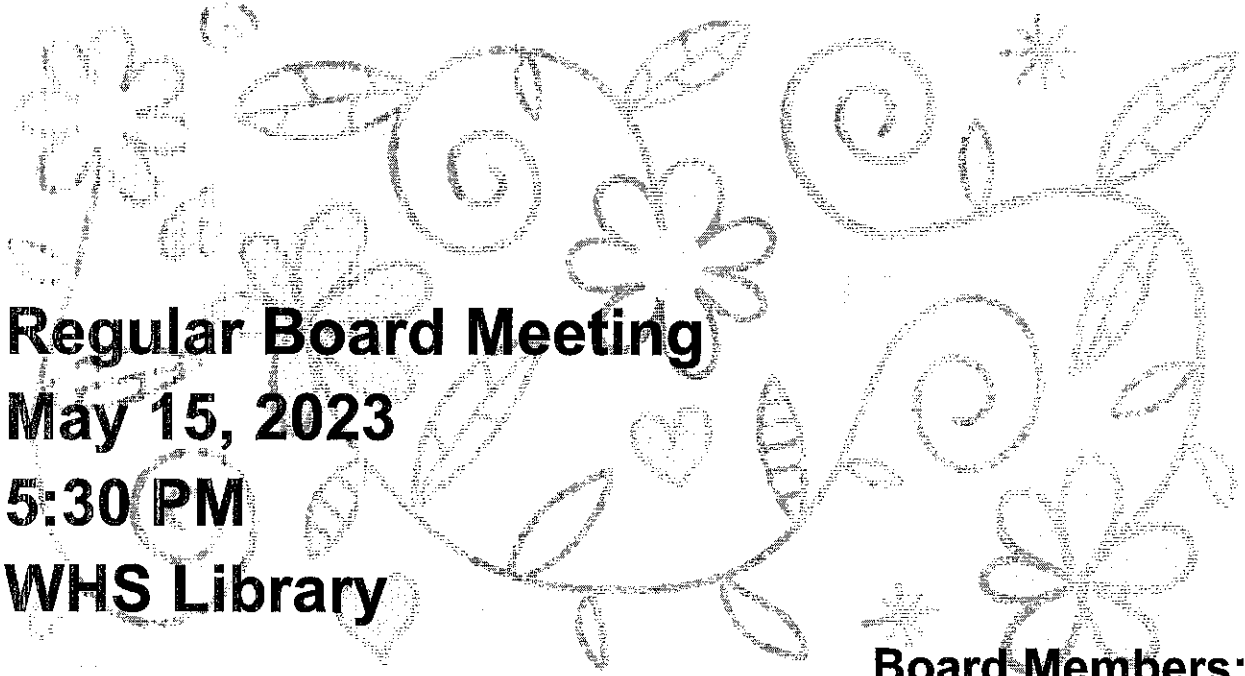


Cherokee Community School District



**Regular Board Meeting
May 15, 2023
5:30 PM
WHS Library**

Board Members:

**Mrs. Jodi Thomas, Board President
Mrs. Angie Anderson, Board Vice President
Mrs. Patty Brown
Mr. Brian Freed
Mr. Ray E Mullins II**

**Superintendent: Dr. Kimberly Lingenfelter
SBO/Board Secretary: Mrs. Joyce Lundsgaard**

Public Hearing – Renaming High School
Cherokee Community School District, 600 West Bluff Street
Monday, May 15, 2023 @ 5:30 PM

Cherokee Community School District Board of Education will be taking action on renaming the high school, currently Washington High School, to Cherokee High School. If you have comments that you wish to be considered before the Board of Education takes action on renaming the high school and are not able to attend the public hearing, please submit those comments to: Kimberly Lingenfelter, Superintendent by May 15, 2023 by 2:00 PM.

- | |
|---|
| <ol style="list-style-type: none">1. Call the hearing to order2. Approve the agenda3. Public hearing on renaming the high school4. Any person interested may appear and file objections to renaming the high school5. Close the public hearing6. Adjournment |
|---|

Regular Board of Education Meeting
Cherokee Community School District, 600 West Bluff Street
Agenda for Monday, May 15, 2023 following public hearing

The tentative agenda contains a list of subjects known at the time of distribution. A copy of the agenda kept continuously current is available for inspection at the office of the superintendent during regular business hours. This agenda may be changed up to 24 hours before the scheduled commencement of the meeting. The agenda sequence is provided as a courtesy only. The board reserves the right to consider each item in any sequence it deems appropriate. Therefore, we encourage visitors to attend the meeting from the beginning.

NOTICE: If you have comments that you wish to be considered please submit those comments to: Kimberly Lingenfelter, Superintendent, at klingenfelter@ccsd.k12.ga.us by May 15, 2023 by 2:00 PM along with your phone number and you will be called prior to the agenda item you wish to address.

- | |
|---|
| <ol style="list-style-type: none">1. Call the meeting to order2. Pledge of Allegiance and Mission Statement3. Approve the agenda4. Roll call of members in attendance5. Action to excuse board members not in attendance |
| <ol style="list-style-type: none">6. Welcome Visitors
Recognition of media and persons who wish to speak to the board regarding a school issue not on the agenda |
| <ol style="list-style-type: none">7. Consent agenda<ol style="list-style-type: none">A. Approve the minutes of the public hearing [4-17-23], the regular meeting [4-17-23], and the special meeting [5-04-23]B. Approve financial statementsC. Approve monthly billsD. Approve fundraising requestsE. Approve resignations
Matt Mongan - WHS Volunteer Assistant Girls Basketball Coach
Trish Stokes - WHS Social Studies Teacher
Heidi Gerstandt - WHS Varsity Girls Golf CoachF. Approve retirements
Pat Fondroy - CES ParaprofessionalG. Approve internal transfersH. Approve contract extensions |

* **Note:** The Board of Education, with a majority vote of the Board, may enter into an closed/exempt session for the purpose of discussing confidential records, litigation, suspension/expulsion hearings, personnel, purchase of real estate, and security or negotiation strategy.

<p>Teacher Leadership Contract Extensions - list included in packet Extracurricular Contract Extensions - list included in packet Adam Rapp - WHS Volunteer Assistant Girls Basketball Coach Wade Volkert - WHS Volunteer Assistant Girls Basketball Coach Julie Hummel - CMS Volleyball Coach Natalie Barkley - Co-Head Football/Basketball Cheerleading Coach Gail Kremer - Co-Head Football/Basketball Cheerleading Coach Karissa Wych - CMS EL Teacher, pending BoEE approval</p>
<p>8. Communication and Reports A. Principals' Building Reports/ Instructional Coaches' Reports B. Directors'/ Superintendent's Report</p>
<p>9. Policy Clerical Change(s): Clerical changes and edits as recommended by IASB Policy Manual Review by Siobhan Schneider, IASB Policy/Legal Services Director, received on 12/22/21 Affirm: 506.2 Student Directory Information; 506.2E1 Authorization for Releasing Student Directory Information; 506.2R1 Use of Directory Information; 502.6 Weapons; 506.3 Student Photographs; 506.4 Student Library Circulation Records; 506.5 Internet Safety Policy; 507.1 Student Health and Immunization Certificates; 507.2 Administration of Medication to Students; 507.2E1 Authorization Asthma or Airway Constricting Medication; 507.3 Communicable Diseases - Students; 507.3E1 Communicable Diseases Chart; 507.3E2 Reportable Infectious Diseases</p>
<p>10. New Business A. Discussion of/ information - May is School Board Appreciation Month - THANK YOU! B. Discussion of/ information concerning update(s) from EMC Insurance C. Discussion of/ action concerning the shared Social Worker agreement with NWAEA D. Discussion of/ action concerning renaming the high school, currently Washington High School, to Cherokee High School E. Discussion of/ information concerning Certified and Support Staff Employee Handbooks for the 2023-2024 school year [first reading in May/ second reading and acceptance in June] F. Discussion of/ information concerning Activities Handbook G. Discussion of/ information concerning Graduation Commencement - Sunday, May 21, at 2:00 PM</p>
<p>11. Board Committee Reports A. Curriculum and Instruction – Anderson and Thomas B. Policy – Brown and Thomas C. Finance* – Brown and Freed D. Building, Grounds, Capital Projects – Freed and Mullins E. Transportation, Nutrition – Anderson and Mullins</p>
<p>12. Items of Interest for the Next Meeting [June 19, 2023 @ 5:30 PM] A. Discussion of/ action concerning dairy and bread bids for the 2022-2023 school year B. Discussion of/ action concerning Certified and Support Staff Employee Handbooks for the 2023-2024 school year</p>
<p>13. Adjournment</p>

Projected Dates/Times for Regular Board of Education Meetings 2023-2024

April 17th, 2023 @ 5:30 pm	May 15th, 2023 @ 5:30 pm	June 19th, 2023 @ 5:30 pm	July 17th, 2023 @ 5:30 pm
August 21st, 2023 @ 5:30 pm	September 18th, 2023 @ 5:30 pm	October 16th, 2023 @ 5:30 pm	November 20th, 2023 @ 5:30 pm
December 18th, 2023 @ 5:30 pm	January 15th, 2024 @ 5:30 pm	February 19th, 2024 @ 5:30 pm	March 18th, 2024 @ 5:30 pm

*** Note: The Board of Education, with a majority vote of the Board, may enter into an closed/exempt session for the purpose of discussing confidential records, litigation, suspension/expulsion hearings, personnel, purchase of real estate, and security or negotiation strategy.**

