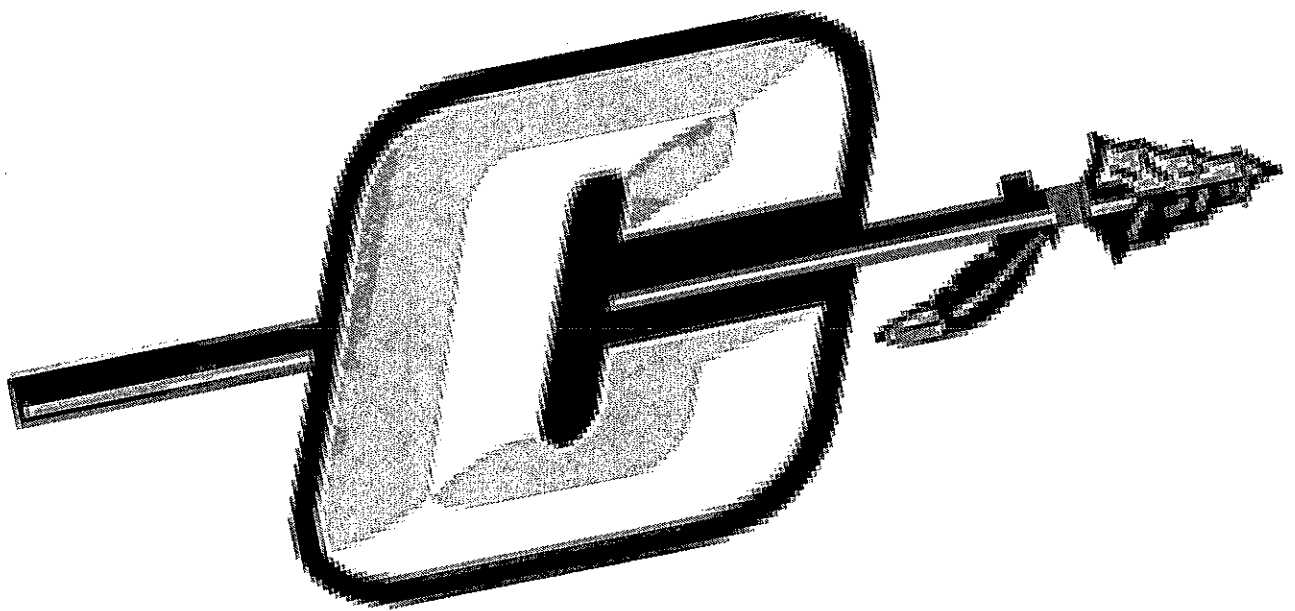


# Cherokee Community School District



Regular Board Meeting

April 21, 2025

CWHS Library

Board Members:

Mrs. Jodi Thomas, President

Mr. Ray Mullins, Vice-President

Mr. Jared Barkley

Mr. Brian Freed

Mrs. Jocelyn Riggert

Mrs. Joyce Lundsgaard, Board Secretary

Mr. Tom Ryherd, Superintendent

**Public Hearing – 2025-2026 Budget Hearing**  
**Cherokee Community School District, 600 West Bluff Street**  
**Monday, April 21, 2025 @ 5:30 PM**

Cherokee Community School District 2025-2026 Budget is available on the district website under Board of Education: [www.ccsd.k12.ia.us](http://www.ccsd.k12.ia.us) and is also available in hardcopy at Central Office. The 2025-2026 Budget was also published in *The Chronicle Times*. If you have comments that you wish to be considered before the 2025-2026 budget is board approved, please submit those comments to: [tryherd@ccsd.k12.ia.us](mailto:tryherd@ccsd.k12.ia.us) - Tom Ryherd, Superintendent by April 21, 2025 by 2:00 PM.

