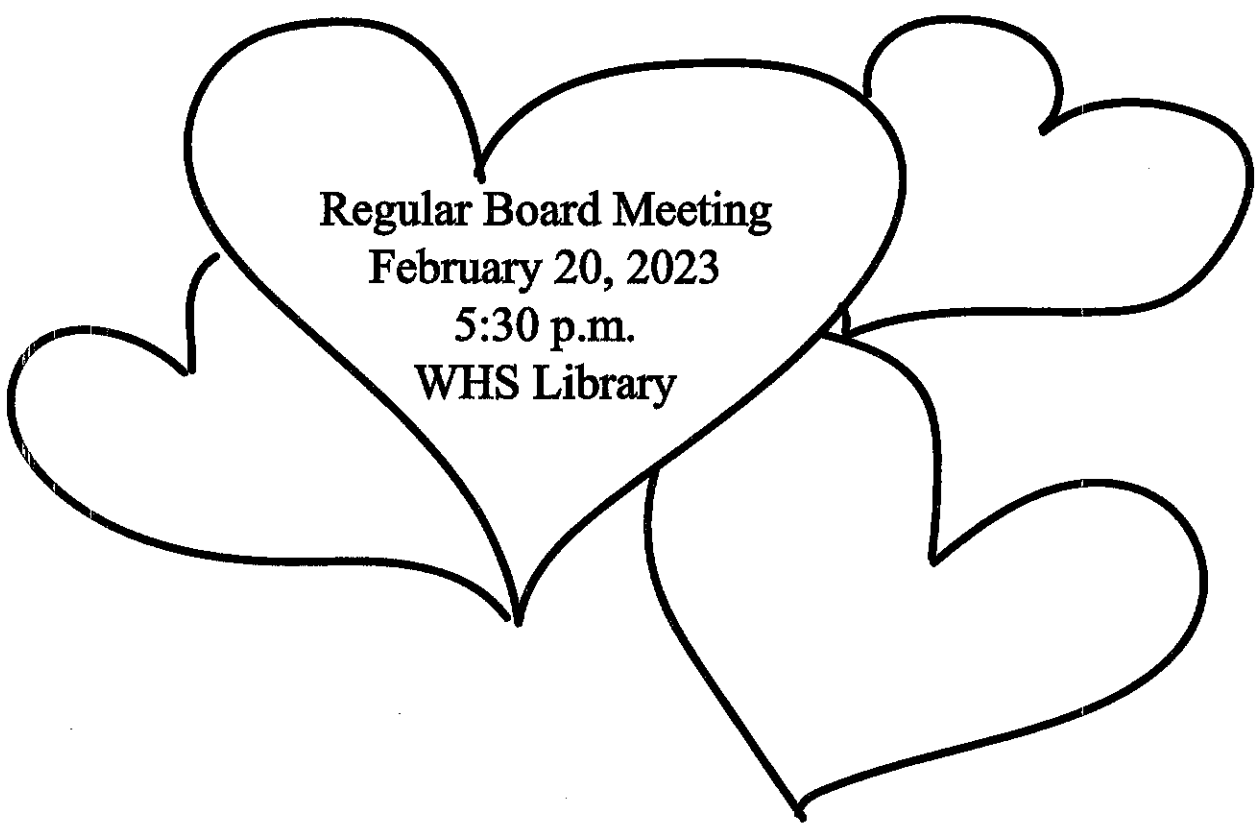


Cherokee Community School District



Regular Board Meeting
February 20, 2023
5:30 p.m.
WHS Library

Board Members:
Mrs. Jodi Thomas- President
Mrs. Angie Anderson-Vice President
Mrs. Patty Brown
Mr. Brian Freed
Mr. Ray Mullins

Mrs. Joyce Lundsgaard, Business Manager/Board Secretary
Dr. Kimberly Lingenfelter, Superintendent

**Regular Board of Education Meeting
Cherokee Community School District, 600 West Bluff Street
Agenda for Monday, February 20, 2023 at 5:30 PM**

The tentative agenda contains a list of subjects known at the time of distribution. A copy of the agenda kept continuously current is available for inspection at the office of the superintendent during regular business hours. This agenda may be changed up to 24 hours before the scheduled commencement of the meeting. The agenda sequence is provided as a courtesy only. The board reserves the right to consider each item in any sequence it deems appropriate. Therefore, we encourage visitors to attend the meeting from the beginning.

NOTICE: If you have comments that you wish to be considered please submit those comments to: Kimberly Lingenfelter, Superintendent, at klingenfelter@ccsd.k12.ia.us by February 20, 2023 by 2:00 PM along with your phone number and you will be called prior to the agenda item you wish to address.

<ol style="list-style-type: none"> 1. Call the meeting to order 2. Pledge of Allegiance and Mission Statement 3. Approve the agenda 4. Roll call of members in attendance 5. Action to excuse board members not in attendance
<ol style="list-style-type: none"> 6. Welcome Visitors Recognition of persons who wish to speak to the board regarding a school issue not on the agenda
<ol style="list-style-type: none"> 7. Consent agenda <ol style="list-style-type: none"> A. Approve the minutes of the regular meeting [1-16-23], the public hearing [1-16-23], the special meeting [1-19-23], and the work session [2-15-23] B. Approve financial statements C. Approve monthly bills D. Approve fundraising requests E. Approve resignations Heather French - Preschool/ Early Childhood Special Education Teacher F. Approve retirements G. Approve internal transfers H. Approve contract extensions Zachary Driggs - WHS Custodian Eric Comstock - CMS Volunteer Wrestling Coach Gabe Fuller - CMS Volunteer Wrestling Coach Sarah Van Der Brink - CES Paraprofessional Ashleigh Kaptein - CES Paraprofessional
<ol style="list-style-type: none"> 8. Communication and Reports <ol style="list-style-type: none"> A. Principals' Building Reports/ Instructional Coaches' Reports B. Directors'/ Superintendent's Report
<ol style="list-style-type: none"> 9. Policy Clerical Change(s): Clerical changes and edits as recommended by IASB Policy Manual Review by Siobhan Schneider, IASB Policy/Legal Services Director, received on 12/22/21 Affirm: 401.7 Employee Travel Compensation; 502.8 Search and Seizure; 502.8E1 Search and Seizure Checklist; 502.8R1 Search and Seizure Regulation; 502.9 Interviews of Students by Outside Agencies; 502.10 Use of Motor Vehicles; 503.1 Student Conduct; 503.1R1 Student Suspension; 503.2 Expulsion; 503.3 Fines - Fees - Charges; 503.4 Good Conduct Rule; 503.5 Corporal Punishment
<ol style="list-style-type: none"> 10. New Business <ol style="list-style-type: none"> A. Discussion of/ information concerning Cherokee Elementary School - Closegap (Success Coach) B. Discussion of/ action concerning weapons training for up to forty-five staff members C. Discussion of/ action concerning a resolution establishing a qualified educational assistance plan D. Discussion of/ action concerning out of state travel for NASA trip March 1-5 with James De Vos E. Discussion of/ action concerning out of state travel for Top Golf trip March 3 with Danielle Cox F. Discussion of/ action concerning proposed plans and specifications, proposed form of contract, and a bid (lowest, responsive, responsible bid) for the 2023 CMS Lighting Project

*** Note: The Board of Education, with a majority vote of the Board, may enter into an closed/exempt session for the purpose of discussing confidential records, litigation, suspension/expulsion hearings, personnel, purchase of real estate, and security or negotiation strategy.**

- G. Discussion of/ action concerning the FY22 Audit
- H. Discussion of/ information concerning 2023-2024 School Calendar options
- I. Discussion of/ information concerning CCSD Job Descriptions
- J. Discussion of/ information concerning a date for a Budget Hearing - Monday, April 3, 2023

Closed Session - Student Evaluation/Graduation Determination

The evaluation will be held in closed session as provided in section 21.5(1)(k) of the open meetings law to discuss information contained in records in the custody of a governmental body that are confidential records pursuant to section 22.7, subsection 50.

11. Board Committee Reports

- A. Curriculum and Instruction – Anderson and Thomas
- B. Policy – Brown and Thomas
- C. Finance* – Brown and Freed
- D. Building, Grounds, Capital Projects – Freed and Mullins
- E. Transportation, Nutrition – Anderson and Mullins

Closed Session - Superintendent Evaluation

The evaluation will be held in closed session as provided in section 21.5(1)(i) of the open meetings law to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.

12. Items of Interest for the Next Meeting [March 20, 2023 @ 5:30 PM]

- A. Discussion of/ action concerning the 2023-2024 School Calendar
- B. Discussion of/ action concerning a board resolution to levy property tax for fiscal year 2023-2024 for the regular program budget adjustment as allowed under section 257.14 Code of Iowa

13. Adjournment

Projected Dates/Times for Regular Board of Education Meetings 2022-2023

December 19th, 2022 @ 5:30 pm	January 16th, 2023 @ 5:30 pm	February 20th, 2023 @ 5:30 pm	March 20th, 2023 @ 5:30 pm
April 17th, 2023 @ 5:30 pm	May 15th, 2023 @ 5:30 pm	June 19th, 2023 @ 5:30 pm	July 17th, 2023 @ 5:30 pm
August 21st, 2023 @ 5:30 pm	September 18th, 2023 @ 5:30 pm	October 16th, 2023 @ 5:30 pm	November 20th, 2023 @ 5:30 pm

*** Note: The Board of Education, with a majority vote of the Board, may enter into an closed/exempt session for the purpose of discussing confidential records, litigation, suspension/expulsion hearings, personnel, purchase of real estate, and security or negotiation strategy.**

**Cherokee Community School District
Public Hearing
January 16, 2023**

The Cherokee Community School District Board of Education held a Public Hearing on Monday, January 16, 2023, beginning at 5:30 P.M. The meeting was held in the WHS Library at 600 W. Bluff St., Cherokee, Iowa.

1. Call the hearing to order

The hearing was called to order at 5:30 P.M.

Board Members Present: Brian Freed, Angie Anderson, Jodi Thomas, Ray E. Mullins II, Patty Brown – by phone

2. Approve the Agenda

Moved by Anderson, seconded by Mullins to approve the agenda. All Ayes

3. Public Hearing on the Cherokee Middle School – Lighting Project

An overview of the Cherokee Middle School lighting project was included in the board packet.

4. Recognition of Visitors

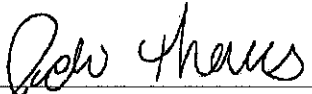
There were no questions regarding the CMS lighting project and no objections were filed.

5. Close the public hearing


The public hearing was closed.

6. Adjournment

Moved by Anderson, seconded by Brown to adjourn the meeting at 5:32 P.M. All Ayes



President, Board of Education
Cherokee Community School District



Secretary, Board of Education
Cherokee Community School District

**Cherokee Community School District
Regular Meeting
January 16, 2023**

The Cherokee Community School District Board of Education held a Regular Meeting on Monday, January 16, 2023 following the public hearing. The meeting was held in the WHS Library at 600 W. Bluff St., Cherokee, Iowa.

1. Call the meeting to order

The meeting was called to order at 5:32 P.M.

2. Pledge of Allegiance and Mission Statement

The Pledge of Allegiance and Mission Statement were recited.

3. Approve the agenda

Moved by Mullins, seconded by Freed to approve the agenda. All Ayes

4. Roll call of members in attendance

Roll call was taken. Board members present: Ray E Mullins II, Brian Freed, Jodi Thomas, Angie Anderson, Patty Brown – by phone

6. Welcome Visitors

Visitors were welcomed. Thomas referenced board policy 213, Public Participation in Board Meetings. There were no public comments.

7. Consent Agenda

Moved by Anderson, seconded by Mullins to approve the Consent Agenda. All Ayes

- Minutes of the meetings – Regular Meeting – 12/19/22
- Financial Statements
- Monthly Bills
- Contracts extensions – Kaylee Menke as CMS/WHS Nurse

8. Communication & Reports

Administrator and Director reports were given and are included in the board packet.

9. Policy

Moved by Anderson, seconded by Freed to affirm board policies 501.12 Pregnant Students; 501.13 Students of Legal Age; 501.14 Open Enrollment Transfers - Procedures as a Sending District; 501.15 Open Enrollment Transfers - Procedures as a Receiving District; 501.16 Homeless Children and Youth; 502.1 Student Appearance; 502.2 Care of School Property - Vandalism; 502.3 Student Expression and Student Publications; 502.4 Student Complaints and Grievances; 502.5 Student Lockers; 502.6 Weapons; 502.7 Smoking - Drinking - Drugs; 502.75 Students and Illicit Drugs. All Ayes

10. New Business

A. Discussion of/information concerning Cherokee Education Association initial proposal

The Cherokee Education Association presented their initial proposal to the board. The proposal included a base wage increase of \$1,800. The association proposed certified staff handbook changes of one additional personal day for all employees after 15 years of employment and two additional days after 20 years, allowing unused family illness leave to be carried into the following year accumulating to a max of ten days, supplemental pay for CES and CMS music event supervision, and addition of CMS Mentoring to Schedule B.