Financial Report - 4/30/23

Fund	Beginning Balance	Receipts	Expenditures	Ending Balance
Operating	\$ 3,321,771.21	1,912,137.94	1,062,910.53	4,170,998.62
Management	837,238.27	138,051.94	-	975,290.21
Self-Insurance Fund	925,849.52	16,841.67	27,044.08	915,647.11
Subtotal General Fund	5,084,859.00	2,067,031.55	1,089,954.61	6,061,935.94
Activity	186,792.92	93,901.01	33,264.09	247,429.84
PPEL	28,179.17	128,255.03	12,744.51	143,689.69
Capital Projects (Sales Tax)	2,526,674.31	86,644.23	506,812.74	2,106,505.80
Debt Service	50,574.04	615,766.58	666,340.62	-
Hot Lunch	536,159.01	76,147.77	130,679.20	481,627.58
Trust and Agency	40,490.05	238.78	-	40,728.83
Braves Bank	17,894.07	1,472.00	250.00	19,116.07
Total - All Funds	\$ 8,471,622.57	\$ 3,069,456.95	\$ 2,440,045.77	\$ 9,101,033.75

Published Budget Report
 All Funds
 4/30/2023

Category	Function #'s	Sub Total Exp.	Expenditures	Amt Published	% of Published
INSTRUCTION	(1000-1999)	6,684,631.78	6,684,631.78	9,975,000.00	67%
Perkins	(5210)	-			
SUPPORT SERVICES	(2000-2999)				
Student Support Svcs	(2000-2199)	250,268.39			
Inst. Staff Support Svcs	(2200-2299)	522,027.31			
General Administration	(2300-2399)	271,719.63			
Building Administration	(2400-2499)	531,409.59			
Business Administration	(2500-2599)	500,869.36			
Plant Operation & Maint	(2600-2699)	1,238,560.89			
Student Transportation	(2700-2799)	309,278.41			
TOTAL SUPPORT SERVICES			3,624,133.58	4,752,000.00	76%
NON INSTRUCTIONAL PGMS	(3000-3999)	559,206.31	559,206.31	800,000.00	70%
OTHER EXPENDITURES	(4000-5999)				
Facilities	(4000-4999)	1,669,217.19			
Debt Service	(5000-5999)	877,681.25			
AEA Support Direct	(5200)	512,417.00			
TOTAL OTHER EXPENDITURES			3,059,315.44	5,032,266.00	61%
TOTAL EXPENDITURES			13,927,287.11	20,559,266.00	68%

**Cherokee Community School District
Public Hearing
April 17, 2023**

The Cherokee Community School District Board of Education held a Public Hearing on Monday, April 17, 2023, beginning at 5:30 P.M. The meeting was held in the WHS Library at 600 W. Bluff St., Cherokee, Iowa.

1. Call the hearing to order

The hearing was called to order at 5:30 P.M.

Board Members Present: Brian Freed, Patty Brown, Angie Anderson, Jodi Thomas, Ray E. Mullins II

2. Approve the Agenda

Moved by Anderson, seconded by Brown to approve the agenda. All Ayes

3. Public Hearing – Renaming High School

Discussion was held regarding renaming Washington High School to Cherokee High School. Community members and staff spoke both in favor and against the name change.

4. Objections to renaming the high school

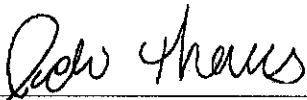
No objections were filed.

5. Close the public hearing

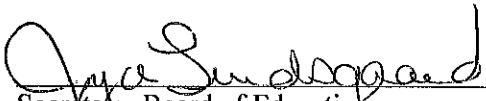
The public hearing was closed.

6. Adjournment

Moved by Anderson, seconded by Mullins to adjourn the meeting at 5:43 P.M. All Ayes



President, Board of Education
Cherokee Community School District



Secretary, Board of Education
Cherokee Community School District

**Cherokee Community School District
Regular Meeting
April 17, 2023**

The Cherokee Community School District Board of Education held a Regular Meeting on Monday, April 17, 2023 following the public hearing. The meeting was held in the WHS Library at 600 W. Bluff St., Cherokee, Iowa.

1. Call the meeting to order

The meeting was called to order at 5:43 P.M.

2. Pledge of Allegiance and Mission Statement

The Pledge of Allegiance and Mission Statement were recited.

3. Approve the agenda

Moved by Anderson, seconded by Freed to approve the agenda. All Ayes

4. Roll call of members in attendance

Roll call was taken. Board members present: Patty Brown, Angie Anderson, Jodi Thomas, Brian Freed, Ray E Mullins II

5. Action to excuse board members not in attendance

All board members were present.

6. Welcome Visitors

Visitors were welcomed. Thomas referenced board policy 213, Public Participation in Board Meetings.

7. Consent Agenda

Moved by Anderson, seconded by Brown to approve the Consent Agenda. All Ayes

- Minutes of the meetings – Public Hearing – 3/20/23; Regular Meeting – 3/20/2023; Budget Hearing - 4/3/23; Special Meeting -4/3/23
- Financial Statements
- Monthly Bills
- Resignations – Melissa Schlenger – WHS Cheerleading Coach; Liz Perry – CMS Volleyball Coach, Betty Luce – Food Service Worker, Kaylee Menke – CMS/WHS Nurse, Mary Beth Ehrig – WHS ELA Instructor, Rebecca Mosbach – CES Special Education Instructor
- Contract extensions – Dusty Wright – WHS Assistant Girls Tennis Coach, Bailey Mathews – WHS Math Instructor, Lindsey Renken – ECLC Preschool/Special Education Instructor, Austin Todd – WHS Freshman Softball Coach, Anna Steffen – CMS Special Education Instructor, Scott Lovell – WHS Volunteer Football Coach

8. Communication & Reports

Administrators highlighted their reports included in the board packet.

9. Policy

Moved by Anderson, seconded by Brown to remove board policy 505.5 Graduation Requirements for further review and affirm board policies 203 Board of Directors' Conflict of Interest; 505.6 Early Graduation; 505.7 Commencement; 505.8 Parent and Family Engagement Districtwide Policy; 506.1 Educational Records Access; 506.1E1 Request of Nonparent for Examination or Copies of Education Records; 506.1E2 Authorization for Release of Education Records; 506.1E3 Request for Hearing on Correction of Education Records; 506.1E4 Request for Examination of Education Records; 506.1E5 Notification of Transfer of Education Records; 506.1E6 Letter to Parent Regarding Receipt of Subpoena; 506.1E7 Juvenile Justice Agency Information Sharing Agreement; 506.1E8 Annual Notice; 506.1R1 Education Records Access - Regulation. All Ayes

10. New Business

A. Discussion of/information concerning CMS Student Group - Hawkeyes

Katie Leonard, CMS Hawkeyes Sponsor, students and Laura Jones, Cherokee County Conservation Director presented information about activities during the Hawkeyes program this year. Hawkeyes is an after school, outdoor education program for 5th-8th graders.

B. Discussion of/action concerning AP Biology Zoo trip

Moved by Freed, seconded by Anderson to approve the request for AP Biology students to visit the zoo in Omaha, NE. All Ayes

C. Discussion of/action concerning Iowa Local Government Risk Pool

Moved by Anderson, seconded by Freed to approve a resolution to continue participation in the Iowa Local Government Risk Pool for the purchase of natural gas. All Ayes

D. Discussion of/action concerning online summer auction

Moved by Mullins, seconded by Freed to approve an online auction this summer for disposition of obsolete equipment. All Ayes

E. Discussion of/action concerning renaming the high school

Discussion was held regarding renaming the high school from Washington High School to Cherokee High School. Moved by Anderson, seconded by Freed to approve renaming the high school, currently Washington High School, to Cherokee High School for official correspondence, while keeping the signage "Washington" on the high school building. Ayes – Anderson, Freed; Nays – Brown, Mullins; Thomas Abstained. The item will be on the agenda in May for further discussion.

F. Discussion of/action concerning 2023 graduates from Washington High School

Moved by Anderson, seconded by Brown to approve 2023 graduates from Washington High School. All Ayes

G. Discussion of/information concerning Graduation Requirements – Board Policy 505.5

Tom Ryherd, WHS Principal, reviewed Policy 505.5 Graduation Requirements.

H. Discussion of/information concerning Graduation Commencement – Sunday May 21

Graduation Commencement will be held on Sunday, May 21st at 2:00 P.M.

I. Discussion of/information concerning response regarding Board Policy 502.6 - Weapons

The board responded to concerns voiced by visitors at the March meeting regarding the edit to Board Policy 502.6 – Weapons to include arming staff. Concerns addressed included Funding, Financial Implications, Communication & Transparency, and Data and Research in Decision Making. Several visitors addressed the board regarding the policy.

23. Adjournment

Moved by Anderson, seconded by Brown to adjourn the meeting at 7:20 P.M. All Ayes

Regular Meeting – May 15, 2023, 5:30 PM



President, Board of Education
Cherokee Community School District



Secretary, Board of Education
Cherokee Community School District

**Cherokee Community School District
Special Meeting
May 4, 2023**

The Cherokee Community School District Board of Education held a Special Meeting on Thursday, May 4, 2023, beginning at 8:30 A.M. The meeting was held in the WHS Library at 600 W. Bluff St., Cherokee, Iowa.

1. Call the meeting to order

The meeting was called to order at 8:33 P.M.

Board Members Present: Brian Freed, Jodi Thomas, Ray E. Mullins II, Angie Anderson

2. Approve the Agenda

Moved by Anderson, seconded by Freed to approve the agenda. All Ayes

3. New Business


A. Discussion of/action concerning CMS Lighting Project

Moved by Anderson, seconded by Mullins to approve the bid from H&S Electric in the amount of \$119,750, less applicable rebate, for the CMS Lighting Project. All Ayes


4. Adjournment

Moved by Mullins, seconded by Freed to adjourn the meeting at 8:50 P.M. All Ayes

Regular Meeting – May 15th, 5:30 P.M.



