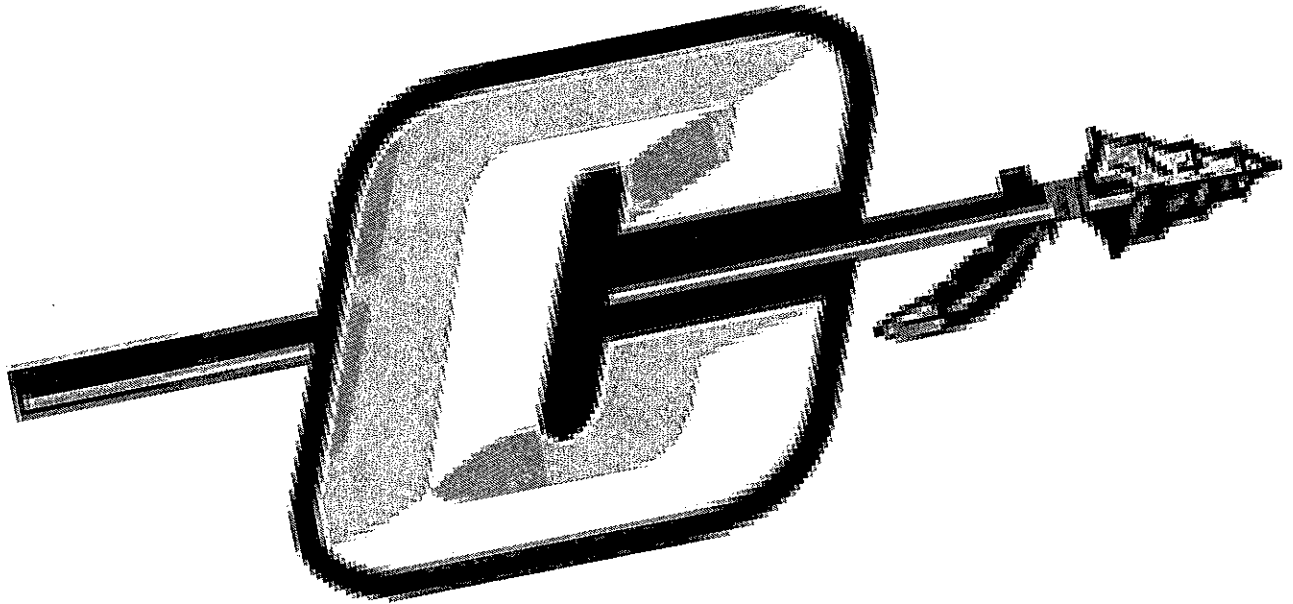


Cherokee Community School District



Regular Board Meeting
November 18, 2024
CWHS Library

Board Members:

Mrs. Jodi Thomas, President
Mr. Ray Mullins, Vice-President
Mr. Jared Barkley
Mr. Brian Freed
Mrs. Jocelyn Riggert
Mrs. Joyce Lundsgaard, Board Secretary
Mr. Tom Ryherd, Superintendent

Public Hearing – Continue Participation in the Instructional Support Program
Cherokee Community School District, 600 West Bluff Street
Monday, November 18, 2024 @ 5:30 PM

If you have comments that you wish to be considered before the District's continued participation in the Instructional Support Program and are not able to attend the public hearing, please submit those comments to: Tom Ryherd, Superintendent by November 18, 2024 by 2:00 PM.

- | |
|--|
| <ol style="list-style-type: none">1. Call the hearing to order2. Approve the agenda3. Public hearing on continued participation in the Instructional Support Program.4. Any person interested may appear and file objections to the District's continued participation in the Instructional Support Program.5. Close the public hearing6. Adjournment |
|--|

Regular Board of Education Meeting - ANNUAL/ORGANIZATIONAL Meeting
Cherokee Community School District, 600 West Bluff Street
Agenda for Monday, November 18, 2024

The tentative agenda contains a list of subjects known at the time of distribution. A copy of the agenda kept continuously current is available for inspection at the office of the superintendent during regular business hours. This agenda may be changed up to 24 hours before the scheduled commencement of the meeting. The agenda sequence is provided as a courtesy only. The board reserves the right to consider each item in any sequence it deems appropriate.

Therefore, we encourage visitors to attend the meeting from the beginning.

NOTICE: If you have comments that you wish to be considered please submit those comments to: Tom Ryherd, Superintendent, at tryherd@ccsd.k12.ia.us by November 18, 2024 by 2:00 PM along with your phone number and you will be called prior to the agenda item you wish to address.

- | |
|--|
| <ol style="list-style-type: none">1. Call the meeting to order2. Pledge of Allegiance and Mission Statement3. Approve the agenda4. Roll call of members in attendance5. Action to excuse board members not in attendance |
| <ol style="list-style-type: none">6. Welcome Visitors Recognition of persons who wish to speak to the board regarding a school issue not on the agenda |
| <ol style="list-style-type: none">7. Consent agenda<ol style="list-style-type: none">A. Approve the minutes of the regular meeting [10-21-24]B. Approve financial statementsC. Approve monthly billsD. Approve fundraising requestsE. Approve resignations Katie Leonard - CMS Hawkeyes Sponsor Tony Gunter - CWSHS Teacher & Head Football Coach Adam Rapp - Head Baseball CoachF. Approve retirements Lynette Smith - CMS ParaG. Approve internal transfersH. Approve contract extensions |
| <ol style="list-style-type: none">8. Discussion of/ action concerning Secretary-Treasurer's Report - Fiscal Year 2024 |

* **Note:** The Board of Education, with a majority vote of the Board, may enter into an closed/exempt session for the purpose of discussing confidential records, litigation, suspension/expulsion hearings, personnel, purchase of real estate, and security or negotiation strategy.

- A. Operating Fund
- B. Management Fund
- C. Physical Plant and Equipment Fund
- D. Debt Service
- E. Capital Projects
- F. Activity Fund
- G. Nutrition Fund
- H. Trust and Agency Fund
- I. Self-Insurance Fund

9. Discussion of/ action concerning closing fiscal accounts for 2023-2024

10. Adjournment - Retiring Board President

11. Call the meeting to order - Superintendent President Pro-Tem

12. Election of officers (President) - Superintendent President Pro-Tem

13. Election of officers (Vice President) - Superintendent President Pro-Tem

14. Administration of oath to new officers - Board Secretary

15. Discussion of/ action concerning the opening of fiscal accounts for 2024-2025 - Name bank(s) of depository and specific maximum amount for the fiscal year

16. Adopt written rules and procedures that will be followed in conducting board meetings

17. Determine time and location of regular school board meetings

18. Adopt resolutions

A. Resolution to pay bills when board is not in session

B. Resolution to disburse payroll for contracted employees

C. Resolution to authorize control of the signature stamp

19. Communication and Reports

A. Principals' Building Reports/ Instructional Coaches' Reports

B. Directors'/ Superintendent's Report

20. Policy

Clerical Change(s): Clerical changes and edits as recommended by IASB Policy Manual Review by Siobhan Schneider, IASB Policy/Legal Services Director, received on 12/22/21

Affirm: 202.4 - Vacancies; 203 - Board of Directors' Conflict of Interest; 204 - Code of Ethics; 205 - Board Member Liability; 206.1 - President; 206.2 - Vice President; 206.3 - Secretary - Treasurer; 207 - Board of Directors Legal Counsel; 208 - Ad Hoc Committees; 208.1.e.1 - Ad Hoc Committees Exhibit

21. New Business

A. Discussion of/ information concerning the Cherokee FFA Chapter attendance at the National FFA Convention in Indianapolis.

B. Discussion of/ action concerning requests for early graduation

C. Discussion of/ action concerning Board Policy 503.8 - Discipline Policy for Students Who Make Threats of Violence or Cause Incidents of Violence [Second Reading]

D. Discussion of/ action concerning Board Policy 605.3.e.5 - Objection to Instructional and Library Materials - Request to Prohibit a Student from Accessing Specific Instructional Material [Second Reading]

E. Discussion of/ action concerning Memorandum of Understanding with Northwest Community College for Career Academy in Marcus.

F. Discussion of/ action concerning clerical changes to the Cherokee CSD Crisis Manual [Emergency Operations Plan]

G. Discussion of/ action concerning a request to the School Budget Review Committee for modified allowable growth for Special Education deficit in the amount of \$48,019.52.

H. Discussion of/ action concerning a request to the School Budget Review Committee for modified supplemental amount as related to the English language learning program for students who have exceeded five years of weighting, that are included on the Fall 2024 certified enrollment headcount, in the amount of \$4940.00.

I. Discussion of/ action concerning a request to the School Budget Review Committee for open enrolled out students, who were not included in the district's previous year certified enrollment count, in the amount of \$25,087.56.

J. Discussion of/ information concerning Building and Grounds meeting in December.

K. Discussion of/ action concerning district appointments

*** Note: The Board of Education, with a majority vote of the Board, may enter into an closed/exempt session for the purpose of discussing confidential records, litigation, suspension/expulsion hearings, personnel, purchase of real estate, and security or negotiation strategy.**

1. Board Secretary/Treasurer - Joyce Lundsgaard
2. Newspaper of General Circulation - Chronicle Times
3. Equity and Affirmative Action Coordinator - Tom Ryherd
4. Title IX Coordinator - Tom Ryherd
5. Child Abuse Investigators: Level 1 - Brian Christiansen and Tom Ryherd
6. Title I Coordinator - Brian Christiansen
7. Foster Care Coordinator - Brian Christiansen
8. Homeless Liaison - Matt Malausky
9. Homeschool Liaison - Krista Miller
10. Wellness Policy Coordinators - Rachel Doeden and Cara Jacobson
11. Harassment Investigators - Matt Malausky and Tom Ryherd
12. Level II Harassment Investigator - Brett Gannon
13. Legal Counsel - John Cook, Steve Avery, & Ahler's & Cooney Law Firm
14. EL Coordinator - Matt Malausky
15. Migrant Coordinator - Krista Miller
16. Teacher Quality Team (Administrative Representatives) - Brian Christiansen, Krista Miller, Matt Malausky, Tom Ryherd
17. Teacher Quality Team (Teacher Representatives) - James De Vos, Abby James, Cindy Husman, Kathy Curtis

L. Discussion of/ action concerning standing board committees

1. Curriculum and Instruction
2. Policy
3. Finance
4. Buildings, Grounds, and Capital Projects
5. Transportation and Nutrition

M. Discussion of/ action concerning the appointment of a board member to the Cherokee County Conference Board

22. Board Committee Reports

- A. Curriculum and Instruction –
- B. Policy –
- C. Finance –
- D. Building, Grounds, Capital Projects –
- E. Transportation, Nutrition –
- F. Board Member Closing Comments

23. Items of Interest for the Next Meeting [December 16, 2024 @ 5:30 PM]

24. Adjournment

Projected Dates/Times for Regular Board of Education Meetings 2024-2025

| | | | |
|-----------------------------|------------------------------|-----------------------------|-----------------------------|
| August 19, 2024 @ 5:30 pm | September 16, 2024 @ 5:30 pm | October 21, 2024 @ 5:30 pm | November 18, 2024 @ 5:30 pm |
| December 16, 2024 @ 5:30 pm | January 20, 2025 @ 5:30 pm | February 17, 2025 @ 5:30 pm | March 17, 2025 @ 5:30 pm |
| April 21, 2025 @ 5:30 pm | May 19, 2025 @ 5:30 pm | June 16, 2025 @ 5:30 pm | July 21, 2025 @ 5:30 pm |

*** Note: The Board of Education, with a majority vote of the Board, may enter into an closed/exempt session for the purpose of discussing confidential records, litigation, suspension/expulsion hearings, personnel, purchase of real estate, and security or negotiation strategy.**

**Cherokee Community School District
Regular Meeting
October 21, 2024**

The Cherokee Community School District Board of Education held a regular meeting on Monday, October 21, 2024 at 5:30 P.M. The meeting was held in the CWHs Library, 600 W. Bluff St., Cherokee, IA.

1. Call the meeting to order

The meeting was called to order at 5:31 P.M.

2. Pledge of Allegiance and Mission Statement

The Pledge of Allegiance and Mission Statement were recited.

3. Action to approve the agenda

Moved by Mullins, seconded by Riggert to approve the agenda. All Ayes

4. Roll call of members in attendance

Roll call of board members was taken. Present were Brian Freed, Jodi Thomas, Jared Barkley, Ray E. Mullins II, Jocelyn Riggert

5. Excuse board members not in attendance

All board members were present.

6. Welcome Visitors

Visitors were welcomed. Thomas referenced board policy 213, Public Participation in Board Meetings.

7. Action to approve the consent agenda

Moved by Freed, seconded by Riggert to approve the consent agenda. All Ayes

- Minutes of the SIAC/Regular Meeting – [9/16/24]; Work Session – [10/1/24]
- Monthly Bills
- Financial Statements
- Resignations – Allison Harris – CES Para; Tabettha Hirschman – CES Para; Cindy Husman – MS Volleyball Coach; Julie Hummel – MS Volleyball Coach
- Contract Extensions – Jamie Deeds – CWHs Para; Sophia Mujica – CWHs Para; Amie Shanahan – CMS Para; Sarah Riedemann – CES Para; Kelsey Mersch – CES Para; Danyelle Moore – CES Para; Melanny Sadano – CES Para; Bailey Matthews – Basketball Cheer Co-Coach; Pam Barnes – Basketball Cheer – Co-Coach

8. Communication and Reports

Principal and Superintendent reports were given.

