

# Charlotte Community School District



**Regular Board Meeting  
December 19, 2022  
5:30 p.m.  
WHS Library**

**Board Members:  
Mrs. Jodi Thomas- President  
Mrs. Angie Anderson-Vice President  
Mrs. Patty Brown  
Mr. Brian Freed  
Mr. Ray Mullins**

**Mrs. Joyce Lundsgaard, Business Manager/Board Secretary  
Dr. Kimberly Lingenfelter, Superintendent**

**Regular Board of Education Meeting  
Cherokee Community School District, 600 West Bluff Street  
Agenda for Monday, December 19, 2022 @ 5:30 PM**

The tentative agenda contains a list of subjects known at the time of distribution. A copy of the agenda kept continuously current is available for inspection at the office of the superintendent during regular business hours. This agenda may be changed up to 24 hours before the scheduled commencement of the meeting. The agenda sequence is provided as a courtesy only. The board reserves the right to consider each item in any sequence it deems appropriate. Therefore, we encourage visitors to attend the meeting from the beginning.

**NOTICE:** If you have comments that you wish to be considered please submit those comments to: Kimberly Lingenfelter, Superintendent, at [klingenfelter@ccsd.k12.ia.us](mailto:klingenfelter@ccsd.k12.ia.us) by December 19, 2022 by 2:00 PM along with your phone number and you will be called prior to the agenda item you wish to address.

<ul style="list-style-type: none"> <li>1. Call the meeting to order</li> <li>2. Pledge of Allegiance and Mission Statement</li> <li>3. Approve the agenda</li> <li>4. Roll call of members in attendance</li> <li>5. Action to excuse board members not in attendance</li> </ul>
<ul style="list-style-type: none"> <li>6. Welcome Visitors Recognition of persons who wish to speak to the board regarding a school issue not on the agenda</li> </ul>
<ul style="list-style-type: none"> <li>7. Consent agenda <ul style="list-style-type: none"> <li>A. Approve the minutes of the special meeting [11-21-22] and annual meeting [11-21-22]</li> <li>B. Approve financial statements</li> <li>C. Approve monthly bills</li> <li>D. Approve fundraising requests Baseball - Yeti Coolers</li> <li>E. Approve resignations Megan Julius - CMS/WHS Nurse</li> <li>F. Approve retirements</li> <li>G. Approve internal transfers Casey Mongan - CES Paraprofessional to WHS Library Associate</li> <li>H. Approve contract extensions</li> </ul> </li> </ul>
<ul style="list-style-type: none"> <li>8. Communication and Reports <ul style="list-style-type: none"> <li>A. Principals' Building Reports/ Instructional Coaches' Reports</li> <li>B. Directors'/ Superintendent's Report</li> </ul> </li> </ul>
<ul style="list-style-type: none"> <li>9. Policy Clerical Change(s): Clerical changes and edits as recommended by IASB Policy Manual Review by Siobhan Schneider, IASB Policy/Legal Services Director, received on 12/22/21 Affirm: 501.1 Resident Students; 501.2 Nonresident Students; 501.3 Compulsory Attendance; 501.4 Entrance - Admissions; 501.5 Attendance Center Assignments; 501.6 Student Transfers In; 501.7 Student Transfers Out or Withdrawals; 501.8 Student Attendance Records; 501.9 Student Absences - Excused; 501.10 Truancy - Unexcused Absences</li> </ul>
<ul style="list-style-type: none"> <li>10. New Business <ul style="list-style-type: none"> <li>A. Discussion of/ information concerning partnership with Seasons</li> <li>B. Discussion of/ action concerning the At-Risk Dropout Prevention Plan for the 2023-2024 school year including a request to the School Budget Review Committee for modified supplemental amount for the At-Risk Dropout Prevention Plan in the amount of \$192,281</li> <li>C. Discussion of/ action concerning District #1 Director: David Skibsted of Storm Lake or Jerod Work of Sioux Center</li> <li>D. Discussion of/ information concerning a Board Work Session - Wednesday, January 18, 2023 in the CMS Conference Room</li> </ul> </li> </ul>
<ul style="list-style-type: none"> <li>11. Board Committee Reports <ul style="list-style-type: none"> <li>A. Curriculum and Instruction – Anderson and Thomas</li> <li>B. Policy – Brown and Thomas</li> </ul> </li> </ul>

**\* Note: The Board of Education, with a majority vote of the Board, may enter into an closed/exempt session for the purpose of discussing confidential records, litigation, suspension/expulsion hearings, personnel, purchase of real estate, and security or negotiation strategy.**

<ul style="list-style-type: none"> <li>C. Finance* – Brown and Freed</li> <li>D. Building, Grounds, Capital Projects – Freed and Mullins</li> <li>E. Transportation, Nutrition – Anderson and Mullins</li> </ul>
<p><b>12. Items of Interest for the Next Meeting [January 16, 2023 @ 5:30 PM]</b></p> <ul style="list-style-type: none"> <li>A. Discussion of/ information concerning the 2023-2024 School Calendar</li> <li>B. Discussion of/ information concerning the Board Work Session</li> <li>C. Discussion of/ information concerning CCSD Job Descriptions</li> <li>D. Discussion of/ information concerning CCSD Wellness Policy and Program Review</li> </ul>
<p><b>13. Adjournment</b></p>

**Projected Dates/Times for Regular Board of Education Meetings 2022-2023**

December 19th, 2022 @ 5:30 pm	January 16th, 2023 @ 5:30 pm	February 20th, 2023 @ 5:30 pm	March 20th, 2023 @ 5:30 pm
April 17th, 2023 @ 5:30 pm	May 15th, 2023 @ 5:30 pm	June 19th, 2023 @ 5:30 pm	July 17th, 2023 @ 5:30 pm
August 21st, 2023 @ 5:30 pm	September 18th, 2023 @ 5:30 pm	October 16th, 2023 @ 5:30 pm	November 20th, 2023 @ 5:30 pm

**\* Note: The Board of Education, with a majority vote of the Board, may enter into an closed/exempt session for the purpose of discussing confidential records, litigation, suspension/expulsion hearings, personnel, purchase of real estate, and security or negotiation strategy.**

**Cherokee Community School District  
Special Meeting  
November 21, 2022**

The Cherokee Community School District Board of Education held a Special Meeting on Monday, November 21, 2022, beginning at 4:00 P.M. The meeting was held in the WHS Library at 600 W. Bluff St., Cherokee, Iowa.

The meeting was called to order at 4:08 P.M.

Board Members Present: Patty Brown, Angie Anderson, Jodi Thomas,

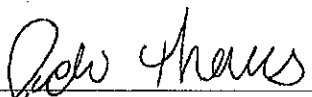
Moved by Anderson, seconded by Brown to approve the agenda. All Ayes

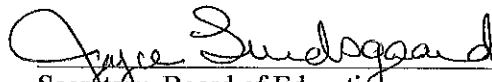
Ray Mullins joined the meeting at 4:15 P.M.

Brian Freed joined the meeting at 4:27 P.M.

The SIAC members reviewed the 2021-22 Annual Progress Report. The APR provides information on staff, district goals, budget and student achievement. The committee was given the opportunity to collaborate, ask questions and provide input regarding ISASP – Iowa statewide assessment of student progress, attendance center and course enrollment data, major educational needs, student learning goals, long-range and annual improvement goals, desired levels of student performance and progress towards meeting student learning goals, harassment and bullying prevention goals and infusing character education into the educational program.

Moved by Freed, seconded by Mullins to adjourn the meeting at 5:10 P.M. All Ayes

  
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President, Board of Education  
Cherokee Community School District

  
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Secretary, Board of Education  
Cherokee Community School District

**Cherokee Community School District  
Annual Meeting  
November 21, 2022**

The Cherokee Community School District Board of Education held the annual meeting on Monday, November 21, 2022 following the SIAC meeting. The meeting was held in the WHS Library, 600 W. Bluff St., Cherokee, IA.

**1. Call the meeting to order**

The meeting was called to order at 5:31 P.M.

**2. Pledge of Allegiance and Mission Statement**

The Pledge of Allegiance and Mission Statement were recited.

**3. Action to approve the agenda**

Moved by Anderson, seconded by Brown to approve the agenda. All Ayes

**4. Roll call of members in attendance**

Roll call of board members was taken. Present were Brian Freed, Patty Brown, Angie Anderson, Ray E Mullins II, Jodi Thomas

**5. Excuse board members not in attendance**

All board members were present

**6. Welcome Visitors**

Visitors were welcomed. Thomas referenced board policy 213, Public Participation in Board Meetings. There were no public comments.

**7. Action to approve the consent agenda**

Moved by Anderson, seconded by Brown to approve the consent agenda. All Ayes

- Minutes of the regular meeting – 10/17/22; Special Meeting 10/24/22
- Monthly Bills
- Financial Statements
- Resignations – Mercedes Trujillo – CES Custodian
- Retirements – Linda Christensen – WHS Librarian – 1/16/23; Pat Evans – CMS Paraprofessional – 5/26/23
- Contract Extensions – Jodi Schlichting – CMS Boys Basketball, Jaron Wood – CES Custodian, Evan Mattioda – EL Paraprofessional, Jake Kromminga – Art Club, Tricia Vannatta – WHS Asst. Play Director

**8. Action concerning Secretary-Treasurer's Report – Fiscal Year 2022**

The Secretary-Treasurer's report was presented for Fiscal Year 2022. Moved by Anderson, seconded by Brown to approve the Secretary-Treasurer's report for fiscal year 2022. All Ayes

**9. Action concerning closing fiscal accounts -- Fiscal Year 2022**

Moved by Anderson, seconded by Brown to close fiscal accounts for 2021-22. All Ayes

**10. Adjournment of retiring board**

The retiring board adjourned at 5:36 P.M.

**11. Call the meeting to order – New Board**

Superintendent Lingenfelter (President Pro-Tem) called the meeting to order.

