciplinary measures. The principal will keep records of violations of the good conduct rule.

It is the responsibility of the superintendent to develop rules and regulations for school activities. Students wanting to participate in school activities must meet the requirements set out by the school district for participation in the activity.

Legal Reference: Bunger v. Iowa High School Athletic Assn., 197 N.W.2d 555 (Iowa 1972).  
In re Jason Clark, 1 D.P.I. App. Dec. 167 (1978).  
Iowa Code §§ 280.13, .13A (2013).  
281 I.A.C. 12.3(6); 36.15(1).

Cross Reference: 502 Student Rights and Responsibilities  
503 Student Discipline  
504 Student Activities

Approved \_\_\_\_\_ Reviewed 7/22/2014, 4/24/17, 1/20/20 Revised 3/18/2002

## CORPORAL PUNISHMENT

Corporal punishment is defined as the intentional physical punishment of a student and is prohibited. It includes the use of unreasonable or unnecessary physical force or physical contact made with the intent to harm or cause pain. No employee is prohibited from:

- Using reasonable and necessary force, not designed or intended to cause pain, in order to accomplish any of the following:
  - To quell a disturbance or prevent an act that threatens physical harm to any person.
  - To obtain possession of a weapon or other dangerous object within a pupil's control.
  - For the purposes of self-defense or defense of others as provided for in Iowa Code section 704.3.
  - For the protection of property as provided for in Iowa Code section 704.4 or 704.5.
  - To remove a disruptive pupil from class or any area of school premises or from school-sponsored activities off school premises.
  - To protect a student from the self-infliction of harm.
  - To protect the safety of others.
- Using incidental, minor, or reasonable physical contact to maintain order and control.

Reasonable physical force should be commensurate with the circumstances of the situation. The following factors should be considered in using reasonable physical force for the reasons stated in this policy:

1. The size and physical, mental, and psychological condition of the student;
2. The nature of the student's behavior or misconduct provoking the use of physical force;
3. The instrumentality used in applying the physical force;
4. The extent and nature of resulting injury to the student, if any;
5. The motivation of the school employee using physical force.

Upon request, the student's parents are given an explanation of the reasons for physical force.

It is the responsibility of the superintendent to develop administrative regulations regarding this policy.

Legal Reference: Ingraham v. Wright, 430 U.S. 651 (1977).  
Goss v. Lopez, 419 U.S. 565 (1975).  
Tinkham v. Kole, 252 Iowa 1303, 110 N.W.2d 258 (1961).  
Lai v. Erickson, PTPC Admin. Doc. 83-12 (1983).  
 Iowa Code §§ 279.8; 280.21 (2013).  
 281 I.A.C. 12.3(8); 103.  
 1980 Op. Att'y Gen. 275.

Cross Reference: 402.3 Abuse of Students by School District Employees  
 502 Student Rights and Responsibilities  
 503 Student Discipline

Approved \_\_\_\_\_

Reviewed 7/22/2014, 4/24/17, 1/20/20

Revised \_\_\_\_\_

## STUDENT GOVERNMENT

The student council provides for student activities, serves as a training experience for student leaders, promotes the common good, gives students a share in the management of the school, develops high ideals of personal conduct, acts as a clearinghouse for student activities, seeks to interest students in school district affairs and helps solve problems that may arise. Members of the council are student representatives who have direct access to the administration.

The principal, in conjunction with the students and licensed employees, will set forth the guidelines for the student government's elections, operations, and other elements of the government.

Legal Reference: Iowa Code § 279.8 (2013).

Cross Reference: 502 Student Rights and Responsibilities  
504 Student Activities

Approved \_\_\_\_\_

Reviewed 8/18/2014, 4/24/17, 1/20/20

Revised \_\_\_\_\_

## STUDENT ORGANIZATIONS

Secondary school student-initiated, noncurriculum-related groups and student curriculum-related groups, upon receiving permission from the principal, may use school facilities for group meetings during non-instructional time.