9. Policy

Moved by Freed, seconded by Mullins to affirm policies 104.3.r.1 - Anti-Bullying/Anti-Harassment Investigation Procedures; 106 - Discrimination Based on Sex Prohibited; Organization of the Board of Directors; 200.1.r.1 - Organizational Meeting Procedures; 200.2 - Powers of the Board of Directors; 200.3 -Responsibilities of the Board of Directors; 201 - Board of Directors' Elections; 202.1 - Qualifications;202.1 - Oath of Office; 202.3 - Term of Office. The anti-bullying/harassment complaint form will also be available on-line. All Ayes

10. New Business

A. Discussion of/action concerning 2024 ISASP Results

Data Teacher Leaders, Tim Stoneking, Kasey Stowater and Angela Carver reviewed the ISASP results for the 2023/24 school year.

B. Discussion of/action concerning continued participation in the Instruction Support Program

Moved by Riggert, seconded by Barkley to approve a resolution for continued participation in the Instructional Support Program. A public hearing will be held on November 18 prior to the regular meeting. All Ayes

C. Discussion of/information concerning October 1 Board Work Session

Tom Ryherd gave a summary of the October 1 Board Work Session. The board intends to participate in another work session later in the year.

D. Discussion of/action concerning out of state travel

Moved by Mullins, seconded by Freed to approve out of state travel for the FTC Robotics Team to league competitions during the FTC season, Animal Science class to the Omaha Zoo and Special Olympics Team to Omaha, and future out of state travel for future groups and activities. All Ayes

E. Discussion of/action concerning Board Policy 501.9.r.1 Chronic Absenteeism and Truancy

Moved by Freed, seconded by Barkley to approve Board Policy 501.9.r.1 – Chronic Absenteeism and Truancy – second reading. All Ayes

F. Discussion of/information concerning Board Policy 605.3.e.5-Objection to Instructional Library Material

The board discussed Board Policy 605.3.e.5-Objection to Instructional Library Material-request to Prohibit a Student from Accessing Specific Instructional and Library Materials –First Reading.

G. Discussion of/information concerning Board Policy 503.8 – Discipline Policy for Students Who Make Threats of Violence or Cause Incidents of Violence – First Reading

The board discussed Board Policy 503.8 – Discipline Policy for Students Who Make Threats of Violence or Cause Incidents of Violence – First Reading.

H. Discussion of/action concerning Memorandum of Understanding with Northwest Community College for Career Academy in Marcus

Moved by Freed, seconded by Barkley to table action on the Memorandum of Understanding with Northwest Community College Career Academy in Marcus in order to get clarification on charges regarding unfilled credits. All Ayes

I. Discussion of/action concerning Memorandum of Agreement with Transition Alliance Program

Moved by Freed, seconded by Mullins to approve the Memorandum of Agreement for the Transition Alliance Program between Ridgeview, Marcus and Cherokee. All Ayes

J. Discussion of/action concerning sharing agreement for Social Worker

Moved by Mullins, seconded by Freed to approve the sharing agreement with Ridge View CSD for shared Social Worker for the 2024-25 school year. All Ayes

K. Discussion of/action concerning Collaboration Agreement with RSAI

Moved by Freed, seconded by Riggert to approve the Collaboration Agreement with Rural School Advocates of Iowa for coordination on the TPRA grant. All Ayes

L. Discussion of/action concerning a request to the SBRC

Moved by Mullins, seconded by Freed to approve the request to the School Budget Review Committee in the amount of \$66,876.41 for excess costs in providing the LEP program during the 2023-24 school year. All Ayes

M. Discussion of/action concerning cooperative sharing agreements

Moved by Mullins, seconded by Riggert to approve cooperative sharing agreements for swimming with Spencer CSD and for girls wrestling with Ridge View for the 2024-2025 school year. All Ayes

N. Discussion of/information concerning certified enrollment numbers

Ryherd updated the board on the certified enrollment numbers. The district is down 37.26 resident students for FY 25.

O. Discussion of/information concerning IASB Annual Convention

The IASB Annual Convention will be held in Des Moines on November 20-22.

P. Discussion of/action concerning appointing a delegate for the IASB Convention

Moved by Freed, seconded by Mullins to appoint Jodi Thomas as delegate to the IASB Delegate Assembly. All Ayes

Closed Session:

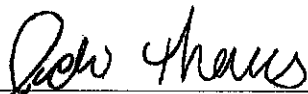
Moved by Riggert, seconded by Barkley to enter into closed session at 7:30 P.M. to conduct the evaluation of the Superintendent as provided in section 21.5(1)(i) of the open meetings law. Roll call vote, Ayes: Freed, Mullins, Riggert, Barkley, Thomas

The board resumed in open session at 8:19 P.M.

12. Adjournment

Moved by Mullins, seconded by Riggert to adjourn the meeting at 8:20 P.M. All Ayes

Regular Meeting – November 18, 5:30 P.M.



President, Board of Education
Cherokee Community School District



Secretary, Board of Education
Cherokee Community School District

10/31/2024

| Fund | Beginning Balance | Receipts | Expenditures | Ending Balance |
|------------------------------|------------------------|------------------------|------------------------|------------------------|
| Operating | \$ 2,364,513.49 | 2,421,304.85 | 1,401,358.34 | 3,384,460.00 |
| Management | 600,353.98 | 200,476.00 | 1,536.00 | 799,293.98 |
| Self-Insurance Fund | 833,301.46 | 6,158.23 | 8,644.55 | 830,815.14 |
| TPRA Grant | | 1,842,592.31 | 1,842,592.31 | |
| Subtotal General Fund | 3,798,168.93 | 4,470,531.39 | 3,254,131.20 | 5,014,569.12 |
| Activity | 133,090.51 | 48,370.07 | 32,816.28 | 148,644.30 |
| PPEL | 161,967.55 | 158,871.55 | 62,552.91 | 258,286.19 |
| Capital Projects (Sales Tax) | 2,632,740.92 | 147,710.56 | 427,066.08 | 2,353,385.40 |
| Debt Service | 88,498.78 | 146,380.76 | 189,515.63 | 45,363.91 |
| Hot Lunch | 344,618.85 | 92,975.12 | 175,010.65 | 262,583.32 |
| Trust and Agency | 41,597.02 | 548.35 | - | 42,145.37 |
| Braves Bank | 25,175.68 | 2,642.62 | 71.00 | 27,747.30 |
| Total - All Funds | \$ 7,225,858.24 | \$ 5,068,030.42 | \$ 4,141,163.75 | \$ 8,152,724.91 |

Published Budget Report
All Funds
10/31/2024

| Category | Function #'s | Sub Total Exp. | Expenditures | Amt Published | % of Published |
|---------------------------------|--------------|----------------|--------------|---------------|----------------|
| INSTRUCTION | (1000-1999) | 2,305,493.64 | 2,305,493.64 | 10,815,000.00 | 21% |
| Perkins | (5210) | - | | | |
| SUPPORT SERVICES | (2000-2999) | | | | |
| Student Support Svcs | (2000-2199) | 101,228.03 | | | |
| Inst. Staff Support Svcs | (2200-2299) | 213,331.36 | | | |
| General Administration | (2300-2399) | 144,011.04 | | | |
| Building Administration | (2400-2499) | 203,533.95 | | | |
| Business Administration | (2500-2599) | 324,094.62 | | | |
| Plant Operation & Maint | (2600-2699) | 727,529.62 | | | |
| Student Transportation | (2700-2799) | 194,366.22 | | | |
| TOTAL SUPPORT SERVICES | | | 1,908,094.84 | 5,160,000.00 | 37% |
| NON INSTRUCTIONAL PGMS | (3000-3999) | 159,694.85 | 159,694.85 | 825,000.00 | 19% |
| OTHER EXPENDITURES | (4000-5999) | | | | |
| Facilities | (4000-4999) | 705,439.05 | | | |
| Debt Service | (5000-5999) | 189,515.63 | | | |
| AEA Support Direct | (5200) | 445,221.00 | | | |
| TOTAL OTHER EXPENDITURES | | | 1,340,175.68 | 3,644,091.00 | 37% |
| TOTAL EXPENDITURES | | | 5,713,459.01 | 20,444,091.00 | 28% |

11/14/2024 03:28 PM

User ID: ALG

| Vendor Number | Vendor Name | Amount |
|--|---------------------------------------|--------------|
| Invoice Description | | |
| Checking Account ID 1 | Fund Number 10 | GENERAL FUND |
| CMS Band Shirts resale | | |
| Brave Designs t shirts/hoodies | | |
| 13763 | 360 Custom Designs | 777.92 |
| Technology Supplies | | |
| 14716 | AGParts Worldwide, Inc. | 154.50 |
| Change transmission fluid #14 | | |
| Bus 11 Marker lights and fuse | | |
| Bus 26, emergency latches and ABS sensor | | |
| Bus 11 fuel line | | |
| 15172 | Ascendance Trucks Midwest, LLC | 1,847.11 |
| Bus 26 adjust brakes, | | |
| 12916 | Country Tire and Service Inc. | 30.28 |
| Jeans -Clothing Allowance | | |
| 13822 | Funderman, Steve | 57.72 |
| Iowa School Counselor Conference | | |
| 18309 | Haack, Brenda | 239.56 |
| Maintenance Supplies | | |
| 14724 | HD Supply Formerly Home Depot Pro | 4,374.52 |
| Medicaid | | |
| 12846 | Iowa Department of Human Services | 1,215.18 |
| Annual Membership Dues 24-25 | | |
| 13011 | Iowa Pupil Transportation Association | 300.00 |
| Competition registration | | |
| 14670 | Iowa State University | 200.00 |
| Background Checks | | |
| 11789 | ISFIS, Inc. | 252.00 |
| TAG Professional Development | | |
| 13475 | Keystone Area Education Agency | 200.00 |
| Replacement strike for doors | | |
| Tech Supplies - Phones for District | | |
| 14115 | Midwest Technology Services, LLC | 942.90 |
| WHS Regular Envelopes | | |
| Foundation Instructional Supplies | | |
| PreAlgebra Math Workbooks | | |
| Table Tent | | |
| PreAlgebra Unit 5-7 Workbooks | | |
| 18328 | Prairie Lakes AEA Business Office | 713.63 |
| Postage Machine Lease | | |
| 14866 | Quadient Leasing USA, Inc | 491.25 |
| 2024 Curriculum Annual Renewal | | |
| 13492 | Really Great Reading, LLC | 9,334.00 |

11/14/2024 03:28 PM

User ID: ALG

| Vendor Number | Vendor Name | Amount |
|---|------------------------------------|---|
| Invoice Description | | |
| Oil Change #25 | | |
| lunch wagon, white sub #24, and van #2 | | |
| Radiator bus 17, Transmission #16 | | |
| lunch wagon, white sub #24, and van #2 | | |
| Oil Change #25 | | |
| Radiator bus 17, Transmission #16 | | |
| lunch wagon, white sub #24, and van #2 | | |
| 11459 | Ron's Repair, Inc. | 8,359.69 |
| Checks | | |
| 10720 | Storey Kenworthy/Matt Parrott | 770.00 |
| Fund Number 10 | | |
| Checking Account ID 1 | | |
| Checking Account ID 2 | Fund Number 33 | Local Option Sales and Service Tax Fund |
| Fisheye cam's for Shop - per Matt M | | |
| 14115 | Midwest Technology Services, LLC | 1,663.36 |
| Fund Number 33 | | |
| Checking Account ID 2 | | |
| Checking Account ID 3 | Fund Number 21 | STUDENT ACTIVITY FUND |
| field set for FTC Robotics season 24-25 | | |
| 13309 | AndyMark, Inc. | 507.26 |
| Color Guard Flags | | |
| 31105 | Band Shoppe | 65.90 |
| Warm up suits for boys basketball | | |
| 11462 | BSN Sports, LLC | 4,931.19 |
| 9/24 MS football | | |
| 14119 | Evans, Lynn | 85.00 |
| attachable bar | | |
| Entry fee for IHSMA State Jazz Choir | | |
| 31080 | Iowa High School Music Association | 175.00 |
| Fund Number 21 | | |
| Checking Account ID 3 | | |
| Checking Account ID 4 | Fund Number 61 | SCHOOL NUTRITION FUND |
| Reimbursement for Lunches | | |
| 30328 | Cherokee Music Boosters | 17.50 |
| Clothing Allowance-Shoes | | |
| 14887 | JENSEN, RHONDA | 90.94 |
| Fund Number 61 | | |
| Checking Account ID 4 | | |

11/08/2024 10:36 AM

| Vendor Number | Vendor Name | Amount |
|---------------------------------------|--------------------------------|--------------|
| Invoice Description | | |
| Checking Account ID 1 | Fund Number 10 | GENERAL FUND |
| Back up & Managed Services | | |
| 14649 | Advanced Network Professionals | 106.80 |
| Legal Services | | |
| 20291 | Ahlers and Cooney, PC | 1,156.00 |
| PERKINS 24/25 - FCS | | |
| Foundation Instructional Supplies | | |
| Classroom supplies | | |
| gen. class. exp. | | |
| Snacks for special education students | | |
| Clipboards | | |
| WHS Ind Art Instructional Supplies | | |
| New staff badges | | |
| WHS Ind Art Instructional Supplies | | |
| Foundation Instructional Supplies | | |
| TAG Supplies | | |
| WHS Ind Art Instructional Supplies | | |
| WHS Ind Arts Instructional Supplies | | |
| Bar Stool | | |
| Elem Teacher Supplies | | |
| Johnson Science classroom supplies | | |
| Sped- Instructional Supplies | | |
| Voice amplification for Kate Levitt | | |
| Drum sticks for bucket drumming | | |
| Headphones for students | | |
| Additional A&P book for WIT BIO 168 | | |
| Office Supplies | | |
| Foundation Supplies | | |
| Foundation- Equipment | | |
| Brave Designs | | |
| School Supplies | | |
| Snacks for special education students | | |
| Helping Hands | | |
| New battery for Kaitlyn Hoelscher | | |
| WHS Ind Arts Instructional Supplies | | |
| Misc. Approved | | |
| health office supplies | | |
| School Supplies | | |
| Art Club purchase from Ed Foundations | | |
| supplies for mentoring room | | |
| Wii converter that was lost | | |
| Instructional Supplies SE | | |
| Office Supplies | | |
| PTA order- TK-3rd grade | | |

