

**Regular Board of Education Meeting  
Cherokee Community School District, 600 West Bluff Street  
Agenda for Monday, July 15, 2024 at 5:30 PM**

The tentative agenda contains a list of subjects known at the time of distribution. A copy of the agenda kept continuously current is available for inspection at the office of the superintendent during regular business hours. This agenda may be changed up to 24 hours before the scheduled commencement of the meeting. The agenda sequence is provided as a courtesy only. The board reserves the right to consider each item in any sequence it deems appropriate. Therefore, we encourage visitors to attend the meeting from the beginning.

**NOTICE:** If you have comments that you wish to be considered please submit those comments to: Tom Ryherd, Superintendent, at [tryherd@ccsd.k12.ia.us](mailto:tryherd@ccsd.k12.ia.us) by July 15, 2024 by 2:00 PM along with your phone number and you will be called prior to the agenda item you wish to address.

1. Call the meeting to order
2. Pledge of Allegiance and Mission Statement
3. Approve the agenda
4. Roll call of members in attendance
5. Action to excuse board members not in attendance
6. Welcome Visitors Recognition of media and persons who wish to speak to the board regarding a school issue not on the agenda
7. Consent agenda A. Approve the minutes of the regular meeting [6-17-24]. B. Approve financial statements C. Approve monthly bills D. Approve fundraising requests E. Approve resignations Alec Wynn - CWHS Industrial Tech Debbie Hofer - CES Para F. Approve retirements G. Approve internal transfers H. Approve contract extensions Bob Lee - MS Cross Country Steve Ebert - JV Girls Basketball
8. Communication and Reports A. Principals' Building Reports/ Instructional Coaches' Reports B. Directors'/ Superintendent's Report
9. Policy Clerical Change(s): Clerical changes and edits as recommended by IASB Policy Manual Review by Siobhan Schneider, IASB Policy/Legal Services Director, received on 12/22/21 Affirm: 903.2 - Community Resource Persons and Volunteers; 903.3 - Visitors to School District Buildings and Sites; 903.4 - Public Conduct on School Premises; 903.5 - Distribution of Materials; 903.5r1 - Distribution of Materials Regulation; 903.6 - Volunteer Coaches; 904.1 - Transporting Students in Private Vehicles; 904.2 - Advertising & Promotion; 905.1 - Community Use of School District Facilities and Equipment; 905.1e1 - Facility Use Form
10. New Business A. Discussion of/ information concerning flood response and actions moving forward. B. Discussion of/ action concerning 2024-2025 school year guidelines. C. Discussion of/ action concerning CES, CMS, and CHS Handbooks for the 2024-2025 school year D. Discussion of/ action concerning Activities Handbook for the 2024-2025 school year [second reading] E. Discussion of/ action concerning student fees for the 2024-2025 school year F. Discussion of/ action concerning purchase of Math curriculum

**\* Note: The Board of Education, with a majority vote of the Board, may enter into an closed/exempt session for the purpose of discussing confidential records, litigation, suspension/expulsion hearings, personnel, purchase of real estate, and security or negotiation strategy.**

<p>G. Discussion of/ information concerning Board Policy 106.1 - Title IX - Discrimination and Harassment Based on Sex Prohibited [First Reading]</p> <p>H. Discussion of/ action concerning the official newspaper for the 2024-2025 school year</p> <p>I. Discussion of/ information concerning End of Year Reports for the 2023-2024 school year</p>
<p>11. Board Committee Reports</p> <p>A. Curriculum and Instruction – Thomas &amp; Barkley</p> <p>B. Policy – Thomas &amp; Riggert</p> <p>C. Finance* – Freed &amp; Mullins</p> <p>D. Building, Grounds, Capital Projects – Freed &amp; Mullins</p> <p>E. Transportation, Nutrition – Barkley &amp; Riggert</p>
<p>12. Items of Interest for the Next Meeting [August 19, 2024 @ 5:30 PM]</p> <p>A. Discussion of/ information concerning preliminary ISASP scores</p> <p>B. Discussion of/ information concerning preliminary enrollment numbers</p>
<p>13. Adjournment</p>

**Projected Dates/Times for Regular Board of Education Meetings 2023-2024**

August 19, 2024 @ 5:30 pm	September 16, 2024 @ 5:30 pm	October 21, 2024 @ 5:30 pm	November 18, 2024 @ 5:30 pm
December 16, 2024 @ 5:30 pm	January 20, 2025 @ 5:30 pm	February 17, 2025 @ 5:30 pm	March 17, 2025 @ 5:30 pm
April 21, 2025 @ 5:30 pm	May 19, 2025 @ 5:30 pm	June 16, 2025 @ 5:30 pm	July 21, 2025 @ 5:30 pm

**\* Note: The Board of Education, with a majority vote of the Board, may enter into an closed/exempt session for the purpose of discussing confidential records, litigation, suspension/expulsion hearings, personnel, purchase of real estate, and security or negotiation strategy.**

**Cherokee Community School District  
Regular Meeting  
June 17, 2024**

The Cherokee Community School District Board of Education held a regular meeting on Monday, June 17, 2024 at 5:30 P.M. The meeting was held in the CWSHS Library, 600 W. Bluff St., Cherokee, IA.

**1. Call the meeting to order**

The meeting was called to order at 5:33 P.M.

**2. Pledge of Allegiance and Mission Statement**

The Pledge of Allegiance and Mission Statement were recited.

**3. Action to approve the agenda**

Moved by Mullins, seconded by Freed to approve the agenda. All Ayes

**4. Roll call of members in attendance**

Roll call of board members was taken. Present were Jared Barkley, Brian Freed, Ray E. Mullins II, Jodi Thomas, Jocelyn Riggert

**5. Excuse board members not in attendance**

All board members were present.

**6. Welcome Visitors**

Visitors were welcomed. Thomas referenced board policy 213, Public Participation in Board Meetings.

**7. Action to approve the consent agenda**

Moved by Riggert, seconded by Mullins to approve the consent agenda. All Ayes

- Minutes of the public hearing/regular meeting – [5/20/24]; special meeting – [6/3/24]
- Monthly Bills
- Financial Statements
- Resignations – Tim Feller – Bus Driver
- Retirements – Cindy Sizeland – Bus Driver; Harry Sizeland – Bus Driver
- Contract Extensions – Angela Carver – CWSHS Wrestling Cheer Coach; Julie Paulsen – CMS/CWSHS Nurse; Streeter Johnson – CMS Interventionist

**8. Communication and Reports**

Principal and Superintendent reports were given.

**9. Policy**

Moved by Mullins, seconded by Freed to affirm policies 804.6 - Use of District Owned Recording Devices on District Property; 804.6r1 - Use of District Owned Recording Devices on District Property Regulations; 805 - Naming of School Property; 900 - Principles and Objectives for Community Relations; 901 - Public Examination of School District Records; 902.1 - News Media Relations; 902.2 - News Conferences and Interviews; 902.3 - News Releases; 902.4 - Live Broadcast or Videotaping; 903.1 - School - Community Groups. All Ayes

**10. New Business**

**A. Discussion of/action concerning insurance updates for FY 25**

Justin Mohning and Bruce Dagel, Central Insure, gave insurance updates regarding the district's property and liability insurance coverage. Moved by Riggert, seconded by Freed to approve insurance with EMC for FY25 with the additional umbrella coverage through Vantage Risk Specialty. All Ayes

**B. Discussion of/action concerning board policy 711.10 – School Bus Passenger Restraints**

Moved by Mullins, seconded by Barkley to affirm board policy 711.10 – School Bus Passenger Restraints. All Ayes

**C. Discussion of/action concerning renewal contract with Donovan Group School Communication**

Moved by Freed, seconded by Riggert to approve the renewal of the contract with Donovan Group School Communication for the 2024-25 school year. All Ayes

**D. Discussion of/action concerning renewal of SU Equipment Breakdown Insurance**

Moved by Freed, seconded by Riggert to approve the renewal of Option 1 for the SU Equipment Breakdown Insurance. All Ayes

**E. Discussion of/action concerning dairy and bread bids for the 2024-25 school year**

Moved by Freed, seconded by Mullins to approve the dairy bid from Prairie Farms and the bread bid from Pan-O-Gold for the 2024-25 school year. All Ayes

**F. Discussion of action concerning fuel bids for 2024-2025 school year**

Moved by Mullins, seconded by Barkley to approve the fuel bid from Cherokee Country Store for the 2024-25 school year. All Ayes

**G. Discussion of/action concerning donations for special classroom projects and supplies from the Cherokee Ed Foundation**

Moved by Mullins, seconded by Riggert to approve donations for special classroom projects and supplies from the Cherokee Education Foundation. All Ayes

**H. Discussion of/action concerning a resolution of acknowledgement for the Cherokee Education Foundation**

Moved by Mullins, seconded by Barkley to approve a resolution of acknowledgement for the Cherokee Education Foundation and Foundation Donors/Supporters for providing \$56,000 for special classroom projects, field trips and supplies. All Ayes

**I. Discussion of/action concerning legislative priorities for the 2024-25 school year**

Moved by Barkley, seconded by Freed to approve the following legislative priorities for the 2024-2025 school year: Public School Innovation, Mental Health, School Safety, Supplemental State Aid and At-Risk. All Ayes

**J. Discussion of/action concerning Certified and Support Staff Employee Handbooks for the 2024-25 school year**

Moved by Mullins, seconded by Freed to accept Certified and Support Staff Employee Handbooks for the 2024-25 school year. All Ayes

**K. Discussion of/action concerning Activities Handbook for the 2024-25 school year**

Moved by Riggert, seconded by Freed to table action on the Activities Handbook until July. All Ayes

**L. Discussion of/information concerning CES, CMS and CWS Handbooks for the 2024-25 school year**

Building Principals reviewed changes to the CES, CMS and CWS Handbooks for the 2024-25 school year. The handbooks will be on the July agenda for approval.

