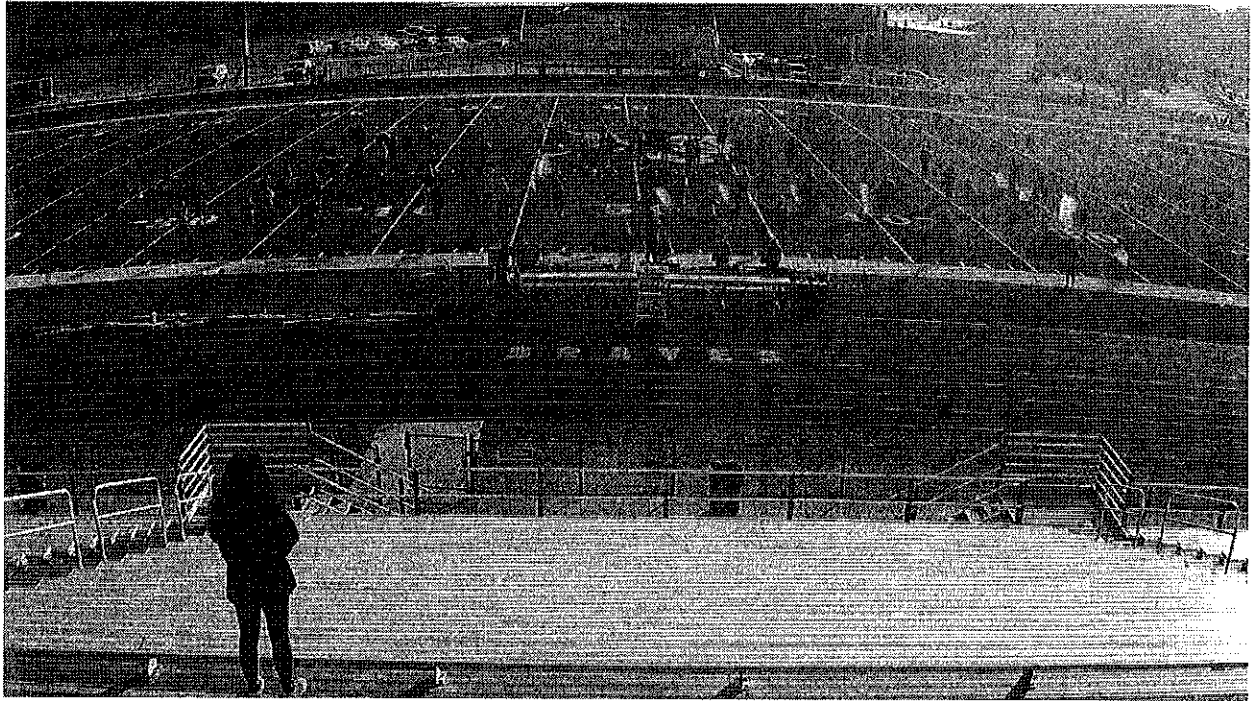


Cherokee Community School District



Regular Board Meeting
October 16, 2023
WHS Library

Board Members:

Mrs. Jodi Thomas, President
Mrs. Angie Anderson – Vice President
Mrs. Patty Brown
Mr. Brian Freed
Mr. Ray Mullins
Mrs. Joyce Lundsgaard, Board Secretary
Mr. Tom Ryherd, Superintendent

**Regular Board of Education Meeting
Cherokee Community School District, 600 West Bluff Street
Agenda for Monday, October 16, 2023 @ 5:30 PM**

The tentative agenda contains a list of subjects known at the time of distribution. A copy of the agenda kept continuously current is available for inspection at the office of the superintendent during regular business hours. This agenda may be changed up to 24 hours before the scheduled commencement of the meeting. The agenda sequence is provided as a courtesy only. The board reserves the right to consider each item in any sequence it deems appropriate. Therefore, we encourage visitors to attend the meeting from the beginning.

NOTICE: If you have comments that you wish to be considered please submit those comments to: Tom Ryherd, Superintendent, at tryherd@ccsd.k12.ia.us by October 16, 2023 by 2:00 PM along with your phone number and you will be called prior to the agenda item you wish to address.

<ul style="list-style-type: none"> 1. Call the meeting to order 2. Pledge of Allegiance and Mission Statement 3. Approve the agenda 4. Roll call of members in attendance 5. Action to excuse board members not in attendance
<ul style="list-style-type: none"> 6. Welcome Visitors Recognition of persons who wish to speak to the board regarding a school issue not on the agenda
<ul style="list-style-type: none"> 7. Consent agenda <ul style="list-style-type: none"> A. Approve the minutes of the regular meeting [9-19-22] B. Approve financial statements C. Approve monthly bills D. Approve fundraising requests Cherokee Dance Team - Pom Pom sales E. Approve resignations Cassandra Harman - CES Para Jennifer Jensen - CES Para F. Approve retirements G. Approve internal transfers Palmira Menchaca - from Food Service to CES Para H. Approve contract extensions Anna Blankers - CES Paraprofessional Matt Hoskinson - 7th Grade Boys Basketball Coach Bob Lee - HS Boys Head Track Coach Benjamin Mauritz - CES Special Education Teacher
<ul style="list-style-type: none"> 8. Communication and Reports <ul style="list-style-type: none"> A. Principals' Building Reports/ Instructional Coaches' Reports B. Directors'/ Superintendent's Report
<ul style="list-style-type: none"> 9. Policy Clerical Change(s): Clerical changes and edits as recommended by IASB Policy Manual Review by Siobhan Schneider, IASB Policy/Legal Services Director, received on 12/22/21 Affirm: 605.1.r.1 Selection of Instructional Materials; 605.2 Instructional Materials Inspection; 605.3 Objection to Instructional Materials; 605.3.e.1 Instructions to the Reconsideration Committee; 605.3.e.2 Reconsideration Form; 605.3.e.3 Sample Letter to Individual Challenging Instructional or Library Materials; 605.3.e.4 Request to Prohibit a Student from Checking Out Specific Library Materials; 605.3.r.1 Reconsideration of Instructional and Library Materials Regulation; 605.4 Technology and Instructional Materials; 605.5 School Library
<ul style="list-style-type: none"> 10. New Business <ul style="list-style-type: none"> A. Discussion of/ information concerning 2023 ISASP Results

- B. Discussion of/action concerning out of state travel for FTC Robotics team to league competitions in South Sioux City and Norfolk during the FTC season October through March.
- C. Discussion of/ action concerning out of state travel for high school science students to Houston for NASA competition with Mr. DeVos in March.
- D. Discussion of/ action concerning a request to the School Budget Review Committee for a modified supplemental amount, due to excess costs of providing the LEP program in the prior year in the amount of \$8440.12.
- E. Discussion of/ action concerning cooperative sharing agreements for the 2023-2024 school year: Spencer CSD for swimming; MMC-RU CSD for bowling
- F. Discussion of/ action concerning clerical changes to the Cherokee CSD Crisis Manual [Emergency Operations Plan]
- G. Discussion of/ information concerning certified enrollment numbers
- H. Discussion of/ information concerning SIAC Meeting - Monday, October 16, 2023 at 4:30 PM in the CHS Library
- I. Discussion of/ information concerning IASB's Annual Convention - November 16-18, 2022
- J. Discussion of/action concerning to appoint a delegate to the IASB Delegate Assembly

11. Board Committee Reports

- A. Curriculum and Instruction – Anderson and Thomas
- B. Policy – Brown and Freed
- C. Finance* – Freed and Mullins
- D. Building, Grounds, Capital Projects – Brown and Mullins
- E. Transportation, Nutrition – Anderson and Thomas

Closed Session - Conduct Evaluation of Superintendent

The evaluation will be held in closed session as provided in section 21.5(1)(i) of the open meetings law to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.

12. Adjournment

Projected Dates/Times for Regular Board of Education Meetings 2022-2023

August 15th, 2022 @ 5:30 pm	September 19th, 2022 @ 5:30 pm	October 17th, 2022 @ 5:30 pm	November 21st, 2022 @ 5:30 pm
December 19th, 2022 @ 5:30 pm	January 15th, 2023 @ 5:30 pm	February 20th, 2023 @ 5:30 pm	March 20th, 2023 @ 5:30 pm
April 17th, 2023 @ 5:30 pm	May 15th, 2023 @ 5:30 pm	June 19th, 2023 @ 5:30 pm	July 17th, 2023 @ 5:30 pm

**Cherokee Community School District
Regular Meeting
September 18, 2023**

The Cherokee Community School District Board of Education held a Regular Meeting on Monday, September 18, 2023 at 5:30 PM. The meeting was held in the WHS Library at 600 W. Bluff St., Cherokee, Iowa.

1. Call the meeting to order

The meeting was called to order at 5:30 P.M.

2. Pledge of Allegiance and Mission Statement

The Pledge of Allegiance and Mission Statement were recited.

3. Approve the agenda

Moved by Anderson, seconded by Brown to approve the agenda. All Ayes

4. Roll call of members in attendance

Roll call was taken. Board members present: Patty Brown, Ray E. Mullins II, Jodi Thomas, Angie Anderson, Brian Freed

5. Action to excuse board members not in attendance

All board members were present

6. Welcome Visitors

Visitors were welcomed. Thomas referenced board policy 213, Public Participation in Board Meetings.

7. Consent Agenda

Moved by Brown, seconded by Freed to approve the Consent Agenda. All Ayes

- Minutes of the meetings – Regular Meeting – 8/21/23
- Financial Statements
- Monthly Bills
- Update of Board Policy 905.1E3 – Use of Facilities Forms, Fee Schedule and Supervisor
- Resignations –Ashleigh Kaptein – CES Para
- Internal Transfer – Dusty Basten – Head Girls Tennis Coach; Sarah Tracy – Head Girls Golf Coach
- Approve Contact Extensions – Nicole Berry – CMS Para, Dawn Shea – CES Para, Tracy Knowles – CES Para, Jennifer Jensen – CES Para

8. Communication & Reports

Administrators highlighted their reports included in the board packet.

