

Cherokee Community School District



Board Members:

Mrs. Jodi Thomas- President
Mrs. Angie Anderson-Vice President
Mrs. Patty Brown
Mr. Brian Freed
Mr. Ray Mullins

Regular Board Meeting
August 15, 2022
5:30 p.m.
WHS Library

Mrs. Joyce Lundsgaard, Business Manager/Board Secretary
Dr. Kimberly Lingenfelter, Superintendent

**Regular Board of Education Meeting
Cherokee Community School District, 600 West Bluff Street
Agenda for Monday, August 15, 2022 @ 5:30 PM**

The tentative agenda contains a list of subjects known at the time of distribution. A copy of the agenda kept continuously current is available for inspection at the office of the superintendent during regular business hours. This agenda may be changed up to 24 hours before the scheduled commencement of the meeting. The agenda sequence is provided as a courtesy only. The board reserves the right to consider each item in any sequence it deems appropriate.

Therefore, we encourage visitors to attend the meeting from the beginning.

NOTICE: If you have comments that you wish to be considered please submit those comments to: Kimberly Lingenfelter, Superintendent, at klingenfelter@ccsd.k12.ia.us by August 15, 2022 by 2:00 PM along with your phone number and you will be called prior to the agenda item you wish to address.

<ol style="list-style-type: none"> 1. Call the meeting to order 2. Pledge of Allegiance and Mission Statement 3. Approve the agenda 4. Roll call of members in attendance 5. Action to excuse board members not in attendance
<ol style="list-style-type: none"> 6. Welcome Visitors Recognition of persons who wish to speak to the board regarding a school issue not on the agenda
<ol style="list-style-type: none"> 7. Consent agenda <ol style="list-style-type: none"> A. Approve the minutes of the regular meeting [7-18-22] B. Approve financial statements C. Approve monthly bills D. Approve resignations Kelly Mullins - WHS Freshman Softball Coach Katie Hilmoie - CMS Paraprofessional Rosanne Loucks - EL Paraprofessional E. Approve retirements F. Approve internal transfers G. Approve contract extensions Nicole Kruse - CMS Paraprofessional Carter Jacobson - CMS Paraprofessional Kris Alesch - WHS Volunteer Football Coach
<ol style="list-style-type: none"> 8. Communication and Reports <ol style="list-style-type: none"> A. Principals' Building Reports/ Instructional Coaches' Reports B. Directors'/ Superintendent's Report
<ol style="list-style-type: none"> 9. Policy Clerical Change(s): Clerical changes and edits as recommended by IASB Policy Manual Review by Siobhan Schneider, IASB Policy/Legal Services Director, received on 12/22/21 Affirm: 409.5 Licensed Employee Political Leave; 409.6 Licensed Employee Jury Duty Leave; 409.7 Licensed Employee Military Service Leave; 409.8 Licensed Employee Unpaid Leave; 410.1 Substitute Teachers; 410.2 Summer School Licensed Employees; 410.4 Education Associate; 411.1 Classified Employee Defined; 411.2 Classified Employee - Qualifications, Recruitment, Selection; 411.3 Classified Employee Contracts
<ol style="list-style-type: none"> 10. New Business <ol style="list-style-type: none"> A. Discussion of/ information concerning the School Resource Officer [SRO] Partnership B. Discussion of/ information concerning Board Policy 506.1 Educational Records Access [First Reading - Mandatory Policy] C. Discussion of/ information concerning preliminary enrollment numbers D. Discussion of/ information concerning the Affirmative Action Plan for the 2022-2024 school years E. Discussion of/ information concerning ISFIS - CCSD Fiscal Facts F. Discussion of/ information concerning Back to School Carnival - Thursday, August 18 from 5-7 PM G. Discussion of/ information concerning IASB's Annual Convention - November 16-18

*** Note: The Board of Education, with a majority vote of the Board, may enter into an closed/exempt session for the purpose of discussing confidential records, litigation, suspension/expulsion hearings, personnel, purchase of real estate, and security or negotiation strategy.**

<p>Closed Session - Emergency Operations Plan The examination of the Emergency Operations Plan will be held in closed session as provided in section 21.5(1)(g) of the open meetings law to avoid disclosure of specific law enforcement matters, such as current or proposed investigations, inspection or auditing techniques or schedules, which if disclosed would enable law violators to avoid detection.</p>
<p>Closed Session - Conduct Evaluation of Superintendent The evaluation will be held in closed session as provided in section 21.5(1)(i) of the open meetings law to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.</p>
<p>11. Board Committee Reports A. Curriculum and Instruction – Anderson and Thomas B. Policy – Brown and Freed C. Finance* – Freed and Mullins D. Building, Grounds, Capital Projects – Brown and Mullins E. Transportation, Nutrition – Anderson and Thomas</p>
<p>12. Items of Interest for the Next Meeting [September 19, 2022 @ 5:30 PM] A. Discussion of/ information concerning CCSD Job Descriptions B. Discussion of/ information concerning ISASP scores</p>
<p>13. Adjournment</p>

Projected Dates/Times for Regular Board of Education Meetings 2022-2023

August 15th, 2022 @ 5:30 pm	September 19th, 2022 @ 5:30 pm	October 17th, 2022 @ 5:30 pm	November 21st, 2022 @ 5:30 pm
December 19th, 2022 @ 5:30 pm	January 15th, 2023 @ 5:30 pm	February 20th, 2023 @ 5:30 pm	March 20th, 2023 @ 5:30 pm
April 17th, 2023 @ 5:30 pm	May 15th, 2023 @ 5:30 pm	June 19th, 2023 @ 5:30 pm	July 17th, 2023 @ 5:30 pm

*** Note: The Board of Education, with a majority vote of the Board, may enter into an closed/exempt session for the purpose of discussing confidential records, litigation, suspension/expulsion hearings, personnel, purchase of real estate, and security or negotiation strategy.**

**Cherokee Community School District
Regular Meeting
July 18, 2022**

The Cherokee Community School District Board of Education held a Regular Meeting on Monday, July 18, 2022 at 5:30 P.M. The meeting was held in the WHS Library at 600 W. Bluff St., Cherokee, Iowa.

1. Call the meeting to order

The meeting was called to order at 5:30 P.M.

2. Pledge of Allegiance and Mission Statement

The Pledge of Allegiance and Mission Statement were recited.

3. Approve the agenda

Moved by Anderson, seconded by Brown to approve the agenda, moving agenda Item G – Preliminary Enrollment Numbers & Item H – End of Year Reports following item B. All Ayes

4. Roll call of members in attendance

Roll call was taken. Board members present: Ray E Mullins II., Patty Brown, Brian Freed, Jodi Thomas, Angie Anderson

6. Welcome Visitors

Visitors were welcomed. Thomas referenced board policy 213, Public Participation in Board Meetings. There were no public comments.

7. Consent Agenda

Moved by Brown, seconded by Mullins to approve the Consent Agenda. All Ayes

- Minutes of the meetings – Regular Meeting – 6/13/22
- Financial Statements
- Monthly Bills
- Resignations: John Miller – CMS/WHS Special Education Teacher
- Contract Extensions: Dave Ellis – WHS Head Boys Track; Ami Burch – CMS Art Teacher; Jim Leonard – Transportation Route Driver; Katie Leonard – TLC Mentor Continuing

8. Communication & Reports

Administrator and Director reports were given and are included in the board packet.

9. Policy

Moved by Brown, seconded by Anderson to affirm board policies 408.1 Licensed Employee Professional Development; 408.2 Licensed Employee Publication or Creation of Materials; 408.3 Licensed Employee Tutoring; 409.1 Licensed Employee Vacation - Holidays - Personal Leave; 409.2 Licensed Employee Personal Illness Leave; 409.3 Licensed Employee Family and Medical Leave; 409.3E1 Licensed Employee Family and Medical Leave Notice to Employees; 409.3E2 Licensed Employee Family and Medical Leave Request Form; 409.3R1 Licensed Employee Family and Medical Leave Regulation; 409.4 Licensed Employee Bereavement Leave. Clerical changes and edits as recommended by IASB Policy Manual Review by Siobhan Schneider, IASB Policy/Legal Services Director, received on 12/22/21. All Ayes

10. New Business

A. Discussion of/information concerning Talented and Gifted Program

Kacee Christiansen presented information regarding the district's Talented and Gifted Program.

B. Discussion of/action concerning Teacher Paraprofessional Registered Apprenticeship (TPRA)

Moved by Anderson, seconded by Freed to approve the contract for the Teacher Paraprofessional Registered Apprenticeship. All Ayes

C. Discussion of/action concerning CES, CMS, and WHS Handbooks for the 2022-23 school year

Moved by Brown, seconded by Freed to approve the CES, CMS and WHS Handbooks for the 2022-23 school year. All Ayes

Anderson left the meeting at 6:34 P.M.

D. Discussion of/action concerning district goals for the 2022-23 school year

Moved by Brown, seconded by Freed to approve the District Goals for the 2022-23 school year. All Ayes

E. Discussion of/action concerning the official newspaper for the 2022-23 school year

Moved by Brown, seconded by Mullins to approve The Chronicle Times as the official newspaper for the 2022-23 school year. All Ayes

F. Discussion of/action concerning Board Policy 505.8 Parent & Family Engagement

Moved by Mullins, seconded by Freed to approve Board Policy 505.8 Parent & Family Engagement Districtwide Policy. All Ayes

G. Discussion of/information concerning preliminary enrollment numbers

Enrollment numbers will be updated in August.

H. Discussion of/information concerning End of Year Reports for the 2021-22 school year

The board reviewed the End of the Year Reports for FY 21-22.

I. Discussion of/information concerning CCSD Website Update

Lingenfelter presented updates that will be coming to the CCSD website.