President, Board of Education
Cherokee Community School District



Secretary, Board of Education
Cherokee Community School District

Vendor Number	Vendor Name	Amount
Invoice Description		
Checking Account ID 1	Fund Number 10	GENERAL FUND
Replacement Batteries		
14716	AGParts Worldwide, Inc.	249.75
Phone & Internet Data		
14427	C-M-L Telephone Cooperative Assoc	1,099.28
Vending Machine Supplies		
11224	Chesterman Company	31.20
Maintenance Supplies		
Maintenance Supplies		
13294	Home Depot Pro, The	376.27
CMS Band Instructional Supplies		
12200	J.W. Pepper and Son, Inc.	137.99
Repair Parts		
10180	Motor Parts Sales	22.22
Cell Phone Service		
18319	Verizon Wireless	425.75
Fund Number 10		
Checking Account ID 1		
Checking Account ID 3	Fund Number 21	STUDENT ACTIVITY FUND
Boys & Girls Golf Fees		
30641	CHEROKEE COUNTRY CLUB	5,250.00
WHS Concession Supplies		
11224	Chesterman Company	1,250.40
WHS Concession Supplies		
WHS Concession Supplies		
30880	Core-Mark Midcontinent, Inc, dba Farner Bockem Company	2,455.41
WHS Concession Supplies		
WHS Concession Supplies		
10428	Pizza Hut	549.98
Fund Number 21		
Checking Account ID 3		
Checking Account ID 4	Fund Number 61	SCHOOL NUTRITION FUND
Cell Phone Service		
18319	Verizon Wireless	50.71
Fund Number 61		
Checking Account ID 4		

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Vendor Number	Vendor Name	Amount
Invoice Description		
Checking Account ID 1	Fund Number 10	GENERAL FUND
Mop Service		
10183	Aramark Uniform Services AUCA Chicago Lockbox	152.15
Softener Salt		
Softener Salt		
Trans Supplies & Salt		
WHS Nurse Supplies		
CMS Nurse Supplies		
10079	Blaine's Culligan and Sundance Spas	263.45
Books		
13052	Book Vine, The	130.28
Tires/Repairs		
12916	Country Tire and Service Inc.	385.85
Maintenance Supplies		
Maintenance Supplies		
13294	Home Depot Pro, The	163.92
Fashion Design Materials		
QuiltnKaboodle		
Fashion Design Hobby Lobby Purchases		
14027	Karels, Katie	221.60
Training		
14967	Lives in the Balance, Inc.	416.30
Trans Supplies		
12876	Midwest Lubricants, Inc.	22.50
NEC 8 Button DESI Labels		
14115	Midwest Technology Services, LLC	68.50
Building Repair - Outside Labor		
Building Repair - Outside Labor		
Parts		
11495	Modern Heating and Cooling, Inc.	1,999.62
Repair Parts - Vehicles		
11226	O'Halloran International	8.77
AP Biology trip to the Omaha Zoo in May		
13217	Omaha's Henry Doorly Zoo and Aquarium	85.00
Tickets/Post- it notes		
10852	One Office Solution	16.93
MS FB Helmets		
30698	Riddell All American Sports Corp.	4,504.95
vac parts		
19116	Tennant Sales and Service Company	2,269.80
Time & Attendance		
11578	Time Management Systems	305.25
Fund Number 10		
Checking Account ID 1		

Vendor Number	Vendor Name	Amount
Invoice Description		
Checking Account ID 2	Fund Number 36	PHYSICAL PLANT & EQUIPMENT
Lease for Copiers		
Lease for Copiers		
14869	Access Systems Leasing	1,001.53
Fund Number 36		
Checking Account ID 2		
Checking Account ID 3	Fund Number 21	STUDENT ACTIVITY FUND
Baseball and Softballs		
Baseball Catcher Gear		
30263	CENTER SPORTS, INC	1,643.00
Shed - Ind Arts Resale		
19014	Cherokee Comm School District	1,800.00
5/12/23 Fees for Girls golf		
12787	Galva-Holstein Schools	60.00
JV/V baseball 5/17/23		
30936	HARRIMAN, WADE	125.00
Reimbursement for Prom Food		
14027	Karels, Katie	13.45
5/10/23 Boys Golf Sectional		
30463	LANDSMEER GOLF COURSE	60.00
April Statement		
18253	MARTIN BROS. DISTRIBUTING CO., INC.	75.42
JV/V baseball 5/17/23		
12650	Sanow, Brett	125.00
WHS Concession Supplies		
10779	Wiese Oil and Supply	84.00
Fund Number 21		
Checking Account ID 3		
Checking Account ID 4	Fund Number 61	SCHOOL NUTRITION FUND
Ala Carte Purchases		
11224	Chesterman Company	778.70
Food Purchases		
Purchased Food - Milk		
Purchased Food - Milk		
14860	East Side Jersey Dairy ESJD	2,681.69
April Statement		
18253	MARTIN BROS. DISTRIBUTING CO., INC.	30,664.69
Food Purchases		
Remaining Balance - Purchased Food		
14861	PAN-O-GOLD BAKING CO	758.10
Fund Number 61		
Checking Account ID 4		

04/28/2023 02:29 PM

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Vendor Number	Vendor Name	Amount
Invoice Description		
Checking Account ID 1	Fund Number 10	GENERAL FUND
Brave Designs Instructional Supplies		
13763	360 Custom Designs	211.80
Upkeep Grounds - Baseball		
Upkeep Grounds- SB		
14781	BF&S Lawn & Tree Service	855.95
Maintenance Supplies		
WHS Ind Arts Instructional Supplies		
Brave Designs Instructional Supplies		
WHS Ind Art Instructional Supplies		
Duct tape for construction in R+D class		
Maintenance Supplies		
soil,seed,chick food		
Brave Designs Supplies		
Grounds Maintenance - Seed		
10021	Bomgaars	2,112.13
Building Repair - Outside Labor		
Building Repair - Outside Labor		
10034	Champion Electric	801.00
Publication Expense		
18221	Cherokee Chronicle Times	402.13
11863	Cherokee County Extension	45.00
Garbage Collection		
Garbage Collection		
13534	Cherokee County Solid Waste Commission	24.00
Kiln Repairs		
Clay Purchase		
10776	Dakota Potters Supply	561.00
Security Monitoring		
14222	Feld Fire	198.00
Board Meeting		
10274	Hy-Vee Food Stores, Inc	27.46
Boiler Inspections		
11189	Iowa Division of Labor Services	160.00
Admin Fee		
13725	Mid-American Benefits, Inc.	228.00
Electricity		
Electricity		
Electricity		
Electricity		
Electricity		
Electricity		
12363	MidAmerican Energy Company	10,885.25

Vendor Number	Vendor Name	Amount
Invoice Description		
Outside Labor		
11495	Modern Heating and Cooling, Inc.	100.00
Pizza for CAPS students		
10428	Pizza Hut	46.97
Postage		
14903	Quadient Finance USA, Inc.	500.00
WHS Industrial Art Resale		
14822	Rupp Manufacturing	440.00
Garbage Collection		
10217	Sanitary Services, Inc.	2,274.30
Snow Removal & Site Improvement		
Snow Removal & Site Improvement		
13615	SCE, LLC	3,267.50
Gas Monitoring		
14247	Stokes Energy Consulting, LLC	50.00
Natural Gas		
14354	Symmetry Energy Solutions, LLC	9,632.21
Medicaid		
12838	Timberline Billing Service LLC	252.49
Attendance Software		
11578	Time Management Systems	305.44
Building Repair - Outside Labor		
11624	Valley Glass Co	60.00
Fuel		
10361	Your FleetCard Program	6,116.27
Fund Number 10		
Checking Account ID 1	Fund Number 71	SELF-INSURANCE FUND
Admin Fee		
13725	Mid-American Benefits, Inc.	1,728.00
Fund Number 71		
Checking Account ID 1	Fund Number 36	PHYSICAL PLANT & EQUIPMENT
Checking Account ID 2	Fund Number 36	PHYSICAL PLANT & EQUIPMENT
Snow Removal & Site Improvement		
13615	SCE, LLC	5,021.96
Fund Number 36		
Checking Account ID 2	Fund Number 21	STUDENT ACTIVITY FUND
Checking Account ID 3	Fund Number 21	STUDENT ACTIVITY FUND
Softball Fundraiser		
13763	360 Custom Designs	548.25
WHS Concession Supplies		
14863	American Popcorn Co.	242.00
FFA Banquet Supplies		
10021	Bomgaars	51.98
4/17/23 HS Track Meet Fees		

Cherokee Community School

Board Report

04/28/2023 02:29 PM

Vendor Number	Vendor Name	Amount
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Invoice Description

30901	DENISON HIGH SCHOOL	200.00
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4/11/23 Track Meet Fees

12787	Galva-Holstein Schools	200.00
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MS Track Meet Timing Fees

4/11/23

14959	Hero's Timing	1,100.00
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Girls Basketball training items

19117	Korney Board Aids, Inc.	542.85
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4/18/23 MS Track Fee

30321	MOC/FV High School	95.00
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MS Track Official

14506	Sones, Linda	165.00
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Golf Invite Fees

13737	Spencer Community School District	100.00
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4/6/23 HS Track meet timer

12764	Tesch, Shannon	750.00
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USD Indoor Track Meet Fee

30270	USD ATHLETIC BUSINESS OFFICE	300.00
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Fund Number 21

Checking Account ID 3

Checking Account ID 4	Fund Number 61	SCHOOL NUTRITION FUND
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Food Service

