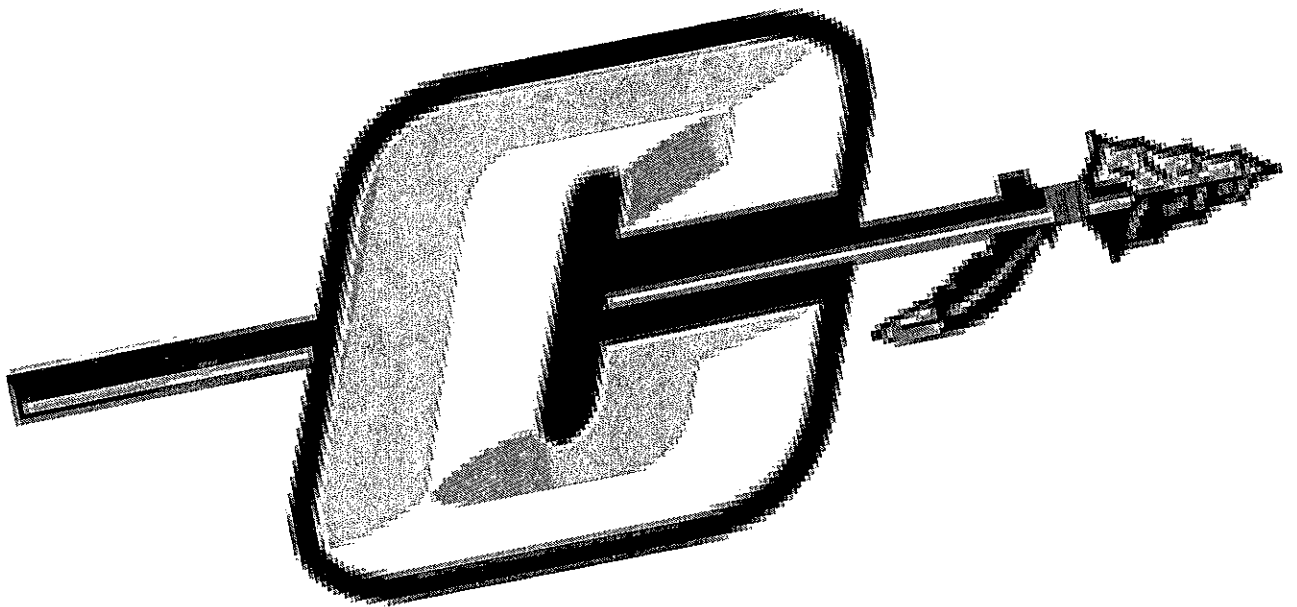


# Cherokee Community School District



Regular Board Meeting

October 21, 2024

CWHS Library

Board Members:

Mrs. Jodi Thomas, President

Mr. Ray Mullins, Vice-President

Mr. Jared Barkley

Mr. Brian Freed

Mrs. Jocelyn Riggert

Mrs. Joyce Lundsgaard, Board Secretary

Mr. Tom Ryherd, Superintendent

**Regular Board of Education Meeting  
Cherokee Community School District, 600 West Bluff Street  
Agenda for Monday, October 21, 2024 @ 5:30 PM**

The tentative agenda contains a list of subjects known at the time of distribution. A copy of the agenda kept continuously current is available for inspection at the office of the superintendent during regular business hours. This agenda may be changed up to 24 hours before the scheduled commencement of the meeting. The agenda sequence is provided as a courtesy only. The board reserves the right to consider each item in any sequence it deems appropriate. Therefore, we encourage visitors to attend the meeting from the beginning.

**NOTICE:** If you have comments that you wish to be considered please submit those comments to: Tom Ryherd, Superintendent, at [tryherd@ccsd.k12.ia.us](mailto:tryherd@ccsd.k12.ia.us) by October 21, 2024 by 2:00 PM along with your phone number and you will be called prior to the agenda item you wish to address.

1. Call the meeting to order
2. Pledge of Allegiance and Mission Statement
3. Approve the agenda
4. Roll call of members in attendance
5. Action to excuse board members not in attendance
6. Welcome Visitors Recognition of persons who wish to speak to the board regarding a school issue not on the agenda
7. Consent agenda A. Approve the minutes of the SIAC meeting [9-16-24], regular meeting [9-16-24] & work session [10-1-24] B. Approve financial statements C. Approve monthly bills D. Approve fundraising requests E. Approve resignations Allison Harris - CES Para Tabetha Hirschman - CES Para Cindy Husman - MS Volleyball Coach Julie Hummel - MS Volleyball Coach F. Approve retirements G. Approve internal transfers H. Approve contract extensions Jamie Deeds - CWHS Para Sophia Mujica - CWHS Para Amie Shanahan - CMS Para Sarah Riedemann - CES Para Kelsey Mersch - CES Para Danielle Moore - CES Para Melanie Seldanno - CMS/CES ELL Para Bailey Mathews - Basketball Cheer Co-Coach Pam Barnes - Basketball Cheer Co-Coach
8. Communication and Reports A. Principals' Building Reports/ Instructional Coaches' Reports B. Directors'/ Superintendent's Report
9. Policy Clerical Change(s): Clerical changes and edits as recommended by IASB Policy Manual Review by Siobhan Schneider, IASB Policy/Legal Services Director, received on 12/22/21 Affirm: 104.3.r.1 - Anti-Bullying/Anti Harassment Investigation Procedures; 106 - Discrimination Based on Sex Prohibited; Organization of the Board of Directors; 200.1.r.1 - Organizational Meeting Procedures; 200.2

- Powers of the Board of Directors; 200.3 - Responsibilities of the Board of Directors; 201 - Board of Directors' Elections; 202.1 - Qualifications; 202.1 - Oath of Office; 202.3 - Term of Office

**10. New Business**

- A. Discussion of/ information concerning 2024 ISASP Results
- B. Discussion of/ action of a resolution to consider continued participation in the Instructional Support Program.
- C. Discussion of/ information concerning October 1 Board Work Session
- D. Discussion of/action concerning out of state travel for FTC Robotics team to league competitions in South Sioux City and Norfolk during the FTC season October through March; Animal Science class to Omaha Zoo in November; Special Olympics Team to Omaha in November
- E. Discussion of/action concerning Board Policy 501.9.r.1 - Chronic Absenteeism and Truancy [Second Reading]
- F. Discussion of/information concerning Board Policy 605.3.e.5 - Objection to Instructional and Library Materials - Request to Prohibit a Student from Accessing Specific Instructional Material [First Reading]
- G. Discussion of/information concerning Board Policy 503.8 - Discipline Policy for Students Who Make Threats of Violence or Cause Incidents of Violence [First Reading]
- H. Discussion of/action concerning Memorandum of Understanding with Northwest Community College for Career Academy in Marcus.
- I. Discussion of/ action concerning Memorandum of Agreement with Transition Alliance Program
- J. Discussion of/ action concerning sharing agreement with Ridge View CSD for shared Social Worker
- K. Discussion of/ action concerning Collaboration Agreement with Rural School Advocates of Iowa (RSAI)
- L. Discussion of/ action concerning a request to the School Budget Review Committee for a modified supplemental amount, due to excess costs of providing the LEP program in the prior year in the amount of \$66,876.41.
- M. Discussion of/ action concerning cooperative sharing agreements for the 2024-2025 school year: Spencer CSD for swimming; Ridge View for girls wrestling
- N. Discussion of/ information concerning certified enrollment numbers
- O. Discussion of/ information concerning IASB's Annual Convention - November 20-22, 2024
- P. Discussion of/ action concerning to appoint a delegate to the IASB Delegate Assembly

**11. Board Committee Reports and Closing Comments**

- A. Curriculum and Instruction – Anderson and Thomas
- B. Policy – Brown and Freed
- C. Finance\* – Freed and Mullins
- D. Building, Grounds, Capital Projects – Brown and Mullins
- E. Transportation, Nutrition – Anderson and Thomas
- F. Board Member Closing Comments

**Closed Session - Conduct Evaluation of Superintendent**

The evaluation will be held in closed session as provided in section 21.5(1)(i) of the open meetings law to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.

**12. Adjournment**

**Projected Dates/Times for Regular Board of Education Meetings 2024-2025**

August 19, 2024 @ 5:30 pm	September 16, 2024 @ 5:30 pm	October 21, 2024 @ 5:30 pm	November 18, 2024 @ 5:30 pm
December 16, 2024 @ 5:30 pm	January 20, 2025 @ 5:30 pm	February 17, 2025 @ 5:30 pm	March 17, 2025 @ 5:30 pm
April 21, 2025 @ 5:30 pm	May 19, 2025 @ 5:30 pm	June 16, 2025 @ 5:30 pm	July 21, 2025 @ 5:30 pm

**Cherokee Community School District  
Regular Meeting  
September 16, 2024**

The Cherokee Community School District Board of Education held a regular meeting on Monday, September 16, 2024 at 5:30 P.M. The meeting was held in the CWSHS Library, 600 W. Bluff St., Cherokee, IA.

**1. Call the meeting to order**

The meeting was called to order at 5:32 P.M.

**2. Pledge of Allegiance and Mission Statement**

The Pledge of Allegiance and Mission Statement were recited.

**3. Action to approve the agenda**

Moved by Riggert, seconded by Barkley to approve the agenda. All Ayes

**4. Roll call of members in attendance**

Roll call of board members was taken. Present were Jared Barkley, Jocelyn Riggert, Ray E. Mullins – by phone, Brian Freed, Jodi Thomas

**5. Excuse board members not in attendance**

All board members were present.

**6. Welcome Visitors**

Visitors were welcomed. Thomas referenced board policy 213, Public Participation in Board Meetings.

**7. Action to approve the consent agenda**

Moved by Freed, seconded by Riggert to approve the consent agenda. All Ayes

- Minutes of the regular meeting – [8/19/24]
- Monthly Bills
- Financial Statements
- Update of policy – 501.9 – Chronic Absenteeism and Truancy
- Resignations – Jillian Westergard - CMS Para; Sandy Marker – CWSHS Para; Nancy Ruhland – CMS Mentoring Coordinator
- Contract Extensions – Teagan Slaughter – Volunteer Girls Basketball Coach; Rachel Bruneau – CWSHS Para; Katie Westphal – Co-Prom Sponsor; Tally Rasmus – Co-Prom Sponsor; Hailey Enderlin – CES Para; Cindy Askvig – CES Para

**8. Communication and Reports**

Principal and Superintendent reports were given.

**9. Policy**

Moved by Barkley, seconded by Freed to affirm Board Policies 102.e.3 - Notice of Section 504 - Student and Parent Rights; 102.e.4 - Complaint Form; 102.e.5 - Witness Disclosure Form; 102.e.6 - Disposition of Complaint Form; 102.r.1 - Grievance Procedure; 103 - Educational and Operational Plan; 104 - Anti-bullying/Anti-harassment Policy; 104.e.1 Complaint Form; 104.e.2 - Witness Disclosure Form; 104.e.3 - Disposition of Complaint Form. All Ayes

**10. New Business**

**A. Discussion of/action concerning Board Policy 713**

Moved by Barkley, seconded by Freed to approve Board Policy 713 – Responsible Technology Use and Social Networking. All Ayes

**B. Discussion of/action concerning Board Policy – 713.r.1**

Moved by Riggert, seconded by Mullins to approve Board Policy 713.r.1 – Responsible Technology Use and Social Networking Regulation. All Ayes

**C. Discussion of/action concerning Board Policy – 401.12**

Moved by Freed, seconded by Barkley to approve Board Policy 401.12 – Employee Use of Cell Phones. All Ayes

**D. Discussion of/information concerning Board Policy 501.9.r.1**

The board reviewed policy 501.9.r.1. -Chronic Absenteeism and Truancy in the First Reading.

**E. Discussion of/action concerning IDATP (Iowa Drug and Alcohol Testing Program)**

Moved by Freed, seconded by Mullins to approve participation in IDATP (Iowa Drug and Alcohol Testing Program) for the 2024-25 school year. All Ayes

**F. Discussion of/action concerning contract amendments due to lane advancement**

Moved by Freed, seconded by Riggert to approve contract amendments due to lane advancement as presented. All Ayes

**G. Discussion of/action concerning 2<sup>nd</sup> Grade field trip to the Omaha Zoo**

Moved by Barkley, seconded by Freed to approve the 2<sup>nd</sup> Grade out-of-state field trip to the Omaha Zoo in October. All Ayes

**H. Discussion of/action concerning FFA out of state travel**

Moved by Freed, seconded by Barkley to approve FFA out-of-state travel to Indianapolis to attend the National Convention in November. All Ayes

**I. Discussion of/information concerning IASB Annual Convention**

The IASB Annual Convention will be held on November 20-22<sup>nd</sup> in Des Moines.

**J. Discussion of/information concerning preliminary enrollment numbers**

Tom Ryherd reviewed preliminary enrollment numbers for fiscal year 2024/25. Official count day is October 1.

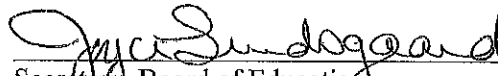
**11. Adjournment**

Moved by Freed, seconded by Mullins to adjourn the meeting at 6:27 P.M. All Ayes

Regular Meeting – October 21, 5:30 P.M.