B. Discussion of/information concerning 2023-2024 School Calendar Options

The TQT presented two calendar options for the 2023/24 school year to the board for feedback, one with spring break and one without. Both calendars have a start date of 8/23 and an end date of 5/24 with fewer instructional days and full days for professional development in lieu of early dismissals on Wednesdays. Prior to final board approval on a calendar, community and teacher surveys will be distributed.

C. Discussion of/action concerning virtual professional development for teachers

Moved by Anderson, seconded by Brown to approve two retroactive virtual professional development days for teachers under the direction and guidance of the Admin/IC team and if circumstances prevent in-person attendance approve four additional virtual professional development days for teachers. All Ayes

D. Discussion of/action concerning gifts from RJ Thomas Manufacturing

Moved by Mullins, seconded by Freed to approve gifts from RJ Thomas Manufacturing in the amount of \$16,067.71. Ayes: Mullins, Freed, Anderson, Brown Abstain: Thomas

E. Discussion of/action concerning a resolution of acknowledgement for RJ Thomas

Moved by Brown, seconded by Freed to approve a resolution of acknowledgement for RJ Thomas Manufacturing. Ayes: Mullins Freed, Anderson, Brown Abstain: Thomas

F. Discussion of/action concerning substitute teacher pay for the 2023-24 school year

Moved by Freed, seconded by Anderson to approve substitute teacher pay at \$145 per day for the 2023-24 school year. All Ayes

G. Discussion of/action concerning FTC Robotics trip to Omaha

Moved by Anderson, seconded by Freed to approve the FTC Robotics trip to Omaha on February 4 to attend the Super Qualifier. All Ayes

H. Discussion of/information concerning a Board Work Session

The Board will have a work session on February 15th from 8:45AM to 2:00 P.M.

11. Exempt Session

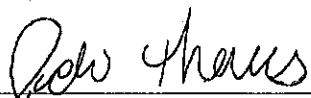
The board entered into exempt session at 6:48 P.M. to discuss collective bargaining strategies and issues.

The board resumed in open session at 7:41 P.M.

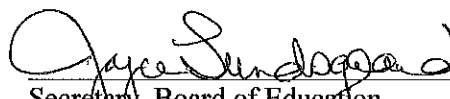
12. Adjournment

Moved by Anderson, seconded by Brown to adjourn the meeting at 7:41 P.M. All Ayes

Regular Meeting – February 20th – 5:30 P.M.



President, Board of Education
Cherokee Community School District



Secretary, Board of Education
Cherokee Community School District


**Cherokee Community School District
Special Meeting
January 19, 2023**

The Cherokee Community School District Board of Education held a Special Meeting on Thursday, January 19, 2023 beginning at 7:45 A.M. The meeting was held at 600 W. Bluff St., Cherokee, Iowa.

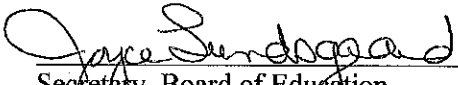
No action was taken at the meeting.

The board presented their initial proposal to the Cherokee Education Association. The initial proposal included a \$500 base salary increase. Negotiations will continue after the legislature sets the Supplemental State Aid for FY 24.

Regular Board Meeting – February 20th, 5:30 P.M.



President, Board of Education
Cherokee Community School District



Secretary, Board of Education
Cherokee Community School District

FEBRUARY 15, 2023 MINUTES

The Cherokee Community School District held a BOARD PLANNING WORK SESSION on Wednesday, February 15, 2023 at Cherokee Middle School - 208 E Indian Street, Cherokee, IA.

Public notice was given and the Board Planning Work Session was called to order at 8:47 AM in the Cherokee Middle School Conference Room. The agenda was approved on a motion by Mullins, seconded by Brown. Board attendees present were: Jodi Thomas, Angie Anderson, Patty Brown, Brian Freed, and Ray E Mullins II. Also present was Superintendent Kimberly Lingenfelter. As advertised, this work session was open to the public.

Board members were welcomed and lunch count was taken. Kimberly Lingenfelter facilitated conversation about Cherokee's future, vision, plans, and the superintendent evaluation tool.

Cara Jacobson, Food Services Director, presented information on the wellness policy and the pending state review of her department.

The members of the Finance Board standing committee are Brian Freed and Patty Brown. Joyce Lundsgaard, Business Manager/Board Secretary, reviewed and answered questions regarding negotiations comparability, the 2023-2024 budget, and the district's financial health.

Jason Spooner, Activities Director, presented recommendations for the public purpose policy and possible edits to the activities handbook.

Board members had lunch with students from CMS visiting the conference room to talk about their likes, dislikes, and various school topics.

Dan Bringle and Carson Elston, Technology Assistants, reviewed cybersecurity, the partnership with ANP, Advanced Network Professionals, and the WHS Science Suite technology package.

The members of the Curriculum and Instruction Board standing committee are Angie Anderson and Jodi Thomas. Staff in attendance for this portion of the work session were: Jen Burch, Kacee Christiansen, and Linda Ducommun. Staff reviewed the curriculum cycle and plans for future access to curriculum resources, college career readiness plans with a future ready Iowa focus, TLC positions, and a visual narrative for TK-12 testing.

Tom Ryherd, Matt Malausky, Brian Christiansen, and Kimberly Lingenfelter, members of the Administrative Team, reviewed implementation of board goals and future positions to support students that are in alignment with board goals.

Teacher Quality Team members are: Abby James, Cindy Husman, Kathy Curtis, and James De Vos. Staff reviewed options they created for the 2023-2024 calendar (with and without spring break) with the board. Staff and community members will be surveyed.

On a motion by Brown, seconded by Mullins, the work session was adjourned at 2:44 PM.

Respectfully submitted,

Dr. Kimberly Lingenfelter
Superintendent Cherokee Community School District

Financial Report - 1/31/23

Fund	Beginning Balance	Receipts	Expenditures	Ending Balance
Operating	\$ 3,287,872.24	1,079,933.09	1,145,507.02	3,222,298.31
Management	816,240.81	9,386.75	-	825,627.56
Self-Insurance Fund	947,584.71	8,692.73	14,779.35	941,498.09
Subtotal General Fund	5,051,697.76	1,098,012.57	1,160,286.37	4,989,423.96
Activity	168,505.46	38,856.29	37,106.47	170,255.28
PPEL	26,278.85	6,725.05	26,688.84	6,315.06
Capital Projects (Sales Tax)	2,178,223.04	107,483.85	5,312.50	2,280,394.39
Debt Service	31,867.64	5,788.22	-	37,655.86
Hot Lunch	485,990.64	96,138.41	134,828.68	447,300.37
Trust and Agency	40,560.11	229.26	300.00	40,489.37
Braves Bank	12,317.97	1,897.25	-	14,215.22
Total - All Funds	\$ 7,995,441.47	\$ 1,355,130.90	\$ 1,364,522.86	\$ 7,986,049.51

Published Budget Report
 All Funds
 1/31/2023

Category	Function #'s	Sub Total Exp.	Expenditures	Amt Published	% of Published
INSTRUCTION	(1000-1999)	4,324,172.78	4,324,172.78	9,975,000.00	43%
Perkins	(5210)	-			
SUPPORT SERVICES	(2000-2999)				
Student Support Svcs	(2000-2199)	166,931.34			
Inst. Staff Support Svcs	(2200-2299)	346,694.06			
General Administration	(2300-2399)	195,024.69			
Building Administration	(2400-2499)	364,392.07			
Business Administration	(2500-2599)	368,786.69			
Plant Operation & Maint	(2600-2699)	956,603.35			
Student Transportation	(2700-2799)	206,708.60			
TOTAL SUPPORT SERVICES			2,605,140.80	4,752,000.00	55%
NON INSTRUCTIONAL PGMS	(3000-3999)	370,020.45	370,020.45	800,000.00	46%
OTHER EXPENDITURES	(4000-5999)				
Facilities	(4000-4999)	1,325,646.85			
Debt Service	(5000-5999)	211,340.63			
AEA Support Direct	(5200)	512,417.00			
TOTAL OTHER EXPENDITURES			2,049,404.48	5,032,266.00	41%
TOTAL EXPENDITURES			9,348,738.51	20,559,266.00	45%

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Vendor Number	Vendor Name	Amount
Invoice Description		
Checking Account ID	1	Fund Number 10 GENERAL FUND
Toner		
14914	Access Systems	10.99
Monthly MSWS+BU		
14649	Advanced Network Professionals	436.85
RJ Thomas Funds - Ball Pit		
14928	American Playground Company	1,966.00
Theatre Tickets for Films as Lit Class		
12581	American Theatre	72.00
Mop Service		
Mop Service		
Mop Service		
Mop Service		
Mop Service		
10183	Aramark Uniform Services AUCA Chicago Lockbox	152.15
Clinician on 1/10 and 1/19		
14713	Birdie and Carol Harris School of Performing Arts	350.00
WHS Art Supplies		
11466	Blick Art Materials	1,136.17
Credit Maintenance Supplies		
Maintenance Supplies		
Maintenance Supplies		
Maintenance Supplies		
Maintenance Supplies		
Maintenance Supplies		
Maintenance Supplies		
Maintenance Supplies		
Maintenance Supplies		
Maintenance Supplies		
Maintenance Supplies		
Maintenance Supplies		
Maintenance Supplies		
Maintenance Supplies		
Maintenance Supplies		
10021	Bomgaars	392.57
Instructional Supplies STEM		
Perkins (printer) & Instruct Supplies AG		
WHS Industrial Art Resale - 10 X 10		
Strike WHS main office outside door		
12882	Cardmember Service	1,248.12
Lab supplies		
Thomas Funds - Digital Hot Plates		
10157	Carolina Biological Supply Co	2,225.21
Outside Labor		
Outside Labor		

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User ID: ALG

Vendor Number	Vendor Name	Amount
Invoice Description		
Outside Labor		
10034	Champion Electric	363.02
Membership		
11818	Cherokee Chamber of Commerce	200.00
Publication Expense		
18221	Cherokee Chronicle Times	370.06
DOT Physical		
11157	Cherokee Regional Medical Center	128.00
WHS Vending Supplies		
11224	Chesterman Company	78.00
Water & Sewer		
10084	City of Cherokee	1,499.34
PSAT Tests		
11576	College Entrance Examination Board	62.00
Repair Outside Labor		
20223	Control System Specialists, LC	139.00
Wiper Blades		
12916	Country Tire and Service Inc.	43.70
Perkins Funds		
14907	Dadant and Sons Inc	119.00
Bus Inspections		
11300	Department of Education	950.00
Maintenance Supplies		
12268	Doors, Inc.	115.85
Mini Fridge		
10245	Ebert's	219.95
Radon Testing - Training & Kits		
14929	Energy Association of Iowa Schools	5,000.00
Security Monitoring		
Security Monitoring		
Smoke Detectors		
14222	Feld Fire	1,998.90
Science Safety supplies and Forensics Ia		
11332	Flinn Scientific	44.88
Lodging - All State		
10019	Gateway Hotel and Conference Center	369.60
Maintenance Supplies		
Maintenance Supplies		
Maintenance Supplies		
13294	Home Depot Pro, The	2,023.54
Medicaid		
12846	Iowa Department of Human Services	3,550.01

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Vendor Number	Vendor Name	Amount
	Invoice Description	
	New server software	
14921	JourneyEd.com, Inc	2,101.83
	SEBH and Teacher Advisory curriculum	
14935	Life Skills Advocate, LLC	609.00
	WHS Industrial Art Instructional Supplie	
	WHS Ind Art Instructional Supplies	
	WHS Resale	
	WHS Ind Art Instructional Supplies	
	Grounds Maintenance - Salt Maintenance Supplies	
	WHS Ind Art Instructional Supplies	
11735	Marcus Lumber	1,728.08
	1st Semester OE & TLC	
11366	Marcus-Meriden-Cleghorn CSD	10,985.30
	WHS Vending Machine Supplies	
18253	MARTIN BROS. DISTRIBUTING CO., INC.	232.46
	Industrial Art Resale	
12791	Menards	401.28
	Electricity	
	Electricity	
	Electricity	
	Electricity	
	Electricity	
	Electricity	
12363	MidAmerican Energy Company	11,011.00
	ISP Band Equipment	
	ISP	
	ISP	
	Rosin, Beaters, Book	
	Rosin, Beaters, Book	
	Rosin, Beaters, Book	
	ISP	
10894	MidBell Music, Inc.	1,967.60
	Mags for WHS gym front doors	
14115	Midwest Technology Services, LLC	1,300.38
	NASA Bussing	
10125	Northwest AEA	2,110.00
	Outside Labor Repair	
11226	O'Halloran International	496.36
	CES Signage	
10188	Pilot Rock Signs	3,328.62
	Building Repair - Outside Labor	
13215	Plains Boiler Service	386.66

