

Cherokee Community School District

Unforgettable Moments

A collection of black stars of various sizes scattered around the 'Unforgettable Moments' text.

Board Members:

Mrs. Laura Jones- President
Mrs. Angie Anderson- Vice President
Mrs. Patty Brown
Mrs. Jodi Thomas
Mr. Charles Wulfsen

Regular Board Meeting
June 15, 2020
5:30 p.m.
WHS Conference Room

Mrs. Joyce Lundsgaard, Business Manager/Board Secretary
Dr. Kimberly Lingenfelter, Superintendent

2020-
The Year We Won't Forget

A single black star located in the bottom left corner of the page.

Public Hearing
CHEROKEE ELEMENTARY SCHOOL - Name for the PK-4 Addition
Cherokee Community School District, 600 West Bluff Street
Monday, June 15, 2020 @ 5:30 p.m.

Cherokee Community School District will have a public hearing on CHEROKEE ELEMENTARY SCHOOL - Name for the PK-4 Addition south of Cherokee Middle School. If you have comments that you wish to be considered before the public hearing please submit those comments to: Kimberly Lingenfelter, Superintendent at klingenfelter@ccsd.k12.ia.us by June 15, 2020 by 2:00 PM.

NOTICE: Due to the Governor's continuing Emergency Proclamations, the place of the Board's regular meetings, 600 West Bluff Street, in-person public access will be limited. The public may otherwise have access to this Board meeting at KCHE's Facebook page and the following Zoom link:

Join Zoom Meeting
<https://us04web.zoom.us/j/78781808474?pwd=cVBqdmpVMjVLb2Z0Slp5WUpNd1Rldz09>
Meeting ID: 787 8180 8474
Password: 4uQMqN

1. Call the public hearing to order
2. Approve the agenda
3. Overview of CHEROKEE ELEMENTARY SCHOOL - Name for the PK-4 Addition south of Cherokee Middle School
4. Recognition of Visitors – Any person interested may file objections to CHEROKEE ELEMENTARY SCHOOL - Name for the PK-4 Addition south of Cherokee Middle School via Zoom chat pane or by submitting comments to: Kimberly Lingenfelter, Superintendent at klingenfelter@ccsd.k12.ia.us by June 15, 2020 by 2:00 PM
5. Close the public hearing
6. Adjournment

Regular Board of Education Meeting
Cherokee Community School District, 600 West Bluff Street
Agenda for Monday, June 15, 2020 following the Public Hearing

The tentative agenda contains a list of subjects known at the time of distribution. A copy of the agenda kept continuously current is available for inspection at the office of the superintendent during regular business hours. This agenda may be changed up to 24 hours before the scheduled commencement of the meeting. The agenda sequence is provided as a courtesy only. The board reserves the right to consider each item in any sequence it deems appropriate. Therefore, we encourage visitors to attend the meeting from the beginning.

NOTICE: Due to the Governor's continuing Emergency Proclamations, the place of the Board's regular meetings, 600 West Bluff Street, in-person public access will be limited. If you have comments that you wish to be considered please submit those comments to: Kimberly Lingenfelter, Superintendent at klingenfelter@ccsd.k12.ia.us by June 15, 2020 by 2:00 PM along with your phone number and you will be called prior to the agenda item you wish to address. The public may otherwise have access to this Board meeting at KCHE's Facebook page and the following Zoom link:

Join Zoom Meeting
<https://us04web.zoom.us/j/78781808474?pwd=cVBqdmpVMjVLb2Z0Slp5WUpNd1Rldz09>
Meeting ID: 787 8180 8474
Password: 4uQMqN

1. Call the meeting to order
2. Approve the agenda
3. Roll call of members in attendance
4. Action to excuse board members not in attendance
5. Welcome Visitors

*** Note: The Board of Education, with a majority vote of the Board, may enter into an closed/exempt session for the purpose of discussing confidential records, litigation, suspension/expulsion hearings, personnel, purchase of real estate, and security or negotiation strategy.**

Recognition of persons who wish to speak to the board regarding a school issue not on the agenda	
6. Consent agenda	<ul style="list-style-type: none"> A. Approve the minutes of the regular meeting [5-18-20] and public hearing [5-18-20] B. Approve financial statements C. Approve monthly bills D. Approve resignations Briana White - WHS National Honor Society Co-Sponsor Ashley Henson - RES Paraprofessional E. Approve retirements F. Approve internal transfers G. Approve contract extensions Kris Alesch - WHS Freshman Baseball Coach
7. Communication and Reports	<ul style="list-style-type: none"> A. Principals' Building Reports/ Instructional Coaches' Reports B. Directors'/ Superintendent's Report
8. Policy	<p>Clerical Change(s): 603.1 Basic Instructional Program - changing units of instruction to match current practice Affirm: 600 Goals and Objectives of the Education Program; 601.1 School Calendar; 601.2 School Day; 602.1 Curriculum Development; 602.2 Curriculum Implementation; 602.3 Curriculum Evaluation; 602.4 Pilot-Experimental-Innovative Projects; 603.1 Basic Instructional Program; 603.2 Summer School Instruction; 603.3 Special Education; 603.4 Multicultural, Gender Fair Education</p>
9. New Business	<ul style="list-style-type: none"> A. Discussion of/ action concerning CHEROKEE ELEMENTARY SCHOOL - name for the PK-4 Addition south of Cherokee Middle School B. Discussion of/ action concerning bank notes for the artificial turf project at the WHS campus C. Discussion of/ action concerning curriculum purchases for the 2020-2021 school year [Fine Arts, Guidance, TAG, Career and Technology] D. Discussion of/ action concerning the dairy bid for the 2020-2021 school year E. Discussion of/ action concerning the bread bid for the 2020-2021 school year F. Discussion of/ action concerning EMC Equipment Breakdown Insurance for the 2020-2021 school year G. Discussion of/ acceptance concerning Employee Handbooks [Certified/Support] for the 2020-2021 school year [second reading] H. Discussion of/ information concerning CCSD's Wellness Program I. Discussion of/ information concerning the "Return to Learn" plan for the 2020-2021 school year J. Discussion of/ information concerning steps in a school bond election
10. Board Committee Reports	<ul style="list-style-type: none"> A. Curriculum and Instruction – Anderson and Thomas B. Policy – Brown and Wulfsen C. Finance* – Brown and Wulfsen D. Building, Grounds, Capital Projects – Anderson and Jones E. Transportation, Nutrition – Jones and Thomas
11. Items of Interest for the Next Meeting [July 20, 2020 @ 5:30 PM]	<ul style="list-style-type: none"> A. Discussion of/ acceptance concerning ECLC Handbook, RES Handbook, CMS Handbook, and WHS Handbook for the 2020-2021 school year B. Discussion of/ action concerning fuel bids for the 2020-2021 school year C. Discussion of/ information concerning transportation department
12. Adjournment	

Projected Dates/Times for Regular Board of Education Meetings 2019-2020

April 20th, 2020 @ 5:30 pm	May 18th, 2020 @ 5:30 pm	June 15th, 2020 @ 5:30 pm	July 20th, 2020 @ 5:30 pm
August 17th, 2020 @ 5:30 pm	September 21st, 2020 @ 5:30 pm	October 19th, 2020 @ 5:30 pm	November 16th, 2020 @ 5:30 pm
December 21st, 2020 @ 5:30 pm	January 18th, 2021 @ 5:30 pm	February 15th, 2021 @ 5:30 pm	March 15th, 2021 @ 5:30 pm

*** Note: The Board of Education, with a majority vote of the Board, may enter into an closed/exempt session for the purpose of discussing confidential records, litigation, suspension/expulsion hearings, personnel, purchase of real estate, and security or negotiation strategy.**

**Cherokee Community School District
Public Hearing
May 18, 2020**

The Cherokee Community School District Board of Education held a Public Hearing on Monday, May 18, 2020 beginning at 5:30 P.M. The hearing was held in the WHS Conference Room at 600 W. Bluff St., Cherokee, Iowa. Due to the Governor's Emergency Proclamation of March 17, 2020, which prohibits community gatherings of more than 10 people at all locations or venues, the place of the regular board meetings is temporarily inaccessible to the public. The public had access to the meeting at KCHE's Facebook page and Zoom. Public was allowed to submit comments to the superintendent or in the Zoom chat pane.

1. Call the hearing to order

The hearing was called to order at 5:30 P.M.

Board Members Present: Laura Jones, Angie Anderson, Jodi Thomas, Patty Brown

2. Approve the agenda

Moved by Thomas, seconded by Brown to approve the agenda. All Ayes

3. Overview of names for the PK-4 addition

Discussion was held regarding names for the new PK-4 addition. Survey results were reviewed by the board. 82% of the votes received preferred Cherokee Elementary School.

4. Recognition of Visitors

No comments were received.

5. Close the public hearing

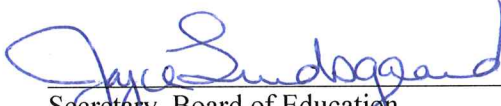
The public hearing was closed.

6. Adjournment

Moved by Thomas, seconded by Anderson to adjourn the hearing at 5:35 P.M. All Ayes



President, Board of Education
Cherokee Community School District



Secretary, Board of Education
Cherokee Community School District

**Cherokee Community School District
Regular Meeting
May 18, 2020**

The Cherokee Community School District Board of Education held a Regular Meeting on Monday, May 18, 2020 following the public hearing. The meeting was held in the WHS Conference Room at 600 W. Bluff St., Cherokee, Iowa. Due to the Governor's Emergency Proclamation of March 17, 2020, which prohibits community gatherings of more than 10 people at all locations or venues, the place of the regular board meetings is temporarily inaccessible to the public. The public had access to the meeting at KCHE's Facebook page and Zoom. Public was allowed to submit comments to the superintendent or in the Zoom chat pane.