11/08/2024 10:36 AM

User ID: ALG

| Vendor Number | Vendor Name | Amount |
|---------------|--|-----------|
| | Invoice Description | |
| | scissors | |
| | Backpacks | |
| | Brave Designs | |
| | Classroom supplies. | |
| | Supplies | |
| | Johnson Science classroom supplies | |
| | Ed. Foundation Funds | |
| | Ed. Foundation Funds | |
| | Ed. Foundation Funds | |
| | Ed. Foundation Funds | |
| | Ed. Foundation Funds | |
| | Classroom supplies. | |
| | TV stand for football concession stand | |
| | Ed Foundation Supplies | |
| | Instructional Supplies-SE | |
| | Perkins-Equipment | |
| | Charging station for Kate L. Ipads. | |
| | Classroom supplies | |
| | Classroom supplies | |
| | Foundation Instructional Supplies | |
| | Calming Room: Education Foundation | |
| | End for vacume | |
| | Bags for CAPS | |
| | ISP Curriculum | |
| 13771 | Amazon Capital Services | 10,167.03 |
| | Nurse & Trans Supplies & Salt | |
| 10079 | Blaine's Culligan | 527.40 |
| | Outside Labor Repairs | |
| 12780 | Boji Portable Toilets Inc | 100.00 |
| | First book order of 24-25 school year | |
| | Books for CMS Library | |
| 13052 | Book Vine, The | 34.36 |
| | Parts | |
| 10396 | Builder's Sharpening and Service | 239.32 |
| | Elodea for lab | |
| 10157 | Carolina Biological Supply Co | 45.21 |
| | Replaced Light | |
| | New Outlet & Light Replaced at CWHS | |
| | Service Call | |
| | New Outlet & Light Replaced at CWHS | |
| | Dimmer Switches in CMS Band Room | |
| 10034 | Champion Electric | 4,052.07 |
| | Publication Expense | |
| 18221 | Cherokee Chronicle Times | 307.83 |

11/08/2024 10:36 AM

User ID: ALG

| Vendor Number | Vendor Name | Amount |
|---|--|----------|
| Invoice Description | | |
| Pallet Disposal | | |
| Pallet Disposal | | |
| 13534 | Cherokee County Solid Waste Commission | 30.30 |
| Conf Mileage, Meals, Room, Materials | | |
| 8th Grade Talented & Gifted Student Day | | |
| 14657 | Christiansen, Kacee | 1,216.79 |
| Final Water Bill | | |
| 10084 | City of Cherokee | 3,412.32 |
| Tires for skid loader | | |
| Equipment Repair | | |
| 12916 | Country Tire and Service Inc. | 1,382.10 |
| Building Repair Outside Labor | | |
| 14942 | Day's Door Company | 332.50 |
| Instructional Art Supplies | | |
| 10491 | Discount School Supply | 81.37 |
| Comm Services October 2024 | | |
| 14832 | Donovan Group I | 1,000.00 |
| Maintenance Supplies | | |
| 12268 | Doors, Inc. | 569.40 |
| Fire Alarm Inspection & Repairs CWHS | | |
| Fire Alarm Inspection CES & CMS | | |
| 14222 | Feld Fire | 3,239.92 |
| Shoes-Clothing Allowance | | |
| 13822 | Funderman, Steve | 80.24 |
| Maintenance Supplies | | |
| Maintenance Supplies | | |
| Maintenance Supplies | | |
| 14724 | HD Supply Formerly Home Depot Pro | 2,144.83 |
| 2024 CFPM Fall Workshop | | |
| 11789 | ISFIS, Inc. | 160.00 |
| 24-25 HS Choir Winter Music Order | | |
| Opus Music | | |
| music for Veterans Day | | |
| Holiday music for 5th grade | | |
| 6th Grade Winter Choir Music Order | | |
| 12200 | J.W. Pepper and Son, Inc. | 713.66 |
| Cheer Coach Sweatshirts | | |
| 15021 | Kremer, Gail | 68.00 |
| ITEC Conference Expenses | | |
| 10268 | Ietsche, Amy | 215.76 |
| IDATP Annual Dues & Collecting | | |
| 14056 | Medical Enterprises, Inc. | 910.00 |

11/08/2024 10:36 AM

| Vendor Number | Vendor Name | Amount |
|---------------------------------|-----------------------------------|----------|
| Invoice Description | | |
| Valve Cap for Trumpet | | |
| Clarinet Ligature Screws & Lyre | | |
| Nickel | | |
| reeds for resale | | |
| resale reeds | | |
| resale saxophone reeds | | |
| RJ Thomas and ISP Money | | |
| repairs to a school saxophone | | |
| instruments | | |
| instruments | | |
| 10894 | MidBell Music, Inc. | 6,923.85 |
| NFC cards for new BenQ boards | | |
| 14789 | Midwest Computer Products, Inc. | 50.00 |
| DEF | | |
| 12876 | Midwest Lubricants, Inc. | 127.50 |
| Building Repair - Outside Labor | | |
| 14498 | Midwestern Mechanical Iowa Inc. | 1,584.00 |
| Parts | | |
| Outside Labor Repairs | | |
| Outside Labor Repairs | | |
| Outside Labor Repairs | | |
| 11495 | MODERN HEATING INC | 929.62 |
| FLI Curriculum | | |
| 10125 | Northwest AEA | 181.52 |
| Teacher Chair - CMS Burch | | |
| 10852 | One Office Solution | 199.00 |
| Operating Service Agreement | | |
| 13215 | Plains Boiler Service | 386.66 |
| Pest Extermination | | |
| 15025 | Plunkett's Pest Control, Inc | 77.00 |
| Admin Fees 10/1/24-10/31/24 | | |
| 15034 | Point C COE | 132.00 |
| Climate & Culture | | |
| Table Tent | | |
| PreAlgebra Unit 5-7 Workbooks | | |
| 20 PreAlgebra Workbooks | | |
| 500 Regular Envelopes-WHS | | |
| Office | | |
| 18328 | Prairie Lakes AEA Business Office | 871.22 |
| Foundation Instructional | | |
| Supplies | | |
| 10910 | RJ Thomas Mfg. Co. Inc., | 1,261.32 |
| Scholastic Book Fair | | |
| 13825 | Scholastic Book Fairs | 4,672.82 |
| Part | | |
| 12768 | School Bus Sales | 5.00 |

CWHS Band Instructional

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User ID: ALG

| Vendor Number | Vendor Name | Amount |
|--|----------------------------|---|
| Invoice Description | | |
| Supplies | | |
| CMS Art Instructional Supplies | | |
| Supplies for Therapeutic Classroom | | |
| WHS Ind Art Instructional Supplies | | |
| CMS Language Arts Instructional Supplies | | |
| 11884 | School Specialty, LLC | 403.08 |
| Transportation Mileage | | |
| 15377 | Schuknecht, Dakota | 343.00 |
| DOT Physical | | |
| DOT Physical | | |
| 14747 | Sioux Valley Family Health | 300.00 |
| Tour Guidebooks for Capitol Tour | | |
| 15384 | State of Iowa | 50.00 |
| Time & Attendance Software & ESS Mobile | | |
| 11578 | Time Management Systems | 386.49 |
| 09/04/24-09/25/24 Mop Service | | |
| Mop Service- October | | |
| 10183 | VESTIS | 273.87 |
| Reprogram WHS Controls | | |
| 15119 | Winona Controls, Inc. | 115.00 |
| Fund Number 10 | | |
| Checking Account ID 1 | Fund Number 71 | SELF-INSURANCE FUND |
| Admin Fees | | |
| 13725 | Mid-American Benefits LLC | 1,875.00 |
| Fund Number 71 | | |
| Checking Account ID 1 | | |
| Checking Account ID 2 | Fund Number 33 | Local Option Sales and Service Tax Fund |
| Black Vinyl Base | | |
| Black Vinyl Transitions | | |
| Black Vinyl Base | | |
| 15148 | Loews Carpet One | 315.00 |
| Fund Number 33 | | |
| Checking Account ID 2 | Fund Number 36 | PHYSICAL PLANT & EQUIPMENT |
| Printer Leases | | |
| 14869 | Access Systems Leasing | 1,001.53 |
| Fund Number 36 | | |
| Checking Account ID 2 | | |
| Checking Account ID 3 | Fund Number 21 | STUDENT ACTIVITY FUND |
| Cheer Velcro for Boxes | | |
| CWHS Cheerleading Supplies | | |
| Spanish Club supplies | | |
| 13771 | Amazon Capital Services | 132.63 |
| CC and Vball medals | | |
| 30835 | Awards Unlimited, Inc. | 442.67 |

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User ID: ALG

| Vendor Number | Vendor Name | Amount |
|--|-------------------------------------|-----------|
| Invoice Description | | |
| Stickers for Medals | | |
| 14683 | Brave Designs | 4.10 |
| new boys basketball uniforms | | |
| 11462 | BSN Sports, LLC | 6,245.47 |
| Cookies for FFA Feed the Farmers | | |
| 10865 | Cherokee Comm School Food Service | 66.00 |
| Ala Carte & WHS Concessions | | |
| 11224 | Chesterman Company | 2,528.70 |
| WHS Concession Supplies | | |
| 15382 | City of Cherokee | 80.00 |
| 11/18 8th grade bball | | |
| 11/25 7th boys bball | | |
| 11/26 7th boys bball | | |
| 30523 | Fuhrman, Mark | 240.00 |
| Spanish Club shirts | | |
| 14450 | Image Market | 655.05 |
| Food, Supplies, Ala Cart & Concessions | | |
| 18253 | MARTIN BROS. DISTRIBUTING CO., INC. | 112.25 |
| 11/18 8th boys bball | | |
| 11/26 7th boys bball | | |
| 31293 | Oswald, Kyle | 160.00 |
| 11/25 7th boys bball | | |
| 14327 | Shea, Mark | 80.00 |
| Fund Number 21 | | |
| Checking Account ID 3 | | |
| Checking Account ID 4 | | |
| Fund Number 61 | | |
| SCHOOL NUTRITION FUND | | |
| Ala Carte & WHS Concessions | | |
| 11224 | Chesterman Company | 1,730.50 |
| Clothing Allowance- Shoes & Sweatshirt | | |
| 14625 | CORZILIUS, MARGARET | 74.33 |
| Milk-CES | | |
| Milk-WHS | | |
| Milk-CMS | | |
| 14860 | East Side Jersey Dairy ESJD | 4,602.55 |
| washing machine | | |
| 10245 | Ebert's | 644.90 |
| Food, Supplies, Ala Cart & Concessions | | |
| 18253 | MARTIN BROS. DISTRIBUTING CO., INC. | 43,598.55 |
| Fund Number 61 | | |
| Checking Account ID 4 | | |

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User ID: ALG

| Vendor Number | Vendor Name | Amount |
|---|-----------------------------------|----------------------------|
| Invoice Description | | |
| Checking Account ID 1 | Fund Number 10 | GENERAL FUND |
| Books for CMS Library | | |
| First book order of 24-25 school year | | |
| 13052 | Book Vine, The | 352.37 |
| Internet, Data, Fire Alarms, Fax, Phone | | |
| 14427 | C-M-L Telephone Cooperative Assoc | 1,118.02 |
| Meal Money -State XC Coaches & Runners | | |
| 13234 | Cash and Joyce Lundsgaard | 30.00 |
| AET Dues | | |
| 14044 | Ewell Educational Services | 390.00 |
| Board Work Session Snacks | | |
| Culinary 2 - Salsa/Canning Lab | | |
| Culinary 1 & 2 Groceries | | |
| WHS FCS Supplies | | |
| WHS FCS Instructional Supplies | | |
| 10067 | Fareway Stores, Inc. | 646.77 |
| Eggs/Supplies for lab | | |
| Climate and Culture | | |
| Groceries - Culinary 2 | | |
| CMS Braves Store | | |
| 10274 | Hy-Vee Food Stores, Inc | 154.33 |
| Board/Sup Work Session | | |
| 10002 | Iowa Association of School Boards | 650.00 |
| office supplies | | |
| 10852 | One Office Solution | 22.20 |
| Jetted out tiling around Ball Fields | | |
| 13615 | SCE, LLC | 1,253.96 |
| reorder | | |
| 15361 | Style Plus Band | 19.37 |
| Cell Phone & Service | | |
| 18319 | Verizon Wireless | 720.87 |
| Fund Number 10 | | |
| Checking Account ID 1 | | |
| Checking Account ID 2 | Fund Number 36 | PHYSICAL PLANT & EQUIPMENT |
| HVAC Compressor for Boilers | | |
| 15385 | Heartland Pneumatic | 6,457.50 |
| Building Improvements | | |
| Building Improvements | | |
| 15176 | M & S HVAC Services, LLC | 2,088.64 |
| Boiler Leak- Labor | | |
| 13215 | Plains Boiler Service | 775.00 |
| Fund Number 36 | | |
| Checking Account ID 2 | | |

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User ID: ALG

| Vendor Number | Vendor Name | Amount |
|---|------------------------------------|-----------------------|
| Invoice Description | | |
| Checking Account ID 3 | Fund Number 21 | STUDENT ACTIVITY FUND |
| Stickers for medals | | |
| 30835 | Awards Unlimited, Inc. | 12.95 |
| Meal Money -State XC Coaches & Runners | | |
| 13234 | Cash and Joyce Lundsgaard | 100.00 |
| CWHS Concession Supplies | | |
| CWHS Concession Supplies | | |
| 10067 | Fareway Stores, Inc. | 89.07 |
| VB Supplies for Tourney | | |
| 10274 | Hy-Vee Food Stores, Inc | 14.38 |
| Flowers for Senior Night | | |
| 11242 | Hy-Vee Pharmacy | 10.00 |
| FFA Dues and Fees | | |
| 13843 | Iowa FFA Association | 722.50 |
| Student fee and ticket | | |
| Friday and Saturday Meals for All State | | |
| 31080 | Iowa High School Music Association | 195.25 |
| Fund Number | 21 | |
| Checking Account ID | 3 | |