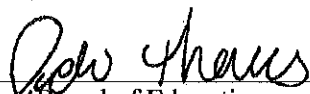
J. Discussion of/information concerning Back to School Carnival

The Back to School Carnival will be held on Thursday, August 18 from 5-7 PM at CES.

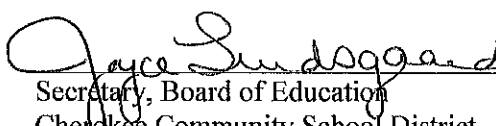
11. Adjournment

Moved by Mullins, seconded by Brown to adjourn the meeting at 6:50 PM. All Ayes

Regular Meeting – August 15, 2022 – 5:30 P.M.



President, Board of Education
Cherokee Community School District



Secretary, Board of Education
Cherokee Community School District

Financial Report - 7/31/22

Fund	Beginning Balance	Receipts	Expenditures	Ending Balance
Operating	\$ 2,935,754.04	99,096.18	485,343.80	2,549,506.42
Management	956,245.38	9,159.06	381,909.45	583,494.99
Self-Insurance Fund	986,326.24	8,322.89	19,626.67	975,022.46
Subtotal General Fund	4,878,325.66	116,578.13	886,879.92	4,108,023.87
Activity	104,709.84	5,663.73	6,237.42	104,136.15
PPEL	874,876.92	4,678.95	137,030.03	742,525.84
Capital Projects (Sales Tax)	1,443,694.67	88,616.54	15,041.75	1,517,269.46
Debt Service	13,928.00	3,186.88	-	17,114.88
Hot Lunch	465,236.09	33,118.31	2,236.58	496,117.82
Trust and Agency	37,940.15	1,129.20	-	39,069.35
Braves Bank	7,799.75	-	10.00	7,789.75
Total - All Funds	\$ 7,826,511.08	\$ 252,971.74	\$ 1,047,435.70	\$ 7,032,047.12

Published Budget Report
 All Funds
 7/31/2022

Category	Function #'s	Sub Total Exp.	Expenditures	Amt Published	% of Published
INSTRUCTION	(1000-1999)	192,007.01	192,007.01	9,975,000.00	2%
Perkins	(5210)	-			
SUPPORT SERVICES	(2000-2999)				
Student Support Svcs	(2000-2199)	16,316.64			
Inst. Staff Support Svcs	(2200-2299)	37,857.77			
General Administration	(2300-2399)	40,674.57			
Building Administration	(2400-2499)	44,537.30			
Business Administration	(2500-2599)	60,336.35			
Plant Operation & Maint	(2600-2699)	327,330.86			
Student Transportation	(2700-2799)	37,098.09			
TOTAL SUPPORT SERVICES			564,151.58	4,752,000.00	12%
NON INSTRUCTIONAL PGMS	(3000-3999)	13,054.02	13,054.02	800,000.00	2%
OTHER EXPENDITURES	(4000-5999)				
Facilities	(4000-4999)	15,041.75			
Debt Service	(5000-5999)	-			
AEA Support Direct	(5200)	512,417.00			
TOTAL OTHER EXPENDITURES			527,458.75	5,032,266.00	10%
TOTAL EXPENDITURES			1,296,671.36	20,559,266.00	6%

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Vendor Number	Vendor Name	Amount
Invoice Detail Description		
Maintenance Supplies		
Maintenance Supplies		
Maintenance Supplies		
Cowtags for new chromebooks		
Maintenance Supplies		
Office Supplies -Packing Tape		
Maintenance Supplies		
Maintenance Supplies		
10021	Bomgaars	1,293.31
Parts		
Equipment Repair		
Equipment Repair		
10396	Builder's Sharpening and Service	298.61
Electronic strike		
2022 Iowa JMC Conference-In Ankeny		
Fuel Rebate		
Hotel Rebate		
12882	Cardmember Service	1,251.40
Accounting I & II access codes for 22-23		
10221	Cengage Learning	658.00
new light in women and mens teachers bat		
10034	Champion Electric	191.37
Legal Reg Mtg 6/13/22		
18221	Cherokee Chronicle Times	550.42
600 Bluff St W Pract - Water		
10084	City of Cherokee	1,833.65
Special Ed Tuition Fees 2nd Semester		
13397	Clayton Ridge Community School District	5,830.20
Software Subscription Renewal for Distri		
11212	COMPANION CORPORATION	2,807.00
Audit Services		
14200	Cornwell, Frideres, Maher & Associates, P.L.C.	5,250.00
Bus Inspections		
11300	Department of Education	100.00
Maintenance Supplies		
Maintenance Supplies		
Maintenance Supplies		
10239	Diamond Vogel	1,368.21
1/2 " Colored Masking Tape, Set of 10		
10491	Discount School Supply	787.15
Mystery Science - 2 year per: Kim		
14436	Discovery Education Inc	2,398.00

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Vendor Number	Vendor Name	Amount
Invoice Detail Description		
high school and middle school monitoring		
quarterly security monitoring		
14222	Feld Fire	288.00
TAP Program		
12787	Galva-Holstein Comm School District	10,541.82
Student Monitoring Software		
14765	GoGuardian	10,800.00
shipping		
Shipping		
11005	Gopher Sport	1,205.79
22.9 gallons of gasoline		
34.39 gallons of gas Driver's Ed Fuel		
10274	Hy-Vee Food Stores, Inc	272.03
Activity Conference - Lingenfelter/Spoon		
12821	IASBO	330.00
Medicaid		
12846	Iowa Department of Human Services	9,283.99
boiler inspection		
11189	Iowa Division of Labor Services	160.00
Membership Form/Sales Tax Exemption Cert		
31080	Iowa High School Music Association	25.00
SAVE Program		
10358	Iowa Lakes Community College	1,106.75
Main - Locate Service		
12325	Iowa One Call	17.10
GASB 75 - FY 2022		
11789	Iowa School Finance Information Service	3,750.00
IXL site license		
12265	IXL Learning, Inc.	6,300.00
Shipping File Finder Boxes		
12200	J.W. Pepper and Son, Inc.	23.74
Basic Obedience Puppy Class - 7/12-8/16		
14435	Karssen K9s, LLC	165.00
Flex Plan		
13725	Mid-American Benefits, Inc.	156.00
600 W Bluff St WHS		
206 E Indian CMS & CES		
600 W Bluff Concessions		
1301 Ridgeview - Doupe Ballfields		
336 Gillette Dr - Armory		

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Vendor Number	Vendor Name	Amount
	Invoice Detail-Description	
334	Gillette Dr - Bus Barn	
12363	MidAmerican Energy Company	18,241.60
	PDK cloud subscription. For accessing ou	
14115	Midwest Technology Services, LLC	1,299.00
	fixed the drain cover at ball field	
11495	Modern Heating and Cooling, Inc.	102.66
	Easton 1820 Aluminum Arrows 5 Dozen	
12782	NASP, Inc.	296.00
	PD Workshops - STEM	
14820	New Bohemian Innovation Collaborative, Inc., The	3,950.00
	Shipping	
	Shipping	
	Shipping	
	Shipping	
13492	Really Great Reading	13,064.34
	DOT Physical - Eaton	
	DOT Physical - Rollefson	
14502	Redenbaugh Chiropractic	300.00
	Garbage Collection	
10217	Sanitary Services, Inc.	198.50
	plumbing for ball fields hydrants	
13615	SCE, LLC	1,293.67
	SAI Conference	
	SAI Conference	
10087	School Administrators of Iowa	400.00
	Fiskars Scissors	
	Sax Colored Art Paper, 12 x 18 Inches, B	
	Pencil Sharpener	
	magnetic letters	
	School Smart Washable Tempera Paint, Qua	
	School Smart Magnetic Whiteboard Eraser,	
	School Smart Desk Pad Calendar	
	School Smart Custom Sticky Notes, Pastel	
	Avery Easy Peel Address Labels, Inkjet,	
	chart paper	
	Scotch 3750 Commercial Grade Shipping Ta	
	School Smart Laminating Film Roll, 27 In	
	National Public Seating Height Adjustabl	
	Frey Scientific Electronic Balance, 5000	

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Vendor Number	Vendor Name	Amount
	Invoice Detail Description	
	Zebra Pen Doodler'z Gel Stick Pen, 1.0 m	
	Tatco Latex Helium Quality Balloon, 12 i	
	Magna-Tiles Magna-Qubix Set of 85	
	sound buddies bulletin board	
	Pressman Word Hangman Game	
	Scotch Expressions Masking Tape, 0.94 In	
	Creativity Street Round Wood Toothpick,	
	spark hunt heavy duty magnetic grip bull	
	EXPO Low Odor Dry Erase Marker, Chisel T	
	Prang Medium Weight Construction Paper,	
	Daily Memo Book, 5--7/8 x 9-3/8 Inches, W	
	Lightweight on-ear stereo headphone	
	Hammermill Copy Paper, 11 x 17 Inches, 6	
	Kleenex Comfort Touch Facial Tissues, 12	
	Business Source 2-Pocket Poly Portfolio,	
	Chair replacement ball, 22", black	
	EXPO Low Odor Dry Erase Marker, Chisel T	
	X-ACTO TeacherPro Electric Pencil Sharpe	
	Creative Teaching Press Emoji Birthday C	
	sheet protectors	
11884	School Specialty, LLC	7,280.36
	Special Ed Tuition Fees 2nd Semester	
10797	South O'Brien Schools	8,452.80
	Update Firmware	
14437	Specialty Underwriters LLC	125.00
	HP Pavillion x360 Notebook	
12954	Sterling Computers Corporation	1,346.54
	Natural Gas Monitoring	
14247	Stokes Energy Consulting, LLC	50.00
	OE TLC 2nd Semester	
	Special Ed Tuition Fees - 2nd semester	
13182	Storm Lake Community School District	32,941.74
	Gas -Heating	
14354	Symmetry Energy Solutions, LLC	1,808.48
	Ancient Civilizations Bundle	
	Part 1: Pre	
	Anchor Chart Planogram Vol. 1 -	