1. Call the meeting to order

The meeting was called to order at 5:35 P.M.

2. Approve the agenda

Moved by Anderson, seconded by Brown to approve the agenda. All Ayes

3. Roll call of members in attendance

Board Members Present: Angie Anderson, Jodi Thomas, Patty Brown, Laura Jones

4. Action to excuse board members not in attendance

Moved by Anderson, seconded by Thomas to excuse Chuck Wulfsen not in attendance. All ayes

5. Welcome Visitors

Visitors were given the opportunity to speak to an item not on the agenda. There were no comments.

6. Consent Agenda

Moved by Anderson, seconded by Thomas to approve the consent agenda. Brown expressed concerns regarding the wrestling program. Ayes: Thomas, Anderson, Jones; Nay: Brown

- Minutes of the meetings – regular meeting (4/20/20); public hearing (4/20/20); special meeting (4/20/20); special meeting (4/29/20); special meeting (5/4/20)
- Financial Statements
- Monthly Bills
- Resignations – Dawn Henke – FTC Coach
- Retirements – Diana Driggs – Food Service
- Internal Transfers – Cheryl Peterson – WHS Paraprofessional to WHS Guidance Secretary
- Contract extensions – Jennifer Burch – RES Student Council; Dan Ryan – WHS Special Education Teacher
- Contracts for Coaches
- Teacher Leadership contract extensions

7. Communication & Reports

Administrative reports were given.

8. Policy

Moved by Brown, seconded by Thomas to affirm policies 507.4 Student Illness or Injury at School; 507.5 Emergency Plans and Drills; 507.6 Student Insurance; 507.7 Custody and Parental Rights; 507.8 Student Special Health Services; 507.9 Wellness Policy; 508.1 Class or Student Group Gifts; 508.2 Open Night. All Ayes

9. New Business

A. Discussion of/action concerning bank notes for the artificial turf project at the WHS campus

Discussion was held regarding bank notes for the artificial turf project at the WHS campus. No action was taken. The item will be on the June agenda after additional information is received.

B. Discussion of/action concerning allocated dollars for change orders/contingencies for the building project – WHS restroom remodeling

Moved by Thomas, seconded by Anderson to approve the change order in the amount of \$245,000 for WHS restroom remodeling. Ayes: Anderson, Thomas, Jones Nay: Brown

C. Discussion of/action concerning donations for special classroom projects and supplies from the Cherokee Education Foundation

Moved by Thomas, seconded by Brown to approve donations for special classroom projects and supplies from the Cherokee Education Foundation. All Ayes

D. Discussion of/action concerning a resolution of acknowledgement for the Cherokee Education Foundation and Foundation Donors/Supporters

Moved by Anderson, seconded by Thomas to approve a resolution of acknowledgement for the Cherokee Education Foundation and Foundation Donors/Supporters for providing \$41,298 for special classroom projects and supplies. All Ayes

E. Discussion of/action concerning technology purchases for Chromebooks and Network upgrades

Moved by Brown, seconded by Thomas to approve technology purchases for 4th, 5th & 9th grade Chromebooks and network upgrades in the amount of \$70,534 for the 2020-21 school year. All Ayes

F. Discussion of/information concerning Employee Handbooks for the 2020-21 school year

Certified and support staff employee handbooks were given to the board for review. Handbooks will be approved at the June meeting.

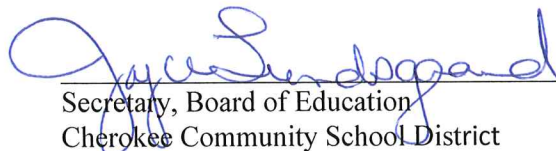
10. Adjournment

Moved by Anderson, seconded by Thomas to adjourn the meeting at 6:46 P.M. All Ayes

Regular Meeting – Monday, June 15, 2020 5:30 P.M.



President, Board of Education
Cherokee Community School District



Secretary, Board of Education
Cherokee Community School District

Financial Report - 5/31/20

Fund	Beginning Balance	Receipts	Expenditures	Ending Balance
Operating	\$ 3,375,095.56	1,159,701.88	1,014,023.00	\$ 3,520,774.44
Management	767,413.05	33,854.11	2,284.00	798,983.16
Self-Insurance Fund	1,192,238.60	7,229.48	10,744.99	1,188,723.09
Subtotal General Fund	5,334,747.21	1,200,785.47	1,027,051.99	5,508,480.69
Activity	126,927.48	13,687.51	13,545.05	127,069.94
PPEL	143,401.59	378,999.83	17,128.01	505,273.41
Capital Projects (Sales Tax)	2,315,516.40	88,669.02	321,333.77	2,082,851.65
Bond Proceeds	5,189,543.15	13,950.82	714,203.92	4,489,290.05
Debt Service	104.78	1,227.98	1,000.00	332.76
Hot Lunch	340,338.04	63,293.02	92,934.90	310,696.16
Trust and Agency	38,015.02	0.20	-	38,015.22
Total - All Funds	\$ 13,488,488.89	\$ 1,759,385.87	\$ 2,186,197.64	\$ 13,061,677.12

Published Budget Report
 All Funds
 5/31/2020

Category	Function #s	Sub Total Exp.	Expenditures	Amt Published	% of Published
INSTRUCTION	(1000-1999)	6,660,316.68	6,660,316.68	8,350,000.00	80%
Perkins	(5210)	-			
SUPPORT SERVICES	(2000-2999)				
Student Support Svcs	(2000-2199)	177,864.11			
Inst. Staff Support Svcs	(2200-2299)	521,214.58			
General Administration	(2300-2399)	290,738.82			
Building Administration	(2400-2499)	548,404.15			
Business Administration	(2500-2599)	392,824.80			
Plant Operation & Maint	(2600-2699)	941,544.23			
Student Transportation	(2700-2799)	296,606.48			
TOTAL SUPPORT SERVICES			3,169,197.17	3,810,000.00	83%
NON INSTRUCTIONAL PGMS	(3000-3999)	468,734.39	468,734.39	600,000.00	78%
OTHER EXPENDITURES	(4000-5999)				
Facilities	(4000-4999)	8,160,288.36			
Debt Service	(5000-5999)	879,717.27			
AEA Support Direct	(5200)	459,202.00			
Transfer to Debt Service	(6240)(6900)	-			
TOTAL OTHER EXPENDITURES			9,499,207.63	19,377,846.00	49%
TOTAL EXPENDITURES			19,797,455.87	32,137,846.00	62%

Elementary School Addition/HS Locker Room Renovations

5/31/2020

Revenue:	Subtotals	Total	Received to Date	
2018 GO Bond	9,400,000		9,400,000	
Premium	598,041		598,041	
Discount - UW Fee (Janney)	(83,642)		(83,642)	
2019 GO Bond	2,600,000		2,600,000	
Premium	34,421		34,421	
Discount - UW Fee (Baird)	(17,775)		(17,775)	
Net GO Bond Proceeds		12,531,045	12,531,045	
Est Investment Income:		350,000	341,182	
Rebate		24,180	-	
	12,531,045	12,905,225	12,872,227	
Cost:			Expended to Date	Remaining Balance
Base Bid (Add'l Classroom, Temp Control, Fire Alarm System)		13,825,125	7,020,070	6,805,055
Contingency/Change Orders		225,000	163,192	61,808
CTS - Special Inspections		50,000	46,408	3,593
Life Cycle Cost Analysis		6,600	6,600	-
Plan Review Fee		6,732	6,732	-
FEH Design		790,721	756,041	34,680
FEH Design (Misc./Restroom/H.S. Office)		23,278	23,278	-
Beck Engineering/Baseball Relocation		217,374	195,515	21,859
Certified Testing - Soil Testing		2,815	2,815	-
Furniture		200,000	32,089	167,911
Technology		100,000		
Playground Equipment		100,000		
Piper Jaffray		52,700	52,700	-
Ahlers Law		33,435	33,435	-
Moody's		26,250	26,250	-
UMB/S&P		1,900	1,900	-
Service Lines - Relocation		15,057	15,057	(0)
Woodall Electric - Locate Wires		855	855	-
WHS Restroom Renovation		245,000	-	245,000
Relocate Baseball Field/Electrical		197,402	-	197,402
		16,120,244	8,382,937	7,537,307
Balance 5/31/20			4,489,290	
Net "Bond Proceeds":		(3,215,019)		
Sale - Hospital		4,000,000		
SAVE \$\$		750,000		
Remaining for Other Priorities		1,534,981		

*Funds not spent may remain in Capital Project Funds, subject to legal guidance

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
Checking	1	
Checking	Fund: 10 GENERAL FUND	
Gas Service - 929 N. Roosevelt		
10094	Alliant Energy	397.27
WHS Library Books		
13771	Amazon Capital Services	26.28
Trans Supplies		
Trans Supplies oil & drill bit		
Maintenance Supplies Sump Pump		
10021	Bomgaars	85.46
Book study books		
13052	Book Vine, The	266.04
Other Professional - Fowler textbooks fo		
Plastic for face shields		
12882	Cardmember Service	238.95
Phone Charges - RES Fire Alarm		
Phone Charges - WHS		
Phone Charges - ROOS Fax		
CMS Fire Alarm		
Phone Charges CMS		
Phone Charges - WHS		
Phone Charges - RES		
Phone Charges Food Service		
Phone Charges - Bus Barn		
Phone Charges - Central Office		
10113	Century Link	1,177.51
Outside Labor - CMS pod outlets, etc.		
Maintenance Supplies LED bulbs		
10034	Champion Electric	1,962.77
Sewer - 600 Bluff WHS		
10084	City of Cherokee	1,156.25
Legal Services		
10305	Cornwall, Avery, Bjornstad, Scott and Davis	6,075.00
Senior Banners		
12371	Creative Services	1,091.16
22.478 gallons of fuel		
Shipping TMS Time Clock		
10274	Hy-Vee Food Stores, Inc	50.51
WHS Instruct Supplies		