19014	Cherokee Comm School District	95,010.62
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Ala Carte Purchases

11224	Chesterman Company	251.30
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Equipment Repair - Kitchen

Cooler

11495	Modern Heating and Cooling, Inc.	275.00
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Fund Number 61

Checking Account ID 4

Vendor Number	Vendor Name	Amount
Invoice Description		
Checking Account ID 1	Fund Number 10	GENERAL FUND
Monthly Server Agreement		
Monthly Agreement		
14649	Advanced Network Professionals	436.85
Flowers		
30848	BLOOMING HOUSE	64.50
Engine Oil		
10396	Builder's Sharpening and Service	28.88
Maintenance Supplies		
10034	Champion Electric	130.41
Water & Sewer		
10084	City of Cherokee	4,489.75
Legal Service		
10305	Cornwall, Avery, Bjornstad & Scott	1,200.00
Shredding		
11580	Document Depot and Destruction, Inc.	67.50
Communication Services - March		
14832	Donovan Group I	2,500.00
Summer Huddle Conference f & Flight		
Gasoline		
room for AD conference		
All State Indv Speech Rooms		
Hotel Rebate		
14961	Elan Financial Services	1,378.15
Pest Extermination		
Pest Extermination		
10979	Guardian Pest Solutions	179.25
Maintenance Supplies		
Maintenance Supplies		
13294	Home Depot Pro, The	3,172.83
TPRACW23SP		
11026	Iowa Central Community College	22,132.50
Medicaid		
12846	Iowa Department of Human Services	1,396.40
Foundation Supplies		
14145	Little Sioux Event Center	300.00
WHS Industrial Art Resale		
WHS Industrial Art Resale		
WHS Industrial Art Resale		
WHS Industrial Art Resale		
WHS Industrial Art Resale		
Brave Designs Supplies		
11735	Marcus Lumber	234.44
CMS Band Resale		
10894	MidBell Music, Inc.	87.94

Vendor Number	Vendor Name	Amount	
Invoice Description			
14, update computer			
8 adjust headlights			
11226	O'Halloran International	198.00	
TAG Supplies			
19019	Riverside Assessments, LLC	2,398.88	
Sewer Repair Armory			
13615	SCE, LLC	263.50	
Laminating Film			
11884	School Specialty, LLC	390.36	
Shared PD Speaker			
10797	South O'Brien CSD	1,875.00	
Operating Fund Checks			
10720	Storey Kenworthy/Matt Parrott	206.21	
Fund Number 10			
Checking Account ID 1			
Checking Account ID 2		Fund Number 36	PHYSICAL PLANT & EQUIPMENT
Building Improvement			
14498	Midwestern Mechanical Iowa Inc.	3,060.00	
Fund Number 36			
Checking Account ID 2			
Checking Account ID 3		Fund Number 21	STUDENT ACTIVITY FUND
Boys/Girls Polo Shirts for Team			
13763	360 Custom Designs	472.00	
Prom Supplies			
11429	Anderson's School Spirit	10,000.00	
WHS FFA Supplies			
FFA Banquet Supplies			
Spanish Honor Society Induction Fee			
All State Indv Speech Rooms			
Hotel Rebate			
Golf Push Carts for Golf Teams			
14961	Elan Financial Services	1,803.04	
ICDA Plaque			
10862	ICDA	20.00	
T-shirts - Resale			
10188	Pilot Rock Signs	707.40	
Fund Number 21			
Checking Account ID 3			
Checking Account ID 4		Fund Number 61	SCHOOL NUTRITION FUND
Transfer to Fees			
19014	Cherokee Comm School District	21.25	
Fund Number 61			
Checking Account ID 4			

Teacher Leadership Positions 2023-2024

- A. Instructional Coaching teacher assignments
 - a. Natalie Barkley - TK-12 Instructional Coach
 - b. Linda Ducommun - TK-12 Instructional Coach
 - c. Jen Burch - TK-12 Instructional Coach
- B. School Improvement (data) teacher assignments:
 - a. CES - Angela Carver
 - b. CMS - Kasey Stowater
 - c. WHS - Tim Stoneking
- C. Model (professional development) teacher assignments:
 - a. CES - Mandi Koedam
 - b. CMS - Cindy Husman
 - c. WHS - Jaylene De Vos
- D. Communication teacher assignments:
 - a. CES - Amy Brunsting
 - b. CMS - Katie Leonard
 - c. WHS - Jill Phillips
- E. Climate/Culture teacher assignments:
 - a. CES - Gail Kremer
 - b. CMS - Tasha Timmerman
 - c. WHS - Alanna Fuller
- F. Curriculum Lead teacher assignments:
 - a. TK-4 Math - Wendy Richardson (purchasing year)
 - b. TK-4 Language Arts - Kate Leavitt
 - c. TK-4 Science - Gail Kremer
 - d. TK-4 Social Studies - Mandi Koedam
 - e. 5-8 Math - Julie Hummel
 - f. 9-12 Math - Kathy Curtis (purchasing year)
 - g. 5-12 Language Arts - Christy Alquist
 - h. 5-12 Science - Charity Anderson
 - i. 5-12 Social Studies -
 - j. Special Education - Alanna Fuller
 - k. Physical Education/Health - Danielle Cox
 - l. CTE - Tim Stoneking
 - m. Fine Arts - Joe Vannatta
 - n. Guidance - Amy Brunsting
- G. BLT [Building Leadership Team] teacher assignments:
 - a. CES - Tricia Vannatta, Stacey Zwiefel, Michelle Sleezer, Abby James, Kelsey Todd, Gail Kremer, Amy Brunsting
 - b. CMS - Katie Leonard, Natasha Timmerman, Sara Riley, Collin Johnson, Cindy Husman, Stephanie Maass, Shauna Henke
 - c. WHS - Darcie Olson, Katie Karels, Joe Vannatta, Matt Hoskinson, Melissa Carlson, James De Vos
- H. Mentor teacher assignments:
 - a. Year 1 (Lindsey Renken) - Stacey Zwiefel
 - b. Year 2 (Jayden Wiltgen) - Shauna Henke
 - c. New to District (Laura Franzmeier) - Kelsey Todd
 - d. New to District () - Katie Leonard
 - e. New to District () - Collin Johnson
 - f. New to District () - Katie Karels
 - g. New to District (Bailey Matthews) - Charity Anderson
 - h. New to District () - Matt Hoskinson

2023-24 Extra Curricular Contracts

Basketball

Varsity	Hurd/Slaughter
Assistant/JV 9 th	Nixon/Hagberg Goodlaxson
Girls Vol	Rapp, Volkert
MS Boys Girls	Landhuis/Fitzgerald/Comstock/open Bruce/Fitzgerald/Henke/Landhuis

Music

WHS Instrumental	Vannatta
CMS Instrumental	Wright
WHS Vocal	Puettmann
CMS Vocal 7 th /8 th	Puettmann
CMS Vocal 5 th /6 th	Barnes

Baseball/Softball

Varsity	Ryherd/James
Assistant/JV 9 th	Rapp/Barnes Hoskinson/A. Todd

Football

Varsity	Gunter
Assistant 10 th /JV 9 th	Koedam Rapp/Goodlaxson Todd
Vol	Schuck/Lovell
MS	Fitzgerald/Jolly/Fuller/Open

Other

Individual Speech	De Vos
Group Speech	De Vos
Asst. Individual Speech	De Vos/Timmerman
Asst. Group Speech	De Vos/Timmerman
Jets	De Vos
WHS Play Director	Vannatta
CMS Play Director	Hare/Mizner-Bruce
Drill Team	N/A
Yearbook	Alquist
Prom	Timmerman
Football Cheerleader (9-12)	Kremer/Barkley
Basketball Cheerleader (9-12)	Kremer/Barkley

Track

Varsity	Ellis/Hoskinson
Assistant/JV	Lee/Calli S
Vol	Lynn Jolly
CMS Girls	Ruhland/Fitzgerald
Boys	Bruce/Nixon

Wrestling Cheerleader (9-12)	Bellefy
Spanish Club	Carlson
Art Club	Kromminga
FCCLA	N/A
FFA	Open
WHS FTC Head Coach	Fowler/Johnson
WHS FTC Assistant Coach	N/A
WHS Student Council	Johnson/Morris
CMS Student Council	Haack
CMS Lego League	Blood/Burch
CMS Hawkeyes	Leonard
Special Olympics	Fuller
WHS Book Club	N/A
The Hub	N/A

Volleyball

Varsity	Lugar
Assistant/JV 9 th	Wolfswinkel Tracy
CMS	Henke/Maas/Husman/Hummel

Wrestling

Varsity	Dreckman/Todd-Co
Assistant/JV	Koedam
MS Wrestling	Younie

Quiz Bowl	
NHS	Barkley
CES Student Council	Burch

Golf-Varsity	DeVos/Open
Girls Volunteer	Tracy
Tennis- Varsity	Zelle/Vannatta
Girls Assistant	D. Wright
X-Country- Varsity	Hoskinson
Assistant X-Country	Ellis
CMS X-Country	De Vos
WHS Weights	Johnson/Todd/Rapp

Cherokee Elementary School

May 2023

Brian Christiansen, Principal
Jen Burch, Instructional Coach



DISTRICT GOAL 1 COLLEGE & CAREER READINESS

CES has received our preliminary ISASP results and are busy study the information. We will have more detailed information to present once we receive the final published results. CES is excited that our building saw a 7 percent increase in our overall Math proficiency and a 4 percent increase in our overall ELA proficiency. Our 4th grade students had a 13 percent increase in Math and a 7 percent increase in ELA from the 2022 testing period.

DISTRICT GOAL 2 21ST CENTURY SKILLS PROBLEM SOLVING, TEAM BUILDING & INTERPERSONAL SKILLS

Spring FAST testing went very smoothly this year. Students worked extremely hard and stayed focused during all of their tests. We will be sharing more details about FAST testing during the June board meeting as tests are still being completed. I would like to thank all the teachers and support staff for their flexibility during testing and the office staff for scheduling and organizing substitutes. It takes a village to navigate testing weeks and to complete these one-on-one testing sessions. We couldn't do it without everyone's help.