**12. Election of officers - President**

Moved by Anderson, seconded by Brown to nominate Jodi Thomas as president. There were no additional nominations. All Ayes

**13. Election of officers – Vice-President**

Moved by Thomas, seconded by Freed to nominate Angie Anderson as vice-president. There were no additional nominations. All Ayes

**14. Administration of oath to new officers**

Lundsgaard administered the oath of office to new officers.

**15. Action to open fiscal accounts – Fiscal Year 2023**

Moved by Anderson, seconded by Brown to open fiscal accounts for the 2022-23 school year using Central Bank, Cherokee State Bank and Iowa Schools Joint Investment Trust (ISJIT) as the depository of funds, the maximum amount not to exceed \$15 million. All Ayes

**16. Adopt written rules and procedures for board meetings**

Moved by Anderson, seconded by Freed to adopt Robert's Rules of Order for conducting school board meetings. All Ayes

**17. Determine time and location of meetings**

Moved by Brown, seconded by Mullins to hold regular board meetings on the third Monday of each month at 5:30 P.M. in the WHS Library, unless amended in advance by the board. All Ayes

**18. Adopt resolutions**

Moved by Anderson, seconded by Mullins to approve the payment of bills requiring timely payment and payroll for contracted employees when the board is not in session, and authorize the accounts payable clerk to hold and use the board president's signature stamp for the purpose of stamping warrants. All Ayes

**19. Communication and Reports**

Principal and Superintendent reports were given.

**20. Policy**

Moved by Anderson, seconded by Brown to affirm policies 401.14 Employee Expression; 408.1 Licensed Employee Professional Development; 602.1 Curriculum Development; 602.2 Curriculum Implementation; 602.3 Curriculum Evaluation; 605.1 Instructional Materials Selection; 605.1R1 Selection of Instructional Materials; 605.2 Instructional and Library Materials Inspection; 605.3 Objection to Instructional and Library Materials; 605.3R1 Reconsideration of Instructional and Library Materials Regulation; 605.3E1 Instructions to the Reconsideration Committee; 605.3E2 Reconsideration of Instructional and Library Materials Request Form; 605.3E3 Sample Letter to Individual Challenging Instructional Materials; 605.3E4 Request to Prohibit Student from Checking Out Specific Library Materials; 605.4 Technology and Instructional Materials; 605.5 School Library; 705.1 Purchasing - Bidding. Clerical changes and edits as recommended by IASB Policy Manual Review by Siobhan Schneider, IASB Policy/Legal Services Director, received on 12/22/21. All Ayes

**21. New Business**

**A. Discussion concerning SIAC Meeting**

Lingenfelter thanked the members of the SIAC committee for meeting and reviewing the districts goals.

**B. Action concerning requests for early graduation**

Moved by Brown, seconded by Anderson to approve requests for early graduation, pending successful completion of course requirements of the Board and the Iowa Department of Education. All Ayes

**C. Action concerning a request to the School Budget Review Committee for modified allowable growth-LEP**

Moved by Anderson, seconded by Mullins to approve a request to the School Budget Review Committee for modified supplemental amount as related to the English language learning program for students who have exceeded five years of weighting, that are included on the Fall 2022 certified enrollment headcount, in the amount of \$20,281. All Ayes

**D. Action concerning a request to the School Budget Review Committee for modified allowable growth – Excess LEP Costs**

Moved by Anderson, seconded by Freed to approve a request to the School Budget Review Committee for Modified Supplemental Amount due to excess costs of providing the LEP program in the prior year in the amount of \$42,874. All Ayes

**E. Action concerning a request to the School Budget Review Committee for modified allowable growth – open enrolled out students**

Moved by Anderson, seconded by Freed to approve a request to the School Budget Review Committee for open enrolled out students, who were not included in the district's previous year certified enrollment count, in the amount of \$79,497. All Ayes

**F. Action concerning district appointments**

Moved by Anderson, seconded by Brown to appoint Joyce Lundsgaard as Board Secretary/Treasurer; Chronicle Times – Newspaper of General Circulation; Kimberly Lingenfelter as Equity and Affirmative Action Coordinator and Title IX Coordinator; Brian Christiansen and Kimberly Lingenfelter as Child Abuse Level 1 Investigators; Brian Christiansen as Title I Coordinator and Foster Care Coordinator, Tom Ryherd as Homeless Liaison and Homeschool Liaison; Rachel Doeden and Cara Jacobson as Wellness Policy Coordinators; Matt Malausky and Kimberly Lingenfelter as Harassment Investigators; Ashley Brady as Level II Harassment Investigator; John Cook and Steve Avery as Legal Counsel; Matt Malausky as EL Coordinator and Migrant Coordinator; Brian Christiansen, Matt Malausky, Tom Ryherd, and Kimberly Lingenfelter as Administrative Representatives for the Teacher Quality Team; and James De Vos, Abby James, Cindy Husman, and Kathy Curtis as Teacher Representatives for the Teacher Quality Team. All Ayes

**G. Action concerning standing board committees**

Moved by Mullins, seconded by Brown to appoint Anderson & Thomas to the Curriculum and Instruction Committee; Brown & Thomas to the Policy Committee; Freed & Brown to the Finance Committee; Freed & Mullins to the Building, Grounds and Capital Projects Committee; Anderson & Mullins to the Transportation and Nutrition Committee for the 2022-23 school year. All Ayes

**H. Action concerning the appointment to Cherokee County Conference Board**

Moved by Anderson, seconded by Freed to approve the appointment of Patty Brown to the Cherokee County Conference Board. All Ayes

**I. Action concerning the publication of the APR**

Moved by Mullins, seconded by Brown to approve publication of the Annual Progress Report. All Ayes

**J. Action concerning 28E agreement with the City of Cherokee for School Resource Officer Services**

Moved by Anderson, seconded by Mullins to approve the 28E agreement with the City of Cherokee for Sergeant Gannon's services as School Resource Officer. All Ayes

**K. Action concerning weapons training for twenty-nine participants**

Moved by Anderson, seconded by Freed to approve weapons training for twenty-nine participants. All Ayes

**L. Closed Session – Conduct Evaluation of Superintendent**

Moved by Freed, seconded by Brown to enter into Closed Session at 6:23 P.M. as provided in section 21.5(1)(i) of the open meetings law to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. Ayes: Freed, Brown, Mullins, Thomas, Anderson

The board resumed in open session at 7:00 P.M.

**M. Closed Session – Conduct Board Self-Evaluation**

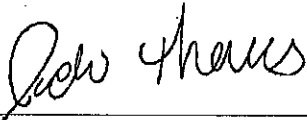
Moved by Freed, seconded by Brown to enter into Closed Session at 7:00 P.M. as provided in section 21.5(1)(i) of the open meetings law to evaluate the professional competency of an individual whose performance is being considered when necessary to prevent needless and irreparable injury. Ayes: Freed, Brown, Mullins, Thomas, Anderson

The board resumed in open session at 7:20 P.M.

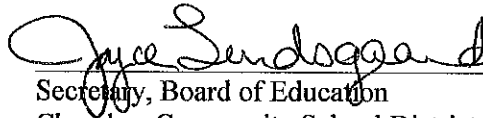
**24. Adjournment**

Moved by Mullins, seconded by Anderson to adjourn the meeting at 7:20 P.M. All Ayes

Regular Meeting - December 19, 5:30 P.M.



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President, Board of Education  
Cherokee Community School District



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Secretary, Board of Education  
Cherokee Community School District



Financial Report - 11/30/22

Fund	Beginning Balance	Receipts	Expenditures	Ending Balance
Operating	\$ 3,272,100.40	959,741.27	1,071,395.57	3,160,446.10
Management	787,042.56	23,833.07	-	810,875.63
Self-Insurance Fund	957,725.31	14,934.39	22,244.79	950,414.91
<b>Subtotal General Fund</b>	<b>5,016,868.27</b>	<b>998,508.73</b>	<b>1,093,640.36</b>	<b>4,921,736.64</b>
Activity	127,803.42	50,001.14	19,380.96	158,423.60
PPEL	574,678.77	21,630.82	442,721.46	153,588.13
Capital Projects (Sales Tax)	1,933,338.32	5,042.47	-	1,938,380.79
Debt Service	897.49	17,719.95	300.00	18,317.44
Hot Lunch	436,058.18	67,440.47	26,740.87	476,757.78
Trust and Agency	40,558.01	0.25	-	40,558.26
Braves Bank	9,620.97	1,883.00	-	11,503.97
<b>Total - All Funds</b>	<b>\$ 8,139,823.43</b>	<b>\$ 1,162,226.83</b>	<b>\$ 1,582,783.65</b>	<b>\$ 7,719,266.61</b>

Published Budget Report  
 All Funds  
 11/30/2022

Category	Function #'s	Sub Total Exp.	Expenditures	Amt Published	% of Published
<b>INSTRUCTION</b>	(1000-1999)	2,749,218.07	<b>2,749,218.07</b>	<b>9,975,000.00</b>	28%
Perkins	(5210)	-			
<b>SUPPORT SERVICES</b>	(2000-2999)				
Student Support Svcs	(2000-2199)	122,900.02			
Inst. Staff Support Svcs	(2200-2299)	237,140.39			
General Administration	(2300-2399)	148,652.82			
Building Administration	(2400-2499)	262,278.66			
Business Administration	(2500-2599)	277,007.79			
Plant Operation & Maint	(2600-2699)	769,773.10			
Student Transportation	(2700-2799)	144,567.72			
<b>TOTAL SUPPORT SERVICES</b>			<b>1,962,320.50</b>	<b>4,752,000.00</b>	41%
<b>NON INSTRUCTIONAL PGMS</b>	(3000-3999)	239,158.99	<b>239,158.99</b>	<b>800,000.00</b>	30%
<b>OTHER EXPENDITURES</b>	(4000-5999)				
Facilities	(4000-4999)	1,067,940.04			
Debt Service	(5000-5999)	211,340.63			
AEA Support Direct	(5200)	512,417.00			
<b>TOTAL OTHER EXPENDITURES</b>			<b>1,791,697.67</b>	<b>5,032,266.00</b>	36%
<b>TOTAL EXPENDITURES</b>			<b>6,742,395.23</b>	<b>20,559,266.00</b>	33%