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
11242	Hy-Vee Pharmacy	16.42
Secretaries Conference (WHS) Webin		
Secretaries Conference (CMS) Webin		
12821	IASBO	150.00
Security Service Roosevelt		
13165	Johnson Controls Security Solutions	149.08
WHS Diplomas and Covers with Names		
12270	Jostens	1,000.80
Retiree Gift Carmen Henke		
11272	Master Teacher, The	122.95
Flex Plan Administration Fee		
13725	Mid-American Benefits, Inc.	288.00
Electricity - 206 E Indian CMS		
Electricity 929 N Roosevelt		
Electricity 600 W Bluff WHS		
Electricity Concessions		
Electricity Doupe Ballfields		
Electricity Bus Barn		
Electricity 336 Gillette Drive		
12363	MidAmerican Energy Company	6,549.85
ISP Band Repairs WHS		
ISP Band Repairs WHS		
10894	MidBell Music, Inc.	245.39
Trans Supplies Filter Return		
10180	Motor Parts Sales	13.10
CMS Braves Cards		
CMS At Risk - Suicide		
WHS Regis -Suicide Risk Assesment		
10125	Northwest AEA	232.50
Postage Machine		
18326	Pitney Bowes	464.31
Postage - CO/Superintendent		
10830	Purchase Power	1,321.68
Garbage Collection		
10217	Sanitary Services, Inc.	2,016.72
Outside Labor curbstop @		

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
WHS		
13615	SCE	295.00
ISP Technology-mounting brackets		
12954	Sterling Computers Corporation	72.09
Outside Labor - replace panes in bus 26		
11624	Valley Glass Co	100.00
Cell phone - WHS principal		
18319	Verizon Wireless	452.07
Great Start 2nd Semester		
10248	Western Iowa Tech Comm College	30,686.00

Fund Total: 56,703.16

Checking 1 Fund: 71 SELF-INSURANCE FUND

Administration Fee		
13725	Mid-American Benefits, Inc.	1,825.00

Fund Total: 1,825.00

Checking Account Total: 58,528.16

Checking 3 Fund: 21 STUDENT ACTIVITY FUND

Baseball Supplies Tubs		
13771	Amazon Capital Services	92.47

NHS Cords		
NHS Cords		
NHS Cords		
12882	Cardmember Service	56.94

Baseball catchers gear		
30263	CENTER SPORTS, INC	293.00

Fund Total: 442.41

Checking Account Total: 442.41

Checking 4 Fund: 61 SCHOOL NUTRITION FUND

FS Salaries		
19014	Cherokee Comm School District	66,152.04

Clothing Allowance		
12661	De Vos, Joni	96.25

Purchased Food COVID 19		
Purchased Food COVID 19		
Purchased Food COVID 19		
40114	Dean Foods Company	1,218.35

Purchased Food COVID 19		
40032	Earthgrains	135.00

Travel

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
40288	Halder, Kathi	111.00

Purchased Food COVID 19

Purchased Food COVID 19

18253	MARTIN BROS. DISTRIBUTING CO., INC.	5,120.47
-------	--	----------

Fund Total: 72,833.11

Checking Account Total: 72,833.11

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
Checking	1	
Checking	1 Fund: 10 GENERAL FUND	
WHS Industrial Arts Instruct Supplies		
13610	Airgas USA, LLC	207.26
WHS Library Books		
13771	Amazon Capital Services	24.91
ELPA21 headsets-Elementary		
13913	American Institutes for Research	135.00
ISP Technology Parts ISP Technology Parts		
12957	Asset Genie, Inc.	349.75
CMS Nurse Office Water RES Water Softener WHS Nurse Office Water		
10079	Blaine's Culligan and Sundance Spas	62.00
Maintenance Supplies salt, trimmers Trans Supplies Maintenance Supplies battery, lubricant Maintenance Supplies		
10021	Bomgaars	803.40
"Making Grades Matter" book TLC (CMS) - Hacking Leadership Books		
13052	Book Vine, The	622.28
Open Enrollment TLC 2nd semester		
12856	CAM Community School Distrit	3,921.55
CMS Gas/Heating		
14204	Center Point Energy Services, Inc.	4,318.78
Board minutes 4/20 & Special Meeting 4/2		
18221	Chronicle Times, The	312.93
ROOS Sewer		
10084	City of Cherokee	527.56
71.75		
14209	Classic Guitar Resources, Inc.	71.75
Open Enrollment TLC 2nd Semester		
13397	Clayton Ridge Community School District	10,593.75
CMS HVAC repairs		
20223	Control System Specialist	233.00

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
Auditing Services		
14200	Cornwell, Frideres, Maher & Associates, P.L.C.	3,600.00
Bus Inspections		
11300	Department of Education	760.00
Shredding		
11580	Document Depot and Destruction, Inc.	40.00
WHS Kitchen Hood Inspections		
CMS Kitchen Hood Inspections		
14222	Feld Fire	305.00
Extermination Service		
10979	Guardian Pest Solutions	157.50
Special Ed Tuition Fees		
14294	Heartland Foundation	2,590.00
CARES Act Supplies - Masks		
CARES Act Supplies - Sprayers & Disinfect		
CARES Act Supplies - Sanitizer & Bracket		
Maintenance Supplies		
Maintenance Supplies		
13294	Home Depot Pro Institutional, The	1,871.02
24.531 gallons fuel		
10274	Hy-Vee Food Stores, Inc	41.92
Phone Charges CMS		
Phone Charges Central Office		
18342	Iowa Communications Network	632.51
State Medicaid		
12846	Iowa Department of Human Services	2,796.41
Boiler Inspections CMS		
11189	Iowa Division of Labor Services	120.00
ECLC - NECI Grant		
10145	Lakeshore Learning Materials	1,451.17
Wynn Industrial Arts Supplies		
11735	Marcus Lumber	54.87
Open Enrollment Supplemental Weighting		
31578	Newell-Fonda Community School District	643.65
Supplies for Central Office		
Supplies for Central Office		
10852	One Office Solution	64.44

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
WHS/CMS/RES Annual Operation Contract		
13215	Plains Boiler Service	583.33
CMS Band Music		
10472	Popplers	127.90
#15, Change oil, Inspect, new battery, c		
#16, change oil, Inspection, allignment		
#19, change oil, Inspection		
#23, change oil, Inspect		
#25, Change Oil, Inspection, fix license		
#20, change oil, Inspect		
#24, Change Oil, Inspect, new battery, n		
11459	Ron's Repair, Inc.	1,685.25
Open Enrollment - 2nd semester		
10778	Sioux Central Community School	7,062.50
Feb SpEd Transportation		
March SpEd Transportation		
11955	Siouxland Regional Transit System	1,507.45
Speaker Fees - Shared PD day		
10797	South O'Brien Schools	1,625.00
Consulting Service Natural Gas		
14247	Stokes Energy Consulting, LLC	50.00
WBL mileage		
30427	Stoneking, Tim	201.20
Medicaid billing fee		
12838	Timberline Billing Service LLC	768.08
Time/Attendance		
Time/Attendance		
Time/Attendance		
11578	Time Management Systems	966.00
51.31 gallons of unleaded fuel		
10361	Your FleetCard Program	88.04

Fund Total: 51,977.16

Checking Account Total: 51,977.16

<u>Checking</u>	2		
Checking	2	Fund: 32	CAPITAL PROJECTS
Civil Engineer Elementary			
13841	Beck Engineering, Inc.		4,347.48

Vendor ID Vendor Name Amount

Architect Fees Elementary
Furniture Pkg

Architect Fees- WHS
Restroom Renovations

20224 FEH Design 13,287.75

Construction Services - New
Elementary

20070 Haselhoff Construction Inc. 614,516.69

Bond issuance costs

Bond issuance costs

14093 UMB Bank, NA 900.00

Fund Total: 633,051.92

Checking 2 Fund: 33 Local Option Sales and Service Tax Fund

Civil Engineer - WHS
parking lot/drive

13841 Beck Engineering, Inc. 2,205.00

WHS Boiler Pump, Seal, Floa

13215 Plains Boiler Service 4,679.15

Fund Total: 6,884.15

Checking 2 Fund: 36 PHYSICAL PLANT & EQUIPMENT

Civil Engineer CCSD Track
Improvements

13841 Beck Engineering, Inc. 6,050.00

Concrete work @ baseball
field

11597 Benson Construction 2,337.50

Construction Services Track
Project

Construction Services Track
Project

10034 Champion Electric 472.47

Architect Fees Tennis
Courts/Paving

20224 FEH Design 620.00

Track Project

12614 Iowa Athletic Field Const. Co. 73,176.00

Materials for Shed @ CMS

CMS Shed - Rollup Door

11735 Marcus Lumber 1,229.20

Fiber relocation Elementary
Project

13988 Perrin Directional Drilling 3,894.00

Care/Upkeep of Baseball
Field & HS

11460 Waldner's Lawn Service 2,422.00

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>		<u>Fund Total:</u>	<u>90,201.17</u>
				Checking Account Total:	730,137.24
<u>Checking</u>		3			
Checking		3	Fund: 21	STUDENT ACTIVITY FUND	
	Baseball game balls - general supplies b				
30263	CENTER SPORTS, INC			220.70	
	Hoops - Baseball Helmets				
12371	Creative Services			129.98	
	Baseball JV/V Umpire				
14319	Eshelman, Ian			110.00	
	9th Baseball Official 6/23 MMC-RU				
14119	Evans, Lynn			75.00	
	Softball Official 6/24 JV/V Western				
30058	Fjerstad, Clayton			110.00	
	9th Baseball Official 6/23 MMC-RU				
13964	Fry, Mike			75.00	
	Softball Official 6/17- JV/V Spirit Lake				
30040	Groff, Kris			110.00	
	Baseball JV/V Umpire				
31035	HARRIS, MARK			110.00	
	FB fundraiser-pants				
31069	Hauff Mid-America Sports, Inc.			967.60	
	Baseball JV/V Umpire				
14320	Huff, Nick			110.00	
	WHS Band Activity Fundraiser				
12200	J.W. Pepper and Son, Inc.			1,721.09	
	Softball Official 6/25 JV/V Spencer				
13965	Keizer, Bruce			110.00	
	Baseball Umpire				
14323	McLeod, Connor			110.00	
	Softball Official 6/24 JV/V Western				
12641	Miller, Lannie			110.00	
	Baseball JV/V Umpire				
13623	Pitts, Matthew			110.00	
	Softball Official 6/17-				