9. Policy

Moved by Brown, seconded by Mullins to affirm policies 603.11 Citizenship; 604.1 Private Instruction; 604.2 Individualized Instruction; 604.3 Program for Talented and Gifted Students; 604.4 Program for At-Risk Students; 604.5 Religious-Based Exclusion from a School Program; 604.6 Instruction at a Post-Secondary Educational institution; 604.7 Dual Enrollment; 604.8 Foreign Students; 605.1 Instructional Materials Selection. All Ayes

10. New Business

A. Discussion of/information concerning Science Room Remodel

Veranda Johnson, High School Science Instructor, updated the board on the recently remodeled science wing highlighting several improvements including updated technology and space.

B. Discussion of/information concerning Homecoming activities

Student council sponsor, Veranda Johnson, reviewed Cherokee Homecoming Activities for the week of September 18.

C. Discussion of/information concerning CMS Mentoring Program

The CMS Mentor Program was started in 2018 and provides mentors for middle school students. The program is currently in need of additional mentors to meet the needs of students.

D. Discussion of/action concerning bus purchase

Rachel Mallory, Transportation Director, reviewed the quote for a 2020 71 passenger gas bus. Moved by Freed, seconded by Anderson to allow Mallory to purchase the bus at a price up to \$79,000 at her discretion. All Ayes

E. Discussion of/action concerning Board Policy 603.9r1-Teaching Controversial Issues

Moved by Brown, seconded by Anderson to affirm Board Policy 603.9r1 Teaching Controversial Issues with the added reference to Board Policy 502.4 Student Complaints & Grievances. All Ayes.

F. Discussion of/action concerning addition to the Activities Handbook

Moved by Freed, seconded by Brown to approve the addition of a \$75 stipend for high school coaches and a \$35 stipend for middle school coaches for the purchase of Braves apparel to the Activities Handbook. All Ayes

G. Discussion of/action concerning SIAC (School Improvement Advisory Committee) members

Moved by Freed, seconded by Brown to approve SIAC (School Improvement Advisory Committee) Members for 2023-24. A SIAC meeting will be held on October 16 at 4:30 p.m. prior to the regular board meeting. All Ayes

H. Discussion of/action concerning IDATP (Iowa Drug and Alcohol Testing) Program

Moved by Mullins, seconded by Freed to approve participation in the IDATP (Iowa Drug and Alcohol Testing Program) for the 2023-24 school year. All Ayes

I. Discussion of/action concerning Memorandum of Agreement with Transition Alliance Program

Moved by Freed, seconded by Anderson to approve the Memorandum of Agreement for the Transition Alliance Program. All Ayes

J. Discussion of/action concerning contract amendments due to lane advancement

Moved by Anderson, seconded by Freed to approve contract amendments due to lane advancement. All Ayes

K. Discussion of/action concerning a 2nd Grade out-of-state field trip to Omaha Zoo

Moved by Anderson, seconded by Brown to approve a 2nd Grade out-of-state field trip to the Omaha Zoo in October. All Ayes

L. Discussion of/action concerning FFA out of state travel to Indianapolis for National Convention

Moved by Freed, seconded by Brown to approve FFA out-of-state travel to Indianapolis to attend the National Convention in November. All Ayes

M. Discussion of/information concerning IASB Annual Convention – November 15-17

The IASB Annual Convention will be held November 15-17 in Des Moines.

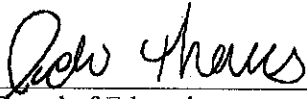
N. Discussion of/information concerning preliminary enrollment numbers

Ryherd discussed preliminary enrollment numbers. Several students have enrolled in the last few days and preliminary numbers look stable for the 2023-24 school year. Official count date is October 1.

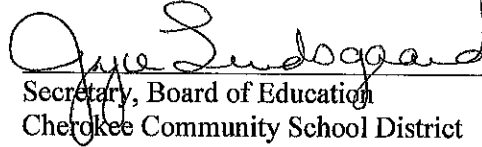
11. Adjournment

Moved by Anderson, seconded by Mullins to adjourn the meeting at 6:36 P.M. All Ayes

Regular Meeting – October 16, 2023 - 5:30 PM



President, Board of Education
Cherokee Community School District



Secretary, Board of Education
Cherokee Community School District

Financial Report - 9/30/23

Fund	Beginning Balance	Receipts	Expenditures	Ending Balance
Operating	\$ 2,342,886.49	1,291,987.23	1,289,861.33	2,345,012.39
Management	573,677.21	51,324.19	15,301.00	609,700.40
Self-Insurance Fund	873,978.89	12,748.23	22,844.55	863,882.57
Subtotal General Fund	3,790,542.59	1,356,059.65	1,328,006.88	3,818,595.36
Activity	126,209.34	44,142.97	21,492.05	148,860.26
PPEL	128,264.25	61,995.68	98,539.22	91,720.71
Capital Projects (Sales Tax)	2,237,828.83	128,123.27	152,334.99	2,213,617.11
Debt Service	17,048.62	40,083.63	-	57,132.25
Hot Lunch	486,684.31	22,458.99	23,248.01	485,895.29
Trust and Agency	39,696.59	1.92	-	39,698.51
Braves Bank	17,447.12	-	-	17,447.12
Total - All Funds	\$ 6,843,721.65	\$ 1,652,866.11	\$ 1,623,621.15	\$ 6,872,966.61

Published Budget Report
 All Funds
 9/30/2023

Category	Function #'s	Sub Total Exp.	Expenditures	Amt Published	% of Published
INSTRUCTION	(1000-1999)	1,306,548.88	1,306,548.88	10,540,000.00	12%
Perkins	(5210)	-			
SUPPORT SERVICES	(2000-2999)				
Student Support Svcs	(2000-2199)	51,284.11			
Inst. Staff Support Svcs	(2200-2299)	129,257.85			
General Administration	(2300-2399)	66,805.72			
Building Administration	(2400-2499)	189,146.14			
Business Administration	(2500-2599)	189,982.37			
Plant Operation & Maint	(2600-2699)	572,261.02			
Student Transportation	(2700-2799)	79,066.78			
TOTAL SUPPORT SERVICES			1,277,803.99	5,020,500.00	25%
NON INSTRUCTIONAL PGMS	(3000-3999)	88,162.31	88,162.31	810,000.00	11%
OTHER EXPENDITURES	(4000-5999)				
Facilities	(4000-4999)	857,700.28			
Debt Service	(5000-5999)	-			
AEA Support Direct	(5200)	515,165.00			
TOTAL OTHER EXPENDITURES			1,372,865.28	3,810,678.00	36%
TOTAL EXPENDITURES			4,045,380.46	20,181,178.00	20%

10/05/2023 03:42 PM

User ID: ALG

Vendor Number	Vendor Name	Amount
Invoice Description		
Checking Account ID 1	Fund Number 10	GENERAL FUND
Managed Services		
14649	Advanced Network Professionals	436.85
TAG Supplies		
School supplies for Resource Room		
Resource Room		
IPEVO V4K PRO Ultra HD USB Document Came		
For office TV's and Power cord for Tim S		
adaptive shoes for student medical needs		
RPP '24 PURCHASES		
2023-2024 classroom order		
Hubs for Teachers		
Supplies		
PLC + Book		
Perkins Equipment		
Chair Leg Protectors		
Climate and culture		
Walnut Table Legs		
Laminating Sheets		
PLC + Book		
Tech Supplies		
Bufs for sociology		
PERKINS '24 PURCHASES		
Maintenance Supplies		
Elem Office Supplies		
Items needing replaced		
Brave Designs Supplies		
Ends and labels		
Brave Designs Supplies		
Brave Designs Supplies		
Microwave		
Elem Office Supplies - Chair		
Chairs for my conference table		
Special education		
ICC 66 Wiring Block Bridging		
Clip in Bul		
Counseling office supplies		
Window Film		
STEM obot tiles		
Arm sleeves to protect from biting		
USB storage for Intro to CS class		
TAG Supplies		
Brave Designs Supplies		
Brave Designs Supplies		
Helping hands		
SSD for VR computers, and Hubs for Teach		
Equipment - WHS Office		
Maintenance Supplies		
WHS Lang Arts Instructional Supplies		
snacks listed on student IEP		

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User ID: ALG

Vendor Number	Vendor Name	Amount
Invoice Description		
Marching Band Costume		
13771	Amazon Capital Services	10,789.16
FTC game set for 23-24 season		
13309	AndyMark	400.24
Mop Service		
10183	Aramark Uniform Services AUCA Chicago Lockbox	30.43
Salt		
Salt		
Softener & Cooler Rent		
CHS Nurse Supplies		
Softener Salt		
CMS Nurse Supplies		
10079	Blaine's Culligan	503.35
Enzyme needed for AP Biology		
Owl Pellets		
10157	Carolina Biological Supply Co	215.59
Cash for Book Fair		
13234	Cash and Joyce Lundsgaard	125.00
Textbooks		
10221	Cengage Learning	270.90
Maintenance Supplies - Bulbs & Ballast		
10034	Champion Electric	408.98
Water & Sewer		
10084	City of Cherokee	2,517.79
Billing for Audit		
14200	Cornwell, Frideres, Maher & Associates, P.L.C.	6,900.00
WHS Office Supplies		
12531	Des Moines Stamp Mfg. Co.	39.00
Math Intervention Subscription Renewal		
14490	Generation Genius, Inc.	125.00
Maintenance Supplies		
13294	Home Depot Pro, The	107.64
IFCA Membership Dues		
14474	Iowa Football Coaches Association	55.00
2023 ISCA Conference		
11499	Iowa School Counselor Association	180.00
Fuel		
12775	Mallory, Rachel	25.24
Bulk Kitchen Supplies		
18253	MARTIN BROS. DISTRIBUTING CO., INC.	169.73
Professional Registration		
19017	Marzano Resources LLC	6,500.00

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User ID: ALG

Vendor Number	Vendor Name	Amount
Invoice Description		
Math Intervention Subscription Renewal		
14534	Mathematically Minded	468.00
Electricity		
Electricity		
Electricity		
Electricity		
Electricity		
Electricity		
12363	MidAmerican Energy Company	21,956.62
repair on Bari Sax		
10894	MidBell Music, Inc.	205.38
Perkins Equipment - Welding Helmets		
Perkins Equip - Air Filtration		
10162	Midwest Technology Products	4,956.00
Repairs in CHS kitchen cooler		
Building Repair - Outside Labor		
11495	Modern Heating and Cooling, Inc.	200.00
Registration Fee		
15054	National Art Education Association	379.00
second grade zoo trip		
13217	Omaha's Henry Doorly Zoo and Aquarium	712.50
FFA Emblem Wall Wrap		
10188	Pilot Rock Signs	327.50
Parts for Robotics Class		
13310	Pitsco Education, LLC	205.85
Pest Extermination Service		
15025	Plunkett's Pest Control, Inc	77.00
Postage		
14903	Quadient Finance USA, Inc.	500.00
PD Supplies		
PD Supplies		
PD Supplies		
15050	Rebecca, Hanson	79.95
Brave Designs		
14822	Rupp Manufacturing	70.00
CMS Book Club Snacks		
11092	Sampson, Lisa	44.04
Building Repair - Outside Labor		
13615	SCE, LLC	261.00
CMS Band Instructional Supplies		
11884	School Specialty, LLC	201.98
Time & Attendance Software		
11578	Time Management Systems	316.15