**M. Discussion of/information concerning summer 2024 projects/timelines.**

Ryherd updated the board on the progress of the 2024 summer projects.

**N. Discussion of/information concerning School Board Self-Assessment**

Ryherd will send out a self-assessment form to each board member to complete.

**Closed Session:**

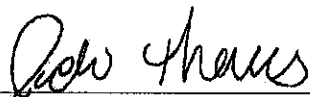
Moved by Freed, seconded by Barkley to enter into closed session at 7:26 P.M. to conduct the evaluation of the Superintendent as provided in section 21.5(1)(i) of the open meetings law. Roll call vote, Ayes: Freed, Riggert, Barkley, Mullins, Thomas

The board resumed in open session at 8:10 P.M.

**12. Adjournment**

Moved by Riggert, seconded by Mullins to adjourn the meeting at 8:11 P.M. All Ayes

Regular Meeting – July 15, 5:30 P.M.



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President, Board of Education  
Cherokee Community School District



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Secretary, Board of Education  
Cherokee Community School District

6/30/2024

<b>Fund</b>	<b>Beginning Balance</b>	<b>Receipts</b>	<b>Expenditures</b>	<b>Ending Balance</b>
Operating	\$ 4,135,835.54	1,121,791.07	2,594,025.96	<b>2,663,600.65</b>
Management	982,463.09	13,048.86	-	<b>995,511.95</b>
Self-Insurance Fund	833,044.26	11,928.50	13,200.88	<b>831,771.88</b>
TPRA Grant		-	-	
<b>Subtotal General Fund</b>	<b>5,951,342.89</b>	<b>1,146,768.43</b>	<b>2,607,226.84</b>	<b>4,490,884.48</b>
Activity	142,172.43	12,892.37	19,135.52	<b>135,929.28</b>
PPEL	239,557.35	6,780.36	4,572.92	<b>241,764.79</b>
Capital Projects (Sales Tax)	2,411,113.88	100,493.64	54,539.11	<b>2,457,068.41</b>
Debt Service	30,968.68	5,266.15	-	<b>36,234.83</b>
Hot Lunch	403,140.69	38,037.97	108,404.06	<b>332,774.60</b>
Trust and Agency	42,115.03	4.42	-	<b>42,119.45</b>
Braves Bank	25,920.68	-	-	<b>25,920.68</b>
<b>Total - All Funds</b>	<b>\$ 9,246,331.63</b>	<b>\$ 1,310,243.34</b>	<b>\$ 2,793,878.45</b>	<b>\$ 7,762,696.52</b>

**Published Budget Report**  
**All Funds**  
**6/30/2024**

Category	Function #'s	Sub Total Exp.	Expenditures	Amt Published	% of Published
<b>INSTRUCTION</b>	(1000-1999)	10,076,133.72	<b>10,076,133.72</b>	<b>10,540,000.00</b>	96%
Perkins	(5210)	-			
<b>SUPPORT SERVICES</b>	(2000-2999)				
Student Support Svcs	(2000-2199)	383,928.17			
Inst. Staff Support Svcs	(2200-2299)	763,271.99			
General Administration	(2300-2399)	320,840.47			
Building Administration	(2400-2499)	621,440.45			
Business Administration	(2500-2599)	585,144.91			
Plant Operation & Maint	(2600-2699)	1,426,695.82			
Student Transportation	(2700-2799)	517,197.29			
<b>TOTAL SUPPORT SERVICES</b>			<b>4,618,519.10</b>	<b>5,020,500.00</b>	92%
<b>NON INSTRUCTIONAL PGMS</b>	(3000-3999)	719,544.50	<b>719,544.50</b>	<b>810,000.00</b>	89%
<b>OTHER EXPENDITURES</b>	(4000-5999)				
Facilities	(4000-4999)	1,390,674.90			
Debt Service	(5000-5999)	881,431.25			
AEA Support Direct	(5200)	515,165.00			
<b>TOTAL OTHER EXPENDITURES</b>			<b>2,787,271.15</b>	<b>3,810,678.00</b>	73%
<b>TOTAL EXPENDITURES</b>			<b>18,201,468.47</b>	<b>20,181,178.00</b>	90%

Vendor Number	Vendor Name	Amount
Invoice Description		
Checking Account ID 1	Fund Number 10	GENERAL FUND
8 bags of Salt		
Service Call		
Softener & Cooler Rent		
CWHS Nurse Supplies		
CMS- Nurse Supplies		
10079	Blaine's Culligan	242.10
Perrennial Plants - Grounds		
Maintenance		
10671	Blooming House, LTD	699.00
Internet, Data, Fire Alarms,		
Fax, Phone		
14427	C-M-L Telephone	1,092.45
	Cooperative Assoc	
Outlet Repairs CWHS & CMS		
10034	Champion Electric	446.00
From		
19014	Cherokee Comm School	1,501.00
	District	
Maintenance Supplies		
Maintenance Supplies		
Maintenance Supplies		
Maintenance Supplies		
14724	HD Supply Formerly Home	667.05
	Depot Pro	
Equipment Repair - Heat Pump		
Restart		
Cleaning HVAC Roof Units- CMS		
15176	M & S HVAC Services, LLC	1,280.00
NWAEA Conference		
10125	Northwest AEA	45.00
Pest Extermination		
15025	Plunkett's Pest Control,	77.00
	Inc	
No Limits Conference Reg Fee		
18328	Prairie Lakes AEA	45.00
DOT Physical		
14502	Redenbaugh Chiropractic	150.00
P-Free Uratic Salt Remover		
Load Fines		
13615	SCE, LLC	988.64
OE 2nd Semester		
30380	Schaller-Crestland CSD	3,885.40
OE 2nd Semester		
10797	South O'Brien CSD	19,277.15
Insurance		
Insurance		
19110	Wellmark Blue Cross/Blue	160,513.18
	Shiel	
College Now - 01/01/24-05/31/24		
10248	Western Iowa Tech Comm	39,158.45
	College	



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User ID: ALG

Vendor Number Vendor Name

Amount

Invoice Description

Fuel

10361	Your FleetCard Program	5,714.02
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Fund Number 10

Checking Account ID 1

Checking Account ID 2

Fund Number 33

Local Option Sales and Service  
Tax Fund

CWHS Gym HVAC Retrofit

20043	Engineering Design Associates	1,370.00
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Fund Number 33

Checking Account ID 2

Fund Number 36

PHYSICAL PLANT &amp; EQUIPMENT

Repairs/Cleaning Chill Tower

CMS

15176	M & S HVAC Services, LLC	1,280.00
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Fund Number 36

Checking Account ID 2

Checking Account ID 3

Fund Number 21

STUDENT ACTIVITY FUND

CWHS Concession Supplies

10428	Pizza Hut	26.97
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Fund Number 21

Checking Account ID 3

Vendor Number	Vendor Name	Amount
Invoice Description		
Checking Account ID 4	Fund Number 61	SCHOOL NUTRITION FUND
Food Salary/Benefits		
19014	Cherokee Comm School District	83,479.57
Fund Number 61		
Checking Account ID 4		

06/27/2024 11:31 AM

Vendor Number	Vendor Name	Amount
Invoice Description		
Checking Account ID 1	Fund Number 10	GENERAL FUND
OE 2nd Semester		
10958	Alta-Aurelia Community School	58,586.65
Brave Designs		
Bug and Tar remover for buses and vans		
Other Equipment- Pressure Washer		
Brave Designs Instructional Supplies		
Elem Office Supplies		
FCS Curriculum Samples		
Special Education		
Instructional Supplies - AG		
Brave Designs Instructional Supplies		
Brave Designs Supplies		
Culture & Climate Retirement Party		
cell phone boxes		
13771	Amazon Capital Services	846.83
Bus 26 Brake light and Sensor		
15172	Ascendance Trucks Midwest, LLC	143.00
Service School Portable Toilets		
12780	Boji Portable Toilets Inc	200.00
Maintenance Supplies		
Grounds Maintenance		
Parts		
Transportation Supplies		
10021	Bomgaars Supply	1,732.87
Upkeep Grounds & Outside Labor		
Upkeep Grounds & Outside Labor		
10396	Builder's Sharpening and Service	355.09
Outside Labor		
10034	Champion Electric	60.00
Water & Sewer		
10084	City of Cherokee	2,432.67
2nd Semester OE Billing		
13397	Clayton Ridge Community School District	7,770.80
Legal Services for May		
10305	Cornwall, Avery, Bjornstad & Scott	300.00
State Track Lodging		
SAI Conference Registration - Entry Fee		
Curriculum Supplies for NOVA Graduates		
Lodging @ Boy's State Golf		
Lodging @ Girl's State Golf		
Lodging for Band Conference		
JMC Conference - 4 tickets		