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
JV/V Spirit Lake		
30160	RICHARZ, DEB	110.00
Baseball JV/V Umpire		
31444	Sampson, Brent	110.00
Softball Official 6/25 JV/V Spencer		
12988	Wielenga, Jodie	110.00
Baseball JV/V Umpire		
13997	Williams, Shane	110.00
Baseball Umpire 6/25/2020		
30474	Zalme, Mark	110.00

Fund Total: 4,729.37
Checking Account Total: 4,729.37

Checking

4

Checking 4 Fund: 61 SCHOOL NUTRITION FUND

Purchased Food COVID 19		
Purchased Food COVID 19		
Purchased Food COVID 19		
Purchased Food COVID 19		
Purchased Food COVID 19		
40114	Dean Foods Company	1,909.92
Purchased Food COVID 19		
Purchased Food COVID 19		
40032	Earthgrains	219.18
Other General Supplies COVID 19		
Purchased Food COVID 19		
Purchased Food COVID 19		
18253	MARTIN BROS. DISTRIBUTING CO., INC.	4,367.15

Fund Total: 6,496.25
Checking Account Total: 6,496.25

June 2020 ECLC and Roosevelt Board Report

Jan Tjeerdsma, Instructional Coach

District Mission: *“With community involvement, we will empower learners to become contributing members to our changing world.”*

- We completed the school year, adhering to the assurances outlined in our Continuous Learning Plan.
 - ◆ Plan Review:
 - Classroom Teachers
 - Make daily connections & share one video lesson per week in core subject areas
 - Special Ed/EL
 - Make weekly contact with families checking in, offering suggestions/support
 - Reading Teachers
 - Make plans with families of Reading Recovery students to help build/support skills
 - Specials Teachers
 - Share one lesson per week per grade level
 - Weekly Team Planning:
 - Provide similar curricular experiences for all students
 - ◆ A variety of platforms were used to communicate with parents, including ClassTag, private Facebook pages, school email, and our [Elementary Home Resources Website](#), which had 2,100 views!

- Elementary staff hosted a “Reverse Parade” for students/parents on Monday, June 1st. To promote this event, faculty created a video inviting parents to drive around the perimeter of the school as the staff lined the streets, greeting students/parents and wishing them a great summer. The parade was a great way to connect with families and create some closure for our students.

- Certified staff met June 1st to design a preliminary plan for the delivery of instruction this fall in accordance with the guidelines outlined in Iowa’s Return to Learn Plan. Grade-level teams discussed the challenges of distance learning, identified instructional gaps, and devised a plan to address some of these gaps.
 - ◆ Major areas of concern were:
 - Reaching all students and encouraging participation
 - Establishing a common delivery system for instruction
 - Assessing students, particularly in the lower elementary where many assessments are conducted in person
 - Supporting students in a virtual learning environment
 - ◆ Conversations were documented and grade-level plans were combined to be submitted with the district’s Return to Learn Plan

- Grade level teams submitted a list of potential students for Roosevelt’s summer school program. Four teachers have graciously offered their assistance. All documents have been shared with Mr. Christiansen who will be joining our team on July 1st.

- Our kindergarten team is still deliberating on the possibility of offering some form of Kindergarten Roundup/Registration, whether it be in small groups, through some sort of remote conferencing, or through an informational video.

- End-of-the year checkout this spring was conducted using a team interview format. Responses were documented and will be shared with Mr. Christiansen when he arrives.



Cherokee Middle School

June 2020

Building News

Schedules for the 2020-2021 school year are complete and ready to go next fall. CMS will be adding a Teacher Advisory time in which teachers will meet with students for 10 minutes to start the day and later for 25 minutes (1st semester) and 30 minutes (2nd semester). This will be a time we focus on social emotional learning and building up deeper relationships with our students. We will use the "Second Step" curriculum 2 days a week during this time and the other three days will be used for teachers to be able to work with students and possibly reassess if needed. All students and teachers will be available during this time.

Our Building Leadership Team has been sending information on Standards Based Education to a parent focus group to help them with questions they might have in the future. We intend to educate our parents and community on Standards Based Education this coming year and hope to roll it out the following school year. We have developed two Google Slide presentations to help roll the information out gradually. Staff is on board with the change and we will dedicate much of our professional development next year to this initiative. We will take two days a month to dive into what our power standards are and our essential skills. We plan on having teachers visit neighboring schools next fall to meet with teachers by like content and ask questions and observe.

The $\frac{5}{8}$ and $\frac{7}{8}$ Pod and $\frac{5}{8}$ classrooms are being painted this summer and then we hope to add new carpet next summer along with painting the $\frac{7}{8}$ classrooms. Technology team is working on getting all our computers organized and ready for the 2020-2021 school year.

Staff came back for two days of professional development on June 1st and 2nd. Staff was trained on the requisition software, did their on-line mandatory trainings, room inventory, working on the "Return to Learn Plan", and sending Proud Brave Cards home to the Teacher Advisory students. It was great seeing everyone in person,

We continue to work on the plans for coming back to school next fall. The first one is with everyone, coming back and being as close to normal as possible, second one is hybrid, and third is on-line required. If we would have to go to the hybrid version, we would see $\frac{1}{2}$ our students every other day on a 6 day schedule. If we go on-line, the big things CMS teachers would like would be on-line training and a few online resources added to help with their instruction to students. Whatever we face, we are confident we will do the best for our students.



WHS Building Report June 2020

District Mission: *'With community involvement, we will empower learners to become contributing members to our changing world'*



Technology	<ul style="list-style-type: none"> We will be installing new vape detectors in a majority of the WHS bathrooms this summer. 																								
Iowa Core	<ul style="list-style-type: none"> We have been ordering new curriculum for new classes being taught at WHS next year. We will be teaching a new Computer Science curriculum, lower level Math Course (Foundations of Math) and Implementing Really Great Reading in English Curriculum to work on fluency and accuracy for our struggling readers. 																								
Communication	<ul style="list-style-type: none"> Office Discipline Data Summary for 2019-2020 <table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th></th> <th>2015-2016</th> <th>2016-2017</th> <th>2017-2018</th> <th>2018-2019</th> <th>2019-2020</th> </tr> </thead> <tbody> <tr> <td>ISS</td> <td>53</td> <td>107</td> <td>31</td> <td>43</td> <td>35</td> </tr> <tr> <td>OSS</td> <td>9</td> <td>20</td> <td>4</td> <td>10</td> <td>11</td> </tr> <tr> <td>Total Office Actions</td> <td>3074</td> <td>1882</td> <td>1608</td> <td>1676</td> <td>1324</td> </tr> </tbody> </table> <p style="text-align: center; margin-top: 10px;">WHS Attendance Rate was 94%</p>		2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	ISS	53	107	31	43	35	OSS	9	20	4	10	11	Total Office Actions	3074	1882	1608	1676	1324
	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020																				
ISS	53	107	31	43	35																				
OSS	9	20	4	10	11																				
Total Office Actions	3074	1882	1608	1676	1324																				
Staff Positives	<ul style="list-style-type: none"> WHS Teachers all checked out during our two day end of the year Professional Development.. The WHS staff is a phenomenal group and I will miss working with such a caring and professional group. I wish them well as they continue to work together to make a difference for WHS students. 																								
Student Positives	<ul style="list-style-type: none"> We conducted a successful commencement ceremony in the WHS parking lot. I would like to thank Natalie Barkley for all her help in organizing and planning the special event. . I would also like to thank KCHE, Cherokee Police and Fire Departments, Doug Pierson for their collaboration to help make the event successful. We also had a successful unique way for students to pick up locker materials. We ended up having only 12 students not get their belongings and Rachel Mallory delivered those to their houses. 																								
Looking Ahead...	<ul style="list-style-type: none"> Thank you to the CCSD school board for their commitment to students. Thank you to the current administration for all their leadership over the past three years. Thank you to my WHS staff for all their hard work and willingness to do what is best for students each and every day. Thank you to the students of Cherokee for working to grow in your educational journey. Thank you to the stakeholders/businesses in Cherokee for partnering with WHS over the past three years to help create new opportunities for our students to grow. Best of luck Cherokee CSD- Cherokee will always hold a special place in my heart, GO BRAVES! Sincerely, Wade Riley 																								

Mr. Wade Riley- WHS Principal & Mrs. Natalie Barkley- Instructional Coach

Notes for the Board from the Superintendent – June 2020

Cherokee Community School District: *Empowering Learners*

Standards for Effective School Boards

June Standard: Advocate for public education and the needs of Iowa students by clearly articulating and advocating for the value of public education and the important role of local school governance; by developing and strengthening on-going relationships with policymakers around improving student achievement and the needs of public education; by fostering engagement and collaboration with all stakeholders to ensure high and equitable student learning.