\_\_\_\_\_  
President, Board of Education  
Cherokee Community School District



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Secretary, Board of Education  
Cherokee Community School District

**Cherokee Community School District  
Special Meeting  
September 16, 2024**

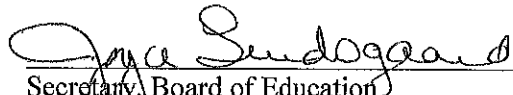
The Cherokee Community School District Board of Education held a Special Meeting on Monday, September 16, beginning at 4:30 P.M. The meeting was held in the WHS Library at 600 W. Bluff St., Cherokee, Iowa.

The meeting was called to order at 4:30 P.M.

The SIAC members reviewed the 2023-24 Annual Progress Report. The APR provides information on staff, district goals, budget and student achievement. The committee was given the opportunity to collaborate, ask questions and provide input regarding ISASP – Iowa statewide assessment of student progress, attendance center and course enrollment data, major educational needs, student learning goals, long-range and annual improvement goals, desired levels of student performance and progress towards meeting student learning goals, harassment and bullying prevention goals and infusing character education into the educational program.

The meeting adjourned at 5:27 P.M.

  
\_\_\_\_\_  
President, Board of Education  
Cherokee Community School District

  
\_\_\_\_\_  
Secretary, Board of Education  
Cherokee Community School District

**Cherokee Community School District  
Board Work Session  
October 1, 2024**

The Cherokee Community School District Board of Education held a Board Work Session on Tuesday, October 1, 2024 beginning at 1:00 P.M. The meeting was held at Western Iowa Tech Community College, 200 Victory Drive, Cherokee, Iowa.

**1. Call the meeting to order**

The meeting was called to order at 1:04 P.M.

Board Members Present: Jodi Thomas, Brian Freed, Ray E. Mullins II, Jocelyn Riggert, Jared Barkley

**2. Approve the agenda**

Moved by Mullins, seconded by Freed to approve the agenda. All Ayes

**3. New Business**

**A. Discussion of/information concerning School Board Self-Assessment**

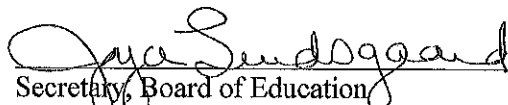
The board met with Lou Gvist from the Iowa Association of School Boards to review and discuss characteristics of an effective board team. The board intends to participate in another work session later in the year.

**4. Adjournment**

Moved by Mullins, seconded by Freed to adjourn the meeting at 3:00 P.M. All Ayes

Regular Meeting – October 21, 2024

  
\_\_\_\_\_  
President, Board of Education  
Cherokee Community School District

  
\_\_\_\_\_  
Secretary, Board of Education  
Cherokee Community School District

9/30/2024

Fund	Beginning Balance	Receipts	Expenditures	Ending Balance
Operating	\$ 2,556,058.65	1,241,081.78	1,432,626.94	2,364,513.49
Management	807,712.13	68,780.28	276,138.43	600,353.98
Self-Insurance Fund	834,028.15	18,023.22	18,749.91	833,301.46
TPRA Grant		-	-	
<b>Subtotal General Fund</b>	<b>4,197,798.93</b>	<b>1,327,885.28</b>	<b>1,727,515.28</b>	<b>3,798,168.93</b>
Activity	144,794.73	32,819.71	44,523.93	133,090.51
PPEL	206,170.45	53,836.69	98,039.59	161,967.55
Capital Projects (Sales Tax)	2,639,953.18	109,469.78	116,682.04	2,632,740.92
Debt Service	39,358.65	49,140.13	-	88,498.78
Hot Lunch	324,406.90	24,338.45	4,126.50	344,618.85
Trust and Agency	43,195.71	1.31	1,600.00	41,597.02
Braves Bank	25,175.68	-	-	25,175.68
<b>Total - All Funds</b>	<b>\$ 7,620,854.23</b>	<b>\$ 1,597,491.35</b>	<b>\$ 1,992,487.34</b>	<b>\$ 7,225,858.24</b>



Published Budget Report  
All Funds  
9/30/2024

Category	Function #'s	Sub Total Exp.	Expenditures	Amt Published	% of Published
<b>INSTRUCTION</b>	(1000-1999)	1,372,703.57	<b>1,372,703.57</b>	<b>10,815,000.00</b>	<b>13%</b>
Perkins	(5210)	-			
<b>SUPPORT SERVICES</b>	(2000-2999)				
Student Support Svcs	(2000-2199)	70,706.44			
Inst. Staff Support Svcs	(2200-2299)	127,541.82			
General Administration	(2300-2399)	115,574.91			
Building Administration	(2400-2499)	145,747.06			
Business Administration	(2500-2599)	231,435.15			
Plant Operation & Maint	(2600-2699)	607,642.13			
Student Transportation	(2700-2799)	82,444.93			
<b>TOTAL SUPPORT SERVICES</b>			<b>1,381,092.44</b>	<b>5,160,000.00</b>	<b>27%</b>
<b>NON INSTRUCTIONAL PGMS</b>	(3000-3999)	53,951.43	<b>53,951.43</b>	<b>825,000.00</b>	<b>7%</b>
<b>OTHER EXPENDITURES</b>	(4000-5999)				
Facilities	(4000-4999)	275,680.06			
Debt Service	(5000-5999)	-			
AEA Support Direct	(5200)	445,221.00			
<b>TOTAL OTHER EXPENDITURES</b>			<b>720,901.06</b>	<b>3,644,091.00</b>	<b>20%</b>
<b>TOTAL EXPENDITURES</b>			<b>3,528,648.50</b>	<b>20,444,091.00</b>	<b>17%</b>

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Vendor Number	Vendor Name	Amount
Invoice Description		
Checking Account ID 1	Fund Number 10	GENERAL FUND
ACDA Member ID 1060936		
ACDA/ICDA Membership for 24-25		
19016	ACDA	250.00

Brave Designs Instructional Supplies  
Supplies  
Elem Teacher Supplies  
Braves Mentoring Supplies  
Bags for CAPS  
Brave Designs FFA  
Science Room Computers  
SFP transceivers for switches  
Foundation Instructional Supplies  
Cables for pc's  
Special Education  
Extra curriculum books  
classroom materials  
Replacement projector for Speech  
HDMI extender for Library TV  
Student Planners/Executive Functioning  
Ed Foundation.  
Splitter for TimS class  
Instructional Supplies - Art  
CWHS Ind Art Instructional Supplies  
Student success/counseling - food+water  
WHS Library Supplies  
Elem Teacher Supplies  
11 items for my classroom.  
sped  
WHS FCS Instructional Supplies  
Cleaning cloths and clipboards  
Cleaning cloths and clipboards  
Outdoor shade  
WHS Ind Art Instructional Supplies  
Label Maker  
Bags for Chromebooks  
Elem Teacher Supplies  
TRUE CABLE Cat6 Riser (CMR), 1000ft, Blu  
Books From Ed Foundation  
school supplies  
Student Planners/Executive Functioning  
Whiteboard  
Foundation Supplies  
classroom supplies  
Requisition for classroom.  
Elem Office Supplies  
Foundation Instructional Supplies  
ISP Classroom Furniture

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User ID: ALG

Vendor Number	Vendor Name	Amount
	Invoice Description	
	New Rackmount to house and protect audio	
	Brave Designs Instructional Supplies	
	TAG Supplies	
	PC's for business	
	Education Foundation	
	Nicole K	
	classroom materials	
	To relocate phones	
	Calming Room: Education Foundation	
	End of Year Orders	
	BIP Grant funds	
	Items to block sound & windows	
	Esports - ED FOUNDATION	
	Hp Pavilion PC	
	Materials for RP Circles	
	Extra books for Really Great Reading 2	
	Instructional S.E. Supplies	
	ISP Curriculum Supplies	
	Elem Teacher Supplies	
	BIP Grant items	
	CWHS Office Supplies	
	Fish for college bio lab	
	Mind Reader	
	Ed Foundation - Paper Storage	
	Gang Boxes	
	Elem Teacher Supplies	
	5th/6th Classroom Supplies	
	Equipment - RPP Funds	
	New laminator for CMS, and New MFP print	
	classroom order	
	Hubs, and Power cords	
	classroom supplies	
	Foreign Language Instructional Supplies	
	For connection	
	Elem Office Supplies	
	BIP Grant items	
	Ed Foundation Supplies	
	Lenovo	
	ISP Curriculum	
	Ipad covers	
	Classroom Supplies	
	Replacement projector for Collin Johnson	
	Foundation Instructional Supplies	
	BIP Grant funds	
	classroom supplies	
	Classroom Supplies	
	Richardson's Order	
	School Mail Bags	
13771	Amazon Capital Services	33,179.66

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Vendor Number	Vendor Name	Amount
Invoice Description		
Salt		
Softener/Cooler Rent & Salt		
CWS Nurse Supplies		
Salt		
CMS Nurse Supplies		
10079	Blaine's Culligan	949.50
Phone, Fax & Internet		
14427	C-M-L Telephone Cooperative Assoc	1,107.69
Cash for Book Fair		
13234	Cash and Joyce Lundsgaard	125.00
5 Class Codes for Accounting		
2024 CWS Math Curriculum		
Purchase		
10221	Cengage Learning	6,461.65
Vending Supplies		
11224	Chesterman Company	182.20
Maintenance Supplies		
Maintenance Supplies		
Maintenance Supplies		
Maintenance Supplies		
Maintenance Supplies		
DMQ Floor Cleaner		
14724	HD Supply Formerly Home Depot Pro	6,068.18
Lifetime Pass Card		
10002	Iowa Association of School Boards	10.00
IBCA membership dues		
30834	IOWA BASKETBALL COACHES ASS'N	150.00
Iowa Football Coaches Association fees		
14474	Iowa Football Coaches Association	55.00
IGCA dues		
10096	Iowa Girls Coaches Association	75.00
Festival Awards		
31080	Iowa High School Music Association	25.00
ISCA Membership		
11499	Iowa School Counselor Association	66.25
Outside Labor for Building Repairs		
Outside Labor for Building Repairs		
CES- H-VAC Filters Changed		
Outside Labor for Building Repairs		
Outside Labor for Building Repairs		
Equipment Repair		
Equipment Repair		
Equipment Repair		
Equipment Repair		

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User ID: ALG

Vendor Number	Vendor Name	Amount
Invoice Description		
Equipment Repair		
11495	MODERN HEATING INC	7,906.04
NWEA Maps		
12781	NWEA	5,768.75
Second Graders to Zoo		
13217	Omaha's Henry Doorly Zoo and Aquarium	722.00
ISP Curriculum - 1st grade		
Elem Teacher Supplies		
Elem Teacher Supplies		
Elem Teacher Supplies		
Prizes to use during the school year		
12578	OTC Brands, Inc	492.38
Admin Fees		
15034	Point C Health	138.00
Outside Labor		
13615	SCE, LLC	929.50
Subscription		
15171	SchoolStatus, LLC	7,350.00
All-State Choir music for 24-25		
10603	West Music Company	130.45
Fund Number 10		
Checking Account ID 1		
Checking Account ID 2	Fund Number 36	PHYSICAL PLANT & EQUIPMENT
School Vehicle- Expedition		
15381	Coleman Automotive Spirit Lake LLC	59,860.00
Fund Number 36		
Checking Account ID 2		
Checking Account ID 3	Fund Number 21	STUDENT ACTIVITY FUND
9/30/24 CC Meet		
10958	Alta-Aurelia Community School	100.00
Replacement TV for concession stand		
2-Display boards for Gym		
Homecoming supplies Student Council		
13771	Amazon Capital Services	5,594.41
Training room supplies		
30263	CENTER SPORTS, INC	768.00
Sack Lunches- CMS music trip		
10865	Cherokee Comm School Food Service	17.50
Orders: 11497852 & 11497860		
CMS Concession Supplies		
11224	Chesterman Company	3,930.60
Sand bag labels for the weight room		
12371	Creative Services	152.90

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User ID: ALG

Vendor Number	Vendor Name	Amount
Invoice Description		
10/7 JVR football		
10/15 7th grade football		
30991	Eekhoff, Kevin	180.00
10/7 JVR football		
10/18 Varsity football		
14119	Evans, Lynn	225.00
9/14/24 Cross Country Fees		
12787	Galva-Holstein Schools	120.00
9/24/24 MS VBall		
15367	Hansen, Abby	85.00
10/10/24 Varsity Vball		
15368	Heather, Badar	135.00
Yearbook Workshop		
13787	Hempstead, Brad	180.00
State Marching Band Competition		
All State Registration		
31080	Iowa High School Music Association	255.00
10/18 Varsity football		
14857	Jenness, Colvin	130.00
Food, Supplies, Concessions		
18253	MARTIN BROS. DISTRIBUTING CO., INC.	3,825.90
10/7 JVR football		
10/15 MS football		
14874	Nixon, Derek	180.00
Student Council -homecoming		
12578	OTC Brands, Inc	320.95
9/21/24 XC meet		
15362	Ottumwa High School	100.00
10/18 Varsity football		
30706	PEDERSEN, LES	130.00
10/18 Varsity football		
30735	ROBERTS, JEFFREY	130.00
10/10 Varsity volleyball		
31418	Rolfes, Mark	135.00
10/7 JVR football		
10/15 MS football		
14327	Shea, Mark	180.00
9/26/24 CC Fee		
14481	Sioux Center High School	130.00
9/23/24 JV VB Tourney		
31049	Spencer High School	75.00
9/17/24 CC Meet Fees		
30731	Storm Lake High School	160.00