Non-instructional time will mean any time before the first period of the day and after the last period of the day in which any student attends class. Meetings will not interfere with the orderly conduct of the education program or other school district operations. It is within the discretion of the principal to determine whether the meetings will interfere with the orderly conduct of the education program or other school district operations. Activities relating to and part of the education program will have priority over the activities of another organization.

### Curriculum-Related Organizations

It will also be the responsibility of the principal to determine whether a student group is curriculum-related. One or more of the following questions will be answered affirmatively if the group is curriculum-related:

- Is the subject matter of the group actually taught in a regularly offered course?
- Will the subject matter of the group soon be taught in a regularly offered course?
- Does the subject matter of the group concern the body of courses as a whole?
- Is participation in the group required for a particular course?
- Does participation in the group result in academic credit?

Secondary school curriculum-related student organizations may use the school district facilities for meetings and other purposes before and after the instructional school day. Employees are assigned to monitor approved meetings and may interact with curriculum-related organizations.

### Noncurriculum-Related Organizations

Student-initiated, noncurriculum-related organizations are provided access to meeting space and school district facilities.

Only students may attend and participate in meetings of noncurriculum-related groups. Such attendance is strictly voluntary and student-initiated. As a means of determining whether a student's attendance is voluntary, the principal may require parental consent for the student to attend the meetings.

Employees will be assigned to monitor approved meetings. Employees will not participate in the meeting or assist in planning, criticizing, or encouraging attendance. Only students may be involved in and attend the noncurriculum group's meetings.

It is the responsibility of the superintendent, in conjunction with the principal, to develop administrative regulations regarding this policy.

Approved \_\_\_\_\_

Reviewed 8/18/2014, 4/24/17, 1/20/20

Revised \_\_\_\_\_

STUDENT ORGANIZATIONS

Legal Reference: Westside Community Board of Education v Mergens, 496 U.S. 226 (1990).  
Bender v. Williamsport Area Community School District, 741 F.2d 538 (3d Cir. 1984), *vacated and remanded on other grounds*, 475 U.S. 534 (1986).  
20 U.S.C. §§ 4071-4074 (2012).  
Iowa Code §§ 287.1-.3; 297.9 (2013).

Cross Reference: 502 Student Rights and Responsibilities  
504 Student Activities



## STUDENT PUBLICATIONS

Students may produce official school publications as part of the curriculum under the supervision of a faculty advisor and the principal. Official school publications include material produced in the journalism, newspaper, yearbook, or writing classes and distributed to the student body either free or for a fee.

Any expression made by students, including student expression in official school publications, is not an expression of official school policy. The school district, the board, and the employees or officials are not liable in any civil or criminal action for any student expression made or published by students unless the employees or officials have interfered with or altered the content of the student speech or expression. The liability, if any, is only to the extent of the interference or alteration of the speech or expression.

Official school publications are free from prior restraint by employees or officials except as provided by law. A faculty advisor will supervise student writers to maintain professional standards of English and journalism and to comply with the law including, but not limited to, the restrictions against unlawful speech. The production of official school publications is guided by the law and by the ethical standards adopted by professional associations or societies of journalism.

Persons, other than students, who believe they have been aggrieved by student expression in a student-produced official school publication will follow the grievance procedure outlined in board policy 213.1. Students who believe their freedom of expression in a student-produced official school publication has been restricted will follow the grievance procedure outlined in board policy 502.4.

The superintendent is responsible for developing a student publications code. This code will include, but not be limited to, reasonable rules including time, place, and manner of restrictions. The superintendent will also be responsible for distributing this policy and the student publications code to the students and their parents.

Legal Reference: Hazelwood School District v. Kuhlmeier, 484 U.S. 260 (1988).  
Bystrom v. Fridley High School, 822 F.2d 747 (8th Cir. 1987).  
Iowa Code § 280.22

Cross Reference: 309 Communication Channels  
502 Student Rights and Responsibilities  
504 Student Activities  
903.5 Distribution of Material