The Iowa School Board Standards are designed for use by local school boards as common framework for excellence in school board governance. Based on best practice and research, the standards encourage boards to focus on student achievement as their primary responsibility. *Iowa Association of School Boards*

Technology/Website Update – Board/Leadership Team Goal Statement #1

- Building Reports – Principals – on the agenda
- Technology Purchases - on the agenda
- News from Technology Director, William Halder
 - We have started our summer work getting chromebooks ready for each grade 1-12. We are pulling all the Lenovo, Samsung, Dell chromebooks and various other equipment to be sent to multiple computer recycling companies for bid and disposal. We are hoping to have it sold and out of the Armory storage by late July.
 - We have the chromebooks ordered for grades 3,5 and 9 with expected delivery between July 1st and 15th. Once these are in we will be putting them in the appropriate grades for use this fall.
 - I am still waiting for E-Rate to approve the request for funds to upgrade our network. I have received and answered multiple inquiries during their review and anticipate commitment within the next few weeks.
 - Continuing to work on the external wireless which will include allowing the police, sheriff and possible fire department access to our camera system in each building for security and fire safety purposes. Will be working with each department to have this available to them this summer.
 - Now for the fun part, determining the feasibility of both in-house, hybrid and remote instruction for this fall and what the requirements would be under each situation. This will be compiled and presented to the IA Department of Education by July 1st. Still trying to get costs associated with each so we know moving forward what additional costs will be encountered to resume school this fall.
 - I am also working on bids for interactive display boards in each classroom for the new elementary building and hope to have final costs this week or next. This will be a much better interactive experience for the teachers and the students.

Curriculum and Instruction Update – Board/Leadership Team Goal Statement #2

- Building Reports - Principals - on the agenda
- Professional Development - Focus - Building Relationships
- Professional Development - June 1 & 2 - Return to Learn Plan - Instruction Component
- Purchasing Year: Fine Arts, Guidance, TAG, Career and Technology - June Board Meeting - on the agenda
- Iowa Department of Education Public Reporting Site: reports.educateiowa.gov

This website provides access to a variety of reports covering multiple areas including district profiles, financial reports and school plans.

Communication Update – Board/Leadership Team Goal Statement #3

- Building Reports - Principals - on the agenda
- Return to Learn Plan for the 2020-2021 school year - on the agenda
- CCSD's Wellness Program - on the agenda
- Support and Certified Staff Employee Handbooks - on the agenda (second reading)
- Names for the PK-4 Addition south of Cherokee Middle School - CHEROKEE ELEMENTARY SCHOOL

Board/Leadership Team Goal Statements

1. Implement a successful 1:1 technology initiative to enhance student learning, instruction, and achievement.
2. Increase implementation and alignment of Iowa Common Core curriculum utilizing Characteristics of Effective Instruction.
3. Improve communication between all stakeholders in the district that will promote an atmosphere that encourages positive relationships.

Notes for the Board from the Superintendent – June 2020

Cherokee Community School District: *Empowering Learners*

Transportation and Nutrition Update

- News from Food Services Director, Cara Jacobson
 - I have enclosed the bids for Milk and Bread, and Deans Foods clearly won for the Milk Bid, and Bimbo Bakeries (Sara Lee) won the bread bid. Although the bread bid did have some things that were less expensive with Pan O Gold, Sara Lee has done a wonderful job meeting our needs. Pan O Gold has different packaging as well, and when I called them, they were not able to change for us. I prefer not getting 30 buns in a bag that does not reseal, if we only need 10 of them. This would challenge the freshness of the buns for future use. Sara Lee has also delivered on a Saturday if I needed something right away on a Monday morning.
 - The Summer lunch program ended on June 12, due to construction. I know that I had some people think that I could push carts down the sidewalk by the Gym to serve, but in 80 and 90 degree weather, that is a challenge to keep milk at 41 degrees or below. I discussed with Kim, and we decided that we would be done a couple weeks early. We usually only do the month of June.
 - Thank you on behalf of all my employees for continuing to pay us during COVID. I know that they are thankful to have had continued income thru the last couple of months.
 - I would also like to give a shout out to my department! I know many people are appreciative for the continued lunches, and for my staff coming into work, when many people were able to stay home and remain safe. I think everything went well, even though many worked only a couple days a week, I could not have made this program work without them and the many volunteers I organized!
 - I have recently ordered a new refrigerator, warming ovens, and portable hot and cold boxes. Chesterman will also be giving us a cooler for our a la carte drinks at the high school. Joyce and I felt I needed to look at updating equipment with my food department funds since our account is healthy.
 - The Wellness evaluation has been done by the building principals. The only weakness we have according to our Wellness policy, is the half hour at lunch. This half hour includes lunch and recess time. The only school that does not meet this is the high school.
 - There are other NO answers from the high school that need to be addressed. There should be in each handbook, an encouraged list of healthy food options for snacks. There is a vending machine and a la carte sales that follow healthy snack rules. Another NO at the high school is that if there is a fundraiser for food, it needs to follow the healthy snack in the wellness policy. If fundraisers happen 45 minutes after the bell, and before midnight, then they do not have to follow the healthy snack rule. Most fundraisers are in the evening and weekends. This is why the concession stands do not need to follow the healthy snack rule.
 - I understand that next year may look different to us as well, for serving lunches. I have been thinking of different ways to serve lunch if needed. I will address this when the time arises and I understand that there may be changes. Have a great summer!
- News from Transportation Director, Rachel Mallory
 - Inspection was on May 26th and went very well, we had one 30 day write up and it was a windshield that had gotten broken the week before.
 - We are trying to navigate baseball and softball right now.
 - I am cleaning out the office, there are things in there from 1975, hope to get through everything by the end of the week and start removing carpet and cleaning floors.

Strategic Planning – Finance Update

- Financials included in board packet
- Secretary/Treasurer's Report - on the agenda
- Bank Notes - on the agenda

Board/Leadership Team Goal Statements

1. Implement a successful 1:1 technology initiative to enhance student learning, instruction, and achievement.
2. Increase implementation and alignment of Iowa Common Core curriculum utilizing Characteristics of Effective Instruction.
3. Improve communication between all stakeholders in the district that will promote an atmosphere that encourages positive relationships.

Notes for the Board from the Superintendent – June 2020

Cherokee Community School District: *Empowering Learners*

Building, Grounds, and Capital Projects Update

- Steps in a school bond election - on the agenda
- Meeting with Haselhoff Construction and FEH Design - Tuesday, June 23rd at 9:00 AM @ CMS
- News from Mike Fiedler, Building and Grounds Director
 - All is going well for my team. Staff are getting their vacation days used.
 - Moving forward with projects, with hope that the bathroom remodels stay on track for completion in a timely manner.
 - Track project seems to be off to a running start.
 - Auditorium painting is done, band floor is about half done, and I am very happy with the progress.
 - Thanks to Kim for all her support and encouragement along the way.
 - We have a long way to go till school starts, but will make the finish line like we always do.

IASB Update & Other

- Fiscal Management Conference - Altoona - July 15, 2020
- **Fiscal Friday Webinars—NEW WEBINAR SERIES!**
June 26, July 10 & 24, 9–10 a.m.
- Recorded Webinars Available for Board Members – School Board U – contact Lou Ann Gvist at lgvist@ia-sb.org or (515) 247-7064

Policy/Legislative Update [IASB/SAI/RSIA/IDOE]

- Board Policy - 600-603.4 - on the agenda
- Legislative News/Updates/Priorities from our Partners in Education:

http://www.sai-iowa.org/sai-legislative-priorities.cfm	https://www.educateiowa.gov/resources/legislative-information?utm_medium=email&utm_source=govdelivery	http://www.rsaia.org/legislative.html
---	---	---

Board/Leadership Team Goal Statements

1. Implement a successful 1:1 technology initiative to enhance student learning, instruction, and achievement.
2. Increase implementation and alignment of Iowa Common Core curriculum utilizing Characteristics of Effective Instruction.
3. Improve communication between all stakeholders in the district that will promote an atmosphere that encourages positive relationships.

GOALS AND OBJECTIVES OF THE EDUCATION PROGRAM

The goals and objectives of the school district are designed to achieve the philosophy statement of the school district. An advisory committee of representatives of the school district community and the school district is appointed to make recommendations for the goals and objectives of the education program.

Short-term and long-term objectives for the education program are established annually by the board. These objectives will reflect the results of the needs assessment, recommendation of the advisory committee, recommendations from the superintendent, and changes in law.

Annually, the board will report to the committee regarding progress toward the achievement of the goals and objectives of the education program

Approved _____

Reviewed 6/20/2011, 6/15/20

Revised _____

SCHOOL CALENDAR

The school calendar will accommodate the education program of the school district. The school calendar is for a minimum of [180 days or 1080 hours] and includes, but is not limited to, the days for student instruction, staff development, in-service days and teacher conferences.

The academic school year for students shall begin no sooner than August 23. Employees may be required to report to work at the school district prior to this date.

Special education students may attend school on a school calendar different from that of the regular education program consistent with their Individualized Education Program.

The board, in its discretion, may excuse graduating seniors from up to five days or 30 hours of instruction after the school district requirements for graduation have been met. The board may also excuse graduating seniors from making up days missed due to inclement weather if the student has met the school district's graduation requirements.

It is the responsibility of the superintendent to develop the school calendar for recommendation, approval, and adoption by the board annually.

The board may amend the official school calendar when the board considers the change to be in the best interests of the school district's education program. The board shall hold a public hearing on any proposed school calendar prior to adopting the school calendar.

Legal Reference: Iowa Code §§ 20.9; 279.10, 280.3 (2013); 299.1 (2)
281 I.A.C. 12.1(7); 41.106.

Cross Reference: 501.3 Compulsory Attendance
601.2 School Day
603.3 Special Education

Approved _____ Reviewed 8/21/2017, 6/15/20 Revised 8/21/2017

SCHOOL DAY

The student school day for grades one through twelve will consist of a minimum of five and one-half hours, not including the lunch period. The school day consists of the schedule of class instruction and class activities as established and sponsored by the school district. Time during which students are released from school for parent/teacher conferences may be counted as part of students instructional time. The minimum school day will meet the requirements as established for the operation of accredited schools.