- |   |
|---|
| <ol style="list-style-type: none"><li>1. Call the hearing to order</li><li>2. Approve the agenda</li><li>3. Overview of the 2025-2026 Budget</li><li>4. Any person interested may file objections to the proposed 2025-2026 Budget: <a href="mailto:tryherd@ccsd.k12.ia.us">tryherd@ccsd.k12.ia.us</a></li><li>5. Close the public hearing</li><li>6. Adjournment</li></ol> |
|---|

**Regular Board of Education Meeting**  
**Cherokee Community School District, 600 West Bluff Street**  
**Agenda for Monday, April 21, 2025 following public hearing**

The tentative agenda contains a list of subjects known at the time of distribution. A copy of the agenda kept continuously current is available for inspection at the office of the superintendent during regular business hours. This agenda may be changed up to 24 hours before the scheduled commencement of the meeting. The agenda sequence is provided as a courtesy only. The board reserves the right to consider each item in any sequence it deems appropriate. Therefore, we encourage visitors to attend the meeting from the beginning.

**NOTICE:** If you have comments that you wish to be considered please submit those comments to: Tom Ryherd, Superintendent, at [tryherd@ccsd.k12.ia.us](mailto:tryherd@ccsd.k12.ia.us) by April 21, 2025 by 2:00 PM along with your phone number and you will be called prior to the agenda item you wish to address.

1. Call the meeting to order
2. Pledge of Allegiance and Mission Statement
3. Approve the agenda
4. Roll call of members in attendance
5. Welcome Visitors Recognition of persons who wish to speak to the board regarding a school issue not on the agenda
6. Consent agenda <ol style="list-style-type: none"><li>A. Approve the minutes of the public hearing [3-17-25] regular meeting [3-17-25], the public hearing [3-24-25] and the special meeting [4-14-25]</li><li>B. Approve financial statements</li><li>C. Approve monthly bills</li><li>D. Approve fundraising requests</li><li>E. Approve resignations Morgan Lester - CMS Para Lucas Woock - CWHs Social Studies Teacher Lily Woock - CWHs Social Studies Teacher Gail Kremer - Co-Football Cheer Coach</li><li>F. Approve retirements</li><li>G. Approve internal transfers Pam Wilson to CES 4th Grade Teacher from CES Kindergarten Karissa Wych to CES 4th Grade Teacher from K-8 EL Instructor Streeter Johnson to K-8 EL Instructor from CES Interventionist Melissa Doellinger to CWHs Special Ed Teacher from CES Special Ed Teacher Lindsay Renken to CES Kindergarten from ECLC Preschool</li></ol>

\* **Note:** The Board of Education, with a majority vote of the Board, may enter into an closed/exempt session for the purpose of discussing confidential records, litigation, suspension/expulsion hearings, personnel, purchase of real estate, and security or negotiation strategy.