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Vendor Number	Vendor Name	Amount
Invoice Detail Description		
Place Va		
Close Reading w/ Music- Engage Your Read		
13214	Teacher Synergy, LLC	396.98
Towers Falling Novel Study		
13216	Teacher Synergy, LLC	44.99
Medicaid Billing Fee		
12838	Timberline Billing Service LLC	1,603.20
Cell charges - Superintendent		
18319	Verizon Wireless	1,316.79
Great Start - 2nd Semester		
College Now - 2nd semester		
10248	Western Iowa Tech Comm College	2,492.00
Diesel Rebate		
41.4 gallons of diesel		
21.5 gallons of diesel		
68.64 gallons of diesel		
62.43 gallons of diesel		
54 gallons of diesel		
51.8 gallons of diesel		
60.34 gallons of diesel		
50.24 gallons of diesel		
10361	Your FleetCard Program	1,969.51
Fund Number 10		
Checking Account ID 1	Fund Number 71	SELF-INSURANCE FUND
PCORI Fee		
12794	United States Treasury	537.32
Fund Number 71		
Checking Account ID 1		
Checking Account ID 2	Fund Number 36	PHYSICAL PLANT & EQUIPMENT
Architect - HS Science Renovations		
Architect - HS Window/Door Replacement		
20224	FEH Design	4,222.30
Science Reno		
20070	Haselhoff Construction Inc.	94,839.16
carpet job for middle school		
11735	Marcus Lumber	28,649.51
CES - concrete for play ground		
14780	Tom Mummert & Son Construction LLC	9,319.06
Fund Number 36		
Checking Account ID 2		
Checking Account ID 3	Fund Number 21	STUDENT ACTIVITY FUND
ribbons		
30835	Awards Unlimited, Inc.	53.50
Hotel Rebate		
12882	Cardmember Service	486.78

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Vendor Number Vendor Name

Amount

Invoice Detail Description

WHS Concessions

11224 Chesterman Co. 455.00

Senior night banner

10188 Pilot Rock Signs 50.00

WHS Concessions

10428 Pizza Hut 125.25

WHS Concession Supplies

10779 Wiese Oil and Supply 40.00

Fund Number 21

Checking Account ID 3

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Vendor Number	Vendor Name	Amount
Invoice Detail Description		
Checking Account ID 1	Fund Number 10	GENERAL FUND
MacBook Pro; 10-Core CPU; 16-Core CUP; 1		
Teacher rotation PC's		
11505	Apple, Inc.	12,092.00
Freight		
11283	Arbor Scientific	230.03
spraying		
lawn chemical		
14781	BF&S Lawn & Tree Service	1,480.95
Installation Charge		
Pour-In-Place Rubber		
13539	Boland Recreation	20,750.00
Internet/Data		
14427	C-M-L Telephone Cooperative Assoc	2,118.83
Carolina Digital Spectrophotometer		
lactaid		
10157	Carolina Biological Supply Co	1,253.48
stop signs for CES school		
10084	City of Cherokee	363.87
Edmentum Renewal		
13951	Edmentum,, Inc.	1,905.00
Shipping		
Digital Thermometer- Economy Choice		
11332	Flinn Scientific	1,486.63
Trans Director Lodging 3 nights for Conf		
10276	Holiday Inn Airport Des Moines	325.92
shipping		
10145	Lakeshore Learning Materials	478.31
Playground Equipment		
14651	Miracle Recreation Equipment	13,680.00
new toilet parts for all three schools		
repaired sink construction workers broke		
11495	Modern Heating and Cooling, Inc.	1,083.18
painting - CES hallways		
20049	Mongan Painting Company	915.00
Nearpod Premium Plus		
13572	Nearpod, Inc.	4,380.00
Iowa Learning Online 23		
10125	Northwest AEA	1,037.10
Postage Machine Lease		

Vendor Number	Vendor Name	Amount
Invoice Detail	Description	
18326	Pitney Bowes Global Financial Services LLC	464.31
Carpet for Kids A to Z Animal Rugs		
School Smart Storage Tray, Letter Size, Post it arrow flags		
Sharpie Accent Smear Guard Tank Style Hi		
11884	School Specialty, LLC	3,153.31
Purchase of new Chromebooks		
12954	Sterling Computers Corporation	78,226.50
Custom Arrangements		
Custom Arrangements		
Custom Arrangements		
13976	Tresona Multimedia LLC	2,310.00
Fund Number 10		
Checking Account ID 1	Fund Number 71	SELF-INSURANCE FUND
Administration Fee		
13725	Mid-American Benefits, Inc.	3,614.50
Fund Number 71		
Checking Account ID 1		
Checking Account ID 2	Fund Number 36	PHYSICAL PLANT & EQUIPMENT
all new lighting for wrestling room		
10034	Champion Electric	3,041.20
service call for cooling line leak		
fixed cooling line leak in library in hi		
20223	Control System Specialist	1,252.79
Architect - HS Science Renovations		
20224	FEH Design	2,493.77
wrestling room paint		
20049	Mongan Painting Company	3,650.00
Fund Number 36		
Checking Account ID 2		
Checking Account ID 6	Fund Number 81	NON-EXPENDABLE TRUST FUNDS
ID 421582- Pioneer/Corteva Scholarship		
14830	Ellsworth Comm College & Madison Stief	500.00
WA-TAN-YE Scholarship - Rylee Bezoni		
14827	Iowa State University & Rylee Bezoni	200.00
ID 0180045 - WHS Scholarship		
14826	Northwest Iowa Comm College & Gracie Paulsen	250.00
ID 9 7220 0332 - Vera Pratt Scholarship		
14825	Penn State & Rayann Lynn Patterson	400.00
ID 01501140 - Rotary		

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Vendor Number	Vendor Name	Amount
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Invoice Detail Description

Scholarship

14829	University of Iowa & Samuel I Jordan	1,000.00
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ID 01474468 - Rotary

Scholarship

14828	University of Iowa & Trey Benson	1,000.00
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ID 1255135 - Dorothy Freriks

Scholarship

14824	Wartburg College & Levi Pingel	200.00
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Fund Number 81

Checking Account ID 6

Cherokee Elementary School

August 2022 Brian Christiansen, Principal
Jen Burch, Instructional Coach



DISTRICT GOAL 1 COLLEGE & CAREER READINESS

CES teachers and staff are excited that our new building printer/copiers have arrived and are installed. Our technology director, Dan Bringle will be facilitating a hands on demonstration for our building secretaries, instructional coaches, and administration. Teachers will be taught how to access and use the new equipment as part of our initial staff back to school meeting.

DISTRICT GOAL 2 21ST CENTURY SKILLS PROBLEM SOLVING, TEAM BUILDING & INTERPERSONAL SKILLS

CES teachers were given the opportunity to complete two professional development days prior to August 18th to unpack and become familiar with our new Reading Curriculum. Teachers spent time working through the online components of the new reading series, becoming familiar with different components of the new curriculum, and planning for implementation. Representatives for the new reading series were available via video conferencing and in person to help facilitate the implementation of this new curriculum.

The CES/Seasons Mental Health Back to School Carnival is scheduled for Thursday, August 18th from 5:00-7:00. Each family that comes to the carnival will receive a goody bag with mental health resources and materials for their student. Many of the games and inflatables will be supervised by volunteers from our local businesses. This is a great event to kick off the school year with our teacher, parents, and community partners.

For students entering 2nd, 3rd, and 4th grade there will be an open house scheduled for Monday, August 22nd from 1:00-4:00. This will be a come and go event for students and parents. Families will be able to schedule a private conference with their child's teacher should that be most convenient for them.

DISTRICT GOAL 3 COMMUNICATION & POSITIVE RELATIONSHIPS

For students entering PK, TK, Kindergarten, and 1st grade there will and In-Take Day scheduled during the day on Tuesday, August 23rd. Students and their families will sign up for a time using the online system we have used for Parent/Teacher conferences. Our PK and TK families sign up for an individual "Meet the Teacher" experience. Students entering Kindergarten and 1st grade will sign up for a "Meet the Teacher" time along with another family to ensure students know a familiar face when they start school.

Online and in-person registration went very smoothly this year, thank you to all of the building secretaries for their hard work and dedication. Online registration is becoming easier each year!

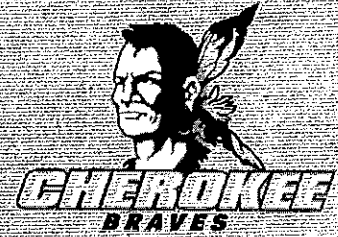
The new preschool playground equipment has been fully installed and looks great!



Cherokee Middle School

August 2022

Matt Malausky, Principal
Linda Ducommun, Instructional Coach



DISTRICT GOAL 1 COLLEGE & CAREER READINESS

The building is looking great! The hallways are all shined up and rooms are freshly waxed. The paint and updated carpet is looking great. Thank you to the custodial staff for all of their hard work.

DISTRICT GOAL 2 21ST CENTURY SKILLS PROBLEM SOLVING, TEAM BUILDING & INTERPERSONAL SKILLS

We will be having new teachers coming in on Tuesday August 17th for a CMS orientation. Then they will meet with Mrs. Lundsgaard and go over payroll, insurance, and order materials. Then we will have lunch followed by a tour around Cherokee and RJ Thomas. The next day, new teachers will have the day to work in their classrooms and meet with their mentors. All staff will then come in on the 20th for a welcome and introduction to new staff in the WHS auditorium. All buildings will have their open house on Monday the 22nd during the afternoon from 1 to 4 pm. It will be a come and go opportunity for parents and students. Students will be able to pick up their schedules and bring in their supplies.