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User ID: ALG

Vendor Number	Vendor Name	Amount
Invoice Description		
W-2 Envelopes		
10517	Quill Corporation	62.19
1st Semester OE & TLC		
30717	River Valley CSD	3,788.04
Garbage Collection		
10217	Sanitary Services, Inc.	2,274.30
1st Semester OE & TLC		
30380	Schaller-Crestland Community School District	3,788.04
Elem Teacher Supplies		
WHS Office Supplies		
WHS Math Instructional Supplies		
CMS PE Instructional Supplies		
11884	School Specialty, LLC	282.24
1st Semester OE & TLC		
10778	Sioux Central Community School District	7,576.08
Curriculum		
10225	Social Studies School Service	42.50
Royalty Free Music Subscription		
14925	Soundzabound Music Library	99.00
1st Semester OE & TLC		
SE Billing		
10797	South O'Brien CSD	25,207.71
Copy Paper		
Cardstock		
14763	Staples	14,594.40
Natural Gas Monitoring		
14247	Stokes Energy Consulting, LLC	50.00
Gas - Heating		
14354	Symmetry Energy Solutions, LLC	16,520.01
Billing Fee		
12838	Timberline Billing Service LLC	641.91
Great Start - 1st Semester		
10248	Western Iowa Tech Comm College	31,161.00
Diesel & Gasoline		
10361	Your FleetCard Program	4,011.34
Fund Number 10		
Checking Account ID 1		
Checking Account ID 2	Fund Number 36	PHYSICAL PLANT & EQUIPMENT
Building Improvement		
14934	Barry's Electric LLC	682.54
Building Improvement		
20223	Control System Specialists, LC	484.00
BENQ, 75" BOARD - Science Reno		

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Vendor Number	Vendor Name	Amount
14789	Midwest Computer Products, Inc.	6,614.02
13215	Plains Boiler Service	960.00
Fund Number	36	
Checking Account ID	2	
Checking Account ID	3	
Fund Number	21	STUDENT ACTIVITY FUND
FFA Officer Shirts		
13763	360 Custom Designs	206.00
popcorn for CMS concession stand		
14863	American Popcorn Co.	87.00
1/20/23 varsity BB official		
14695	Brostad, Mike	120.00
WHS FFA Supplies		
AATSP dues for Spanish Honor Society		
12882	Cardmember Service	1,223.00
Basketball cheer uniforms		
Basketball cheer uniforms		
14352	Champion Team Wear AR	1,549.70
WHS Concession Supplies		
WHS Concession Supplies		
WHS Concession Supplies		
WHS Concession Supplies		
WHS Concession Supplies		
CMS Concession Supplies		
11224	Chesterman Company	3,187.20
1/20/23 Varsity BB Official		
14537	Crow, Richard	120.00
White Girls BB jerseys		
Black jerseys girls basketball		
10676	Decker Sporting Goods	2,979.00
Lodging - All State		
10019	Gateway Hotel and Conference Center	369.60
Basketball warmups		
30028	Graphic Edge, LLC, The	3,523.06
Ignite Holiday Meals Service Project		
Items for the Hospitality room wrestling		
10274	Hy-Vee Food Stores, Inc	558.01
WHS Speech Fees		
30733	Iowa High School Speech Association	436.00
candy for CMS Concession Stand		
WHS Concessions Supplies		
candy for CMS Concession Stand		
WHS Concession Supplies		

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User ID: ALG

Vendor Number	Vendor Name	Amount
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Invoice Description

candy for CMS Concession Stand

18253	MARTIN BROS. DISTRIBUTING CO., INC.	429.74
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NASA Bussing

10125	Northwest AEA	650.00
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Performance Rights for Speech

12724	Pappan, Julene	10.00
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1/17/23 Varsity BB official

14936	Reiss, Tyler	120.00
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Fund Number 21

Checking Account ID 3

Checking Account ID 4

Fund Number 61

SCHOOL NUTRITION FUND

General Supplies

10021	Bomgaars	89.31
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Lunch Refund for Fees/Fines

Food Service

19014	Cherokee Comm School District	92,119.29
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Ala Carte Purchases

Ala Carte Purchases

Ala Carte Purchases

Ala Carte Purchases

Ala Carte Purchases

11224	Chesterman Company	1,352.65
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soap for dishwasher

14486	Cole Papers Inc.	237.96
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Milk

Milk Credit

Milk

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User ID: ALG

Vendor Number	Vendor Name	Amount
14860	East Side Jersey Dairy ESJD	2,504.30
14937	Eberly, Samantha	48.95

Purchased Food & General
Supplies

Ala Carte Purchases

Purchased Food & General
Supplies

Purchased Food

Food Purchases & General
Supplies

Ala Carte Purchases

General Supplies

General Supplies

Food Purchases & General
Supplies

Food Purchases

Ala Carte Purchases

Food Purchases & General
Supplies

Ala Carte Purchases

Food Purchases

Food Purchases

Food Purchases & General
Supplies

Ala Carte Purchases

Credit General Supplies

18253	MARTIN BROS. DISTRIBUTING CO., INC.	24,957.78
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Equipment Repair

11495	Modern Heating and Cooling, Inc.	100.00
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Purchased Food

Purchased Food

Purchased Food

Purchased Food

Purchased Food

14861	PAN-O-GOLD BAKING CO	940.22
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Fund Number 61

Checking Account ID 4

Cherokee Community School

Board Report

Page: 1

01/27/2023 10:11 AM

User ID: ALG

Vendor Number Vendor Name

Amount

Invoice Description

Checking Account ID 1

Fund Number 10

GENERAL FUND

SRO Salary

10084

City of Cherokee

46,720.00

Fund Number 10

Checking Account ID 1

Detail Check Register

Checking Account: 1		Check Type: Check		Check Date: 01/27/2023		Vendor: 10084		City of Cherokee		Check Total: 46,720.00			
Check Number: 32007		PO Number		Detail Description		Chart of Account Number		Detail Amount					
<u>Invoice Number</u>	<u>Invoice Date</u>												
2	01/09/2023			70% SRO Salary	10 0000 1000 420 1119 390			46,720.00					
*Denotes Expensed Invoice Item										Checking Account ID: 1		Total without Voids: 46,720.00	

02/13/2023 11:08 AM

User ID: ALG

Vendor Number	Vendor Name	Amount
Invoice Description		
Checking Account ID 1	Fund Number 10	GENERAL FUND
Brave Designs Instructional Supplies		
13763	360 Custom Designs	91.00
Agparts parts		
Agparts parts		
14716	AGParts Worldwide, Inc.	442.55
WHS Ind Arts Instructional Supplies		
13610	Airgas USA, LLC	228.09
TAG Supplies		
USB C Hub, Hiearcool Adapter		
USB		
STEM supplies		
WHS EL		
SD cards for Joe - Band		
WHS Lang Arts Instructional Supplies		
Foam cutter for Research +Design Class		
Brave Designs Instructional Supplies		
Students in Need		
Instructional Supplies		
New Replacement RI04 RI06XL Notebook Bat		
Professional Supplies		
Supplies for Braves Mentoring		
CES Office Supplies		
Makerbot Educators Guidebook for STEM		
Brave Designs Supplies		
Chromecast		
Relocate wireless antenna's in Auditoriu		
Ed Foundation Supplies		
RJ Thomas Supplies		
Brave Designs Instructional Supplies		
WHS ELL		
RJ STEM grant		
Printable Vinyl		
Elem Office Supplies		
New SSD for Dan's PC		
For Amy's STEM class		
For Counselor's office and BB		
Brave Designs Instructional Supplies		
Instructional Supplies - STEM		
Cat6 Keystone replacement from Science		
Binding Machine		
WHS Ind Art Instructional Supplies		
For Alex Wynn Shop class		
CES Office Supplies		
Tech Supplies		

02/13/2023 11:08 AM

User ID: ALG

Vendor Number	Vendor Name	Amount
	Invoice Description	
	Instructional Supplies STEM HD	
	Technology Supplies	
	RJ Thomas Supplies	
	Velcro for student instruction items	
	Ed Foundation Supplies	
	Toner	
	Batt for Natalie. Bags. Rod's for Dan an	
	Foundation Instructional Supplies	
13771	Amazon Capital Services	9,803.09
	Mop Service	
	Mop Service	
10183	Aramark Uniform Services AUCA Chicago Lockbox	60.86
	Softener Salt	
	Softener Salt	
	Rental & Softener Salt	
	WHS Nurse Supplies	
	Softener Salt	
	CMS Nurse Supplies	
10079	Blaine's Culligan and Sundance Spas	696.35
	Binders & notebooks for counseling cente	
14673	Brees, Jessica	104.07
	Mileage for Conference	
14751	Bringle, Dan	45.60
	Parts	
10396	Builder's Sharpening and Service	170.99
	Phone Charges	
14427	C-M-L Telephone Cooperative Assoc	176.28
	OE Tuition & TLC	
12856	CAM Community School Distrit	3,661.83
	GimKit Pro subscription	
14340	Carlson, Melissa	59.88
	Lab refill for 2nd semester College Bio	
10157	Carolina Biological Supply Co	150.57
	Building Repair - Outside Labor	
10034	Champion Electric	1,200.00
	Publication Expense	
18221	Cherokee Chronicle Times	245.32
	Vending Machine Supplies	
	WHS Vending Machine Supplies	
	WHS Vending Machine Supplies	
11224	Chesterman Company	125.20
	OE & TLC	
	1st Semester - SE Billing	

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Vendor Number	Vendor Name	Amount
Invoice Description		
13397	Clayton Ridge Community School District	20,918.24
Legal Service		
10305	Cornwall, Avery, Bjornstad & Scott	975.00
T-shirts for Mentors in Braves Mentoring		
12371	Creative Services	267.62
Piano Tunning for IHSMA		
11794	Dave's Piano Service	152.15
TLC Instructional Supplies		
14832	Donovan Group I	2,500.00
Benefit compliance program		
14946	Gallagher Benefit Services, Inc.	1,500.00
Pest Extermination		
Pest Control		
10979	Guardian Pest Solutions	179.25
Maintenance Supplies		
Maintenance Supplies		
Return		
Maintenance Supplies		
13294	Home Depot Pro, The	2,620.69
fees for state AD conference		
14858	IHSADA	100.00
Lifetime Passes		
10002	Iowa Association of School Boards	20.00
Styrofoam Insulation for R+D Class		
Foundation Supplies		
11735	Marcus Lumber	138.14
WHS Industrial Art Resale		
12816	Menards	86.99
Flex Plan		
Flex Plan		
Flex Plan		
13725	Mid-American Benefits, Inc.	684.00
Building Repair - Outside Labor		
Maintenance Supplies		
Maintenance Supplies		
11495	Modern Heating and Cooling, Inc.	2,058.89
Shared Social Worker		
10125	Northwest AEA	11,291.19
Outside Labor Repairs		
11226	O'Halloran International	185.15
RJ STEM purchase		
14924	Ozo Edu, Inc.	3,344.74
Outside Labor Repairs		

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User ID: ALG

Vendor Number	Vendor Name	Amount
	Invoice Description	
	Outside Labor Repairs	
	Outside Labor Repairs	
	Outside Labor Repairs	
	Outside Labor Repairs	
11459	Ron's Repair, Inc.	873.18
	Snow Removal	
	Snow Removal	
13615	SCE, LLC	7,997.50
	WHS Lang Art Instructional Supplies	
	school supplies	
	WHS Science Instructional Supplies	
11884	School Specialty, LLC	27.99
	Diesel for Bus	
13439	Sizeland, Cynthia	85.98
	1st Semester OE, TLC & LEP	
13182	Storm Lake Community School District	39,506.31
	Orton-Gillingham materials for dyslexia	
13214	Teacher Synergy, LLC	320.00
	Medicaid Billing Fee	
12838	Timberline Billing Service LLC	1,495.25
	Time & Attendance Software	
11578	Time Management Systems	295.68
	Building Repair Outside Labor	
11624	Valley Glass Co	65.00
	Cell Phone Service	
18319	Verizon Wireless	426.30
	Negotiations Software	
14737	Vista Software LLC	2,700.00
	Fund Number 10	
Checking Account ID 1	Fund Number 71	SELF-INSURANCE FUND
	Administration Fees	
13725	Mid-American Benefits, Inc.	1,740.00
	Fund Number 71	
Checking Account ID 1		
Checking Account ID 2	Fund Number 33	Local Option Sales and Service Tax Fund
	CMS Lighting Replacement	
20043	Engineering Design Associates	812.50
	Fund Number 33	
Checking Account ID 2	Fund Number 36	PHYSICAL PLANT & EQUIPMENT
	3 hole punch units	
	New Copiers - Lease	
14869	Access Systems Leasing	1,001.53
	Science Renovation	