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Vendor Number	Vendor Name	Amount
Invoice Description		
Cell Phone Service		
18319	Verizon Wireless	528.10
PD Reimbursement		
PD Supplies		
14012	Wynn, Alec	139.91
Fund Number 10		
Checking Account ID 1	Fund Number 71	SELF-INSURANCE FUND
Admin Fee		
13725	Mid-American Benefits, Inc.	1,725.00
Fund Number 71		
Checking Account ID 1		
Checking Account ID 2	Fund Number 33	Local Option Sales and Service Tax Fund
Bus Barn Insulation		
15044	Midwest Spray Foam	4,327.00
Site Improvements		
Site Improvements		
15047	MLS Landscape & Design, Inc.	100,529.86
Fund Number 33		
Checking Account ID 2	Fund Number 36	PHYSICAL PLANT & EQUIPMENT
Leasing Copiers		
Leasing Copiers		
14869	Access Systems Leasing	1,001.53
Building Improvement		
20223	Control System Specialists, LC	448.00
Fund Number 36		
Checking Account ID 2		
Checking Account ID 3	Fund Number 21	STUDENT ACTIVITY FUND
Resale CMS Band Shirts		
13763	360 Custom Designs	431.50
Algona Band Day Field comp fee		
13262	Algona Band Day Field Show	175.00
Concession stand items		
FB yard marker clip		
Homecoming coronation decor		
MS Fball Pants		
Student Council - homecoming		
13771	Amazon Capital Services	576.17
Coronation Flowers		
14753	Botanicals by Katie	160.00
Freshman Baseball Jerseys		
14683	Brave Designs	150.00
Training Room supplies		
30263	CENTER SPORTS, INC	538.00
WHS Concession Supplies		
WHS Concession Supplies		
31168	Cherokee Locker, Inc.	790.91

Cherokee Community School

Board Report

10/05/2023 03:42 PM

Vendor Number Vendor Name Amount

Invoice Description

23-24 AllState Choir Audition
Regis. Fee

31080 Iowa High School Music Association 196.00

State Dance Registration

14878 ISDTA 467.00

WHS Athletic Supplies -
Portable Toilets

12780 Koenig Portable Toilets 365.00

Student Council - homecoming

12578 OTC Brands, Inc 2,150.70

items needed for football

30698 Riddell All American Sports Corp. 305.19

9/12/23 HS and MS XC fees

30731 Storm Lake High School 180.00

Fund Number 21

Checking Account ID 3

Checking Account ID 4

Fund Number 61

SCHOOL NUTRITION FUND

Garbage Disposal Repair

11495 Modern Heating and Cooling, Inc. 100.00

Fund Number 61

Checking Account ID 4

Vendor Number	Vendor Name	Amount
Invoice Description		
Checking Account ID 1	Fund Number 10	GENERAL FUND
Specimen to dissect		
13135	Bio Corporation	537.10
Curriculum-Visual Arts 2023		
11466	Blick Art Materials	3,865.00
Maintenance Supplies		
Trans Supplies		
Tech Supplies		
Tape Measures		
WHS Art Supplies		
Brooms & Trash Cans		
WHS Ind Art Instructional Supplies		
WHS Ind Art Instructional Supplies		
Bolts		
WHS Ind Art Instructional Supplies		
Brave Designs Supplies - CMS FB		
Jolly		
10021	Bomgaars Supply	1,878.19
New books for library		
CES Book Order		
New Releases for library		
CES Book Order		
CES Book Order		
New Releases for library		
13052	Book Vine, The	779.70
Membership		
13308	Crisis Prevention Institute	200.00
HDMI Cable		
10967	De Vos, James	14.97
Instructional Coaches		
New Staff Meeting/Meal		
professional development		
Adobe Creative Cloud Refund		
Lodging for PD		
Lodging - PD		
Lodging for PD		
Lodging for PD		
Anydesk remote support software		
ISCA Membership		
Membership dues for 2023-2024		
ITEC Conference Registration		
ITEC Conference Registration		
14961	Elan Financial Services	2,233.62
Admin/IC Mtg. Meal		
11060	Godfather's Pizza	90.13
Maintenance Supplies		
Maintenance Supplies		
13294	Home Depot Pro, The	215.16

Vendor Number	Vendor Name	Amount	
	Invoice Description		
	Professional Development		
	Professional Development		
15049	Johnson, Collin	194.98	
	2023 Curriculum- CMS Health		
	2023-2024 CMS Math Curriculum 1 Year		
11317	McGraw-Hill, LLC	289.05	
	PERKINS '24 PURCHASE		
10421	Nasco	273.75	
	Special Education Materials		
13492	Really Great Reading, LLC	21.00	
	Garbage Collection		
10217	Sanitary Services, Inc.	66.20	
	Fund Number 10		
	Checking Account ID 1		
	Checking Account ID 3		
	Fund Number 21		STUDENT ACTIVITY FUND
	WHS Cheerleading Uniforms		
14352	Champion Team Wear AR	237.96	
	MS football vs Sibley		
	10/10 MS football		
30991	Eekhoff, Kevin	170.00	
	10/6 Varsity football		
12982	Grau, Daniel	130.00	
	10/6 Varsity football		
12983	Hytrek, Nicholas	130.00	
	9/11/23 FR VB Official		
	V volleyball vs Western		
14196	Kohn, Angela	195.00	
	V volleyball vs Western		
14420	Kohn, Jeffrey	110.00	
	10/6 Varsity football		
12808	Kreber, Christopher	130.00	
	10/6 Varsity football		
30461	Kreber, Kelly	130.00	
	10/3 MS volleyball		
14155	Landhuis, Kelsey	85.00	
	Softball Batting Cage Net - Boosters		
30021	Memphis Net and Twine Co., Inc.	1,259.01	
	10/3 MS football vs Sibley		
	10/9 JVR football		
	10/10 MS football		
	10/16 JVR football		
14874	Nixon, Derek	360.00	
	10/3 MS football vs Sibley		
	10/10 MS football		

Vendor Number	Vendor Name	Amount		
30706	PEDERSEN, LES	170.00		
10/3 MS football vs Sibley				
10/9 JVR football				
10/10 MS football				
10/16 JVR football				
14327	Shea, Mark	360.00		
10/3 MS volleyball				
14402	Sherkenbach, Terri	85.00		
10/9 JVR football				
30666	Slaughter, Brandon	95.00		
10/9 JVR football				
10/16 JVR football				
14810	Toklheim, Dale	190.00		
10/19 JVR football				
31584	Wessling, Doug	95.00		
Fund Number	21			
Checking Account ID	3			
Checking Account ID	4	Fund Number	61	SCHOOL NUTRITION FUND
straps, supplies for kitchen				
10021	Bomgaars Supply	167.67		
Clothing Allowance				
14647	Conley, Renee	100.00		
Clothing Allowance				
14625	Corzilius, Margaret	89.17		
Clothing Allowance				
15052	Crane, Melissa	100.00		
Clothing Allowance				
15051	Deubner, Ona	100.00		
Clothing Allowance				
40077	Dowdy, Carmen	100.00		
Clothing Allowance				
40232	Gravenish, Cindy	100.00		
Clothing Allowance				
40288	Halder, Kathi	100.00		
Clothing Allowance				
15053	Horton, Denise	100.00		
Clothing Allowance				
14299	Horton, Laura	100.00		
Clothing Allowance				
12942	Jacobson, Cara	100.00		
Clothing Allowance				
14887	Jensen, Rhonda	74.89		
Clothing Allowance				

Cherokee Community School

09/29/2023 01:00 PM

Board Report

Page: 4

User ID: ALG

Vendor Number Vendor Name

Amount

Invoice Description

14411 Leidahl, Carol

100.00

Clothing Allowance

14409 Reinholdt, Bev

100.00

Clothing Allowance

14624 Thorsen, Lynn

100.00

Clothing Allowance

40001 Wilkie, Melissa

100.00

Fund Number 61

Checking Account ID 4

09/22/2023 02:06 PM

Vendor Number Vendor Name

Amount

Invoice Description

Checking Account ID 1 Fund Number 10 GENERAL FUND

Classroom Supply

Foundation - Adjustable Desks

Color guard Supplies

2023-2024 classroom order

Tech Supplies

CMS office supplies

Document Camera for Bailey

Mathews

2023-2024 classroom order

Culture and Climate materials

TAG Supplies

CMS office supplies

Color guard Supplies

Replacement drum unit for

Andrea

Color guard Supplies

Flexible Seating

Toner for Cheryl

Chair Leg Pads - Science Room

Elem Office Supplies

CWHS Science Textbooks

GO BUCKET SUPPLIES

Tech Supplies

Wall Chargers for Cara activity

monitors

13771 Amazon Capital Services 5,586.16

Fund Number 10

Checking Account ID 1

Checking Account ID 2 Fund Number 36 PHYSICAL PLANT & EQUIPMENT

Hegner 18" Vairable Speed

Scroll Saw

13771 Amazon Capital Services 1,745.00

Fund Number 36

Checking Account ID 2

09/21/2023 02:22 PM

Vendor Number	Vendor Name	Amount
Invoice Description		
Checking Account ID 1	Fund Number 10	GENERAL FUND
AP Support		
14104	Aercor Inc	6,103.35
Drum major costume		
Drum major costume		
Color Guard Flags		
31105	Band Shoppe	613.35
Equipment Repair		
13394	Brad's Tire Service	1,217.99
Parts		
Parts		
10396	Builder's Sharpening and Service	229.31
Outside Labor Repair Kitchen		
Switch CHS		
Repairs & Supplies		
Repairs & Supplies		
Repairs & Supplies		
Repairs & Supplies		
10034	Champion Electric	778.80
CHS Vending Supplies		
11224	Chesterman Company	93.60
Spray Nozzles		
10239	Diamond Vogel	81.50
Culinary 2 Meal Planning Lab x2		
Culinary 2 Meal Planning Lab x2		
Culinary 2 Meal Planning Lab x2		
Culinary 2 Freezer Lab		
Groceries x2		
WHS FCS Instructional Supplies		
Culinary 2 Meal Planning Lab x2		
Culinary 2 Meal Planning Lab x2		
Culinary 2 Meal Planning Lab x2		
Culinary 2 Meal Planning Lab x2		
Culinary 2 Meal Planning Lab x2		
Culinary 2 Freezer Lab		
Groceries x2		
Culinary 2 Freezer Lab		
Groceries x2		
Culinary 2 Freezer Lab		
Groceries x2		
Culinary 2 Freezer Lab		
Groceries x2		
Culinary 2 Freezer Lab		
Groceries x2		
Culinary 2 Freezer Lab		
Groceries x2		
Culinary 2 Freezer Lab		
Groceries x2		
Culinary 2 Freezer Lab		
Groceries x2		
10067	Fareway Stores, Inc.	174.89
climate and culture		
10274	Hy-Vee Food Stores, Inc	79.69