We are looking forward to starting the year and we will know final final student counts after registration. We welcome Mrs. Ruhland, Mr. Fitzgerald, Ms. Wright, Ms. Wiltgen to our building and district. We also welcome Mrs. Burch and Mrs. Letsche in new roles! We are excited to have them join our team.

DISTRICT GOAL 3 COMMUNICATION & POSITIVE RELATIONSHIPS

The tech staff has been working hard to get the student chromebooks set up for the Fall. The chromebooks are getting put in bags and organized in the carts. We are looking at getting all of our teachers the training that they need for any tech integration for the year, including the Ben Q interactive boards.

We will MAP Test all of the middle school students starting Sept 6th. We will take that data to look at areas of need and strength areas. We will take that information and create intervention strategies to help all of our students in their area of need.

The middle school professional development focus will continue to be on Future Ready Instructional Strategies, Science of Reading and new ELA curriculum implementation, Social Emotional Behavioral Health (SEBH) learning and framework, and personalized PD.





August 2022 WHS Building Report

District Mission: *"With community involvement, we will empower learners to become contributing members to our changing world"*



<p>Board Goals</p> <p>Work Based Learning</p> <p>Problem Solving and Team Building Skills</p> <p>Technology</p> <p>Iowa Core</p> <p>Communication</p>	<ul style="list-style-type: none"> ● All classrooms and placements are settled. Things are tight with remodeling of science rooms going on, but everyone has a place and it is going to be alright. ● Freshman orientation will take place on the first day of school this year. <ul style="list-style-type: none"> ○ The purpose of this is to provide them an environment that allows them to be the sole focus of the entire WHS staff, and to hopefully alleviate some of the anxiety that accompanies a freshman on the first day of high school. ○ Only freshmen will be in the high school from 8:05 - 9:50 and follow the schedule below: <ul style="list-style-type: none"> ■ Freshmen Transition <ul style="list-style-type: none"> ● 7:55-8:05 - Report to Auditorium ● 8:05 - Meet and greet with WHS Teachers (class and activity offerings) ● 8:20 - Hand out schedules and chromebooks ● 8:30 - Handbook policies and information ● 8:50 - Walk through shortened mock-schedule (all 8 periods + Empowerment) ● 9:40 - Q & A in the Auditorium with Mr. Ryherd ○ Grades 9-12 will report to school for a 10:05 start. <ul style="list-style-type: none"> ■ We will follow a 2-hour late schedule that day. ■ Classes will be a bit shorter than normal, but that will be a nice way to ease into the school year.
<p>Staff Positives</p>	<ul style="list-style-type: none"> ● Teachers have been trickling into their rooms getting things ready ● New Teachers - Taylor Weidauer - Ag/FFA, Jake Kromminga - HS Art, and Ashley Brady - HS School Counselor; all have been in and are getting their feet under them. ● .Jessica Brees will have a slight change to her job title this year. Instead of Success Coach/Interventionist, she will be Success Coach/9-11 Academic Adviser. She will assist the counselor's office with student academic progress, and manage student individual career development portfolios.
<p>Student Positives</p>	<ul style="list-style-type: none"> ● Fall sports and activities up and going. Great numbers in cross country, football and volleyball. ● Band camp went well and concluded Friday,
<p>Looking Ahead...</p>	<ul style="list-style-type: none"> ● Football scrimmage vs. LeMars Gehlen Friday, August 19 <ul style="list-style-type: none"> ○ First game is Friday, August 26 vs. MMC-RU ● First Cross Country meet will be Thursday, August 25 at Cherokee. ● First Volleyball game will be Thursday, August 25 at Sheldon. <ul style="list-style-type: none"> ○ First Home VB game will be Thursday, September 8 vs. Sioux City North ● Homecoming game will be Friday, October 7 vs. Okoboji ● 1st Quarter Midterm is Friday, September 24.

Mr. Tom Ryherd- WHS Principal & Mrs. Natalie Barkley- Instructional Coach

Notes for the Board from the Superintendent – August 2022

Cherokee Community School District: *Empowering Learners*

Standards for Effective School Boards

August Standard: Provide effective leadership for quality instruction and high, equitable student learning by setting and communicating high expectations for student learning with clear goals and a focus on strengthening instruction, by supporting conditions for success through board actions and decisions, by holding the system accountable to reach student goals, by building the collective commitment of community and staff to achieve the student learning goals, and by learning together as a whole team to inform decision-making around the student learning goals.

The Iowa School Board Standards are designed for use by local school boards as common framework for excellence in school board governance. Based on best practice and research, the standards encourage boards to focus on student achievement as their primary responsibility. IASB

Technology Update

- **News from the Technology Department, Dan Bringle**
 - Chromebooks are ready for the 22-23 school year. New copiers are coming in, and are being installed. Our barcoding system has been a great success. We have the rooms ready, Ipads updated, and pc's up to date. I have Go-Guardian (filtering software), and Securely (MDM) installed and running. I have been working closely with the secretaries to make registration with JMC go smoothly.

Career Opportunities Update – Board/District Goal #1

- Building Reports - Principals/Instructional Coaches - on the agenda
- TPRA Grant with RSAI - 6 Paras, 10 Students
- Leadership Conference - Admin/ICC - October 18

Curriculum and Instruction Update – Board/District Goal #2

- Building Reports - Principals/Instructional Coaches - on the agenda
- Professional Development Focus: SRO - SAVE Training, Science of Reading and new ELA (English Language Arts) curriculum, and SEBH (Social Emotional Behavioral Health)
- Purchasing Year:
- Opening PD Days with Staff - August 18, 19, 22
- Iowa Department of Education Public Reporting Site: reports.educateiowa.gov

This website provides access to a variety of reports covering multiple areas including district profiles, financial reports and school plans.

Communication Update – Board/District Goal #3

- Building Reports - Principals/Instructional Coaches - on the agenda
- SRO (School Resource Officer) - on the agenda
- Affirmative Action Plan - on the agenda
- Full Staff Welcome - Thursday, August 18
- Back to School Carnival - Thursday, August 18 from 5-7 PM at CES
- Chamber Coffee - Friday, August 19 at CMS
- Tuesday, August 23 - First Day of School for Students

Nursing, Nutrition, and Transportation Update

- **News from Director of Nursing, Rachel Doeden**
 - Like everyone else we are busy preparing for the new school year which involves quite a bit of paperwork and checking lots of lists. We are anxiously waiting to hear any updated Covid guidance from the IDPH for the new school year. If nothing changes the current recommendations are still to isolate 5 days if you test positive and no quarantine for contacts unless symptomatic. Recently there has been an increase in covid activity in our community. Any updates from IDPH will be shared as soon as they come out.
- **News from Food Services Director, Cara Jacobson**

Board/District Goals

1. Expand Career Opportunities
2. Develop Problem Solving, Interpersonal, and Team Building Skills
3. Improve Communication Between All Stakeholders

Notes for the Board from the Superintendent – August 2022

Cherokee Community School District: Empowering Learners

- The menu is posted on our website for August and September! I am taking a few staff to a convention in Des Moines for continuing education and a food show to see what is new and exciting for the upcoming school year!
- I am excited to have all my staff returning this year. Lunch and breakfast will not be free this year, as we all know, so breakfast numbers might look different from last year, but I will continue to reach out to parents and remind them that we are here for them in the morning with breakfast for their children, if they need it!
- The kitchen at the high school has had the plumbing issue resolved and we are just waiting on the tiles and the new wash sink. Hobart won the bid for the sink, and hopes to have it installed before school starts!
- The new lift on the delivery van had an extension put on this week, to help make loading go more smoothly. The lift has never come level to the ground, because of the structure of it, and the wheels on our hot/cold containers are only so big, this should solve that issue. Thank you!
- **News from Transportation Director, Rachel Mallory**
 - Gearing up for sports and school to begin.
 - Vehicle inspection went well. Inspection, drivers, and routes are included in your board packet.
 - For safety reasons, there will be an additional stop at Timber Ridge Apartments on Valley View Drive.

Strategic Planning – Finance Update

- Financials included in board packet
- Secretary/Treasurer's Report - on the agenda
- Preliminary Enrollment - on the agenda
- ISFIS - CCSD Fiscal Facts - on the agenda
- Emergency Operations Plan - on the agenda - Closed Session

Building, Grounds, and Capital Projects Update

- **News from Mike Fiedler, Maintenance Director, and Jamie Hodgdon, Assistant Director**
- Summer 2023 Projects - Board Committee Reports
 - All summer cleaning of the buildings is almost done.
 - The practice field along with the middle school football fields have been painted.
 - Playground equipment is in and sand boxes are filled.
 - Jamie reports that all is going well in his department. We are really close to getting the summer projects done.
 - The wrestling room and scheduled rooms to be painted are done and carpet is installed.
 - WHS kitchen floor will be finished by August 13th due to repairs to a collapsed drain.

IASB Update & Other

- IASB Annual Convention - November 16-17, 2022 - Registration is open
- Recorded Webinars Available for Board Members – School Board U – contact Lou Ann Gvist at lgvist@ia-sb.org or (515) 247-7064

Policy/Legislative Update [IASB/SAI/RSOI/IDOE]

- Board Policy - 409.5-411.3 - on the agenda
- Legislative News/Updates/Priorities from our Partners in Education:

School Administrators of Iowa	Legislative Information - IDOE	Legislative Advocacy
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Board/District Goals

1. Expand Career Opportunities
2. Develop Problem Solving, Interpersonal, and Team Building Skills
3. Improve Communication Between All Stakeholders

LICENSED EMPLOYEE POLITICAL LEAVE

The board will provide a leave of absence to licensed employees to run for elective public office. The superintendent will grant a licensed employee a leave of absence to campaign as a candidate for an elective public office as unpaid leave.

The licensed employee will be entitled to one period of leave to run for the elective public office, and the leave may commence within thirty days of a contested primary, special, or general election and continue until the day following the election.