Vendor Number	Vendor Name	Amount
Invoice Description		
Certification of Wrestling Scales		
30166	VANDE BERG SCALES	175.00
10/18 Varsity football		
30528	Wagner, James	130.00
10/15 MS football		
31584	Wessling, Doug	85.00
JV VB Tourney Fee		
30832	Western Christian High School	150.00
Fund Number 21		
Checking Account ID 3		
Checking Account ID 4	Fund Number 61	SCHOOL NUTRITION FUND
Ala Carte Purchases		
11224	Chesterman Company	1,538.55
CES Milk		
Milk-CMS		
CWHS Milk		
Milk-CWHS		
Milk- CES		
Milk - CMS 9/24		
14860	East Side Jersey Dairy ESJD	6,404.41
Food, Supplies, Concessions		
18253	MARTIN BROS. DISTRIBUTING CO., INC.	54,484.68
Equipment Repair		
15209	Nelson Thermal Solutions	217.95
Purchased Food		
Purchased Food		
Purchased Food		
Purchased Food Credit		
Purchased Food		
14861	PAN-O-GOLD BAKING CO	994.36
Fund Number 61		
Checking Account ID 4		

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User ID: ALG

Vendor Number	Vendor Name	Amount
Invoice Description		
Checking Account ID 1	Fund Number 10	GENERAL FUND
Elem Teacher Supplies		
Case for Kathy's new phone		
WHS PE Instructional Supplies		
Ed Foundation Instructional Supplies		
2024-25 STEM supplies		
Pull cable		
Classroom supplies		
Ed Foundation		
Elem Teacher Supplies		
CMS Office Supplies		
classroom furniture and activities		
ELEM Teacher Supplies		
CMS Extra Activities - LEGO LEAGUE		
Foundation Instructional Supplies		
Counseling Office Supplies		
TK Instructional Supplies		
Foundation Supplies		
HEALTH OFFICE SUPPLIES 24/25		
ISP Curriculum		
Ed Foundation Requests		
Foundation Instructional Supplies		
Foundation Instructional Supplies		
classroom supplies		
Foundation Equipment		
Classroom Allowance used for PBIS Reward		
HP 16GB v150w USB 2.0 Flash Drive 10-Pac		
James - Supplies		
James - Supplies		
Elem Teacher Supplies		
Ed Foundation Supplies		
Koedam - CES Supplies		
Wilson		
Special education		
Foundation Equipment		
Johnson - Forensics lab		
13771	Amazon Capital Services	14,203.28
Lodging		
15370	Best Western La Grande Hacienda	95.19
Clothing		
14916	Brady, Ashley	181.00
Lodging & Mileage		
11170	Brunsting, Amy	534.70
Outside Labor		
Outside Labor		
Outside Labor		
Outside Labor		



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User ID: ALG

Vendor Number	Vendor Name	Amount
Invoice Description		
10034	Champion Electric	1,751.62
Bus Repairs		
112288	Cherokee Collision Center LLC	7,582.10
Mileage		
14657	Christiansen, Kacee	44.00
Sewer & Water		
10084	City of Cherokee	3,608.20
NWIBA Membership Fee		
13249	Dan Mangold - NWIBA Treasurer	25.00
Reimbursement for Gas		
15378	DAVE, ELLIS	50.00
Bus Driver Meal		
10967	De Vos, James	15.00
Best Summitt Conf Meals		
18309	Haack, Brenda	39.39
Meals Iowa Best Summit Conference		
15372	Henke, Shauna	27.19
IBA Membership Fees		
31036	Iowa Bandmasters Association, Inc.	75.00
August & September PD		
15049	Johnson, Collin	39.98
Meals & Gas		
15018	Miller, Krista	51.59
Meals Iowa Best Summit Conference		
15087	Ruhland, Nancy	27.19
CMS Book Club Snacks		
11092	Sampson, Lisa	54.41
Transportation Mileage		
15377	Schuknecht, Dakota	637.00
Reg. Fee for Shake the Lakes-Jazz Choir		
15374	Spirit Lake Music Boosters	225.00
Cell phone		
18319	Verizon Wireless	625.89
Fund Number 10		
Checking Account ID 1		
Checking Account ID 3	Fund Number 21	STUDENT ACTIVITY FUND
WHS Concession Equipment		
CWHS Cheerleader Supplies		
13771	Amazon Capital Services	101.35
Football Cheer Uniforms		
14352	Champion Team Wear AR	468.91

Vendor Number Vendor Name

Amount

Invoice Description

Registration fee for NWIBA  
Auditions13249 Dan Mangold - NWIBA  
Treasurer

5.00

10/4 V football

30991 Eekhoff, Kevin

130.00

Meal Deal for 7-8 Honor Choir  
24-25

12658 Storm Lake Music Boosters

119.00

10/4 V football

14838 Willer, Chad

130.00

Fund Number 21

Checking Account ID 3

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User ID: ALG

Vendor Number	Vendor Name	Amount
Invoice Description		
Checking Account ID 1	Fund Number 10	GENERAL FUND
Quarterly Security Monitoring		
14222	Feld Fire	90.00
IASBO Fall Conference		
12821	IASBO	245.00
Shipping N.OV A Supplies		
15016	NOVA Principles Foundation	36.19
HON Shelf Dividers		
10852	One Office Solution	35.00
Flex Plan		
15034	Point C Health	126.00
Postage		
14903	Quadient Finance USA, Inc.	1,000.00
Replacement Vape Sensor's for the Armory		
14505	Soter Technologies, LLC	1,343.00
Medicaid Billing		
12838	Timberline Billing Service LLC	237.62
Fund Number 10		
Checking Account ID 1	Fund Number 71	SELF-INSURANCE FUND
Admin Fees		
13725	Mid-American Benefits LLC	1,975.00
Fund Number 71		
Checking Account ID 1		
Checking Account ID 2	Fund Number 36	PHYSICAL PLANT & EQUIPMENT
Copier Leases		
14869	Access Systems Leasing	1,001.53
Fund Number 36		
Checking Account ID 2		
Checking Account ID 3	Fund Number 21	STUDENT ACTIVITY FUND
10/4 Varsity football		
30250	Aberson, Berwyn	130.00
10/4 Varsity football		
14840	Aberson, Joshua	130.00
10/3 7th volleyball		
15367	Hansen, Abby	85.00
10/4 Varsity football		
14839	Jenness, Lloyd	130.00
10/1 Varsity volleyball		
14196	Kohn, Angela	135.00
10/1 Varsity volleyball		
14420	Kohn, Jeffrey	135.00
10/1 8th VB		
14155	Landhuis, Kelsey	85.00
10/1 7th grade football		

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Vendor Number Vendor Name Amount

Invoice Description

14874 Nixon, Derek 85.00

10/1 8th volleyball

10/3 MS volleyball

30744 Pick, Steven 170.00

10/1 7th grade football

14327 Shea, Mark 85.00

10/8 XC starter

14506 Sones, Linda 110.00

10/1 7th grade football

31584 Wessling, Doug 85.00

10/1 7th grade football

30383 WHITEING, DEVLUN 85.00

Fund Number 21

Checking Account ID 3

Checking Account ID 4 Fund Number 61 SCHOOL NUTRITION FUND

Parts, Labor, Freight

40074 Hobart Sales and Service 305.84

Fund Number 61

Checking Account ID 4

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User ID: ALG

Vendor Number	Vendor Name	Amount
Invoice Description		
Checking Account ID 1	Fund Number 10	GENERAL FUND
New Teacher Clothing		
Water Bottles		
Water Bottles & Foam Hands		
Coaches clothing for C.C. and fball		
New Teacher		
13763	360 Custom Designs	1,532.79
Staples for copiers		
Staples for copiers		
14914	Access Systems	388.74
IRS Examination 2018 Go Bonds		
20291	Ahlers and Cooney, PC	3,034.00
bus3, 14, 5, 4		
15172	Ascendance Trucks Midwest, LLC	2,305.82
Grounds Maintenance		
Tech Supplies		
Maintenance Supplies		
WHS Ind Art Instructional Supplies		
Trans Supplies		
10021	Bomgaars Supply	1,389.53
TPRA Partnership-520803		
14915	Buena Vista University	8,095.15
TAG-BrydSeed TV PD Renewal		
14819	Byrdseed.TV	399.00
ELFA Assessments		
14300	Cambium Assessment Inc	1,611.50
lab supplies		
lab supplies		
10157	Carolina Biological Supply Co	1,296.95
Publications		
18221	Cherokee Chronicle Times	213.85
WHS Vending Supplies		
11224	Chesterman Company	210.00
Tires - Bus 12		
Supplies		
12916	Country Tire and Service Inc.	243.53
Piano tuning/fixing for all pianos		
11794	Dave's Piano Service	1,037.55
2nd Semester PMIC Billing		
15366	Des Moines Public Schools	2,300.40
Grounds Maintenance		
Paint		
10239	Diamond Vogel	1,043.58

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User ID: ALG

Vendor Number	Vendor Name	Amount
Invoice Description		
Comm Services August 2024		
14832	Donovan Group I	1,000.00
Edmentum		
13951	Edmentum,, Inc.	1,870.32
ITEC Conference Registration Fee		
Polaris Wolf Folders		
School Supplies		
Iowa Association for Play Therapy Confer		
Staff Development - New Teacher/Admin		
DISC Assessments		
Additional DISC Assessments		
Working Genius Assessments		
Additional Working Genius Assessments		
ServSafe Curriculum + Exams		
Outside Labor Repairs - Bus		
Employee Pass		
14961	Elan Financial Services	8,610.82
Maintenance Supplies		
CWHS FCA Instructional Supplies		
School Supplies		
WHS Science Supplies		
CMS Mentoring		
CWHS FCS Instructional Supplies		
Culinary 2 Groceries		
10067	Fareway Stores, Inc.	318.59
Outside Labor		
Extinguisher Inspection		
14222	Feld Fire	334.00
Lego League Season Registration & Equip.		
12999	FIRST	374.00
WHS Concessions		
11060	Godfather's Pizza	59.97
2 Goodyear Tires		
14523	Graham Tire Storm Lake	757.22
Pallett Jack for CWHS		
Maintenance Supplies		
14724	HD Supply Formerly Home Depot Pro	3,272.81
Infield Red Gravel for JV/V Softball		
15364	HOLICKY BROS INC	1,687.40
climate and culture- Beginning of year		
10274	Hy-Vee Food Stores, Inc	311.38
ISP Curriculum Supplies- 1st grade		

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User ID: ALG

Vendor Number	Vendor Name	Amount
Invoice Description		
11274	INSECT LORE	58.94
iTAG Conference Registration		
11751	Iowa Talented and Gifted Association	375.00
Once a Year Boiler Inspection CES		
14583	JP Boiler Service, LLC	2,855.00
Ed Foundation Grant		
13958	K-Log Inc.	1,157.57
CWHS FCS Instructional Supplies		
18253	MARTIN BROS. DISTRIBUTING CO., INC.	152.21
Electricity		
Electricity		
Electricity		
Electricity		
Electricity		
Electricity		
12363	MidAmerican Energy Company	22,316.21
Battery		
Beam - Rachel		
Battery - Mower		
10180	Motor Parts Sales	342.67
Reimbursement of Registration Fee		
15363	Mummert, Amanda	40.00
24-25 PE Order (Archery		
12782	NASP, Inc.	244.00
Garbage Collection		
10217	Sanitary Services, Inc.	2,274.30
Sewer Cleaning - Kitchen Restroom		
13615	SCE, LLC	237.00
2024 CES Annual Renewal		
10227	Scholastic Magazine	3,375.69
light 14, bracket 26		
horn for 5 and emergency window switch		
12768	School Bus Sales	425.98
Elem Teacher Supplies		
CMS Math Instructional Supplies		
Elem Teacher Supplies		
CWHS Lang Arts Instructional Supplies		
CMS Math Instructional Supplies		
5th/6th classroom supplies		
School Supplies		
Classroom supplies.		
classroom materials		
Elem Supplies		

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Vendor Number Vendor Name

Amount

## Invoice Description

Laminating Film

Richardson's Order

2024-2025 School Specialty Art  
Supplies

supplies

classroom supplies

Art Instructional Supplies

Elem Teacher Supplies

Elem Teacher Supplies

Foundation Instructional  
Supplies

Elem Teacher Supplies

CMS Science Instructional  
Supplies

Classroom supplies

Lab supplies

RES Phillips/Olson/Fuller

Instructional Supplies

Johnson Science Supplies

2024-25 STEM supplies

CMS Science Instructional  
Supplies

Elem Teacher Supplies

Elem Teacher Supplies

Elem Teacher Supplies

Preschool Instructional  
SuppliesCWHS Band Instructional  
Supplies

Elem Teacher Supplies

Cart 1043474488

CMS Art Instructional Supplies

Supplies for Therapeutic  
Classroom5th/6th grades classroom  
suppliesWHS Ind Art Instructional  
Supplies