06/27/2024 11:31 AM

Vendor Number	Vendor Name	Amount
Invoice Description		
Replacement Body-Pack Antenna for I-Band		
Coaching Pass to NAECAD Esports Conferen		
14961	Elan Financial Services	3,174.64
Roof repairs CWHS		
14092	Elevate Roofing	654.39
Outside Labor- Fire Alarm Inspections		
Outside Labor- Fire Alarm Inspections		
14222	Feld Fire	3,162.92
Maintenance Supplies		
Maintenance Supplies		
14724	HD Supply Formerly Home Depot Pro	391.90
new vent covers vans		
10140	Holzhauser Motor Co., Inc.	162.50
Diploma & Shipping/Handling		
Silver Cord - Charms		
11073	Jostens, Inc.	156.81
OE Billing		
11366	Marcus-Meriden-Cleghorn CSD	15,720.50
DEF Bulk		
12876	Midwest Lubricants, Inc.	137.50
CES & CMS Gym Floors Waxed Twice		
14815	MJ Floors	11,916.45
Filters for CMS		
Repair - Outside Labor		
11495	Modern Heating and Cooling, Inc.	412.38
Electrical for new openers		
12338	Nelson Electric	359.21
Climate and Culture		
12578	OTC Brands, Inc	69.97
Operating Service Agreement CHWS & CMS		
Down Payment New Service Contract		
Operating Service Agreement		
13215	Plains Boiler Service	1,933.32
Admin Fee Flex Plan 06/01/24- 06/30/24		
15034	Point C Health	234.00
DOT Physical		
14502	Redenbaugh Chiropractic	150.00
OE Billing		
14273	Remsen-Union CSD	178.90

06/27/2024 11:31 AM

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Vendor Number	Vendor Name	Amount
Invoice Description		
Garbage Collection		
10217	Sanitary Services, Inc.	899.30
Mirror Bracket Bus 26		
12768	School Bus Sales	45.10
Reg Ed Tuition 4th quarter		
Reg Ed Tuition 4th quarter		
12692	Sioux City Comm School District	2,040.39
Preschool Transportation - May		
11955	Siouxland Regional Transit System	16.00
Mileage to and from Cedar Rapids		
30427	Stoneking, Tim	260.00
23-24 2nd Semester OE Tuition		
13182	Storm Lake Comm School District	43,812.58
Parts 17 and 10		
12233	Thomas Bus Sales of Iowa, Inc.	462.21
Medicaid Billing		
12838	Timberline Billing Service LLC	104.17
Installation of 2 store room locks @ CMS		
11624	Valley Glass Co	1,271.00
Great Start 2nd Semester		
10248	Western Iowa Tech Comm College	51,042.00
Wheelchair moved to gym for graduation		
15064	Wheelchair Dynamics, INC	120.00
Fund Number 10		
Checking Account ID 1		
Checking Account ID 2	Fund Number 33	Local Option Sales and Service Tax Fund
Auditorium Sign Hooked Up		
10034	Champion Electric	629.11
Fund Number 33		
Checking Account ID 2		
Checking Account ID 3	Fund Number 21	STUDENT ACTIVITY FUND
items for CMS Braves Store		
13771	Amazon Capital Services	91.45
Cheerleading Cheer Box		
12974	Barkley, Natalie	220.00
6/12 JV/V SB		
15184	Bode, Brian	130.00
Athletic Tape		
30263	CENTER SPORTS, INC	146.00
CWSHS Concession Supplies		
11224	Chesterman Company	1,005.60

06/27/2024 11:31 AM

Vendor Number	Vendor Name	Amount
Invoice Description		
Refrigerator for Baseball Field		
10245	Ebert's	879.90
State Track Lodging		
Lodging @ Boy's State Golf		
Lodging @ Girl's State Golf		
14961	Elan Financial Services	5,312.50
6/19 JVR baseball		
14119	Evans, Lynn	90.00
6/28 JV/V softball		
30058	Fjerstad, Clayton	130.00
6/4 9th softball		
6/21 9th softball		
6/21 JVR softball		
6/27 9th softball		
6/27 JV/V softball		
13964	Fry, Mike	490.00
6/18 JVR baseball		
30936	HARRIMAN, WADE	90.00
6/27 JV/V baseball		
14892	Jordan, Paul	150.00
6/14 JV/V BB		
15190	Kamerman, Brandon	150.00
6/17 JV/V baseball		
14622	Kamerman, Lane	150.00
6/5 JV/V baseball		
15186	Kluender, Dallas	150.00
6/3 JV/V BB		
15207	Kuchenreuther, Jarid	150.00
Exercise Pads		
15208	Miller, Vernon	305.00
06/5/24 SB Sub Official		
30706	FEDERSEN, LES	130.00
CWHS BB Concession Supplies		
10428	Pizza Hut	62.93
6/27 JV/V baseball		
14970	Price, Drew	150.00
6/17 JV/V baseball		
12650	Sanow, Brett	150.00
6/4 9th softball		
6/21 9th softball		
6/21 JVR softball		
6/27 9th softball		
6/27 JV/V softball		
14327	Shea, Mark	490.00

Cherokee Community School

Board Report

Page: 5  
User ID: ALG

06/27/2024 11:31 AM

Vendor Number Vendor Name

Amount

Invoice Description

HS track fee from 4/29/24

30982	Sibley-Ocheyedan CSD	200.00
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6/28 JV/V baseball

14990	Sotebeer, Nate	150.00
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Cherokee Vball Tourney Official

15046	Stadtlander, Jean	280.00
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6/28 JV/V softball

30337	Wiener, Arnie	130.00
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6/28 JV/V baseball

15185	William, Cutler	150.00
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Mound Clay for Softball

Softball field supplies

14987	Zimco Supply Co	180.00
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Fund Number 21

Checking Account ID 3

Checking Account ID 4

Fund Number 61

SCHOOL NUTRITION FUND

Ala Carte Purchases

Ala Carte Purchases

11224	Chesterman Company	527.55
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Mileage to Serve Safe Class

12942	Jacobson, Cara	48.00
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Materials & Service for

Compressor

15209	Nelson Thermal Solutions	354.95
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Fund Number 61

Checking Account ID 4

07/11/2024 01:05 PM

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Vendor Number	Vendor Name	Amount
Invoice Description		
Checking Account ID 1	Fund Number 10	GENERAL FUND
Back up & Managed Services		
14649	Advanced Network Professionals	106.80
Legal Services		
20291	Ahlers and Cooney, PC	145.00
Bins for Alex's closet		
AB switch		
Replacement power cord Tim S		
TX for James		
13771	Amazon Capital Services	202.19
Part		
Compact Tractor- Parts, Labor & Repairs		
10396	Builder's Sharpening and Service	1,029.06
Phone, Internet, Data		
14427	C-M-L Telephone Cooperative Assoc	1,094.35
Publication Expense		
18221	Cherokee Chronicle Times	302.78
Band Shirts		
19014	Cherokee Comm School District	431.50
White Field Paint		
Paint		
Paint		
10239	Diamond Vogel	1,268.56
Comm Services - June 2024		
14832	Donovan Group I	1,000.00
Maintenance Supplies		
14724	RD Supply Formerly Home Depot Pro	9.60
Electricity		
12363	MidAmerican Energy Company	15,506.94
Grease, Oil, Lubricants		
12876	Midwest Lubricants, Inc.	789.75
Equipment Repair		
11495	Modern Heating and Cooling, Inc.	100.00
FLI intervention books		
Decodable Student Book Set		
Requisition for Ed Foundation Request.		
10125	Northwest AEA	999.52
Postage		
14903	Quadient Finance USA, Inc.	500.00
Anchor w/ Screw		
14740	Retleff, Roddy	9.99
Mileage from CWHS to Sioux City		
14251	Spooner, Jason	60.00



07/11/2024 01:05 PM

User ID: ALG

Vendor Number	Vendor Name	Amount
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## Invoice Description

## Time &amp; Attendance Software

11578	Time Management Systems	344.32
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## Adjust 4 doors

11624	Valley Glass Co	121.00
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## Cell Service

18319	Verizon Wireless	615.42
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## Fund Number 10

Checking Account ID 1	Fund Number 22	MANAGEMENT FUND
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## Insurance Premium

13585	SU Insurance Company	15,726.50
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## Fund Number 22

Checking Account ID 1	Fund Number 71	SELF-INSURANCE FUND
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## Admin Fees

13725	Mid-American Benefits LLC	1,853.00
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## Fund Number 71

Checking Account ID 1	
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Checking Account ID 2	Fund Number 33	Local Option Sales and Service Tax Fund
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## Final Flooring