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Vendor Number	Vendor Name	Amount
Invoice Description		
18253	MARTIN BROS. DISTRIBUTING CO., INC.	175.34
Operating Agreement Installment		
13215	Plains Boiler Service	773.32
Ed Foundation		
14144	Premier F and B	1,087.74
Gasoline & Diesel		
10361	Your FleetCard Program	2,709.54
Fund Number 10		
Checking Account ID 1		
Checking Account ID 2	Fund Number 33	Local Option Sales and Service Tax Fund
Bus Barn seal coat/patch work		
11599	Blacktop Service Company	16,126.00
Fund Number 33		
Checking Account ID 2	Fund Number 36	PHYSICAL PLANT & EQUIPMENT
Building Improvements		
20223	Control System Specialists, LC	1,478.00
Installation of gutters & down spouts		
13757	Guarantee Gutter	950.00
Dump Box		
14886	Hiway Truck Equipment	6,158.18
Site Improvements		
14938	NAI Electrical Contractors	4,030.00
Fund Number 36		
Checking Account ID 2		
Checking Account ID 3	Fund Number 21	STUDENT ACTIVITY FUND
9/25/23 XC Fees		
31275	Alta-Aurelia High School	100.00
9/28 F/JV/V volleyball		
30955	Basalyga, Russ	110.00
9/11/23 JV Vball fees		
30197	BISHOP HEELAN HIGH SCHOOL	75.00
V football 9/22		
14871	Carney, David	130.00
CHS Concession Supplies		
11224	Chesterman Company	4,669.20
9/28 MS volleyball		
15041	Christensen, Dean	85.00
9/26 MS football		
30991	Eekhoff, Kevin	85.00
CHS Concessions		
CHS Concessions		
CHS Concessions		

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Vendor Number	Vendor Name	Amount
Invoice Description		
Paper cups for powerade		
10067	Fareway Stores, Inc.	176.29
V Football 9/22		
15040	Heitshusen, Jacob	130.00
MS VB official extra for only one ref		
8th volleyball 9/25		
31235	HENDERSON, ALAN	120.00
Donuts and juice for coaches meeting		
10274	Hy-Vee Food Stores, Inc	109.76
MS volleyball 9/28		
14461	Jansen, James	85.00
MS volleyball 9/21		
9/26 MS volleyball		
14155	Landhuis, Kelsey	170.00
V football 9/22		
14476	Lubbers, Caleb	130.00
18253	MARTIN BROS. DISTRIBUTING CO., INC.	1,652.27
Homecoming Dance DJ		
15043	Metro Machines Entertainment	550.00
F/JV/V volleyball 9/28		
30159	MONELL, JILL	110.00
9/21 F/JV/V volleyball		
13520	Mounts, Kim	110.00
V football 9/22		
14872	Niles, Dave	130.00
JVR football 9/25		
14874	Nixon, Derek	95.00
F/JV/V volleyball 9/21		
30744	Pick, Steven	110.00
9/12/23 MS FB Ref		
9/25 JVR football		
MS football 9/26		
14327	Shea, Mark	265.00
MS volleyball 9/21		
9/25 8th volleyball		
14402	Sherkenbach, Terri	170.00
9/21/23 XC Fees		
14481	Sioux Center High School	130.00
JVR football 9/25		
30666	Slaughter, Brandon	95.00
9/18/23 JV VB Tourney Fees		

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Vendor Number	Vendor Name	Amount
31049	Spencer High School	75.00
V Football 9/22		
14870	Todd, Chandler	130.00
9/12/23 MS FB REF		
9/25 JVR football		
14810	Toklheim, Dale	180.00
9/26 MS volleyball		
31139	Wesselman, Jim	85.00
9/12/23 MS FB ref		
9/26 MS football		
31584	Wessling, Doug	170.00
9/23/23 JV VB Fees		
30832	Western Christian High School	150.00
9/12/23 MS FB Ref		
MS football 9/26		
30383	WHITEING, DEVLON	170.00

Fund Number 21
 Checking Account ID 3
 Checking Account ID 4 Fund Number 61 SCHOOL NUTRITION FUND

Milk - CES		
Milk - CHS		
Milk - CMS		
14860	East Side Jersey Dairy ESJD	1,233.99
soup, tom sauce, sugar cookie,plate		
10067	Fareway Stores, Inc.	52.91
18253	MARTIN BROS. DISTRIBUTING CO., INC.	19,097.49

Food Purchases		
Food Purchases		
14861	PAN-O-GOLD BAKING CO	446.40

Fund Number 61
 Checking Account ID 4

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Vendor Number	Vendor Name	Amount
Invoice Description		
Checking Account ID 1	Fund Number 10	GENERAL FUND
Shirts for XC coaches		
Work Shirts for Custodians		
13763	360 Custom Designs	122.00
Gaga Pit for MS		
14928	American Playground Company	1,300.00
Mop Service		
10183	Aramark Uniform Services AUCA Chicago Lockbox	30.43
Gas Reimbursement for Algona		
Band Days		
14419	Basten, Dusty	50.00
Fertilizer		
Fertilizer		
14781	BF&S Lawn & Tree Service	855.95
Sheep Brain with Hypo		
13135	Bio Corporation	52.00
Thank you cards		
14683	Brave Designs	2.50
TPRA Partnership		
14915	Buena Vista University	5,538.79
Rental of Soil Conditioner		
10396	Builder's Sharpening and Service	200.00
TAG		
14819	Byrdseed.TV	399.00
Phone, Fax & Data		
14427	C-M-L Telephone Cooperative Assoc	2,158.28
Elodea for college bio lab		
10157	Carolina Biological Supply Co	61.63
23-24 CHS Math Pilot		
10221	Cengage Learning	6,515.00
Legal Service		
10305	Cornwall, Avery, Bjornstad & Scott	3,000.00
Coaches Shirt		
12371	Creative Services	35.00
Registration & Materials		
13308	Crisis Prevention Institute	1,849.00
Communication Services		
September 2023		
14832	Donovan Group I	2,500.00
Annual repeater service		
10522	Electronic Specialties, Inc.	370.56
Outside Labor		
Quarterly Security Monitoring		
Outside Labor		

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Vendor Number	Vendor Name	Amount
Invoice Description		
14222	Feld Fire	501.00
School Supplies for Student		
18309	Haack, Brenda	15.52
IGCA annual dues		
10096	Iowa Girls Coaches Association	75.00
SAVE Program		
10358	Iowa Lakes Community College	7,758.25
Conference Registration		
13011	Iowa Pupil Transportation Association	350.00
FB coaching shirts		
14072	Koedam, Brent	525.00
Curriculum Supplies		
11317	McGraw-Hill, LLC	209.85
Resale Lesson Book		
Marching Baritone		
10894	MidBell Music, Inc.	1,691.04
DW camera repairs		
PDK-Key Fobs		
14115	Midwest Technology Services, LLC	748.75
Outside Labor		
11495	Modern Heating and Cooling, Inc.	73.56
Trans Supplies		
10180	Motor Parts Sales	119.94
KnowB4 phishing		
Culture & Climate		
CMS Walk note cards & planner/notebook		
CMS Walk note cards & planner/notebook		
CMS Artroom Posters		
Professional Supplies		
CHS Expectations Posters		
Business Cards		
Custom Kitchen Tasks Poster		
10125	Northwest AEA	4,051.52
SEBH supplies		
13119	Pigott, Megan	228.41
Braves Head Stickers		
Braves Parking Sign		
10188	Pilot Rock Signs	125.00
Flex Plan		
15034	Point C Health	216.00
2023 CES Annual Renewal		
10227	Scholastic Magazine	217.43
2023 Conference Registration		
Conference Registration		

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Vendor Number	Vendor Name	Amount
Invoice Description		
2023 Conference Registration		
SAI Regular Membership		
SAI Regular Membership		
SAI Regular Membership		
10087	School Administrators of Iowa	2,373.00
Colored Paper		
14763	Staples	131.01
Professional Supplies		
13955	TeachBoost	5,820.00
Parts for 17 and 14		
12233	Thomas Bus Sales of Iowa, Inc.	355.55
Switch		
DOT Inspection		
DOT Inspection Bus 5		
Bus 26, check engine, service call,		
Exhaust leak 10		
26 Regen bus		
11226	Trivista-Iowa	3,736.46
Fund Number 10		
Checking Account ID 1		
Checking Account ID 2	Fund Number 36	PHYSICAL PLANT & EQUIPMENT
CMS Transformer replaced		
20223	Control System Specialists, LC	535.69
Building Improvement		
Building Improvement		
14966	Culligan of Spencer	5,155.61
CHS parking lot & front of school LED		
14938	NAI Electrical Contractors	6,512.50
Mats for crossing track		
15038	Sportsfield Specialties, Inc.	4,342.00
Fund Number 36		
Checking Account ID 2		
Checking Account ID 3	Fund Number 21	STUDENT ACTIVITY FUND
WHS Concession Supplies		
31168	Cherokee Locker, Inc.	238.50
T-shirts for CMS Student Council		
12371	Creative Services	220.29
NWIBA MS Honor Band Audition Fees		
13249	Dan Mangold - NWIBA Treasurer	20.00
Practice Vballs for the MS		
10676	Decker Sporting Goods	525.20
XC fees for Sept 9		
12787	Galva-Holstein Schools	100.00