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User ID: ALG

Vendor Number	Vendor Name	Amount	
	Invoice Description		
Checking Account ID 1	Fund Number 10		GENERAL FUND
	Murphy STEM donation		
	Tech Department - Kacee C		
	Elodea for lab		
	Amazon Basics 14-Inch Tablet		
	Bag, Black		
	Spouts & Vacuum		
	Brave Design Supplies		
	Brave Designs Instructional		
	Supplies		
	VCE RJ45 Cat6 Keystone Jacks		
	Slim Profi		
	TAG Supplies		
	Hand Held Vacuums		
	health office supplies		
	STEM Marble run game		
	Perkins Funding		
	Instructional Supplies SE		
	QUI Presentation Clicker		
	Wireless Presen		
	Brave Design Supplies		
	Book from Restorative Practices		
	training		
	oil drain pan for buses		
	Climate and culture		
	Braves Mentoring kitchen		
	supplies		
	Maglocks for bandroom hall		
	doorway		
	Brave Design Supplies		
	Business Prime Membership Fee		
	FTC Robotics Parts		
	Gold fish: snacks are in IEP		
	Brave Design Supplies		
	Part for broken 3D printer .		
	WHS Band Instructional Supplies		
	supplies for CMS Mentoring		
	Signs		
	TAG Supplies		
	Document Scanner		
	Brave Designs Supplies		
	STEM batteries for		
	computational games		
	Toner for Ricoh printers		
	Spouts & Vacuum		
	Brave Designs Supplies		
	IPEVO V4K PRO Ultra HD USB		
	Document Came		
	Tech Supplies		
	WHS Ind Art Instructional		
	Supplies		
13771	Amazon Capital Services	11,713.37	
	Fund Number 10		
	Checking Account ID 1		
	Checking Account ID 3	Fund Number 21	STUDENT ACTIVITY FUND
	Items for PBIS - positive		
	behavior prog		
	4 weighted jump ropes		

Cherokee Community School

12/13/2022 12:48 PM

**Board Report**

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User ID: ALG

Vendor Number Vendor Name

Amount

Invoice Description

Items for PBIS - positive  
behavior prog

Boys Basketball workout  
equipment

4 weighted jump ropes

supplies for Spanish Club

13771 Amazon Capital Services

599.99

Fund Number 21

Checking Account ID 3

Cherokee Community School  
12/09/2022 11:23 AM

**Board Report**

Page: 1  
User ID: ALG

Vendor Number	Vendor Name	Amount
Invoice Description		
Checking Account ID 1	Fund Number 10	GENERAL FUND
Assist in moving the fish tank. Ed. Found		
14918	Chet's Transfer of Lincoln, Inc.	400.00
Fish tank and supplies		
14919	Christensen, Jonas	1,100.00
Fund Number 10		
Checking Account ID 1		

12/09/2022 02:25 PM

Vendor Number	Vendor Name	Amount
Invoice Description		
Checking Account ID 1	Fund Number 10	GENERAL FUND
Discounted contract labor (80+ hours)		
New servers		
14649	Advanced Network Professionals	21,850.00
LENOVO 100E G2 MTK / 300E G2 MTK (TOUCH)		
14716	AGParts Worldwide, Inc.	24.95
Perkins Equipment		
Perkins Equipment		
13771	Amazon Capital Services	3,308.54
Computer - Brees		
11505	Apple, Inc.	1,199.00
Mop Service		
Mop Service		
Mop Service		
Mop Service		
10183	Aramark Uniform Services AUCA Chicago Lockbox	121.72
Building Repair - Outside Labor		
13272	Black Hawk Roof Co., Inc.	809.39
Conditional License Fees		
11170	Brunsting, Amy	189.50
Science and Health Lab supplies		
Lab safety gloves		
10157	Carolina Biological Supply Co	186.42
Bulbs		
10034	Champion Electric	528.06
Publication Expense		
18221	Cherokee Chronicle Times	275.62
Sand		
10084	City of Cherokee	120.00
Legal Service		
10305	Cornwall, Avery, Bjornstad & Scott	475.00
Tire Mount & Balance		
12916	Country Tire and Service Inc.	60.53
Replacement Seats for Cafeteria		
13296	Decker Equipment/School Fix	1,082.25
Maintenance Supplies		
10239	Diamond Vogel	1,304.10
TLC Instructional Supplies		
14832	Donovan Group I	2,500.00
WHS FCS Instructional Supplies		
WHS FCS Instructional Supplies		
WHS FCS Instructional Supplies		
WHS FCS Instructional Supplies		

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User ID: ALG

Vendor Number	Vendor Name	Amount
	Invoice Description	
10067	Fareway Stores, Inc.	64.53
	Tire #6	
14523	Graham Tire Storm Lake	466.78
	Medicaid	
12846	Iowa Department of Human Services	7,194.06
	Registration for Centering on Centers	
14670	Iowa State Extension	300.00
	Music Order for 22-23 Dordt Honor Choir	
	Music Order for 22-23 Dordt Honor Choir	
12200	J.W. Pepper and Son, Inc.	107.94
	Vending Machine Supplies	
	Vending Machine Supplies	
18253	MARTIN BROS. DISTRIBUTING CO., INC.	87.00
	Retiree Gifts	
11272	Master Teacher, Inc., The	116.70
	75" BenQ board for Stowater	
14789	Midwest Computer Products, Inc.	2,030.00
	DEF	
12876	Midwest Lubricants, Inc.	156.20
	Replacement locks for Auditorium Door	
14115	Midwest Technology Services, LLC	716.94
	Outside Labor	
14672	Midwestern Mechanical, Inc	395.00
	Building Repair	
	Building Repair	
	Heater repaired	
	Heater repaired	
11495	Modern Heating and Cooling, Inc.	264.85
	Repair Parts	
	bulbs	
	Trans Supplies	
10180	Motor Parts Sales	46.67
	Outside Labor	
13215	Plains Boiler Service	386.66
	CMS ELA 2022 Purchase	
14776	Quizizz Inc	8,760.00
	Suburban 16, 17, 23	
	Suburban 16, 17, 23	
	Suburban 16, 17, 23	
11459	Ron's Repair, Inc.	2,293.00
	Building Repair - Outside Labor	
13615	SCE, LLC	176.50

Vendor Number	Vendor Name	Amount
Invoice Description		
Repair Parts for Busses		
12768	School Bus Sales	748.25
Classroom supplies		
2022-23 STEM supplies		
Laminating Film		
supplies		
classroom supplies		
11884	School Specialty, LLC	608.95
Preschool Transportation		
11955	Siouxland Regional Transit System	17.80
Medicaid Billing Fee		
12838	Timberline Billing Service LLC	1,301.55
Time & Attendance		
11578	Time Management Systems	301.87
Flexible Seating - 7/8 Spec Ed		
13947	Today's Classroom	1,501.10
Cell Phone		
18319	Verizon Wireless	428.06
CMS ELA 2022 Purchase		
14774	Vocabulary.com	8,400.00
Fund Number 10		
Checking Account ID 1	Fund Number 22	MANAGEMENT FUND
Work Comp Insurance		
14160	Risk Administration Services, Inc.	343.00
Insurance Premium		
13585	SU Insurance Company	13,549.00
Fund Number 22		
Checking Account ID 1	Fund Number 33	Local Option Sales and Service Tax Fund
Checking Account ID 2	Fund Number 33	Local Option Sales and Service Tax Fund
CMS Lighting Replacement		
20043	Engineering Design Associates	4,000.00
Fund Number 33		
Checking Account ID 2	Fund Number 36	PHYSICAL PLANT & EQUIPMENT
Air Dryer		
20223	Control System Specialist	1,435.18
Replaced Door & Frahn		
20070	Haselhoff Construction Inc.	3,552.40
New Boiler Programs - CMS		
14583	JP Boiler Service, LLC	2,319.00
Fund Number 36		
Checking Account ID 2	Fund Number 21	STUDENT ACTIVITY FUND
Checking Account ID 3	Fund Number 21	STUDENT ACTIVITY FUND
Weights for weight room		
13771	Amazon Capital Services	2,216.69
Cross country and volleyball		



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Vendor Number	Vendor Name	Amount
	Invoice Description	
	medals	
	Wrestling trophy & medals	
30835	Awards Unlimited, Inc.	664.84
	Cheerleading Supplies/Garment	
	Bags	
14675	Bellefy, Kristen	74.48
	wrestling headgear/mat tape	
	basketballs for boys and girls	
30263	CENTER SPORTS, INC	1,181.00
	WHS Concession Supplies	
	WHS Concession Supplies	
	WHS Concession Supplies	
	WHS Concession Supplies	
	WHS Concession Supplies	
	CMS Concession Supplies	
	CMS Concession Supplies	
	CMS Concession Supplies	
11224	Chesterman Company	4,385.80
	Special Olympics SHirts	
12371	Creative Services	284.08
	District Jazz Festival Fees	
13249	Dan Mangold - NWIBA Treasurer	150.00
	WHS Concession Supplies	
10067	Fareway Stores, Inc.	14.76
	Volleyballs	
31069	Hauff Mid-America Sports, Inc.	765.25
	12/2/22 Hinton wrestling tourney	
12907	Hinton High School	100.00
	FFA Membership Dues	
13843	Iowa FFA Association	743.50
	CMS Concession Supplies	
	CMS Concession Supplies	
	CMS Concession Supplies	
18253	MARTIN BROS. DISTRIBUTING CO., INC.	466.66
	12/5/22 MOCFV JV wrestling fee	
30321	MOC/FV High School	80.00
	Morningside Jazz Festival Registration	
30757	Morningside University	150.00
	Honor Band Registration+Meals	
14920	North High Bands	90.00
	9th Boys BB Official 12/5	
	9th Boys BB Official 12/13	
31418	Rolfes, Mark	150.00
	WHS Musical Advertising Banner	