May is a busy time for CES students with end of the year field trips that are providing a great way for classrooms to celebrate the classroom communities they have built. We want to give a shout out to our Cherokee PTA and Cherokee Education Foundation for sponsoring all of our fun end of the year experiences. We would also like to thank Rachel Mallory and her transportation team for their hard work in accommodating these trips.

Thank you to our CES Art instructor, Mrs. Jensen, for putting on another amazing Art Show for our students and families. The Art Show was held at the Little Sioux Event Center on April 18th, 19th and 20th and showcased artwork from all three buildings.

DISTRICT GOAL 3 COMMUNICATION & POSITIVE RELATIONSHIPS

Our CES Adopt a Graduate program has had a successful first year and we look forward to building on the success in the coming year. Instructional Coaches will be meeting with the current senior class to explain the program and encourage seniors to continue the positive connections and correspondence with their adopted classrooms.

The May Healthy Hero for CES is McKenna Stock, she is in Mrs. Freed's 4th grade class. McKenna is new this year, but she has been a great addition to her class. She is very quiet, always on task, and is kind to her peers. McKenna was described by Mrs. Freed as AWESOME! McKenna is willing to help her peers or staff when it is needed and is always engaged in our activities. Congratulations, McKenna!

On Thursday, May 11th, our 3rd and 4th grade math curriculum teachers visited an upper elementary model classroom at Bryant Elementary School in Sioux City. Teachers observed how a 60 minute math block is structured and were able to debrief with the teacher regarding what they saw. This was a great opportunity for teachers to see other teachers in action.



Cherokee Middle School

May 2023

Matt Malausky, Principal
Linda Ducommun, Instructional Coach



DISTRICT GOAL 1 COLLEGE & CAREER READINESS

DISTRICT GOAL 2 21ST CENTURY SKILLS PROBLEM SOLVING, TEAM BUILDING & INTERPERSONAL SKILLS

DISTRICT GOAL 3 COMMUNICATION & POSITIVE RELATIONSHIPS

22-23 MAP Annual Growth

CMS 5th Grade GROWTH OVERALL	MAP Expect.
34	28
CMS 5th Grade GROWTH OVERALL	MAP Expect.
29	22.7
CMS 7th Grade GROWTH OVERALL	MAP Expect.
19	18.6
CMS 8th Grade GROWTH OVERALL	MAP Expect.
17	16

Student of the Month

Congratulations to Joe Anderson for being chosen as the May Cherokee Chamber of Commerce Student of the Month! Joe is the son of Bill and Angie Anderson. Joe stays active in school with football, basketball, and track. He also helps with the Cherokee Elementary School Backpack Program - a program which ensures students have access to food sources over the weekend. Every Friday, Joe wakes up at 5:00 AM so he can help pack the bags for the elementary students. Joe's teachers appreciate his willingness to help others as well as his dedication. After high school, Joe would like to study to become an engineer.

April's Healthy Hero Award winner was Terence Lam. Terence participates in basketball and track. Terence leads by example both in the classroom and during unstructured time. In PE class, he is competitive but shows great sportsmanship and makes sure everyone is included. Terence strives to do his best no matter what he is doing.

Passing the Torch

Teachers met during professional development this month to discuss the transfer of students to different grades next year. This allows all staff members to learn about the students that will be coming to their classrooms next year. It is nice for our teachers to have this professional development time to ask questions to better understand their future students.

Eighth Grade Orientation Day

Our eighth grade students went to the high school to be introduced to some of the high school teachers, and the classes they will be able to take. The eighth graders rotated from group to group, learning about the exploratory/elective classes they can take while in high school. This also provides high school teachers the opportunity to sell themselves and their programs to their future students.

Testing Results

All four grades earned a trip to Arnold's Park again for their MAP scores!

2022-2023 Preliminary ISASP Scores

Class of 2027 (curr. 8th)		Class of 2028 (curr. 7th)		Class of 2029 (curr. 6th)		Class of 2030 (curr. 5th)		
7th gr	8th gr	6th	7th	5th	6th	4th	5th	
*ELA Total	490 +15 prof line	517 +23 prof line	*ELA Total	480 +24 prof line	495 +20 prof line	*ELA Total	445 +8 prof line	476 +20 prof line
Rdg	not available yet		Rdg	not available yet		Rdg	not available yet	
Lang/Writing	not available yet		Lang/Writing	not available yet		Lang/Writing	not available yet	
Math	479 +10 prof line	527 +37 prof line	Math	468 +18 prof line	486 +17 prof line	Math	445 +16 prof line	470 +20 prof line
Sci	na	519 +11 prof line	Sci	na	na	Sci	na	462 +10 prof line
								na
								455 +3 prof line

This graph is based on the average grade level performance.

* ELA total includes Reading, Writing & Language scores together. The separate scores and data will be available from ISASP at a later date.



May 2022 WHS Building Report

District Mission: *"With community involvement, we will empower learners to become contributing members to our changing world"*



<p>Board Goals</p> <p>Work Based Learning</p> <p>Problem Solving and Team Building Skills</p> <p>Technology</p> <p>Iowa Core</p> <p>Communication</p>	<ul style="list-style-type: none"> ● Summer School <ul style="list-style-type: none"> ○ Summer school will be available to students who failed a core or required class in either the first or second semester. ○ Summer School will start May 30 and continue until June 30 from 8:30 - 11:30, Monday through Friday. ○ If a student's final percentage is a 50% or more in the class the teacher will provide materials for credit recovery. If the student has less than a 50% in the class they will earn credit recovery through Edmentum. ○ Once a student finishes the class they need to complete, they will not need to attend after their completion. It's an incentive to come in, get your work done and do what you need to do to get into their summer. ● Preliminary ISASP proficiency rates: <table border="1" data-bbox="407 869 1479 1125"> <thead> <tr> <th></th> <th>CLASS OF 2026</th> <th>CLASS OF 2025</th> <th>CLASS OF 2024</th> <th>AVERAGE PROFICIENT</th> </tr> </thead> <tbody> <tr> <td>ENGLISH LANGUAGE ARTS</td> <td>66.28%</td> <td>91.25% (96.2%)</td> <td>84.44% (87.5%)</td> <td>80.66%</td> </tr> <tr> <td>MATHEMATICS</td> <td>68.6%</td> <td>80% (74.0%)</td> <td>84.44% (78.4%)</td> <td>77.68%</td> </tr> <tr> <td>SCIENCE</td> <td></td> <td>76.54% {</td> <td></td> <td>76.54%</td> </tr> </tbody> </table> <ul style="list-style-type: none"> ○ This is just a snapshot, not official scores yet ● Science hallway renovation is progressing. <ul style="list-style-type: none"> ○ A couple small items left to finish along with punch list items and cleaning/ ○ Hoping to begin moving into that wing the last week of school. ● E-Sports - Exploration Stage <ul style="list-style-type: none"> ○ Gauging student interest through a survey ○ Exploring needs of technology ○ May be able to begin offering this to our students in the 2023-3024 school year. ● Finals for students in grades 9-11 will be May 24 - 26. 		CLASS OF 2026	CLASS OF 2025	CLASS OF 2024	AVERAGE PROFICIENT	ENGLISH LANGUAGE ARTS	66.28%	91.25% (96.2%)	84.44% (87.5%)	80.66%	MATHEMATICS	68.6%	80% (74.0%)	84.44% (78.4%)	77.68%	SCIENCE		76.54% {		76.54%
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SCIENCE		76.54% {		76.54%																	
<p>Staff Positives</p>	<ul style="list-style-type: none"> ● We are excited to wrap up our personalized learning this year and share our findings from our PD Boxes. ● Lounge weeks have been a hit each month in the Teacher's Lounge. Teachers look forward to treats in the lounge at various points throughout the year! ● Teachers were very appreciative of all of the things that were done for Teacher Appreciation Week. 																				
<p>Student Positives</p>	<ul style="list-style-type: none"> ● Spring sports are finishing up and we are gearing up for Baseball and Softball. ● Cut-A-Thon was a success. Thanks to the NHS for putting this together! ● First baseball game is May 15 @ Remsen St. Mary's ● First softball game is May 23 vs. Sioux Central ● Choir and Band are traveling to Disney in Florida May 21-27. 																				

**Looking
Ahead...**

- Seniors last day in class is May 16. They will be taking proctored finals on May 17 & 18.
- Senior Checkout Day and Commencement practice will be May 19.
- Graduation is on May 21 at 2pm.
- End of the 4th Quarter/2nd Semester/Last day of school - May 26
- Summer School will begin on Tuesday, May 30

Mr. Tom Ryherd- WHS Principal & Mrs. Natalie Barkley- Instructional Coach

Notes for the Board from the Superintendent – May 2023

Cherokee Community School District: Empowering Learners

Standards for Effective School Boards

May Standard: Sustain and enhance district resources through planning and fiduciary oversight by monitoring and evaluating the financial health of the district; ensuring accountability and transparency in board decision making; ensuring strong financial planning for the district; ensuring the district budget aligns with district goals and multi-year plans; ensuring sufficient risk management is in place to protect district resources; and ensuring school facilities enhance and enrich student and staff learning.

The Iowa School Board Standards are designed for use by local school boards as common framework for excellence in school board governance. Based on best practice and research, the standards encourage boards to focus on student achievement as their primary responsibility. IASB

May Rotary Student of the Month is Heidi Letsche! Heidi is the daughter of Tom and Amy Letsche and she was nominated for this recognition by staff members. Heidi is involved in concert band, cross country, golf, group speech, jazz band, individual speech, JETS, marching band, student council, and National Honor Society. A quote from one of Heidi's teachers, "Heidi strives to make the most of every learning experience. These experiences may be in the classroom, athletics, music room, or on the stage, but everything is a new lesson or nugget of experience for Heidi. She is making a point to really appreciate the high school and all that teachers and coaches have to offer. She works hard and participates with a smile and inclusive attitude." Congratulations to Heidi!