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User ID: ALG

| Vendor Number | Vendor Name | Amount |
|---------------------------------------|--------------------------------|--------------|
| Invoice Description | | |
| Checking Account ID 1 | Fund Number 10 | GENERAL FUND |
| August 2024 Services | | |
| 14649 | Advanced Network Professionals | 106.80 |
| Parts for Chromebooks | | |
| Parts for Chromebooks | | |
| 14716 | AGParts Worldwide, Inc. | 2,318.50 |
| Exhaust leak on 10 | | |
| 15172 | Ascendance Trucks Midwest, LLC | 1,221.04 |
| Lodging & Gas for Dance Competition | | |
| 14675 | Bellefy, Kristen | 198.41 |
| Maintenance Supplies | | |
| Tech Supplies | | |
| CWHS Ind Art Instructional Supplies | | |
| WHS Ind Art Resale | | |
| Trans Supplies | | |
| WHS Ind Arts Instructional Supplies | | |
| Blower & Battery | | |
| 10021 | Bomgaars Supply | 1,369.00 |
| Meal Money for Dancers & Coach | | |
| 13234 | Cash and Joyce Lundsgaard | 40.00 |
| Grounds Maintenance | | |
| 10034 | Champion Electric | 100.00 |
| CMS Library Subscription | | |
| CES Library Subscription | | |
| WHS Library Subscription | | |
| Central Office Subscription | | |
| 18221 | Cherokee Chronicle Times | 328.00 |
| Water & Sewer | | |
| 10084 | City of Cherokee | 2,964.75 |
| Gasoline | | |
| 15094 | Cox, Danielle | 65.65 |
| Annual Membership | | |
| 13308 | Crisis Prevention Institute | 2,989.10 |
| Chair Racks & Stool Seat Replacements | | |
| Chair Racks & Stool Seat Replacements | | |
| 13296 | Decker Equipment/School Fix | 2,891.72 |
| ITEC Conference Fees | | |
| Lodging for the Ottumwa XC Meet | | |
| Lodging for Iowa Best Conference | | |
| Robotics class supplies | | |
| conference fees | | |
| hotel | | |
| 14961 | Elan Financial Services | 2,161.35 |

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User ID: ALG

| Vendor Number | Vendor Name | Amount |
|---------------------------------------|------------------------------------|-----------|
| Invoice Description | | |
| Install CMS Nurse's Cabinet | | |
| 20070 | Haselhoff Construction Inc. | 750.00 |
| BIP Grant funds | | |
| 15118 | Inspire to Create Enterprises, LLC | 457.17 |
| SAVE 2024/FA | | |
| 10358 | Iowa Lakes Community College | 8,028.00 |
| ISCA Conference Registration | | |
| 11499 | Iowa School Counselor Association | 100.00 |
| 7-8 Honor Choir Music Order 24-25 | | |
| 7-8 Honor Choir Music Order 24-25 | | |
| 7-8 Honor Choir Music Order 24-25 | | |
| 7-8 Honor Choir Music Order 24-25 | | |
| christmas music for 6-7/8th | | |
| christmas music for 6-7/8th | | |
| 24-25 Jazz Choir Music Order | | |
| 12200 | J.W. Pepper and Son, Inc. | 672.42 |
| Electricity CWHS - 600 W Bluff St | | |
| Electricity CMS 206 E Indian | | |
| 600 W Bluff - Concessions | | |
| 1301 Ridgeview Dr-Electricity | | |
| Electricity 334 Gillette Dr-Bus Barn | | |
| Electricity 336 Gillette Dr. - Armory | | |
| 12363 | MidAmerican Energy Company | 12,158.18 |
| Repaired damaged steps | | |
| 15047 | MLS Landscape & Design, Inc. | 13,302.90 |
| KnowB4 subscription | | |
| 10125 | Northwest AEA | 1,258.67 |
| Redoing All State Speech Banners | | |
| Bus 11 lettering | | |
| 10188 | Pilot Rock Signs | 355.00 |
| Pest Extermination | | |
| 15025 | Plunkett's Pest Control, Inc | 77.00 |
| Postage | | |
| 14903 | Quadient Finance USA, Inc. | 1,000.00 |
| Garbage Collection | | |
| 10217 | Sanitary Services, Inc. | 2,274.30 |
| August Student Transportation | | |
| September Student Transportation | | |
| 11955 | Siouxland Regional Transit System | 480.00 |
| Paper | | |

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User ID: ALG

| Vendor Number | Vendor Name | Amount |
|-------------------------------------|-------------------------------------|-----------------------|
| Invoice Description | | |
| 14763 | Staples | 628.75 |
| Metal frames for Gym TVs | | |
| 15380 | TCY Machine Inc. | 290.00 |
| Special education | | |
| 13214 | Teacher Synergy, LLC | 55.02 |
| time & attendance software | | |
| 11578 | Time Management Systems | 376.24 |
| Service Call BB/SB Fields | | |
| 14821 | Van Holland Lawn Service, Ltd. | 230.00 |
| 24 FA Project Success | | |
| 10248 | Western Iowa Tech Comm College | 7,482.00 |
| Fuel | | |
| 10361 | Your FleetCard Program | 6,521.12 |
| Fund Number 10 | | |
| Checking Account ID 1 | Fund Number 22 | MANAGEMENT FUND |
| 2024 Ford Insurance | | |
| 11652 | Central Insure | 1,536.00 |
| Fund Number 22 | | |
| Checking Account ID 1 | | |
| Checking Account ID 3 | Fund Number 21 | STUDENT ACTIVITY FUND |
| Lodging & Gas for Dance Competition | | |
| 14675 | Bellefy, Kristen | 256.42 |
| Meal Money for Dancers & Coach | | |
| 13234 | Cash and Joyce Lundsgaard | 200.00 |
| Training room supplies | | |
| 30263 | CENTER SPORTS, INC | 68.50 |
| Ice Cream-CWHS Concession Supplies | | |
| Ice Cream-CWHS Concession Supplies | | |
| 14310 | Cherokee Athletic Boosters | 2,525.00 |
| 7-8 Honor Choir Entry Fee 24-25 | | |
| Lodging for the Ottumwa XC Meet | | |
| FFA Nationals Registration | | |
| 14961 | Elan Financial Services | 2,135.96 |
| CWHS Concession Supplies | | |
| CWHS Concession Supplies | | |
| CWHS Concession Supplies | | |
| 18253 | MARTIN BROS. DISTRIBUTING CO., INC. | 3,239.93 |
| CWHS Concession Supplies | | |
| 15204 | Thompson Propane & Supplies Inc. | 32.71 |
| Fund Number 21 | | |
| Checking Account ID 3 | | |
| Checking Account ID 4 | Fund Number 61 | SCHOOL NUTRITION FUND |
| Food Service 7/24-9/24 | | |

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User ID: ALG

Vendor Number Vendor Name

Amount

Invoice Description

| | | |
|-------|-------------------------------|------------|
| 19014 | Cherokee Comm School District | 110,529.70 |
|-------|-------------------------------|------------|

Purchased Food

| | | |
|-------|----------------------|--------|
| 14861 | PAN-O-GOLD BAKING CO | 293.00 |
|-------|----------------------|--------|

Fund Number 61

Checking Account ID 4

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User ID: JML

| Vendor Number | Vendor Name | Amount |
|--------------------------|---|-----------------------|
| Invoice Description | | |
| Checking Account ID 1 | Fund Number 10 | GENERAL FUND |
| TPRA Ageement | | |
| 13266 | Rural School Advocates of Iowa | 45,164.00 |
| Fund Number 10 | | |
| Checking Account ID 1 | Fund Number 92 | TPRA Grant Consortium |
| TPRA Funding thru 6/2024 | | |
| 15120 | Algona Community School District | 93,891.70 |
| TPRA Funding thru 6/2024 | | |
| 15121 | Audubon Community School District | 21,186.18 |
| TPRA Funding thru 6/2024 | | |
| 15123 | Calamus/Wheatland Community School District | 46,164.56 |
| TPRA Funding thru 6/2024 | | |
| 12856 | CAM Community School Distrit | 33,547.97 |
| TPRA Funding thru 6/2024 | | |
| 15124 | Central Community School District | 28,511.50 |
| TPRA Funding thru 6/2024 | | |
| 15125 | Clear Lake Community School District | 119,611.05 |
| TPRA Funding thru 6/2024 | | |
| 15126 | Coon Rapids-Bayard School District | 46,370.02 |
| TPRA Funding thru 6/2024 | | |
| 11822 | EAGLE GROVE COMMUNITY SCHOOLS | 9,000.00 |
| TPRA Funding thru 6/2024 | | |
| 15128 | Fairfield Community School District | 190,365.00 |
| TPRA Funding thru 6/2024 | | |
| 10622 | Glenwood Community School District | 77,495.50 |
| TPRA Funding thru 6/2024 | | |
| 15129 | Greene County Community School District | 98,811.00 |
| TPRA Funding thru 6/2024 | | |
| 15130 | Griswold Community School District | 27,655.00 |
| TPRA Funding thru 6/2024 | | |
| 15131 | Harlan Community School District | 91,542.40 |
| TPRA Funding thru 6/2024 | | |
| 15132 | Knoxville Community School District | 298,167.00 |
| TPRA Funding thru 6/2024 | | |
| 15133 | Marshalltown Community School District | 236,039.81 |
| TPRA Funding thru 6/2024 | | |
| 15134 | Mount Ayr Community School | 65,070.40 |
| TPRA Funding thru 6/2024 | | |
| 15135 | Nodaway Valley Community School District | 20,893.46 |
| TPRA Funding thru 6/2024 | | |
| 15136 | Northeast Community School District | 77,718.76 |
| TPRA Funding thru 6/2024 | | |
| 15137 | Osage Community School | 60,931.50 |

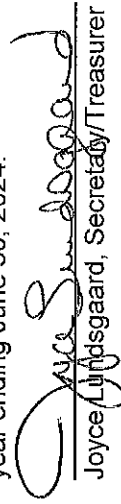
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User ID: JML

| Vendor Number | Vendor Name | Amount |
|--------------------------|---|-----------|
| Invoice Description | | |
| District | | |
| TPRA Funding thru 6/2024 | | |
| 15138 | Riceville Community School District | 68,595.00 |
| TPRA Funding thru 6/2024 | | |
| 30717 | River Valley CSD | 50,465.00 |
| TPRA Funding thru 6/2024 | | |
| 15139 | South Tama County Community School District | 22,954.50 |
| TPRA Funding thru 6/2024 | | |
| 13477 | Woodbury Central High School | 57,605.00 |
| Fund Number | 92 | |
| Checking Account ID | 1 | |

| | Operating | Management | Self-Insurance | PPEL | SAVE | Debt Service |
|----------------------|------------------|------------------|----------------|----------------|------------------|---------------|
| JULY 1, 2023 | | | | | | |
| Bank Balance | 144,213 | 46,617 | 4,007 | 145,208 | - | - |
| CD's | | | | | | |
| Investment Account | 2,753,695 | 956,068 | 897,677 | 22,343 | 2,286,570 | 13,493 |
| | 2,897,908 | 1,002,685 | 901,684 | 167,551 | 2,286,570 | 13,493 |
| Receipts | 14,382,204 | 487,362 | 167,338 | 869,073 | 1,454,840 | 917,391 |
| Expenditures | 14,617,180 | 496,535 | 234,581 | 794,859 | 1,284,342 | 894,650 |
| JUNE 30, 2024 | | | | | | |
| Ending Balance | 2,662,932 | 993,512 | 834,441 | 241,765 | 2,457,068 | 36,235 |
| JUNE 30, 2024 | | | | | | |
| Bank Balance | 30,600 | 14,038 | 13,844 | 8,617 | - | - |
| CD's | | | | | | |
| Investment Account | 2,632,332 | 979,474 | 820,597 | 233,148 | 2,457,068 | 36,235 |
| | 2,662,932 | 993,512 | 834,441 | 241,765 | 2,457,068 | 36,235 |

I, Joyce Lundsgaard, Secretary/Treasurer of the Cherokee Community School District, do hereby certify that this is a true and correct statement of the receipts and disbursements for the fiscal year ending June 30, 2024.


 Joyce Lundsgaard, Secretary/Treasurer

Cash Basis Receipts and Disbursements - July 1, 2023 - June 30, 2024

| | Operating Fund | Management Fund | Self-Insurance Fund | Student Activity | PPEL Fund | SAVE | Debt Service | Trust & Agency | School Nutrition |
|-----------------------------------|------------------|-------------------|---------------------|-------------------|-------------------|---------------------|------------------|------------------|-------------------|
| Cash Basis Receipts | | | | | | | | | |
| Local Sources | 4,859,920 | 474,712 | 167,338 | 297,710 | 517,911 | 116,512 | 917,392 | 6,912 | 245,644 |
| State Sources | 8,484,611 | 12,650 | | | 11,771 | 1,338,328 | | | 4,583 |
| Federal Sources | 972,206 | | | | 335,758 | | | | 452,466 |
| Other Sources | 65,466 | | - | | 3,634 | | | 0 | - |
| Total Receipts | 14,382,204 | 487,362 | 167,338 | 297,710 | 869,073 | 1,454,840 | 917,392 | 6,912 | 702,693 |
| Cash Basis Disbursements | | | | | | | | | |
| Instruction | 9,924,991 | 45,343 | | 289,321 | - | - | | 3,900 | - |
| Support Services | 3,841,266 | 451,192 | 234,581 | | 107,146 | - | | - | - |
| Noninstructional Programs | - | | | | | | | | 808,223 |
| Other Expenditures | 850,923 | - | - | - | 687,714 | 1,284,342 | 894,650 | - | 36,655 |
| Total Disbursements | 14,617,180 | 496,535 | 234,581 | 289,321 | 794,859 | 1,284,342 | 894,650 | 3,900 | 844,878 |
| Net | (234,976) | (9,173) | (67,243) | 8,389 | 74,214 | 170,498 | 22,742 | 3,012 | (142,185) |
| July 1, 2023 Cash Balance | \$ 2,897,908 | \$ 1,002,685 | \$ 901,684 | \$ 128,980 | \$ 167,551 | \$ 2,286,570 | \$ 13,493 | \$ 40,580 | \$ 474,960 |
| June 30, 2024 Cash Balance | 2,662,932 | \$ 993,512 | \$ 834,441 | \$ 137,369 | \$ 241,765 | \$ 2,457,068 | \$ 36,235 | \$ 43,592 | \$ 332,775 |

Cherokee Elementary School

November 2024 *Brian Christiansen, Principal*
Jen Burch, Instructional Coach



DISTRICT GOAL 1 COLLEGE & CAREER READINESS

CES students were able to participate in our quarterly building incentive. Students who did not have a major office referral were able to spend the afternoon at Hoefling's Pumpkin Patch. CES would like to extend a big thank you for Hoeflings partnership for helping provide this opportunity for our students.