Vendor Number	Vendor Name	Amount
	Invoice Description	
	Supplies	
	Ala Carte Purchases	
	Food Purchases & General Supplies	
	Ala Carte Purchases	
	Food Purchases & General Supplies	
	Ala Carte Purchases	
	Food Purchases	
	Food Purchases	
	Food Purchases & General Supplies	
	Ala Carte Purchases	
	Ala Carte Purchases	
	Ala Carte Purchases	
	Food Purchases & General Supplies	
	Food Purchases & General Supplies	
	Ala Carte Purchases	
	Food Purchases	
	General Supplies	
	Food Purchases & General Supplies	
	Ala Carte Purchases	
	General Supplies	
18253	MARTIN BROS. DISTRIBUTING CO., INC.	30,163.74
	Purchased Food	
	Purchased Food	
	Food Purchase - Credit	
	Food Purchases	
	Food Purchases	
14861	PAN-O-GOLD BAKING CO	1,072.72
Fund Number	61	
Checking Account ID	4	

Vendor Number	Vendor Name	Amount
Invoice Description		
Checking Account ID 1	Fund Number 10	GENERAL FUND
Staples for Copiers		
14869	Access Systems Leasing	781.00
Monthly Server Maintenance		
14649	Advanced Network Professionals	380.00
Mop Service		
Mop Service		
10183	Aramark Uniform Services AUCA Chicago Lockbox	60.86
Softener Salt		
Trans Supplies		
Nurse Supplies		
Nurse Supplies		
10079	Blaine's Culligan and Sundance Spas	216.00
Maintenance Supplies		
Maintenance Supplies		
Tech Supplies		
WHS Art Instructional Supplies		
WHS Ind Arts Instructional Supplies		
WHS Ind Arts Instructional Supplies		
WHS Ind Arts Instructional Supplies		
WHS Ind Arts Instructional Supplies		
Diesel Conditioner		
Grounds Maintenance - Ice Melt		
Maintenance Supplies		
Trans Supplies		
10021	Bomgaars	1,449.97
Equipment Repair		
Equipment Repair		
Equipment Repair		
Equipment Repair		
13394	Brad's Tire Service	635.13
Lodging - ISCA Conference		
14916	Brady, Ashley	280.00
TPRA Partnership		
14915	Buena Vista University	5,863.00
Agar		
10157	Carolina Biological Supply Co	124.10
Vending Machine Supplies		
Vending Machine Supplies		
11224	Chesterman Co.	156.00
Water & Sewer		
10084	City of Cherokee	3,041.87
Steam System Check - Outside Labor		
20223	Control System Specialist	448.00

Vendor Number	Vendor Name	Amount
Invoice Description		
Perkins Funds		
14907	Dadant and Sons Inc	1,646.55
Testing Alarms/Smoke Detectors		
14222	Feld Fire	2,687.00
Science supplies		
11332	Flinn Scientific	23.01
Pest Extermination		
Pest Extermination Fee		
10979	Guardian Pest Solutions	179.25
Parts		
14886	Hiway Truck Equipment	193.31
Maintenance Supplies		
Maintenance Supplies		
13294	Home Depot Pro, The	2,063.78
gasoline		
climate and culture		
Culinary Supplies		
Culinary Supplies		
Culinary Supplies		
Culinary Supplies		
Culinary Supplies		
Culinary Supplies		
Culinary Supplies		
Culinary Supplies		
Culinary Supplies		
WHS FCS Instructional Supplies		
WHS FCS Instructional Supplies		
WHS FCS Instructional Supplies		
WHS FCS Instructional Supplies		
WHS FCS Instructional Supplies		
Veterans Day Supplies		
WHS FCS Instructional Supplies		
WHS FCS Instructional Supplies		
10274	Hy-Vee Food Stores, Inc	630.60
IBCA Membership dues		
30834	IOWA BASKETBALL COACHES ASS'N	140.00
Medicaid		
12846	Iowa Department of Human Services	2,914.72
Boiler Inspections		
11189	Iowa Division of Labor Services	200.00
Annual membership		
11499	Iowa School Counselor Association	40.00
Mileage		
Mileage		
10628	Lundsgaard, Joyce	184.80
Resale		
WHS Ind Arts Instructional Supplies		
11735	Marcus Lumber	320.15

Vendor Number	Vendor Name	Amount	
	Invoice Description		
	Electricity		
	Electricity		
	Electricity		
	Electricity		
	Electricity		
	Electricity		
12363	MidAmerican Energy Company	10,071.62	
	Replacement Filter		
	Equipment Repair		
11495	Modern Heating and Cooling, Inc.	104.37	
	Trans Repair Parts - Vehicles		
10180	Motor Parts Sales	186.79	
	laminated posters		
	Instructional Supplies		
	Writing Books		
	CAPS Notebooks		
	Instructional Supplies STEM		
10125	Northwest AEA	791.77	
	Postage Machine Lease		
14866	Quadient Leasing USA, Inc	491.25	
	Garbage Collection		
10217	Sanitary Services, Inc.	2,274.30	
	Building Repair - Outside Labor		
13615	SCE, LLC	612.50	
	Scholastic Art Magazine		
10227	Scholastic Magazine	98.89	
	new buzzer #3, and mirror mount for 12		
12768	School Bus Sales	80.10	
	Diesel & Gasoline		
10361	Your FleetCard Program	7,470.84	
	Fund Number 10		
	Checking Account ID 1	Fund Number 71	SELF-INSURANCE FUND
	Administrative Fee		
13725	Mid-American Benefits, Inc.	1,680.00	
	Fund Number 71		
	Checking Account ID 1		
	Checking Account ID 2	Fund Number 36	PHYSICAL PLANT & EQUIPMENT
	Equipment for Facilities		
10034	Champion Electric	3,912.27	
	New Units		
20223	Control System Specialist	7,778.62	
	Fund Number 36		
	Checking Account ID 2		
	Checking Account ID 3	Fund Number 21	STUDENT ACTIVITY FUND
	V Girls & Boys Official - 12/20		
14448	Atherton, Greg	120.00	

Vendor Number	Vendor Name	Amount
Invoice Description		
CMS Official 12/1		
14912	Basaw, Herb	75.00
V Girls & Boys Official - 12/5		
14289	Borchers, Bryan	120.00
Girls BB Shoes		
11462	BSN Sports, LLC	355.00
Special Olympics practice		
13578	Century Lanes	288.00
WHS Concession Supplies		
14310	Cherokee Athletic Boosters	3,150.00
CMS Official 12/12		
14537	Crow, Richard	75.00
Jazz Band Competition		
13249	Dan Mangold - NWIBA Treasurer	150.00
CMS Official 12/15		
30936	HARRIMAN, WADE	75.00
CMS Official 12/8		
14911	Heinis, Shane	75.00
JV Girls Official 12/5		
31235	HENDERSON, ALAN	75.00
11/28/22 Fr BB Official		
CMS Official 12/5		
14910	Hilbrands, Dean	150.00
Entry Fee for 22-23 Dordt Honor Choir		
14688	ICDA	40.00
Jazz Contest		
31080	Iowa High School Music Association	165.00
Iowa Lakes Jazz Choir Festival Entry Fee		
30938	IOWA LAKES MUSIC DEPARTMENT	100.00
V Girls & Boys Official - 12/20		
13627	Kastner, Cory	120.00
Wrestling Official - 12/17		
14031	Langley, Brett	260.00
V Girls & Boys Official - 12/5		
13333	Malloy, John	120.00
CMS Official 12/2		
JV Boys Official 12/5		
CMS Official 12/8		
JV Girls Official 12/20		
13855	Nelson, Kody	300.00
CMS Official 12/5		
CMS Official 12/12		

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Vendor Number	Vendor Name	Amount
Invoice Description		
JV Boys Official 12/20		
31293	Oswald, Kyle	225.00
WHS Concession Supplies		
10428	Pizza Hut	199.99
Wrestling Official - 12/17		
31627	SELLERS, TOM	260.00
11/22/22 MS Basketball official		
CMS Official 12/1		
JV Girls Official 12/5		
CMS Official 12/15		
JV Boys Official 12/20		
14327	Shea, Mark	375.00
V Girls & Boys Official - 12/20		
13629	Ten Napel, Jeff	120.00
Wrestling Official - 12/17		
12666	Von Hagel, Curt	260.00
CMS Official 12/2		
JV Boys Official 12/5		
JV Girls Official 12/20		
14066	Weaver, Andrew	225.00
V Girls & Boys Official - 12/5		
12988	Wielenga, Jodie	120.00
11/28/22 Fr BB		
30337	Wiener, Arnie	75.00
Fund Number 21		
Checking Account ID 3		
Checking Account ID 4		
Fund Number 61 SCHOOL NUTRITION FUND		
Batteries for food temp reader		
10021	Bomgaars	19.95
Ala Carte Purchases		
Ala Carte Purchases		
Ala Carte Purchases		
Ala Carte Purchases		
11224	Chesterman Co.	1,446.55
Fund Number 61		
Checking Account ID 4		



# Cherokee Elementary School

December 2022 Brian Christiansen, Principal

Jen Burch, Instructional Coach



## DISTRICT GOAL 1

COLLEGE & CAREER  
READINESS

Mark Shea, from Northwest AEA, spent time with CES teachers recently to discuss ways we can support our elementary students in becoming future ready. Teachers had an opportunity to share what skills they believe are most important for students to be successful learners in the classroom and in their future. The durable skills deemed most important for elementary students by our elementary teachers were: Character, Communication, Mindfulness and Collaboration. Our next focus will be to develop ways to explicitly teach these skills in each of the grade level classrooms.