Career Opportunities Update – Board/District Goal #1

- Building Reports - Principals/Instructional Coaches - on the agenda
- Student Presentation - Board THANK YOU - on the agenda

Curriculum and Instruction Update – Board/District Goal #2

- Building Reports - Principals/Instructional Coaches - on the agenda
- Professional Development Focus: SRO - SAVE Training, Science of Reading, ELA (English Language Arts) curriculum, and SEBH (Social Emotional Behavioral Health)
- TLC Contract Extensions - on the consent agenda
- Iowa Department of Education Public Reporting Site: reports.educateiowa.gov

This website provides access to a variety of reports covering multiple areas including district profiles, financial reports and school plans.

Communication Update – Board/District Goal #3

- Building Reports - Principals/Instructional Coaches - on the agenda
- MAY is SCHOOL BOARD APPRECIATION MONTH - THANK YOU, BOARD MEMBERS!
- Gym floors at CES, CMS, and WHS will be refinished beginning June 20 and will not be available for use until June 30
- Online public auction - disposition of equipment - summer 2023
- Support and Certified Staff Employee Handbooks - on the agenda (first reading)
- Website launch - June 1, 2023
- Renaming WHS Survey - public hearing, discussion, and action
- Cherokee Washington High School Commencement Ceremony - Sunday, May 21 at 2:00 PM

SRO and Technology Update

- **News from School Resource Officer, Sergeant Brett Gannon**
 - This year has really gone by quickly for me. I feel I have a good grasp on how to help each school in the district as they are so different. I am pleased that I will be going to a seminar put on by the Iowa Association of School Resource Officers in June. And also continuing my education as a SRO by attending 40 hrs of class time in Advanced class for SRO and Adolescent Mental Health training. I also look forward to attending the AEA class on Restorative Practices in September.
- **News from the Technology Department, Dan Bringle**
 - Tickets have been steady. Last month I had a cyber vulnerability scan done on our district's

Board/District Goals

1. Expand Career Opportunities
2. Develop Problem Solving, Interpersonal, and Team Building Skills
3. Improve Communication Between All Stakeholders

Notes for the Board from the Superintendent – May 2023

Cherokee Community School District: Empowering Learners

network infrastructure. We had 1 critical, 4 medium, and 1 low vulnerabilities. After some corrections, we are now at 0 vulnerabilities. I will continue to receive reports on a bi-weekly basis. Replacement amp has been installed at the ball diamonds.

Nursing, Nutrition, and Transportation Update

- **News from Director of Nursing, Rachel Doeden**

- The health offices continue to be busy as we have rolled into spring and are winding down the year. I-Smile dental screens will be at CES next week for our 1st - 4th grade students who choose to participate. They were unable to squeeze CMS students in this year due to lack of time with the transition of the program from Mid Sioux to Cherokee Public Health but hopeful they will be back to 1-8 grades next school year.

- **News from Food Services Director, Cara Jacobson**

- I just heard from the state representatives that we are approved to do summer lunch at the high school. This will be eat-in only and the child can take a breakfast to go for the next day. My hope is to stay with about 200-250 people a day and send out about 125-150 breakfast bags. It'll be different this year since they can't take the meals to go, so I'm hoping the numbers remain up.

- Also, I am hosting a cooking class through the state again this summer in July for two days and hopefully we learn some new ideas through that opportunity.

- Thank you to the board of directors for volunteering your time for the CHEROKEE SCHOOLS.

- **News from Transportation Director, Rachel Mallory**

- The end of the year is in full swing with sports and field trips.

- Bus Inspections are scheduled for Tuesday, May 16.

Strategic Planning – Finance Update

- Financials included in board packet
- Secretary/Treasurer's Report - on the agenda

Building, Grounds, and Capital Projects Update

- **News from Mike Fiedler, Maintenance Director, and Jamie Hodgdon, Grounds Director**

- Jamie is mowing seeding grounds. Track is over and went pretty well.

- We are just about to the end of the year and things are being switched over to summer mode with water at the ball fields, air conditioning, etc. Most everything is on hand to start cleaning the buildings and floors this summer. We have most of our projects lined up and as always, it will be a very busy summer.

- Thank you, Mike & Jamie

IASB Update & Other

- Recorded Webinars Available for Board Members – School Board U – contact Lou Ann Gvist at lgvist@ia-sb.org or (515) 247-7064

Policy/Legislative Update [IASB/SAI/RSAl/IDOE]

- Board Policy - on the agenda
- IASB Annual Convention - November 16, 2023
- Legislative News/Updates/Priorities from our Partners in Education:

School Administrators of Iowa

Legislative Information - IDOE

Legislative Advocacy

Board/District Goals

1. **Expand Career Opportunities**
2. **Develop Problem Solving, Interpersonal, and Team Building Skills**
3. **Improve Communication Between All Stakeholders**

STUDENT DIRECTORY INFORMATION

Student directory information is designed to be used internally within the school district. Directory information is defined in the annual notice. It may include the student's name, address, telephone number, date and place of birth, e-mail address, grade level, enrollment status, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, the most recent previous educational agency or institution attended by the student, student ID number, user ID or other unique personal identifier, photograph and other likeness, and other similar information.

Prior to developing a student directory or to giving general information to the public, parents will be given notice annually of the intent to develop a directory or to give out general information and have the opportunity to deny the inclusion of their child's information in the directory or in the general information about the students.

It is the responsibility of the superintendent to provide notice and to determine the method of notice that will inform parents.

Legal Reference: 20 U.S.C. § 1232g.
34 C.F.R. Pt. 99.
Iowa Code § 22; 622.10.
281 I.A.C. 12.3(4); 41.
1980 Op. Att'y Gen. 720.

Cross Reference: 504 Student Activities
506 Student Records
901 Public Examination of School District Records
902.4 Live Broadcast or videotaping

Approved _____ Reviewed 6/19/2017, 3/16/20, 5/15/23 Revised _____

AUTHORIZATION FOR RELEASING STUDENT DIRECTORY INFORMATION

The Cherokee Community School District has adopted a policy designed to assure parents and students the full implementation, protection and enjoyment of their rights under the Family Educational Rights and Privacy Act of 1974 (FERPA). A copy of the school district's policy is available for review in the office of the principal of all of our schools.

This law requires the school district to designate as "directory information" any personally identifiable information taken from a student's educational records prior to making such information available to the public.

The school district has designated the following information as directory information: student's name, address and telephone number; date and place of birth; email address, grade level, enrollment status, major field of study; participation in officially recognized activities and sports; weight and height of members of athletic teams; dates of attendance; degrees and awards received; and the most recent previous educational institution attended by the student; photograph and other likeness and other similar information. You have the right to refuse the designation of any or all of the categories of personally identifiable information as directory information with respect to your student provided that you notify the school district in writing not later than September, 1st of this school year. If you desire to make such a refusal, please complete and return the slip attached to this notice.

I.C. Iowa Code

Iowa Code § 279.8

Description

Directors - General Rules - Bonds of Employees

Approved _____

Reviewed 5/19/14, 12/16/19, 9/19/22, 10/17/22, 5/15/23

Revised _____

USE OF DIRECTORY INFORMATION

The student handbook or similar publication given to each student which contains general information about the school will contain the following statement which is published at least annually in a prominent place or in a newspaper of general circulation in the school district:

The following information may be released to the public in regard to any individual student of the school district as needed. Any student over the age of eighteen or parent not wanting this information released to the public must make objection in writing by September 1st of school calendar year to the principal. The objection needs to be renewed annually.

NAME, ADDRESS, TELEPHONE LISTING, EMAIL ADDRESS, DATE AND PLACE OF BIRTH, MAJOR FIELD OF STUDY, PARTICIPATION IN OFFICIALLY RECOGNIZED ACTIVITIES AND SPORTS, WEIGHT AND HEIGHT OF MEMBERS OF ATHLETIC TEAMS, DATES OF ATTENDANCE, DEGREES AND AWARDS RECEIVED, THE MOST RECENT PREVIOUS SCHOOL OR INSTITUTION ATTENDED BY THE STUDENT, PHOTOGRAPH AND LIKENESS AND OTHER SIMILAR INFORMATION.

DATED _____, 20 ____.

	I.C. Iowa Code	Description
Iowa Code § 22		<u>Open Records</u>
		<u>Evidence -</u>
		<u>Communications in</u>
		<u>Professional</u>
Iowa Code § 622.10		<u>Confidence</u>

Approved _____

Reviewed 5/19/14, 12/16/19, 9/19/22,
10/17/22, 5/15/23

Revised _____

WEAPONS

The board believes weapons, other dangerous objects and look-a-likes in school district facilities cause material and substantial disruption to the school environment or present a threat to the health and safety of students, employees and visitors on the school district premises or property within the jurisdiction of the school district.

School district facilities are not an appropriate place for weapons, dangerous objects and look-a-likes. Weapons and other dangerous objects and look-a-likes will be taken from students and others who bring them onto the school district property or onto property within the jurisdiction of the school district or from students who are within the control of the school district.

Parents of students found to possess weapons, dangerous objects or look-a-likes on school property are notified of the incident. Possession or confiscation of weapons or dangerous objects will be reported to law enforcement officials, and students will be subject to disciplinary action including suspension or expulsion.

Students bringing firearms to school or knowingly possessing firearms at school will be expelled for not less than one year. The superintendent has the authority to recommend this expulsion requirement be modified for students on a case-by-case basis. For purposes of this portion of this policy, the term "firearm" includes, but is not limited to, any weapon which is designed to expel a projectile by the action of an explosive, the frame or receiver of any such weapon, a muffler or silencer for such a weapon, or any explosive, incendiary or poison gas.