DISTRICT GOAL 2 21ST CENTURY SKILLS PROBLEM SOLVING, TEAM BUILDING & INTERPERSONAL SKILLS

Our November character trait that students will be focusing on is Gratitude. Students gathered for an assemble to review our October goal, watch a video of positive behaviors that students demonstrated throughout the month, and Mrs. Brunsting reviewed the focus trait for November. A flyer also went out to stakeholders outlining the November PBIS focus areas.

The new Iowa Department of Education School Performance ratings were recently released for the 2024-2025 school year. There are quite a few changes in how the data is scored and what indicators the Department of Education is using to rate schools. Cherokee Elementary School was designated as a *Commendable* school for the second year in a row.

This was the first year that Chronic absenteeism has been a part of the school performance ratings. Chronic absenteeism looks at the percentage of students who miss 10% or more of the school days for any reason. For the 2023 reporting year CES has 14.1% of students missing 10% or more of school days. For the 2024 reporting years CES averaged 13.26% (the state average is 21.63%). Growth in overall attendance percentage is also new for the 2024 School Performance ratings. CES saw an increase in our overall attendance percentage of 3.99% (state average was 2.18%).

DISTRICT GOAL 3 COMMUNICATION & POSITIVE RELATIONSHIPS

CES is very proud of the academic growth our students made last year. We scored above the state average in Math growth at 63% and the state average was 50%. Our ELA growth was also higher than the state average. CES was 51% and the state average was 50%. Our overall math proficiency was above the state average, as CES scored 80.45% (state average was 69.81%). Our ELA proficiency was below the state average, which was reflected in our ISASP reporting from last year. We are looking into the state sponsored LETRS training and how that could support our student learning.

The conditions for learning survey data is not included in the School Performance ratings, and we will wait to hear if this will be a required survey moving forward. CES saw an increase in the overall percentage of positive responses. Survey data from the spring of 2023 indicated CES had an overall positive response of 55.72%. Spring 2024 data showed a positive response rate of 66.3% (State average 64.04%). We will continue to use this data and focus on the areas outlined in this survey even though it is not part of the school performance rating criteria.



Cherokee Middle School

November 2024

Krista Miller, Principal

Linda Ducommun, Instructional Coach



DISTRICT GOAL 1

COLLEGE & CAREER
READINESS

DISTRICT GOAL 2

21ST CENTURY SKILLS
PROBLEM SOLVING,
TEAM BUILDING &
INTERPERSONAL SKILLS

DISTRICT GOAL 3

COMMUNICATION &
POSITIVE
RELATIONSHIPS

Our October Reader of the Month was Pacey Bruce. His favorite books include Legend of Lotus Island, Wings of Fire, Christmas Pig and City of Dragons. Pacey was nominated by Mrs. Cook who says, "Pacey demonstrates a passion for reading a wide variety of books and also takes care of making sure the books stay in good condition."

Our October Healthy Hero Award winner was Blake Hill. Blake goes above and beyond in the Physical Education classroom to include other students and make sure everyone is part of the group. He is willing to participate to the best of his ability despite circumstances that are beyond his control. Blake has demonstrated the ability to overcome obstacles and put his best foot forward each and every day in PE.

CMS Parent Teacher October Conferences:

5th Grade - 86%

6th Grade - 59%

7th Grade -- 48%

8th Grade - 50%

61% Attendance Total

This was up 10% from last year fall conferences.

The new school performance profiles were recently released. We have been looking through all of our data and reports within the profile. The Cherokee Middle School has been targeted this year in a specific subgroup. We put new curriculum and schedules in place to best support this subgroup last year and saw great gains within the subgroup. We saw the ELA proficiency in the subgroup go from 12.5% to 26.19% and the math proficiency went from 27.5% to 33.33%. We will continue to watch this growth as we know it takes a few years or work to see great gains.

Overall we are very proud of the growth in Cherokee Middle School. Our percent proficient in ELA went from 64.24% to 78.38% (state average 72.72%) and in Math it went from 68.9% to 78.98% (state average 69.81%) proficient. Our science percent proficient this year was 74.57% (state average 61.55%). When we look at our growth (this is measured using student growth percentiles which is a student's growth compared to other students with similar prior test scores) in ELA and math we also see great gains. Our ELA growth went from 44% to 66% (state average 50%) and our math growth went from 57% to 63% (state average 50%).

This was the first year that chronic absenteeism has been part of our school performance profile. The previous year we had the data, but it wasn't part of the profile. In 2023 we were at 15% of our students missing more than 10% of the school year. In 2024 we were at 17.71% (state average 21.63%) of our students missing more than 10% of the school year. We are working this year following the state guidelines for different levels of attendance to hold our students accountable to attend school on a regular basis.

This year was also the first year that the conditions of learning was not in our school performance report. In 2023, 37.34% of our students perceived our school as a positive learning environment whereas in 2024 73.56% of our students perceived our school as the positive learning environment. We will continue to work on this even though it's not part of our school performance profile as we want to make sure our students feel physically and emotionally safe, have clear expectations and boundaries and have positive relationships with peers and adults in our building.

Our students enjoyed attending our Veteran's Day program at the high school. Our student's did an excellent job performing. We are lucky to have such an amazing program like this in Cherokee Schools!

Cherokee Washington High School

November 2024

Matt Malausky, Principal

Natalie Barkley, Instructional Coach



DISTRICT GOAL 1 COLLEGE & CAREER READINESS

Conferences went really well last month, and were well received by staff and parents. Staff members could not believe the turnout for conferences, and most everybody thought it went by quickly. During fall conferences last school year, 67 families were represented. This school year, for fall conferences, 99 families were represented. This does not include the three families who attended via email. By having conferences be four hours longer, we were able to get 32 more families in for conferences than we were able to last year. There was a pretty even flow of people during the entire time.

DISTRICT GOAL 2 21ST CENTURY SKILLS PROBLEM SOLVING, TEAM BUILDING & INTERPERSONAL SKILLS

The Iowa Department of Education School Performance Rating came out recently, and our high school received a Commendable rating in the Overall Performance area. Looking into our academic performances, we showed growth of 54% in ELA, and the state average is 50%. We also showed a slight increase in Math as we had 51% growth, and the state average was 50%.

Our performance in the area of Science was really impressive. We have 72% of our students test out proficient. The state average is 65%. The AEA noticed this trend for the past four years and they are wanting to collaborate with Mrs. Anderson to learn about what she does in her classroom. Congratulations, Mrs. Anderson!

Another area that stood out to me was our college credit. We are at 82%, and the state average is 68.9%. The other area we were well above the state average was work-based learning. We are at 64.18%, the state average is 25.47%. Thank you to Mr. Stoneking for building this program up, year after year.

DISTRICT GOAL 3 COMMUNICATION & POSITIVE RELATIONSHIPS

Congratulations to Edith Deubner CWHS Rotary Student of the Month for November. Edith is described by her teachers as a student who is caring, kind, and diligent. She makes the most of her education at CWHS and is an excellent student leader and example. She keeps herself busy leading FCA. She is also in Band, Large Group and Individual Speech, and Volleyball Manager. Edith has a kind heart, is willing to help anyone who asks, and has a natural curiosity for learning that's fun to see in the classroom. She is kind to everyone, not afraid to be herself and makes good decisions! Congratulations Edith!



Superintendent Report
November, 2024

Board/District Goal #1: To support and expand career opportunities with local entities, in addition to college readiness, by prioritizing/allocating resources

- One area that we scored very high in the Iowa School Performance Profile at the high school level is the Postsecondary Readiness Index. The Postsecondary Readiness indicator includes multiple pathways where students can participate and demonstrate readiness for life beyond high school. A student who participates in one or more of these opportunities will contribute in each area. The students who are reflected in this data are seniors from the 2022 - 2023 school year who were in Iowa public schools for the four years leading up to that year. Postsecondary readiness includes: 1) the percent of students earning college credit while in high school; 2) the percent of students participating in work-based learning while in high school; and 3) the percent of students earning an industry recognized credential while in high school (not available in 2024). This one data point is some evidence that

Board/District Goal #2: To develop problem solving skills, interpersonal skills, and team building skills for all students, while increasing implementation/alignment of Iowa Common Core, by prioritizing/allocating resources.

- Iowa School Performance Profiles were released late last week. It is a different format than what has been used in past years. As a district, we are at or above the state average in all categories except for one. CES and CWHS were rated as "Commendable". CMS is rated as "Acceptable" and is a targeted school due to a subgroup rating. This is not new, as CMS received this designation last year. Mrs. Miller has already implemented changes to improve that area. She and her team will continue to take steps to improve that area. Building principals have included their building specific information in their board reports.
- Requests for Early Graduation: Chase Horton, Brooklyn Miller, Addisyn Connor, Macey Ross, Dylan Husman, Allie Kruse, Mya Bennett, Savannah Kerns, Savannah Puffer, Taylor Lockwood, Joshua Connor, Carter Johnson and Trista Mazurek

Board/District Goal #3: Improve communication between all stakeholders in the district that will promote an atmosphere that encourages positive relationships.

- The Veterans Day program was well attended. Thank you to all the teachers and support staff that assisted with the program. I have received numerous compliments in regards to the program.
- The superintendents of the Lakes Conference and the Siouxland Conference will meet on Tuesday, November 26 to discuss possible solutions to benefit members of both conferences. Spirit Lake was recently recommended by the IHSAA and the IGHSAA through a mediation process to be allowed to leave the Lakes Conference and join the Siouxland Conference. I am looking forward to this meeting and potential opportunity for our district.

SRO & Technology Update

- **School Resource Officer, Sergeant Brett Gannon**
 - NOVA graduation was on Tuesday of last week. I had a great time with the 6th graders this semester.
 - Things are going well in all three buildings.
- **IT Director, Dan Bringle**
 - The IT department has been steady with tickets. We have been busy pulling cable and installing equipment. A level 1 phishing campaign was launched earlier this month. Over 200 test emails were sent out. Only 2 clicked on the link which is amazing. We will be sending out tougher phishing emails soon.

Nursing, Nutrition & Transportation Update

- **Director of Nursing, Rachel Doeden**
 - Illness has been a little all over the place at CES. We have not gotten close to 10% of a building out but did hit 10% in 2nd grade this week. Influenza A seems to be the majority right now with some strep and tummy bug still present. I have been in communication with Mike and Mr. Ryherd on stepping up sanitization. The other buildings haven't had any dominant illnesses but I have reminded secretaries to keep us in the loop if numbers start creeping up.
- **Food Service Director, Cara Jacobson**
 - Everything is going well in the Food Service Department.
 - Lots of field trips in October, and we coordinate with teachers to send lunches for their students and make it as easy as possible for them.
 - We have continued to grow with our FREE breakfast program, and are over 350 on Donut day!
 - The health and wellness at each school for faculty is focusing on thankfulness this month and have calendars to remind them of what they are grateful for.
 - We will be doing our Thanksgiving dinner this week on the 22nd with the students.
- **Transportation Director, Rachel Mallory**
 - Still looking for a full time driver.
 - Basketball and wrestling will be starting soon.
 - Still exploring options for the Expedition.

Activities, Building, Grounds, & Capital Projects Update

- **Maintenance Director, Mike Fiedler & Grounds Director, Jamie Hodgdon**
 - Waiting on contractors to get started on utilities for the greenhouse
 - HVAC for gym will be fully completed by the end of November
 - All the HVAC units are here for the classrooms in the north hallway of CWHS and installation will start soon.
 - HVAC compressor for the boiler at CWHS should be installed this week,
 - All new adjustments for the bleachers have been completed and have made a nice improvement to the initial installation.
 - New tarps for the CWHS gym are great. Will save wear and tear on the gym floor over time.

- The Veterans Day Program went well.
- **Activities Director, Jason Spooner**
 - Lip Sync was very successful as well as our 7-12 vocal concert.
 - MS basketball games start on Nov 18 with Sheldon, as well as HS Boys basketball and wrestling start practice today.
 - Girls JV/V BB has its first game on Nov 22 before Thanksgiving, started practice on 11/11
 - We have 1 HS female wrestler, she is attending Ridge View for practice and competition
 - Conference talks are ongoing

VACANCIES

A vacancy occurs as provided by law, which includes but is not limited to when a board member dies, resigns or leaves office, or fails to reside in the school district or director district.

If a vacancy occurs prior to the expiration of a term of office, the vacancy will be filled by board appointment within 30 days of the vacancy. The board shall publish notice stating that the board intends to fill the vacancy by appointment, but the electors of the school district have the right to file a petition within 14 days of the publication of the notice requiring the vacancy be filled by a special election.