15148	Loews Carpet One	6,075.83
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## Site Improvements

15047	MLS Landscape & Design, Inc.	45,995.76
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## Fund Number 33

Checking Account ID 2	Fund Number 36	PHYSICAL PLANT & EQUIPMENT
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## Copier Lease

## Copier Leases

14869	Access Systems Leasing	1,001.53
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## Building Improvement

## Building Improvement

15148	Loews Carpet One	3,268.83
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## Fund Number 36

Checking Account ID 2	
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Checking Account ID 3	Fund Number 21	STUDENT ACTIVITY FUND
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## Volleyball exercise equipment

## Weightroom equipment

## weight room equipment

13771	Amazon Capital Services	226.60
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## CWHS Concession Supplies

11224	Chesterman Company	168.00
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## New Fridge BB Field

10245	Ebert's	479.90
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## CWHS BB Concession Stand

## Supplies

10428	Pizza Hut	53.94
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## Fund Number 21

Checking Account ID 3	
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Checking Account ID 4	Fund Number 61	SCHOOL NUTRITION FUND
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## Milk - CWHS

07/11/2024 01:05 PM

User ID: ALG

Vendor Number	Vendor Name	Amount
Invoice Description		
14860	East Side Jersey Dairy ESJD	1,068.63
Trays		
18253	MARTIN BROS. DISTRIBUTING CO., INC.	49.00
Fund Number	61	
Checking Account ID	4	

# Cherokee Elementary School

July 2024

Brian Christiansen, Principal

Jen Burch, Instructional Coach



## DISTRICT GOAL 1 COLLEGE & CAREER READINESS

The administration team will be attending the Marzano High Reliability School Institute in Cedar Rapids from July 22-24. Our instructional coaches and curriculum director attended training on this work last year. We will be using the Marzano framework to guide professional learning for our district.

I have been asked by the School Administrators of Iowa organization to serve as a mentor for a new school administrator. I have been assigned to mentor Mr. Taylor Boekholt, the new K-8 principal at Alta-Aurelia. We will meet together throughout the school year and attend an in person training in September.

## DISTRICT GOAL 2 21ST CENTURY SKILLS PROBLEM SOLVING, TEAM BUILDING & INTERPERSONAL SKILLS

Iowa Quality for Kids (IQ4K) is Iowa's new Quality Rating and Improvement for the Department of Health and Human Services. This rating system is in addition to the Desk Audit that is completed each year through the Department of Education. Our ECLC program has completed our application and submitted the necessary information to begin working our way through the levels of this program. IQ4K provides additional funding to enhance the overall quality of our program. This is also what allows us to be able to provide scholarships for our 3 year old student.

## DISTRICT GOAL 3 COMMUNICATION & POSITIVE RELATIONSHIPS

CES saw an average daily attendance percentage of 94.3% which was an increase from the 2022-2023 school year. We ended the school year with one less student that we had on our October count day for a total of 488 students. We have 66 students Open Enrolled into our school, an increase of three from the 2022-2023 school year. We did have an increase in the number of students with ten or more absences (excused or unexcused), which was expected with the increased illnesses we saw during the early spring/late winter months.

Registration for the 2024-2025 school year will be open starting August 1st. Families can register completely online starting on August 1st and information about how to access the online registration has been sent to families via JMC. There will also be in person registration on Thursday, August 8th from 11:00-7:00. The first day of school for 2nd-4th grade students will be on Friday, August 23rd. This is also the date for TK-1 students to have their intake conferences. TK-1st grade students will start on Monday, August 26th.

We would like to give a big THANK YOU to our maintenance and grounds crew. The building looks amazing and is ready for students to return to school!

We are in the process of planning a Back-to-School Carnival; more information to come soon!!



# Cherokee Middle School

July 2024

Krista Miller, Principal  
Linda Ducommun, Instructional Coach



## DISTRICT GOAL 1 COLLEGE & CAREER READINESS

Summer school was very successful, although it ended a week early due to the flooding. The students had about 2 hours of math and reading instruction and time for fun activities with science and social studies. We averaged about 35 students per day at the middle school.

## DISTRICT GOAL 2 21ST CENTURY SKILLS PROBLEM SOLVING, TEAM BUILDING & INTERPERSONAL SKILLS

The building is looking great. We appreciate all the work our custodians do in the summer to make our school ready for the upcoming school year. The freshly waxed floors look fantastic!

We have been working hard preparing for the upcoming 24/25 school year with scheduling for students as well as planning for staff and students return in August!

## DISTRICT GOAL 3 COMMUNICATION & POSITIVE RELATIONSHIPS

Parents will be able to register for the upcoming school year completely online starting August 1st. There has been a JMC message go out with instructions and there will be additional reminders in the upcoming weeks. We will have in person registration Thursday August 8 from 11-7 at the Elementary School. Our first day of school will be Friday August 23rd.

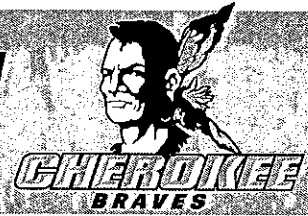
The admin team is looking forward to attending the Marzano High Reliability School Institute in Cedar Rapids from July 22-24. We will be using this framework for our professional development in the upcoming school year.

# Cherokee Washington High School

July 2024

Matt Malausky, Principal

Natalie Barkley, Instructional Coach



## DISTRICT GOAL 1 COLLEGE & CAREER READINESS

The administration team will be attending the Marzano High Reliability School Institute in Cedar Rapids from July 22-24. We're looking forward to this learning opportunity to build off of our professional development day we spend with Mr. Ryherd, our instructional coaches, and some of our teachers from our buildings.

In comparing CWHS data from this school year to the previous school year. Students with 10 or more excused absences went down from 165 to 103; however, those with 10 or more absences that were unexcused went up from nine to 19. Our dropouts decreased from eight in 2022/2023, to two in 2023/2024. Our overall enrollment was up by 25 students, as was our open enrollment by 15 students.

## DISTRICT GOAL 2 21ST CENTURY SKILLS PROBLEM SOLVING, TEAM BUILDING & INTERPERSONAL SKILLS

The bleachers are out of the gym, and we're awaiting the floors to be refinished, and then the new bleachers will be installed. I am excited to see the new look of our gym with the new bleachers, and the flooring being refinished on the steps up to and on the balcony.

A big shout out to everyone who helped keep the high school open 24 hours a day when our high school was the sheltering area for any displaced citizens of Cherokee. Our community really worked together to help one another out.

Our hallways and classrooms are currently in the process of getting coats of fresh wax, and carpets being shampooed. Thank you to our amazing building and grounds team for all your hard work this past school year and this summer.

## DISTRICT GOAL 3 COMMUNICATION & POSITIVE RELATIONSHIPS



Superintendent Report  
July, 2024

Board/District Goal #1: To support and expand career opportunities with local entities, in addition to college readiness, by prioritizing/allocating resources

- Building Reports - Principals/Instructional Coaches - on Agenda
- We are getting things in place to hopefully get the greenhouse project moving forward. United Greenhouse Systems out of Wisconsin will be installing the greenhouse. Jamie and I are working on getting utilities and concrete work lined up. We are hoping to have things in place for installation of the greenhouse by next spring at the latest.
- We are working with several individuals in advancing towards their teaching endorsement through the TPRA program. We will have at least four paras in the district who will be working for the district while taking education classes aided by the TPRA program.

Board/District Goal #2: To develop problem solving skills, interpersonal skills, and team building skills for all students, while increasing implementation/alignment of Iowa Common Core, by prioritizing/allocating resources.

- Building Reports - Principals/Instructional Coaches - on Agenda
- Admin team will be attending Marzano High Reliability School Institute July 22 -24.
- Opening PD days for staff - August 19 - 22
  - There will be school safety training for staff provided by SRO Gannon and Justin Pritts of Emergency Management of Cherokee County
- SAI Administrators Conference - August 7 - 8

Board/District Goal #3: Improve communication between all stakeholders in the district that will promote an atmosphere that encourages positive relationships.

- Building Reports - Principals/Instructional Coaches - on Agenda
- We are reaching out to families who were impacted by the flood who have students in our schools to offer assistance as they try to recover from the affects of the flood on their home and family. As you know, CWSH served as a shelter for families who were displaced due to the flood. I am proud of the response of our district as we provided shelter, resources, a dropoff point for supplies, and information to some of those who were impacted. We also had student groups assisting with filling sandbags and assisting volunteers with other needs throughout the preparation and aftermath of the flood. The district's physical property was not harmed by the flood, as it was in other communities. However, we know the human impact it has created on some of our families. Again, I am proud of what our district was able to do to assist in our community's time of need.
- I am working with IASB to set up dates to assist us with a board self assessment as well as a session for the board to review our district goals. This is different from what we had talked about in June, but I think having IASB to aid in facilitating the self assessment will be beneficial to the process. We have had the same board goals in place for the last four years. I believe it is prudent to reassess those goals and decide whether to maintain those or adjust them for the future. IASB does a nice job of facilitating these discussions as well.