The request for leave must be in writing to the superintendent of schools at least thirty days prior to the starting date of the requested leave.

Legal Reference: Iowa Code ch. 55

Cross Reference: 401.9 Employee Political Activity
409 Licensed Employee Vacations and Leaves of Absence

Approved _____ Reviewed 11/18/13, 11/21/16, 7/15/19, 8/15/22 Revised _____

LICENSED EMPLOYEE JURY DUTY LEAVE

The board will allow licensed employees to be excused for jury duty unless extraordinary circumstances exist. The superintendent has the discretion to determine when extraordinary circumstances exist.

Employees who are called for jury service will notify the direct supervisor within twenty-four hours after notice of call to jury duty and suitable proof of jury service pay must be presented to the school district. The employee will report to work within one hour on any day when the employee is excused from jury duty during regular working hours.

Licensed employees will receive their regular salary. Any payment for jury duty will be paid to the school district.

Legal Reference: Iowa Code §§ 20.9; 607A.

Cross Reference: 409 Licensed Employee Vacations and Leaves of Absence

Approved _____ Reviewed 11/18/13, 11/21/16, 7/15/19, 8/15/22 Revised _____

LICENSED EMPLOYEE MILITARY SERVICE LEAVE

The board recognizes licensed employees may be called to participate in the armed forces, including the national guard. If a licensed employee is called on to serve in the armed forces, the employee will have a leave of absence for military service until the military service is completed.

The leave is without loss of status or efficiency rating, and without loss of pay during the first thirty calendar days of the leave.

Legal Reference: Bewley v. Villisca Community School District, 299 N.W. 2d 904 (Iowa 1980).
Iowa Code §§ 20; 29A.28.

Cross Reference: 409 Licensed Employee Vacations and Leaves of Absence

Approved _____ Reviewed 11/18/13, 11/21/16, 7/15/19, 8/15/22 Revised _____

LICENSED EMPLOYEE UNPAID LEAVE

Unpaid leave may be used to excuse an involuntary absence not provided for in other leave policies of the board. Unpaid leave for licensed employees must be authorized by the superintendent.

The superintendent will have complete discretion to grant or deny the requested unpaid leave. In making this determination, the superintendent will consider the effect of the employee's absence on the education program and school district operations, length of service, previous record of absence, the financial condition of the school district, the reason for the requested absence and other factors the superintendent believes are relevant to making this determination.

If unpaid leave is granted, the duration of the leave period will be coordinated with the scheduling of the education program whenever possible to minimize the disruption of the education program and school district operations.

Whenever possible, licensed employees will make a written request for unpaid leave 7 days prior to the beginning date of the requested leave. If the leave is granted, the deductions in salary are made unless they are waived specifically by the superintendent.

Legal Reference: Iowa Code §§ 20; 85; 85A; 85B; 279.12; 509; 509A; 509B.

Cross Reference: 409 Licensed Employee Vacations and Leaves of Absence

Approved _____ Reviewed 11/18/13, 11/21/16, 7/15/19, 8/15/22 Revised _____

SUBSTITUTE TEACHERS

The board recognizes the need for substitute teachers. Substitute teachers shall be licensed to teach in Iowa.

It shall be the responsibility of the building principal to maintain a list of substitute teachers who may be called upon to replace regular contract licensed employees. Individuals whose names do not appear on this list will not be employed as a substitute without specific approval of the superintendent. It shall be the responsibility of the building principal to fill absences with substitute teachers immediately.

Substitute teachers will be paid a per diem rate. Substitutes employed for 10 or more consecutive days in the same position shall be paid according to the prevailing salary schedule based upon qualifications and experience. Substitute licensed employees are expected to perform the same duties as the licensed employees.

Legal Reference: Iowa Association of School Boards v. PERB, 400 N.W.2d 571 (Iowa 1987).
Iowa Code §§ 20.1, 4(5), 9; Ch.272 (2009).
281 I.A.C. 12.4.

I.C. Iowa Code

Iowa Code § 20

Description
Collective Bargaining

Iowa Code § 272

BoEE

I.A.C. Iowa Administrative Code

281 I.A.C. 12.4

Description
School Personnel

Cross References

Code

Description

405.01

Licensed Employee Defined

405.02

Licensed Employee Qualifications, Recruitment, Selection

Approved _____ Reviewed 1/20/14, 11/21/16, 7/15/19, 8/15/22 Revised _____

SUMMER SCHOOL LICENSED EMPLOYEES

It is within the discretion of the board to offer an education program during the summer recess. Licensed employees who volunteer or who are appointed to deliver the summer education program are compensated in addition to their regular duties during the school academic year, unless such arrangements are made prior to determining the employee's compensation for the year.

Should the board determine a summer education program is necessary, licensed employees will be given the opportunity to volunteer for the positions available. If the board determines a course must be offered and no licensed employee volunteers for the position, the board will make the necessary arrangements to fill the position. The board will consider applications from volunteers of current licensed employees in conjunction with other applications.

It is the responsibility of the superintendent to make a recommendation to the board regarding the need for and the delivery of the summer education program.

Legal Reference: Iowa Code §§ 279.8; 280.14.

I.C. Iowa Code	Description
Iowa Code § 279.8	<u>Directors - General</u> <u>Rules - Bonds of</u> <u>Employees</u>
Iowa Code § 280.14	<u>Uniform School</u> <u>Requirements -</u> <u>Administrators</u>
Cross References	
Code	Description
505.02	<u>Student Promotion -</u> <u>Retention -</u> <u>Acceleration</u>
603.02	<u>Summer School</u> <u>Instruction</u>

Approved _____ Reviewed 1/20/14, 11/21/16, 7/15/19, 8/15/22 Revised _____

EDUCATION ASSOCIATE

The board may employ education aides or other instructional support personnel to assist licensed personnel in nonteaching duties including, but not limited to:

- managing and maintaining records, materials and equipment;
- attending to the physical needs of children; and
- performing other limited services to support teaching duties when such duties are determined and directed by the teacher.

Education associates who hold a teaching certificate are compensated at the rate of pay established for their position as an education associate. It shall be the responsibility of the principal to supervise education associates.

Legal Reference: Iowa Code §§ 279.8;280.3,114.
281 I.A.C. 12.4(9).

	I.C. Iowa Code	Description
Iowa Code § 279.8		<u>Directors - General Rules - Bonds of Employees</u>
Iowa Code § 280.14		<u>Uniform School Requirements - Administrators</u>
Iowa Code § 280.3		<u>Education Program - Attendance Center Requirements</u>
	I.A.C. Iowa Administrative Code	Description
281 I.A.C. 12.4		<u>School Personnel</u>
281 I.A.C. 12.5		<u>General Accreditation Standards - Education Program</u>
Cross References		
	Code	Description
411.02		<u>Classified Employee Qualifications, Recruitment, Selection</u>

Approved _____ Reviewed 1/20/14, 11/21/16, 7/15/19, 8/15/22 Revised _____

CLASSIFIED EMPLOYEE DEFINED

Classified employees are employees who are not administrators or employees in positions which require an Iowa Department of Educational Examiners teaching license and who are employed to fulfill the duties listed on their job description on a monthly or hourly basis. Classified employees will include, but not be limited to, teacher and classroom aides, custodial and maintenance employees, clerical employees, food service employees, bus drivers, and temporary help for summer or other maintenance. The position may be full-time or part-time.

It is the responsibility of the superintendent to establish job specifications and job descriptions for classified employee positions. Job descriptions may be approved by the board.

Classified employees required to hold a license for their position must present evidence of their current license to the board secretary prior to payment of wages each year.

Legal Reference: Iowa Code §§ 20; 279.8.

	I.C. Iowa Code	Description
Iowa Code § 20		<u>Collective Bargaining</u>
		<u>Directors - General</u>
Iowa Code § 279.8		<u>Rules - Bonds of</u>
		<u>Employees</u>
Cross References	Code	Description
405.01		<u>Licensed Employee Defined</u>
411.02		<u>Classified Employee Qualifications, Recruitment, Selection</u>
412.03		<u>Classified Employee Group Insurance Benefits (I, II)</u>

Approved _____ Reviewed 1/20/14, 11/21/16, 8/19/19, 8/15/22 Revised _____

CLASSIFIED EMPLOYEE - QUALIFICATIONS, RECRUITMENT, SELECTION

Persons interested in a classified employee position will have an opportunity to apply and qualify for classified employee positions in the school district without regard to age, race, creed, color, sex, national origin, religion, sexual orientation, gender identity or disability. Job applicants for classified employee positions will be considered on the basis of the following:

- Training, experience, and skill;
- Nature of the occupation;
- Demonstrated competence; and
- Possession of, or ability to obtain, state or other license or certificate, if required, for the position.

All job openings shall be submitted to the Iowa Department of Education for posting on TeachIowa, the online state job posting system. Additional announcements of the position may occur through means the superintendent believes will inform potential applicants about the position. Applications for employment may be obtained from and completed applications will be returned to the central administration office. Whenever possible, the preliminary screening of applicants will be conducted by the administrator who directly supervises and oversees the position.

The superintendent will recommend employment of classified employees to the board for approval.