A person appointed to fill a vacancy shall hold office until a successor is elected and qualified at the next regular school election, unless there is an intervening special election for the school district, in which event a successor shall be elected at the intervening special election.

If the board is unable to fill a vacancy by appointment within 30 days after the vacancy occurs or if a valid petition is submitted, the board secretary will call a special election to be held no sooner than 60 days and not later than 70 days after the vacancy occurred. A board member elected at the special election will serve the remaining portion of the unexpired term.

Legal Reference: Good v. Crouch, 397 N.W.2d 757 (Iowa 1986).
Board of Directors of Grimes Independent School Dist. v. County Board of Public Instruction of Polk Co., 257 Iowa 106, 131 N.W.2d 802 (1965).
Board of Directors of Menlo Consol. School Dist. v. Blakesburg, 240 Iowa 910, 36 N.W.2d 751 (1949).
 Iowa Code §§ 21.6(3)(d); 69; 277.29-.30; 279.6-.7 (2005).
 1944 Op. Att'y Gen. 39.

Cross Reference: 201 Board of Directors' Elections
 202 Board of Directors Members

Approved 3/18/96 Reviewed 2/16, 8/18, 8/21, 11/24 Revised _____

BOARD OF DIRECTORS' CONFLICT OF INTEREST

Board members must be able to make decisions objectively. It is a conflict of interest for a board member to receive direct compensation from the school district, unless exempted in this policy, for anything other than reimbursement of actual and necessary expenses, including travel, incurred in the performance of official duties. A board member will not act as an agent for a school textbook or school supplies including sports apparel or equipment, in any transaction with a director, officer, or other staff member of the school district during the board member's term of office. It will not be a conflict of interest for board members to receive compensation from the school district for contracts for the purchase of goods or services which benefits a board member, or to compensation for part-time or temporary employment which benefit a board member, if the benefit to the board member does not exceed \$20,000 in a fiscal year or if the contracts are made by the board, upon competitive bid in writing, publicly invited and opened.

The conflict of interest provisions do not apply to a contract that is a bond, note or other obligation of a school corporation if the contract is not acquired directly from the school corporation, but is acquired in a transaction with a third party, who may or may not be the original underwriter, purchaser, or obligee of the contract, or to a contract in which a director has an interest solely by reason of employment if the contract was made by competitive bid, in writing, publicly invited and opened, or if the remuneration for employment will not be directly affected as a result of the contract and duties of employment do not involve any of the preparation or procurement of any part of the contract. The competitive bid section of the conflict of interest provision does not apply to a contract for professional services not customarily competitively bid.

It will also be a conflict of interest for a board member to engage in any outside employment or activity which is in conflict with the board member's official duties and responsibilities. In determining whether outside employment or activity of a board member creates a conflict of interest, situations in which an unacceptable conflict of interest is deemed to exist includes, but are not limited to, any of the following:

- (1) The outside employment or activity involves the use of the school district's time, facilities, equipment and supplies or the use of the school district badge, uniform, business card or other evidence of office to give the board member or member of the board member's immediate family an advantage or pecuniary benefit that is not available to other similarly situated members or classes of members of the general public. For purposes of this section, a person is not "similarly situated" merely by being related to a board member.
- (2) The outside employment or activity involves the receipt of, promise of, or acceptance of more or other consideration by the board member or a member of the board member's immediate family from anyone other than the state or the school district for the performance of any act that the board member would be required or expected to perform as part of the board member's regular duties or during the hours in which the board member performs service or work for the school district.
- (3) The outside employment or activity is subject to the official control, inspection, review, audit, or enforcement authority of the board member, during the performance of the board member's duties of office or employment.

If the outside employment or activity is employment or activity in (1) or (2) above, the board member must cease the employment or activity. If the activity or employment falls under (3), then the board member must:

BOARD OF DIRECTORS' CONFLICT OF INTEREST

- Cease the outside employment or activity; or,
- Publicly disclose the existence of the conflict and refrain from taking any official action or performing any official duty that would detrimentally affect or create a benefit for the outside employment or activity. Official action or official duty includes, but is not limited to, participating in any vote, taking affirmative action to influence any vote, or providing any other official service or thing that is not available generally to members of the public in order to further the interests of the outside employment or activity.

When procurement is supported by Federal Child Nutrition funds, board members will not participate in the selection, award, or administration of a contract if there is a real or apparent conflict of interest in the contract. Contract, for purposes of this paragraph, includes a contract where the board member, board member's immediate family, partner, or a non-school district employer of these individuals is a party to the contract.

It is the responsibility of each board member to be aware of and take the action necessary to eliminate a potential conflict of interest should it arise.

Legal Reference: 22 C.F.R. § 518.42.

Iowa Code §§ 68B; 71.1; 277.27; 279.7A; 301.28.

I.C. Iowa Code Description

Iowa Code § 277.27 School Elections - Qualifications
 Iowa Code § 279.7A Directors - Powers and Duties - Public Contracts/Exceptions
 Iowa Code § 301.28 Textbooks - Officers and Teachers as Agents
 Iowa Code § 68B Government Ethics and Lobbying
 Iowa Code § 71 Nepotism
 C.F.R. - Code of Federal Regulations Description
 22 C.F.R. § 518.42. Uniform Administrative Requirements - Codes of Conduct

Cross References**Code Description**

201 Board of Directors' Elections
 202.01 Qualifications
 204 Code of Ethics (I, II)
 216.03 Board of Directors' Member Compensation and Expenses (I, II)
 217 Gifts to Board of Directors
 401.02 Employee Conflict of Interest
 401.03 Nepotism

CODE OF ETHICS

Board members' actions, verbal and nonverbal, reflect the attitude and the beliefs of the school district. Therefore, board members must conduct themselves professionally and in a manner fitting to their position.

Each board member shall follow the code of ethics stated in this policy.

AS A SCHOOL BOARD MEMBER:

1. I will listen.
2. I will respect the opinion of others.
3. I will recognize the integrity of my predecessors and associates and the merit of their work.
4. I will be motivated only by an earnest desire to serve my school district and the children of my school district community in the best possible way.
5. I will not use the school district or any part of the school district program for my own personal advantage or for the advantage of my friends or supporters.
6. I will vote for a closed session of the board if the situation requires it, but I will consider "star chamber" or "secret" sessions of board members unethical.
7. I will recognize that to promise in advance of a meeting how I will vote on any proposition which is to be considered is to close my mind and agree not to think through other facts and points of view which may be presented in the meeting.
8. I will expect, in board meetings, to spend more time on education programs and procedures than on business details.
9. I will recognize that authority rests with the board in legal session and not with individual members of the board, except as authorized by law.
10. I will make no disparaging remarks, in or out of the board meeting, about other members of the board or their opinions.
11. I will express my honest and most thoughtful opinions frankly in board meetings in an effort to have decisions made for the best interests of the children and the education program.
12. I will insist that the members of the board participate fully in board action and recommend that when special committees are appointed, they serve only in an investigative and advisory capacity.
13. I will abide by majority decisions of the board.
14. I will carefully consider petitions, resolutions and complaints and will act in the best interests of the school district.
15. I will not discuss the confidential business of the board in my home, on the street or in my office; the place for such discussion is the board meeting.
16. I will endeavor to keep informed on local, state and national educational developments of significance so I may become a better board member.

CODE OF ETHICS

IN MEETING MY RESPONSIBILITY TO MY SCHOOL DISTRICT COMMUNITY

1. I will consider myself a trustee of public education and will do my best to protect it, conserve it, and advance it, giving to the children of my school district community the educational facilities that are as complete and adequate as it is possible to provide.
2. I will consider it an important responsibility of the board to interpret the aims, methods and attitudes of the school district to the community.
3. I will earnestly try to interpret the needs and attitudes of the school district community and do my best to translate them into the education program of the school district.
4. I will attempt to procure adequate financial support for the school district.
5. I will represent the entire school district rather than individual electors, patrons or groups.
6. I will not regard the school district facilities as my own private property but as the property of the people.

IN MY RELATIONSHIP WITH SUPERINTENDENT AND EMPLOYEES

1. I will function, in meeting the legal responsibility that is mine, as a part of a legislative, evaluative, policy-forming body, not as an administrative officer.
2. I will recognize that it is my responsibility, together with that of my fellow board members, to see the school district is properly run and not to run them myself.
3. I will expect the school district to be administered by the best-trained technical and professional people it is possible to procure within the financial resources of the school district.
4. I will recognize the superintendent as executive officer of the board.
5. I will work through the administrative employees of the board, not over or around them.
6. I will expect the superintendent to keep the board adequately informed through oral and written reports.
7. I will vote to employ employees only after the recommendation of the superintendent has been received.
8. I will insist that contracts be equally binding on teachers and the board.
9. I will give the superintendent power commensurate with the superintendent's responsibility and will not in any way interfere with, or seek to undermine, the superintendent's authority.
10. I will give the superintendent friendly counsel and advice.
11. I will present any personal criticism of employees to the superintendent.
12. I will refer complaints to the proper administrative officer.

TO COOPERATE WITH OTHER SCHOOL BOARDS

1. I will not employ a superintendent, principal or teacher who is already under contract with another school district without first securing assurance from the proper authority that the person can be released from contract.
2. I will consider it unethical to pursue any procedure calculated to embarrass a neighboring board or its representatives.

CODE OF ETHICS

3. I will associate myself with board members of other school districts for the purpose of discussing school district issues and cooperating in the improvement of the education program.

Legal Reference: Iowa Code §§ 21.6(3)(d); 68B; 69; 277.28; 279.7A, 279.8, 301.28.

Cross Reference: 202 Board of Directors Members
203 Board of Directors' Conflict of Interest

Approved 3/18/96

Reviewed 3/16, 8/18, 8/21, 11/24

Revised _____

BOARD MEMBER LIABILITY

Board members will not be held personally liable for actions taken in the performance of their duties and responsibilities vested in them by the laws of Iowa and the members of the school district community. In carrying out the duties and responsibilities of their office, board members will act in good faith.

The school district will defend, save harmless and indemnify board members against tort claims or demands, whether groundless or otherwise, arising out of an alleged act or omission occurring within the scope of their official duties, unless the act constitutes a willful or wanton act or omission. The school district, however, cannot save harmless or indemnify board members for punitive damages.

Legal Reference: Wood v. Strickland, 420 U.S. 308 (1975).
 42 U.S.C. §§ 1983, 1985.
 Iowa Code ch. 670.

Cross Reference: 709 Insurance Program

Approved 3/18/1996 Reviewed 3/16, 9/18, 8/21, 11/24

Revised _____

PRESIDENT

It is the responsibility of the board president to lead a well-organized board in an efficient and effective manner. The board president will set the tone of the board meetings and, as the representative of the consensus of the board, speak on behalf of the board to the public.

The president of the board is elected to serve a one-year term by a majority vote at the organizational meeting in odd-numbered years, or, in even-numbered years, at a regular meeting held between twelve to thirteen months after the most recent organizational meeting.

The president, in addition to presiding at the board meetings, will take an active role in board decisions by discussing and voting on each motion before the board in the same manner as other board members. Before making or seconding a motion, the board president will turn over control of the meeting to either the vice-president or other board member.

The board president has the authority to call special meetings of the board. Prior to board meetings, the board president will consult with the superintendent on the development of the agenda for the meeting.

The board president, as the chief officer of the school district, will sign employment contracts and sign other contracts and school district warrants approved by the board and appear on behalf of the school corporation in causes of action involving the school district.

Legal Reference: Iowa Code §§ 279.1-.2; 291.1.

Cross Reference: 200.1 Organization of the Board of Directors
202.2 Oath of Office
206.2 Vice-President

Approved 3/18/1996 Reviewed 3/16, 9/18, 8/21, 11/24

Revised _____

VICE-PRESIDENT

The vice-president of the board is elected by a majority vote at the organizational meeting of odd-numbered years or, in even-numbered years, at a regular meeting held between twelve to thirteen months after the most recent organizational meeting, to serve a one-year term of office.

By this election, if the board president is unable or unwilling to carry out the duties required, it is the responsibility of the Vice-President of the board to carry out the duties of the president. If the president is unable or unwilling to complete the term of office, the vice-president will serve as president for the balance of the president's term of office, and a new vice-president will be elected.

The vice-president will accept control of the meeting from the president when the president wishes to make or second a motion. The vice-president will take an active role in board decisions by discussing and voting on matters before the board in the same manner as other board members.

Legal Reference: Iowa Code § 279.5.

Cross Reference: 200.1 Organization of the Board of Directors
202.2 Oath of Office
206.1 President

Approved _____ Reviewed 3/16, 8/18, 8/21, 11/24

Revised _____

SECRETARY-TREASURER

A board secretary-treasurer may be appointed from employees, other than a position requiring a teaching certificate, or from the public. To finalize the appointment, the board secretary-treasurer will take the oath of office during the meeting at which the individual was appointed or no later than ten days thereafter.

It is the responsibility of the board secretary-treasurer, as custodian of school district records, to preserve and maintain the records and documents pertaining to the business of the board; to keep complete minutes of special and regular board meetings, including closed sessions; to keep a record of the results of regular and special elections; to keep an accurate account of school funds; to sign warrants drawn on the school funds after board approval; and collect data on truant students. The board secretary-treasurer will also be responsible for filing the required reports with the Iowa Department of Education.

It is the responsibility of the secretary-treasurer to oversee the investment portfolio, to receive funds of the school district, to pay out the funds for expenses approved by the board, to maintain accurate accounting records for each fund, to report monthly regarding the investment portfolio and the status of each fund and to file required reports with the appropriate state agencies and other entities. It will also be the responsibility of the secretary-treasurer to coordinate the financial records, the financial reports, the cash flow needs and the investment portfolio of the school district.