Office Supplies

Classroom Supplies

11884 School Specialty, LLC 20,046.89

Soter Tech Vape detectors

14505 Soter Technologies, LLC 1,800.00

Fuel Charges

10361 Your FleetCard Program 2,065.61

Fund Number 10

Checking Account ID 1

Checking Account ID 2

Fund Number 33

Local Option Sales and Service  
Tax Fund

10 Foot section of hand railing

Replacement Hand Railing on  
East Side

15162 Bitter Creek Machine 3,625.00

Gym TV, Bleacher, CES Lunch,  
Concession

10034 Champion Electric 1,104.61



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User ID: ALG

Vendor Number	Vendor Name	Amount
Invoice Description		
Redo bathrooms in Armory		
install water lines in WHS concession		
install water lines in FB concession		
11495	Modern Heating and Cooling, Inc.	8,320.17
Fund Number 33		
Checking Account ID 2	Fund Number 36	PHYSICAL PLANT & EQUIPMENT
Roll up Doors		
14942	Day's Door Company	2,755.00
CMS Nurse's Office Estimate ES-00040116		
15219	MFI Medical Equipment Inc	3,591.45
Fund Number 36		
Checking Account ID 2		
Checking Account ID 3	Fund Number 21	STUDENT ACTIVITY FUND
Shirts - WHS Speech Supplies		
13763	360 Custom Designs	194.00
Paint for XC meet		
10021	Bomgaars Supply	23.97
Coronation Flowers for Court		
14753	Botanicals by Katie, LLC	210.00
Football Cheer Uniforms		
Football Cheer Uniforms		
14352	Champion Team Wear AR	299.53
9/30 MS vb		
15041	Christensen, Dean	85.00
Refrigerators		
10245	Ebert's	2,014.75
Pre-All-State Camp at Bishop Heelan		
4 Room Deposits for FFA Nationals		
Parts for robotics class.		
Student Council -homecoming		
IBA Fees		
Student Activity Tickets -Vista		
Print		
14961	Elan Financial Services	891.14
CMS Student Council Supplies		
Concession Supplies		
Concession Supplies		
10067	Fareway Stores, Inc.	215.17
WHS Concessions		
11060	Godfather's Pizza	4,199.00
9/23 MS vb		
31235	HENDERSON, ALAN	85.00
Large Candy bars for costume contest		

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Vendor Number	Vendor Name	Amount
Invoice Description		
Candy for Homecoming parade		
10274	Hy-Vee Food Stores, Inc	232.95
Senior night roses		
11242	Hy-Vee Pharmacy	96.00
9/30 MS vb		
14461	Jansen, James	85.00
9/24 MS VB		
14155	Landhuis, Kelsey	85.00
items to sell in the CMS Conc. stand		
18253	MARTIN BROS. DISTRIBUTING CO., INC.	370.33
9/23 JVR football		
9/24 MS football		
14874	Nixon, Derek	180.00
9/23 MS vb		
9/26/24 MS Volleyball		
30744	Pick, Steven	170.00
9/21/24 Vball Tourney		
30160	RICHARZ, DEB	240.00
WHS Cheerleader Supplies		
11884	School Specialty, LLC	72.33
9/23 JVR football		
9/24 MS football		
14327	Shea, Mark	180.00
CC Meet on 8/29/24 timer fees		
12764	Tesch, Shannon	439.00
9/23/24 JV FB Official		
14810	Toklheim, Dale	95.00
Volleyball Jackets		
15344	X-Grain Sportswear	1,360.00
Fund Number 21		
Checking Account ID 3		
Checking Account ID 4	Fund Number 61	SCHOOL NUTRITION FUND
Aprons		
13763	360 Custom Designs	576.00
Straps, towels, kitchen supplies		
10021	Bomgaars Supply	204.02
\$40 from Lunch to Tuition/Fees		
19014	Cherokee Comm School District	40.00
Ala Carte Purchases		
Ala Carte Purchases		
11224	Chesterman Company	1,071.45
Purchased Food		
14861	PAN-O-GOLD BAKING CO	352.20

Cherokee Community School

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Vendor Number   Vendor Name

Invoice Description

Fund Number   61

Checking Account ID   4

**Board Report**

Amount

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User ID: ALG

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Vendor Number	Vendor Name	Amount
Invoice Description		
Checking Account ID 1	Fund Number 10	GENERAL FUND
Sharp Staples		
14914	Access Systems	108.99
Agparts parts		
14716	AGParts Worldwide, Inc.	999.50
Legal Services 8/30-9/15		
20291	Ahlers and Cooney, PC	870.00
26 , broken belt overheated, towed		
15172	Ascendance Trucks Midwest, LLC	3,476.31
Garbage Collection		
15160	Benson's Sanitation, LLC	123.10
Outside Labor-Delivery & Service		
12780	Boji Portable Toilets Inc	1,230.00
Equipment Repair - Parts		
10396	Builder's Sharpening and Service	274.83
Mileage & Meals for Conference		
14340	Carlson, Melissa	206.36
Outside Labor		
10034	Champion Electric	735.21
Publication Expense		
18221	Cherokee Chronicle Times	220.89
Mileage for NWEA fall TAG Networking Mtg		
14657	Christiansen, Kacee	64.00
Window Cleaning-Outside Labor		
15371	Connor Beeck Window Cleaning	125.00
Legal Services September		
10305	Cornwall, Avery, Bjornstad & Scott	1,675.00
Auditing Services		
14200	Cornwell, Frideres, Maher & Associates, P.L.C.	7,200.00
Cheer coach shirts		
14968	Details Custom Print Studio, LLC	70.00
Parts for sprayer		
10239	Diamond Vogel	23.70
Comm Services September		
14832	Donovan Group I	1,000.00
Fix bus 11 door		
15379	DoorPro LLC	115.00
Refrigerator for FFA room		
10245	Ebert's	649.90
Security Monitoring		

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User ID: ALG

Vendor Number	Vendor Name	Amount
Invoice Description		
Security Monitoring		
14222	Feld Fire	333.00
Building Improvement & Repairs		
Outside Labor		
20070	Haselhoff Construction Inc.	2,917.00
Scrubbing Pads for CES		
Rubber Scrub Bands		
14724	HD Supply Formerly Home Depot Pro	420.45
Medicaid		
12846	Iowa Department of Human Services	1,571.02
7 background searches		
11789	ISFIS, Inc.	300.00
WHS Industrial Art		
Instructional Supplie		
12791	Menards	57.88
CWHS Ind Art Instructional Supplies		
WHS Ind Art Instructional Supplies		
14359	Menards	369.59
Marching mellophone that is needed		
repair on two school piccolos		
10894	MidBell Music, Inc.	2,337.29
mirrors 10, emergency window latches 3		
new emergency handles bus 26		
13075	MIDWEST BUS PARTS, INC	663.66
Replacement phone for Rebecca		
14115	Midwest Technology Services, LLC	589.26
NWIBA Honor Band Audition Fee		
13772	MOC-Floyd Valley HS	25.00
Building Repair- Outside Labor		
Building Repair- Outside Labor		
Building Repair- Outside Labor		
Building Repair- Outside Labor		
Building Repair- Outside Labor		
Building Repair- Outside Labor		
11495	MODERN HEATING INC	1,860.82
Building Repair - Outside Labor		
14938	NAI Electrical Contractors	85.45
Curriculum Supplies		
Business Envelopes		
10125	Northwest AEA	336.19
Crystal and Doug ELDT and DOT testing		
15222	Northwest Iowa Community College	3,240.00

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Vendor Number Vendor Name

Amount

## Invoice Description

Zoo tickets for animal science  
class13217 Omaha's Henry Doorly Zoo  
and Aquarium 66.50Honor Roll Parking Stickers/WHS  
StaffFoundation - Braves Stickers -  
CC

10188 Pilot Rock Signs 270.72

## Operating Agreement

13215 Plains Boiler Service 386.66

## Pest Control

## Pest Control

15025 Plunkett's Pest Control,  
Inc 196.00

## CES Office Supplies

18328 Prairie Lakes AEA 245.20

Reimbursement for Culinary 1  
Supplies

14027 Puettmann, Katie 32.72

## DOT Physical

14502 Redenbaugh Chiropractic 150.00

## DOT Physical

14747 Sioux Valley Family Health 150.00

## Time &amp; Attendance-October

11578 Time Management Systems 390.20

Brittney Brunssen, Evan  
Mattioda & Sarah10248 Western Iowa Tech Comm  
College 440.00

Fund Number 10

Checking Account ID 1

Checking Account ID 2

Fund Number 33

Local Option Sales and Service  
Tax Fund

## Building Improvement &amp; Repairs

CWHS GYM HVAC

20070 Haselhoff Construction  
Inc. 90,419.74

Fund Number 33

Checking Account ID 2

Fund Number 36

PHYSICAL PLANT &amp; EQUIPMENT

## Cooling Tower Treatment

14189 Carroll Control Systems,  
Inc. 472.40

## Building Improvement

## Building Improvement

## Building Improvement

## Building Improvement

15176 M &amp; S HVAC Services, LLC 1,218.98

Fund Number 36

Checking Account ID 2

Checking Account ID 3

Fund Number 21

STUDENT ACTIVITY FUND

## 10/19/24 Vball Tourney

30197 BISHOP HEELAN HIGH SCHOOL 125.00

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Vendor Number	Vendor Name	Amount
Invoice Description		
CWHS Speech Supplies- Scripts		
11646	BROOKLYN PUBLISHERS LLC	152.00
CWHS Concession Supplies		
15382	City of Cherokee	150.00
Speech Shirts		
Student Council T-shirts		
12371	Creative Services	1,995.29
Vball backpacks		
10676	Decker Sporting Goods	911.00
9/23 JVR football		
9/24 MS football		
30991	Eekhoff, Kevin	180.00
State, Solos & Membership Fees		
JV Fees		
14878	ISDTA	518.00
Prom DJ Deposit		
15383	NOTA DJ Services	400.00
Cheer sign W		
10188	Pilot Rock Signs	105.00
MS Football sled longleaf spring		
14315	RAE Crowther Co	328.90
10/17/24 JVR Vball Tourney		
30731	Storm Lake High School	75.00
10/8/24 Cross Country Meet		
12764	Tesch, Shannon	522.00
CWHS Concession Supplies		
15204	Thompson Propane & Supplies Inc.	32.71
10/12/24 Vball Tourney		
30832	Western Christian High School	225.00
Mount TV's in the Gym		
15369	Zone Home Entertainment LLC	440.00
Fund Number 21		
Checking Account ID 3		

# Cherokee Elementary School

October 2024 Brian Christiansen, Principal

Jen Burch, Instructional Coach



## DISTRICT GOAL 1

COLLEGE & CAREER  
READINESS

Parent/Teacher Conferences were a success! Teachers value the communication these allow and appreciate the opportunity to share the progress students are making with their families. This time allows parents and teachers to work collaboratively to best support our students and their needs. We want to thank our parents for all their efforts in scheduling a conference and working alongside us to help educate their child throughout the year!

## DISTRICT GOAL 2

21ST CENTURY SKILLS

PROBLEM SOLVING,  
TEAM BUILDING &  
INTERPERSONAL SKILLS

Individual Career Development Plans are a requirement of the state and are written during 1st quarter each year, and revisited at least once each quarter during the 2024-2025 school year. Instructional Coaches are meeting individually with teachers to choose a research based strategy from our Marzano work with High Reliability Schools. These strategies are allowing opportunities for teachers to choose a particular time of the day where they can focus on making changes to their instruction to benefit all students. Teachers fill out a self-rating scale, engage in conversations about what small changes can be made to affect the learning outcomes in the classroom, and work toward implementing the new strategy with their students.

Crisis Prevention Institute (CPI) is a trauma informed, de-escalation training which is intended to help staff feel more confident when working with our students. This research based program requires an initial training, followed by recertification training each year. Abby James is our trainer who does a fantastic job presenting the information to our teachers and paras. Staff members have been scheduled to complete these trainings after school within the next several weeks.

## DISTRICT GOAL 3

COMMUNICATION &  
POSITIVE  
RELATIONSHIPS

October's PBIS focus is on "Respect and Responsibility". Students gathered for an assembly in which Officer Lowe from our Cherokee Police Department discussed the importance of showing respect. Mrs. Brunsting our school counselor, along with classroom teachers, continue to reinforce what it looks like to show these important traits. The team also shared communication with families about our monthly goal so loved ones can participate in conversations with their child(ren) about what they are working on at school.

Instructional Leaders are taking part in a LETRS training course sponsored by the State of Iowa. This training provides a framework for systematic change in literacy instruction to better meet the needs of our students.

A **huge** thank you to PTA for gifting each teacher with Chamber Bucks to be used for a local meal of their choice during Parent Teacher Conferences. We appreciate you so much, PTA!





# Cherokee Middle School

October 2024

Krista Miller, Principal

Linda Ducommun, Instructional Coach



## **DISTRICT GOAL 1** **COLLEGE & CAREER** **READINESS**

Our September Reader of the Month was Naomi Riggert, nominated by Mrs. Riley. Mrs. Riley said, "Naomi is always reading and shows enthusiasm for the books she's reading. If she's done with an assignment, she'll start reading without being asked to do so." She is a true book lover and a regular at both the Middle School and Cherokee Public libraries.

## **DISTRICT GOAL 2** **21ST CENTURY SKILLS** **PROBLEM SOLVING,** **TEAM BUILDING &** **INTERPERSONAL SKILLS**

Our September Healthy Hero was Josue Cortez De La O. He is an involved and accomplished student who excels not only in PE, but his core classes as well. Josue's positive attitude and eagerness to participate improves the morale and functionality of his entire class. Josue is a quiet leader that leads by example that other people naturally follow.

## **DISTRICT GOAL 3** **COMMUNICATION &** **POSITIVE** **RELATIONSHIPS**

Our cross country, volleyball and football teams ended their seasons this last week. CMS Band took 3rd place at Algona Band Days. The 7th & 8th grade vocal will be having a concert with at the end of the month too! Our other extra curricular after school programs have also had a great turnout and students are enjoying them!