<p>Cindy Husman to CMS Special Education Teacher from CMS 5th Grade Teacher  Nancy Ruhland to CMS 5th Grade Teacher from CMS Therapeutic Classroom Teacher  Anna Blankers to CES Secretary from CES Para  Kady Smith to CMS Therapeutic Classroom Teacher from CES Success Coach</p> <p>H. Approve contract extensions  Teacher Leadership Contract Extensions - list included in packet  Tyler Zeiman - 8th Grade Science Teacher and MS Football Coach  Brooklynn Tewes - CES Special Education Teacher  Madison Probst - ECLC Preschool Teacher  Shaylin Carlson - CES 1st Grade Teacher  Shannon Chaffin - CES 1st Grade Teacher  Nicole Morgan - CMS Special Education Teacher  Kris Alesch - CMS 6th Grade Science Teacher  Nancy Ruhland - 7th Grade Volleyball Coach  Jessika Peterson - CMS Para  Ashely Henson - CES Para</p>	
7. Communication and Reports	<p>A. Principals' Building Reports/ Instructional Coaches' Reports  B. Directors'/ Superintendent's Report</p>
8. Policy	<p>Clerical Change(s): Clerical changes and edits as recommended by IASB:  Affirm: 303.2 - Administrator Qualifications, Recruitment, Appointment; 303.3 - Administrator Contract and Contract Nonrenewal; 303.4 - Administrator Salary and Other Compensation; 303.5 - Administrator Duties; 303.6 - Administrator Evaluation; 303.7 - Administrator Professional Development; 303.8 - Administrator Civic Activities; 303.9 - Administrator Consulting/Outside Employment; 304.1 - Development and Enforcement of Administrator Regulations; 304.2 - Monitoring of Administrator Regulations</p>
9. New Business	<p>A. Discussion of/ information concerning Research &amp; Design CAPS associates, along with Mr. DeVos will present on one of their projects this year.  B. Discussion of/ action to approve 2025-2026 district budget  C. Discussion of/ information concerning Facility Assessment from Beck Engineering  D. Discussion of/ information concerning Pam Barnes request for reimbursement for lost personal items  E. Discussion of/ action concerning a resolution to continue participation in the Iowa Local Government Risk Pool for the purchase of natural gas  F. Discussion of/ action concerning the agreement for participation in the AEA Cooperative Purchasing Program  G. Discussion of/ action concerning the agreement of service and addendum between Timberline Billing Service and Cherokee CSD July 1, 2025 - June 30, 2028  H. Discussion of/ action concerning Chromebook bids for the 2025-2026 school year  I. Discussion of/ action concerning 2025 graduates from Cherokee Washington High School  J. Discussion of/ action concerning Graduation Requirements - Board Policy 505.5  K. Discussion of/ information concerning Graduation Commencement - Sunday, May 18, at 2:00 PM</p>
10. Board Committee Reports	<p>A. Curriculum and Instruction – Thomas &amp; Barkley  B. Policy – Thomas &amp; Riggert  C. Finance – Freed &amp; Riggert  D. Building, Grounds, Capital Projects – Mullins &amp; Barkley  E. Transportation, Nutrition – Mullins &amp; Freed  F. Board Member Closing Comments</p>
11. Adjournment	

Projected Dates/Times for Regular Board of Education Meetings 2024-2025

August 19, 2024 @ 5:30 pm	September 16, 2024 @ 5:30 pm	October 21, 2024 @ 5:30 pm	November 18, 2024 @ 5:30 pm
December 16, 2024 @ 5:30 pm	January 20, 2025 @ 5:30 pm	February 17, 2025 @ 5:30 pm	March 17, 2025 @ 5:30 pm
April 21, 2025 @ 5:30 pm	May 19, 2025 @ 5:30 pm	June 16, 2025 @ 5:30 pm	July 21, 2025 @ 5:30 pm

**\* Note: The Board of Education, with a majority vote of the Board, may enter into an closed/exempt session for the purpose of discussing confidential records, litigation, suspension/expulsion hearings, personnel, purchase of real estate, and security or negotiation strategy.**

3/31/2025

Fund	Beginning Balance	Receipts	Expenditures	Ending Balance
Operating	\$ 3,375,954.36	1,049,166.46	1,135,692.69	3,289,428.13
Management	878,307.71	22,020.85	15,726.50	884,602.06
Self-Insurance Fund	820,581.51	14,219.59	14,044.84	820,756.26
TPRA Grant		-	-	
<b>Subtotal General Fund</b>	<b>5,074,843.58</b>	<b>1,085,406.90</b>	<b>1,165,464.03</b>	<b>4,994,786.45</b>
Activity	160,151.13	18,369.99	15,603.84	162,917.28
PPEL	217,917.11	15,394.82	18,892.06	214,419.87
Capital Projects (Sales Tax)	2,569,157.16	116,774.10	3,050.00	2,682,881.26
Debt Service	107,760.53	14,013.39	-	121,773.92
Hot Lunch	304,840.87	61,099.49	35,761.28	330,179.08
Trust and Agency	42,096.67	550.36	-	42,647.03
Braves Bank	33,368.99	1,539.35	-	34,908.34
<b>Total - All Funds</b>	<b>\$ 8,510,136.04</b>	<b>\$ 1,313,148.40</b>	<b>\$ 1,238,771.21</b>	<b>\$ 8,584,513.23</b>