In the event the board secretary-treasurer is unable to fulfill the responsibilities set out by the board and the law, the accounts payable secretary will assume those duties until the board secretary-treasurer is able to resume the responsibility or a new board secretary-treasurer is appointed. The board secretary-treasurer will give bond in an amount set by the board. The cost of the bond will be paid by the school district.

Legal Reference: Iowa Code §§ 12B.10; 12C; 64; 279.3, .5, .7, .31-.33, .35; 291.2-.4, .6-.15;
299.10.
281 I.A.C. 12.3(1).

Cross Reference: 202.2 Oath of Office
210.1 Annual Meeting
215 Board of Directors' Records
501.10 Truancy - Unexcused Absences
704.3 Investments
707 Fiscal Reports
708 Care, Maintenance and Disposal of School District Records

Approved 3/18/1996 Reviewed 3/16, 9/18, 8/21, 11/24 Revised _____

BOARD OF DIRECTORS' LEGAL COUNSEL

It is the responsibility of the board to employ legal counsel to assist the board and the administration in carrying out their duties with respect to the numerous legal issues confronting the school district. The board may appoint legal counsel at its annual meeting.

The superintendent and board secretary will have the authority to contact the board's legal counsel on behalf of the board when the superintendent or board secretary believe it is necessary for the management of the school district. The board president may contact and seek advice from the school board's legal counsel. The board's legal counsel will attend both regular and special school board meetings upon the request of the board or the superintendent. Board members may contact legal counsel upon approval of a majority of the board. It is the responsibility of each board member to pay the legal fees, if any, of an attorney the board member consulted regarding matters of the school district unless the board has authorized the board member to consult an attorney on the matter.

It is the responsibility of the superintendent to keep the board informed of matters for which legal counsel was consulted, particularly if the legal services will involve unusual expense for the school district.

Legal Reference: Bishop v. Iowa State Board of Public Instruction, 395 N.W.2d 888 (Iowa 1986).
Iowa Code § 279.37 (2009).

Cross Reference: 200 Legal Status of the Board of Directors

Approved _____ Reviewed 3/16, 9/18, 9/21, 11/24 _____ Revised _____

AD HOC COMMITTEES

Whenever the board deems it necessary, the board may appoint a committee composed of citizens, employees or students to assist the board. Committees formed by the board are ad hoc committees.

An ad hoc committee may be formed by board resolution which will outline the duties and purpose of the committee. The committee is advisory in nature and has no duty or responsibility other than that specifically stated in the board resolution. The committee will automatically dissolve upon the delivery of its final recommendation to the board or upon completion of the duties outlined in the board resolution. The board will receive the report of the committee for consideration. The board retains the authority to make a final decision on the issue. The committee may be subject to the open meetings law.

The method for selection of committee members will be stated in the board resolution. When possible, and when the necessary expertise required allows, the committee members will be representative of the school district community and will consider the various viewpoints on the issue. The board may designate a board member and the superintendent to serve on an ad hoc committee. The committee will select its own chairperson, unless the board designates otherwise.

Legal Reference: Iowa Code §§ 21; 279.8; 280.12(2).
281 I.A.C. 12.3(3), .3(8); .5(8).
O.A.G., Nov. 18, 1993

Cross Reference: 103 Long-Range Needs Assessment
211 Open Meetings
212 Closed Sessions
215 Board of Directors' Records
605.1 Instructional Materials Selection
900 Principles and Objectives for Community Relations

Approved 3/18/1996 Reviewed 3/16, 9/18, 9/21, 11/24

Revised _____

AD HOC COMMITTEES EXHIBIT

Ad Hoc Committee Purpose and Function

The specific purpose of each ad hoc committee varies. Generally, the primary function of an ad hoc committee is to give specific advice and suggestions. The advice and suggestions should focus on the purpose and duties stated in the board resolution establishing the committee. It is the board's role to take action based on information received from the ad hoc committee and other sources. Ad hoc committees may be subject to the open meetings law.

Role of an Ad Hoc Committee Member

The primary role of an ad hoc committee member is to be a productive, positive member of the committee. In doing so, it is important to listen to and respect the opinions of others. When the ad hoc committee makes a recommendation to the board, it is important for the ad hoc committee members to support the majority decision of the ad hoc committee. An ad hoc committee will function best when its members work within the committee framework and bring items of business to the ad hoc committee.

Ad Hoc Committee Membership

Ad hoc committee members may be appointed by the board. The board may request input from individuals or organizations, or it may seek volunteers to serve. Only the board or superintendent has the authority to appoint members to an ad hoc committee. Boards must follow the legal limitations or requirements regarding the membership of an ad hoc committee.

DISCIPLINE POLICY FOR STUDENTS WHO MAKE THREATS OF VIOLENCE OR CAUSE INCIDENT OF VIOLENCE

The 2023 Iowa Acts, chapter 96 (House File 604), signed by Governor Reynolds on May 26, 2023, requires the Iowa Department of Education to develop and distribute a model policy for school districts and charter schools that, if adopted, satisfies a school district's or charter school's responsibilities under Iowa Code 279.79 established by the Act. These model policies are intended to support a school district and charter school in meeting the requirements of new Iowa Code section 279.79 and in developing policies for different grade levels that describe how a school district or charter school may discipline a student for making a threat of violence or causing an incident of violence that results in injury or property damage or assault.

Districts are required to:

- Publish the district policy on the district website (2023 Iowa Acts, chapter 96 (House File 604), sec. 7, new section 279.79, subsection 1).
- Provide each parent or guardian with a copy of the policy and require the parent or guardian acknowledge receipt of the policy in writing or electronically (2023 Iowa Acts, chapter 96 (House File 604), sec. 8).

Discipline is designed to promote behavior that will enable students to learn and successfully participate in their educational and social environments. The district discipline policy for students who make a threat of violence or commit an act of violence is developed to help students

understand their obligations to others in the school setting, secure the safety of all students, staff and the community, and to correct student behavior if a violation occurs (2023 Iowa Acts, chapter 96 (House File 604), sec. 7, new section 279.79, subsection 1).

Students will conduct themselves in a manner fitting their age, grade level, and maturity, and with respect and consideration for the rights of others while on school district property or on property within the jurisdiction of the school district; while on school owned and/or operated school or chartered vehicles; while attending or engaged in school activities; and while away from school grounds if misconduct will directly affect the good order, efficient management and welfare of the school district. Consequences for the misconduct will be fair and tailored to the age, grade level and maturity of the student.

Discipline and other responses to threats or incidents of violence by a student with a disability, including removal from a class, placement in a therapeutic classroom, suspensions, and expulsions, will comply with the provisions of applicable federal and state laws including, but not limited to, the IDEA, Section 504 of the Rehabilitation Act, and the Americans with

Disabilities Act (2023 Iowa Acts, chapter 96 (House File 604), sec. 7, new section 279.79, subsection 3).

In the case of any threat of violence or incident of violence that results in injury, property damage or assault by a student, the teacher will report to the school principal or lead administrator within 24 hours of the incident. The principal or lead administrator will notify the parent or guardian of the student(s) who threatened or perpetrated an act of violence and the student(s) who the threatened or perpetrated act of violence was made against within 24 hours after receipt of the teacher's report and complete an investigation of incident as soon as possible. The classroom teacher may also notify the parent or guardian of the student who made the threat or caused the incident, and the parent or guardian of the student against whom the threat or incident was directed (2023 Iowa Acts, chapter 96 (House File 604), sec. 4).

An investigation will be initiated by the principal or lead administrator upon learning of an incident of violence or threat of violence through any credible means. If the principal or lead administrator finds that an incident of violence or threat of violence did occur, the administrator will determine the level of threat or incident by considering all aspects of the situation, including the student's intent and knowledge of the impact of their actions, their developmental level and context of the incident. The resolution will focus on identifying the cause behind the behavior and appropriate corrective action (2023 Iowa Acts, chapter 96 (House File 604), sec. 7, new section 279.79, subsections 1 and 4).

A student who makes a threat of violence, causes an incident of violence that results in injury or property damage, or who commits an assault, will be subject to escalating levels of discipline for each occurrence. When appropriate, referrals will be made to local law enforcement. The district retains the authority to assign the level of disciplinary measures appropriate to the severity of the threat of violence or incident of violence (2023 Iowa Acts, chapter 96 (House File 604), sec. 7, new section 279.79, subsection 5).

THREAT OF VIOLENCE

Threat of violence means a written, verbal, electronic or behavioral message that either explicitly or implicitly expresses an intention to inflict emotional or physical injury, property damage, or assault.

INCIDENT OF VIOLENCE

Incident of violence means the intentional use of physical force or power against oneself, another person, a group or community or property resulting in injury, property damage or assault.

INJURY

Injury means “physical pain, illness or any impairment of physical condition.” State v. McKee, 312 N.W.2d 907, 913 (Iowa 1981).

PROPERTY DAMAGE

Property damage means any destruction, damage, impairment or alteration of property to which the individual does not have a right to take such an action. Property means real property, which includes any real estate, building, or fixture attached to a building or structure, and personal property, which includes intangible property (Iowa Code section 4.1(21)).

ASSAULT

Assault means when, without justification, a student does any of the following: an act which is intended to cause pain or injury to, or which is intended to result in physical contact which will be insulting or offensive to another, coupled with the apparent ability to execute the act; or any act which is intended to place another in fear of immediate physical contact which will be painful, injurious, insulting or offensive, coupled with the apparent ability to execute the act; or intentionally points any firearm toward another or displays in a threatening manner any dangerous weapon toward another.

The act is not an assault when the person doing any of the above and the other person are voluntary participants in a sport, social or other activity, not in itself criminal, when the act is a reasonably foreseeable incident of such sport or activity, and does not create an unreasonable risk of serious injury or breach of the peace (Following Iowa Code section 708.1).

Escalating Responses by Grade Band Grades PK-2

Escalating Response Level 1

- Requires parent or guardian notification.
- Requires individualized educational program (IEP) meeting, if the student has an IEP.
- Responses may include any of the following:
 - Parent or guardian conference that includes the student, when appropriate;
 - When appropriate and with written parent consent, counseling, and/or mental health counseling subject to available resources of the district;
 - Behavior intervention student agreement coupled with another response(s);
 - Restitution or opportunities to repair relationships coupled with another response(s);
 - Detention; and/or Temporary removal from class.
- Unless the first offense is unusually serious, the administrator will avoid permanent

removal from a class.

Level 2

- Requires parent or guardian notification.
- Review of response to prior offense, if applicable, to inform increased level of response.
- Requires individualized educational program (IEP) meeting, if the student has an IEP.
- Responses to the incident may include the following:
 - Parent or guardian conference that includes the student, when appropriate;
 - When appropriate, with written parent/guardian consent, counseling, and/or mental health counseling subject to available resources of the district;
 - Behavior intervention student agreement coupled with another response(s);
 - Restitution or opportunities to repair relationships coupled with another response(s);
 - Detention;
 - Temporary or permanent removal from extracurricular activities;
 - Temporary or permanent removal from class;
 - In-school suspension;
 - Suspension of transportation privileges, if misconduct occurred in a school vehicle; and/or
 - Placement in an alternative learning environment, including a therapeutic classroom, when appropriate.

Level 3

- Requires parent or guardian notification.
- Review of response to prior offense, if applicable, to inform increased level of response.
- Requires individualized educational program (IEP) meeting, if the student has an IEP.
- Responses to an incident may include the following:
 - Parent or guardian conference that includes the student, when appropriate;
 - When appropriate, with written parent/guardian consent, counseling, and/or mental health counseling subject to available resources of the district;
 - Behavior intervention student agreement coupled with another response(s);
 - Restitution or opportunities to repair relationships coupled with another response(s).
 - Detention;
 - Temporary or permanent removal from extracurricular activities;
 - Temporary or permanent removal from class;
 - In-school suspension;

- Out-of-school suspension;
- Suspension of transportation privileges, if misconduct occurred in a school vehicle;
- Placement in an alternative learning environment, including a therapeutic classroom, when appropriate; and/or
- Recommendation for expulsion.

Grades 3-5

Level Escalating Response Level 1

- Requires parent or guardian notification.
- Requires individualized educational program (IEP) meeting, if the student has an IEP.
- Responses to an incident may include the following:
 - Parent or guardian conference that may include the student, when appropriate;
 - When appropriate and with written parent consent, counseling, and/or mental health counseling subject to available resources of the district;
 - Behavior intervention student agreement coupled with another response(s);
 - Restitution or opportunities to repair relationships coupled with another response(s);
 - Detention; and/or
 - Temporary removal from class.

Unless the first offense is unusually serious, the administrator will avoid permanent removal from a class.

Level 2

- Requires parent or guardian notification.
- Review of response to prior offense, if applicable, to inform increased level of response.
- Requires individualized educational program (IEP) meeting, if the student has an IEP.
- Response to an incident may include, but are not limited to, the following:
 - Parent or guardian conference that includes the student, when appropriate;
 - When appropriate, with written parent/guardian consent, counseling, and/or mental health counseling subject to available resources of the district;
 - Behavior intervention student agreement coupled with another response(s);
 - Restitution or opportunities to repair relationships coupled with another response(s);
 - Detention;
 - Temporary or permanent removal from extracurricular activities;
 - Temporary or permanent removal from class;
 - In-school suspension;
 - Suspension of transportation privileges, if misconduct occurred in a school

vehicle; and/or

- Placement in an alternative learning environment, including a therapeutic classroom, when appropriate.

Level 3

- Requires parent or guardian notification.
- Review of response to prior offense, if applicable, to inform increased level of response.
- Requires individualized educational program (IEP) meeting, if the student has an IEP.
- Response to an incident may include the following:
 - Parent or guardian conference that includes the student, when appropriate;
 - When appropriate and with written parent/guardian consent, counseling, and/or mental health counseling subject to available resources of the district;
 - Behavior intervention student agreement coupled with another response(s);
 - Restitution or opportunities to repair relationships coupled with another response(s);
 - Detention;
 - Temporary or permanent removal from extracurricular activities;
 - Temporary or permanent removal from class;
 - In-school suspension;
 - Out-of-school suspension;
 - Suspension of transportation privileges, if misconduct occurred in a school vehicle; and/or
 - Placement in an alternative learning environment, including a therapeutic classroom, when appropriate; and/or
 - Recommendation for expulsion.