Weapons under the control of law enforcement officials and staff approved by the administrative team are exempt from this policy. The principal may allow authorized persons to display weapons. Other dangerous objects or look-a-likes for educational purposes. Such a display will also be exempt from this policy. It is the responsibility of the superintendent, in conjunction with the principal, to develop administrative regulations regarding this policy.

Legal Reference: 18 U.S.C. § 921
Iowa Code §§ 279.8; 280.21B; 483A.27(11), 724
281 I.A.C. 12.3(6)

Cross Reference: 502 Student Rights and Responsibilities
503 Student Discipline
507 Student Health and Well-Being

Approved _____

Reviewed 5/19/14, 12/16/19, 9/19/22,
10/17/22, 5/15/23

Revised _____

STUDENT PHOTOGRAPHS

The board will permit student "portrait" photographs to be taken on school premises by a commercial photographer as a service to the students and their families.

Parents will be notified prior to the taking of pictures by a commercial photographer for student "portraits." In no case will students be required to have their picture taken or be pressured to purchase pictures.

Students or commercial photographers may take pictures of students upon consent for such things as the yearbook or student newspaper.

It is the responsibility of the superintendent, in conjunction with the principal, to develop administrative rules regarding student photographs.

Legal Reference: Iowa Code § 279.8

Cross Reference: 506 Student Records

Approved _____

Reviewed 6/19/2017, 4/20/20, 5/15/23

Revised _____

STUDENT LIBRARY CIRCULATION RECORDS

Student library circulation records are designed to be used internally to assist in the orderly administration of the school district libraries. As a general rule, student library circulation records are considered confidential records and will not be released without parental consent. Individuals who may access such records include a student's parents, the student, authorized licensed employees, authorized government officials from the U.S. Comptroller General, the Secretary of Education, the Commissioner and Director of the National Institute of Education, and the Assistant Secretary for Education and State Education Department. Appropriate authorities in a health or safety emergency may access the student's library circulation records without the approval or the notification of the student's parents. Parents may not access records, without the student's permission, of a student who has reached the age of majority or who is attending a post-secondary educational institution unless the student is considered a dependent for tax purposes.

It is the teacher-librarian's responsibility, as the person maintaining the student library circulation records, to approve requests for access to student library circulation records. Students' library circulation records may be accessed during the regular business hours of the school district. If copies of documents are requested, a fee for such copying may be charged.

It is the responsibility of the superintendent, in conjunction with the teacher or teacher-librarian, to develop administrative regulations regarding this policy.

Legal Reference: 20 U.S.C. § 1232g
34 C.F.R. Pt. 99
Iowa Code §§ 22
281 I.A.C. 12.3(4)

Cross Reference: 506 Student Records

Approved _____

Reviewed 6/19/2017, 4/20/20, 5/15/23

Revised _____

INTERNET SAFETY POLICY

Introduction

It is the policy of Cherokee Community School District to: (a) prevent user access over its computer network to, or transmission of, inappropriate material via Internet, electronic mail, or other forms of direct electronic communications; (b) prevent unauthorized access and other unlawful online activity; (c) prevent unauthorized online disclosure, use, or dissemination of personal identification information of minors; and (d) comply with the Children's Internet Protection Act [Pub. L. No. 106-554 and 47 USC 254(h)].

Definitions

Key terms are as defined in the Children's Protection Act.*

Access to Inappropriate Material

To the extent practical, technology protection measures (or "Internet filters") shall be used to block or filter Internet, or other forms of electronic communications, access to inappropriate information.

Specifically, as required by the Children's Internet Protection Act, blocking shall be applied to visual depictions of material deemed obscene or child pornography, or to any material deemed harmful to minors.

Subject to staff supervision, technology protection measures may be disabled for adults or, in case of minors, minimized only for bona fide research or other lawful purposes.

Inappropriate Network Usage

To the extent practical, steps shall be taken to promote the safety and security of users of the Cherokee Community School District online computer network when using electronic mail, chat rooms, instant messaging, and other forms of direct electronic communications.

Specifically, as required by the Children's Internet Protection Act, prevention of inappropriate network usage includes: (a) unauthorized access, including so-called "hacking," and other unlawful activities; and (b) unauthorized disclosure, use and dissemination of personal information regarding minors.

Education, Supervision and Monitoring

It shall be the responsibility of all members of the Cherokee Community School District staff to educate, supervise, and monitor appropriate usage of the online computer

network and access to the Internet in accordance with this policy, the Children's Internet Protection Act, the Neighborhood Children's Internet Protection Act, and the Protecting Children in the 21st Century Act.

Procedures for the disabling or otherwise modifying any technology protection measures shall be the responsibility of the Director of Technology or designated representatives.

The Director of Technology or designated representatives will provide age-appropriate training for students who use the Cherokee Community School District's Internet facilities. The training provided will be designed to promote the Cherokee Community School District's commitment to:

- a. The standards and acceptable use of Internet services as set forth in the Cherokee Community School District's Internet Safety Policy;
- b. Student safety with regard to:
 - a. Safety on the Internet;
 - b. Appropriate behavior while on online, on social networking Web sites, and in chat rooms; and
 - c. Cyberbullying awareness and response.
- c. Compliance with E-rate requirements of the Children's Internet Protection Act ("CIPA").

Following receipt of this training, the student will acknowledge that he/she received the training, understood it, and will follow the provisions of the District's acceptable use policies.

* CIPA definitions of terms:

MINOR. The term "minor" means any individual who has not attained the age of 17 years.

TECHNOLOGY PROTECTION MEASURE. The term "technology protection measure" means a specific technology that blocks or filters Internet access to visual depictions that are:

1. **OBSCENE**, as the term that is defined in section 1460 of title 18, United States Code;
2. **CHILD PORNOGRAPHY**, as that term is defined in section 2256 of title 18, United States Code; or
3. Harmful to minors

HARMFUL TO MINORS. The term "harmful to minors" means any picture, image, graphic image file, or other visual depiction that:

1. Taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion;

2. Depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals; and
3. Taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.

SEXUAL ACT; SEXUAL CONTACT. The terms “sexual act” and “sexual contact” have the meanings given such terms in section 2246 of title 18, United States Code.

STUDENT HEALTH AND IMMUNIZATION CERTIFICATES

Students desiring to participate in athletic activities or enrolling in kindergarten or first grade in the school district will have a physical examination by a licensed physician and provide proof of such an examination to the school district. A physical examination and proof of such an examination may be required by the administration for students in other grades enrolling for the first time in the school district.

A certificate of health stating the results of a physical examination and signed by the physician is on file at the attendance center. Each student will submit an up-to-date certificate of health upon the request of the superintendent. Failure to provide this information may be grounds for disciplinary action.

Students enrolling for the first time in the school district will also submit a certificate of immunization against diphtheria, pertussis, tetanus, poliomyelitis, rubeola, rubella, and other immunizations required by law. The student may be admitted conditionally to the attendance center if the student has not yet completed the immunization process but is in the process of doing so. Failure to meet the immunization requirement will be grounds for suspension, expulsion or denial of admission. Upon recommendation of the Iowa Department of Education and Iowa Department of Public Health, students entering the district for the first time may be required to pass a TB test prior to admission. The district may conduct TB tests of current students.

Exemptions from the immunization requirement in this policy will be allowed only for medical or religious reasons recognized under the law. The student must provide a valid Iowa State Department of Health Certificate of Immunization Exemption to be exempt from this policy.

Legal Reference: Iowa Code §§ 13A.8; 280.13
281 I.A.C. 33.5.
641 I.A.C. 7.

Cross Reference: 402.2 Child Abuse Reporting
501 Student Attendance
507 Student Health and Well-Being

Approved _____

Reviewed 6/19/2017, 4/20/20, 5/15/23 Revised _____

ADMINISTRATION OF MEDICATION TO STUDENTS

Some students may need prescription and nonprescription medication to participate in their educational program.

Medication shall be administered when the student's parent or guardian (hereafter "parent") provides a signed and dated written statement requesting medication administration and the medication is in the original, labeled container, either as dispensed or in the manufacturer's container.

When administration of the medication requires ongoing professional health judgment, an individual health plan shall be developed by an authorized practitioner with the student and the student's parent. Students who have demonstrated competence in administering their own medications may self-administer their medication. A written statement by the student's parent shall be on file requesting co-administration of medication, when competence has been demonstrated. By law, students with asthma or other airway constricting diseases may self-administer their medication upon approval of their parents and prescribing physician regardless of competency.

Persons administering medication shall include the licensed registered nurse, physician, persons who have successfully completed a medication administration course, or to be an authorized practitioner, including parents. A medication administration course and periodic update shall be conducted by a registered nurse or licensed pharmacist and a record of course completion kept on file at the agency.

A written medication administration record shall be on file including:

- date;
- student's name;
- prescriber or person authorizing administration;
- medication;
- medication dosage;
- administration time;
- administration method;
- signature and title of the person administering medication; and
- any unusual circumstances, actions, or omissions.

Medication shall be stored in a secured area unless an alternate provision is documented. Emergency protocols for medication-related reactions shall be posted. Medication information shall be confidential information.

Disposal of unused, Discontinued/recalled, or expired medication shall be in compliance with federal and state law. Prior to disposal school personnel shall make a reasonable attempt to return medication by providing written notification that expired, discontinued, or unused medication needs to be picked up. If medication is not picked up by the date specified, disposal shall be in accordance with the disposal procedures for the specific category of medication.