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User ID: ALG

Vendor Number	Vendor Name	Amount
Invoice Description		
Science renovation		
Science Renovation		
Replacement TV for Science Renovation		
1 more tv for science		
13771	Amazon Capital Services	8,167.03
Building Improvement		
20223	Control System Specialists, LC	3,548.75
Building Improvement		
14942	Day's Door Company	7,810.00
Building Improvement		
14222	Feld Fire	203.00
Interior Doors		
Science Renovation		
20070	Haselhoff Construction Inc.	69,694.41
Building Improvement		
11495	Modern Heating and Cooling, Inc.	916.22
Building Improvement		
13215	Plains Boiler Service	1,920.85
Fund Number 36		
Checking Account ID 2		
Checking Account ID 3	Fund Number 21	STUDENT ACTIVITY FUND
Yearbook		
13771	Amazon Capital Services	69.99
WHS Concession Supplies		
14863	American Popcorn Co.	328.00
JV/V Boys BB Official 2/7/23		
14448	Atherton, Greg	120.00
remaining pay for conf wrest		
14045	Bashore, Caleb	60.00
Snacks - Jr Cheerleading		
14675	Bellefy, Kristen	43.96
basketballs paid by school		
5 Mens BB paid by general boosters		
new nets for BB rims		
General Boosters & General BB Supplies		
slipp not sticky sheets		
30263	CENTER SPORTS, INC	1,518.64
WHS Concession Supplies		
CMS Concession Supplies		
11224	Chesterman Company	1,034.40
Jr cheer shirts		
12371	Creative Services	971.48
CMS Official 2/14/23		

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User ID: ALG

Vendor Number	Vendor Name	Amount
Invoice Description		
2/16/23 MS BB Official		
CMS Official 2/21/23		
14537	Crow, Richard	225.00
Trackwrestling bill for wrestling		
14432	FloSports, Inc. (Trackwrestling)	165.00
Pizza for Wrestling meet		
11060	Godfather's Pizza	120.00
1/23/23 Boys JV Game Official		
MS BB 2/9/23 official		
30936	HARRIMAN, WADE	150.00
Jv Basketball 1/23/23		
31235	HENDERSON, ALAN	75.00
CMS Official 2/21/23		
14910	Hilbrands, Dean	75.00
1/24/23 wrestling official		
14940	Hildreth, Ryan	130.00
Jazz Band Gate Receipts		
Plaques for Division I Rating		
31080	Iowa High School Music Association	1,203.00
WHS Speech Fees		
WHS Speech Fees - Individual		
30733	Iowa High School Speech Association	384.00
JV/V Boys BB Official 2/7/23		
13627	Kastner, Cory	120.00
1/23/23 Varsity Official		
12808	Kreber, Christopher	120.00
Lakes Conf. Wrest help		
14931	Magnussen, Teresa	30.00
WHS Concession Supplies		
WHS Concession Supplies		
WHS Concession Supplies		
CMS Concession Supplies		
18253	MARTIN BROS. DISTRIBUTING CO., INC.	639.12
1/30/23 MOC JV Wrestling fee		
30321	MOC/FV High School	70.00
1/17/23 JV BB Official		
CMS Official 2/7/23		
13855	Nelson, Kody	150.00
CMS Official 2/14/23		
31293	Oswald, Kyle	75.00
WHS Concession Supplies		
10428	Pizza Hut	95.92
Middle School Jazz Festival for March 9		

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Vendor Number	Vendor Name	Amount
Invoice Description		
14947	Pride of the Dutchmen Band Parents	150.00
remaining pay for conf wrest		
CMS Wrestling Official 2/6/23		
14923	Reck, Tyler	200.00
1/26/23 MS wrestling official		
14939	Reineke, Matthew	140.00
CMS Official 2/16/23		
2/16/23 MS BB Official		
31418	Rolfes, Mark	150.00
remaining pay for conf wrestling		
13817	Ryan, Dan	60.00
CMS Wrestling Official 2/6/23		
14680	Seaman, Ty	140.00
CMS Official 2/9/23		
14327	Shea, Mark	75.00
1/23/23 Varsity Official		
14926	Shoemate, Matt	120.00
1/23/23 JV Wrestling Tourney Fees		
14147	Sioux Center Community School District	70.00
varsity official for 1/23/23		
30853	Stowers, Ronald	120.00
JV/V Boys BB Official 2/7/23		
13629	Ten Napel, Jeff	120.00
All State Speech Pictures		
31086	TIM VORLAND PHOTOGRAPHY	165.00
CMS Official 2/7/23		
14066	Weaver, Andrew	75.00

Fund Number 21

Checking Account ID 3

Checking Account ID 4

Fund Number 61

SCHOOL NUTRITION FUND

Ala Carte Purchases

Ala Carte Purchases

Ala Carte Purchases

11224 Chesterman Company 1,064.45

Milk

Milk

Milk

Milk

Milk

Milk

Milk

Milk

Milk

Milk - Credit

Milk

Vendor Number	Vendor Name	Amount
	Invoice Description	
	Milk	
	Milk	
	Milk	
	Milk Credit	
	Milk	
14860	East Side Jersey Dairy ESJD	1,987.32
	New 4 compartment sink for main kitchen	
40074	Hobart Sales and Service	11,277.43
	Mileage	
12942	Jacobson, Cara	39.20
	Purchased Food	
	General Supplies	
	Food Purchased & General Supplies	
	General Supplies	
	General Supplies	
	Purchased Food	
	Ala Carte Purchases	
	Food Purchased & General Supplies	
	Food Purchased & General Supplies	
	General Supplies	
	Food Purchased & General Supplies	
	Ala Carte Purchases	
	Credit - Purchased Food	
	Credit - Purchased Food	
	Credit - Purchased Food	
18253	MARTIN BROS. DISTRIBUTING CO., INC.	12,393.27
	Purchased Food	
	Purchased Food	
14861	PAN-O-GOLD BAKING CO	396.37
	Fund Number 61	
	Checking Account ID 4	

Cherokee Elementary School

February 2023

Brian Christiansen, Principal
Jen Burch, Instructional Coach



DISTRICT GOAL 1
COLLEGE & CAREER
READINESS

Mark Shea's work with CES continued in January. Teachers chose four durable skills deemed most important for our students to strive toward. After narrowing down the selection to "Character, Mindfulness, Communication, and Collaboration" teachers went to work. They developed a lesson plan that was creative, engaging, and new for our students to experience that also encompassed at least one of these traits.

DISTRICT GOAL 2
21ST CENTURY SKILLS
PROBLEM SOLVING,
TEAM BUILDING &
INTERPERSONAL SKILLS

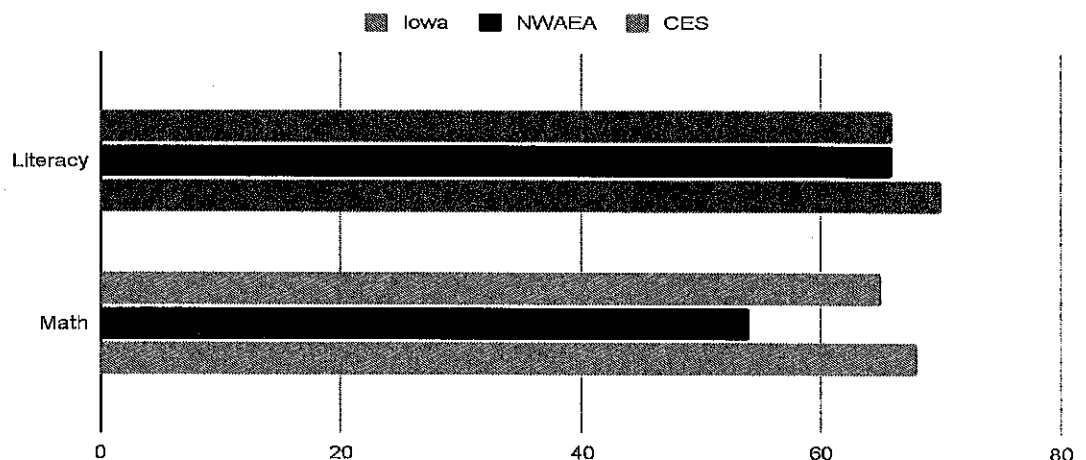
Our annual shared PD event was held last Friday, February 10th with Thomas Murray as our speaker. His motivational message was a great reminder to be continually making connections with our students and colleagues. This day was shared with CCSD, HMS, MMC-RU and SO'. After Mr. Murray's message, teachers spent time with their grade level/content groups before moving into their breakout sessions hosted by our AEA. It was a great day of learning for all and we look forward to this shared day each year!

DISTRICT GOAL 3
COMMUNICATION &
POSITIVE
RELATIONSHIPS

4th Grade Student Council Members have partnered up with a community group to organize a Crayon Drive. Students have decorated and distributed containers to each of our learning spaces in order to collect broken crayons. After collection, crayons will be shipped to a factory in California where they will be melted down, made into new crayons and donated to children's hospitals all over the United States. We are excited for this collaboration!

We are looking forward to Parent/Teacher Conferences being held Thursday, March 9th at CES. This is an exciting time of the year to be meeting with families to share the growth their child had made so far this school year.

Winter FAST



Cherokee Middle School

February 2023

Matt Malausky, Principal
Linda Ducommun, Instructional Coach



DISTRICT GOAL 1 COLLEGE & CAREER READINESS

DISTRICT GOAL 2 21ST CENTURY SKILLS PROBLEM SOLVING, TEAM BUILDING & INTERPERSONAL SKILLS

DISTRICT GOAL 3 COMMUNICATION & POSITIVE RELATIONSHIPS



Student of the Month

Congratulations to Braella Inman for being named the February Cherokee Chamber of Commerce Student of the Month! Braella is the daughter of Starella and Robert Inman. Her teachers appreciate Braella for her dedication to her classes and her outstanding kindness towards others. She is always willing to help and participates in class. After high school she would like to be an author or a doctor.

Shared PD

Our Shared PD was a huge success again! We were very pleased with the message provided by our speaker, Thomas Murray. He was a well needed boost in morale for this time of the year. The AEA sessions were well received and some were standing room only. The ICC team met with the Instructional Coach teams in the other districts to reflect and think about how we would like to adjust and improve for next year.

Future Ready Day

The 8th grade students attended the Career Fair at the High School since our last report. They really enjoyed their time at the fair and became aware of more career offered in our area and some colleges that might be interested in as well. The 8th grade teacher also hope to have students attend the Sheldon Career Fair as in the past. We also look forward to hearing if the local 7th grade career fair will be starting again this year since COVID.

MAP growth & ISASP dates

Students worked really hard to show us what they know during our recent MAP tests. Each grade level went up considerably in their grade level averages. Individually, we have numerous students who went up over 30 pts, one even grew over 90 points. Our cumulative growth last year from Fall to Winter was 4054, this year our growth was 4779! We are so excited to see this growth. We will be preparing reports and celebration notes to parents and students regarding their individual growth this week. These reports will be available at Parent Teacher conferences. Any parent who could not attend conferences will receive their note in the mail. We will be ISASP testing the week of March 20. We will do one test per day for 4 days during that week.

Mid Year Survey

Our SEBH team surveyed students on four main areas to help us check in with students regarding these topics. This will help us check our progress on the goal we created based on last Spring's Conditions for Learning results. One main goal was to continue working on building relationships with our students to provide a safe and happy learning environment. Our initial results show that we have made improvements in the area both of those areas! Students have asked for additional information regarding various topics to enhance and help their well being.

Beginning of 2nd semester

The 2nd semester is off to a great start! We worked hard to mix up the students... Nancy, Success Coach helping get caught up on missing work from absences or just falling behind

Looking ahead

We are looking ahead to Parent Teacher Conferences on March 9. We plan to follow the same format as in the past utilizing the Gym and Pods. Parents will be sent a link to sign up for times soon.



February 2023 WHS Building Report

District Mission: *With community involvement, we will empower learners to become contributing members to our changing world"*



<p>Board Goals</p> <p>Work Based Learning Problem Solving and Team Building Skills Technology Iowa Core Communication</p>	<ul style="list-style-type: none"> • We have 35 students in either Work Based Learning or Extended Career Opportunities this semester. These are programs where students have a job placement in the community where they go for 2-4 periods a day to gain real life work experience. • CAPS is off and running! Six students or in the first class. It's exciting to see what our students are working on and the connections they are and will be forming with the community. • We are working with WIT, CRMC, and Iowa Workforce Development to get an EMT Apprenticeship program going for next school year. We are applying for some grant funds that will assist with training and equipment. • We hosted a shared PD for HMS, MMRU, South O'Brien and Cherokee staff on February 10. We heard from speaker Thomas Murray on the importance of relationships and connections and then had time to collaborate with teachers in our own content and grade level groups, as well as attend breakout learning sessions provided by the AEA.
<p>Staff Positives</p>	<ul style="list-style-type: none"> • Each year the WHS staff plays a game of TAG in the month of February. This brings some laughter and smiles to faces in a somewhat dreary month. • Our Climate and Culture Teacher Leader, Alanna Fuller, is working on a staff outing for all of our staff and spouses to get together outside of school. • We are thankful to local businesses for supporting our staff as we have a Flamingo Flocking Winner each Friday this school year.
<p>Student Positives</p>	<ul style="list-style-type: none"> • All State Large Group Speech selections: • Winter Formal was a fun event for our students, even though we had to push it back to February due to weather in January. • Jazz Band competitions • Jazz Choir competitions • Winter sports wrapping up after successful seasons. Spring sports are right around the corner!
<p>Looking Ahead...</p>	<ul style="list-style-type: none"> • March 1 we will be hosting Aaron Putze as a speaker for students and staff. • March 9 we have parent teacher conferences. WHS will be hosting a building bridges meeting from 12-1 for local business leaders and teachers in an effort to strengthen our community connections. • ISASP dates are set for March 29 & April 5.