Parent/Teacher conferences were successful again this year allowing a time for parents and teachers to work together to best support our students. Thank you to our PTA for giving all teachers chamber bucks to be used for lunch on parent teacher conference day. Kasey updated our data walls for students and parents to see the progress of the grade levels in the most recent MAP tests as well.

Our instructional coaches have been meeting with all teachers on their individual career development plans. These plans are written the first quarter and each teacher will meet quarterly with the instructional coach to update their plans. The teachers were able to focus in on an element from our work in High Reliability Schools to best support the students in their individual classroom.

The Instructional Coach team led the first two days of the Mentoring & Induction program with our new teachers. In the district there are currently 5 new teachers along with their mentors participating in year 1 and 7 more teachers with their mentor participating in the year 2 program. They have the opportunity to meet 3 more full days this year to collaborate together.

Braves Mentoring is going well. We have several students connected with an adult community member mentor, and looking to add more. Students and mentors meet every other week for 1 hour. We have seen many improvements such as increased attendance, decrease in office referrals and happier, positive demeanors in students.

# Cherokee Washington High School

October 2024 Matt Malausky, Principal

Natalie Barkley, Instructional Coach



## DISTRICT GOAL 1

### COLLEGE & CAREER READINESS

Student advisory groups have started, and our initial meetings have gone well. Student advisory is three boys and three girls from each grade that I meet with once every two months to check in and see how things are going from the student perspective. They get out of their fifth period class, I order in lunch, and we meet in the conference room. It is great to learn from them how they see things, and also get to build those relationships with them and explain to them why some things are the way they are. Those adult conversations go a long way. I even show them how I put their questions on the agenda for our building leadership team meetings, as well as our administrative team meetings.

## DISTRICT GOAL 2

### 21ST CENTURY SKILLS

PROBLEM SOLVING,  
TEAM BUILDING &  
INTERPERSONAL SKILLS

Our Highly Reliable Schools/Marzano work is helping our teachers improve their craft to help our students move the needle, one classroom at a time. Natalie and I have finished our meetings with teachers where they pick their individual instructional item to focus on. Natalie has also started going into classrooms to see the teachers' chosen focus element at work.

Conferences are coming up, which means the end of the first quarter is near. With the ending of the quarter signifying a few different things. First, that our fall season activities will be winding down and coming to an end. That being said, it is looking like our fall sports are looking promising for postseason play. This also means our fine art performances will be starting up. Kicking things off will be a 7-12 vocal concert.

## DISTRICT GOAL 3

### COMMUNICATION & POSITIVE RELATIONSHIPS

Congratulations to Tru Timmerman who is the October Rotary Student of the Month. Tru is described by his teachers as a kind soul who is always willing to step in and help others and he stands up for the underdog. Tru is positive with his peers and has taken on leadership roles with the underclassmen, and has blossomed into a positive force within the senior class. He has a high energy level that is contagious. He really works hard in challenging himself by taking classes that are outside the box and puts forth 100% effort in the classroom where he participates with the intent to learn as much as he can. Tru is also involved in football and wrestling. Congratulations, Tru!

Students and staff have enjoyed our High Five Fridays. At the high school we let student groups sign up first to fill our Fridays with door greeters at the beginning of the day. It's a fun way to welcome everyone to school and celebrate the end of the week.



Superintendent Report  
October, 2024

Board/District Goal #1: To support and expand career opportunities with local entities, in addition to college readiness, by prioritizing/allocating resources

- We have 2 high school students working towards para certification in the TPRA program and four paras working towards teacher certification. One of those paras will student teach later this fall.
- The Cherokee Education Foundation held our initial meeting of the year this month. The Education foundation fundraiser is scheduled for Saturday, March 1.

Board/District Goal #2: To develop problem solving skills, interpersonal skills, and team building skills for all students, while increasing implementation/alignment of Iowa Common Core, by prioritizing/allocating resources.

- We did receive official ISASP scores back. The teacher leaders will present those to you during the meeting.
- Northwest Community College is applying for grant funds to build a Career Academy in Marcus. They are in the preliminary stages of the process, but this could create great opportunities for our high school students. They will be focusing on four career pathways which include: Education, Welding, Health Care, and Engineering Design.

Board/District Goal #3: Improve communication between all stakeholders in the district that will promote an atmosphere that encourages positive relationships.

- In partnership with Cherokee Mental Health and the Cherokee County Suicide Awareness Coalition, Cherokee CSD will be hosting Kevin Hines on Wednesday, October 23. Kevin is a suicide survivor who is now a global suicide prevention and mental health advocate. Grades 7-12 will hear his message. He will also provide a presentation for the community at 6:00 in the CWHS auditorium.
- We will hold our district-wide Veteran's Program on Monday, November 11 at 9:00 in the CWHS gym.
- There has not been any movement on the conference discussions. The four remaining schools in the conference are waiting to see what happens with Spirit Lake's mediation with the Siouxland Conference. That is supposed to take place later this month. ELC did send a letter to the Twin Lakes Conference, but I have not heard how that was received by the Twin Lakes Conference.

**SRO & Technology Update**

- **School Resource Officer, Sergeant Brett Gannon**
  - I have been working with Mr Malausky on a few truancy cases.
  - On a good note I had 25 students participate in the Rocket project for our NOVA class. They could draw, sculpt, or build a rocket. We had seven students who built working rockets. Two of them exceeded a 500' ceiling. The max for a hobby rocket according to the FAA is 1300', so next year sixth graders have some work to do! I have some pretty awesome rockets in my office to display and will get some videos and pictures of their rockets out to social media. All participants volunteered their time and efforts and were rewarded with pizza from Godfathers today, Wednesday the 16th of October.

- **IT Director, Dan Bringle**

- As always, we have been busy in the IT department - which we like. We have successfully switched over FOB's to ID badges to gain access to the buildings. The feedback has been mostly positive. Using badges instead of FOB's, this will encourage faculty and staff to wear their badge ID's throughout the day. The E-sports room has been an interesting challenge, but should be near competition. Ad displays in the CWHS gym are complete.

#### **Nursing, Nutrition & Transportation Update**

- **Director of Nursing, Rachel Doeden**

- We are excited the new cupboard and sink unit has been installed in the CMS health office. One of the upper pieces came damaged so we are waiting on a new one before it is totally done but so far it looks great and helps so much having a sink inside the office! Thank you Krista and Mike for getting this accomplished!
- Thursday during conferences we worked with CRMC Occupational Health Dept to provide our annual free flu shot clinic for staff.

- **Food Service Director, Cara Jacobson**

- October 14-18th was National School Lunch Week. A week to bring awareness of how important school lunch is to so many children!!
- We celebrated on Monday with the shortened week, with new entrees, cara on the radio, printables sent out to schools for the kids to enjoy, and a dress up day as Pirates!
- The "Theme this year was School lunch Pirates, Find your Treasure!!!"
- We are continuing to serve about 1/3 of students for breakfast, and 85 percent for lunch daily.
- We purchased a new washing machine for our Aprons, towels, washcloths, and pot holders, from Eberts this past month.
- Otherwise things are going well.

- **Transportation Director, Rachel Mallory**

- The new expedition is here.
- Fall sports are winding down, but field trips are in full swing.
- Still looking for a full time bus driver.

#### **Activities, Building, Grounds, & Capital Projects Update**

- **Maintenance Director, Mike Fiedler & Grounds Director, Jamie Hodgdon**

- Steps on the east side of CWHS have been repaired.
- Gym air handler units are 75%-80% installed. All ductwork and vents were professionally cleaned during the installation process.
- Baseball/Softball fields and little league fields have been winterized.
- All tiling lines at the ball fields have been cleaned out. Hoping that aids in drainage next summer.
- The bleachers at CWHS have been adjusted and set back 22 inches to allow for more space along the gym floor. That was done at no additional cost.

- Cooler weather is here, so boilers have been turned on in all three windows.
- **Activities Director, Jason Spooner**
  - Postseason starts in fall sports this week. We will host at least 2 volleyball matches at home on Oct 22 and 24, possibly on Oct 29. Volleyball is back to back conference champs! State starts Nov 4 in Coralville.
  - Football postseason will start Friday TBD Oct 25, one of the highlights of the year was beating Central Lyon on 9/27/24
  - Cross Country substate is at Orange City on Oct 24, girls were 2nd at Lakes Conference Meet
  - Band has done an amazing job playing during timeouts and before plays during football games to keep the fans involved.

## ANTI-BULLYING/ANTI-HARASSMENT INVESTIGATION PROCEDURES

### **Filing a Complaint**

An individual who believes that the individual has been harassed or bullied may file a complaint with the superintendent or superintendent's designee. The complaint form is available in each building office. If the complainant is a school employee, after filing the complaint with the superintendent or superintendent's designee, the employee may separately notify the parent or guardian of the student alleged to have been harassed or bullied.

An alternate investigator will be designated in the event it is claimed that the superintendent or superintendent's designee committed the alleged bullying or harassment or some other conflict of interest exists. Complaints shall be filed within (5) days of the event giving rise to the complaint or from the date the Complainant could reasonably become aware of such occurrence. The Complainant will state the nature of the complaint and the remedy requested. The Complainant shall receive assistance as needed.

### **Investigation**

The school district will promptly and reasonably investigate allegations of bullying or harassment upon receipt of a written complaint. The superintendent or the superintendent's designee (hereinafter "Investigator") will be responsible for handling all complaints alleging bullying or harassment.

The investigation may include, but is not limited to the following:

- Interviews with the Complainant and the individual named in the complaint ("Respondent")
- A request for the Complainant to provide a written statement regarding the nature of the complaint;
- A request for the Respondent to provide a written statement;
- Interviews with witnesses identified during the course of the investigation;
- A request for witnesses identified during the course of the investigation to provide a written statement; and
- Review and collection of documentation or information deemed relevant to the investigation.

The Investigator shall consider the totality of circumstances presented in determining whether conduct objectively constitutes bullying or harassment as defined in Board policy. Upon completion of the investigation, the Investigator shall issue a report with respect to the findings, and provide a copy of the report to the appropriate building principal or Superintendent if the investigation involved the building principal

The complaint and identity of the Complainant, Respondent, or witnesses will only be disclosed as reasonably necessary in connection with the investigation or as required by law or policy. Similarly, evidence uncovered in the investigation shall be kept confidential to the extent reasonably possible.

Additional suggestions for administrative procedures regarding this policy include:

- Organizing training programs for students, school employees, and volunteers regarding how to recognize bullying and harassing behavior and what to do if this behavior is witnessed; and
- Developing a process for evaluating the effectiveness of this policy in reducing bullying and harassing behavior.

### **Decision**

The investigator, building principal or superintendent, depending on the individuals involved, shall inform the Complainant and the accused about the outcome of the investigation. If, after an investigation, a student is found to be in violation of the policy, the student shall be disciplined by appropriate measures, which may include suspension and expulsion. If after an investigation a school employee is found to be in violation of this policy, the employee shall be disciplined by appropriate measures, which may include termination. If after an investigation a school volunteer is found to be in violation of this policy, the volunteer shall be subject to appropriate measures, which may include exclusion from school grounds.

Individuals who knowingly file false bullying and/or harassment complaints and any person who gives false statements in an investigation may be subject to discipline by appropriate measures, as shall any person who is found to have retaliated against another in violation of this policy. Any student found to have retaliated in violation of this policy shall be subject to measures up to, and including, suspension and expulsion. Any school employee found to have retaliated in violation of this policy shall be subject to measures up to, and including, termination of employment. Any school volunteer found to have retaliated in violation of this policy shall be subject to measures up to, and including, exclusion from school grounds.

## DISCRIMINATION AND HARASSMENT BASED ON SEX PROHIBITED

In accordance with Title IX of the Education Amendments Act of 1972, the Cherokee Community School District prohibits sex discrimination, including sexual harassment as defined by the regulations implementing Title IX (34 C.F.R. § 106.30), against any individual participating in any education program or activity of the District. This prohibition on discrimination applies to students, employees, and applicants for employment.

The Board authorizes the Superintendent to adopt procedures for any individual to report sexual harassment to the District's Title IX Coordinator, for the provision of supportive measures to anyone who has been subjected to sexual harassment whether or not they proceed with a formal complaint under those procedures, and for the investigation and resolution of such complaints, as required by Title IX. This Title IX grievance process shall be used to respond to all complaints of sexual harassment that fall within the scope of Title IX. For complaints of sexual harassment that do not fall within the scope of Title IX, the District may still offer supportive measures to the subject of such conduct and shall apply any other policy or procedure applicable to the alleged conduct.

Any individual with questions about the District's Title IX policy and procedures, or who would like to make a report or file a formal complaint of sex discrimination or sexual harassment may contact the District's designated Title Coordinator, Superintendent of Schools, 600 West Bluff Street, 712-225-6767.

Retaliation against a person who made a report or complaint of sexual harassment, assisted, or participated in any manner in an investigation or resolution of a sexual harassment report or complaint is strictly prohibited. Retaliation includes threats, coercion, discrimination, intimidation, reprisals, and/or adverse actions related to employment or education. Any individual who believed they have been retaliated against in violation of this Policy should immediately contact the District's Title IX Coordinator.

Legal References:      20 U.S.C. § 1681 *et seq.*

34 C.F.R. § 106 *et seq.*

Approved 3/21/22 Reviewed 10/21/24

Revised \_\_\_\_\_

First Reading 2/28/22  
Second Reading 3/21/22



## ORGANIZATION OF THE BOARD OF DIRECTORS

The Cherokee Community School District board is authorized by and derives its organization from Iowa law. The board will consist of 5 board members. Board members shall be elected at-large.