Legal Reference: 29 U.S.C. §§ 621-634.
42 U.S.C. §§ 2000e; 12101 *et seq.*
Iowa Code §§ 20; 35C; 216; 256.27; 279.8; 279.20
281 I.A.C. 12

I.C. Iowa Code	Description
Iowa Code § 20	<u>Collective Bargaining</u>
Iowa Code § 216	<u>Civil Rights Commission</u>
Iowa Code § 256.27	<u>Online State Job Posting</u>
Iowa Code § 279.8	<u>Directors - General Rules - Bonds of Employees</u>
Iowa Code § 35C	<u>Veterans Preference</u>
Iowa Code § 279.20	<u>Superintendent - Term</u>

I.A.C. Iowa Administrative Code

I.A.C. Iowa Administrative Code	Description
281 I.A.C. 12	<u>General Accreditation Standards</u>

U.S.C - United States Code

U.S.C - United States Code	Description
29 U.S.C. §§ 621	<u>Labor - Age Discrimination</u>
42 U.S.C. § 12101	<u>Public Health - Equal Opportunity - Disabilities</u>
42 U.S.C. § 2000e	<u>Public Health - EEO Civil Rights - Definitions</u>

Cross References

Code	Description
401.01	<u>Equal Employment Opportunity</u>
401.03	<u>Nepotism</u>
401.06	<u>Limitations to Employment References</u>
410.04	<u>Education Associate</u>
411.01	<u>Classified Employee Defined</u>
411.04	<u>Classified Employee Licensing/Certification</u>
411.06	<u>Classified Employee Transfers</u>
411.07	<u>Classified Employee Evaluation</u>

Approved _____ Reviewed 1/20/14, 11/21/16, 8/19/19, 8/15/22 Revised _____

CLASSIFIED EMPLOYEE CONTRACTS

The board may enter into written contracts with classified employees employed on a regular basis. The contract will state the terms of employment.

Each contract will include a 14 day cancellation clause. Either the employee or the board must give notice of the intent to cancel the contract at the end of 14 days. This notice will not be required when the employee is terminated during a probationary period or for cause.

Classified employees will receive a job description stating the specific performance responsibilities of their position.

It is the responsibility of the superintendent to draw up and process the classified employee contracts and present them to the board for approval

Legal Reference: Iowa Code §§ 20; 279.7A; 285.5(9).

	I.C. Iowa Code	Description
Iowa Code § 20		<u>Collective Bargaining</u>
		<u>Directors - Powers and Duties - Public</u>
Iowa Code § 279.7A		<u>Contracts/Exceptions</u>
		<u>Transportation Aid - Contracts</u>
Iowa Code § 285.5		
Cross References		
	Code	Description
411.08		<u>Classified Employee Probationary Status</u>
412.01		<u>Classified Employee Compensation</u>
412.02		<u>Classified Employee Wage and Overtime Compensation</u>

CHEROKEE COMMUNITY SCHOOL DISTRICT

Title: School Resource Officer

Job Summary:

School Resource Officers will interact with kids all day long, in various capacities. Building positive relationships will be a priority for the district as the School Resource Officer. Working with school administrators, guidance counselors, and faculty on developing comprehensive safety plans to ensure schools are safe places for students to learn is another service expectation. The School Resource Officer will serve as a positive role model who helps with day-to-day administration and education during regular school hours, after school, and at off-campus school activities.

Responsibilities:

- Follows the Law Enforcement Code of Ethics
- Enforcement of state laws
- Enforcement of local ordinances
- Coordination, collaboration and provision of security during school hours
- Coordination and provision of security during sporting events, activities, special events, and other related extracurricular events, as requested by the district
- Teaching and assisting with drug prevention programs at the elementary, middle, and high school
- Provision of short programs covering law enforcement related subjects, as requested by the district
- Monitoring the parking lots during high traffic times
- Work in coordination with the juvenile court
- Daily interacting with the students, parents, and faculty to develop positive relationships
- Encourages parent communication to facilitate home/school contacts, makes home visits, and/or arranges conferences as needed
- Plans and conducts parent groups on pertinent topics

- Serves as a liaison between school and authorized agencies that meet the needs of children and families
- Attends workshops and meetings for professional and personal growth
- Make an annual report to the district, including a summary of the law enforcement activities occurring within the district
- Other duties as determined by mutual agreement of the Cherokee Police Department and the district, including attendance at occasional school board meetings

Essential Functions/Knowledge, Skills and Abilities:

- Law enforcement officer
- Public safety specialist
- Provide a positive and safe learning environment
- Community liaison
- Problem solver
- Law-related educator
- Positive role model
- Participates and is a member of the school-wide intervention team
- Participates and is a member of the school-wide crisis team
- Build trust between students and law enforcement officials
- Works courteously and cooperatively with all other staff members

Qualifications:

- Police Academy graduate
- Prior job experience preferred

EDUCATIONAL RECORDS ACCESS

The board recognizes the importance of maintaining education records and preserving their confidentiality as provided by law. Education records are kept confidential at collection, storage, disclosure and destruction stages. The board secretary is the custodian of education records. Education records may be maintained in the central administration office or administrative office of the student's attendance center.

Definitions

For the purposes of this policy, the defined words have the following meaning:

- "Education Record" means those records that contain information directly related to a student and which are maintained by an education agency or institution or by a party acting for the agency or institution.
- "Eligible Student" means a student who has reached eighteen years or attends a postsecondary institution. Parents of an eligible student are provided access to education records only with the written permission of the eligible student unless the eligible student is defined as a dependent by the Internal Revenue Code. In that case, the parents may be provided access without the written permission of the student.

An education record may contain information on more than one student. Parents will have the right to access the information relating to their student or to be informed of the information. Eligible students will also have the right to access the information relating to themselves, or be informed of the information.

Parents, eligible students, and other individuals authorized in accordance with law will have a right to access the student's education records upon request without unnecessary delay and in no instance more than forty-five calendar days after the request is made. Parents, other than parents of an eligible student, may be denied access to a student's records if the school district has a court order stating such or when the district has been advised under the appropriate laws that the parents may not access the student records. Parents, an eligible student or an authorized representative of the parents will have the right to access the student's education records prior to an Individualized Education Program (IEP) meeting or hearing.

Copies of education records will be provided if failure to do so would effectively prevent the parents or student from exercising the right to access the education records. Fees for copies of the records are waived if it would prevent the parents or student from accessing the records. A fee may not be charged to search or retrieve information from education records.

Upon the request of parents or an eligible student, the school district will provide an explanation and interpretation of the education records and a list of the types and locations of education records collected, maintained or used by the school district.

If the parents or an eligible student believes the information in the education records is inaccurate, misleading or violates the privacy of the student, the parents or an eligible student may request that the school district amend the education records.

Education records may be disclosed in limited circumstances without parental or eligible student's written permission. This disclosure is made on the condition that the education record will not be disclosed to a third party without the written permission of the parents or the eligible student. This disclosure may be:

- To school officials within the school district and AEA personnel whom the superintendent has determined to have a legitimate educational interest, including, but not limited to, board members, employees, school attorney, auditor, health professionals, and individuals serving on official school committees;
- To officials of another school district in which the student wishes to enroll, provided the other school district notifies the parents the education records are being sent and the parents have an opportunity to receive a copy of the records and challenge the contents of the records unless the annual notification includes a provision that records will automatically be transferred to new school districts;
- To the U.S. Comptroller General, the U.S. Attorney General, the U.S. Secretary of Education or state and local educational authorities;
- In connection with a student's application for, or receipt of, financial aid;

- To organizations conducting studies for, or on behalf of, educational agencies or institutions for the purpose of developing, validating, or administering predictive tests, administering student aid programs, and improving instruction, if such studies are conducted in such a manner as will not permit the personal identification of students and their parents by persons other than representatives of such organizations and such information will be destroyed when no longer needed for the purpose for which it was conducted;
- To accrediting organizations;
- To parents of a dependent student as defined in the Internal Revenue Code;
- To comply with a court order or judicially issued subpoena;
- In connection with a health or safety emergency;
- As directory information; or
- In additional instances as provided by law.

The superintendent will keep a list of the individuals and their positions who are authorized to view a special education student's education records without the permission of the parents or the eligible student. Individuals not listed are not allowed access without parental or an eligible student's written permission. This list must be current and available for public inspection and updated as changes occur.

The superintendent will also keep a list of individuals, agencies and organizations which have requested or obtained access to a student's education records, the date access was given and their legitimate educational interest or purpose for which they were authorized to view the records. The superintendent, however, does not need to keep a list of the parents, authorized educational employees, officers and agencies of the school district who have accessed the student's education records. This list for an education record may be accessed by the parents, the eligible student and the custodian of education records.

Permanent education records, including a student's name, address, phone number, grades, attendance record, classes attended, grade level completed and year completed may be maintained without time limitation. Permanent education records will be kept in a fire-safe vault or they may be maintained electronically with a secure backup file.

When personally identifiable information, other than permanent education records, is no longer needed to provide educational services to a special education student, the parents or eligible student are notified. This notice is normally given after a student graduates or otherwise leaves the school district. If the parents or eligible student request that the personally identifiable information be destroyed, the school district will destroy the records, except for permanent records. Prior to the destruction of the records, the school district must inform the parents or eligible student the records may be needed by the parents or eligible student for social security benefits or other purposes. For purposes of policy, "no longer needed to provide educational services" means that a record is no longer relevant to the provision of instruction, support, or related services and it is no longer needed for accountability and audit purposes. At a minimum, a record needed for accountability and audit purposes must be retained for five years after completion of the activity for which funds were used.

The school district will provide training or instruction to employees about parents' and eligible students' rights under this policy. Employees will also be informed about the procedures for carrying out this policy. It is the responsibility of the superintendent to annually notify parents and eligible students that they have the right to:

1. Inspect and review the student's education records;
2. Seek amendment of the student's education records that the parent or eligible student believes to be inaccurate, misleading, or otherwise in violation of the student's privacy rights;
3. Consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that the law authorizes disclosure without consent; and
4. File a complaint with the U.S. Department of Education concerning alleged failures by the district to comply with the law.

The notice is given in a parents' or eligible student's native language. Should the school district collect personal information from students for the purposes of marketing or selling that information, the school district will annually notify parents of such activity.

The notice will include a statement that the parents have a right to file a complaint alleging the school district failed to comply with this policy. Complaints are forwarded to Family Policy Compliance Office, U.S. Department of

Education, 400 Maryland Avenue, Washington, DC. 20202-8520.