Mr. Tom Ryherd- WHS Principal & Mrs. Natalie Barkley- Instructional Coach

Notes for the Board from the Superintendent – January 2023

Cherokee Community School District: *Empowering Learners*

Standards for Effective School Boards

February Standard: Provide effective leadership for quality instruction and high, equitable student learning by setting and communicating high expectations for student learning with clear goals and a focus on strengthening instruction, by supporting conditions for success through board actions and decisions, by holding the system accountable to reach student goals, by building the collective commitment of community and staff to achieve the student learning goals, and by learning together as a whole team to inform decision-making around the student learning goals.

The Iowa School Board Standards are designed for use by local school boards as common framework for excellence in school board governance. Based on best practice and research, the standards encourage boards to focus on student achievement as their primary responsibility. IASB

February Rotary Student of the Month is Pamela Garcia! Pamela is the daughter of Carmen Montes and Roman Gilbert and she was nominated for this recognition by staff members. Pamela is involved in cross country, Spanish club, track, yearbook, Spanish Honor Society, student council, and National Honor Society. A quote from one of Pamela's teachers "Pamela Garcia is very hard working, goal oriented, friendly, and is always willing to help anyone out." Congratulations to Pamela!

Career Opportunities Update – Board/District Goal #1

- Building Reports - Principals/Instructional Coaches - on the agenda
- Aaron Putze will be visiting Cherokee to speak with students and staff about our destiny towards greatness on Wednesday, March 1, in the WHS Auditorium

Curriculum and Instruction Update – Board/District Goal #2

- Building Reports - Principals/Instructional Coaches - on the agenda
- Purchasing Year: Foreign Language, EL, PE & Health, and Visual Arts
- Professional Development Focus: SRO - SAVE Training, Science of Reading, ELA (English Language Arts) curriculum, and SEBH (Social Emotional Behavioral Health)
- Iowa Department of Education Public Reporting Site: reports.educateiowa.gov

This website provides access to a variety of reports covering multiple areas including district profiles, financial reports and school plans.

Communication Update – Board/District Goal #3

- Building Reports - Principals/Instructional Coaches - on the agenda
- 2023-2024 School Calendar - on the agenda for discussion - public hearing prior to the March board meeting
- The Cherokee Education Foundation fundraising event is set for Saturday, March 4, at the Little Sioux Event Center

SRO and Technology Update

- **News from School Resource Officer, Sergeant Brett Gannon**
 - The Middle School treated me with snacks and a few things for my squad car on Wednesday, February 15th for School Resource Officer Day. I feel blessed to be a part of this team. Our vape alerts are way down this quarter. And since yesterday all staff in the district minus a few paras have been up to date on S.A.V.E. training.
- **News from the Technology Department, Dan Bringle**
 - The new server is in its final stage to go live. The new server will replace 4 existing servers that will be pulled out of service. 3 of 4 of the newly renovated science rooms have the tech completed in them. My goal is to have tech installed in all 4 rooms done by February 24th. The IT department and Dr. Lingenfelter attended a cybersecurity summit on February 1st in Sioux City. We brought back knowledge and tools to help guide us in going forward in our fight against cybercrimes.

Board/District Goals

1. Expand Career Opportunities
2. Develop Problem Solving, Interpersonal, and Team Building Skills
3. Improve Communication Between All Stakeholders

Notes for the Board from the Superintendent – January 2023

Cherokee Community School District: *Empowering Learners*

Nursing, Nutrition, and Transportation Update

- **News from Director of Nursing, Rachel Doeden**
 - I will be back to school from my maternity leave Monday, February 20th. Our new nurse Kaylee has been working full time now for almost 2 weeks and thankfully she has seemed to have figured things out pretty quick!
- **News from Food Services Director, Cara Jacobson**
 - The new sinks in the kitchen have been installed that were purchased through Hobart. They are a nice asset to have!
 - Cherokee schools received another \$23,000 in supply chain assistance. This is a total of \$47,000 this year that we use for milk and fresh fruits and vegetables. We try to use approx 70 percent fresh fruits in the week along with fresh vegetables daily.
 - We continue to have approximately 225-250 daily for FREE breakfast and 800-850 for lunch. We will have National school breakfast week March 6-10 this year. Since we already have FREE breakfast we are working with the PTA to possibly do something different at the elementary to bring awareness to school breakfast. In grades 5-12 we will have some taste testing of different products.
- **News from Transportation Director, Rachel Mallory**
 - Basketball and wrestling are winding down. Getting ready for track. Still in a good position with subs and drivers.

Strategic Planning – Finance Update

- Financials included in board packet
- Secretary/Treasurer's Report - on the agenda
- Negotiations
- Budget Hearing - Monday, April 3, 2023 at 5:30 PM in the WHS Library

Building, Grounds, and Capital Projects Update

- **News from Mike Fiedler, Maintenance Director, and Jamie Hodgdon, Grounds Director**
 - It has been a busy month with added events on the weekend.
 - Boiler issues at the high school had to be fixed. New feed pumps have been installed after a 5 month wait on the parts. Middle and elementary schools have some natural gas issues due to the gas meter not being changed when the new school was added. Alliant Energy is working on getting that corrected.
 - Radon testing is being conducted at the middle and elementary schools. Thanks to Kim for all your support. Mike and Jamie

IASB Update & Other

- IASB Summit on Student Success - Developing Iowa's Future Together - April 27-28, 2023 - Ankeny
- Recorded Webinars Available for Board Members – School Board U – contact Lou Ann Gvist at lgvist@ia-sb.org or (515) 247-7064

Policy/Legislative Update [IASB/SAI/RSOI/IDOE]

- Board Policy - on the agenda
- Legislative News/Updates/Priorities from our Partners in Education:

School Administrators of Iowa	Legislative Information - IDOE	Legislative Advocacy
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Board/District Goals

1. Expand Career Opportunities
2. Develop Problem Solving, Interpersonal, and Team Building Skills
3. Improve Communication Between All Stakeholders

EMPLOYEE TRAVEL COMPENSATION

Employees traveling on behalf of the school district and performing approved school district business will be reimbursed for their actual and necessary expenses. Actual and necessary travel expenses will include, but not be limited to, transportation and/or mileage costs, lodging expenses, meal expenses and registration costs.

Travel Outside the School District

Travel outside of the school district must be pre-approved. Pre-approval will include an evaluation of the necessity of the travel, the reason for the travel and an estimate of the cost of the travel to qualify as approved school district business. Travel outside the school district by employees, other than the superintendent, is approved by the superintendent.

Reimbursement for actual and necessary expenses may be allowed for travel outside the school district if the employee received pre-approval for the travel. Prior to reimbursement of actual and necessary expenses, the employee must provide the school district with a detailed receipt, indicating the date, purpose and nature of the expense for each claim item. In exceptional circumstances, the superintendent may allow a claim without proper receipt. Written documentation explaining the exceptional circumstances is maintained as part of the school district's record of the claim.

Failure to have a detailed receipt will make the expense a personal expense. Personal expenses, including mileage, in excess of that required for the trip are reimbursed by the employee to the school district no later than 10 working days following the date of the expense.

Reimbursement for actual and necessary expenses for travel outside the school district will be limited to the pre-approved expenses. Pre-approved expenses for registration are limited to the actual cost of the registration.

Pre-approved expenses for transportation within three-hundred miles of the school district administrative office will be by automobile. If a school district vehicle is not available, the employee will be reimbursed 50 cents per mile.

Pre-approved expenses for transportation outside of three-hundred miles of the school district administrative office may be by public carrier. Reimbursement for air travel will be at the tourist class fares. Should an employee choose to travel by automobile, reimbursement will be limited to the public carrier amount. Pre-approved expenses for transportation in a rental car is limited to the cost of a Class "C" rental car at a medium priced agency unless the number of people traveling on behalf of the school district warrants a larger vehicle.

Approved 6/15/1998, 2/20/23 Reviewed 5/20/2013, 7/18/16, 2/18/19, 9/16/19, 2/28/22
Revised 6/18/2007, 9/16/19, 1/16/23

EMPLOYEE TRAVEL COMPENSATION

Travel Within the School District

It is the responsibility of the superintendent to approve travel within the school district by employees. It is the responsibility of the board president to review the travel within the school district by the superintendent through the board's audit and approval process.

Employees who are allowed an in-school district travel allowance will have the amount of the allowance actually received during each calendar year included on the employee's W-2 form as taxable income according to the Internal Revenue Code.

The superintendent is responsible for developing administrative regulations regarding actual and necessary expenses, in-school district travel allowances and assignment of school district vehicles. The administrative regulations will include the appropriate forms to be filed for reimbursement to the employee from the school district and the procedures for obtaining approval for travel outside of and within the school district.

Legal Reference: Iowa Constitution, Art. III, § 31.
Iowa Code §§ 70A.9-.11.

	I.C. Iowa Code	Description
Iowa Code § 70A		<u>Financial Provisions for Public Officers, Employees</u>
	Iowa Constitution	Description
Iowa Constitution		<u>Art. III, § 31</u>
Cross References	Code	Description
216.03		<u>Board of Directors' Member Compensation and Expenses (I, II)</u>
302.06		<u>Superintendent Professional Development</u>
303.07		<u>Administrator Professional Development</u>
401.10		<u>Credit and Procurement Cards</u>
705.04		<u>Expenditures for a Public Purpose</u>
705.04-R(1)		<u>Expenditures for a Public Purpose - Use of Public Funds Regulation</u>
904.01		<u>Transporting Students in Private Vehicles</u>

Travel Guidelines for the Cherokee Community School District

These administrative guidelines are being developed to create standard operating procedures in support of Board Policy 401.7, Employee Travel Compensation.

Out-of-the District Transportation

Travel outside of the school district must be pre-approved by administration. Out of district transportation shall be (1) by district carrier when such transportation is available and serves the individual's time schedule; or (2) by private automobile. If the individual chooses to go by private automobile (where transportation by district carrier may be more appropriate), the maximum reimbursable transportation cost is \$0.50 per mile from CCSD transportation garage to pre-approved travel site, and is subject to administrative approval. Multiple employees traveling to a common destination may be required to carpool in order to be reimbursed for transportation expenses.

Meals

The district will reimburse meals for overnight travel per the following schedule: morning meal @ \$12; mid-day meal @ \$15, evening meal @ \$18. Overnight travel is defined as leaving prior to 6:00 AM or returning home after 8:00 PM. Meals purchased for travel that do not meet the definition of overnight travel will not be reimbursed. Morning meals will not be reimbursed if they are offered as part of lodging arrangements. Employees will be asked to submit an itemized receipt in order to be properly reimbursed. If an itemized receipt is not submitted, the employees will not be reimbursed. If the per meal rate is exceeded, the employee will be asked to reimburse the district through a personal check or payroll deduction. Gratuities will not be reimbursable. No alcoholic beverages shall appear on any receipt being submitted to the district for reimbursement.

Lodging

Travel outside of the school district must be pre-approved by administration. Overnight travel is defined as leaving prior to 6:00 AM or returning home after 8:00 PM. Accommodations shall be arranged by CCSD accounts payable. Accommodations not arranged through central office for overnight travel will not be reimbursed.

Airline Travel

In the event that out-of-district travel involves flying, central office will make arrangements.

Rental Cars

If a rental car is necessary, central office will make arrangements.

SEARCH AND SEIZURE

School district property is held in public trust by the board. School district authorities may, without a search warrant, search students or protected student areas based on a reasonable and articulable suspicion that a school district policy, rule, regulation or law has been violated. The search is in a manner reasonable in scope to maintain order and discipline in the schools, promote the educational environment, and protect the safety and welfare of students, employees and visitors to the school district facilities. The furnishing of a locker, desk or other facility or space owned by the school and provided as a courtesy to a student, even if the student provides the lock for it, will not create a protected student area and will not give rise to an expectation of privacy with respect to the locker, desk, or other facility.

School authorities may seize any illegal, unauthorized or contraband materials discovered in the search. Items of contraband may include, but are not limited to, nonprescription controlled substances, marijuana, cocaine, amphetamines, barbiturates, apparatus used for controlled substances, alcoholic beverages, tobacco, nicotine, weapons, explosives, poisons and stolen property. Such items are not to be possessed by a student while they are on school district property or on property within the jurisdiction of the school district; while on school owned and/or operated school or chartered vehicles; while attending or engaged in school activities; and while away from school grounds if misconduct will directly affect the good order, efficient management and welfare of the school district. Possession of such items will be grounds for disciplinary action including suspension or expulsion and may be reported to local law enforcement officials. The board believes that illegal, unauthorized or contraband materials may cause material and substantial disruption to the school environment or presents a threat to the health and safety of students, employees, or visitors on the school district premises or property within the jurisdiction of the school district.