The board is organized for the purpose of setting policy and providing general direction for the school district. The board will hold its organizational meeting each year at the first regular meeting following the canvass of votes. The retiring board will transfer materials, including the board policy manual, and responsibility to the new board.

The organizational meeting allows the outgoing board to approve minutes of its previous meetings, complete unfinished business and review the school election results. The retiring board will adjourn and the new board will then begin. The secretary/treasurer will administer the oath of office to the newly-elected board members. The superintendent will preside while the new board elects the president and vice-president of the new board.

Legal Reference: Iowa Code §§ 274.2; 275.23A; 277.23, .28, .31; 279.1, .5, .7, .8, .33.  
281 I.A.C. 12.3(2).

Cross Reference: 202 Board of Directors Members  
206.1 President  
206.2 Vice-President  
210 Board of Directors' Meetings

Approved 3/18/96 Reviewed 2/15/16, 8/20/18, 7/19/21, 10/21/24

Revised 10/19/2009

## ORGANIZATIONAL MEETING PROCEDURES

- (6) Election of the vice-president. The president of the board will call for nominations; the nominations need not be seconded. The board will then vote on the nominations. The president will announce the results and administer the oath of office to the vice-president.

Other items of business at the organizational meeting may include:

- (7) Board resolution of appreciation recognizing the public service rendered by retiring board members.
- (8) Determination of dates, times, and places for regular meetings of the board.
- (9) Board resolution to define the operating rules and practices that will be followed by the new board.
- (10) Board resolution to authorize the interim payment of bills pursuant to policy 705.3.
- (11) Visitors.
- (12) Superintendent's report.
- (13) Adjournment.

Legal Reference: Iowa Code §§ 274.2; 275.23A; 277.23, .28, .31; 279.1, .5, .7, .8 (2005).  
281 I.A.C 12.3(2).

Cross Reference: 202 Board of Directors Members  
206.1 President  
206.2 Vice-President  
210 Board of Directors' Meetings

## ORGANIZATIONAL MEETING PROCEDURES

The board will hold its organizational meeting in odd-numbered years at or before the first regular meeting following the canvass of votes. Notice of the meeting's place and time will be given by the board secretary to each member, member-elect and the public.

The purpose of the meeting is to transfer material and responsibility from the outgoing board to the new board. At the meeting, the board will elect a president who will hold office for one year. Once elected, the president will be entitled to vote on all matters before the board.

### Meeting Procedure

The organizational meeting of the board will be held in two parts: the final meeting of the outgoing board and the organizational meeting of the new board.

#### 1. Final Meeting of the Retiring Board

- (1) Call to order.
- (2) Roll call.
- (3) Approval of minutes of previous meeting(s).
- (4) Visitors.
- (5) Unfinished business.
  - (a) Current claims and accounts (for the retiring board to authorize).
- (6) Examine and settle the books for the previous year.
- (7) Review of election results. The board secretary will present the county auditor's official report on the latest elections. Official results are recorded in the minutes.
- (8) Adjournment of the retiring board.

#### 2. Organizational Meeting of the New Board

- (1) The Superintendent, as president pro tem, will preside over the meeting until a new board president is elected.
- (2) Call to order.
- (3) Roll call.
- (4) Oath of office. The board secretary will administer the oath to new members.
- (5) Election of a president of the board. The president pro tem calls for nominations; nominations need not be seconded. The board will then vote on the nominations. The secretary will announce the result of the vote, and the Board Secretary will administer the oath of office to the newly elected president and the newly elected president will assume the chair.

## POWERS OF THE BOARD OF DIRECTORS

The board of the Cherokee Community School District, acting on behalf of the school district, will have jurisdiction over school matters within the territory of the school district.

The board is empowered to make policy for its own governance, for employees, for students and for school district facilities. The board is also empowered to enforce its policies. The board may, through its quasi-judicial power, conduct hearings and rule on issues and disputes confronting the school district.

The board has these powers and all other powers expressly granted to it in federal and state law as well as the powers that can be reasonably implied from the express powers.

Legal Reference: Board of Directors of Ind. School Dist. of Waterloo v. Green, 259 Iowa 1260, 147 N.W.2d 854 (1967).  
Iowa Code §§ 28E; 274.1-.2; 279.8 (2005).  
281 I.A.C. 12.1(2).  
1990 Op. Att'y Gen. 66.

Cross Reference: 209 Board of Directors' Management Procedures

Approved 3/18/96 Reviewed 2/15/2016, 8/20/18, 7/19/21, 10/21/24 Revised \_\_\_\_\_

## RESPONSIBILITIES OF THE BOARD OF DIRECTORS

The board is authorized to govern the school district which it oversees. The board is entrusted with public funds and is responsible for overseeing the improvement of student outcomes, including student academic achievement and skill proficiency. As the governing board of the school district, the board has four duties to perform: legislative duty, executive duty, evaluative duty and quasi-judicial duty.

As a representative of the citizens of the school district community, the board is responsible for legislating policy for the school district. As a policy making body, the board has jurisdiction to enact policy with the force and effect of law for the management and operation of the school district.

It is the responsibility of the board, under the board's executive duty, to select its chief executive officer, the superintendent, to operate the school district on the board's behalf. The board delegates to the superintendent its authority to carry out board policy, to formulate and carry out rules and regulations and to handle the administrative details in a manner which supports and is consistent with board policy.

The board has a responsibility to review the education program's performance under its evaluative duty. The board regularly reviews the education program and ancillary services. The review includes a careful study and examination of the facts, conditions and circumstances surrounding the amount of funds received or expended and the education program's ability to achieve the board's educational philosophy and goals for the school district.

The board fulfills its quasi-judicial duties in serving as a neutral arbiter for hearings related to student suspension or expulsion proceedings and certain employment termination hearings and appeals. This important power was granted by the Iowa legislature and cannot be delegated. To preserve the board's neutrality to hear and decide upon these matters, the board does not investigate or become involved in student disciplinary matters or employment matters that may come before it and would require the board to serve in its quasi-judicial role.

Legal Reference: Iowa Code §§ 274.1; 279.1, .8, .20; 280.12.  
281 I.A.C. 12.3(2).

Cross Reference: 101 Educational Philosophy of the School District  
103 Long-Range Needs Assessment  
209 Board of Directors' Management Procedures  
600 Goals and Objectives of the Education Program

Approved 3/18/96 Reviewed 2/15/2016, 8/20/18, 7/19/21, 10/21/24 Revised \_\_\_\_\_

## BOARD OF DIRECTORS' ELECTIONS

The school election takes place on the first Tuesday after the first Monday in November of odd-numbered years. Each school election is used to elect citizens to the board to maintain a 5 member board and to address questions that are submitted to the voters.

Citizens of the school district community seeking a seat on the board must file their nomination papers with the board secretary, or the board secretary's designee in accordance with the timelines established by law.

If a vacancy occurs on the board it shall be filled in accordance with law and board policy.

It is the responsibility of the county commissioner of elections to conduct school elections.

### Legal Reference:

Iowa Code §§ 39; 45; 63, 69; 274.7; 277; 278.1, 279.7.

### Cross Reference:

202 Board of Directors Members

202.3 Term of Office

202.4 Vacancies

203 Board of Directors' Conflict of Interest

Approved 3/18/1996 Reviewed 3/19/18, 8/20/18, 8/16/21, 10/21/24 Revised 10/19/2009, 3/19/18

## QUALIFICATIONS

Serving on the board of directors is an honor and privilege. Its rewards are respect from the community, students, and employees and the satisfaction from knowing each board member contributed to the success of the children in the school district community. Only those who are willing to put forth the effort to care and to make a difference should consider running for a position on the board.

Individuals who are willing to serve on the board should believe public education is important, support the democratic process, willingly devote time and energy to board work, respect educators and have the ability to examine the facts and make a decision. The board believes an individual considering a position on the school board should possess these characteristics.

Citizens wanting to run for a position on the board must be a citizen of the school district, an eligible elector of the district and free from a financial conflict of interest with the position.

Legal Reference: Iowa Code §§ 63; 68B; 277.4, .27; 279.7A.

Cross Reference: 201 Board of Directors' Elections  
202.4 Vacancies  
203 Board of Directors' Conflict of Interest

Approved 3/18/96 Reviewed 2/15/2016, 8/20/18, 8/16/21, 10/21/24 Revised \_\_\_\_\_

## OATH OF OFFICE

Board members are officials of the state. As a public official, each board member must pledge to uphold the Iowa and the United States Constitution and carry out the responsibilities of the office to the best of the board member's ability.

Each newly-elected board member will take the oath of office prior to any action taken as a school official. The oath of office is taken by each new board member elected at the school election at or before the organizational meeting of the board. In the event of an appointment or special election to fill a vacancy, the new board member will take the oath of office within ten days of the appointment or election.

Board members elected to offices of the board will also take the same oath of office but replacing the office of board member with the title of the office to which they were elected.

The oath of office is administered by the board secretary and does not need to be given at a board meeting. In the event the board secretary is absent, the oath is administered by another board member.

"Do you solemnly swear that you will support the Constitution of the United States and the Constitution of the state of Iowa and that you will faithfully and impartially to the best of your ability discharge the duties of Board Member (or Board Office) in the Cherokee Community School District as now and hereafter required by law?"

Legal Reference: Iowa Code §§ 277.28; 279.1, .6.

Cross Reference: 200.1 Organization of the Board of Directors  
201 Board of Directors' Elections  
202 Board of Directors Members  
204 Code of Ethics  
206 Board of Directors' Officers

Approved 3/18/1996 Reviewed 2/15/2016, 8/20/18, 8/16/21, 10/21/24 Revised 10/19/2009



## TERM OF OFFICE

Board members elected for a full term at a regularly scheduled school election in November, of odd-numbered years, serve for four years. Board members appointed to fill a vacant position will serve until a successor is elected and qualified at the next regular school election, unless there is an intervening special election for the school district, in which event a successor shall be elected at the intervening special election. A board member elected to fill a vacancy will serve out the unexpired term.

Being a board member is a unique opportunity for a citizen to participate on a governing board of the school district. Eligible board members are encouraged to consider running for more than one term.

Legal Reference: Iowa Code §§ 69.12; 274.7; 279.6-.7.

Cross Reference: 201 Board of Directors' Elections  
202 Board of Directors Members  
202.4 Vacancies

Approved 3/18/1996 Reviewed 2/15/2016, 3/19/18, 8/20/18, 8/16/21, 10/21/24 Revised 3/19/18

## RESOLUTION TO CONTINUE PARTICIPATION IN THE INSTRUCTIONAL SUPPORT PROGRAM

WHEREAS, the Board of Directors has approved a five (5) year plan, which anticipates the level of funding that will be possible to continue the current level of services and to fund the ongoing programs of the School District; and

WHEREAS, the Board of Directors has given consideration to continued participation in the Instructional Support Program as provided in Iowa Code sections 257.18 through 257.21; and

WHEREAS, the Board has published notice of the time and place of a public hearing on the resolution; and

WHEREAS, a hearing has been held upon the proposal to continue to participate in the Instructional Support Program and any objections are overruled:

### NOW, THEREFORE, IT IS RESOLVED:

1. The Board of Directors determines that it is consistent with the five (5) year plan to fund the ongoing programs and services of the School District and it is in the best interest of the School District to participate in an Instructional Support Program as provided in Iowa Code sections 257.18 through 257.21, and to provide additional funding therefore for a period of five (5) years commencing the fiscal year ending June 30, 2026.

2. The additional funding for the Instructional Support Program for a budget year will be determined annually, and will not exceed ten percent (10) of the total regular program district cost for the budget year and moneys received under Iowa Code section 257.14 as a budget adjustment for the budget year.

3. Moneys received by the District for the Instructional Support Program may be used to fund curriculum, technology, K-12 Vocal and Instrumental Music programs and any other general fund purpose.

4. The Instructional Support Program shall be funded by instructional support state aid and a combination instructional support property tax levied annually upon the taxable property within the School District commencing with the levy of property taxes for collection in the fiscal year ending June 30, 2026, and instructional support income surtax imposed annually, the percent of income surtax to be determined by the Board for each budget year to be imposed upon the state individual income tax of each individual income taxpayer resident in the School District on December 31, 2025, and each year thereafter.

5. Unless, within twenty-eight days following the adoption of this resolution, the Secretary of the Board receives a petition containing the signatures of eligible electors equal in number to not less than one hundred or thirty percent of the number of voters at the last preceding regular school election, whichever is greater, asking that an election be called to approve or disapprove this action of the Board adopting the Instructional Support Program, this action of the Board is final and the Secretary is authorized and directed to certify a copy of this resolution to the Department of Management.

In the event a petition containing the required number of signatures is filed with the Secretary of the Board within twenty-eight days of the adoption of this resolution, the President shall call a meeting of the Board to consider rescision of this resolution, or to direct the county commissioner of elections to submit the following question to the qualified electors of the School District at a special election.

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Vice-President

ATTEST:

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Secretary

## **Chronic Absenteeism and Truancy**

Daily, punctual attendance is an integral part of the learning experience. The education that goes on in the classroom builds from day to day and absences can cause disruption in the educational progress of the absent student. Irregular attendance or tardiness by students not only limits their own studies, but also interferes with the progress of those students who are regular and prompt in attendance. Attendance is a shared responsibility that requires cooperation and communication among students, parents and the school.