Approved \_\_\_\_\_

Reviewed 8/18/2014, 4/24/17, 1/20/20

Revised \_\_\_\_\_

## STUDENT PUBLICATIONS CODE

- A. Official school publications defined.  
An "official school publication" is material produced by students in the journalism, newspaper, yearbook, or writing classes and distributed to students either free or for a fee.
- B. Expression in an official school publication.
1. No student will express, publish or distribute in an official school publication material which is:
    - a. obscene;
    - b. libelous;
    - c. slanderous; or
    - d. encourages students to:
      - 1) commit unlawful acts;
      - 2) violate school rules;
      - 3) cause the material and substantial disruption of the orderly and efficient operation of the school or school activity;
      - 4) disrupt or interfere with the education program;
      - 5) interrupt the maintenance of a disciplined atmosphere; or,
      - 6) infringe on the rights of others.
  2. The official school publication is produced under the supervision of a faculty advisor.
- C. Responsibilities of students.
1. Students writing or editing official school publications will assign and edit the news, editorial and feature contents of the official school publications subject to the limitations of the student publications code and the law.
  2. Students will strive to achieve professional standards of accuracy, fairness, objectivity and thoroughness in each and every aspect of official school publications.
  3. Students will strive to achieve professional standards of grammar, usage, punctuation and spelling for clarity and accuracy of official school publications.
- D. Responsibilities of faculty advisors.  
Faculty advisors will supervise student writers to maintain professional standards of English and journalism and to comply with the law including, but not limited to, the restrictions against unlawful speech.
- E. Liability.  
Student expression in an official school publication will not be deemed to be an expression of the school district. The school district, the board, and the employees or officials are not liable in any civil or criminal action for any student expression made or published by students unless the employees or officials have interfered with or altered the content of the student expression. The liability, if any, is only to the extent of interference or alteration of the speech or expression.
- F. Appeal procedure.
1. Students who believe they have been unreasonably restricted in their exercise of expression in an official student publication will seek review of the decision through the student grievance procedure, under board policy 502.4.

STUDENT PUBLICATIONS CODE

2. Persons who believe they have been aggrieved by a student-produced official student publication will file their complaint through the citizen grievance procedure, under board policy 213.1.
- G. Time, place and manner of restrictions on official school publications.
1. Official student publications may be distributed in a reasonable manner on or off school premises.
  2. Distribution in a reasonable manner will not encourage students to:
    - a. commit unlawful acts;
    - b. violate school rules;
    - c. cause the material and substantial disruption of the orderly and efficient operation of the school district or school activity;
    - d. disrupt or interfere with the education program;
    - e. interrupt the maintenance of a disciplined atmosphere; or,
    - f. infringe on the rights of others.

## STUDENT PERFORMANCES

Students, as part of the education program, may participate in contests or other public and private events approved by the superintendent that will be of benefit to the student and the education program. Performance at such events is a privilege.

Students, who perform at such events, serve as ambassadors of the school district and must conduct themselves in the same manner as required in the regular school day. Students who fail to abide by this policy and the administrative regulations supporting it may be subject to disciplinary measures.

Students will be allowed to perform in these events only with proper permission and supervision and when the events do not disrupt the education program or other school district operations. The events must be approved by the superintendent, unless it involves unusual travel and expense, in which case the board must approve of the performance.

It is the responsibility of the superintendent, in conjunction with the principal, to develop administrative regulations regarding this policy. In developing the administrative regulations, these guidelines should be followed:

- Performances by student groups below the high school level should be allowed on a very limited basis;
- All groups of students should have an opportunity to participate; and,
- Extensive travel by one group of students should be discouraged.

It is within the discretion of the superintendent to determine whether the event will benefit the education program and the participating students. Contests or other performances by students unapproved by the superintendent are the responsibility of the parent and the student.

Legal Reference: Hazelwood School District v. Kuhlmeier, 484 U.S. 260 (1988).  
Iowa Code §§ 280.13-.14 (2013).  
281 I.A.C. 12.6.

Cross Reference: 502 Student Rights and Responsibilities  
503.4 Good Conduct Rule  
504 Student Activities  
904 Community Activities Involving Students

Approved \_\_\_\_\_ Reviewed 8/14/2014, 4/24/17, 1/20/20 Revised \_\_\_\_\_

STUDENT FUND RAISING

Students may raise funds for school-sponsored events with the permission of the principal. Fund raising by students for events other than school-sponsored events is not allowed. Collection boxes for school fund raising must have prior approval from the principal before being placed on school property.