- The admin team has put together guidelines and a support document for substitute teachers for each building. Each sub will be provided this information prior to the school year starting.
- Online school registration will begin August 1. In-person registration will be held on Thursday, August 8 from 11:00 - 7:00
- Full staff welcome will be Monday, August 19.
- First day of school will be Friday, August 23.

#### **SRO & Technology Update**

- **School Resource Officer, Sergeant Brett Gannon**
  - Thank you again for the training I received through the IASRO in June. I also would like to invite you all to our annual training this August. Justin Pritts and I will be presenting active shooter, stop the bleed and cpr to our district staff. I really encourage you to come to the active shooter training that day. The lessons learned are not just for schools but for most if not any place you will encounter an active shooter. I can't wait to see you all there. The date is unknown now but will be known by the time of this meeting.
- **IT Director, Dan Bringle**
  - The IT department has been doing many upgrades and updates in the schools. We will be complete with our room cleanups this summer. All outdated equipment and cabling will be removed. Wires that are hanging from ceilings, and ran across floors creating hazards will be rerouted. This was one of my goals from the beginning to create a clean and safe environment for students and staff.
  - Chromebooks are almost complete. We are waiting for the new ones to arrive to assign to students. Summer has always been a busy and challenging time for us and we are kicking it!

#### **Nursing, Nutrition & Transportation Update**

- **Director of Nursing, Rachel Doeden**
  - Not a lot to report in the health department world. Thank you to Kelly Mullins for helping get things updated under the health section of the school website. Jason Spooner and I are working on getting all things Bound figured out for our 2nd year of using it for sports program registration and athletic physical input. It has not been the easiest task and we are constantly learning as we go.
- **Food Service Director, Cara Jacobson**
  - We had another successful summer lunch program. We served approx 3800 lunches and sent out approx 2800 breakfast for the next day!
  - I opened my walk-in freezer to the Flood Relief groups from Memorial Presbyterian Church and Trinity Lutheran church. They were given meat from Tyson to use and to disperse to families once they returned to their homes, I felt it was the least we could do to help and we have plenty of room.
  - I'm sure Mike Fiedler has reported on these issues, but the floor in the kitchen has been popping up, and it has been replaced with new tiles, but I feel it will need to be addressed in the near future. Also the freezer in the kitchen has been

getting noisier, and Brent Nelson told Mike that it will need some major attention or need to be replaced, Mike is checking on bids for this

- I recently took my Serve Safe test, and am recertified for 5 years.

- **Transportation Director, Rachel Mallory**

- The month of July is very slow, a little softball and baseball.

### **Activities, Building, Grounds, & Capital Projects Update**

- **Maintenance Director, Mike Fiedler & Grounds Director, Jamie Hodgdon**

- Grounds are looking good. Jamie is busy keeping up on the mowing with all the rain.
- Having a few walls painted at the high school.
- Concession stand at the football field is almost done. We are just waiting on the new bathroom stalls to arrive for installation.
- We are waiting to hear from VT about some doors at the middle school on possible warranty replacement.
- Gym floors in CMS and CES are done and look great.
- Gym at CWHS is a work in progress. The old bleachers are all removed. The new flooring is currently being installed in the mezzanine.
- Cleaning & waxing of all the school buildings is going well.

- **Activities Director, Jason Spooner**

- Postseason has started for Braves baseball. The Braves won their first game vs Western Christian and play Unity Christian on July 9 at Larchwood, IA
- Girls softball starts off their postseason on July 11 at Harcourt, IA vs Southeast Valley.
- The weight room is off to a great start with Garrett Hill in charge of every day sessions. Throughout the week he works with kids from 7th grade through seniors!! The weight room has been reorganized where we have open room for sled work. It looks great!!
- Iowa's dead week has been set for July 28 through Aug 4



## COMMUNITY RESOURCE PERSONS AND VOLUNTEERS

The board recognizes the valuable resource it has in the members of the school district community. When possible and in concert with the education program, members of the school district community may be asked to make presentations to the students or to assist employees in duties other than teaching. The school district may officially recognize the contributions made by volunteers.

Recruitment, training, utilization, and the maintenance of records for the purposes of insurance coverage and/or recognition of school district volunteers is the responsibility of the superintendent.

Volunteers within the district are held to the same high standards of behavior as school employees and will be subject to background checks prior to interacting with the students in a volunteer capacity. It is the responsibility of the superintendent or the superintendent's designee to create regulations necessary to carry out this policy.

Legal Reference: Iowa Code §§ 279.8; 670.

Cross Reference: 505.8 Parent and Family Engagement District-Wide Policy  
505.8r1 Parent and Family Engagement District-Wide Policy – Building-Level Regulation  
603.1 Basic Instruction Program  
903.3 Visitors to School District Buildings and Sites

Approved \_\_\_\_\_

Reviewed 12/21/15, 5/21/18, 4/19/21, 7/15/24 Revised \_\_\_\_\_

## VISITORS TO SCHOOL DISTRICT BUILDINGS & SITES

The board welcomes the interest of parents and other members of the school district community and invites them to visit the school buildings and sites. Visitors, which include persons other than employees or students, must notify the principal of their presence in the facility upon arrival.

Persons who wish to visit a classroom while school is in session are asked to notify the principal and obtain approval from the principal prior to the visit so appropriate arrangements can be made and so class disruption can be minimized. Teachers and other employees will not take time from their duties to discuss matters with visitors.

Visitors will conduct themselves in a manner fitting to their age level and maturity and with mutual respect and consideration for the rights of others while attending school events. Visitors failing to conduct themselves accordingly may be asked to leave the premises. Children who wish to visit school must be accompanied by a parent or responsible adult.

It is the responsibility of employees to report inappropriate conduct. It is the responsibility of the superintendent and principals to take the action necessary to cease the inappropriate conduct. If the superintendent or principals are not available, a school district employee will act to cease the inappropriate conduct.

Legal Reference: Iowa Code §§ 279.8; 716.7.

Cross Reference: 902.4 Live Broadcast or Recording  
903.2 Community Resource Persons and Volunteers

Approved \_\_\_\_\_ Reviewed 12/21/15, 5/21/18, 4/19/21, 7/15/24 Revised \_\_\_\_\_

## PUBLIC CONDUCT ON SCHOOL PREMISES

School sponsored or approved activities are an important part of the school program and offer students the opportunity to participate in a variety of activities not offered during the regular school day. School sponsored or approved activities are provided for the enjoyment and opportunity for involvement they afford the students.

Individuals are permitted to attend school sponsored or approved activities or visit the school building only as guests of the school district, and, accordingly as a condition of such permission, they must comply with the school district's rules and policies. Individuals will not be allowed to interfere with the education program, enjoyment of the students participating, other individuals or with the performance of employees and officials supervising the school sponsored or approved activity. Individuals, like the student participants, are expected to display mature behavior and sportsmanship. The failure of individuals to do so is not only disruptive but embarrassing to the students, the school district and the entire community.

To protect the rights of students to participate in the education program, or activities without fear of interference, and to permit the employees or sponsors and officials of sponsored or approved activities to perform their duties without interference, the following provisions are in effect:

- Abusive, verbal or physical conduct of individuals directed at students, employees, officials or sponsors of sponsored or approved activities or at other individuals will not be tolerated.
- Verbal or physical conduct of individuals that interferes with the performance of students, employees, officials or sponsors of sponsored or approved activities will not be tolerated.
- The use of vulgar, obscene or demeaning expression directed at students, employees, officials or sponsors participating in a sponsored or approved activity or at other individuals will not be tolerated.

If an individual becomes physically or verbally abusive, uses vulgar, obscene or demeaning expression, or in any way interrupts an activity, the individual may be removed from the event by the individual in charge of the event and the superintendent may exclude the individual from the school buildings or from future sponsored activities for a period of time not to exceed 30 calendar days.

If an infraction is such that exclusion beyond 30 days is deemed necessary by the superintendent, such a recommendation shall be made to the board of education. The board will cause a notice of exclusion from the school building or from sponsored or approved activities to be sent to the individual involved. The notice will advise the individual of the school district's right to exclude the individual from school buildings, school district activities and events and the duration of the exclusion. If the individual disobeys the school official or district's order, law enforcement authorities may be contacted and asked to remove the individual. If an individual has been notified of exclusion and thereafter tries to enter a school building or attends a sponsored or approved activity, the individual will be advised that his/her attendance will result in prosecution. The school district may obtain a court order for permanent exclusion from the school building or from future school sponsored or approved activities.

Legal Reference: Iowa Code § 279.66; 279.8; 716.7

Cross Reference: 205 Board Member Liability  
802.6 Vandalism  
905.2 Nicotine/Tobacco- Free Environment

PUBLIC CONDUCT ON SCHOOL PREMISES

Approved \_\_\_\_\_

Reviewed 12/21/15, 5/21/18, 4/19/21, 7/15/24 Revised \_\_\_\_\_

## DISTRIBUTION OF MATERIALS

The board recognizes that students, employees, parents or citizens may want to distribute materials within the school district that are noncurricular. Noncurricular materials to be distributed must be approved by the building principal and meet certain standards prior to their distribution.

It is the responsibility of the superintendent, in conjunction with the building principals to draft administrative regulations regarding this policy.