Grades 6-8

Level 1

- Requires parent or guardian notification.
- Requires individualized educational program (IEP) meeting, if the student has an IEP.
- Responses to an incident may include the following:
 - Parent or guardian conference that may include the student, when appropriate;
 - When appropriate and with written parent consent, counseling, and/or mental health counseling subject to available resources of the district;
 - Behavior intervention student agreement coupled with another response(s);
 - Restitution or opportunities to repair relationships coupled with another response(s);
 - Detention; and/or
 - Temporary removal from class.

Level 2

- Requires parent or guardian notification.
- Review of response to prior offense, if applicable, to inform increased level of response.
- Requires individualized educational program (IEP) meeting, if the student has an IEP.
- Responses to an incident may include, but are not limited to, the following:
 - Parent or guardian conference that includes the student, when appropriate;
 - When appropriate and with written parent/guardian consent, counseling, and/or mental health counseling subject to available resources of the district;
 - Behavior intervention student agreement coupled with another response(s);
 - Restitution or opportunities to repair relationships coupled with another response(s);
 - Detention;
 - Temporary or permanent removal from extracurricular activities;
 - Temporary or permanent removal from class;
 - In-school suspension;
 - Out-of-school suspension;
 - Suspension of transportation privileges, if misconduct occurred in a school vehicle; and/or
 - Placement in an alternative learning environment, including a therapeutic classroom, when appropriate.
- Level 3 • Requires parent or guardian notification.
- Review of response to prior offense, if applicable, to inform increased level of response.
- Requires individualized educational program (IEP) meeting, if the student has an IEP.
- Response to an incident may include the following:
 - Parent or guardian conference that may include the student, when appropriate;
 - When appropriate and with written parent consent, counseling, and/or mental health counseling subject to available resources of the district;
 - Behavior intervention student agreement coupled with another response(s);
 - Restitution or opportunities to repair relationships coupled with another response(s);
 - Detention;
 - Temporary or permanent removal from extracurricular activities;
 - Temporary or permanent removal from class;
 - In-school suspension;
 - Out-of-school suspension;
 - Suspension of transportation privileges, if misconduct occurred in a school vehicle;
 - Placement in an alternative learning environment, including a therapeutic classroom, when appropriate; and/or
 - Recommendation for expulsion.

Grades 9-12

Level 1

- Requires parent or guardian notification.
- Requires individualized educational program (IEP) meeting, if the student has an IEP.
- Responses to an incident may include, but are not limited to, the following:
 - Parent or guardian conference that includes the student, when appropriate;
 - When appropriate and with written parent/guardian consent, counseling, and/or mental health counseling subject to available resources of the district;
 - Behavior intervention student agreement coupled with another response(s);
 - Restitution or opportunities to repair relationships coupled with another response(s);
 - Detention;
 - Temporary removal from extracurricular activities;
 - Temporary removal from class;
 - In-school suspension; and/or
 - Suspension of transportation, if misconduct occurred in a school vehicle.

Level 2

- Requires parent or guardian notification.
- Review of response to prior offense, if applicable, to inform increased level of response.
- Requires individualized educational program (IEP) meeting, if the student has an IEP.
- Response to an incident may include the following:
 - Parent or guardian conference that includes the student, when appropriate;
 - When appropriate and with written parent/guardian consent, counseling, and/or mental health counseling subject to available resources of the district;
 - Behavior intervention student agreement coupled with another response(s);
 - Restitution or opportunities to repair relationships coupled with another response(s);
 - Detention;
 - Temporary or permanent removal from extracurricular activities;
 - Temporary or permanent removal from class;
 - In-school suspension;
 - Out-of-school suspension;
 - Suspension of transportation privileges, if misconduct occurred in a school vehicle; and/or
 - Placement in an alternative learning environment, including a therapeutic classroom, when appropriate.

Level 3

- Requires parent or guardian notification.
- Review of response to prior offense, if applicable, to inform increased level of response.
- Requires individualized educational program (IEP) meeting, if the student has an IEP.
- Response to an incident may include the following:
 - Parent or guardian conference that includes the student, when appropriate;
 - When appropriate and with written parent/guardian consent, counseling, and/or mental health counseling subject to available resources of the district;
 - Behavior intervention student agreement coupled with another response(s);
 - Restitution or opportunities to repair relationships coupled with another response(s);
 - Detention;
 - Temporary or permanent removal from extracurricular activities;
 - Temporary or permanent removal from class;
 - In-school suspension;
 - Out-of-school suspension;
 - Suspension of transportation privileges, if misconduct occurred in a school vehicle;
 - Placement in an alternative learning environment, including a therapeutic classroom, when appropriate; and/or
 - Recommendation for expulsion.

Approved _____ Reviewed _____ Revised _____

REQUEST TO PROHIBIT A STUDENT FROM ACCESSING SPECIFIC INSTRUCTIONAL
MATERIALS

Request to prohibit a student from checking out certain instructional materials to be submitted to the superintendent. Please complete one form per student.

REQUEST INITIATED BY _____ DATE _____

Name _____

Address _____

City/State _____ Zip Code _____ Telephone _____

Name of affected Student _____

Requester's Relationship to Student (must be parent/legal guardian)

BOOK OR OTHER PRINTED MATERIAL TO PROHIBIT STUDENT FROM ACCESSING:

Author _____ Hardcover _____ Paperback _____ Other _____

Title _____

Publisher (if known) _____

Date of Publication _____

MULTIMEDIA MATERIAL TO PROHIBIT STUDENT FROM ACCESSING:

Title _____

Producer (if known) _____

Type of material (filmstrip, motion picture, etc.) _____

MEMORANDUM OF UNDERSTANDING

BETWEEN

CHEROKEE SCHOOL DISTRICT

AND

NORTHWEST IOWA COMMUNITY COLLEGE

This is a Memorandum of Understanding made on [REDACTED], 2024, between Northwest Iowa Community College (NCC) and Cherokee School District.

NCC COLLEGE AND CAREER ACADEMY – Marcus

1. PURPOSE

This agreement aims to establish the NCC College and Career Academy – Marcus in cooperation with Cherokee.

2. DESCRIPTION

NCC agrees to provide the college curriculum and programming for programs offered. The NCC College and Career Academy - Marcus students will receive NCC college credits upon successful completion of the courses.

The programs offered will be jointly established and coordinated between NCC and Cherokee.

3. ADMINISTRATION OF THE NCC COLLEGE AND CAREER ACADEMY – Marcus

- a. The School District and NCC will jointly administer the program for the duration of this contract. NCC will be responsible for:
 - i. Curriculum and instruction in cooperation with School District.
 - ii. An annual list of core courses in the program will be provided to the School District in time for registering students each year. They will be part of an annual addendum.
 - iii. Evaluation and grades
 - iv. Ordering of equipment and supplies
 - v. Providing the calendar
 - vi. Providing course syllabi
 - vii. Compliance with national, state, and local standards regarding student safety and equipment.
 - viii. Granting credits earned by program participants and maintaining academic records for all concurrent enrollment students.
 - ix. Certifying staff as NCC-certified staff.
 - x. Ensuring that the courses are of the same quality as a course offered on a community college campus.

- b. Cherokee will be responsible for:
 - i. Providing textbooks and materials based on information in Appendix A.
 - ii. Register students in the NCC College and Career Academy.
- c. Together Cherokee and NCC will:
 - i. Jointly ensure postsecondary student access to the course/program.
 - ii. Jointly determine appropriate class sizes.
 - iii. Jointly ensure the programming meets the Sr. Year Plus, State of Iowa guidelines, NACEP guidelines, and NCC guidelines.
- d. It is further mutually agreed that:
 - i. Upon termination of the foregoing program, any student materials provided by the School District shall remain the property of the School District and any property provided by NCC shall remain the property of the College.
 - ii. The School District agrees to provide liability insurance with respect to the conduct of the educational program described above. The School District agrees to have NCC named as an additional insured when determined necessary pursuant to the aforesaid liability policy.
 - iii. Each party will comply with provisions of the Carl Perkins Vocational Education Act, Sr. Year Plus, State of Iowa guidelines, NACEP guidelines, and NCC guidelines whenever applicable.
 - iv. Each party will follow all state and federal statutes regarding nondiscrimination on the basis of race, marital status, color, national origin, ancestry, sex, sexual orientation, gender identity, age, handicap, religion, or economic status.
 - v. Each party will designate in writing to the other party a person to coordinate all matters in connection with respect to the College and Career Academy offered at the School District.

4. ADMISSION INTO THE NCC COLLEGE AND CAREER ACADEMY – Marcus

- a. The School District will identify and provide guidance and counseling for potential students interested in the programming. The School District agrees to make a good faith effort in recruiting students that have a high probability of successfully completing the courses and meet Sr. Year Plus, State of Iowa guidelines, NACEP guidelines, and NCC guidelines.
- b. The School District will adhere to established course sequences and recommended high school courses that meet or exceed the minimum academic and technical proficiencies. Additional information is provided by NCC in course sequence grids, Program Information Briefs, and program informational and recruitment flyers.
- c. NCC will work with parents and students to provide post-secondary academic advising.
- d. The School District provides special guidance and monitoring of individual student performance.
- e. The School District agrees to meet with NCC counseling and/or program staff when necessary to review policies, and procedures, and make suggestions for improving student success.

- f. Each student will complete the necessary NCC forms to register for each semester, The School District agrees to notify NCC of the name, address, identification number and telephone number of the students enrolled in the program upon request.

5. INDEMNITY

To the extent permitted by Iowa law, NCC and the School District will each indemnify and hold the other harmless from any and all claims, causes of action, attorney fees, cost, or other expenditures occasioned by the undertakings assumed by each, respectively, in this instrument.

6. FINANCIAL REQUIREMENTS FOR THE PROGRAM

- a. For the first year, the School District agrees to pay NCC at the rate outlined in Appendix A, per credit for courses taught at the NCC Career and College Academy - Marcus. Anticipated enrollment by the districts will be 12 students per course (CTE) and 28 students per course (Elementary Education), with 2 to 3 courses per term, per career pathway. Students must be enrolled in the Academy to be included in this credit count.
- b. School Districts are encouraged for the first year to enroll students for each of the courses offered each term, as outlined in Appendix A. A seat unfilled by one district may be filled by another district.

| School District | Education Enrollments /per course | Welding Enrollments /per course | Health Care Enrollments /per course | Engineering Design Enrollments /per course |
|---|---|---------------------------------------|---|--|
| MMC | 3 | 5 | 3 | 5 |
| Remsen Union | 2 | 5 | 3 | 5 |
| Cherokee | 1 | 2 | 1 | 2 |
| South O'Brien | 1 | 2 | 1 | 2 |
| Galva Holstein (Ridgeview- 4 shared seats) | 1 | 1 | | |
| Schaller-Crestland (Ridgeview-4 shared seats) | | | 1 | 1 |
| Kingsley-Pierson | 1 | 1 | 1 | 1 |
| Remsen St. Mary's | 1 | 1 | 1 | 1 |

- c. If a district is unable to fill its required credits in a given year, it will not be charged for those credits if:
 - i. Other districts wish to purchase additional credits that year and/or,
 - ii. Non-contracted districts are allowed to purchase credits as determined by the School District.
 - iii. Costs for textbooks will be the responsibility of the School District, or as outlined in Appendix A.
- d. Annually, the partners will reevaluate the financial structure and targeted enrollment of the Academy. After one full year of operation, the entities will seek a financial plan based on a per credit cost, or per pupil, mutually beneficial to both parties.
- e. NCC will reimburse the School District at NCC's adjunct rate for any faculty member who is under contract with said School District.
- f. The School District will have full financial responsibility for its students who are enrolled two weeks after the start of the semester.

7. DURATION

This Agreement is effective starting July 1, 2025, or when the programming facility is completed, whichever occurs first, and is in effect for ten (10) years from the effective date of this agreement.

8. TERMINATION

This Agreement may be terminated by NCC or the School District, either individually or collectively, if funding by the State of Iowa is eliminated or becomes insufficient to adequately fund either party's participation in the program. Any party wishing to terminate the Agreement must notify the other, or in the case of mutual agreement termination, the decision must be made by the parties, no later than April 1st of the year proceeding the Program (school) year that the termination would become effective.

9. EXECUTION

This Agreement becomes effective only after all parties have formally approved and signed, whether on the same or separate pages of this Agreement.

CHEROKEE SCHOOL DISTRICT


BY: _____
School Superintendent

DATE: _____

BY: _____
Board President

DATE: _____

NORTHWEST IOWA COMMUNITY COLLEGE

BY:  _____
College President

DATE: 10/21/24

BY:  _____
Board President

DATE: 10/21/24

APPENDIX A – COSTS AND SCHEDULE



High School Tuition Payment Schedule

(FY'25)

**Book fees vary by course, see business office for specific fees, if any.

| NCC Pays for Instructor: | |
|--|--|
| Online Course | 70% Regular NCC Online Tuition rate + technology fee + textbook or any applicable book fees* |
| Career Academy Course/CTE Courses | 90% NCC tuition + 100% fees + textbook, tools or any applicable book fees* |
| Face-to-Face Course offered at a High School | 70% NCC In-state tuition rate + textbook or any applicable book fees* |
| Face-to-Face Course offered on the campus of NCC | 90% Regular NCC tuition rate + 100% fees + textbook or any applicable book fees* |
| CNA Course | \$710 per student for the entire course |
| EMT Course | \$1,960.00 per student for the entire course |
| High School Pays for Instructor | |
| Course offered at the high school | \$295 per course + \$20 per student per credit + textbook or any applicable book fees* |