## DISTRICT GOAL 2

21ST CENTURY SKILLS

PROBLEM SOLVING,  
TEAM BUILDING &  
INTERPERSONAL SKILLS

Teachers have had the opportunity to participate in two virtual PD days this year due to weather related school cancellations. During this time, teachers dig deeper into their PD in a Box topic they chose at the beginning of the year. The chosen topics typically align with their Individual Career Development Plan and are their focus throughout the school year. During a virtual PD, teachers are also given a video/clip to watch and respond to as to how it relates to their students and their classrooms. They also share how they spent their time on their PD in a Box work and how they can continue to implement activities into their classrooms to increase student achievement. We have received positive feedback from teachers about their time spent on these days and how the work will benefit students.

## DISTRICT GOAL 3

COMMUNICATION &  
POSITIVE  
RELATIONSHIPS

We are grateful to have Sergeant Gannon with our teachers at Professional Development on January 3rd to review S.A.V.E. training (Shelter in Place, Awareness, Violence stops Violence and Evacuate). This refresher will be an opportunity for staff to prepare as best they can in case of an intruder. Following this teacher training, Sergeant Gannon and Mr. Christiansen are scheduled to visit each classroom and discuss safety measures that can be taken with students. Our goal is to help students and staff feel safe when they are in their school building. We believe this training will help do just that.

A huge THANK YOU to our PIE partners this year! Classrooms signed thank you letters that were delivered along with a small token of appreciation for the support these businesses offer our students, their teachers and our classrooms. We always look forward to the connections made!

Students are excited to perform in their annual Christmas Concert. They have been working hard for months to provide entertainment for us all as we continue to celebrate this season and all the excitement that goes along with it! Thanks for all your hard work, CES students and Ms. Barnes!



# Cherokee Middle School

December 2022

Matt Malausky, Principal

Linda Ducommun, Instructional Coach



## DISTRICT GOAL 1 COLLEGE & CAREER READINESS

## DISTRICT GOAL 2 21ST CENTURY SKILLS PROBLEM SOLVING, TEAM BUILDING & INTERPERSONAL SKILLS

## DISTRICT GOAL 3 COMMUNICATION & POSITIVE RELATIONSHIPS



### Student of the Month

Congratulations to Deidra Doeden for being chosen as the December Cherokee Chamber of Commerce Student of the Month. Deidra is the daughter of Ivy Sivinski Doeden and Steven and Rachel Doeden. Deidra stays active in rodeo, NWI Premier Volleyball, basketball, and 4H. Deidra's teachers appreciate her for her kindness, positive attitude, and her work ethic. Her advice to younger students is, "Be water, just go with the flow and fill in where you need to be!" After high school, she plans to attend college and become an equine nutritionist.

### Mentoring

Braves Mentoring is going well. We currently have 22 students connected with an adult community member mentor, and looking to add some for the second semester. Students get involved in mentoring by teacher recommendation. The students then fill out informational forms, along with parent permission forms. Our mentors fill out informational forms, and have to complete a background check. We then match students and volunteers according to the forms they filled out. Students and mentors meet once a week for an hour.

Improvements we have seen:

- Increase in GPA's
- Increased attendance
- Decrease in office referrals (better behavior)
- Happier, smiling, excited, positive demeanor

### Concerts

Band and Vocal Concerts have been in full swing this month. It is great to see the amazing progress the students have made through this school year already. The weather proved to be a challenge with rescheduling the 7<sup>th</sup> concert due to inclement weather, but it was possible! Great job to all!

### Virtual PD

The virtual PD days have been going great! Our topics have included a strong focus on future ready concepts like soft skills, durable skills, employability needs from employers and a perspective from Mike Rowe with his SWEAT pledge. The second half of their virtual PD allows them to deeply research and explore topics of interest to them and their individual classroom. The reflections have been very insightful and helpful as teachers consider how they implement this work into their classrooms. Many teachers have completed work based on their research that they have wanted to do and not had the opportunity to yet. Some of this work has been continued alignment of their curriculum to the Iowa Core standards, creating additional materials and resources for students, implementing new technology, recording instructional videos, and much more!

### Celebrations

We had the Turkey Trot held at the middle school, presented by the PTA. The elementary came and joined us that day. We also held the annual 8th grade girls volleyball vs the teachers team. The teachers represented well, but could not hold off the 8th grade team. Finally, after all the weather we have had, we were able to go see the musical Elf. The high schoolers did an amazing performance. On Wednesday, the 21st, the teachers will play the 8th grade boys basketball team as they finish out their 8th grade careers in basketball.

# Cherokee Middle School

December 2022

Matt Malausky, Principal  
Linda Ducommun, Instructional Coach



## **DISTRICT GOAL 1** **COLLEGE & CAREER** **READINESS**

### **Special Education Position**

The district is still looking for a HS Math & HS/MS special education teacher. We currently have our success coach filling the duties of special education here at CMS. We really hope to find one to allow her to begin her success coach position soon.

### **MAP testing in January**

We will begin winter MAP testing at the end of January for our mid year progress check. Students are currently participating in some friendly competitions as they review concepts.

## **DISTRICT GOAL 2** **21ST CENTURY SKILLS** **PROBLEM SOLVING,** **TEAM BUILDING &** **INTERPERSONAL SKILLS**

## **DISTRICT GOAL 3** **COMMUNICATION &** **POSITIVE** **RELATIONSHIPS**





## December 2022 WHS Building Report

**District Mission:** *"With community involvement, we will empower learners to become contributing members to our changing world"*



<p><b>Board Goals</b></p> <p>Work Based Learning          Problem Solving and Team Building Skills          Technology          Iowa Core          Communication</p>	<ul style="list-style-type: none"> <li>• Future Ready Day was initially scheduled for December 14. Due to weather, we postponed it to January 16. We had many people traveling to WHS from various locations across the state and needed to make sure everyone was safe. We are looking forward to a great day on Monday, January 16.</li> <li>• Service Projects- Empowerment Groups have been working on service projects throughout the first semester. Each group has chosen a different activity to be of service to others.</li> <li>• Semester Tests will be held January 11 &amp; 12.</li> </ul>												
<p><b>Staff Positives</b></p>	<ul style="list-style-type: none"> <li>• The staff has really enjoyed the opportunity to do Virtual PDs with our crazy weather we have been having. They would love to be able to continue these days in the future. Our teachers are all digging into their personalized PD topics, curriculum and a district focus each time.</li> <li>• Holiday PD is always a hit! Our teachers enjoyed goodies, a gift exchange game and their choice of activities including a badminton tournament, name that tune and delivering ornaments to our community partners.</li> <li>• This year we have also added the 12 days before break as a fun Climate and Culture activity for the staff at WHS.</li> </ul> <div data-bbox="558 1031 1317 1455" data-label="Image"> <table border="1"> <caption>12 Days Before Winter Break</caption> <tr> <td><b>TUES</b> December 6 <i>Day 1</i> Hot Chocolate in the Lounge</td> <td><b>WED</b> December 7 <i>Day 2</i> Sweats and Sneakers</td> <td><b>THUR</b> December 8 <i>Day 3</i> Flannel Day</td> <td><b>FRI</b> December 9 <i>Day 4</i> Bring a dish to share in the lounge! Let's FEAST</td> </tr> <tr> <td><b>MON</b> December 12 <i>Day 5</i> Stocking Hats &amp; Winter Scarves</td> <td><b>TUES</b> December 13 <i>Day 6</i> Get outta here early (3:22)</td> <td><b>WED</b> December 14 <i>Day 7</i> HOLIDAY PD</td> <td><b>THUR</b> December 15 <i>Day 8</i> Spread the Joy to others in the hall today</td> </tr> <tr> <td><b>FRI</b> December 16 <i>Day 9</i> Ugly Sweater Day</td> <td><b>MON</b> December 19 <i>Day 10</i> Dress in your favorite holiday attire</td> <td><b>TUES</b> December 20 <i>Day 11</i> Cozy Socks</td> <td><b>WED</b> December 21 <i>Day 12</i> Wear your favorite cozy jammies</td> </tr> </table> </div>	<b>TUES</b> December 6 <i>Day 1</i> Hot Chocolate in the Lounge	<b>WED</b> December 7 <i>Day 2</i> Sweats and Sneakers	<b>THUR</b> December 8 <i>Day 3</i> Flannel Day	<b>FRI</b> December 9 <i>Day 4</i> Bring a dish to share in the lounge! Let's FEAST	<b>MON</b> December 12 <i>Day 5</i> Stocking Hats & Winter Scarves	<b>TUES</b> December 13 <i>Day 6</i> Get outta here early (3:22)	<b>WED</b> December 14 <i>Day 7</i> HOLIDAY PD	<b>THUR</b> December 15 <i>Day 8</i> Spread the Joy to others in the hall today	<b>FRI</b> December 16 <i>Day 9</i> Ugly Sweater Day	<b>MON</b> December 19 <i>Day 10</i> Dress in your favorite holiday attire	<b>TUES</b> December 20 <i>Day 11</i> Cozy Socks	<b>WED</b> December 21 <i>Day 12</i> Wear your favorite cozy jammies
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<p><b>Student Positives</b></p>	<ul style="list-style-type: none"> <li>• Winter sports are off and running!</li> <li>• Elf the Musical was fantastic! The kids worked so hard and we are thankful they could perform given the crazy weather.</li> <li>• Students are ready for the break and will come back to semester finals the second week after break.</li> </ul>												
<p><b>Looking Ahead...</b></p>	<ul style="list-style-type: none"> <li>• 1:00 Dismissal on Wednesday, December 21</li> <li>• No School December 22-January 2 for winter break. Staff PD on January 3 and students return January 4.</li> <li>• Future Ready Day = Monday, January 16. We'd love to have you attend if you are available for any portion of this day!</li> </ul>												

Mr. Tom Ryherd- WHS Principal & Mrs. Natalie Barkley- Instructional Coach

# Notes for the Board from the Superintendent – December 2022

## Cherokee Community School District: *Empowering Learners*

### Standards for Effective School Boards

December Standard: Advocate for public education and the needs of Iowa students by clearly articulating and advocating for the value of public education and the important role of local school governance; by developing and strengthening on-going relationships with policymakers around improving student achievement and the needs of public education; by fostering engagement and collaboration with all stakeholders to ensure high and equitable student learning.