Published Budget Report  
All Funds  
3/31/2025

Category	Function #'s	Sub Total Exp.	Expenditures	Amt Published	% of Published
<b>INSTRUCTION</b>	(1000-1999)	6,920,303.50	<b>6,920,303.50</b>	<b>10,815,000.00</b>	64%
Perkins	(5210)	-			
<b>SUPPORT SERVICES</b>	(2000-2999)				
Student Support Svcs	(2000-2199)	249,856.66			
Inst. Staff Support Svcs	(2200-2299)	473,145.27			
General Administration	(2300-2399)	235,025.77			
Building Administration	(2400-2499)	476,021.52			
Business Administration	(2500-2599)	518,707.80			
Plant Operation & Maint	(2600-2699)	1,168,114.26			
Student Transportation	(2700-2799)	384,283.92			
<b>TOTAL SUPPORT SERVICES</b>			<b>3,505,155.20</b>	<b>5,160,000.00</b>	68%
<b>NON INSTRUCTIONAL PGMS</b>	(3000-3999)	541,257.11	<b>541,257.11</b>	<b>825,000.00</b>	66%
<b>OTHER EXPENDITURES</b>	(4000-5999)				
Facilities	(4000-4999)	1,099,307.00			
Debt Service	(5000-5999)	189,515.63			
AEA Support Direct	(5200)	445,221.00			
<b>TOTAL OTHER EXPENDITURES</b>			<b>1,734,043.63</b>	<b>3,644,091.00</b>	48%
<b>TOTAL EXPENDITURES</b>			<b>12,700,759.44</b>	<b>20,444,091.00</b>	62%

**Cherokee Community School District  
Regular Meeting  
March 17, 2025**

The Cherokee Community School District Board of Education held a regular meeting on Monday, March 17, 2025. The meeting was held in the CWSHS Library, 600 W. Bluff St., Cherokee, IA.

**1. Call the meeting to order**

The meeting was called to order at 5:31 P.M.

**2. Pledge of Allegiance and Mission Statement**

The Pledge of Allegiance and Mission Statement were recited.

**3. Action to approve the agenda**

Moved by Mullins, seconded by Riggert to approve the agenda. All Ayes

**4. Roll call of members in attendance**

Roll call of board members was taken. Present were Jocelyn Riggert, Jared Barkley, Ray E. Mullins II, Jodi Thomas

**5. Excuse board members not in attendance**

Moved by Mullins, seconded by Barkley to approve Brian Freed not in attendance. All Ayes

**6. Welcome Visitors**

Visitors were welcomed. Thomas referenced board policy 213, Public Participation in Board Meetings.

**7. Action to approve the consent agenda**

Moved by Mullins, seconded by Riggert to approve the consent agenda. All Ayes

- Minutes of the regular meeting – 2/17/25
- Monthly Bills
- Financial Statements
- Resignations – Caisey Jamison – CWSHS Teacher; Kellen Ludvigson – CMS Football Coach
- Retirements – Connie Boekhout – CES Teacher
- Internal Transfers – Anna Paulsrud – MS Special Ed Teacher to 8<sup>th</sup> Grade Math Teacher
- Contract Extensions – Anthony Miller – Head Baseball Coach; Alex Kohn – Co-Assistant Baseball Coach; Kael Miller – Co-Assistant Baseball Coach; Kristen Bellefy - Co-Prom Sponsor; Sarah Foster – Co-Prom Sponsor

**8. Communication and Reports**

Principal and Superintendent reports were given.

**9. Policy**

Moved by Mullins, seconded by Riggert to affirm Policies 301.2 - Management Team; 302.1 – Superintendent Qualifications, Recruitment, Appointment; 302.2 - Superintendent Contract and Contract Renewal; 302.3 - Superintendent Salary and Other Compensation; 302.4 - Superintendent Duties; 302.5 – Superintendent Evaluation; 302.6 - Superintendent Professional Development; 302.7 - Superintendent Civic Activities; 302.8 - Superintendent Consulting Outside Employment; 303.1 - Administrative Positions. All Ayes

**10. New Business**

**A. Discussion of/information concerning CES Reading Tutoring Program**

Title I teachers presented information regarding the CES Reading Tutoring Program initiated this year in partnership with CMS students to assist elementary readers.