This regulation is divided into two sections: Section I addresses legal requirements related to chronic absenteeism and truancy and Section II addresses additional academic, disciplinary and extracurricular consequences students face due to chronic absenteeism and truancy. It is important for students to recognize that chronic absenteeism and truancy impacts all these facets of their educational experience.

### **SECTION I – Legal Requirements**

#### **Chronic Absenteeism**

When a student meets the threshold to be considered chronically absent, the school official will send notice by mail or e-mail to the county attorney where the district's central office is located. The school official will also notify the student, or if a minor, the student's parent, guardian or legal or actual custodian via certified mail that includes information related to the student's absences from school and the policies and disciplinary processes associated with additional absences.

School officials will send notice when the student's absences meet the threshold, but before the student is deemed chronically absent.

#### **School Engagement Meeting**

If a student is absent from school for at least fifteen percent of the days in the semester, the school official will attempt to find the cause of the absences and start and participate in a school engagement meeting. All of the following individuals must participate in the school engagement meeting:

- The student;
- The student's parent, guardian or legal or actual custodian if the student is an unemancipated minor; and
- A school official.

The purpose of the meeting is to understand the reasons for the student's absences and attempt to remove barriers to the student's ongoing absences; and to create and sign an absenteeism prevention plan.

## **Absenteeism Prevention Plan**

The absenteeism prevention plan will identify the causes of the student's absences and the future responsibilities of each participant. The school official will contact the student and student's parent/guardian at least once per week for the remainder of the school year to monitor the performance of the student and the student's parent/guardian under the plan. If the student and student's parent/guardian do not attend the meeting, do not enter into a plan or violate the terms of the plan, the school official will notify the county attorney.

## **SECTION II – Academic and Disciplinary Requirements**

Students who are absent without a reasonable excuse, as determined by the principal, will be assigned to designated disciplinary action. Reasonable excuses include illness, family emergencies, recognized religious observances and school-sponsored or approved activities. Reasonable excuses may also include family trips or vacations approved by the building principal if the student's work is finished prior to the trip or vacation. Age appropriate designated disciplinary action will be assigned on a two-for-one basis.

A student who is unexcused for one or more classes for less than a whole school day, will be assigned to age appropriate designated disciplinary action for the number of days necessary to make up the time and work that was missed for the class period(s) missed. If a student is unexcused for a whole day of classes, he or she will receive age appropriate designated disciplinary action for the next two days. Parents are expected to telephone the school office to report a student's absence prior to 8:00 a.m. on the day of the absence. Students with unexcused absences may also be referred to the at-risk coordinator.

School work missed because of absences must be made up within two times the number of days absent, not to exceed 10 days. The time allowed for make-up work may be extended at the discretion of the classroom teacher.

Students will be allowed to make up all work missed due to any absence and will receive full credit for make-up work handed in on time. Teachers will not have attendance or grading practices that are in conflict with this provision.

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I.C. Iowa Code	Description
Iowa Code § 294.4	<u>Teachers - Daily Register</u>

Iowa Code § 299

Compulsory Education

**I.A.C. Iowa Administrative  
Code**

**Description**

281 I.A.C. 12.3

Administration

**C.F.R. - Code of Federal  
Regulations**

**Description**

28 C.F.R. 35

Judicial - Disability - Nondiscrimination

34 C.F.R. Pt. 300

Education - Disabilities/Children/Assistance to States

REQUEST TO PROHIBIT A STUDENT FROM ACCESSING SPECIFIC INSTRUCTIONAL  
MATERIALS

Request to prohibit a student from checking out certain instructional materials to be submitted to the superintendent. Please complete one form per student.

REQUEST INITIATED BY \_\_\_\_\_ DATE \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

City/State \_\_\_\_\_ Zip Code \_\_\_\_\_ Telephone \_\_\_\_\_

Name of affected Student \_\_\_\_\_

Requester's Relationship to Student (must be parent/legal guardian)

BOOK OR OTHER PRINTED MATERIAL TO PROHIBIT STUDENT FROM ACCESSING:

Author \_\_\_\_\_ Hardcover \_\_\_\_\_ Paperback \_\_\_\_\_ Other \_\_\_\_\_

Title \_\_\_\_\_

Publisher (if known) \_\_\_\_\_

Date of Publication \_\_\_\_\_

MULTIMEDIA MATERIAL TO PROHIBIT STUDENT FROM ACCESSING:

Title \_\_\_\_\_

Producer (if known) \_\_\_\_\_

Type of material (filmstrip, motion picture, etc.) \_\_\_\_\_

## DISCIPLINE POLICY FOR STUDENTS WHO MAKE THREATS OF VIOLENCE OR CAUSE INCIDENT OF VIOLENCE

The 2023 Iowa Acts, chapter 96 (House File 604), signed by Governor Reynolds on May 26, 2023, requires the Iowa Department of Education to develop and distribute a model policy for school districts and charter schools that, if adopted, satisfies a school district's or charter school's responsibilities under Iowa Code 279.79 established by the Act. These model policies are intended to support a school district and charter school in meeting the requirements of new Iowa Code section 279.79 and in developing policies for different grade levels that describe how a school district or charter school may discipline a student for making a threat of violence or causing an incident of violence that results in injury or property damage or assault.

Districts are required to:

- Publish the district policy on the district website (2023 Iowa Acts, chapter 96 (House File 604), sec. 7, new section 279.79, subsection 1).
- Provide each parent or guardian with a copy of the policy and require the parent or guardian acknowledge receipt of the policy in writing or electronically (2023 Iowa Acts, chapter 96 (House File 604), sec. 8).

Discipline is designed to promote behavior that will enable students to learn and successfully participate in their educational and social environments. The district discipline policy for students who make a threat of violence or commit an act of violence is developed to help students

understand their obligations to others in the school setting, secure the safety of all students, staff and the community, and to correct student behavior if a violation occurs (2023 Iowa Acts, chapter 96 (House File 604), sec. 7, new section 279.79, subsection 1).

Students will conduct themselves in a manner fitting their age, grade level, and maturity, and with respect and consideration for the rights of others while on school district property or on property within the jurisdiction of the school district; while on school owned and/or operated school or chartered vehicles; while attending or engaged in school activities; and while away from school grounds if misconduct will directly affect the good order, efficient management and welfare of the school district. Consequences for the misconduct will be fair and tailored to the age, grade level and maturity of the student.

Discipline and other responses to threats or incidents of violence by a student with a disability, including removal from a class, placement in a therapeutic classroom, suspensions, and expulsions, will comply with the provisions of applicable federal and state laws including, but not limited to, the IDEA, Section 504 of the Rehabilitation Act, and the Americans with



Disabilities Act (2023 Iowa Acts, chapter 96 (House File 604), sec. 7, new section 279.79, subsection 3).

In the case of any threat of violence or incident of violence that results in injury, property damage or assault by a student, the teacher will report to the school principal or lead administrator within 24 hours of the incident. The principal or lead administrator will notify the parent or guardian of the student(s) who threatened or perpetrated an act of violence and the student(s) who the threatened or perpetrated act of violence was made against within 24 hours after receipt of the teacher's report and complete an investigation of incident as soon as possible. The classroom teacher may also notify the parent or guardian of the student who made the threat or caused the incident, and the parent or guardian of the student against whom the threat or incident was directed (2023 Iowa Acts, chapter 96 (House File 604), sec. 4).

An investigation will be initiated by the principal or lead administrator upon learning of an incident of violence or threat of violence through any credible means. If the principal or lead administrator finds that an incident of violence or threat of violence did occur, the administrator will determine the level of threat or incident by considering all aspects of the situation, including the student's intent and knowledge of the impact of their actions, their developmental level and context of the incident. The resolution will focus on identifying the cause behind the behavior and appropriate corrective action (2023 Iowa Acts, chapter 96 (House File 604), sec. 7, new section 279.79, subsections 1 and 4).

A student who makes a threat of violence, causes an incident of violence that results in injury or property damage, or who commits an assault, will be subject to escalating levels of discipline for each occurrence. When appropriate, referrals will be made to local law enforcement. The district retains the authority to assign the level of disciplinary measures appropriate to the severity of the threat of violence or incident of violence (2023 Iowa Acts, chapter 96 (House File 604), sec. 7, new section 279.79, subsection 5).

#### THREAT OF VIOLENCE

Threat of violence means a written, verbal, electronic or behavioral message that either explicitly or implicitly expresses an intention to inflict emotional or physical injury, property damage, or assault.

#### INCIDENT OF VIOLENCE

Incident of violence means the intentional use of physical force or power against oneself, another person, a group or community or property resulting in injury, property damage or assault.

## INJURY

Injury means “physical pain, illness or any impairment of physical condition.” State v. McKee, 312 N.W.2d 907, 913 (Iowa 1981).

## PROPERTY DAMAGE

Property damage means any destruction, damage, impairment or alteration of property to which the individual does not have a right to take such an action. Property means real property, which includes any real estate, building, or fixture attached to a building or structure, and personal property, which includes intangible property (Iowa Code section 4.1(21)).

## ASSAULT

Assault means when, without justification, a student does any of the following: an act which is intended to cause pain or injury to, or which is intended to result in physical contact which will be insulting or offensive to another, coupled with the apparent ability to execute the act; or any act which is intended to place another in fear of immediate physical contact which will be painful, injurious, insulting or offensive, coupled with the apparent ability to execute the act; or intentionally points any firearm toward another or displays in a threatening manner any dangerous weapon toward another.

The act is not an assault when the person doing any of the above and the other person are voluntary participants in a sport, social or other activity, not in itself criminal, when the act is a reasonably foreseeable incident of such sport or activity, and does not create an unreasonable risk of serious injury or breach of the peace (Following Iowa Code section 708.1).

## Escalating Responses by Grade Band Grades PK-2

### Escalating Response

#### Level 1

- Requires parent or guardian notification.
- Requires individualized educational program (IEP) meeting, if the student has an IEP.
- Responses may include any of the following:
  - Parent or guardian conference that includes the student, when appropriate;
  - When appropriate and with written parent consent, counseling, and/or mental health counseling subject to available resources of the district;
  - Behavior intervention student agreement coupled with another response(s);
  - Restitution or opportunities to repair relationships coupled with another response(s);
  - Detention; and/or Temporary removal from class.
- Unless the first offense is unusually serious, the administrator will avoid permanent

removal from a class.

## Level 2

- Requires parent or guardian notification.
- Review of response to prior offense, if applicable, to inform increased level of response.
- Requires individualized educational program (IEP) meeting, if the student has an IEP.
- Responses to the incident may include the following:
  - Parent or guardian conference that includes the student, when appropriate;
  - When appropriate, with written parent/guardian consent, counseling, and/or mental health counseling subject to available resources of the district;
  - Behavior intervention student agreement coupled with another response(s);
  - Restitution or opportunities to repair relationships coupled with another response(s);
  - Detention;
  - Temporary or permanent removal from extracurricular activities;
  - Temporary or permanent removal from class;
  - In-school suspension;
  - Suspension of transportation privileges, if misconduct occurred in a school vehicle; and/or
  - Placement in an alternative learning environment, including a therapeutic classroom, when appropriate.

## Level 3

- Requires parent or guardian notification.
- Review of response to prior offense, if applicable, to inform increased level of response.
- Requires individualized educational program (IEP) meeting, if the student has an IEP.
- Responses to an incident may include the following:
  - Parent or guardian conference that includes the student, when appropriate;
  - When appropriate, with written parent/guardian consent, counseling, and/or mental health counseling subject to available resources of the district;
  - Behavior intervention student agreement coupled with another response(s);
  - Restitution or opportunities to repair relationships coupled with another response(s).
  - Detention;
  - Temporary or permanent removal from extracurricular activities;
  - Temporary or permanent removal from class;
  - In-school suspension;

- Out-of-school suspension;
- Suspension of transportation privileges, if misconduct occurred in a school vehicle;
- Placement in an alternative learning environment, including a therapeutic classroom, when appropriate; and/or
- Recommendation for expulsion.

### Grades 3-5

#### Level Escalating Response Level 1

- Requires parent or guardian notification.
- Requires individualized educational program (IEP) meeting, if the student has an IEP.
- Responses to an incident may include the following:
  - Parent or guardian conference that may include the student, when appropriate;
  - When appropriate and with written parent consent, counseling, and/or mental health counseling subject to available resources of the district;
  - Behavior intervention student agreement coupled with another response(s);
  - Restitution or opportunities to repair relationships coupled with another response(s);
  - Detention; and/or
  - Temporary removal from class.

Unless the first offense is unusually serious, the administrator will avoid permanent removal from a class.

#### Level 2

- Requires parent or guardian notification.
- Review of response to prior offense, if applicable, to inform increased level of response.
- Requires individualized educational program (IEP) meeting, if the student has an IEP.
- Response to an incident may include, but are not limited to, the following:
  - Parent or guardian conference that includes the student, when appropriate;
  - When appropriate, with written parent/guardian consent, counseling, and/or mental health counseling subject to available resources of the district;
  - Behavior intervention student agreement coupled with another response(s);
  - Restitution or opportunities to repair relationships coupled with another response(s);
  - Detention;
  - Temporary or permanent removal from extracurricular activities;
  - Temporary or permanent removal from class;
  - In-school suspension;
  - Suspension of transportation privileges, if misconduct occurred in a school

vehicle; and/or

- Placement in an alternative learning environment, including a therapeutic classroom, when appropriate.