The board may define the number of days kindergarten will be held and the length of each school day for the students attending kindergarten. The school day will consist of a schedule as recommended by the superintendent and approved by the board.

The school district may also record a day of school with less than the minimum instructional hours if the total hours of instructional time for grades one through twelve in any five consecutive school days equals a minimum of twenty-seven and one-half hours, even though any one day of school is less than the minimum instructional hours because of a staff development opportunity provided for the instructional staff or parent-teacher conferences have been scheduled beyond the regular school day. If the total hours of instructional time for the first four consecutive days equal at least twenty-seven and one-half hours because parent-teacher conferences have been scheduled beyond the regular school day, the school district may record zero hours of instructional time on the fifth consecutive school day as a school day. Schedule revisions and changes in time allotments will be made by the superintendent.

When the school is forced to close due to weather or other emergencies, that part of the day during which school was in session will constitute a school day.

It is the responsibility of the superintendent to inform the board annually of the length of the school day.

Legal Reference: Iowa Code § 279.8 (2011).
281 I.A.C. 12.2(1), .1(7-10).

Cross Reference: 601.1 School Calendar

Approved _____ Reviewed 8/21/2017, 6/15/20

Revised _____

CURRICULUM DEVELOPMENT

Curriculum development is an ongoing process in the school district and consists of both research and design. Research is the studious inquiry and critical investigation of the various content areas for the purpose of revising and improving curriculum and instruction based on relevant information pertaining to the discipline. This study is conducted both internally (what and how we are currently doing at the local level) and externally (what national standards, professional organizations, recognized experts, current research, etc. tell us relative to the content area). Design is the deliberate process of planning and selecting the standards and instructional strategies that will improve the learning experiences for all students.

A systematic approach to curriculum development (careful research, design, and articulation of the curriculum) serves several purposes:

- Focuses attention on the content standards of each discipline and ensure the identified learnings are rigorous, challenging, and represent the most important learning for our students.
- Increases the probability that students will acquire the desired knowledge, skills and dispositions and that our schools will be successful in providing appropriate learning experiences.
- Facilitates communication and coordination.
- Improves classroom instruction.

The superintendent is responsible for curriculum development and for determining the most effective method of conducting research and design activities. A curriculum framework will describe the processes and procedures that will be followed in researching, designing, and articulating each curriculum area. This framework will at a minimum, describe the processes and procedures for the following curriculum development activities to:

- *Study the latest thinking, trends research and expert advice regarding the content/discipline;*
- *Study the current status of the content/discipline (what and how well students are currently learning);*
- *Identify content standards, benchmarks, and grade level expectations for the content/discipline;*
- *Describe the desired learning behaviors, teaching and learning environment related to the content/discipline;*
- *Identify differences in the desired and present program and develop a plan for addressing the differences;*
- *Communicate with internal and external publics regarding the content area;*
- *Involve staff, parents, students, and community members in curriculum development decisions;*
- *Verify integration of local, state, and/or federal mandates (MCNS, school-to-work, etc);*
- *Verify how the standards and benchmarks of the content/discipline support each of the broader student learning goals and provide a K-12 continuum that builds on the prior learning of each level.*

Approved _____

Reviewed 8/21/2017, 6/15/20 Revised _____

CURRICULUM DEVELOPMENT

It is the responsibility of the superintendent to keep the board apprised of necessary curriculum revisions, progress or each content area related to curriculum development activities, and to develop administrative regulations for curriculum development including recommendations to the board.

Legal Reference: 20 U.S.C. § 1232h.
34 C.F.R. Pt. 98.
Iowa Code §§ 216.9; 256.7, 279.8; 280.3.
281 I.A.C. 12.5, .8.

Cross Reference: 101 Educational Philosophy of the School District
103 Long-Range Needs Assessment
602 Curriculum Development
603 Instructional Curriculum
605 Instructional Materials

CURRICULUM IMPLEMENTATION

Without careful and continuing attention to implementation, planned changes in curriculum and instruction rarely succeed as intended. How change is put into practice, to a large extent, determines how well it fares.

Implementation refers to what actually happens in practice as compared to what was supposed to happen. Curriculum implementation includes the provision of organized assistance to staff in order to ensure that the newly developed curriculum and the most powerful instructional strategies are actually delivered at the classroom level. There are two components of any implementation effort that must be present to guarantee the planned changes in curriculum and instruction succeed as intended:

- Understanding the conceptual framework of the content/discipline being implemented; and,
- Organized assistance to understand the theory, observe exemplary demonstrations, have opportunities to practice, and receive coaching and feedback focused on the most powerful instructional strategies to deliver the content at the classroom level.

The superintendent is responsible for curriculum implementation and for determining the most effective way of providing organized assistance and monitoring the level of implementation. A curriculum framework will describe the processes and procedures that will be followed to assist all staff in developing the knowledge and skills necessary to successfully implement the developed curriculum in each content area. This framework will, at a minimum, describe the processes and procedures for the following curriculum implementation activities to:

- *Study and identify the best instructional practices and materials to deliver the content;*
- *Describe procedures for the purchase of instructional materials and resources See Policy 605.1*
- *Identify/develop exemplars that demonstrate the learning behaviors, teaching, and learning environment to deliver the content;*
- *Study the current status of instruction in the content area (how teachers are teaching);*
- *Compare the desired and present delivery system, identify differences (gap analysis), and develop a plan for addressing the differences;*
- *Organize staff into collaborative study teams to support their learning and implementation efforts (address the gaps);*
- *Provide ongoing professional development related to instructional strategies and materials that focuses on theory, demonstration, practice and feedback;*
- *Regularly monitor and assess the level of implementation;*
- *Communicate with internal and external publics regarding curriculum implementation;*
- *Involve staff, parents, students, and community members in curriculum implementation decisions.*

It is the responsibility of the superintendent to keep the board apprised of curriculum implementation activities, progress of each content area related to curriculum implementation activities, and to develop administrative regulations for curriculum implementation including recommendations to the board.

Approved _____

Reviewed 8/21/2017, 6/15/20

Revised _____

CURRICULUM IMPLEMENTATION

Legal Reference: 20 U.S.C. § 1232h.
34 C.F.R. pt. 98.
Iowa Code §§ 216.9, 256.7, 279.8, 280.3.
281 I.A.C. 12.8(1)(c)(1).

Cross Reference: 101 Educational Philosophy of the School District
103 Long-Range Needs Assessment
505 Student Scholastic Achievement
602 Curriculum Development
603 Instructional Curriculum

CURRICULUM EVALUATION

Regular evaluation of the total curriculum is necessary to ensure that the written and delivered curriculum is having the desired effect for students.

Curriculum evaluation refers to an ongoing process of collecting, analyzing, synthesizing, and interpreting information to aid in understanding what students know and can do. It refers to the full range of information gathered in the school district to evaluate (make judgments about) student learning and program effectiveness in each content area.

Curriculum evaluation must be based on information gathered from a comprehensive assessment system that is designed for accountability and committed to the concept that all students will achieve at high levels, is standards-based, and informs decisions which impact significant and sustainable improvements in teaching and student learning.

The superintendent is responsible for curriculum evaluation and for determining the most effective way of ensuring that assessment activities are integrated into instructional practices as part of school improvement with a particular focus on improving teaching and learning. A curriculum framework will describe the procedures that will be followed to establish an evaluation process that can efficiently and effectively evaluate the total curriculum. This framework will, at a minimum, describe the procedures for the following curriculum evaluation activities:

- *Identify specific purposes for assessing student learning;*
- *Develop a comprehensive assessment plan;*
- *Select/develop assessment tools and scoring procedures that are valid and reliable;*
- *Identify procedures for collecting assessment data;*
- *Identify procedures for analyzing and interpreting information and drawing conclusions based on the data (including analysis of the performance of various sub-groups of students);*
- *Identify procedures for establishing at least three levels of performance (specific to the content standard and the assessment tool when appropriate) to assist in determining whether students have achieved at a satisfactory level (at least two levels describe performance that is proficient or advanced and at least one level describes students who are not yet performing at the proficient level);*
- *Identify procedures for using assessment information to determine long-range and annual improvement goals;*
- *Identify procedures for using assessment information in making decisions focused on improving teaching and learning (data based decision making);*
- *Provide support to staff in using data to make instructional decisions;*
- *Define procedures for regular and clear communication about assessment results to the various internal and external publics (mandatory for communication about students receiving special education services);*
- *Define data reporting procedures;*
- *Verify that assessment tools are fair for all students and are consistent with all state and federal mandates;*
- *Verify that assessment tools measure the curriculum that is written and delivered;*
- *Identify procedures for deciding when multiple assessment measures are necessary for making good decisions and drawing appropriate conclusions about student learning;*

Approved _____ Reviewed 8/21/2017, 6/15/20

Revised _____

CURRICULUM EVALUATION

- *Identify roles and responsibilities of key groups;*
- *Involve staff, parents, students, and community members in curriculum evaluation;*
- *Ensure participation of eligible students receiving special education services in district-wide assessments.*

It is the responsibility of the superintendent to keep the board apprised of curriculum evaluation activities, the progress of each content area related to curriculum evaluation activities, and to develop administrative regulations for curriculum evaluation including recommendations to the board.

Legal Reference: 20 U.S.C. § 1232h.
34 C.F.R. pt. 98.
Iowa Code §§ 216.9, 256.7, 279.8, 280.3.
281 I.A.C. 12.8.

Cross Reference: 101 Educational Philosophy of the School District
103 Long-Range Needs Assessment
505 Student Scholastic Achievement
602 Curriculum Development
603 Instructional Curriculum

PILOT - EXPERIMENTAL - INNOVATIVE PROJECTS

The board welcomes new ideas in curriculum. Proposals for pilot or experimental projects will first be reviewed and analyzed by the superintendent. Projects recommended by the superintendent will be considered by the board. Pilot and experimental projects approved by the board, the Iowa Department of Education, or the U. S. Department of Education may be utilized in the education program.