Legal Reference: U.S. Const. amend. I.  
Hazelwood School District v. Kuhlmeier, 484 U.S. 260 (1988).  
Bethel School District v. Fraser, 478 U.S. 675 (1986).  
New Jersey v. T.L.O., 469 U.S. 325 (1985).  
Tinker v. Des Moines Ind. Comm. Sch. Dist., 393 U.S. 503 (1969).  
Bystrom v. Fridley High School, 822 F.2d 747 (8th Cir. 1987).  
Iowa Code §§ 279.8; 280.22 (2007).

Cross References: 502.3 Student Expression and Student Publications Code  
502.3r1 Student Expression and Student Publications Code - Regulation  
503.1 Student Conduct  
503.1r1 Student Conduct - Regulation  
603.9 Academic Freedom

Approved \_\_\_\_\_

Reviewed 12/21/15, 6/18/18, 5/17/21, 7/15/24 Revised

## DISTRIBUTION OF MATERIALS REGULATION

### I. Guidelines.

Individuals, including students, may have the right to distribute on school premises, at reasonable times and places, unofficial written material, petitions, buttons, badges or other insignia, except expression which:

1. is obscene to minors;
2. is libelous;
3. contains indecent, vulgar, profane or lewd language;
4. advertises any product or service not permitted to minors by law;
5. constitutes insulting or fighting words, the very expression of which injures or harasses other people (e.g., threats of violence, defamation of character or of a person's race, religion, gender, disability, age or ethnic origin);
6. presents a clear and present likelihood that, either because of its content or the manner of distribution, it will cause a material and substantial disruption of the proper and orderly operation and discipline of the school or school activities, will cause the commission of unlawful acts or the violation of lawful school regulations.

Distribution on school premises of material in categories (1) through (4) to any student is prohibited. Distribution on school premises of material in categories (5) and (6) to a substantial number of students is prohibited.

### II. Procedures.

Anyone wishing to distribute unofficial written material must first submit for approval a copy of the material to the building principal at least twenty-four hours in advance of desired distribution time, together with the following information:

1. Name and phone number of the person submitting request and, if a student, the homeroom number;
2. Date(s) and time(s) of day of intended display or distribution;
3. Location where material will be displayed or distributed;
4. The grade(s) of students to whom the display or distribution is intended.

Within twenty-four hours of submission, the principal will render a decision whether the material violates the guidelines in subsection I or the time, place and manner restrictions in subsection III of this policy. In the event that permission to distribute the material is denied, the person submitting the request should be informed in writing of the reasons for the denial. Permission to distribute material does not imply approval of its contents by either, the school, the administration, the board or the individual reviewing the material submitted.

If the person submitting the request does not receive a response within twenty-four hours of submission, the person will contact the building principal's office to verify that the lack of response was not due to an inability to locate the person. If the person has made this verification and there is no response to the request, the material may be distributed in accordance with the time, place and manner provisions in subsection III.

## DISTRIBUTION OF MATERIALS REGULATION

If the person is dissatisfied with the decision of the principal, the person may submit a written request for appeal to the superintendent. If the person does not receive a response within three school days of submitting the appeal, the person will contact the superintendent to verify that the lack of response is not due to an inability to locate the person. If the person has made this verification and there is no response to the appeal, the material may be distributed in accordance with the time, place and manner provisions in subsection III.

At every level of the process the person submitting the request will have the right to appear and present the reasons, supported by relevant witnesses and material, as to why distribution of the written material is appropriate.

Permission to distribute material does not imply approval of its contents by either, the school district, the board, the administration or the individual reviewing the material submitted.

### III. Time, place and manner of distribution.

The distribution of written material is prohibited when it blocks the safe flow of traffic within corridors and entrance ways of the school or otherwise disrupts school activities. The distribution of unofficial material is limited to a reasonable time, place and manner as follows:

1. The material will be distributed from a table set up for the purpose in a location designated by the principal, which location will not block the safe flow of traffic or block the corridors or entrance ways, but which will give reasonable access to students.
2. The material will be distributed either before and/or after the regular instructional day.
3. No written material may be distributed during and at the place of a normal school activity if it is reasonably likely to cause a material and substantial disruption of that activity.

### IV. Definitions.

The following definitions apply to the following terms used in this policy:

1. "Obscene to minors" is defined as:
  - (a) The average person, applying contemporary community standards, would find that the written material, taken as a whole, appeals to the prurient interest of minors of the age to whom distribution is requested;
  - (b) The material depicts or describes, in a manner that is patently offensive to prevailing standards in the adult community concerning how such conduct should be presented to minors of the age to whom distribution is requested, sexual conduct such as intimate sexual acts (normal or perverted), masturbation, excretory functions, and lewd exhibition of the genitals; and
  - (c) The material, taken as a whole, lacks serious literary, artistic, political or scientific value for minors.
2. "Minor" means any person under the age of eighteen.

## DISTRIBUTION OF MATERIALS REGULATION

3. "Material and substantial disruption" of a normal school activity is defined as follows:
  - (a) Where the normal school activity is an educational program of the district for which student attendance is compulsory, "material and substantial disruption" is defined as any disruption which interferes with or impedes the implementation of that program.
  - (b) Where the normal school activity is voluntary in nature (including, without limitation, school athletic events, school plays and concerts, and lunch periods), "material and substantial disruption" is defined as student rioting, unlawful seizures of property, widespread shouting or boisterous demonstration, sit-in, stand-in, walk-out, or other related forms of activity.
  - (c) In order for expression to be considered disruptive, there must exist specific facts upon which the likelihood of disruption can be forecasted including past experience in the school, current events influencing student activities and behavior, and instances of actual or threatened disruption relating to the written material in question.
4. "School activities" means any activity of students sponsored by the school and includes, by way of example but not limited to, classroom work, library activities, physical education classes, official assemblies and other similar gatherings, school athletic contests, band concerts, school plays and in-school lunch periods.
5. "Unofficial" written material includes all written material except school newspapers, literary magazines, yearbooks, and other publications funded and/or sponsored or authorized by the school. Examples include leaflets, brochures, flyers, petitions, placards and underground newspapers, whether written by students or others.
6. "Libelous" is a false and unprivileged statement about a specific individual that tends to harm the individual's reputation or to lower him/her in the esteem of the community.
7. "Distribution" means circulation or dissemination of written material by means of handing out free copies, selling or offering copies for sale and accepting donations for copies. It includes displaying written material in areas of the school which are generally frequented by students.

## V. Disciplinary action.

Distribution by any student of unofficial written material prohibited in subsection I or in violation of subsection III may be halted, and students may be subject to discipline including suspension and expulsion. Any other party violating this policy may be requested to leave the school property immediately and, if necessary, local law enforcement officials will be called.

## VI. Notice of policy to students.

A copy of this policy will be published in student handbooks and posted conspicuously in school buildings.



## VOLUNTEER COACHES

Volunteer coaches may bring unique skills to enrich programs and assist the coaching staff or sponsors in the performance of their duties. It can also enhance the relationship between the community and the Cherokee Community School District.

All prospective volunteer coaches will be held to the same standards as any employee of the district. They must provide documentation of state certification / license, health requirements, and complete a background check. It will be the final decision of the administration whether or not to recommend a volunteer coach to the board of education. The administration will be responsible to screen the volunteers and make a recommendation to the School Board. The administration and the sponsors / head coach will determine their specific assignments. The district is not obligated to utilize the services of a volunteer coach.

Volunteer definition: A volunteer coach is an unpaid assistant to a program or team. The volunteer must be able to provide a service to the team / program that will enhance the experience of both the athletes and coaching staff. The volunteer coach will serve under the direction and supervision of the head coach or sponsor. It is critical that the volunteer has the best interest of the entire program in mind.

### Guidelines for Volunteer Coaches:

1. The volunteer coach must be a responsible person with known character and integrity. They shall respect the dignity and worth of each student under their direction.
2. While everyone wants to win and be competitive, teaching and coaching are the priority. We are "coaching for life not just a game".
3. Each coach is a role model for our athletes, students and fans. They will pay special attention to language, sportsmanship, personal conduct and behavior during the activity and in the community.
4. The individual needs to understand the issues and pressures that may arise for both the coach and student when volunteering for a team that includes their child. Favoritism or any differential treatment should not be present when dealing with the program.
5. The head coach or sponsor will decide the role of the volunteer during practices, games and in the overall program. This role may change as the year or season progresses.
6. Although there will be input from volunteer coaches, the final decisions regarding the program philosophy, strategy, and playing time will be the responsibility of the head coach or sponsor. Any disagreements about these aspects of coaching must be discussed at an appropriate time, away from the students / athletes.
7. A volunteer coach will serve in a support capacity as long as their impact on the program is deemed positive by the Head Coach, Activity Director, Principal or Superintendent.

### General Job Description for Volunteer Coaches:

- Coaching practice sessions
- Game assignment / responsibility
- Report injuries to head coach
- Discuss discipline issues with head coach
- Provide input and suggestions to coaching staff at appropriate time
- Understand that the head coach will make final decisions about strategy, playing time and remain loyal and committed to those decisions

## COACHES CODE OF ETHICS BY THE NFCA BOARD OF DIRECTORS

**The coach** shall be aware that he or she has a tremendous influence for either good or ill on the education of the student and, thus, shall never place the value of winning above the value in instilling the highest of ideal of character.