Cherokee Community School

Board Report

10/12/2023 11:44 AM

Vendor Number	Vendor Name	Amount
Invoice Description		
Guardian caps for football		
15042	Guardian Innovations LLC	5,330.00
Food Order for 7-8 Honor Choir		
15055	Le Mars Music Boosters	170.00
10/6/23 Varsity FB Official		
15056	Schulte, LeRoy	130.00
10/9 MS vb		
14402	Sherkenbach, Terri	110.00
JVR VB Tourney Fee		
30731	Storm Lake High School	75.00
Deb Hankens XC Meet timing fees		
12764	Tesch, Shannon	328.00
Propane - CHS Concession Supplies		
Propane - CHS Concession Supplies		
10779	Wiese Oil and Supply	88.00
Fund Number 21		
Checking Account ID 3		
Checking Account ID 4		
Fund Number 61 SCHOOL NUTRITION FUND		
Clothing Allowance - Shoes		
14648	Driggs, Stacie	99.95
Fund Number 61		
Checking Account ID 4		

Cherokee Elementary School

October 2023 *Brian Christiansen, Principal*

Jen Burch, Instructional Coach



DISTRICT GOAL 1 COLLEGE & CAREER READINESS

Cherokee Elementary school received our results from the Conditions for Learning Survey that is required of 3rd and 4th graders to complete each year. The survey provides each school with a score in the following categories; Adult-Student Relationships, Boundaries/Expectations, Emotional Safety, Physical Safety, and Student-Student Relationships. We are happy to report that CES scored at or above the Iowa and Northwest AEA averages in each category. A focus for the 2023-2024 school year will be on Boundaries and Expectations, this will be addressed through the continued implementation of our PBIS routines.

DISTRICT GOAL 2 21ST CENTURY SKILLS PROBLEM SOLVING, TEAM BUILDING & INTERPERSONAL SKILLS

Our CES students have been working hard to earn Braves tickets by showing safe, respectful, and responsible behavior. The students were able to spend their tickets at our monthly "Braves Store." For the 2023-2024 school year we will also be implementing building-wide challenges to promote positive behavior. Our first challenge of the year focused on hallway expectations; the PBIS team will look at behavior data to determine areas of focus moving forward.

DISTRICT GOAL 3 COMMUNICATION & POSITIVE RELATIONSHIPS

Mentoring & Induction is a state requirement designed to increase student achievement, foster professional growth and achieve academic excellence. First and second year teachers are assigned a mentor (another teacher in the district who has applied for this position through the TLC process) to help guide them through the Iowa Teaching Standards & Criteria as well as district guidelines and initiatives. We are excited to announce that our Instructional Coaches kicked off Year 1 and Year 2 Mentoring in October with our new teachers and their mentors by meeting at WIT and working through numerous instructional strategies teachers can utilize to have the greatest impact on student achievement as well as the brain research behind these strategies. Mentors and mentees had an opportunity to collaborate and build their professional tool box. We look forward to our next Mentoring session in November.

Our first full day professional development on October 2nd was a great success. We would like to give a special thank you to Rachel Doeden and NWAEA for helping support our learning for both teachers and paraeducators.

Teachers are busy preparing for parent teacher conferences. We are excited to share all of the wonderful things our students have accomplished in their first quarter of learning on Thursday, October 19th from 11:00-7:00.



Cherokee Middle School

October 2023

Krista Miller, Principal
Linda Ducommun, Instructional Coach



DISTRICT GOAL 1 **COLLEGE & CAREER** **READINESS**

Carter Hofer is the October Cherokee Chamber of Commerce Student of the Month. Carter is the son of Chris and Caitlin Hofer. Carter stays busy as he is involved in band, chorus, and Jung's Taekwondo. His teachers appreciate Carter for his thoughtfulness, kindness, and his sense of humor. He also works hard in his classes and is dependable. After highschool, Carter wants to get a doctorate in Chemistry and become a biochemist.

DISTRICT GOAL 2 **21ST CENTURY SKILLS** **PROBLEM SOLVING,** **TEAM BUILDING &** **INTERPERSONAL SKILLS**

Our cross country, volleyball and football teams ended their seasons this last week. CMS Band took 1st place at Algona Band Days. The 7th & 8th grade vocal will be having a concert with the highschool later in October as well. Our other extra curricular after school programs have also had a great turnout and students are enjoying them!

DISTRICT GOAL 3 **COMMUNICATION &** **POSITIVE** **RELATIONSHIPS**

Teachers are planning for Parent/Teacher conferences on Oct. 19th to discuss the progress of their child. Kasey & Linda will be updating our data walls for students and parents to see the progress of the grade levels in the most recent MAP tests as well. Our October 2nd professional development day went well. Our staff had training on panorama as well as having time to input their intervention plans. We also had time to work on our career development plans and look into student relationships in our building.

Our weekly grade level PLC meetings have been helpful to keep communication flowing. We look at ways to help students with their academic and social-emotional needs.

After viewing our Conditions for Learning results from last Spring, we saw an increase in students understanding of the schoolwide expectations and consistency of enforcement. We feel that the greatest opportunity for improvement will be to continue working on student to student relationships and supporting our students' emotional well being. We are happy to see that our English language learners and special education students feel connected to our school.

All of our TLC teacher leaders have been busy working toward the annual goals for their positions. We started with the district TLC retreat and have been working toward the completion of our CMS goals in various ways. We are excited about the addition of the culture/climate teacher leader.

The Instructional Coach team led the first two days of the Mentoring & Induction program with our new teachers. There are currently 5 new teachers along with their mentors participating in year 1 and one more teacher with her mentor participating in the year 2 program. They were great days of learning and collaborating!

We are looking forward to meeting with grade level Student Advisory groups in the next few weeks! We are interested to hear their feedback about what is going well in our building and what we can improve.



October 2023 WHS Building Report

District Mission: *"With community involvement, we will empower learners to become contributing members to our changing world"*



<p>Board Goals</p> <p>Work Based Learning</p> <p>Problem Solving and Team Building Skills</p> <p>Technology</p> <p>Iowa Core</p> <p>Communication</p>	<ul style="list-style-type: none"> • Our full-day professional development day was a success. Staff had a lot to go through during the day, so action items were broken up throughout the day. • We are focusing on problem solving skills with our staff and working on how to focus on solutions to things we're currently facing in our day-to-day operations. • We had time dedicated to curriculum teams on our full-day PD as well. Teams were able to dive into their curriculum outlines, current curriculum needs and discuss content together. • We are working on streamlining JMC messages to 5:00 each day thanks to Mrs. Ducommun and her work with a website for announcements. • Conditions of Learning Survey: <ul style="list-style-type: none"> ◦ A couple of highlights were our boundaries and expectations went up two points from last year, and our physical safety was high ◦ An area of focus will be adult-student relationships, which having homeroom everyday, where we work on relationship building, social skills, and social/emotional wellbeing will help with that.
<p>Staff Positives</p>	<ul style="list-style-type: none"> • A big thank you to Michael Morris and Veranda Johnson for all their hard work in organizing homecoming for our students. I had a bunch of students thank me for a great homecoming, I told them thank these two. • Another big thank you to Matt Hoskinson, Tara Lugar, Tony Gunter, Natalie Barkley and Pam Barnes for having their players/cheerleaders/band members help and perform at the K-8 homecoming pep rally. Also, thank you to Krista Miller for suggesting this. We are going to look into doing this for other seasons as well. • Our night time custodial staff was already ahead of the game for the homecoming dance, having portions of the building locked off. That saved me a lot of time when I got there after the game.
<p>Student Positives</p>	<ul style="list-style-type: none"> • Our varsity volleyball team is conference champions again, congrats to all players and coaches. • Our student section at volleyball games received a compliment from an opposing team parent. The parent told me, "they are great, I wish we had something going on like this at our school. #23 is a great leader of your crowd. I saw him come up to the upper deck and having underclassmen come and join the student section. He should be recognized." #23 is Logan Allender.
<p>Looking Ahead...</p>	<ul style="list-style-type: none"> • Conferences October 19 • End of Quarter 1 October 23 • Fall sports are winding down and we will be gearing up for winter sports practices to begin. • Lip Sync November 3

Mr. Matt Malausky- WHS Principal & Mrs. Natalie Barkley- Instructional Coach

Superintendent Report
October, 2023

Board/District Goal #1: To support and expand career opportunities with local entities, in addition to college readiness, by prioritizing/allocating resources

- Building Reports - Principals/Instructional Coaches - on Agenda
- We have 10 high school students working towards para certification in the TPRA program and two paras working towards teacher certification.

Board/District Goal #2: To develop problem solving skills, interpersonal skills, and team building skills for all students, while increasing implementation/alignment of Iowa Common Core, by prioritizing/allocating resources.

- Building Reports - Principals/Instructional Coaches - on Agenda
- We did receive official ISASP scores back - on Agenda

Board/District Goal #3: Improve communication between all stakeholders in the district that will promote an atmosphere that encourages positive relationships.

- Building Reports - Principals/Instructional Coaches - on Agenda
- Online public auction - Went well. We had some lots go higher than expected.
- SIAC - School Improvement Advisory Committee - on agenda
- New signage for Cherokee Washington High School - Getting bids on signage. Looking to have a lighted sign where the old letter used to be on the Auditorium. Sign WILL read "Cherokee Washington High School"
- There have been some questions about referring to the high school as Cherokee High School and not Cherokee Washington High School. For referring to the building within the district, it has been shortened to CHS. This is in alignment with how the other buildings are referenced. For external needs such as how the school is known at the state level for activities and other communication, Cherokee Washington High School is used.

SRO & Technology Update

- **School Resource Officer, Sergeant Brett Gannon**
 - This year has been relatively smooth. We have had 1 student charged with possession of Marijuana and 1 student charged for being impaired on alcohol. No vape charges yet. The students seem to be more stealth in vaping because we know it hasn't gone away over the summer. The security of the three buildings is good with only a few outside doors being propped open a couple of times. Dan has a new camera up in the library that was needed.
 - I will be testing out to be an instructor for the N.O.V.A. program on the 18th and will be in the 6th grade class room at the start of next semester.
 - I also will be instructing for WIT . I will be instructing an intro to criminal justice and ethics class for our high school students.