Students, who may be or are asked to participate in a research or experimental project or program, must have their parents' written consent on file prior to participating in the project or program. A research or experimental program or project requiring parents' prior written consent is a program or project designed to explore or develop new or unproven teaching methods or techniques. These programs or projects are designated as research or experimental projects or programs. The educational materials of a program or project designated as a research or experimental program or project may be inspected and reviewed by the parents of the students participating or being considered for participation in the program or project. The inspection and review by the parents is in accordance with board policy 605.2, "Instructional Materials Inspection."

It is the responsibility of the superintendent to develop administrative regulations regarding this policy.

Legal Reference: 20 U.S.C. § 1232h.
34 C.F.R. Pt. 98.
Iowa Code §§ 279.8, .10; 280.3.
281 I.A.C. 12.5, .8.

Cross Reference: 602 Curriculum Development
603 Instructional Curriculum

Approved _____

Reviewed 8/21/2017, 6/15/20

Revised _____

BASIC INSTRUCTION PROGRAM

The basic instruction program will include the courses required for each grade level by the State Department of Education. The instructional approach will be gender fair and multicultural.

The basic instruction program of students enrolled in kindergarten is designed to develop healthy emotional and social habits, language arts and communication skills, the capacity to complete individual tasks, character education and the ability to protect and increase physical well-being with attention given to experiences relating to the development of life skills and human growth and development.

The basic instruction program of students enrolled in grades one through six will include English-language arts, social studies, mathematics, science, health, human growth and development, physical education, traffic safety, music, and visual art.

The basic instruction program of students enrolled in grades seven and eight will include English-language arts, social studies, mathematics, science, health, human growth and development, family and consumer, career, technology education, physical education, music, and visual art.

The basic instruction program of students enrolled in grades nine through twelve will include English-language arts (6 units), social studies (5 units), mathematics (6 units), science (5 units), health (1 unit), physical education (1 unit), fine arts (3 units), foreign language (4 units), financial literacy (1/2 unit) and vocational education (12 units).

The board may, in its discretion, offer additional courses in the instruction program for any grade level.

Each instruction program is carefully planned for optimal benefit taking into consideration the financial condition of the school district and other factors deemed relevant by the board or superintendent. Each instruction program's plan should describe the program, its goals, the effective materials, the activities and the method for student evaluation.

It is the responsibility of the superintendent to develop administrative regulations stating the required courses and optional courses for kindergarten, grades one through six, grades seven and eight, and grades nine through twelve.

Legal Reference: 20 U.S.C. § 1232h.
34 C.F.R. Pt. 98.
Iowa Code §§ 216.9; 256.11; 279.8; 280.3-.14.
281 I.A.C. 12.5.

Cross Reference: 102 Equal Educational Opportunity
103 Long-Range Needs Assessment
505 Student Scholastic Achievement
602 Curriculum Development
603 Instructional Curriculum

Approved _____ Reviewed 1/19/2015, 8/21/2017, 6/15/20

Revised 6/15/20

SUMMER SCHOOL INSTRUCTION

The board, in its discretion, may offer summer school for one or more courses and student activities for students who need additional help and instruction or for enrichment in those areas. This decision is within the discretion of the board.

Upon receiving a request for summer school, the board will weigh the benefit to the students and the school district as well as the school district's budget and availability of licensed employees to conduct summer school.

It is the responsibility of the superintendent to develop administrative regulations regarding this policy.

Legal Reference: Iowa Code §§ 279.8, .11; 280.3, 282.6 (2011).

Cross Reference: 410.2 Summer School Licensed Employees
603 Instructional Curriculum
711.4 Summer School Transportation

Approved _____

Reviewed 8/21/2017, 6/15/20

Revised _____

SPECIAL EDUCATION

The board recognizes some students have different educational needs than other students. The board will provide a free appropriate public education program and related services to students identified in need of special education. The special education services will be provided from birth until the appropriate education is completed, age twenty-one or to maximum age allowable in accordance with the law. Students requiring special education will attend general education classes, participate in nonacademic and extracurricular services and activities and receive services in a general education setting to the maximum extent appropriate to the needs of each individual student. The appropriate education for each student is written in the student's Individualized Education Program (IEP).

Special education students are required to meet the requirements stated in board policy or in their IEPs for graduation. It is the responsibility of the superintendent and the area education agency director of special education to provide or make provisions for appropriate special education and related services.

Children from birth through age 2 and children age 3 through age 5 are provided comprehensive special education services within the public education system. The school district will work in conjunction with the area education agency to provide services, at the earliest appropriate time, to children with disabilities from birth through age 2. This is done to ensure a smooth transition of children entitled to early childhood special education services.

Legal Reference: *Board of Education v. Rowley*, 458 U.S. 176 (1982).
Springdale School District #50 v. Grace, 693 F.2d 41 (8th Cir. 1982).
Southeast Warren Comm. School District v. Dept. of Public Instruction, 285 N.W.2d 173 (Iowa 1979).
 20 U.S.C. §§1400 *et seq.* (2010).
 34 C.F.R. Pt. 300 *et seq.* (2010).
 Iowa Code §§ 256.11(7); 256B; 273.1, .2, .5, .9(2)-(3); 280.8 (2011).
 281 I.A.C. 41.109

Cross Reference: 503 Student Discipline
 505.5 Graduation Requirements
 506 Student Records
 507.2 Administration of Medication to Students
 507.8 Student Special Health Services
 601.1 School Calendar
 603 Instructional Curriculum

Approved _____ Reviewed 8/21/2017, 6/15/20

Revised _____

MULTICULTURAL/GENDER FAIR EDUCATION

Students will have an equal opportunity for a quality education without discrimination, regardless of their race, religion, creed, socioeconomic status, color, sex, marital status, national origin, sexual orientation, gender identity or disability.

The education program is free of discrimination and provides equal opportunity for the students. The education program will foster knowledge of and respect and appreciation for the historical and contemporary contributions of diverse cultural groups, as well as men and women, to society. Special emphasis is placed on Asian-Americans, African-Americans, Hispanic-Americans, American Indians, European-Americans, and persons with disabilities. It will also reflect the wide variety of roles open to both men and women and provide equal opportunity to both sexes.

Legal Reference: Iowa Code §§ 216.9; 256.11.
281 I.A.C. 12.5(8).

Cross Reference: 102 Equal Educational Opportunity
600 Goals and Objectives of the Education Program

Approved _____ Reviewed 8/21/2017, 6/15/20 _____ Revised _____

MILK	Skim	Skim Chocolate	1%	1% choc	
Prairie Market	\$0.2480	\$0.2210	\$0.2320	\$0.2500	
Deans	\$0.1909	\$0.1982	\$0.1921	\$0.2211	Obviously Deans, we are happy with the service!!!
Anderson/Erickson	no bid	no bid	no bid	no bid	
BREAD	WG White Bread	Whole Wheat Bread	WG Hamburger Buns	WG Hot Dog Buns	WG Dinner rolls Hoagie
Sara Lee	\$1.68	\$1.63	1.78/12	2.32/16	\$1.46/16 3.98/24
Caseys Bakery	Did not bid	Did not bid	Did not bid	Did not bid	Did not bid
Pan o Gold	\$1.55	\$1.55	\$3.72/30 (.124 ea)	\$3.72/30 (.124)	\$1.55/12 \$3.80/24
	My preference would be to stay with Sara Lee, it has a wonderful product and the kids love. I have no reviews or experience with Pan o Gold. It is only a penny difference and the dinner rolls and the hoagie buns are cheaper with Sara Lee. We rarely use loaf bread. The drivers also have been very accomodating and are in Cherokee almost everyday, so if they need to, they have delivered twice, or on the weekend and you cannot put a price on that!!				
	Thank you!				
	Cara				

Cherokee Community School District Wellness Policy Implementation Review 2019-2020

Area	Criteria	Compliant With District Wellness Policy				Explanation If Not Fully Compliant
		WHS	CMS	RES	ECLC	
Nutrition Education & Promotion	<p>District nutrition education: Is offered at each grade level as part of a sequential, comprehensive standards-based program designed to provide students with the knowledge and skills necessary to promote and protect their health.</p> <p>Is part of not only health education classes, but also classroom instruction in all subjects where appropriate?</p> <p>Emphasizes caloric balance between food intake and physical activity.</p> <p>Promotes fruits, vegetables, whole-grain products, low-fat and fat-free dairy products, healthy food preparation methods and health-enhancing nutrition practices.</p> <p>Links with other meal programs, other foods and nutrition-related community services.</p> <p>Offers information to parents/guardians that encourages and assists them in teaching their children about health and nutrition, as well as preparing nutritious meals for their families.</p>	X	X	X	X	<p>WHS = Food Services Director distributes information to parents/guardians-Nutrition topic covered in Health I and II as well as Strength and Conditioning</p> <p>CMS = Lunchroom Posters; 7&8 Health Class; 5&6 in Class – PE/Science (Limited Basis); 7&8 FCS Class – Quarter; Parent Notes; Website</p> <p>RES = My Plate Posters; Fruit/Veggie Bar Choices; Food Services Director distributes information to parents/guardians; Hot Lunch Week Promotion/coloring/info sheets; K-4 Programming meets all of the Chapter 12 guidance for Health</p> <p>ECLC = Lunch is Not Served – Healthy Snacks Options are Followed; Food Services Director distributes information to parents/guardians; ECLC discusses healthy eating and body movement in the classroom during daily scheduled activities.</p>
		X	7&8	X	X	
		X	X	X	X	
		NO	X	X	X	
Physical Activity	<p>The District provides physical education that: Is available to all students in grades PK-12 for the entire school year. Includes students with disabilities; special health-care needs may be provided activity in alternative educational settings. Engages students in moderate to vigorous physical activity for at least 50 percent of physical education class time unless medically authorized special needs are verified. Is taught by certified physical education teachers. Encourages classroom teachers to provide opportunities for physical activity throughout the day during classroom time, as appropriate.</p>	X	X	X	X	<p>CMS = 2XWeek; Adaptive PE; Extracurricular Activities; Help City Parks & Rec Programs</p> <p>RES = 2XWeek; 2-3 recesses/day; Adaptive PE if necessary; Brain Breaks</p> <p>ECLC = PE Not Applicable</p> <p>WHS = 3x week or more; Special Education integrated into classroom, Extracurricular activities</p>
		X	X	X	X	
		X	X	X	NA	
		X	X	X	NA	
		X	X	X	X	
Nutrition Guidelines	<p>The School provides at least 30 minutes for lunch break (including recess) and 10 minutes to eat breakfast. All vending machines in the school are compliant with Policy AH “Wellness”, and the Administrative Rules for Policy AH.</p>	NO	X	X	X	<p>WHS = 20 minutes for lunch; No parties; Concession stands are fundraisers – after school</p> <p>CMS = 35 minutes for lunch/wellness; Morning 7:50-8:05 Not Available to Students; Handbook – Staff/Student; School – Yes but PTA – Candy</p>
		X	X	NA	NA	