Approved _____

Reviewed 6/19/2017, 4/20/20, 5/15/23 Revised _____

ADMINISTRATION OF MEDICATION TO STUDENTS

Legal Reference: Iowa Code §§124.101(1), 147.107, 152.1, 155A.4(2), 280.16, 280.23
[281] IAC §41.404(1)(f), (3)(f)
[657] IAC §8.32(124), §8.32(155A)
[655] IAC §6.2(152)

Cross Reference: 506 Student Records
507 Student Health and Well-Being
603.3 Special Education
607.2 Student Health Services

AUTHORIZATION ASTHMA OR AIRWAY CONSTRICTING MEDICATION
SELF-ADMINISTRATION CONSENT FORM

_____/_____/_____
Student's Name (Last), (First) (Middle) Birthday School Date

In order for a student to self-administer medication for asthma or any airway constricting disease:

- Parent/guardian provides signed, dated authorization for student medication self-administration.
- Physician (person licensed under chapter 148, 150, or 150A, physician, physician's assistant, advanced registered nurse practitioner, or other person licensed or registered to distribute or dispense a prescription drug or device in the course of professional practice in Iowa in accordance with section 147.107, or a person licensed by another state in a health field in which, under Iowa law, licensees in this state may legally prescribe drugs) provides written authorization containing:
 - purpose of the medication,
 - prescribed dosage,
 - times or;
 - special circumstances under which the medication is to be administered.
- The medication is in the original, labeled container as dispensed or the manufacturer's labeled container containing the student name, name of the medication, directions for use, and date.
- Authorization is renewed annually. If any changes occur in the medication, dosage or time of administration, the parent is to notify school officials immediately. The authorization shall be reviewed as soon as practical.

Provided the above requirements are fulfilled, a student with asthma or other airway constricting disease may possess and use the student's medication while in school, at school-sponsored activities, under the supervision of school personnel, and before or after normal school activities, such as while in before-school or after-school care on school-operated property. If the student abuses the self-administration policy, the ability to self-administer may be withdrawn by the school or discipline may be imposed.

Pursuant to state law, the school district or accredited nonpublic school and its employees are to incur no liability, except for gross negligence, as a result of any injury arising from self-administration of medication by the student. The parent or guardian of the student shall sign a statement acknowledging that the school district or nonpublic school is to incur no liability, except for gross negligence, as a result of self-administration of medication by the student as established by *Iowa Code* § 280.16.

Medication	Dosage	Route	Time
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Purpose of Medication & Administration /Instructions

AUTHORIZATION-ASTHMA OR AIRWAY CONSTRICTING MEDICATION
SELF-ADMINISTRATION CONSENT FORM

Special Circumstances _____ Discontinue/Re-Evaluate/
Follow-up Date _____ / /

Prescriber's Signature _____ Date _____ / /

Prescriber's Address _____ Emergency Phone _____

- I request the above named student possess and self-administer asthma or other airway constricting disease medication(s) at school and in school activities according to the authorization and instructions.
- I understand the school district and its employees acting reasonably and in good faith shall incur no liability for any improper use of medication or for supervising, monitoring, or interfering with a student's self-administration of medication
- I agree to coordinate and work with school personnel and notify them when questions arise or relevant conditions change.
- I agree to provide safe delivery of medication and equipment to and from school and to pick up remaining medication and equipment.
- I agree the information is shared with school personnel in accordance with the Family Education Rights and Privacy Act (FERPA).
- I agree to provide the school with back-up medication approved in this form.
- *(Student maintains self-administration record.)*

Parent/Guardian Signature _____ Date _____ / /
(agreed to above statement)

Parent/Guardian Address _____ Home Phone _____

Business Phone _____

Self-Administration Authorization Additional Information _____

COMMUNICABLE DISEASES - STUDENTS

Students with a communicable disease will be allowed to attend school provided their presence does not create a substantial risk of illness or transmission to other students or employees. The term "communicable disease" will mean an infectious or contagious disease spread from person to person, or animal to person, or as defined by law.

Prevention and control of communicable diseases is included in the school district's bloodborne pathogens exposure control plan. The procedures will include scope and application, definitions, exposure control, methods of compliance, universal precautions, vaccination, post-exposure evaluation, follow-up, communication of hazards to employees and record keeping. This plan is reviewed annually by the superintendent and school nurse.

The health risk to immunosuppressed students is determined by their personal physician. The health risk to others in the school district environment from the presence of a student with a communicable disease is determined on a case-by-case basis by the student's personal physician, a physician chosen by the school district or public health officials.

It is the responsibility of the superintendent, in conjunction with the school nurse, to develop administrative regulations stating the procedures for dealing with students with a communicable disease.

For more information on communicable disease charts, and reporting forms, go to the Iowa Department of Public Health Web site: <https://idph.iowa.gov/CADE/reportable-diseases>

Legal Reference: *School Board of Nassau County v. Arline*, 480 U.S. 273 (1987).
29 U.S.C. §§ 701 *et seq.*
45 C.F.R. Pt. 84.3
Iowa Code ch. 139A.8
641 I.A.C. 1.2-.5, 7.

Cross Reference: 403.3 Communicable Diseases - Employees
506 Student Records
507 Student Health and Well-Being

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COMMUNICABLE DISEASE CHART

CONCISE DESCRIPTIONS AND RECOMMENDATIONS FOR EXCLUSION
OF CASES FROM SCHOOL

DISEASE <i>*Immunization is available</i>	Usual Interval Between Exposure and First Symptoms of Disease	MAIN SYMPTOMS	Minimum Exclusion From School
CHICKENPOX	13 to 17 days	Mild symptoms and fever. Pocks are "blisterly." Develop scabs, most on covered parts of body.	7 days from onset of pocks or until pocks become dry
CONJUNCTIVITIS (PINK EYE)	24 to 72 hours	Tearing, redness and puffy lids, eye discharge.	Until treatment begins or physician approves readmission.
ERYTHEMIA INFECTIOSUM (5 TH DISEASE)	4 to 20 days	Usual age 5 to 14 years – unusual in adults. Brief prodrome of low-grade fever followed by Erythema (slapped cheek) appearance on cheeks, lace-like rash on extremities lasting a few days to 3 weeks. Rash seems to recur.	After diagnosis no exclusion from school.
GERMAN MEASLES* (RUBELLA)	14 to 23 days	Usually mild. Enlarged glands in neck and behind ears. Brief red rash.	7 days from onset of rash. Keep away from pregnant women.
HAEMOPHILUS MENINGITIS	2 to 4 days	Fever, vomiting, lethargy, stiff neck and back.	Until physician permits return.
HEPATITIS A	Variable – 15 to 50 (average 28 to 30 days)	Abdominal pain, nausea, usually fever. Skin and eyes may or may not turn yellow.	14 days from onset of clinical disease and at least 7 days from onset of jaundice.
IMPETIGO	1 to 3 days	Inflamed sores, with puss.	48 hours after antibiotic therapy started or until physician permits return.
MEASLES*	10 days to fever, 14 days to rash	Begins with fever, conjunctivitis, runny nose, cough, then blotchy red rash.	4 days from onset of rash.
MENINGOCOCCAL MENINGITIS	2 to 10 days (commonly 3 to 4 days)	Headache, nausea, stiff neck, fever.	Until physician permits return.
MUMPS*	12 to 25 (commonly 18) days	Fever, swelling and tenderness of glands at angle of jaw.	9 days after onset of swollen glands or until swelling disappears.
PEDICULOSIS (HEAD/BODY LICE)	7 days for eggs to hatch	Lice and nits (eggs) in hair.	24 hours after adequate treatment to kill lice and nits.
RINGWORM OF SCALP	10 to 14 days	Scaly patch, usually ring shaped, on scalp.	No exclusion from school. Exclude from gymnasium, swimming pools, contact sports.
SCABIES	2 to 6 weeks initial exposure; 1 to 4 days reexposure	Tinny burrows in skin caused by mites.	Until 24 hours after treatment.
SCARLET FEVER SCARLATINA STREP THROAT	1 to 3 days	Sudden onset, vomiting, sore throat, fever, later fine rash (not on face). Rash usually with first infection.	24 hours after antibiotics started and no fever.
WHOOPING COUGH* (PERTUSSIS)	7 to 10 days	Head cold, slight fever, cough, characteristic whoop after 2 weeks.	5 days after start of antibiotic treatment.

Readmission to School – It is advisable that school authorities require written permission from the health officer, school physician or attending physician before any pupil is readmitted to class following any disease which requires exclusion, not mere absence, from school.

REPORTABLE INFECTIOUS DISEASES

While the school district is not responsible for reporting, the following infectious diseases are required to be reported to the state and local public health offices:

Acquired Immune Deficiency Syndrome (AIDS)	Leprosy	Rubella (German measles)
Amebiasis	Leptospirosis	Rubeola (measles)
Anthrax	Lyme disease	Salmonellosis
Botulism	Malaria	Shigellosis
Brucellosis	Meningitis (bacterial or viral)	Tetanus
Campylobacteriosis	Mumps	Toxic Shock Syndrome
Chlamydia trachomatis	Parvovirus B 19 infection (fifth disease and other complications)	Trichinosis
Cholera	Pertussis (whooping cough)	Tuberculosis
Diphtheria	Plague	Tularemia
E. Coli 0157:h7	Poliomyelitis	Typhoid fever
Encephalitis	Psittacosis	Typhus fever
Giardiasis	Rabies	Venereal disease Chancroid
Hepatitis, viral (A,B, Non A- Non-B, Unspecified)	Reye's Syndrome	Gonorrhea
Histoplasmosis	Rheumatic fever	Granuloma Inguinale
Human Immunodeficiency Virus (HIV) infection other than AIDS	Rocky Mountain spotted fever	Lymphogranuloma Venereum
Influenza	Rubella (congenital syndrome)	Syphilis
Legionellosis		Yellow fever

Any other disease which is unusual in incidence, occurs in unusual numbers of circumstances, or appears to be of public health concern, e.g., epidemic diarrhea, food or waterborne outbreaks, acute respiratory illness.