Legal Reference: 20 U.S.C. § 1232g, 1415.
34 C.F.R. Pt. 99, 300, .610 *et seq.*
Iowa Code §§ 22; 279.9B, 280.24, .25, 622.10.
281 I.A.C. 12.3(4); 41

I.C. Iowa Code	Description
Iowa Code § 22	<u>Open Records</u>
Iowa Code § 279.9B	<u>Directors - Powers and Duties - Reports to Juvenile Authorities</u>
Iowa Code § 280.24	<u>Drug & Alcohol Possession Reporting</u>
Iowa Code § 280.25	<u>Information Sharing</u>
Iowa Code § 622.10	<u>Evidence - Communications in Professional Confidence</u>
I.A.C. Iowa Administrative Code	Description
281 I.A.C. 12.3	<u>Administration</u>
281 I.A.C. 41	<u>Special Education</u>
U.S.C - United States Code	Description
20 U.S.C. § 1232g	<u>Education - FERPA</u>
20 U.S.C. §1415	<u>IDEA - Procedural Safeguards</u>
C.F.R. - Code of Federal Regulations	Description
34 C.F.R. Pt. 300	<u>Education - Disabilities/Children/Assistance to States</u>
34 C.F.R. Pt. 300.610	<u>Education - Confidentiality</u>
34 C.F.R. Pt. 99	<u>Education - Family Rights and Privacy</u>
Cross References	
Code	Description
102	<u>Equal Educational Opportunity</u>
102-R(1)	<u>Equal Educational Opportunity - Grievance Procedure</u>
102-EH(1)	<u>Equal Educational Opportunity - Annual Notice of Nondiscrimination</u>
102-EH(2)	<u>Equal Educational Opportunity - Continuous Notice of Nondiscrimination</u>
102-EH(3)	<u>Equal Educational Opportunity - Notice of Section 504 Student and Parental Rights</u>
102-E(4)	<u>Equal Educational Opportunity - Discrimination Complaint Form</u>
102-E(5)	<u>Equal Educational Opportunity - Witness Disclosure Form</u>
102-E(6)	<u>Equal Educational Opportunity - Disposition of Complaint Form</u>
603.03	<u>Special Education</u>
604.11	<u>Appropriate Use of Online Learning Platforms</u>
708	<u>Care, Maintenance and Disposal of School District Records</u>
712	<u>Technology and Data Security</u>
712-R(1)	<u>Technology and Data Security - Security Requirements of Third-Party Vendors Regulation</u>
804.06	<u>Use of Recording Devices on School Property</u>
804.06-R(1)	<u>Use of Recording Devices on School Property - Use of District Owned Recording Devices Regulation</u>
901	<u>Public Examination of School District Records</u>

Approved _____
First Reading 8/15/22

Reviewed _____

Revised _____

Membership Count Report Codes

KA = 4 Year Old Students

KB = Not Assigned

KC = 3 Year Old Students

KD = Transitional Kindergarten Students

EC = Preschool Special Education Students

Cherokee CSD

2022-2023

Membership Count Report
From: 09/21/2022 - Wednesday to: 09/21/2022 - Wednesday

Day		KA	KB	KC	KD	EC	HK	KG	1	2	3	4	5	6	7	8	9	10	11	12	Total
09/21/2022	F	11	0	11	10	1	0	33	36	49	32	46	41	39	48	52	43	46	57	49	604
	M	11	0	15	7	5	0	39	46	47	53	45	49	36	42	48	42	35	34	35	589
	Totals	22	0	26	17	6	0	72	82	96	85	91	90	75	90	100	85	81	91	84	1193

Cherokee CSD

2021-2022

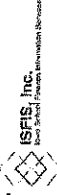
Membership Count Report
From: 09/21/2021 - Tuesday to: 09/21/2021 - Tuesday

Day		KA	KB	KC	KD	EC	HK	KG	1	2	3	4	5	6	7	8	9	10	11	12	Total
09/21/2021	F	11	0	4	8	2	0	35	49	33	45	42	39	45	52	42	43	55	53	36	594
	M	17	0	7	6	9	0	46	45	51	46	49	33	44	47	42	34	32	35	37	580
	Totals	28	0	11	14	11	0	81	94	84	91	91	72	89	99	84	77	87	88	73	1174

District Information

Select Your School District:

CHEROKEE



CHEROKEE

General Fund		Property Tax Summary	
	Tax Rate	Rank	Rank
Uniform Levy Rate	5.4000	1	158
Additional Levy Rate	3.2196	97	123
SBRC Cash Reserve	-	64	126
Regular Cash Reserve	-	140	64
Total Cash Reserve	-	140	140
Educational Improvement Program	-	4	4
ISL Property Rate	0.6767	153	137
Use of Fund Balance to Reduce Levy	-	1	1
Total General Fund Levy	9.2963	170	155

Non-General Fund		Taxes Levied	
	Tax Rate	Rank	Rank
Management Levy	1.2478	129	138
Library Levy	-	1	1
Voted PPEL Levy	0.8500	157	152
Regular PPEL Levy	0.3300	1	166
Total PPEL Levy	1.1800	156	154
PERL (Playground) Levy	-	30	30
Debt Service Levy	1.0081	161	159
Total Non-General Fund Levies	3.4359	162	166

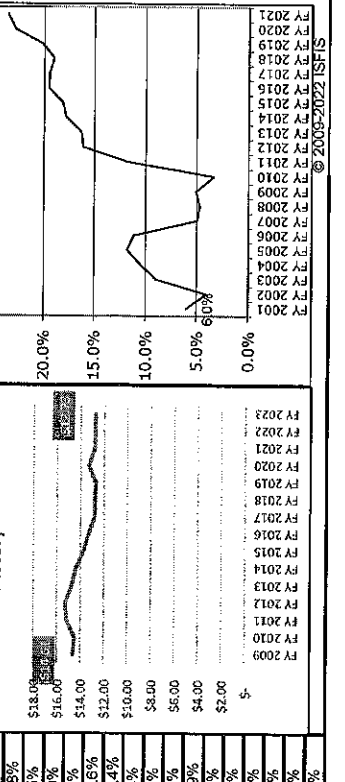
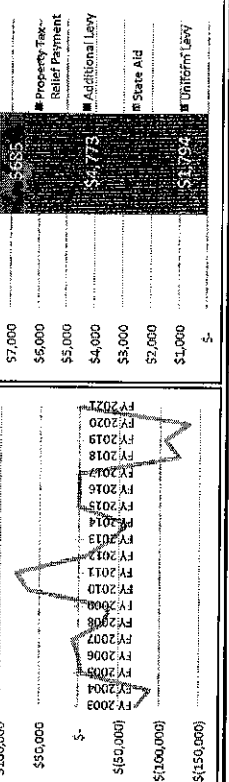
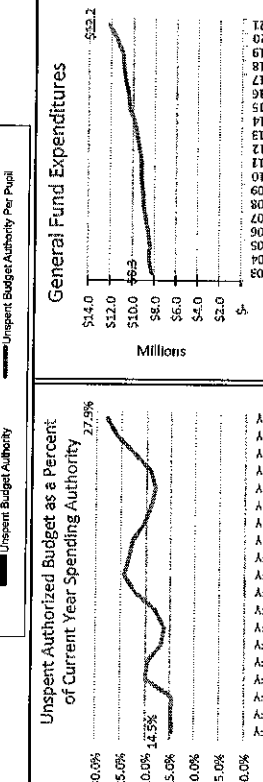
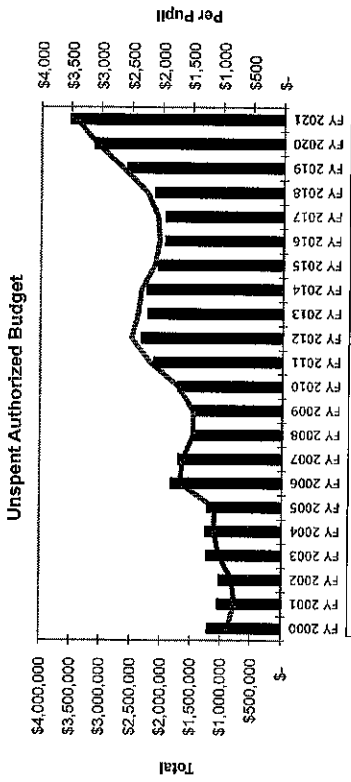
Property Valuation Information	
Total	Per Pupil
Net Property Value with G&E	344,611,348
TIF Value	2,469,180
Total Property Value with TIF	347,080,528
TIF Value as % of Total Value	0.71%

Income Surtax Information	
Rate	Rank
ISL Income Surtax Rate	3.00%
ISL Income Surtax Prop. Tax Rate Reduction	0.5543
PPEL Income Surtax Rate	0.00%
PPEL Income Surtax Prop. Tax Rate Reduction	-
Total Income Surtax Rate	3.00%
Property Tax Rate if no Income Surtax	13.2864
Total Property Tax Rate Reduction	0.5543

District Cost/Pupil	
Dollars	Rank
ISL Income Surtax Rate	168
ISL Income Surtax Prop. Tax Rate Reduction	140
PPEL Income Surtax Rate	97
PPEL Income Surtax Prop. Tax Rate Reduction	97
Total Income Surtax Rate	191
Property Tax Rate if no Income Surtax	178
Total Property Tax Rate Reduction	7.429

Note: All references to FY 2023 unless otherwise specified.