Cherokee Community School District Wellness Policy Implementation Review 2019-2020

	<p>Healthy food choices are encouraged by the District for parties, snacks, and celebrations. If food and/or beverages are sold as a fundraiser, they meet the standards set forth in the Wellness Policy. Teachers are encouraged to use appropriate choices in classroom rewards and incentives that are compliant with the District Wellness Policy. Foods are not withheld from students as a consequence for inappropriate behavior or poor academic performance.</p>	<table border="1" style="width: 100%; text-align: center;"> <tr> <td style="width: 15%;">NO</td> <td style="width: 15%;"><input checked="" type="checkbox"/></td> <td style="width: 15%;"><input checked="" type="checkbox"/></td> <td style="width: 15%;"><input checked="" type="checkbox"/></td> <td style="width: 15%;"><input checked="" type="checkbox"/></td> <td style="width: 15%;"><input checked="" type="checkbox"/></td> </tr> <tr> <td>NO</td> <td><input checked="" type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> <td>NA</td> <td>NA</td> <td>NA</td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> </tr> </table>	NO	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	NO	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	NA	NA	NA	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<p>RES = No Vending Machines; No Food/Beverage Fundraisers ECLC = No Vending Machines; No Food/Beverage Fundraisers</p>
NO	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>																						
NO	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	NA	NA	NA																						
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>																						
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>																						
<p>Assessment</p>	<p>The District Wellness Council is responsible for communicating the school wellness policy, and monitoring and measuring the implementation of the school wellness plan.</p>	<table border="1" style="width: 100%; text-align: center;"> <tr> <td style="width: 15%;"><input checked="" type="checkbox"/></td> <td style="width: 15%;"><input checked="" type="checkbox"/></td> <td style="width: 15%;"><input checked="" type="checkbox"/></td> <td style="width: 15%;"><input checked="" type="checkbox"/></td> <td style="width: 15%;"><input checked="" type="checkbox"/></td> </tr> </table>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>																				
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>																							

RETURN -TO-LEARN

Timeline Checklist

May

- Establish and convene your DLT (Leadership, A1-2), and determine the task teams needed to lead *Return-to-Learn*. (Leadership, A3).
- Develop *gap-closing district and school calendars and schedules (Infrastructure, B1; Iowa Academic Standards, B2; Equity, B1).
- Identify needs across teachers/staff, students, and families (Infrastructure, A1, C1; SEBH, A1, B1, C1; Iowa Academic Standards, A1-2, B1, C1-5; Equity, A1-3, B1; Health and Safety, A1; Data).

Note: Use existing data; the questions that may be used for your local Resource and Needs Survey will be out by the end of May/beginning of June.

- Identify district and community capacity to support identified needs (Infrastructure, A2; Data)
- Note:** Use existing information; the District and Capacity template will be out mid-June.
- Provide overview information to staff to support identified needs (Iowa Academic Standards, A1-3, B1-2, C1-5).

***Gap-Closing schedule:** One type of *gap* is the difference in performance between different subgroups of students (e.g., between students with and without IEPs). The second type of *gap* is the difference in performance for all students between the level of learning they would have achieved had school not been closed due to the COVID-19 pandemic, and the level of learning they actually achieved during the 2019-20 school year. A gap-closing schedule affords increased opportunities to learn knowledge and skills found in Iowa's Academic Standards so that all students achieve grade-level proficiency by the end of the 2020-21 school year.

June/July

Continue MAY work as appropriate. A reminder to use the following to continue to understand district needs and capacity to meet those needs: Resources and Needs Survey questions, District and Community Capacity Template, and Mitigation Survey.

- Establish and use a Continuous Improvement Process to develop and support the *Return to Learn Plan* (Leadership, B1).
- Establish and use an effective and efficient bi-directional home-school-community communication including communication process/protocols for health and safety needs, or any change in district delivery models (Leadership, C1-3; Equity, B1, C1, D1, E2).
- Determine personal protective equipment (PPE) and appropriate cleaning supply needs across the district (Health and Safety, A1, A3-4; Infrastructure, A1 - Mitigation Survey out at the start of June).
- Plan for workplace safety, including mitigation strategies and training, and appropriate building-wide social distancing as needed (Health and Safety, A2, A4-5, B1-3).
- Determine how the district will monitor and support the health and safety of teachers/staff, students and families (Health and Safety, C1-3)
- Collect initial data to determine student learning needs at the beginning of the 2020-2021 school year and identify/use effective instructional resources/practices focused on accelerating student learning (Iowa Academic Standards, A1, C1; Equity A1-2).
- Establish a standards-based scope and sequence (Iowa Academic Standards, B1).
- Plan for attendance and promotion/grading (Infrastructure, B2; Equity A2).
- Develop professional development based on identified needs (Infrastructure, A1, C1).
- Plan for how to address student academic needs (Iowa Academic Standards, B1-2, C1-5).
- Plan for two-way communication between the school(s) and families regarding collecting student learning data and keeping students engaged during Required Continuous Learning (Iowa Academic Standards, C2, C4).
- Plan for how to address teacher/staff and student social-emotional-behavioral needs (SEBH, A2, B2; Equity, A2, E1).
- Plan for family social-emotional needs (SEBH, C2; Equity, A2, E1).
- Provide initial professional learning, training, and coaching for teachers and other educators to support effective practices in assessment, curriculum, and instruction (Iowa Academic Standards, A1-3, B1, C1-5).

August 1-Ongoing

Continue/implement JUNE-JULY work as appropriate.

- Use provided tools to determine your specific outcomes/data to monitor ongoing needs and efficacy of your *Return-to-Learn* plan (Data, Table 7-pp 36-40).
- Summarize and analyze initial student learning data to establish collaborative home-school routines around student learning data (Iowa Academic Standards, A2-3).
- Facilitate student engagement across all learning environments including online learning (Iowa Academic Standards, C4; Equity A4, B1).
- Collect ongoing student learning data to determine student learning progress and needs throughout 2020-21 (Iowa Academic Standards, C1-3, C5).
- Adjust curriculum and instruction if/when delivery model changes in the middle of the school year (Iowa Academic Standards, B1).
- Implement and support the District PD plan (Infrastructure, A1, C1-2).

Ensure equity is a focus across the full *Return-to-Learn* plan. Equity in this context is focused on ensuring all students have access to a free and appropriate public education, are able to access the Iowa Content Standards, and have the support needed to progress in their learning. Specifically, when assessing learner needs, matching curriculum to learner needs, and accelerating learning, districts need to:

- Ensure appropriate access to – and equity of – Iowa's academic standards and other needs (i.e., SEBH) for students in the following subgroups: students with IEPs, English learners, students at-risk and Gifted and Talented (Equity, A1-4, B2, C2, D1, E1-2);
- Ensure rights and responsibilities under IDEA are provided (Equity, B1-3);
- Ensure learners and their families have access to communications and distance learning materials, instructional methods, and learning opportunities (Equity, C1-2, D1); and
- Ensure learners are identified who may need more intensive support or accelerated learning (Equity, A2, D1, E2).



Cherokee CSD - Return to Learn Plan - Due July 1, 2020

There are seven areas essential to planning for the 2020-21 school year:

1. Leadership,
2. Infrastructure,
3. Health and Safety,
4. Iowa Academic Standards,
5. Social-Emotional-Behavioral Health (SEBH),
6. Equity, and
7. Data Considerations.

Each area should be addressed while planning for Required Continuous Learning, Hybrid Learning, or On-Site Learning.

Leadership	Infrastructure	Health and Safety	Iowa Academic Standards	Social-Emotional-Behavioral Health	Equity
Administration	Technology Director	Nursing Director	Instructional Coaches	Guidance Counselors	Administration
Instructional Coaches	Administration	Administration	Administration	Administration	Instructional Coaches
Guidance Counselors	Instructional Coaches	Instructional Coaches	TLC Lead Teachers	Instructional Coaches	Guidance Counselors
TLC Lead Teachers	TLC Lead Teachers	Guidance Counselors	Guidance Counselors	TLC Lead Teachers	TLC Lead Teachers
Technology Director	Board/Stakeholders	TLC Lead Teachers	Technology Director	Board/Stakeholders	Board/Stakeholders
Board/Stakeholders		Board/Stakeholders	Board/Stakeholders		

CARES Act - Cherokee CSD - \$110,000

- Cleaning/Disinfecting Supplies
- Hand Sanitizer/Touch-free dispensers
- Summer School - Education Boot Camp - Extra Interventions
- Masks/Gloves/PPE