**B. Discussion of/information concerning 2025-2026 School Calendar Options**

Moved by Barkley, seconded by Mullins to approve the 2025-26 school calendar with a start date of August 25<sup>th</sup>, end date of May 22<sup>nd</sup> and 1:00 early dismissals on Fridays for PD. All Ayes

**C. Discussion of/action concerning K-12 curriculum purchases for the 2025-2026 school year**

Moved by Barkley, seconded by Riggert to approve the K-12 curriculum purchases for the 2025-26 school year as presented by Kacee Christiansen, Curriculum Director, and classroom teachers. All Ayes

**D. Discussion of/action concerning a board resolution to levy property tax.**

Moved by Mullins, seconded by Barkley to approve the Board of Directors of the Cherokee Community School District levy property tax for fiscal year 2025-26 for the regular program budget adjustment as allowed under section 257.14 Code of Iowa. All Ayes

**E. Discussion of/information concerning budget hearing on March 24, 2025**

The board will hold a budget hearing on March 24, beginning at 5:30 P.M. in the CWHS library.

**F. Discussion of/information concerning 2024-25 District Career & Academic Plan**

The 2024-2025 District Career & Academic Plan (DCAP) was shared with the Board. The DCAP is a framework developed to help districts in career and academic planning.

**G. Discussion of/action concerning CWHS Course Description Handbook**

Moved by Mullins, seconded by Riggert to approve the Course Description Handbook for CWHS. All Ayes

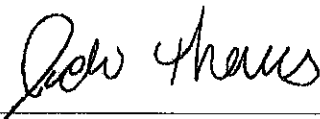
**12. Adjournment**

Moved by Mullins, seconded by Riggert to adjourn the meeting at 6:29 P.M. All Ayes

The board met in exempt session following the regular meeting for the purpose of discussing collective bargaining strategies and issues.

Budget Hearing – March 24, 5:30 P.M.

Budget Hearing/Regular Meeting – April 21, 5:30 P.M.



\_\_\_\_\_  
President, Board of Education  
Cherokee Community School District



\_\_\_\_\_  
Secretary, Board of Education  
Cherokee Community School District

**Cherokee Community School District  
Public Hearing  
March 17, 2025**

The Cherokee Community School District Board of Education held a Public Hearing on Monday, March 17, 2025, beginning at 5:30 P.M. The meeting was held in the CWHS Library at 600 W. Bluff St., Cherokee, Iowa.

**1. Call the hearing to order**

The hearing was called to order at 5:30 P.M.

Board Members Present: Jared Barkley, Jocelyn Riggert, Jodi Thomas, Ray E. Mullins II

**2. Approve the Agenda**

Moved by Riggert, seconded by Barkley to approve the agenda. All Ayes

**3. Public Hearing on the 2025-26 School Calendar**

The board reviewed the proposed school calendars for the 2025-26 school year.

**4. Objections to the proposed 2025-26 school calendar**

No objections were filed.


**5. Close the public hearing**

The public hearing was closed.

**6. Adjournment**

The meeting was adjourned at 5:31 P.M.

  
\_\_\_\_\_  
President, Board of Education  
Cherokee Community School District

  
\_\_\_\_\_  
Secretary, Board of Education  
Cherokee Community School District



**Cherokee Community School District  
Budget Hearing  
March 24, 2025**

The Cherokee Community School District Board of Education held a Budget Hearing on Monday, March 24, 2025 beginning at 5:30 P.M. The hearing was held in the CWSHS Library, 600 W. Bluff St., Cherokee, Iowa.

**1. Call the hearing to order**

The hearing was called to order at 5:33 P.M.

Board Members Present: Jodi Thomas, Ray E. Mullins II, Jocelyn Riggert, Brian Freed

**2. Approve the agenda**

Moved by Mullins, seconded by Riggert to approve the agenda. All Ayes

**3. Overview of the 2025-26 Budget**

An overview of the 2025-26 Budget was given. The proposed tax rate for FY26 is 12.70510 per \$1,000 taxable valuation compared to 12.63891 for FY25.