The Iowa School Board Standards are designed for use by local school boards as common framework for excellence in school board governance. Based on best practice and research, the standards encourage boards to focus on student achievement as their primary responsibility. *IASB*

### December Student Highlight

December Rotary Student of the Month is Jaylee Happe! Jaylee is the daughter of Brian Happe and Jana and Matt Utesch and she was nominated for this recognition by staff members. Jaylee is involved in Spanish Honor Society, FFA, student council, Spanish club, and National Honor Society. A quote from one of Jaylee's teachers "Jaylee Happe is a quiet leader, and very involved in leadership activities in 4H and in showing cattle." Congratulations to Jaylee!

### Career Opportunities Update – Board/District Goal #1

- Building Reports - Principals/Instructional Coaches - on the agenda
- Collaborative Professional Development with NWAEA, SOS, HMS, and MMC-RU - February 10
- Future Ready Day
- Thomas Murray plans to join us live on Friday, February 10, 2023 for collaborative PD with SO', HMS, and MMC-RU. Tom serves as the Director of Innovation for Future Ready Schools®, a project of All4Ed, located in Washington, D.C.

### Curriculum and Instruction Update – Board/District Goal #2

- Building Reports - Principals/Instructional Coaches - on the agenda
- Purchasing Year: Foreign Language, EL, PE & Health, and Visual Arts
- Professional Development Focus: SRO - SAVE Training, Science of Reading, ELA (English Language Arts) curriculum, and SEBH (Social Emotional Behavioral Health)
- Iowa Department of Education Public Reporting Site: [reports.educateiowa.gov](https://reports.educateiowa.gov)

This website provides access to a variety of reports covering multiple areas including district profiles, financial reports and school plans.

### Communication Update – Board/District Goal #3

- Building Reports - Principals/Instructional Coaches - on the agenda
- Ed Monk Training - Friday, January 13
- Weather Makeup Day for Teachers - Thursday, June 1
- The Cherokee Education Foundation fundraising event is set for Saturday, March 4, at the Little Sioux Event Center

### SRO and Technology Update

- **News from School Resource Officer, Sergeant Brett Gannon**
  - Everything is going smoothly. Diversion class seems to be making an impact on students.
- **News from the Technology Department, Dan Bringle**
  - On November 16<sup>th</sup>, training was provided for teachers that use the BenQ interactive display. Teachers learned several new ways to use their boards. A new server has been ordered to replace several of our existing end-of-life servers. For each new server, we will be able to eliminate 3 EOL servers.

### Nursing, Nutrition, and Transportation Update

- **News from Director of Nursing, Rachel Doeden**
  - I am home on maternity leave after delivering baby Hank on December 2nd. We are both doing well. As most of you are aware our CMS/WHs nurse Megan resigned and was done working December 9th. I am hopeful to get someone hired and start after Christmas break. In the meantime I am very

### Board/District Goals

1. Expand Career Opportunities
2. Develop Problem Solving, Interpersonal, and Team Building Skills
3. Improve Communication Between All Stakeholders

# Notes for the Board from the Superintendent – December 2022

## Cherokee Community School District: *Empowering Learners*

grateful to have Connie Nelson covering at CES while Kayla and Teresa cover as much as they can at CMS and WHS.

- **News from Food Services Director, Cara Jacobson**

- The Wellness Committee met on December 8. The Wellness Policy needs to be assessed for the upcoming review so the committee read it as a group to see if they needed to redo some areas. There are a couple things that Cara will correct and have ready for the Board to review in January and have the assessment committee, which is made up of the administration, review as well.

- The new sink for the kitchen should be installed in the next couple weeks.

- Breakfast remains at approximately 225-250 students per day, hopefully more families utilize this FREE option for their children. Thank you and Merry Christmas from the Food Service Staff!!!

- **News from Transportation Director, Rachel Mallory**

- Inspection was Monday. One bus was put out of service, but fixed before the route. The emergency window was not working correctly. There were a few small fixes that will most likely be fixed before the board meeting, depending on weather.

### Strategic Planning – Finance Update

- Financials included in board packet
- Secretary/Treasurer's Report - on the agenda
- SBRC Request - on the agenda
- At-Risk Dropout Prevention Plan - on the agenda

### Building, Grounds, and Capital Projects Update

- **News from Mike Fiedler, Maintenance Director, and Jamie Hodgdon, Grounds Director**

- The weather has been a little nuts, but we are keeping up with snow removal and putting down sand and salt.

- We updated the computers to the middle school boilers. This will help with the life and longevity of them working. They all run within 1 or 2 degrees of each other. The high school condensation is getting 2 new return pumps put in, this will help them run and operate more efficiently.

- Ethyn, Kim and Mike attended an 8 hour training on radon in Pocahontas, this certification will allow us to test our schools. This is a requirement by the state. We will be testing middle and elementary schools in February. The high school will be tested later, as they do not allow us to test all the schools in a one year period. Thank you Kim for your support.

### IASB Update & Other

- IASB Day on the Hill - Tuesday, February 14, 2023 - Des Moines
- Recorded Webinars Available for Board Members – School Board U – contact Lou Ann Gvist at [lgvist@ia-sb.org](mailto:lgvist@ia-sb.org) or (515) 247-7064

### Policy/Legislative Update [IASB/SAI/RSI/IDOE]

- Board Policy - on the agenda
- Legislative News/Updates/Priorities from our Partners in Education:

[School Administrators of Iowa](#)

[Legislative Information - IDOE](#)

[Legislative Advocacy](#)

### Board/District Goals

1. Expand Career Opportunities
2. Develop Problem Solving, Interpersonal, and Team Building Skills
3. Improve Communication Between All Stakeholders

## RESIDENT STUDENTS

Children who are residents of the school district community will attend the school district without paying tuition.

The residence of a student means the place, abode, or dwelling of the student. Generally, the legal dwelling of minors is the same as their parents. A student may establish a dwelling with someone other than the parents and attend public school in the school district without paying tuition if the primary purpose for residing in the school district is not for the purpose of obtaining a free public education. Further, students who have reached the age of majority and who are still eligible to attend an Iowa secondary school may declare their residence independent of the residence of the parents.

Each case involving the bona fide residence of a student will be decided upon its individual merits by the superintendent.

Legal Reference: *Lakota Cons. Ind. School v. Buffalo Center-Rake Comm. School*, 334 N.W.2d 704 (Iowa 1983).  
*Mt. Hope School Dist. v. Hendrickson*, 197 N.W. 47 (Iowa 1924).  
*Oshel v. Creston Comm. School Dist.*, DPI Admin. Doc. 570 (1981).  
 33 D.P.I. Dec. Rule 80 (1984).  
 Iowa Code §§ 257.6; 282.2, .6, .7; 285.4.

I.C. Iowa Code	Description
Iowa Code § 257.6	<u>Finance Programs - Enrollment</u>
Iowa Code § 282.2	<u>Attendance and Tuition - Offsetting Taxes</u>
Iowa Code § 282.6	<u>Attendance and Tuition - Tuition</u>
Iowa Code § 282.7	<u>Attendance and Tuition - Other School Corp./Payment</u>
Iowa Code § 285.4	<u>Transportation Aid - District Sending</u>
<b>Cross References</b>	
Code	Description
100	<u>Legal Status of the School District</u>

Approved \_\_\_\_\_ Reviewed 4/21/2014, 2/20/17, 10/21/19, 12/19/22 Revised \_\_\_\_\_

## NONRESIDENT STUDENTS

Students who are eligible to attend an Iowa public school but who are not legal residents of the school district may be admitted into the school district at the discretion of the superintendent upon application and payment of tuition. The tuition rate is the current per-pupil cost of the school district as computed by the board secretary and as authorized by the Iowa Department of Education.

Resident students whose families move from the school district after the start of a semester and who wish to complete the semester in the school district may be permitted to attend without the payment of tuition at the discretion of the superintendent and approval of the board. Students who plan to open enroll to the nonresident district may complete the school year without approval of the superintendent or board. These students, other than students in grades eleven and twelve, must have the recommendation of the principal.

Students in grades eleven or twelve who are no longer residents of the school district, but were residents in the preceding school year, may continue to attend school until they graduate without the payment of tuition. These students may be required to identify an adult, who resides in the school district, identified for purposes of administration.

Nonresident students who are eligible to attend an Iowa public school and who have evidence they will become legal residents of the school district prior to October 1 may be allowed to attend without the payment of tuition.

Legal Reference: *Lakota Cons. Ind. School v. Buffalo Center-Rake Comm. School*, 334 N.W.2d 704 (Iowa 1983).

*Mt. Hope School Dist. v. Hendrickson*, 197 N.W. 47 (Iowa 1924).

*Oshel v. Creston Comm. School Dist.*, DPI Admin. Doc. 570 (1981).

Iowa Code §§ 257.6; 282.1, .2, .6, .7, .24.

I.C. Iowa Code	Description
Iowa Code § 257.6	<u>Finance Programs - Enrollment</u>
Iowa Code § 282	<u>Attendance and Tuition</u>

Approved \_\_\_\_\_ Reviewed 4/21/2014, 2/20/17, 10/21/19, 12/19/22 Revised \_\_\_\_\_



## COMPULSORY ATTENDANCE

Parents within the school district who have children over age six and under age sixteen by September 15, in proper physical and mental condition to attend school, will have the children attend the school district at the attendance center designated by the board. Students will attend school the number of days school is in session in accordance with the school calendar. Students of compulsory attendance age will attend school a minimum of 1080 hours. Students not attending the minimum days must be exempted by this policy as listed below or, referred to the county attorney. Exceptions to this policy include children who:

- have completed the requirements for graduation in an accredited school or have obtained a high school equivalency diploma;
- are attending religious services or receiving religious instruction;
- are attending an approved or probationally approved private college preparatory school;
- are attending an accredited nonpublic school; or,
- are receiving competent private instruction.

It is the responsibility of the parent of a child to provide evidence of the child's mental and physical inability to attend school or of the child's qualifications for one of the exceptions listed above.