It is the responsibility of the superintendent, in conjunction with the principals, to develop administrative regulations regarding this policy.

Legal Reference: U.S. Const. amend. IV.
New Jersey v. T.L.O., 469 U.S. 325 (1985).
Cason v. Cook, 810 F.2d 188 (8th Cir. 1987), cert. den., 482 U.S. 930 (1987).
 Iowa Code ch. 808A
 281 I.A.C. 12.3(6).

	I.C. Iowa Code	Description
Iowa Code § 808A		<u>Student Searches</u>
	I.A.C. Iowa Administrative Code	Description
281 I.A.C. 12.3		<u>Administration</u>
	U.S. Supreme Court	Description
469 U.S. 325		<u>New Jersey T.L.O</u>
	Case Law	Description
Cason v. Cook		<u>810 F.2d 188 (8th Cir. 1987), cert. den., 482 U.S. 930 (1987).</u>
New Jersey v. T.L.O.		<u>469 U.S. 325 (1985)</u>
Cross References		
	Code	Description
905.02		<u>Nicotine/Tobacco-Free Environment</u>

Approved _____ Reviewed 5/19/14, 3/20/17, 12/16/19, 2/20/23 Revised _____

SEARCH AND SEIZURE CHECKLIST

I. What factors caused you to have a reasonable and articulable suspicion that the search of this student or the student's effects or automobile would turn up evidence that the student has violated or is violating the law, school policy, rules or regulations affecting school order?

A. Eyewitness account.

1. By whom: _____
2. Date/Time: _____
3. Place: _____
4. What was seen: _____

B. Information from a reliable source.

1. From whom: _____
2. Time received: _____
3. How information was received: _____
4. Who received the information: _____
5. Describe information: _____

C. Suspicious behavior? Explain.

E. Time of search: _____

F. Location of search: _____

G. Student told purpose of search: _____

H. Consent of student requested: _____

SEARCH AND SEIZURE CHECKLIST

- II. Was the search you conducted reasonable in terms of scope and intrusiveness?
- A. What were you searching for: _____
 - B. Where did you search? _____
 - C. Sex of the student: _____
 - D. Age of the student: _____
 - E. Exigency of the situation: _____
 - F. What type of search was being conducted: _____
 - G. Who conducted the search: _____
Position: _____ Sex: _____
 - H. Witness(s): _____
- III. Explanation of Search.
- A. Describe the time and location of the search:

 - B. Describe exactly what was searched:

 - C. What did the search yield: _____
 - D. What was seized: _____
 - E. Were any materials turned over to law enforcement officials?

 - F. Were parents notified of the search including the reason for it and the scope:

SEARCH AND SEIZURE REGULATION

I. Searches, in general.

- A. Reasonable and Articulate Suspicion: A search of a student will be justified when there are reasonable grounds for the suspicion that the search will turn up evidence that the student has violated or is violating the law or school district policy, rules, or regulations affecting school order.

Reasonable suspicion may be formed by considering factors such as the following:

- (1) eyewitness observations by employees;
- (2) information received from reliable sources;
- (3) suspicious behavior by the student; or,
- (4) the student's past history and school record although this factor alone is not sufficient to provide the basis for reasonable suspicion.

- B. Reasonable Scope: A search will be permissible in its scope or intrusiveness when the measures adopted are reasonably related to the objectives of the search. Reasonableness of scope or intrusiveness may be determined based on factors such as the following:

- (1) the age of the student;
- (2) the sex of the student;
- (3) the nature of the infraction; and
- (4) the emergency requiring the search without delay.

II. Types of Searches

A. Personal Searches

1. A student's person and/or personal effects (e.g., purse, backpack, etc.) may be searched when a school official has reasonable suspicion to believe the student is in possession of illegal or contraband items or has violated school district policies, rules, regulations or the law affecting school order.
2. Personally intrusive searches will require more compelling circumstances to be considered reasonable.
 - (a) Pat-Down Search: If a pat-down search or a search of a student's garments (such as jackets, socks, pockets, etc.) is conducted, it will be conducted in private by a school official of the same sex as the student and with another adult witness of the same sex present, when feasible.
 - (b) A more intrusive search, short of a strip search, of the student's person, handbags, book bags, etc., is permissible in emergency situations when the health and safety of students, employees, or visitors are threatened. Such a search may only be conducted in private by a school official of the same sex as the student, with an adult of the same sex present unless the health or safety of students will be endangered by the delay which may be caused by following these procedures.

SEARCH AND SEIZURE REGULATION

B. Locker and Desk Inspections

Although school lockers and desks are temporarily assigned to individual students, they remain the property of the school district at all times. The school district has a reasonable and valid interest in insuring the lockers and desks are properly maintained. For this reason, lockers and desks are subject to unannounced inspections and students have no legitimate expectations of privacy in the locker or desk. Periodic inspections of all or a random selection of lockers or desks may be conducted by school officials in the presence of the student or another individual. Any contraband discovered during such searches will be confiscated by school officials and may be turned over to law enforcement officials.

The contents of a student's locker or desk (coat, backpack, purse, etc.) may be searched when a school official has reasonable and articulable suspicion that the contents contains illegal or contraband items or evidence of a violation of law or school policy or rule. Such searches should be conducted in the presence of another adult witness when feasible.

C. Automobile Searches

Students are permitted to park on school premises as a matter of privilege, not of right. The school retains authority to conduct routine patrols of the student parking lots. The interior of a student's automobile on the school premises may be searched if the school official has reasonable and articulable suspicion to believe that illegal, unauthorized or contraband items are contained inside.

	I.C. Iowa Code	Description
Iowa Code § 808A		<u>Student Searches</u>
	I.A.C. Iowa Administrative Code	Description
281 I.A.C. 12.3		<u>Administration</u>
	U.S. Supreme Court	Description
469 U.S. 325		<u>New Jersey T.L.O</u>
	Case Law	Description
Cason v. Cook		<u>810 F.2d 188 (8th Cir. 1987), cert. den., 482 U.S. 930 (1987).</u>
New Jersey v. T.L.O.		<u>469 U.S. 325 (1985)</u>
Cross References		
	Code	Description
905.02		<u>Nicotine/Tobacco-Free Environment</u>

INTERVIEWS OF STUDENTS BY OUTSIDE AGENCIES

Generally, students may not be interviewed during the school day by persons other than parents and school district officials and employees.

Requests from law enforcement officers and from persons other than parents, school district officials, and employees to interview students are made through the principal's office. Upon receiving a request, it is the responsibility of the principal to determine whether the request will be granted. Generally, prior to granting a request, the principal will attempt to contact the parents to inform them of the request and to ask them to be present.

If a child abuse investigator wishes to interview a student, the principal will defer to the investigator's judgment as to whether the student should be interviewed independently from the student's parents, whether the school is the most appropriate setting for the interview, and who will be present during the interview.

Students will not be taken from school without the consent of the principal and without proper warrant.

Legal Reference: Iowa Code §§ 232; 280.17.
281 I.A.C. 102.
441 I.A.C. 9.2; 155; 175.

I.C. Iowa Code	Description
Iowa Code § 232	<u>Juvenile Justice</u>
Iowa Code § 280.17	<u>Uniform School Requirements - Child abuse reporting</u>
I.A.C. Iowa Administrative Code	Description
281 I.A.C. 102	<u>Abuse of Students by School Employees Investigation Procedures</u>
441 I.A.C. 155	<u>Human Services - Child Abuse Prevention</u>
441 I.A.C. 175	<u>Human Services - Abuse of Children</u>
441.I.A.C. 9.2	<u>Human Services - Statement of Policy</u>

Cross References

	Code	Description
402.02		<u>Child Abuse Reporting</u>
502.10		<u>Use of Motor Vehicles</u>
902.02		<u>News Conferences and Interviews</u>

Approved _____ Reviewed 5/19/14, 3/20/17, 12/16/19, 2/20/23 Revised _____

USE OF MOTOR VEHICLES

The board recognizes the convenience to families and students of having students drive to and park at their school attendance center. Driving a motor vehicle to and parking it at the student's attendance center is a privilege.

Students who drive to and park at their school attendance center shall only drive to and park at their designated attendance center. Students may not loiter around or be in their vehicle during the school day without permission from the principal. Students shall leave their attendance center when there is no longer a legitimate reason for them to be at their attendance center. Students who drive shall enter and leave the parking lot by the routes designated by the principal.

Students who live within one mile of school, and would not otherwise be eligible for a student driving permit, may be eligible for a student driving permit, for driving to and from school and school activities and practices, if the student has completed driver's education and files a request for a student driving permit through the Iowa Department of Transportation. The superintendent, or designee, will verify that the student lives one mile or more from the school.

Students who wish to drive to and park at their school attendance center shall comply with the rules and regulations established by the building principal. Failure to comply with this policy or the school district rules shall be reason for revocation of school driving and parking privileges as well as other disciplinary action including suspension and expulsion.

Legal Reference: Iowa Code §§ 279.8; 321

I.C. Iowa Code	Description
Iowa Code § 279.8	<u>Directors - General</u> <u>Rules - Bonds of</u> <u>Employees</u>
Iowa Code § 321	<u>Motor Vehicles</u>
Cross References	<u>Interviews of</u> <u>Students by Outside</u> <u>Agencies</u>
Code	Description
502.09	<u>Interviews of</u> <u>Students by Outside</u> <u>Agencies</u>

Approved _____ Reviewed 5/19/14, 3/20/17, 12/16/19, 2/20/23 Revised _____

STUDENT CONDUCT

The board believes inappropriate student conduct causes material and substantial disruption to the school environment, interferes with the rights of others, or presents a threat to the health and safety of students, employees, and visitors on school premises. Appropriate classroom behavior allows teachers to communicate more effectively with students.

Students will conduct themselves in a manner fitting to their age level and maturity and with respect and consideration for the rights of others while on school district property or on property within the jurisdiction of the school district; while on school owned and/or operated school or chartered vehicles; while attending or engaged in school activities; and while away from school grounds if misconduct will directly affect the good order, efficient management and welfare of the school district. Consequences for the misconduct will be fair and developmentally appropriate in light of the circumstances.

Students who fail to abide by this policy, and the administrative regulations supporting it, may be disciplined for conduct which disrupts or interferes with the education program; conduct which disrupts the orderly and efficient operation of the school district or school activity; conduct which disrupts the rights of other students to participate in or obtain their education; conduct that is violent or destructive; or conduct which interrupts the maintenance of a disciplined atmosphere. Disciplinary measures include, but are not limited to, removal from the classroom, detention, suspension, probation, and expulsion.

A student who commits an assault against an employee on school district property or on property within the jurisdiction of the school district; while on school-owned or school-operated chartered vehicles; while attending or engaged in school district activities will be suspended by the principal. Notice of the suspension is sent to the board president. The board will review the suspension to determine whether to impose further sanctions against the student which may include expulsion. Assault for purposes of this section of this policy is defined as:

- an act which is intended to cause pain or injury to, or which is intended to result in physical contact which will be insulting or offensive to another, coupled with the apparent ability to execute the act; or
- any act which is intended to place another in fear of immediate physical contact which will be painful, injurious, insulting or offensive, coupled with the apparent ability to execute the act; or,
- intentionally points any firearm toward another or displays in a threatening manner any dangerous weapon toward another.

The act is not an assault when the person doing any of the above and the other person are voluntary participants in a sport, social or other activity, not in itself criminal, when the act is a reasonably foreseeable incident of such sport or activity, and does not create an unreasonable risk of serious injury or breach of the peace.

Removal from the classroom means a student is sent to the building principal's office. It is within the discretion of the person in charge of the classroom to remove the student.

Detention means the student's presence is required during non-school hours for disciplinary purposes. The student can be required to appear prior to the beginning of the school day, after school has been dismissed for the day, or on a non-school day. Whether a student will serve detention, and the length of the detention, is within the discretion of the licensed employee or the building principal, disciplining the student.

Approved _____

Reviewed 7/22/2014, 4/24/17, 1/20/20,
2/20/23

Revised _____

STUDENT CONDUCT

Suspension means; either an in-school suspension, an out-of-school suspension, a restriction from activities or loss of eligibility. An in-school suspension means the student will attend school but will be temporarily isolated from one or more classes while under supervision. An in-school suspension will not exceed ten consecutive school days. An out-of-school suspension means the student is removed from the school environment, which includes school classes and activities. An out-of-school suspension will not exceed ten days. A restriction from school activities means a student will attend school and classes and practice but will not participate in school activities.

Probation means a student is given a conditional suspension of a penalty for a definite period of time in addition to being reprimanded. The conditional suspension will mean the student must meet the conditions and terms for the suspension of the penalty. Failure of the student to meet these conditions and terms will result in immediate reinstatement of the penalty.

Expulsion means an action by the board to remove a student from the school environment, which includes, but is not limited to, classes and activities, for a period of time set by the board.

Following the suspension of a special education student, an informal evaluation of the student's placement will take place. The Individual Education Program (IEP) is evaluated to determine whether it needs to be changed or modified in response to the behavior that led to the suspension.