### Level 3

- Requires parent or guardian notification.
- Review of response to prior offense, if applicable, to inform increased level of response.
- Requires individualized educational program (IEP) meeting, if the student has an IEP.
- Response to an incident may include the following:
  - Parent or guardian conference that includes the student, when appropriate;
  - When appropriate and with written parent/guardian consent, counseling, and/or mental health counseling subject to available resources of the district;
  - Behavior intervention student agreement coupled with another response(s);
  - Restitution or opportunities to repair relationships coupled with another response(s);
  - Detention;
  - Temporary or permanent removal from extracurricular activities;
  - Temporary or permanent removal from class;
  - In-school suspension;
  - Out-of-school suspension;
  - Suspension of transportation privileges, if misconduct occurred in a school vehicle; and/or
  - Placement in an alternative learning environment, including a therapeutic classroom, when appropriate; and/or
  - Recommendation for expulsion.

### Grades 6-8

#### Level 1

- Requires parent or guardian notification.
- Requires individualized educational program (IEP) meeting, if the student has an IEP.
- Responses to an incident may include the following:
  - Parent or guardian conference that may include the student, when appropriate;
  - When appropriate and with written parent consent, counseling, and/or mental health counseling subject to available resources of the district;
  - Behavior intervention student agreement coupled with another response(s);
  - Restitution or opportunities to repair relationships coupled with another response(s);
  - Detention; and/or
  - Temporary removal from class.

## Level 2

- Requires parent or guardian notification.
- Review of response to prior offense, if applicable, to inform increased level of response.
- Requires individualized educational program (IEP) meeting, if the student has an IEP.
- Responses to an incident may include, but are not limited to, the following:
  - Parent or guardian conference that includes the student, when appropriate;
  - When appropriate and with written parent/guardian consent, counseling, and/or mental health counseling subject to available resources of the district;
  - Behavior intervention student agreement coupled with another response(s);
  - Restitution or opportunities to repair relationships coupled with another response(s);
  - Detention;
  - Temporary or permanent removal from extracurricular activities;
  - Temporary or permanent removal from class;
  - In-school suspension;
  - Out-of-school suspension;
  - Suspension of transportation privileges, if misconduct occurred in a school vehicle; and/or
  - Placement in an alternative learning environment, including a therapeutic classroom, when appropriate.
- Level 3 • Requires parent or guardian notification.
- Review of response to prior offense, if applicable, to inform increased level of response.
- Requires individualized educational program (IEP) meeting, if the student has an IEP.
- Response to an incident may include the following:
  - Parent or guardian conference that may include the student, when appropriate;
  - When appropriate and with written parent consent, counseling, and/or mental health counseling subject to available resources of the district;
  - Behavior intervention student agreement coupled with another response(s);
  - Restitution or opportunities to repair relationships coupled with another response(s);
  - Detention;
  - Temporary or permanent removal from extracurricular activities;
  - Temporary or permanent removal from class;
  - In-school suspension;
  - Out-of-school suspension;
  - Suspension of transportation privileges, if misconduct occurred in a school vehicle;
  - Placement in an alternative learning environment, including a therapeutic classroom, when appropriate; and/or
  - Recommendation for expulsion.

Grades 9-12

Level 1

- Requires parent or guardian notification.
- Requires individualized educational program (IEP) meeting, if the student has an IEP.
- Responses to an incident may include, but are not limited to, the following:
  - Parent or guardian conference that includes the student, when appropriate;
  - When appropriate and with written parent/guardian consent, counseling, and/or mental health counseling subject to available resources of the district;
  - Behavior intervention student agreement coupled with another response(s);
  - Restitution or opportunities to repair relationships coupled with another response(s);
  - Detention;
  - Temporary removal from extracurricular activities;
  - Temporary removal from class;
  - In-school suspension; and/or
  - Suspension of transportation, if misconduct occurred in a school vehicle.

Level 2

- Requires parent or guardian notification.
- Review of response to prior offense, if applicable, to inform increased level of response.
- Requires individualized educational program (IEP) meeting, if the student has an IEP.
- Response to an incident may include the following:
  - Parent or guardian conference that includes the student, when appropriate;
  - When appropriate and with written parent/guardian consent, counseling, and/or mental health counseling subject to available resources of the district;
  - Behavior intervention student agreement coupled with another response(s);
  - Restitution or opportunities to repair relationships coupled with another response(s);
  - Detention;
  - Temporary or permanent removal from extracurricular activities;
  - Temporary or permanent removal from class;
  - In-school suspension;
  - Out-of-school suspension;
  - Suspension of transportation privileges, if misconduct occurred in a school vehicle; and/or
  - Placement in an alternative learning environment, including a therapeutic classroom, when appropriate.

## Level 3

- Requires parent or guardian notification.
- Review of response to prior offense, if applicable, to inform increased level of response.
- Requires individualized educational program (IEP) meeting, if the student has an IEP.
- Response to an incident may include the following:
  - Parent or guardian conference that includes the student, when appropriate;
  - When appropriate and with written parent/guardian consent, counseling, and/or mental health counseling subject to available resources of the district;
  - Behavior intervention student agreement coupled with another response(s);
  - Restitution or opportunities to repair relationships coupled with another response(s);
  - Detention;
  - Temporary or permanent removal from extracurricular activities;
  - Temporary or permanent removal from class;
  - In-school suspension;
  - Out-of-school suspension;
  - Suspension of transportation privileges, if misconduct occurred in a school vehicle;
  - Placement in an alternative learning environment, including a therapeutic classroom, when appropriate; and/or
  - Recommendation for expulsion.

Approved \_\_\_\_\_ Reviewed \_\_\_\_\_ Revised \_\_\_\_\_



# **MEMORANDUM OF UNDERSTANDING**

**BETWEEN**

**CHEROKEE SCHOOL DISTRICT**

**AND**

**NORTHWEST IOWA COMMUNITY COLLEGE**

This is a Memorandum of Understanding made on October 21, 2024, between Northwest Iowa Community College (NCC) and Cherokee School District.

## **NCC COLLEGE AND CAREER ACADEMY – Marcus**

### **1. PURPOSE**

This agreement aims to establish the NCC College and Career Academy – Marcus in cooperation with Cherokee.

### **2. DESCRIPTION**

NCC agrees to provide the college curriculum and programming for programs offered. The NCC College and Career Academy - Marcus students will receive NCC college credits upon successful completion of the courses.

The programs offered will be jointly established and coordinated between NCC and Cherokee.

### **3. ADMINISTRATION OF THE NCC COLLEGE AND CAREER ACADEMY – Marcus**

- a. The School District and NCC will jointly administer the program for the duration of this contract. NCC will be responsible for:
  - i. Curriculum and instruction in cooperation with School District.
  - ii. An annual list of core courses in the program will be provided to the School District in time for registering students each year. They will be part of an annual addendum.
  - iii. Evaluation and grades
  - iv. Ordering of equipment and supplies
  - v. Providing the calendar
  - vi. Providing course syllabi
  - vii. Compliance with national, state, and local standards regarding student safety and equipment.
  - viii. Granting credits earned by program participants and maintaining academic records for all concurrent enrollment students.
  - ix. Certifying staff as NCC-certified staff.
  - x. Ensuring that the courses are of the same quality as a course offered on a community college campus.

- b. Cherokee will be responsible for:
  - i. Providing textbooks and materials based on information in Appendix A.
  - ii. Register students in the NCC College and Career Academy.
- c. Together Cherokee and NCC will:
  - i. Jointly ensure postsecondary student access to the course/program.
  - ii. Jointly determine appropriate class sizes.
  - iii. Jointly ensure the programming meets the Sr. Year Plus, State of Iowa guidelines, NACEP guidelines, and NCC guidelines.
- d. It is further mutually agreed that:
  - i. Upon termination of the foregoing program, any student materials provided by the School District shall remain the property of the School District and any property provided by NCC shall remain the property of the College.
  - ii. The School District agrees to provide liability insurance with respect to the conduct of the educational program described above. The School District agrees to have NCC named as an additional insured when determined necessary pursuant to the aforesaid liability policy.
  - iii. Each party will comply with provisions of the Carl Perkins Vocational Education Act, Sr. Year Plus, State of Iowa guidelines, NACEP guidelines, and NCC guidelines whenever applicable.
  - iv. Each party will follow all state and federal statutes regarding nondiscrimination on the basis of race, marital status, color, national origin, ancestry, sex, sexual orientation, gender identity, age, handicap, religion, or economic status.
  - v. Each party will designate in writing to the other party a person to coordinate all matters in connection with respect to the College and Career Academy offered at the School District.

#### **4. ADMISSION INTO THE NCC COLLEGE AND CAREER ACADEMY – Marcus**

- a. The School District will identify and provide guidance and counseling for potential students interested in the programming. The School District agrees to make a good faith effort in recruiting students that have a high probability of successfully completing the courses and meet Sr. Year Plus, State of Iowa guidelines, NACEP guidelines, and NCC guidelines.
- b. The School District will adhere to established course sequences and recommended high school courses that meet or exceed the minimum academic and technical proficiencies. Additional information is provided by NCC in course sequence grids, Program Information Briefs, and program informational and recruitment flyers.
- c. NCC will work with parents and students to provide post-secondary academic advising.
- d. The School District provides special guidance and monitoring of individual student performance.
- e. The School District agrees to meet with NCC counseling and/or program staff when necessary to review policies, and procedures, and make suggestions for improving student success.

- f. Each student will complete the necessary NCC forms to register for each semester, The School District agrees to notify NCC of the name, address, identification number and telephone number of the students enrolled in the program upon request.

## 5. INDEMNITY

To the extent permitted by Iowa law, NCC and the School District will each indemnify and hold the other harmless from any and all claims, causes of action, attorney fees, cost, or other expenditures occasioned by the undertakings assumed by each, respectively, in this instrument.

## 6. FINANCIAL REQUIREMENTS FOR THE PROGRAM

- a. For the first year, the School District agrees to pay NCC at the rate outlined in Appendix A, per credit for courses taught at the NCC Career and College Academy - Marcus. Anticipated enrollment by the districts will be 12 students per course (CTE) and 28 students per course (Elementary Education), with 2 to 3 courses per term, per career pathway. Students must be enrolled in the Academy to be included in this credit count.
- b. School Districts are encouraged for the first year to enroll students for each of the courses offered each term, as outlined in Appendix A. A seat unfilled by one district may be filled by another district.

School District	Education Enrollments /per course	Welding Enrollments /per course	Health Care Enrollments /per course	Engineering Design Enrollments /per course
MMC	3	5	3	5
Remsen Union	2	5	3	5
Cherokee	1	2	1	2
South O'Brien	1	2	1	2
Galva Holstein (Ridgeview- 4 shared seats)	1	1		
Schaller-Crestland (Ridgeview-4 shared seats)			1	1
Kingsley-Pierson	1	1	1	1
Remsen St. Mary's	1	1	1	1

- c. If a district is unable to fill its required credits in a given year, it will not be charged for those credits if:
  - i. Other districts wish to purchase additional credits that year and/or,
  - ii. Non-contracted districts are allowed to purchase credits as determined by the School District.
  - iii. Costs for textbooks will be the responsibility of the School District, or as outlined in Appendix A.
- d. Annually, the partners will reevaluate the financial structure and targeted enrollment of the Academy. After one full year of operation, the entities will seek a financial plan based on a per credit cost, or per pupil, mutually beneficial to both parties.
- e. NCC will reimburse the School District at NCC's adjunct rate for any faculty member who is under contract with said School District.
- f. The School District will have full financial responsibility for its students who are enrolled two weeks after the start of the semester.

**7. DURATION**

This Agreement is effective starting July 1, 2023, or when the programming facility is completed, whichever occurs first, and is in effect for ten (10) years from the effective date of this agreement.

**8. TERMINATION**

This Agreement may be terminated by NCC or the School District, either individually or collectively, if funding by the State of Iowa is eliminated or becomes insufficient to adequately fund either party's participation in the program. Any party wishing to terminate the Agreement must notify the other, or in the case of mutual agreement termination, the decision must be made by the parties, no later than April 1st of the year proceeding the Program (school) year that the termination would become effective.

**9. EXECUTION**

This Agreement becomes effective only after all parties have formally approved and signed, whether on the same or separate pages of this Agreement.

**CHEROKEE SCHOOL DISTRICT**


BY: \_\_\_\_\_  
School Superintendent


BY: \_\_\_\_\_  
Board President

DATE: 10/21/24

DATE: 10/21/24

**NORTHWEST IOWA COMMUNITY COLLEGE**

BY:  \_\_\_\_\_  
College President

BY:  \_\_\_\_\_  
Board President

DATE: 10/21/24

DATE: 10/21/24

## APPENDIX A – COSTS AND SCHEDULE



### High School Tuition Payment Schedule

(FY'25)

\*\*Book fees vary by course, see business office for specific fees, if any.

<b>NCC Pays for Instructor:</b>	
Online Course	70% Regular NCC Online Tuition rate + technology fee + textbook or any applicable book fees*
Career Academy Course/CTE Courses	90% NCC tuition + 100% fees + textbook, tools or any applicable book fees*
Face-to-Face Course offered at a High School	70% NCC In-state tuition rate + textbook or any applicable book fees*
Face-to-Face Course offered on the campus of NCC	90% Regular NCC tuition rate + 100% fees + textbook or any applicable book fees*
CNA Course	\$710 per student for the entire course
EMT Course	\$1,960.00 per student for the entire course
<b>High School Pays for Instructor</b>	
Course offered at the high school	\$295 per course + \$20 per student per credit + textbook or any applicable book fees*

## 2024--2025 Class enrollment

[illegible]