The principal will investigate the cause for a student's truancy. If the principal is unable to secure the truant student's attendance, they will follow board approved student handbook policy.

The school will participate in mediation if requested by the county attorney. The superintendent will represent the school district in mediation. The school district will monitor the student's compliance with the mediation agreement and will report violations of the mediation agreement to the county attorney.

Legal Reference: Iowa Code §§ 259A; 279.10-.11; ch. 299; 299A.

I.C. Iowa Code	Description
Iowa Code § 259A	<u>High School Equivalency Diploma</u>
Iowa Code § 279	<u>Directors - Powers and Duties</u>
Iowa Code § 299	<u>Compulsory Education</u>
Iowa Code § 299A	<u>Private Instruction</u>
<b>Cross References</b>	
Code	Description
601.01	<u>School Calendar</u>
604.01	<u>Competent Private Instruction</u>

Approved \_\_\_\_\_ Reviewed 4/21/2014, 3/20/17, 10/21/19, 12/19/22 Revised \_\_\_\_\_

## ENTRANCE - ADMISSIONS

Children in the school district community will be allowed to enroll in the school district's regular education program beginning at age five. The child must be age five on or prior to September 15 to participate in the school district's kindergarten program. The child must be age six on or prior to September 15 to begin the first grade of the education program.

Before the student may enroll in the district's education program, the board will require evidence of age and residency in the form of a birth certificate or other evidence of age. It is within the discretion of the superintendent to determine what is satisfactory evidence for proof of age.

Prior to enrollment, the child must provide the administration with their health and immunization certificate. Failure to provide this information within the time period set by the superintendent is reason for suspension, expulsion or denying admission to the student.

Legal Reference: Iowa Code §§ 139A.8; 144.45(5); 282.1, .3, .6.

I.C. Iowa Code	Description
Iowa Code § 139A.8	<u>Immunization of Children</u>
Iowa Code § 144.45	<u>Vital Statistics</u>
Iowa Code § 282.1	<u>Attendance and Tuition - School Age-Nonresidents</u>
Iowa Code § 282.3	<u>Attendance and Tuition - Admission and Exclusion</u>
Iowa Code § 282.6	<u>Attendance and Tuition - Tuition</u>
<b>Cross References</b>	
Code	Description
507.01	<u>Student Health and Immunization Certificates</u>
607.02	<u>Student Health Services</u>
607.02-R(1)	<u>Student Health Services - Regulation</u>

Approved \_\_\_\_\_ Reviewed 4/21/2014, 2/20/17, 10/21/19, 12/19/22 Revised \_\_\_\_\_

ATTENDANCE CENTER ASSIGNMENT

The board will have complete discretion to determine the boundaries for each attendance center, to assign students to the attendance centers, and to assign students to the classrooms within the attendance center.

Parents or guardians of siblings in the same grade level academically in grades kindergarten through grade five may request the siblings be placed in the same or different classrooms. In order to be valid, the request must be made in writing and submitted to the school principal at the time of registration for classes, or within fourteen days after the children’s first day of attendance during the school year. If a valid request is received by the school principal, the request must be honored.

While a parent or guardian may make a placement request that siblings be placed together or apart, the district administration retains complete discretion to select the classroom teacher(s) to which siblings are assigned. If after the initial grading period following the placement of siblings in the same or different classrooms the school principal determines the placement is disruptive to the class; the principal may assign one or more of the siblings to different classrooms.

It is the responsibility of the superintendent to make a recommendation to the board annually regarding the assigned attendance center for each student. In making the recommendation, the superintendent will consider the geographical layout of the school district, the condition and location of the school district facilities, the location of student population, possible transportation difficulties, financial condition of the school district and other factors deemed relevant by the superintendent or the board.

Legal Reference: Iowa Code §§ 279.11; 282.7-.8.

I.C. Iowa Code	Description
Iowa Code § 279.11	<u>Directors - Powers and Duties - Classroom Assignment</u>
Iowa Code § 282	<u>Attendance and Tuition</u>

## STUDENT TRANSFERS IN

Students who transfer into the school district must meet the immunization and age requirements set out for students who initially enroll in the school district.

The school district will request the student's cumulative records from the previous school district. If the student cannot offer proof of grade level, the superintendent will make the grade level determination. The superintendent may require testing or other information to determine the grade level. Students expelled or suspended from their previous school district will only be enrolled after approval of the board.

The superintendent will determine the amount of credits to be transferred. If the student has not previously attended an accredited school, it is within the superintendent's discretion to accept or reject credits or grades.

The board may deny admission if the student is not willing to provide the board with the necessary information.

Legal Reference: 20 U.S.C. § 1232g.  
Iowa Code §§ 139A.8; 282.1, .3, .4; 299A

I.C. Iowa Code	Description
Iowa Code § 139A.8	<u>Immunization of Children</u>
Iowa Code § 282.1	<u>Attendance and Tuition - School Age-Nonresidents</u>
Iowa Code § 282.3	<u>Attendance and Tuition - Admission and Exclusion</u>
Iowa Code § 282.4	<u>Attendance and Tuition - Suspension-Expulsion</u>
Iowa Code § 299A	<u>Private Instruction</u>
U.S.C - United States Code	Description
20 U.S.C. § 1232g	<u>Education - FERPA</u>
Cross References	Description
Code	<u>Open Enrollment Transfers - Procedures as a Receiving District</u>
501.15	
505.03	<u>Student Honors and</u>

Code	Description
604.01	<u>Awards</u> <u>Competent Private Instruction</u>
604.10	<u>Online Courses</u>
604.11	<u>Appropriate Use of Online Learning Platforms</u>

Approved \_\_\_\_\_ Reviewed 4/21/2014, 2/20/17, 11/18/19, 12/19/22 Revised \_\_\_\_\_

## STUDENT TRANSFERS OUT OR WITHDRAWALS

If the student's parents wish to withdraw or transfer the student from school prior to completing and graduating from the education program, they should notify the superintendent in writing as soon as possible of the decision to withdraw or transfer the student from the education program. The student or parent should present this written notice at the office and receive instructions regarding the return of textbooks, library books, locker equipment, hot lunch tickets, etc.

The notice should state the student's final day of attendance. If the student is not enrolling in another school district, the school district will maintain the student's records in the same manner as the records of students who have graduated from the school district.

If the parents wish to have the student's cumulative record sent to the new school district, the parents must notify the superintendent in writing. This notice will include the name of the school district and the person at the new school district to whom the student's cumulative records should be sent. If the new school district requests the student's cumulative records, the school district will forward the cumulative records and notify the parents the records have been sent. The notice will inform the parents of their right to review the records sent.

If the student is of compulsory education age and not transferring to another public school district or an accredited nonpublic school, the parents will notify the superintendent that the student is receiving competent private instruction and file the necessary competent private instruction reports.

Legal Reference: 20 U.S.C. § 1232g,  
Iowa Code §§ 274.1; 299.1-.1A; 299A.11

I.C. Iowa Code	Description
Iowa Code § 274.1	<u>Legal Status</u>
Iowa Code § 299.1	<u>Compulsory Education - Attendance Requirements</u>
Iowa Code § 299.1A	<u>Compulsory Attendance Age</u>
Iowa Code § 299A.11	<u>Private Instruction - Student Records</u>
U.S.C - United States Code	Description
20 U.S.C. § 1232g	<u>Education - FERPA</u>

**Cross References**

	<b>Code</b>	<b>Description</b>
501.15		<u>Open Enrollment Transfers - Procedures as a Receiving District</u>
604.01		<u>Competent Private Instruction</u>

Approved \_\_\_\_\_ Reviewed 4/21/2014, 2/20/17, 11/18/19, 12/19/22 Revised \_\_\_\_\_

STUDENT ATTENDANCE RECORDS

As part of the school district's records, the daily attendance of each student is recorded and maintained on file with the permanent records of the board secretary.

It is the responsibility of the principals to ensure that such reports are filed with the board secretary, the custodian of school records.

Legal Reference: Iowa Code §§ 294.4; 299.  
281 I.A.C. 12.3(4).

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<b>I.C. Iowa Code</b>	<b>Description</b>
Iowa Code § 294.4	<u>Teachers - Daily Register</u>
Iowa Code § 299	<u>Compulsory Education</u>
<b>I.A.C. Iowa Administrative Code</b>	<b>Description</b>
281 I.A.C. 12.3	<u>Administration</u>

Approved \_\_\_\_\_ Reviewed 4/21/2014, 2/20/17, 11/18/19, 12/19/22 Revised \_\_\_\_\_



## STUDENT ABSENCES - EXCUSED

Regular attendance by students is essential for students to obtain the maximum opportunities from the education program. Parents and students alike are encouraged to ensure an absence from school is a necessary absence. Students will attend school unless excused by the principal of their attendance center.

Student absences approved by the principal are excused absences. Excused absences will count as days in attendance for purposes of the truancy law. These absences include, but are not limited to, illness, family emergencies, recognized religious observances, appointments that cannot be scheduled outside the school day and school-sponsored or approved activities.

The district believes that traditional, in-person school attendance leads to the greatest learning opportunities for students. However, there may be rare and unusual circumstances created by public emergencies declared by state or local officials which temporarily prevent students from attending traditional, in-person school. In these circumstances, the superintendent will have discretion to make reasonable accommodations for students, on a case-by-case basis, to attend school through remote learning opportunities within the available resources of the district and as permitted by law. During approved remote learning, attendance will be taken, assessments may be administered, and grades will count towards students' cumulative grade point average as if they were attending in person. The provision of special education and accommodations for students who have individualized education programs (IEPs) or Section 504 plans will be determined by each respective IEP or Section 504 team.

Students whose absences are approved will make up the work missed and receive full credit for the missed school work. It is the responsibility of the student to initiate a procedure with the student's teacher to complete the work missed.

Students who wish to participate in school-sponsored activities must attend in the afternoon of the evening activity unless permission has been given by the principal for the student to be absent.