- **IT Director, Dan Bringle**
 - This month the IT department processed 97 tickets. New cameras for broadcasting on the football field and gym are working well. Our recent phishing campaign produced great results. We are into our retraining phase with follow up courses for those who needed additional training.

Nursing, Nutrition & Transportation Update

- **Director of Nursing, Rachel Doeden**
 - The health offices stay very busy day to day. There are no major illnesses to report, just a little of everything. During the PD day o
 - Oct 2nd we did emergency training with paras and held a flu shot clinic for all staff. Thank you to Justin Pritts of Cherokee County Emergency Management and Tracy Wilke with CRMC occupational health for helping organize those.
 -
- **Food Service Director, Cara Jacobson**
 - Everything is great in the Food service department. We haven't had any issues with water hardness since Culligan was here and changed the system.
 - We celebrated NSLW with some different entrees and their favorites. We had the children at the elementary school color printables. The theme was "Everyone Wins with School Lunch"
 - I went on the what's happening show with John O'connor, to let parents know what is happening in the school lunch program!
 - Numbers remain at 850-900 a day for lunch and are increasing to almost 300 for breakfast!!
 - On the Wellness side, the students participated in the Healthy State Walk on October 4th
 -
- **Transportation Director, Rachel Mallory**
 - The new bus should be arriving in the next couple weeks. Fall sports are almost done for the year and gearing up for winter sports. We hopefully will have a new sub driver in the upcoming weeks. The bus barn looks great from the inside and out!

Activities, Building, Grounds, & Capital Projects Update

- **Maintenance Director, Mike Fiedler & Grounds Director, Jamie Hodgdon**
 - Middle school lighting inside and out is now complete and looks awesome. The bus barn and armory have new lighting added, this will help with safety and security purposes.
 - The plan is to start working on the middle school play area on the north side of the building the week of October 16th.
 - Made it through the school auction, it went well. Jamie and myself put in lots of extra hours to get it ready. Special thanks to Denny O'Bryan for making it happen.

- Thanks to Tom Ryherd for letting us get stuff done for keeping up our schools, he is a really good leader for us!
- **Activities Director, Jason Spooner**
 - Volleyball will have the opportunity to host every match until state (10/17, 10/19, 10/24)
 - Volleyball is back to back Lakes Conference Champions
 - With a win on Friday vs Sheldon, the football team will make the playoffs
 - Cross Country girls finished 2nd in the Lakes Conference meet/ Substate on 10/19
 - 10/17 is the 7-12 vocal concert
 - HS Band finished 2nd at Algona Band Days

Policy/Legislative Update

- Board Policy - on the agenda
- IASB Annual Convention - November 16, 2023

SELECTION OF INSTRUCTIONAL MATERIALS

I. Responsibility for Selection of Instructional Materials

- A. The board is responsible for matters relating to the operation of the Cherokee Community School District.
- B. The responsibility for the selection of instructional materials is delegated to the professionally trained and licensed employees of the school system. For the purpose of this rule the term "instructional materials" includes printed and multimedia materials (not equipment), whether considered text materials or library materials. The board retains the final authority for the approval of textbooks.
- C. While selection of materials may involve many people including principals, teacher-librarian, students, parents and community members, the responsibility for coordinating the selection of most instructional materials and making the recommendation for the purchase rests with licensed employees.
- D. Responsibility for coordinating the selection of text materials for distribution to classes will rest with the licensed employees, principal and superintendent. For the purpose of this rule the term 'text materials' includes textbooks and other printed and nonprinted material provided in multiple copies for use of a total class or major segment of a class.
- E. If the board appoints an ad hoc committee to make recommendations on the selection of instructional materials, the ad hoc committee is formed and appointed in compliance with the board policy on Ad Hoc Committees.
 1. The superintendent will inform the committee as to their role and responsibility in the process.
 2. The following statement is given to the ad hoc committee members:

Bear in mind the principles of the freedom to learn and to read and base your decision on these broad principles rather than on defense of individual materials. Freedom of inquiry is vital to education in a democracy.

Study thoroughly all materials referred to you and read available reviews. The general acceptance of the materials should be checked by consulting standard evaluation aids and local holdings in other schools.

Passages or parts should not be pulled out of context. The values and faults should be weighed against each other and the opinions based on the material as a whole.

In the event material is challenged, your report, presenting both majority and minority opinions, will be presented by the principal to the complainant at the conclusion of our discussion of the questioned material.

SELECTION OF INSTRUCTIONAL MATERIALS

- II. Material selected for use in libraries and classrooms will meet the following guidelines:
- A. Religion - Material will represent the major religions in a factual, unbiased manner. The primary source material of the major religions is considered appropriate, but material which advocates rather than informs, or is designed to sway reader judgment regarding religion, will not be included in the school libraries or classrooms.
 - B. Racism - Material will present a diversity of race, custom, culture, and belief as a positive aspect of the nation's heritage and give candid treatment to unresolved intercultural problems, including those which involve prejudice, discrimination, and the undesirable consequences of withholding rights, freedom, or respect of an individual. Required material will comply with all applicable laws.
 - C. Sexism - Material will reflect sensitivity to the needs, rights, traits and aspirations of men and women without preference or bias. Required material will comply with all applicable laws.
 - D. Age - Material will recognize the diverse contributions of various age groups and portray the continuing contributions of maturing members of society.
 - E. Ideology - Material will present basic primary and factual information on an ideology or philosophy of government which exerts or has exerted a strong force, either favorably or unfavorably, over civilization or society, past or present. This material will not be selected with the intention to sway reader judgment and is related to the maturity level of the intended audience.
 - F. Profanity and Sex - Material is subjected to a test of literary merit and reality by the teacher-librarians and licensed staff who will take into consideration their reading of public and community standards of morality.
 - G. Controversial issues materials will be directed toward maintaining a balanced collection representing various views.

The selection decision should be made on the basis of whether the material presents an accurate representation of society and culture, whether the circumstances depicted are realistically portrayed, or whether the material has literary or social value when the material is viewed as a whole.

These guidelines will not be construed in such a manner as to preclude materials which accurately represent the customs, morals, manners, culture, or society of a different time or a different place.

III. Procedure for Selection

- A. Material purchased for libraries and classrooms is recommended for purchase by licensed employees, in consultation with administrative staff, school library staff, students or an ad hoc committee as appointed by the board. The material recommended for purchase is approved by the appropriate building administrator.

SELECTION OF INSTRUCTIONAL MATERIALS

1. The materials selected will support stated objectives and goals of the school district. Specifically, the goals are:
 - a. To acquire materials and provide service consistent with the demands of the curriculum;
 - b. To develop students' skills and resourcefulness in the use of libraries and learning resources;
 - c. To effectively guide and counsel students in the selection and use of materials and libraries;
 - d. To foster in students a wide range of significant interests;
 - e. To provide opportunities for aesthetic experiences and development of an appreciation of the fine arts;
 - f. To provide materials to motivate students to examine their own attitudes and behaviors and to comprehend their own duties and responsibilities as citizens in a pluralistic democracy;
 - g. To encourage life-long education through the use of the library; and,
 - h. To work cooperatively and constructively with the instructional and administrative staff in the school.

2. Materials selected is consistent with stated principles of selection. These principles are:
 - a. To select material, within established standards, which will meet the goals and objectives of the school district;
 - b. To consider the educational characteristics of the community in the selection of materials within a given category;
 - c. To present the sexual, racial, religious and ethnic groups in the community by:
 1. Portraying people, adults and children, whatever their ethnic, religious or social class identity, as human and recognizable, displaying a familiar range of emotions, both negative and positive.
 2. Placing no constraints on individual aspirations and opportunity.
 3. Giving comprehensive, accurate, and balanced representation to minority groups and women - in art and science, history and literature, and in all other fields of life and culture.
 4. Providing abundant recognition of minority groups and women by showing them frequently in positions of leadership and authority.
 - d. To intelligently, quickly, and effectively anticipate and meet needs through awareness of subjects of local, national and international interest and significance; and,
 - e. To strive for impartiality in the selection process.

3. The materials selected will meet stated selection criteria. These criteria are:
 - a. Authority-Author's qualifications - education, experience, and previously published works;
 - b. Reliability:
 1. Accuracy-meaningful organization and emphasis on content, meets the material's goals and objectives, and presents authoritative and realistic factual material.

SELECTION OF INSTRUCTIONAL MATERIALS

2. Current-presentation of content which is consistent with the finding of recent and authoritative research.
- c. Treatment of subject-shows an objective reflection for the multi-ethnic character and cultural diversity of society.
- d. Language:
 1. Vocabulary:
 - a. Does not indicate bias by the use of words which may result in negative value judgments about groups of people;
 - b. Does not use "man" or similar limiting word usage in generalization or ambiguities which may cause others to feel excluded or dehumanized.
 2. Compatible to the reading level of the student for whom it is intended.
- e. Format:
 1. Book
 - a. Adequate and accurate index;
 - b. Paper of good quality and color;
 - c. Print adequate and well spaced;
 - d. Adequate margins;
 - e. Firmly bound; and,
 - f. Cost.
 2. Nonbook
 - a. Flexibility, adaptability;
 - b. Curricular orientation of significant interest to students;
 - c. Appropriate for audience;
 - d. Accurate authoritative presentation;
 - e. Good production qualities (fidelity, aesthetically adequate);
 - f. Durability; and,
 - g. Cost.
 3. Illustrations of book and nonbook materials should:
 - a. Depict instances of fully integrated grouping and settings to indicate equal status and nonsegregated social relationships.
 - b. Make clearly apparent the identity of minorities;
 - c. Contain pertinent and effective illustrations;
 4. Flexible to enable the teacher to use parts at a time and not follow a comprehensive instructional program on a rigid frame of reference.
- f. Special Features:
 1. Bibliographies.
 2. Glossary.
 3. Current charts, maps, etc.
 4. Visual aids.
 5. Index.
 6. Special activities to stimulate and challenge students.
 7. Provide a variety of learning skills.
- g. Potential use:
 1. Will it meet the requirement of reference work?
 2. Will it help students with personal problems and adjustments?
 3. Will it serve as a source of information for teachers and librarians?