It is the responsibility of the superintendent, in conjunction with the principal, to develop administrative regulations regarding this policy.

Legal Reference: Senior Class of Pekin High School v. Tharp, 154 N.W.2d 874 (Iowa 1967).  
Iowa Code § 279.8 (2013).

Cross Reference: 502 Student Rights and Responsibilities  
503 Student Discipline  
504 Student Activities  
704.5 Student Activities Fund  
905.2 Advertising and Promotion

Approved \_\_\_\_\_ Reviewed 8/18/2014, 4/24/17, 1/20/20 Revised \_\_\_\_\_

## STUDENT ACTIVITY PROGRAM

Participation in school activities is a privilege. School activities provide the benefits of promoting additional interests and ability in the students during their school years and for their lifetime.

Students will have an opportunity to participate in a school activity unless the activity is not offered or the student cannot participate for disciplinary reasons. If the activity is an intramural or interscholastic athletic activity, students of the opposite sex will have a comparable opportunity for participation. Comparable opportunity does not guarantee boys and girls will be allowed to play on each other's teams when there are athletic activities available that will allow both boys and girls to reap the benefits of school activities, which are the promotion of additional interests and abilities in the students.

Student activity events must be approved by the superintendent unless they involve unusual travel expense, in which case the board will take action. The events must not disrupt the education program or other school district operations.

A high school student who participates in school sponsored athletics may participate in a non-school sponsored sport during the same season with approval of the (superintendent, high school principal, athletic director). Such outside participation will not conflict with the school sponsored athletic activity.

It is the responsibility of the superintendent to develop administrative regulations for each school activity. These regulations will include, but not be limited to, when physical examinations will be required, how and when parents will be informed about the risk of the activity, academic requirements, and proof of insurance on the student participating in certain activities. Students wanting to participate in school activities must meet the requirements set out by the school district for participation in the activity.

Legal Reference: 20 U.S.C. §§ 1681-1683; 1685-1686 (2006).  
34 C.F.R. Pt. 106.41 (2012).  
Iowa Code §§ 216.9; 280.13-.14 (2013).  
281 I.A.C. 12.6., 36.15(7).

Cross Reference: 501 Student Attendance  
502 Student Rights and Responsibilities  
503 Student Discipline  
504 Student Activities  
507 Student Health and Well-Being

Approved \_\_\_\_\_

Reviewed 8/18/2014, 4/24/17, 1/20/20

Revised \_\_\_\_\_

# Cherokee Community School District

*"Empowering Learners"*

Dr. Kimberly Lingenfelter  
Superintendent

600 W. Bluff Street  
Cherokee, Iowa 51012  
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Fax: 712-225-6769  
klingenfelter@ccsd.k12.ia.us

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## CHEROKEE COMMUNITY SCHOOL DISTRICT BOARD OF EDUCATION

### RESOLUTION OF ACKNOWLEDGEMENT

**BE IT RESOLVED**, that the Board of Education of the **CHEROKEE COMMUNITY SCHOOL DISTRICT**, recognizes **R.J. THOMAS MANUFACTURING**.

**R.J. THOMAS MANUFACTURING** has positively impacted school climate by encouraging staff to consider innovative projects in their classroom environments and providing funding to assist with project implementation. A **Big Braves THANK YOU** is extended to **R.J. THOMAS MANUFACTURING** for their generous donation!

**SO BE IT RESOLVED: January 20, 2020**

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**President**

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**Vice-President**

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**Member**

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**Member**

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**Member**

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#### Administration & Directors

Wade Riley - Principal - Washington High  
Scot Aden - Principal - Cherokee Middle School  
Valery Fuhrman - Principal - Roosevelt Elementary  
Josh Landhuis - Activities Director

#### Board of Education

Laura Jones- President  
Angie Anderson - Vice President  
Patty Brown  
Jodi Thomas  
Charles Wulfsen  
Joyce Lundsgaard, Secretary