It is the responsibility of the parent to notify the student's attendance center as soon as the parent knows the student will not be attending school on that day. The principal may request evidence or written verification of the student's reason for absence.

It is the responsibility of the superintendent, in conjunction with the principal, to develop administrative regulations regarding this policy.

Legal Reference: 34 C.F.R. sec. 300  
28 C.F.R. Pt. 35  
Iowa Code §§ 294.4; 299.  
281 I.A.C. 12.3(4).

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<b>I.C. Iowa Code</b>	<b>Description</b>
Iowa Code § 294.4	<u>Teachers - Daily Register</u>
Iowa Code § 299	<u>Compulsory Education</u>
<b>I.A.C. Iowa Administrative Code</b>	<b>Description</b>
281 I.A.C. 12.3	<u>Administration</u>
<b>C.F.R. - Code of Federal Regulations</b>	<b>Description</b>
28 C.F.R. 35	<u>Judicial - Disability - Nondiscrimination</u>
34 C.F.R. Pt. 300	<u>Education - Disabilities/Children/Assistance to States</u>

Approved \_\_\_\_\_ Reviewed 4/21/2014, 2/20/17, 11/18/19, 12/19/22 Revised \_\_\_\_\_

## TRUANCY - UNEXCUSED ABSENCES

Regular attendance by the students at school is essential for students to obtain the maximum opportunities from the education program. Parents and students alike are encouraged to ensure an absence from school is a necessary absence. Students will attend school unless excused by the principal of their attendance center.

Truancy is the failure to attend school for the minimum number of days established in the school calendar by the board. Truancy is the act of being absent without a reasonable excuse. These absences will include, but not be limited to, tardiness, shopping, hunting, concerts, preparation or participation in parties and other celebrations and employment. Truancy will not be tolerated by the board.

Students are subject to disciplinary action for truancy including suspension and expulsion. It is within the discretion of the principal to determine, in light of the circumstances, whether a student may make up work missed because of truancy. Students receiving special education services will not be assigned to supervised study hall, in-school suspension unless the goals and objectives of the student's Individualized Education Program are capable of being met.

It is the responsibility of the superintendent, in conjunction with the principal, to develop administrative regulations regarding this policy. The administrative regulations will indicate the disciplinary action to be taken for truancy.

Legal Reference: Iowa Code §§ 294.4; 299.  
281 I.A.C. 12.3(4).

I.C. Iowa Code		Description
Iowa Code § 294.4		<u>Teachers - Daily Register</u>
Iowa Code § 299		<u>Compulsory Education</u>
I.A.C. Iowa Administrative Code		Description
281 I.A.C. 12.3		<u>Administration</u>
Cross References		
Code	Description	
206.03	<u>Secretary (I, II)</u>	
410.03	<u>Truancy Officer</u>	

Approved \_\_\_\_\_ Reviewed 4/21/2014, 2/20/17, 11/18/19, 12/19/22 Revised \_\_\_\_\_

## **2023-2024 At-Risk Dropout Prevention Plan**

### **Service Description - Guidance Counselors**

Services will include individualized instruction/support, small group instruction/support, large group instruction/support in the classroom and in a conference setting of a mentoring nature. All service providers have been trained to identify at-risk behaviors and to implement the following strategies: goal evaluation/setting, character education/service learning, conflict resolution, family communication/involvement, multiple intelligences/matching learning styles, and workforce readiness/career education.

### **Service Description - Alternative Education Setting**

Services will include individualized instruction/support and small group instruction/support in an alternative classroom setting with a nontraditional delivery and a flexible schedule. The service is designed for students needing a separate location within the traditional school, with different staff, to meet their academic, social, emotional, and behavioral needs. The alternative education service will focus upon reducing truancy, improving attitudes toward school, accumulating credits, and reducing behavior problems. The alternative education service will have a maximum teacher/student ratio of 1:10, serve a small student base not exceeding 25 students, a caring faculty with continual staff development, high expectations for student achievement, a learning program specific to the student's expectations and learning style, a flexible school schedule with community involvement and support, and a total commitment to have each student be a success.

### **Service Description - STAR**

Services will include individualized instruction/support and small group instruction/support in a flexible classroom setting with a nontraditional delivery. STAR is **Students At Risk**. Students may be identified for the STAR service for low academic achievement, issues surrounding literacy and numeracy, poor behavior, problems with attendance, family problems or social problems. Students identified as requiring STAR intervention are consistently monitored by re-visiting data.

### **Service Description - Second Chance Reading**

The goal of Second Chance Reading (SCR) is the remediation of reading deficits for secondary students who otherwise would struggle with the demands of the secondary curriculum. SCR focuses on comprehension skills but also targets vocabulary development and fluency in both fiction and non-fiction textual materials. The course is designed specifically for middle and high school students who are reading below grade level.

**Service Description - Youth Services Worker**

Services will include individualized instruction/support and small group instruction/support in a flexible setting outside of a traditional classroom. The implementation of a liaison/mentor program as an additional support, in collaboration with certified staff, will involve investigation of school rule violations and overall student health. Building positive relationships will be a priority for the district as the liaison officer will be BHS (Behavior Health Intervention Services) trained to provide skill development services with reach back directly into mental health providers. The liaison officer will act as an advisor to teachers and counselors - a cooperative effort with school, mental health, and the juvenile court system. The liaison officer with BHS training will bring a new level of understanding of children with mental health needs and address barriers to academic needs for students to be successful in life.

**Service Description - Mental Health Therapist**

Services will include providing on-site therapy to individuals, groups, or families to reduce students' time outside of school. The mental health therapist will diagnose and treat mental health disorders, creating treatment plans based on each student's needs. Mental Health Therapists will refer clients to specialists when necessary, monitor progress during treatment, and create a comfortable environment for clients to be treated in. The mental health therapist will collaborate with administrators and counselors to bring a new level of understanding of children with mental health needs and address barriers to academic needs for students to be successful in life.

**Service Description - Success Coach**

Services will include individualized instruction/support in a flexible setting outside of a traditional classroom. The implementation of a Success Coach as an additional support, in collaboration with staff, will involve investigation of school rule violations and overall student health and academic success. Building positive relationships will be a priority for the district as the Success Coach. The Success Coach will act as an advisor to teachers and counselors - a cooperative effort with school, mental health, and the juvenile court system. The Success Coach will bring a new level of understanding of children with mental health needs and address barriers to academic needs for students to be successful in life.

**Service Description - Social Worker**

Services will include determining needs and goals of students, mental health coaching to students and families, researching appropriate public assistance resources for students and families, providing crisis intervention if necessary, and in general helping students assess and solve problems in their lives. The Social Worker will work with students in a flexible setting outside of a traditional classroom. The implementation of a Social Worker as an additional support, in collaboration with staff, will involve investigation of overall student health and academic success. Building positive relationships will be a priority for the district as the Social Worker. The Social Worker will act as an advisor to counselors and staff - a cooperative effort with school, mental health, and

the juvenile court system. The Social Worker will bring a new level of understanding of children with social, emotional, behavioral and mental health needs. The Social Worker will assist counselors and staff in addressing barriers to academic needs for students to be successful in life.

#### **Service Description - School Resource Officer**

Services will include interacting with kids all day long, in various capacities. Building positive relationships will be a priority for the district as the School Resource Officer. Working with school administrators, guidance counselors, and faculty on developing comprehensive safety plans to ensure schools are safe places for students to learn is another service expectation. The School Resource Officer will serve as a positive role model who helps with day-to-day administration and education during regular school hours, after school, and at off-campus school activities. The types of benefits that school administrators seek from having a school resource officer include: increased safety in and around the schools, increased perceptions of safety, and reductions in truancy.

#### **Service Evaluation**

Service will be evaluated by monitoring:

- 1) attendance, truancy and tardies (JMC reports - decrease in the number of absences and tardies)
- 2) credit accrual/progress in school (decrease in the number of failing classes, retention, over-aged and under-credited)
- 3) increased academic achievement (Iowa Statewide Assessment of Student Progress)
- 4) conferences with liaison officer, parents and students
- 5) decreased office referrals

#### **Data Collection**

JMC reports - attendance and grades, disaggregated demographic reports - ELL, SpEd, and free/reduced lunch, ISASP (Iowa Statewide Assessment of Student Progress), MAPS Assessments, office referrals, and Edmentum will be used to collect data relative to students targeted as at-risk and/or to prevent dropouts and the general student population. District designed career surveys will also be used to collect data.

**2023-2024 Service Staff**

**Guidance Interventions - Total Budget 2023-2024 - \$24,500**

Staff Name	Staff Folder #	Staff Position	Staff FTE %	Staff Type	Qualification Requirements	Professional Development
Ashley Brady		9-12 Guidance	10%			
Brenda Haack		5-8 Guidance	10%			
Amy Brunsting		TK-4 Guidance	10%			

**Alternative Education - Total Budget 2023-2024 - \$63,500**

Staff Name	Staff Folder #	Staff Position	Staff FTE %	Staff Type	Qualification Requirements	Professional Development
Korrie Coombs		7-12 Instructor	100%			

**STAR Interventions - Total Budget 2023-2024 - \$15,227**

Staff Name	Staff Folder #	Staff Position	Staff FTE %	Staff Type	Qualification Requirements	Professional Development
Dawn Henke		9-12 Para	50%			

**Second Chance Reading Interventions - Total Budget 2023-2024 - \$40,000**

Staff Name	Staff Folder #	Staff Position	Staff FTE %	Staff Type	Qualification Requirements	Professional Development
Christy Alquist		9-12 Instructor	45%			

**Youth Services Provider - Total Budget 2023-2024 - \$40,000**

Staff Name	Staff Folder #	Staff Position	Staff FTE %	Staff Type	Qualification Requirements	Professional Development
Kamie Crum		Seasons				
Calli Shaw		Seasons				

**Mental Health Therapist - Total Budget 2023-2024 - \$12,000**

Staff Name	Staff Folder #	Staff Position	Staff FTE %	Staff Type	Qualification	Professional