**The coach** shall uphold the honor and dignity of the profession. In all personal contact with students, officials, AD, school administrators, the IHSA, media, public; the coach shall strive to set an example of the highest ethical and moral conduct.

**The coach** shall take an active role in the prevention of drug, alcohol and tobacco use.

**The coach** shall avoid the use of alcohol and tobacco products when in contact with players.

**The coach** shall promote the entire interscholastic program and direct his / her program in harmony with the total school program.

**The coach** shall master the contest rules and shall teach them to their team members. The coach shall not seek an advantage by circumvention of the spirit of letter of the rules.

**The coach** shall exert his or her influence to enhance sportsmanship by spectators and will work closely with cheerleaders, pep club sponsors, booster clubs and administrators.

**The coach** shall respect and support context officials. The coach shall not indulge in conduct that would incite players or spectators against the officials. Public criticism of officials or players is unethical.

**Before and after contests**, coaches for the competing schools should meet and exchange greetings to set the correct tone for the event.

Approved \_\_\_\_\_ Reviewed 6/18/18, 5/17/21, 7/15/24 Revised \_\_\_\_\_

## TRANSPORTING STUDENTS IN PRIVATE VEHICLES

Generally, transporting students for school purposes is done in a vehicle owned by the school district and driven by a school bus driver. Students may be transported in private vehicles for school purposes. It is within the discretion of the superintendent to determine when this is appropriate.

Individuals transporting students for school purposes in private vehicles must have the permission of the superintendent and meet all applicable requirements set by the district. Prior to transporting student in private vehicles, the district may require the following:

- The vehicle used to transport the student(s) is in good condition and meets all applicable safety requirements;
- The driver transporting the student(s) possesses a valid drivers' license;
- Proof of insurance has been supplied to the superintendent and the insurance satisfies the minimum coverage requirements for driving personal vehicles in the State of Iowa; and
- The parents of the students to be transported have given written permission to the superintendent.

The school district assumes no responsibility for those students who have not received the approval of the superintendent and who ride in private vehicles for school purposes. If transportation is not provided by the school district, or if transportation provided by the school district is declined by the student or parent/guardian, then the responsibility and corresponding liability for transportation for school purposes shall rest solely with the student and parent/guardian.

This policy statement applies to transportation of students for school purposes in addition to transporting students to and from their designated attendance center. The superintendent may develop an administrative process to implement this policy.

Legal Reference: Iowa Code §§ 279.8; 285; 321.  
281 I.A.C. 43.

Cross Reference: 401.7 Employee Travel Compensation

Approved 2/15/2016 Reviewed 2/15/2016, 6/18/18, 5/17/21, 7/15/24 Revised 2/15/2016

## COMMUNITY USE OF SCHOOL DISTRICT FACILITIES & EQUIPMENT

School district facilities and equipment will be made available to local nonprofit entities which promote cultural, educational, civic, community, or recreational activities. "Entity(ies)" will include organizations, groups and individuals and their agents. Any district employee using district-owned property or facilities for a use outside their duties as an employee is doing so as a community member, and not as a district employee. Prior to using district resources for activities outside the scope of their job duties, employees must meet the requirements to be considered a qualifying entity. Such use will be permitted only when the use does not interfere with or disrupt the education program or a school-related activity, the use is consistent with state law, and will end no later than midnight. It is within the discretion of the board to allow for-profit entities to use school district facilities and equipment. The board reserves the right to deny use of the facilities and equipment to an entity. It is within the discretion of the superintendent to allow use of school district facilities and equipment on Sundays.

Entities that wish to use school district facilities or equipment must apply at 600 West Bluff, Cherokee, IA. It is the responsibility of the board secretary or superintendent to determine whether the school district facility or equipment requested is available and whether the application for use meets board policy and administrative regulations. It is the responsibility of the office of the superintendent to provide application forms, obtain proof of insurance, and draw up the contract for use of school district facilities and equipment.

Use of school district facilities and equipment by entities will be supervised by a school district employee unless special prior arrangements are made with the superintendent. The school district employee will not accept a fee from the entity using school district facilities and equipment. If appropriate, the school district employee may be paid by the school district.

Entities that use school district buildings, or equipment, or sites must leave the building or site in the same condition it was in prior to its use. Inappropriate use of school district facilities and equipment may result in additional fees charged to, or the inability of, the entity to use school district facilities or equipment in the future.

The school district will sponsor education related organizations' use of the ICN upon approval of the superintendent. Sponsored ICN user's mission must be consistent with the mission of the school district. Costs associated with the use of the ICN will be passed on by the school district to the sponsored user.

Authorized users of the ICN will ensure their use of the ICN is consistent with their written mission. The ICN will not be used for profit making ventures. Authorized users may not resell time on the ICN. Entities that wish to use the school district's ICN classroom to originate, receive or broadcast programming must follow the state scheduling requirements. It is recommended that entities that wish to use the school district's ICN classroom to originate, receive, or broadcast programming, contact the school district's ICN scheduler's office to inform them of their needs.

It is the responsibility of the entities that wish to use the school district's ICN classroom to originate, receive or broadcast programming in compliance with the law regarding authorized use of and content of the programming on the ICN. The school district assumes no responsibility or liability for entities using the ICN classroom in violation of the law, the authorized user's mission or school district policy and its supporting administrative regulations. The school district reserves the right to charge all costs, including attorney fees, that may arise to the entity for the entity's failure to comply with the law or school district policy and its supporting administrative regulations.

## COMMUNITY USE OF SCHOOL DISTRICT FACILITIES & EQUIPMENT

The board may allow entities, such as the Boy and Girl Scouts and 4-H, to use the school district facilities and equipment without charge. While such entities may use the facilities and equipment without charge, they may be required to pay a custodial fee.

It is the responsibility of the superintendent to develop a fee schedule for the board's approval and to develop administrative regulations regarding this policy.

Legal Reference: Iowa Code §§ 8D; 123.46; 276; 278.1(4); 279.8; 297.9-.11.  
1982 Op. Att'y Gen. 561.  
1940 Op. Att'y Gen. 232.  
1936 Op. Att'y Gen. 196.

Cross Reference: 705.4 Expenditures for a Public Purpose  
705.4r1 Expenditures for a Public Purpose – Use of Public Funds Regulation  
905.2 Nicotine/Tobacco-Free Environment

## ADVERTISING AND PROMOTION

The use of students, the school district name, or its buildings and sites for advertising and promoting products and/or services of entities and organizations operating for a profit is not allowed except with prior board approval. Nonprofit entities and organizations may be allowed to use students, the school district name, or its buildings and sites if the purpose is educationally related and prior approval has been obtained from the board.

Legal Reference: Iowa Code § 279.8.

Cross Reference: 704.6 Fundraising Within the District  
704.6r1 Fundraising Within the District - Regulation

Approved \_\_\_\_\_ Reviewed 5/18/2009, 6/18/18, 5/17/217/15/24 Revised \_\_\_\_\_

Cherokee Community School District  
600 West Bluff Street  
Cherokee, Iowa 51012 [www.ccsd.k12.ia.us](http://www.ccsd.k12.ia.us)

Code No. 905.1E1

Phone: 712-225-6767/Fax: 712-225-6769

Facility Requesting: \_\_\_\_\_

Date of Event: \_\_\_\_\_

Set Up Time: \_\_\_\_\_ Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_

Group Title: \_\_\_\_\_

Purpose of Activity: \_\_\_\_\_

Admission Charged? No \_\_\_\_\_ Yes \_\_\_\_\_ Amount \$ \_\_\_\_\_ For Profit? \_\_\_\_\_

**Contact Information:**

Name: \_\_\_\_\_

Email: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_

Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

**Custodial Services:**

\_\_\_\_\_ Bleachers

\_\_\_\_\_ Lunch Tables

\_\_\_\_\_ Volleyball nets

\_\_\_\_\_ Chairs

\_\_\_\_\_ Writing Tables

\_\_\_\_\_ Basketball hoops

\_\_\_\_\_ Dressing Rooms

\_\_\_\_\_ Shower Rooms

\_\_\_\_\_ Media Equipment/Projector

\_\_\_\_\_ Microphones

\_\_\_\_\_ Podium

\_\_\_\_\_ Stage Lights

\_\_\_\_\_ Other: \_\_\_\_\_

**Please Observe These Rules**

1. No Smoking in school buildings or on school grounds
2. Only the group requesting the use of facilities is to be in the school buildings.
3. Each group must abide by board of education, state and federal policies and laws.
4. The Hold-Harmless Agreement below must be signed by the person representing this group.