If a special education student's suspensions, either in or out of school, equal ten days on a cumulative basis, a staffing team will meet to determine whether the IEP is appropriate.

It is the responsibility of the superintendent, in conjunction with the principal, to develop administrative regulations regarding this policy.

Legal Reference: *Goss v. Lopez*, 419 U.S. 565 (1975).
Brands v. Sheldon Community School District, 671 F. Supp. 627 (N.D. Iowa 1987).
Sims v. Colfax Comm. School Dist., 307 F. Supp. 485 (Iowa 1970).
Bunger v. Iowa High School Athletic Assn., 197 N.W.2d 555 (Iowa 1972).
Board of Directors of Ind. School Dist. of Waterloo v. Green, 259 Iowa 1260, 147 N.W.2d 854 (1967).
Iowa Code §§ 279.8; 282.3, 282.4, 282.5; 708.1.
281 I.A.C. 12.3(6)

I.C. Iowa Code	Description
Iowa Code § 279.8	<u>Directors - General Rules - Bonds of Employees</u>
Iowa Code § 282.3	<u>Attendance and Tuition - Admission and Exclusion</u>
Iowa Code § 282.4	<u>Attendance and Tuition - Suspension-Expulsion</u>
Iowa Code § 282.5	<u>Attendance and Tuition - Readmission</u>
Iowa Code § 708.1	<u>Assault - Defined</u>
I.A.C. Iowa Administrative Code	Description
281 I.A.C. 12.3	<u>Administration</u>
U.S. Supreme Court	Description
419 U.S. 565	<u>Goss v Lopez (1975)</u>
Case Law	Description
Brands v. Sheldon CSD	<u>671 F. Supp. 627 (N.D. Iowa 1987)</u>
Bunger v. Iowa HS Athletic Assoc.	<u>197 N.W.2d 555 (Iowa 1972)</u>
Goss v. Lopez	<u>419 U.S. 565 (1975)</u>
Sims v. Colfax CSD	<u>307 F.Supp. 485 (Iowa 1970)</u>
Waterloo ISD Board v. Green	<u>259 Iowa 1260, 147 N.W.2d 854 (1967).</u>
Cross References	Description
Code	Description
506.03	<u>Student Photographs</u>
603.03	<u>Special Education</u>
606.05	<u>Student Field Trips and Excursions</u>
903.05	<u>Distribution of Materials</u>
903.05-R(1)	<u>Distribution of Materials - Regulation</u>

STUDENT SUSPENSION

Administrative Action

A. Probation

1. Probation is conditional suspension of a penalty for a set period of time. Probation may be imposed by the principal for infractions of school rules which do not warrant the necessity of removal from school.
2. The principal will conduct an investigation of the allegations against the student prior to imposition of probation. The investigation will include, but not be limited to, written or oral notice to the student of the allegations against the student and an opportunity to respond. Written notice and reasons for the probation will be sent to the parents.

B. In-School Suspension

1. In-school suspension is the temporary isolation of a student from one or more classes while under administrative supervision. In-school suspensions may be imposed by the principal for infractions of school rules, which are serious but which do not warrant the necessity of removal from school.
2. The principal will conduct an investigation of the allegations against the student prior to imposition of an in-school suspension. The investigation will include, but not be limited to, written or oral notice to the student of the allegations against the student and an opportunity to respond. In-school suspension will not be imposed for more than ten school days. Written notice and reasons for the in-school suspension will be sent to the student's parents.

C. Out-of-School Suspension

1. Out-of-school suspension is the removal of a student from the school environment for periods of short duration. Out-of-school suspension is to be used when other available school resources are unable to constructively remedy student misconduct.
2. A student may be suspended out of school for up to ten school days by a principal for a commission of gross or repeated infractions of school rules, regulations, policy or the law, or when the presence of the student will cause interference with the maintenance of the educational environment or the operation of the school. The principal may suspend students after conducting an investigation of the charges against the student, giving the student:
 - a. Oral or written notice of the allegations against the student and,
 - b. The opportunity to respond to those charges.At the principal's discretion, the student may be allowed to confront witnesses against the student or present witnesses on behalf of the student.
3. Notice of the out-of-school suspension will be mailed no later than the end of the school day following the suspension to the student's parents and the superintendent. A reasonable effort is made to personally notify the student's parents and such effort is documented by the person making or attempting to make the contact. Written notice to the parents will include the circumstances which led to the suspension and a copy of the board policy and rules pertaining to the suspension.

D. Suspensions and Special Education Students

1. Students who have been identified as special education students may be referred for a review of the student's Individual Education Program (IEP). The IEP may be revised to include a continuum of intervention strategies and programming to change the behavior.
2. Students who have not been identified as special education students may be referred for evaluation after the student's suspension to determine whether the student has a disability and is in need of special education.

EXPULSION

Only the board may remove a student from the school environment. The removal of a student from the school environment, which includes, but is not limited to, classes and activities, is an expulsion from school.

Students may be expelled for violations of board policy, school rules or the law. It is within the discretion of the board to discipline a student by using an expulsion for a single offense or for a series of offenses depending on the nature of the offense and the circumstances surrounding the offense.

It is within the discretion of the superintendent to recommend to the board the expulsion of a student for disciplinary purposes. Only the board may take action to expel a student and to readmit the student. The principal will keep records of expulsions in addition to the board's records.

When a student is recommended for expulsion by the board, the student is provided with:

1. Notice of the reasons for the proposed expulsion;
2. The names of the witnesses and an oral or written report on the facts to which each witness testifies unless the witnesses are students whose names may be released at the discretion of the superintendent;
3. An opportunity to present a defense against the charges and provide either oral testimony or written affidavits of witnesses on the student's behalf;
4. The right to be represented by counsel; and,
5. The results and finding of the board in writing open to the student's inspection.

In addition to these procedures, a special education student must be provided with additional procedures. A determination should be made of whether the student is actually guilty of the misconduct. A staffing team should determine whether the student's behavior is caused by the student's disability and whether the conduct is the result of inappropriate placement. Discussions and conclusions of this meeting should be recorded.

If the special education student's conduct is not caused by the disability, the student may be expelled or suspended for a long-term period following written notice to the parent and pursuant to the school district's expulsion hearing procedures. If the misconduct is caused by the disability and a change in placement is recommended, the change must be made pursuant to the placement procedures used by the school district.

Legal Reference: *Goss v. Lopez*, 419 U.S. 565 (1975).
Wood v. Strickland, 420 U.S. 308 (1975).
Southeast Warren Comm. School District v. Dept. of Public Instruction, 285 N.W.2d 173 (Iowa 1979).
Iowa Code §§ 21.5; 282.3, .4, .5.
281 I.A.C. 12.3(6).

I.C. Iowa Code	Description
Iowa Code § 21.5	<u>Closed Session</u>
Iowa Code § 282.3	<u>Attendance and Tuition - Admission and Exclusion</u>
Iowa Code § 282.4	<u>Attendance and Tuition - Suspension-Expulsion</u>
Iowa Code § 282.5	<u>Attendance and Tuition - Readmission</u>
I.A.C. Iowa Administrative Code	Description
281 I.A.C. 12.3	<u>Administration</u>
U.S. Supreme Court	Description
419 U.S. 565	<u>Goss v Lopez (1975)</u>
420 U.S. 308	<u>Wood v Strickland (1975)</u>
Case Law	Description
Goss v. Lopez	<u>419 U.S. 565 (1975)</u>
SE Warren CSD v. Dept. of Public Instruction	<u>285 N.W.2d 173 (Iowa 1979)</u>
Wood v. Strickland	<u>420 U.S. 308 (1975).</u>

Approved _____

Reviewed 7/22/2014, 4/24/17, 1/20/20, 2/20/23 Revised _____

FINES - FEES - CHARGES

The board believes students should respect school district property and assist in its preservation for future use by others. Students may be assessed fines, charges, or fees for the materials needed in a course, for overdue school materials, for participating in activities, or for misuse of school property.

The superintendent will inform the board of the dollar amount to be charged to students or others for fines, charges, or fees annually. Parents of students meeting specific financial eligibility standards will be eligible for a waiver of student fees or a reduction of student fees based upon the request of the parent. It is the responsibility of the superintendent, in conjunction with the principal, to develop administrative regulations regarding this policy.

Legal Reference: Iowa Code §§ 256.7(20); 279.8; 280.10, .11; 282.6; 285.1; 301.1.
281 I.A.C. 18.2.

I.C. Iowa Code	Description
Iowa Code § 256.7	<u>DE - Duties of State Board</u>
Iowa Code § 279.8	<u>Directors - General Rules - Bonds of Employees</u>
Iowa Code § 280.10	<u>Uniform School Requirements - Eye-protective devices</u>
Iowa Code § 280.11	<u>Uniform School Requirements - Ear Protective Devices</u>
Iowa Code § 282.6	<u>Attendance and Tuition - Tuition</u>
Iowa Code § 285.1	<u>Transportation Aid - Entitlement</u>
Iowa Code § 301.1	<u>Textbooks - Adoption, Purchase, Sale</u>
I.A.C. Iowa Administrative Code	Description
281 I.A.C. 18.2	<u>School Fees - Policy</u>
Cross References	Description
Code	<u>Homeless Children and Youth</u>
501.16	
Approved _____	Reviewed <u>7/22/2014, 4/24/17, 1/20/20, 2/20/23</u>
	Revised _____

GOOD CONDUCT RULE

Participation in school activities is a privilege. School activities provide the benefits of promoting additional interests and abilities in the students during their school years and for their lifetimes.

Students who participate in extracurricular activities serve as ambassadors of the school district throughout the calendar year, whether away from school or at school. Students who wish to have the privilege of participating in extracurricular activities must conduct themselves in accordance with board policy and must refrain from activities which are illegal, immoral or unhealthy.

Students who fail to abide by this policy and the administrative regulations supporting it may be subject to disciplinary measures. The principal will keep records of violations of the good conduct rule.

It is the responsibility of the superintendent to develop rules and regulations for school activities. Students wanting to participate in school activities must meet the requirements set out by the school district for participation in the activity.

Legal Reference: *Bunger v. Iowa High School Athletic Assn.*, 197 N.W.2d 555 (Iowa 1972).
In re Jason Clark, 1 D.P.I. App. Dec. 167 (1978).
 Iowa Code §§ 280.13, .13A.
 281 I.A.C. 12.3(6); 36.15(1).

I.C. Iowa Code	Description
Iowa Code § 280.13	<u>Uniform School Requirements - Athletics</u>
Iowa Code § 280.13A	<u>Uniform School Requirements - Sharing Interscholastic Activities</u>
I.A.C. Iowa Administrative Code	Description
281 I.A.C. 12.3	<u>Administration</u>
281 I.A.C. 36.15	<u>Interscholastic Competition - Eligibility</u>
Case Law	Description
<i>Bunger v. Iowa HS Athletic Assoc.</i>	<u>197 N.W.2d 555 (Iowa 1972)</u>
Cross References	Description
Code	Description
504.04	<u>Student Performances</u>
606.05	<u>Student Field Trips and Excursions</u>
Approved _____	Reviewed <u>7/22/2014, 4/24/17, 1/20/20, 2/20/23</u> Revised <u>3/18/2002</u>

CORPORAL PUNISHMENT

The use of corporal punishment, mechanical restraint and/or prone restraint is prohibited in all schools. Corporal punishment is defined as the intentional physical punishment of a student. It includes the use of unreasonable or unnecessary physical force or physical contact made with the intent to harm or cause pain. No employee is prohibited from any of the following which are not considered corporal punishment:

- Using reasonable and necessary force, not designed or intended to cause pain, in order to accomplish any of the following:
 - To quell a disturbance or prevent an act that threatens physical harm to any person.
 - To obtain possession of a weapon or other dangerous object within a pupil's control.
 - For the purposes of self-defense or defense of others as provided for in Iowa Code section 704.3.
 - For the protection of property as provided for in Iowa Code section 704.4 or 704.5.
 - To remove a disruptive pupil from class or any area of school premises or from school-sponsored activities off school premises.
 - To protect a student from the self-infliction of harm.
 - To protect the safety of others.
- Using incidental, minor, or reasonable physical contact to maintain order and control.

Mechanical restraint means the use of a device as a means of restricting a student's freedom of movement. Mechanical restraint does not mean a device used by a trained individual for specific approved therapeutic or safety purposes for which the device was designed and, if applicable, prescribed, including restraints for medical immobilization, adaptive devices or mechanical supports used to allow greater freedom of mobility than would be possible without use of such devices or mechanical supports; and vehicle safety restraints when used as intended during the transport of a student in a moving vehicle.

Reasonable physical force should be commensurate with the circumstances of the situation. The following factors should be considered in using reasonable physical force for the reasons stated in this policy:

1. The size and physical, mental, and psychological condition of the student;
2. The nature of the student's behavior or misconduct provoking the use of physical force;
3. The instrumentality used in applying the physical force;
4. The extent and nature of resulting injury to the student, if any; including mental and psychological injury;
5. The motivation of the school employee using physical force.