SELECTION OF INSTRUCTIONAL MATERIALS

4. Does it offer an understanding of cultures other than the student's own and is it free of racial, religious, age, disability, ethnic, gender identity and sexual stereotypes?
5. Will it expand students' sphere of understanding and help them to understand the ideas and beliefs of others?
6. Will it help students and teachers keep abreast of and understand current events?
7. Will it foster and develop hobbies and special interest?
8. Will it help develop aesthetic tastes and appreciation?
9. Will it serve the needs of students with special needs?
10. Does it inspire learning?
11. Is it relevant to the subject?
12. Will it stimulate a student's interest?

4. Gifts of library or instructional materials may be accepted if the gift meets existing criteria for library and instructional materials. The acceptance and placement of such gifts is within the discretion of the board.
5. In order to provide a current, highly usable collection of materials, teacher-librarians will ensure constant and continuing renewal of the collection, not only the addition of up-to-date materials, but by the judicious elimination of materials which no longer meet school district needs or find use. The process of weeding instructional materials will be done according to established and accepted standards for determining the relevance and value of materials in a given context.

Approved _____

Reviewed 8/17/20, 11/21/22, 10/16/23 Revised _____

I.C. Iowa Code		Description
Iowa Code § 279.8		<u>Directors - General</u> <u>Rules - Bonds of</u> <u>Employees</u>
Iowa Code § 280.14		<u>Uniform School</u> <u>Requirements -</u> <u>Administrators</u>
Iowa Code § 280.3		<u>Education Program -</u> <u>Attendance Center</u> <u>Requirements</u>
Iowa Code § 301		<u>Textbooks</u>
Iowa Code 279.74		<u>Powers and Duties -</u> <u>Specific Defined</u> <u>Concepts</u>

I.A.C. Iowa Administrative Code		Description
281 I.A.C. 12.3		<u>Administration</u>
Cross References :		
	Code	Description
208		<u>Ad Hoc Committees</u>
208-E(1)		<u>Ad Hoc Committees -</u> <u>Exhibit</u>

INSTRUCTIONAL AND LIBRARY MATERIALS INSPECTION

Parents and other members of the school district community may view the instructional and library materials used by the students. All instructional materials, including teacher's manuals, films, tapes or other supplementary material which will be used in connection with any survey, analysis, or evaluation as part of any federally funded programs must be available for inspection by parents.

Instructional and library materials may be viewed on school district premises.

Parents and guardians of students will be provided view-only access to select instructional materials through the district's classroom management software. Select instructional and library materials include:

- *A catalog of books available in the school library;*
- *Electronic textbooks and core materials that are written and published primarily for use in elementary and secondary school instruction, and are required by the classroom teacher for use by students;*
- *Relevant portions of required printed textbooks and materials, if it is practical for district staff to digitize and upload;*
- *Any other materials as determined by the classroom teacher.*

In determining what materials should be posted on the district's classroom management software platform, the district will balance the desire for transparency with the time constraints of existing job duties and demands of employees. Parents and guardians should be advised that while district employees strive to keep information current, the most up to date materials are available upon request and subject to all applicable laws.]

It is the responsibility of the superintendent to develop administrative regulations regarding the inspection of instructional materials.

Approved _____ Reviewed 2/16/15, 10/16/17, 8/17/20, 11/21/22, 10/16/23 Revised _____

Legal Reference: Goals 2000: Educate America Act, Pub. L. No. 103-227, 108 Stat. 125 (1994).
Iowa Code §§ 279.8; 74; 280.3, .14; 301.
281 I.A.C. 12.3(12).

I.C. Iowa Code	Description
Iowa Code § 279.8	<u>Directors - General</u> <u>Rules - Bonds of</u> <u>Employees</u>
Iowa Code § 280.14	<u>Uniform School</u> <u>Requirements -</u> <u>Administrators</u>
Iowa Code § 280.3	<u>Education Program -</u> <u>Attendance Center</u> <u>Requirements</u>
Iowa Code § 301	<u>Textbooks</u>
Iowa Code 279.74	<u>Powers and Duties -</u> <u>Specific Defined</u> <u>Concepts</u>
I.A.C. Iowa Administrative Code	Description
281 I.A.C. 12.3	<u>Administration</u>
Cross References	<u>Public Examination of</u> <u>School District Records</u>
Code	Description
901	<u>Public Examination of</u> <u>School District Records</u>

OBJECTION TO INSTRUCTIONAL AND LIBRARY MATERIALS

Members of the school district community may object to the instructional materials utilized in the school district and ask for their use to be reconsidered.

It is the responsibility of the superintendent, in conjunction with the principals, to develop administrative regulations for reconsideration of instructional materials.

Parents or guardians of students enrolled in the district have the ability to request that their student not be able to access certain instructional material or check out certain library materials./ For purposes of prohibiting access to instructional materials, Iowa law has defined instructional materials to mean either printed or electronic textbooks and related core materials that are written and published primarily for use in elementary school and secondary school instruction and are required by a state educational agency or district for use by students in the student's classes by the teacher of record. Instructional materials does not include lesson plans.

Legal Reference: Iowa Code §§ 279.8; 74; 280.3, .14; 301.
281 I.A.C. 12.3(12).

I.C. Iowa Code	Description
Iowa Code § 279.8	<u>Directors - General Rules - Bonds of Employees</u>
Iowa Code § 280.14	<u>Uniform School Requirements - Administrators</u>
Iowa Code § 280.3	<u>Education Program - Attendance Center Requirements</u>
Iowa Code § 301	<u>Textbooks</u>
Iowa Code 279.74	<u>Powers and Duties - Specific Defined Concepts</u>
I.A.C. Iowa Administrative Code	Description
281 I.A.C. 12.3	<u>Administration</u>
Cross References	
Code	Description
213	<u>Public Participation in Board Meetings</u>

Approved _____ Reviewed 2/16/15, 11/20/2017, 9/21/20, 11/21/22, 10/16/23 Revised _____

INSTRUCTIONS TO THE RECONSIDERATION COMMITTEE

The policy of this school district related to selection of learning materials states that any member of the school district community may formally challenge instructional materials used in the district's education program. This policy allows those persons in the school and the community who are not directly involved in the selection of materials to make their own opinions known. The task of the reconsideration committee is to provide an open forum for discussion of challenged materials and to make an informed recommendation on the challenge. The meetings of the committee may be subject to the open meetings law.

The most critical component of the reconsideration process is the establishment and maintenance of the committee's credibility in the community. For this purpose, the committee is composed of community members. The community should not, therefore, infer that the committee is biased or is obligated to uphold prior professional decisions. For this same reason, a community member will be selected to chair the committee.

The reconsideration process, the task of this committee, is just one part of the selection continuum. Material is purchased to meet a need. It is reviewed and examined, if possible, prior to purchase. It is periodically re-evaluated through updating, discarding, or re-examination. The committee must be ready to acknowledge that an error in selection may have been made despite this process. Librarians and school employees regularly read great numbers of reviews in the selection process, and occasional errors are possible.

In reconsidering challenged materials, the role of the committee, and particularly the chairperson, is to produce a climate for agreement. The committee should begin by finding items of agreement, keeping in mind that the larger the group participating, the greater the amount of information available and, therefore, the greater the number of possible approaches to the problem.

If the complainant chooses, the complainant may make an oral presentation to the committee to expand and elaborate on the complaint. The committee will listen to the complainant, to those with special knowledge, and any other interested persons. In these discussions, the committee should be aware of relevant social pressures which are affecting the situation. Individuals who may try to dominate or impose a decision must not be allowed to do so. Minority viewpoints expressed by groups or individuals must be heard, and observers must be made to feel welcome. It is important that the committee create a calm, nonvolatile environment in which to deal with a potentially volatile situation. To this end, the complainant will be kept informed of the progress of the complaint.

The committee will listen to the views of all interested persons before making recommendations. In deliberating its recommendation, the committee should remember that the school system must be responsive to the needs, tastes, and opinions of the community it serves. Therefore, the committee must distinguish between broad community sentiment and attempts to impose personal standards. The deliberations should concentrate on the appropriateness of the material. The question to be answered by the committee is, "Is the material appropriate for its designated audience at this time?"

The committee's final recommendation will be (1) to remove the challenged material from the total school environment, (2) to take no removal action, or (3) to agree on a limitation of the educational use of the materials.

The committee chairperson will instruct the secretary to convey the committee's recommendation to the office of the superintendent. The recommendation should detail the rationale on which it was based. A letter will be sent to the complainant outlining the outcome

RECONSIDERATION OF INSTRUCTIONAL MATERIALS

RECONSIDERATION REQUEST FORM

Request for re-evaluation of printed or multimedia material to be submitted to the superintendent.

REVIEW INITIATED BY: _____ DATE: _____

Name _____

Address _____

City/State _____ Zip Code _____ Telephone _____

School(s) in which item is used _____

Relationship to school (parent, student, citizen, etc.) _____

BOOK OR OTHER PRINTED MATERIAL IF APPLICABLE:

Author _____ Hardcover _____ Paperback _____ Other _____

Title _____

Publisher (if known) _____

Date of Publication _____

MULTIMEDIA MATERIAL IF APPLICABLE:

Title _____

Producer (if known) _____

Type of material (filmstrip, motion picture, etc.) _____

PERSON MAKING THE REQUEST REPRESENTS: (circle one)

Self _____ Group or Organization _____

Name of group _____

Address of Group _____

RECONSIDERATION OF INSTRUCTIONAL MATERIALS

1. What brought this item to your attention?

2. To what in the item do you object? (please be specific; cite pages, or frames, etc.)

3. In your opinion, what harmful effects upon students might result from use of this item?

4. Do you perceive any instructional value in the use of this item?

5. Did you review the entire item? If not, what sections did you review?

6. Should the opinion of any additional experts in the field be considered?

_____ yes _____ no

If yes, please list specific suggestions: _____

7. To replace this item, do you recommend other material which you consider to be of equal or superior quality for the purpose intended?

RECONSIDERATION OF INSTRUCTIONAL MATERIALS

8. Do you wish to make an oral presentation to the Review Committee?

_____ Yes (a) Please contact the Superintendent

(b) Please be prepared at this time to indicate the approximate length of time your presentation will require. Although this is no guarantee that you'll be allowed to present to the committee, or that you will get your requested amount of time.