CHEROKEE



Total	
FY	Total
FY 2000	\$1,000,000
FY 2001	\$1,000,000
FY 2002	\$1,000,000
FY 2003	\$1,000,000
FY 2004	\$1,000,000
FY 2005	\$1,000,000
FY 2006	\$1,000,000
FY 2007	\$1,000,000
FY 2008	\$1,000,000
FY 2009	\$1,000,000
FY 2010	\$1,000,000
FY 2011	\$1,000,000
FY 2012	\$1,000,000
FY 2013	\$1,000,000
FY 2014	\$1,000,000
FY 2015	\$1,000,000
FY 2016	\$1,000,000
FY 2017	\$1,000,000
FY 2018	\$1,000,000
FY 2019	\$1,000,000
FY 2020	\$1,000,000
FY 2021	\$1,000,000

Total	
FY	Total
FY 2000	\$1,000,000
FY 2001	\$1,000,000
FY 2002	\$1,000,000
FY 2003	\$1,000,000
FY 2004	\$1,000,000
FY 2005	\$1,000,000
FY 2006	\$1,000,000
FY 2007	\$1,000,000
FY 2008	\$1,000,000
FY 2009	\$1,000,000
FY 2010	\$1,000,000
FY 2011	\$1,000,000
FY 2012	\$1,000,000
FY 2013	\$1,000,000
FY 2014	\$1,000,000
FY 2015	\$1,000,000
FY 2016	\$1,000,000
FY 2017	\$1,000,000
FY 2018	\$1,000,000
FY 2019	\$1,000,000
FY 2020	\$1,000,000
FY 2021	\$1,000,000

Total	
FY	Total
FY 2000	\$1,000,000
FY 2001	\$1,000,000
FY 2002	\$1,000,000
FY 2003	\$1,000,000
FY 2004	\$1,000,000
FY 2005	\$1,000,000
FY 2006	\$1,000,000
FY 2007	\$1,000,000
FY 2008	\$1,000,000
FY 2009	\$1,000,000
FY 2010	\$1,000,000
FY 2011	\$1,000,000
FY 2012	\$1,000,000
FY 2013	\$1,000,000
FY 2014	\$1,000,000
FY 2015	\$1,000,000
FY 2016	\$1,000,000
FY 2017	\$1,000,000
FY 2018	\$1,000,000
FY 2019	\$1,000,000
FY 2020	\$1,000,000
FY 2021	\$1,000,000

Total Property Tax Rate History	
FY	Total
FY 2000	13.2864
FY 2001	13.2864
FY 2002	13.2864
FY 2003	13.2864
FY 2004	13.2864
FY 2005	13.2864
FY 2006	13.2864
FY 2007	13.2864
FY 2008	13.2864
FY 2009	13.2864
FY 2010	13.2864
FY 2011	13.2864
FY 2012	13.2864
FY 2013	13.2864
FY 2014	13.2864
FY 2015	13.2864
FY 2016	13.2864
FY 2017	13.2864
FY 2018	13.2864
FY 2019	13.2864
FY 2020	13.2864
FY 2021	13.2864
FY 2022	13.2864
FY 2023	13.2864

Open Enrollment	
FY	Total
FY 2000	1,000
FY 2001	1,000
FY 2002	1,000
FY 2003	1,000
FY 2004	1,000
FY 2005	1,000
FY 2006	1,000
FY 2007	1,000
FY 2008	1,000
FY 2009	1,000
FY 2010	1,000
FY 2011	1,000
FY 2012	1,000
FY 2013	1,000
FY 2014	1,000
FY 2015	1,000
FY 2016	1,000
FY 2017	1,000
FY 2018	1,000
FY 2019	1,000
FY 2020	1,000
FY 2021	1,000
FY 2022	1,000
FY 2023	1,000

Budget Enrollment Headcount	
FY	Total
FY 2000	1,000
FY 2001	1,000
FY 2002	1,000
FY 2003	1,000
FY 2004	1,000
FY 2005	1,000
FY 2006	1,000
FY 2007	1,000
FY 2008	1,000
FY 2009	1,000
FY 2010	1,000
FY 2011	1,000
FY 2012	1,000
FY 2013	1,000
FY 2014	1,000
FY 2015	1,000
FY 2016	1,000
FY 2017	1,000
FY 2018	1,000
FY 2019	1,000
FY 2020	1,000
FY 2021	1,000
FY 2022	1,000
FY 2023	1,000

Open Enrollment	
FY	Total
FY 2000	1,000
FY 2001	1,000
FY 2002	1,000
FY 2003	1,000
FY 2004	1,000
FY 2005	1,000
FY 2006	1,000
FY 2007	1,000
FY 2008	1,000
FY 2009	1,000
FY 2010	1,000
FY 2011	1,000
FY 2012	1,000
FY 2013	1,000
FY 2014	1,000
FY 2015	1,000
FY 2016	1,000
FY 2017	1,000
FY 2018	1,000
FY 2019	1,000
FY 2020	1,000
FY 2021	1,000
FY 2022	1,000
FY 2023	1,000

New Money	
FY	Total
FY 2000	1,000
FY 2001	1,000
FY 2002	1,000
FY 2003	1,000
FY 2004	1,000
FY 2005	1,000
FY 2006	1,000
FY 2007	1,000
FY 2008	1,000
FY 2009	1,000
FY 2010	1,000
FY 2011	1,000
FY 2012	1,000
FY 2013	1,000
FY 2014	1,000
FY 2015	1,000
FY 2016	1,000
FY 2017	1,000
FY 2018	1,000
FY 2019	1,000
FY 2020	1,000
FY 2021	1,000
FY 2022	1,000
FY 2023	1,000

CHEROKEE ELEMENTARY

Back-to-School

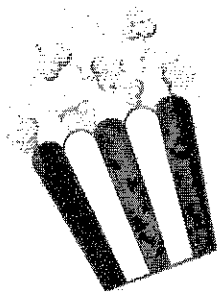
Carnival

THURSDAY, AUGUST 18
5-7PM

Food, Games, Goodies, Dunk

Tank, Face Painting,

Inflatables!



PROUDLY SPONSORED BY:



bomgaars seasons



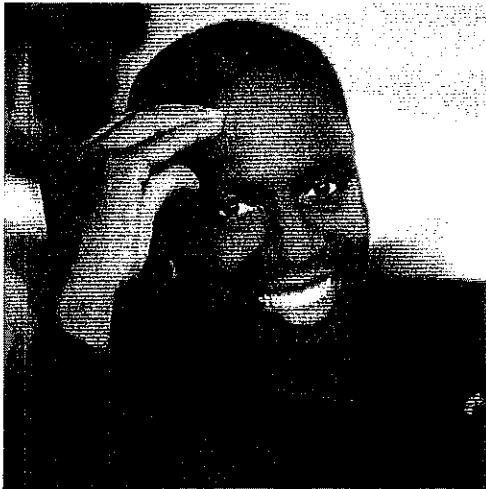
FAREWAY
MEAT & GROCERY



IASB Annual Convention 2022

KEYNOTE SPEAKERS

We're excited to introduce our three esteemed keynote speakers: Adolph 'Doc' Brown, Celeste Headlee and Cindy Solomon!



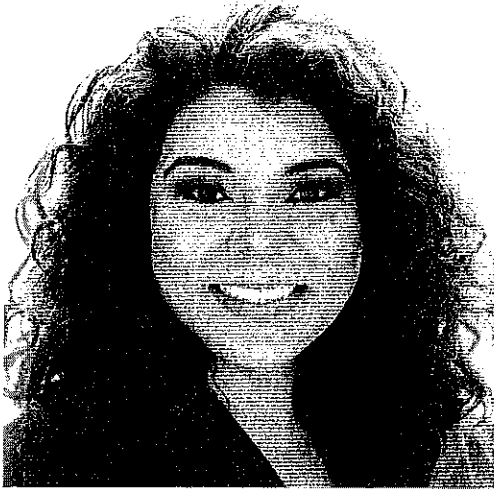
ADOLPH 'DOC' BROWN

Master Teacher, Acclaimed Author & Leadership Expert

Our opening keynoter speaker, Adolph 'Doc' Brown, wears many hats as a master teacher, university professor, clinical psychologist, businessman, acclaimed author, investor, and research scientist. He has more than 30 years of experience focusing on critical issues such as mental health, equity, education and diversity. The first in his family of five to participate in the Head Start program and graduate high school and college, he is now the president of the Business and Education Leadership Authority, Leadership & Learning Institute. You won't want to miss his dynamic, humorous talk as he kicks off the Opening General Session with his thoroughly researched, field-tested and concrete strategies to support and enhance schools and businesses around the world.

Learn more about **Adolph** and the **Opening General Session**.

IASB Annual Convention 2022



CELESTE HEADLEE

Internationally Recognized Journalist, Bestselling Author & Conversationalist

Celeste Headlee has covered all the media platforms during her 20-year career—public radio, national television, presidential coverage, and podcasts. She is an internationally recognized journalist, radio host, and bestselling author whose TEDx Talk, *10 Ways to Have a Better Conversation*, has over 26 million views. Celeste is also the president and CEO of a nonprofit working to bring racial justice and equity to journalism and media. As school board members, much of your time is spent talking—to each other, administrators, educators, staff, students, and community members. Current public discourse aside, many of us aren't great conversationalists. During the Second General Session & Luncheon, Celeste will show school board members the way to have more productive conversations and share actionable steps to improve your communication skills.

Learn more about **Celeste** and the **Second General Session**.

IASB Annual Convention 2022



CINDY SOLOMON

TED Talk Speaker, Author & CEO of Courageous Leadership Institute

TED Talk Speaker, Author and Leadership Guru Cindy Solomon believes everyone, especially school board members, can be courageous leaders. As founder and CEO of The Courageous Leadership Institute, she has helped more than 350,000 individuals identify, nurture and leverage their own leadership potential. Courage is a necessary skill for everyone in public education with the ultimate goal of world-class education for our future leaders. Come to the Closing General Session for the empowering and hilarious insights on courageous leadership, stay for the provocative and interactive presentation where you'll build your own courage along with the courage of those around you to face the challenges ahead.

Learn more about **Cindy** and the **Closing General Session**.