**Hold-Harmless Agreement:**

The person(s) signing below agree(s) to indemnify and hold harmless the Board of Education, each individual board member, and all administrators, teachers, and custodians against any and all claims, costs,

suits, and other forms of liability and all court costs arising from the use of the buildings and/or facilities. The person(s) as representative(s) of the above named group agree(s) to all conditions of the above statement.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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District Office Use:

\_\_\_\_\_ Approved

Date: \_\_\_\_\_

On Facility Calendar

\_\_\_\_\_ Disapproved w/Conflicts

Supt/Principal \_\_\_\_\_

Yes \_\_\_\_\_ No

\_\_\_\_\_ Trained Supervisor Fee Charged \$ \_\_\_\_\_



# SCHOOL FEES

[illegible]

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**Policy 106.1: Title IX - Discrimination and Harassment Based on Sex Prohibited**

**Status:** ADOPTED

**Original Adopted Date:** 06/18/2024 | **Last Reviewed Date:** 06/18/2024

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The board believes in the importance of creating a learning environment where all students can succeed. For this reason, it is essential that all students and employees have appropriate access to the education program and activities of the district. The District does not discriminate on the basis of sex and prohibits sex discrimination in any education program or activity that it operates, as required by Title IX, including in admission and employment.

Discrimination on the basis of sex includes discrimination on the basis of sex stereotypes, sex characteristics, pregnancy or related conditions, sexual orientation, and gender identity. Conduct that occurs under the district's education program or activity includes but is not limited to conduct that occurs in a building owned or controlled by the district or a student organization that is officially recognized by a postsecondary institution, and conduct that is subject to the recipient's disciplinary authority.

The Superintendent or their designee will develop administrative regulations in furtherance of this policy.

**Important Definitions**

*Complainant* means a student or employee who is alleged to have been subjected to conduct that could constitute sex discrimination under Title IX or its regulations; or a person other than a student or employee who is alleged to have been subjected to conduct that could constitute sex discrimination under Title IX or its regulations and who was participating or attempting to participate in the recipient's education program or activity at the time of the alleged sex discrimination.

*Complaint* means an oral or written request to the recipient that objectively can be understood as a request for the recipient to investigate and make a determination about alleged discrimination under Title IX or its regulations.

*Respondent* means a person who is alleged to have violated the District's prohibition on sex discrimination.

*Retaliation* means intimidation, threats, coercion, or discrimination against any person by the recipient, a student, or an employee or other person authorized by the recipient to provide aid, benefit, or service under the recipient's education program or activity, for the purpose of interfering with any right or privilege secured by Title IX or its regulations, or because the person has reported information, made a complaint, testified, assisted, or participated or refused to participate in any manner in an investigation, proceeding, or hearing under the Title IX regulations.

*Sex-based harassment* is a form of sex discrimination and means sexual harassment and other harassment on the basis of sex, including on the basis of sex stereotypes, sex characteristics, pregnancy or related conditions, sexual orientation, and gender identity, that is:

- (1) *Quid pro quo harassment*. An employee, agent, or other person authorized by the recipient to provide an aid, benefit, or service under the recipient's education program or activity explicitly or impliedly conditioning the provision of such an aid, benefit, or service on a person's participation in unwelcome sexual conduct;
- (2) *Hostile environment harassment*. Unwelcome sex-based conduct that, based on the totality of the circumstances, is subjectively and objectively offensive and is so severe or pervasive that it limits or denies a person's ability to participate in or benefit from the recipient's education program or activity (i.e., creates a hostile environment). Whether a hostile environment has been created is a fact-specific inquiry that includes consideration of the following:
  - (i) The degree to which the conduct affected the complainant's ability to access the recipient's education program or activity;
  - (ii) The type, frequency, and duration of the conduct;
  - (iii) The parties' ages, roles within the recipient's education program or activity, previous interactions, and other factors about each party that may be relevant to evaluating the effects of the conduct;
  - (iv) The location of the conduct and the context in which the conduct occurred; and
  - (v) Other sex-based harassment in the recipient's education program or activity; or
- (3) *Specific offenses*.
  - (i) Sexual assault meaning an offense classified as a forcible or nonforcible sex offense under the uniform crime reporting system of the Federal Bureau of Investigation;
  - (ii) Dating violence meaning violence committed by a person:
    - (A) Who is or has been in a social relationship of a romantic or intimate nature with the victim; and
    - (B) Where the existence of such a relationship shall be determined based on a consideration of the following factors:

- (1) The length of the relationship;
- (2) The type of relationship; and
- (3) The frequency of interaction between the persons involved in the relationship;
- (iii) Domestic violence meaning felony or misdemeanor crimes committed by a person who:
  - (A) Is a current or former spouse or intimate partner of the victim under the family or domestic violence laws of the jurisdiction of the recipient, or a person similarly situated to a spouse of the victim;
  - (B) Is cohabitating, or has cohabitated, with the victim as a spouse or intimate partner;
  - (C) Shares a child in common with the victim; or
  - (D) Commits acts against a youth or adult victim who is protected from those acts under the family or domestic violence laws of the jurisdiction; or
- (iv) Stalking meaning engaging in a course of conduct directed at a specific person that would cause a reasonable person to:
  - (A) Fear for the person's safety or the safety of others; or
  - (B) Suffer substantial emotional distress.

*Supportive measures* means individualized measures offered as appropriate, as reasonably available, without unreasonably burdening a complainant or respondent, not for punitive or disciplinary reasons, and without fee or charge to the complainant or respondent to:

- (1) Restore or preserve that party's access to the recipient's education program or activity, including measures that are designed to protect the safety of the parties or the recipient's educational environment; or
- (2) Provide support during the recipient's grievance procedures or during an informal resolution process.

Legal Reference :

34 C.F.R. 106

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CES EOY Data 2023-2024

Average Daily Attendance		94.30%
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JMC

Certified Enrollment			
Grade	Female	Male	Total
4	34	50	84
3	50	48	98
2	32	42	74
1	45	39	84
K/TK	52	44	96
PK02	0	0	0
PK3	4	10	14
PK4	20	16	36
PKIEP	1	2	3
Totals	238	251	489

SRI Report

Open Enrollment	
Grade	Total
4	10
3	17
2	11
1	18
TK/K	10
Totals	66

SRI Report

Special Education / IEP

Grade	Total	Level 1	Level 2	Level 3	Support Services Only
4	18	10	1	3	4
3	19	10	3	4	2
2	10	4	1	4	1
1	16	9	1	4	2
TK/K/PK	17	4	7	3	3
Totals	80	37	13	18	12

SRI Report

End of Year Enrollment 05/24/24

Grade	Female	Male	Total
4	34	49	83
3	50	47	97
2	31	41	72
1	41	41	82
K (KG)	46	41	87
TK (KD)	7	4	11
PK4 (KA)	21	17	38
PK3 (KC)	4	10	14
PKIEP (EC)	1	3	4
Totals	235	253	488

JMC Membership Count

F/R Meals	Free	Reduced	Total
	220	27	247
	45.08%	5.53%	50.61%

SRI Report

10 or more Absences  
\*Active Students Only\*  
\*\*\*Abs E / Abs UE\*\*\*

Grade	Students
4	30
3	29
2	29
1	34
TK/K	46
PK	22
Total	190

JMC

# CMS End of Year Data 2023-2024

Average Daily Attendance	330	94%
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## Certified Enrollment -Oct. 1st

Grade	Female	Female (OE)	Male	Male (OE)	Total
5	45		52		97
6	40		49		89
7	42		41		83
8	49		44		93

## End of Year Enrollment 05/24/24

Grade	Female	Male	Total
5	44	45	89
6	37	47	84
7	41	37	78
8	47	42	89

## F/R Meals Free Reduced Total

#	115	26	141
%	34%	8%	41%

## Open Enrollment

Grade	Total
5	18
6	13
7	12
8	13
Totals	56

## Special Education / IEP

Grade	Total	Level 1	Level 2	Level 3	Support Services Only
5	12	6	3	2	1
6	12	9	1	2	
7	13	7	4	2	
8	15	7	7	2	
Totals	52	29	15	8	1

## 10 or more absences

Grade	Excused	Unexcused
5	28	0
6	36	1
7	30	0
8	41	2
Total	135	3

Info for the July year end data 23/24 school year				End of Year Enrollment 5/24			
WHS Report				Grade	Male	Female	TOTAL
Certified Enrollment on 10/01/21				9th	52	50	102
Grade	Male	Female	TOTAL	10th	45	43	88
9th	51	50	101	11th	35	44	79
10th	45	43	88	12th	37	57	94
11th	35	43	78	total=164		total=187	altogether =361
12th	33	59	92	Graduates	92	Early Grad	12
total=164		total=195	altogether=359	Alternative/unfinished students			2
Open Enrollment by Grade				5th year seniors			
Grade	TOTAL			Deceased			2
9th	13			Drop outs			
10th	12			Special Education			
11th	11			Grade	IEP Students		
12th	18			9th	20		
total= 54				10th	10		
Free and Reduced Lunch				11th	6		
Building	Free	Reduced	TOTAL	12th	7		
WHS	114	21	135	total=	43		
Percentage	31%%	5%%	36%%	10 or More Absences			
Average Daily Attendance		344.93		Grade	Excused	Unexcused	Total excused
Percentage		94.41%		9th	37	7	103
				10th	21	5	
				11th	24	5	Total unexcused
				12th	21	2	19