_____ Minutes.

_____ No

Dated

Signature

SAMPLE LETTER TO INDIVIDUAL CHALLENGING INSTRUCTIONAL OR LIBRARY
MATERIALS

Dear:

We recognize your concern about the use of _____ in our school district. The school district has developed procedure for selection of instructional materials but realized that not everyone will agree with every selection made.

To help you understand the selection process, we are sending copies of the school district's:

1. Instructional goal and objectives,
2. Instructional and Library Materials Selection policy statement, and
3. Procedure for reconsideration of instructional and library materials.

If you are still concerned after you review this material, please complete the Reconsideration Request Form and return it to me. You may be assured of prompt attention to your request. If I have not heard from you within one week, we will assume you no longer wish to file a formal complaint.

Sincerely,

REQUEST TO PROHIBIT A STUDENT FROM CHECKING OUT SPECIFIC LIBRARY MATERIALS

Request to prohibit a student from checking out certain library materials to be submitted to the superintendent. Please complete one form per student.

REQUEST INITIATED BY _____ DATE _____

Name _____

Address _____

City/State _____ Zip Code _____ Telephone _____

Name of affected Student _____

Requester's Relationship to Student (must be parent/legal guardian) _____

BOOK OR OTHER PRINTED MATERIAL TO PROHIBIT STUDENT FROM CHECKING OUT:

Author _____ Hardcover _____ Paperback _____ Other _____

Title _____

Publisher (if known) _____

Date of Publication _____

MULTIMEDIA MATERIAL TO PROHIBIT STUDENT FROM CHECKING OUT:

Title _____

Producer (if known) _____

Type of material (filmstrip, motion picture, etc.) _____

Dated

Signature

RECONSIDERATION OF INSTRUCTIONAL AND LIBRARY MATERIALS REGULATION

A. A member of the school district community may raise an objection to instructional materials used in the school district's education program. While the individuals recommending the selection of such material were duly qualified to make the selection and followed the proper procedure and observed the criteria for selecting such material; the district must be ready to acknowledge that an error in selection may have been made despite this process. School employees regularly read great numbers of reviews in the selection process, and occasional errors are possible.

1. The complainant will address the complaint at the lowest organizational level of licensed staff. Often this will be the classroom teacher.
2. The school official or employee receiving a complaint regarding instructional or library materials will try to resolve the issue at the lowest organizational level. The materials generally will remain in use pending the outcome of the reconsideration procedure.
 - a. The school official or employee initially receiving a complaint will explain to the individual the district's selection procedure, criteria to be met by the instructional materials, and qualifications of those persons selecting the material.
 - b. The school official or employee initially receiving a complaint will explain to the individual the role of the objected material in the education program, its intended educational purpose, and additional information regarding its use. In the alternative, the employee may refer the individual to the teacher-librarian who can identify and explain the use of the material.
 - c. The school official or employee receiving the initial complaint will direct the complainant to complete the Request for Reconsideration of Instructional and Library Materials Form, and notify the building level principal of receipt of the complaint within two school days after the reconsideration form is received. Schools' officials will offer to assist the complainant in completing the form, but if a complainant refuses to complete the form, the complaint will be deemed invalid and no further action taken.

B. Request for Reconsideration

1. A member of the school district community may formally challenge instructional and library materials on the basis of appropriateness used in the school district's education program. This procedure is for the purpose of considering the opinions of those persons in the school district and the community who are not directly involved in the selection process.
2. Each attendance center and the school district's central administrative office will keep on hand and make available Request for Reconsideration of Instructional and Library Materials Forms.
3. The individual will state the specific reason the instructional or library material is being challenged. The Request for Reconsideration of Instructional and Library Materials Form is signed by the individual and filed with the building-level principal.
4. The building-level principal will promptly file the objection with the Superintendent for re-evaluation.
5. The Superintendent will convene a reconsideration committee within two weeks of receipt of the Reconsideration Form.
6. The committee will make their recommendation to the Superintendent within five school days of meeting.

7. The Superintendent will issue a decision related to the Reconsideration Request Form within 5 school days of receipt of the committee's recommendation. A copy of the Superintendent's decision will be provided to the complainant.

8. An appeal of the Superintendent's decision may be filed with the board secretary within five days of the Superintendent's decision. The board will determine whether to hear the appeal at the next regular meeting or within 30 days of the Superintendent's decision, whichever is later. If the board elects to hear the appeal, the board will act to affirm, modify or reverse the decision of the Superintendent. The board's decision will be communicated to the complainant. The board's decision will be deemed final.

9. Generally, access to challenged instructional material will not be restricted during the reconsideration process. However, in unusual circumstances, the instructional material may be removed temporarily by following the provisions of Section B.6.d. of this rule.

10. The Reconsideration Committee

a. The reconsideration committee is made up of eight members.

(1) One licensed employee designated annually, as needed, by the superintendent.

(2) One teacher-librarian designated annually by the superintendent.

(3) One member of the administrative team designated annually by the superintendent.

(4) Three members of the community appointed annually, as needed, by the board.

(5) Two high school students, selected annually by the high school principal.

b. The committee will select their chairperson and secretary.

c. The committee will meet at the request of the superintendent.

d. Special meetings may be called by the board to consider temporary removal of materials in unusual circumstances. A recommendation for temporary removal will require a two-thirds vote of the committee.

e. The committee may be subject to applicable open meetings and public records laws. Notice of the committee meeting is made public through appropriate communication methods as required by law.

f. The committee will receive the completed Reconsideration Request Form from the superintendent.

g. The committee will determine its agenda for the meeting which may include the following:

(1) Distribution of copies of the completed Reconsideration Request Form.

(2) An opportunity for the individual or a group spokesperson to talk about or expand on the Reconsideration Request Form.

(3) Distribution of reputable, professionally prepared reviews of the challenged instructional material if available.

(4) Distribution of copies of the challenged instructional material as available.

h. The Committee will determine whether interested persons, including the individual filing the challenge, may have the opportunity to share their views. The committee may request that individuals with special knowledge be present to give information to the committee.

i. The committee's final recommendation may be to take no removal action, to remove the challenged material from the school environment, or to limit the educational use of the challenged material. The sole criterion for the final recommendation is the appropriateness of the material for its intended educational use. The written final recommendation and its justification are forwarded to the superintendent, the complainant and the appropriate attendance centers.

j. The individual filing the challenge is kept informed by the Superintendent of the status of the reconsideration request throughout the reconsideration process. The individual filing the challenge and known interested parties are given appropriate notice of meetings as required by law.

k. Following the superintendent's decision with respect to the committee's recommendation, the individual may appeal the decision to the board for review.

l. A recommendation to sustain a challenge will not be interpreted as a judgment of irresponsibility on the part of the individuals involved in the original selection or use of the material.

m. Requests to reconsider materials which have previously been reconsidered by the committee must receive approval of two-thirds of the committee members before the materials will again be reconsidered.

n. If necessary or appropriate in the judgment of the committee, the committee may consolidate related challenges, or decline to hear multiple challenges to the same materials. Generally, the committee will not hear subsequent challenges to the same materials within the same school year.

I.C. Iowa Code	Description
Iowa Code § 279.8	<u>Directors - General Rules - Bonds of Employees</u>
Iowa Code § 280.14	<u>Uniform School Requirements - Administrators</u>
Iowa Code § 280.3	<u>Education Program - Attendance Center Requirements</u>
Iowa Code § 301	<u>Textbooks</u>
Iowa Code 279.74	<u>Powers and Duties - Specific Defined Concepts</u>
I.A.C. Iowa Administrative Code	Description
281 I.A.C. 12.3	<u>Administration</u>
Cross References	
Code	Description
213	<u>Public Participation in Board Meetings</u>

TECHNOLOGY AND INSTRUCTIONAL MATERIALS

The board supports the use of innovative methods and the use of technology in the delivery of the education program. The board encourages employees to investigate economical ways to utilize multi-media, computers, and other technologies as a part of the curriculum.

It is the responsibility of the superintendent to develop a plan for the use of technology in the curriculum and to evaluate it annually. The superintendent will report the results of the evaluation and make a recommendation to the board annually regarding the use of technology in the curriculum.

Legal Reference: Iowa Code § 279.8
281 I.A.C. 12.3(12), 12.5(10), .5(17)

I.C. Iowa Code		Description
Iowa Code § 279.8		<u>Directors - General Rules - Bonds of Employees</u>
I.A.C. Iowa Administrative Code		Description
281 I.A.C. 12.3		<u>Administration</u>
281 I.A.C. 12.5		<u>General Accreditation Standards - Education Program</u>
Cross References		Description
Code		
604.11		<u>Appropriate Use of Online Learning Platforms</u>
712		<u>Technology and Data Security</u>
712-R(1)		<u>Technology and Data Security - Security Requirements of Third-Party Vendors Regulation</u>

Approved _____ Reviewed 2/16/15, 11/20/2017, 9/21/20, 11/21/22, 10/16/23 Revised _____

SCHOOL LIBRARY

The school district will maintain a school library in each building for use by employees and by students during the school day.

Materials for the libraries will be acquired according to board policy, "Instructional Materials Selection. Any challenges to library materials will be handled following the process for handling challenges to instructional and library materials as established in board policy.

It is the responsibility of the principal of the building in which the school library is located to oversee the use of materials in the library.

It is the responsibility of the superintendent to develop procedures for the selection and replacement of both library and instructional materials.

Legal Reference: Iowa Code §§ 256.7(24); 279.8; 280.14; 301.
281 I.A.C. 12.3(11), (12).

I.C. Iowa Code	Description
Iowa Code § 256.7	<u>DE - Duties of State Board</u>
Iowa Code § 279.8	<u>Directors - General Rules - Bonds of Employees</u>
Iowa Code § 280.14	<u>Uniform School Requirements - Administrators</u>
Iowa Code § 301	<u>Textbooks</u>
I.A.C. Iowa Administrative Code	Description
281 I.A.C. 12.3	<u>Administration</u>
Cross References	
Code	Description
605.06	<u>Internet - Appropriate Use</u>
605.06-R(1)	<u>Internet - Appropriate Use - Regulation</u>
605.06-E(1)	<u>Internet - Appropriate Use - Internet Access Permission Letter to Parents</u>
605.06-E(2)	<u>Internet - Appropriate Use - Violation Notice</u>

Approved _____ Reviewed 2/16/15, 11/20/2017, 9/21/20, 11/21/22, 10/16/23 Revised _____