Upon request, the student's parents are given an explanation of the reasons for physical force.

It is the responsibility of the superintendent to develop administrative regulations regarding this policy.

Legal Reference: *Ingraham v. Wright*, 430 U.S. 651 (1977).
Goss v. Lopez, 419 U.S. 565 (1975).
Tinkham v. Kole, 252 Iowa 1303, 110 N.W.2d 258 (1961).
Iowa Code §§ 279.8; 280.21.
281 I.A.C. 12.3(6); 103.

I.C. Iowa Code	Description
Iowa Code § 279.8	<u>Directors - General Rules - Bonds of Employees</u>
Iowa Code § 280.21	<u>Corporal Punishment</u>
I.A.C. Iowa Administrative Code	Description
281 I.A.C. 103	<u>Corporal Punishment, Physical Restraint, Seclusion</u>
281 I.A.C. 12.3	<u>Administration</u>
U.S. Supreme Court	Description
419 U.S. 565	<u>Goss v Lopez (1975)</u>
430 U.S. 651 (1977)	<u>Ingraham v Wright (1977)</u>
Case Law	Description
Goss v. Lopez	<u>419 U.S. 565 (1975)</u>
Ingraham v. Wright	<u>430 U.S. 651 (1977)</u>
Tinkham v. Kole	<u>252 Iowa 1303, 110 N.W.2d 258 (1961)</u>
Cross References	
Code	Description
402.03	<u>Abuse of Students by School District Employees</u>
503.06	<u>Physical Restraint and Seclusion of Students</u>
503.06-R(1)	<u>Physical Restraint and Seclusion of Students - Regulation</u>
503.06-E(1)	<u>Physical Restraint and Seclusion of Students - Documentation Form</u>
503.06-E(2)	<u>Physical Restraint and Seclusion of Students - Debriefing Letter to Guardian of student Involved in an Occurrence Where Physical Restraint or Seclusion was Used</u>

Code

Description

503.06-E(3)

Physical Restraint
and Seclusion of
Students -
Debriefing Meeting
Document

Approved _____ Reviewed 7/22/2014, 4/24/17, 1/20/20, 2/20/23

Revised _____



Engineering Design Associates, Inc.

385 12th Street, NE

Sioux Center, Iowa 51250

Phone: 712-722-0228

Fax: 712-722-0238

www.edaengineers.com

Tabulation of Bids

Bid Date: February 9, 2023 at 10:00 a.m.

Project:

Cherokee Community School District
 Middle School Lighting Replacement
 Cherokee, Iowa

BIDDERS	BASE BID	ALTERNATE E1 Replace 2x2 LED Lights in Gym 200	BIDDER ACKNOWLEDGES RECEIPT OF ADDENDA	CONTRACTOR CAN MEET SCHEDULE	BIDDER STATUS FORM	BID BOND
Midwest Electrical	44,105	15,947	X	X	X	X
Connected Electric	397,000	19,500	X	X	X	X
Kevin Odell Electric	388,500	16,900	X	X	X	X
H+S Electric	297,000	15,000	N/A	X	X	X
Metro Electric	475,000	16,000	X	X	X	X

CHEROKEE COMMUNITY SCHOOL DISTRICT No Break
2023-2024 CALENDAR

6.9 hour days, About every other Monday off for students, PD about once a month

August, 2023					Days	Days	Days	By
M	T	W	T	F	Days	Qtr.	Sch.	Hours
	1	2	3	4	0	0	0	
7	8	9	10	11	0	0	0	
14	15	16	17	18	0	0	0	
21	22	23	24	25	3	3	3	20.7
28	29	30	31		4	7	7	27.6
								48.3

August 15-16th (New Teacher)
August 17, 18, 21-22 Professional Development
August 23, School Begins-Grades 2-12 & K-1 In-takes
August 24, School Begins-Grades TK-1

No School
PD full day/work time
P/T Conference
End of Quarter

September, 2023					Days	Days	Days	By
M	T	W	T	F	Days	Qtr.	Sch.	Hours
				1	1	8	8	6.9
4	5	6	7	8	4	12	12	27.6
11	12	13	14	15	5	17	17	34.5
18	19	20	21	22	5	22	22	32.5
25	27	28	29	30	5	27	27	34.5
								136

September 1, ECLC Begins
September 4, No School after Day

October, 2023					Days	Days	Days	By
M	T	W	T	F	Days	Qtr.	Sch.	Hours
2	3	4	5	6	4	31	31	27.6
9	10	11	12	13	5	36	36	34.5
16	17	18	19		4	40	40	27.6
23	24	25	26	27	5	4	45	34.5
30	31				2	6	47	13.8
								138.0

Oct 2 PD
October 19 PT Conferences
October 20 No School
October 23- End of Quarter of 41 days

1st Quarter Days = 41
2nd Quarter Days = 41
3rd Quarter Days = 46
4th Quarter Days = 47
Total 175

November, 2023					Days	Days	Days	By
M	T	W	T	F	Days	Qtr.	Sch.	Hours
		1	2	3	3	9	50	20.7
6	7	8	9	10	5	14	55	34.5
13	14	15	16	17	5	19	60	34.5
20	21	22	23	24	2	21	62	13.8
27	28	29	30		4	25	66	27.6
					0	25	66	0
								131.1

November 22-29, 29th Thanksgiving Holiday Vacation

December, 2023					Days	Days	Days	By
M	T	W	T	F	Days	Qtr.	Sch.	Hours
				1	1	26	67	6.9
4	5	6	7	8	5	31	72	34.5
11	12	13	14	15	5	36	77	34.5
18	19	20	21	22	5	41	82	32.2
25	26	27	28	29	0	0	82	0
					0			108.1

December 22 - 1:00 Dismissal End of 2nd qtr 42 days
December 24 - January 2 (Winter Break)

January, 2024					Days	Days	Days	By
M	T	W	T	F	Days	Qtr.	Sch.	Hours
	2	3	4	5	3	3	85	20.7
8	9	10	11	12	5	8	90	34.5
15	16	17	18	19	5	13	95	34.5
23	24	25	26		4	17	99	27.6
29	30	31			3	20	102	20.7
								138.0

January 2, 22 professional development
January 22 no school

Virtual PD
Holidays 3
Classroom Days 173
Prof Develop/Wkds 12
Parent Teacher Con 2
190

February, 2024					Days	Days	Days	By
M	T	W	T	F	Days	Qtr.	Sch.	Hours
			1	2	2	22	104	13.8
5	6	7	8	9	4	26	108	27.6
13	14	15	16		4	30	112	27.6
19	20	21	22	23	5	35	117	34.5
26	27	28	29		3	38	120	20.7
								124.2

February 9 Full day collaboration
February 12 no school
February 26 professional development

March, 2024					Days	Days	Days	By
M	T	W	T	F	Days	Qtr.	Sch.	Hours
				1	1	39	121	6.9
4	5	6	7	8	5	44	126	34.5
11	12	13	14	15	4	1	130	27.6
18	19	20	21	22	4	6	134	27.6
25	26	27	28	29	4	10	138	27.6
								124.2

March 13 - End 3rd Quarter of 46 days
March 14 pt conferences
March 18 No School Professional Development

Possible Snow
Make Up Days

April, 2024					Days	Days	Days	By
M	T	W	T	F	Days	Qtr.	Sch.	Hours
	2	3	4	5	4	14	142	27.6
8	9	10	11	12	5	19	147	34.5
15	16	17	18	19	4	23	151	27.6
22	23	24	25	26	5	28	156	34.5
29	30				2	30	158	13.8
								158

April 1 no school
April 16 professional development

Board Approved:

May, 2024

		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

3	33	161	20.7
4	37	165	27.6
5	42	170	34.5
5	47	175	34.5
0	47	175	0

May 19 - Graduation	
May 24 - end of the 4th gr	
May 27 - Memorial Day	
May 28-29 PD	

June, 2024

3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
26	27	28	29	30

0			
0			0
			1203.2

Cherokee Community School District offers career and technical programs in the following service areas: Agriculture, Food, and Natural Resources; Applied Sciences, Technology, Engineering, and Manufacturing; Business, Finance, Marketing, and Management; and Human Services. It is the policy of the Cherokee Community School District not to discriminate on the basis of race, color, national origin, sex, disability, religion, creed, age (for employment), marital status (for programs) in its educational programs and its employment practices. There is a grievance procedure for processing complaints of discrimination. If you have questions or a grievance related to this policy please contact the district's Equity Coordinator, Dr. Kimberly Lingenfeller, Superintendent, 600 W. Bluff Street, Cherokee, IA, 51012, (712) 226-6767, klingenfeller@ccsd.k12.ia.us or Director of the Office for Civil Rights Department of Education, Dtlgroup Center, 600 W. Madison Street, Suite 1475, Chicago, IL, 60681-7204

CHEROKEE COMMUNITY SCHOOL DISTRICT
2023-2024 CALENDAR

With Spring Break
 6.9 Hr Days. PD /WORK DAYS ONCE A MONTH

August, 2023					Days	Days	By	
M	T	W	T	F	Days	Qtr.	Sch.	Hours
	1	2	3	4	0	0	0	
7	8	9	10	11	0	0	0	
14	15	16	17	18	0	0	0	
21	22	23	24	25	3	3	3	20.7
28	29	30	31		4	7	7	27.6
								48.3

August 15th-16th (New Teacher)
 August 17, 18, 21, 22 Professional Development
 August 23, School Begins-Grades 2-12 & K-1 In-takes
 August 24, School Begins-Grades TK-1

No School
 PD: Full day/with work time
 P/T Conference
 End of Quarter

September, 2023					Days	Days	By	
M	T	W	T	F	Days	Qtr.	Sch.	Hours
				1	1	8	8	6.9
4	5	6	7	8	4	12	12	27.6
11	12	13	14	15	5	17	17	34.5
18	19	20	21	22	5	22	22	34.5
25	27	28	29	30	5	27	27	34.5
								138

September 1, ECLC Begins
 September 4, No School Labor Day

October, 2023					Days	Days	By	
M	T	W	T	F	Days	Qtr.	Sch.	Hours
2	3	4	5	6	5	32	32	34.5
9	10	11	12	13	4	36	36	27.6
16	17	18	19	20	5	41	41	34.5
23	24	25	26	27	5	4	46	34.5
30	31				2	6	48	13.8
								144.9

October 9, PD
 October 19 Parent teacher conferences
 Oct 23rd end of the 1st qtr

1st Quarter Days = 42
 2nd Quarter Days = 42
 3rd Quarter Days = 45
 4th Quarter Days = 46
 Total 175

November, 2023					Days	Days	By	
M	T	W	T	F	Days	Qtr.	Sch.	Hours
		1	2	3	3	9	51	20.7
6	7	8	9	10	5	14	56	34.5
13	14	15	16	17	5	19	61	34.5
20	21	22			3	22	64	20.7
27	28	29	30		4	26	68	27.6
					0	26	68	0
								138.0

November 23-24 Thanksgiving Holiday Vacation

December, 2023					Days	Days	By	
M	T	W	T	F	Days	Qtr.	Sch.	Hours
				1	1	27	69	6.9
4	5	6	7	8	5	32	74	34.5
11	12	13	14	15	5	37	79	34.5
18	19	20	21	22	5	42	84	32.2
25	26	27	28	29	0	0	84	0
					0			108.1

December 22 1:00 Dismissal End of the 2nd qtr
 December 25-January 1 Winter Break

Virtual PD
 Holidays 3
 Classroom Days 173

January, 2024					Days	Days	By	
M	T	W	T	F	Days	Qtr.	Sch.	Hours
1	2	3	4	5	4	4	88	27.6
8	9	10	11	12	5	9	93	34.5
15	16	17	18	19	5	14	98	34.5
22	23	24	25	26	4	18	102	27.6
29	30	31			3	21	105	20.7
								144.9

January 22 professional development

Prof Develop/Wkds 12
 Parent Teacher Con 2
 190

February, 2024					Days	Days	By	
M	T	W	T	F	Days	Qtr.	Sch.	Hours
			1	2	2	23	107	13.8
5	6	7	8	9	4	27	111	27.6
13	14	15	16		4	31	115	27.6
19	20	21	22	23	5	36	120	34.5
26	27	28	29		3	39	123	20.7
								124.2

February 8 PT Conferences
 February 9 Collaboration day
 February 12 no school
 February 26 professional development

March, 2024					Days	Days	By	
M	T	W	T	F	Days	Qtr.	Sch.	Hours
				1	1	40	124	6.9
4	5	6	7	8	5	45	129	34.5
					0	0	129	0
18	19	20	21	22	5	5	134	34.5
25	26	27	28		4	9	138	27.6
								103.5

March 8 End 3rd Quarter

April, 2024					Days	Days	By	
M	T	W	T	F	Days	Qtr.	Sch.	Hours
1	2	3	4	5	4	13	142	27.6
8	9	10	11	12	5	18	147	34.5
16	17	18	19		4	22	151	27.6
22	23	24	25	26	5	27	156	34.5
29	30				2	29	158	13.8

April 1 professional development
 April 15 no school