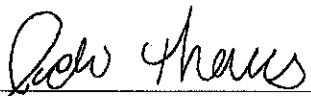
No objections were filed.

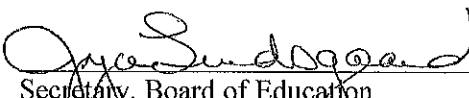
**4. Close the public hearing**

The public hearing was closed.

**5. Adjournment**

Moved by Freed, seconded by Riggert to adjourn the hearing at 5:51 P.M. All Ayes

  
\_\_\_\_\_  
President, Board of Education  
Cherokee Community School District

  
\_\_\_\_\_  
Secretary, Board of Education  
Cherokee Community School District

**Cherokee Community School District  
Special Meeting  
April 14, 2025**

The Cherokee Community School District Board of Education held a Special Meeting on Monday, April 14, 2025 beginning at 11:30 A.M. The meeting was held in the Conference Room at 600 W. Bluff St., Cherokee, Iowa.

**1. Call the special meeting to order**

The meeting was called to order at 11:31 A.M.

Board Members Present: Brian Freed, Jocelyn Riggert, Jodi Thomas, Ray E. Mullins II, Jared Barkley

**2. Approve agenda**

Moved by Riggert, seconded by Freed to approve the agenda. All Ayes

The board entered into exempt session for the purpose of discussing collective bargaining.

**3. Collective Bargaining**

**A. Discussion of/action concerning the Master Working Agreement with the CEA for the 2025-2026 school year**

Moved by Riggert, seconded by Freed to approve the Master Working Agreement with the Cherokee Education Association as outlined with \$550 added to the base wage, advancement on the salary schedule, addition of Schedule B positions, increase from 2% to 2.5% on MA30 career step and one-time TSS dollars of \$270 for a total package increase of 2.8%. All Ayes

**B. Discussion of/action concerning contracts for support staff for the 2025-26 school year**

Moved by Riggert, seconded by Mullins to approve contracts for support staff as outlined with a total package increase of 2.96%. All Ayes

**C. Discussion of/action concerning contracts for directors for the 2025-26 school year**

Moved by Freed, seconded by Barkley to approve contracts for directors as outlined with a 2.8% total package increase. All Ayes

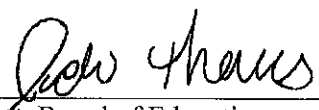
**D. Discussion of/action concerning contracts for administrators for the 2025-26 school year**


Moved by Riggert, seconded by Freed to approve contracts for administrators as outlined with a 2.8% total package increase. Brian Christiansen, Year 1 of 2; Matt Malausky, Year 1 of 1; Krista Miller, Year 1 of 1 with an additional \$3,000, Joyce Lundsgaard an additional \$3,000. Ayes: Freed, Mullins, Riggert, Thomas Nays: Barkley

**4. Adjournment**

Moved by Mullins, seconded by Barkley to adjourn the meeting at 12:07 P.M. All Ayes

Regular Meeting/Budget Hearing – April 21, 5:30 P.M.

  
\_\_\_\_\_  
President, Board of Education  
Cherokee Community School District

  
\_\_\_\_\_  
Secretary, Board of Education  
Cherokee Community School District

Cherokee Community School  
04/04/2025 03:02 PM

Board Report

Page: 1  
User ID: ALG

Vendor Number	Vendor Name	Amount
Invoice Description		
Checking Account ID 1	Fund Number 10	GENERAL FUND
Managed Services		
14649	Advanced Network Professionals	106.80
Helping Hands		
Toner for Jason Spooner		
Brave Designs Instructional Supplies		
WHS FCS Instructional Supplies		
TAG Supplies		
health office supplies		
WHS Ind Art Instructional Supplies		
Replacement bulb for projectors		
Mouse for Julie Paulson		
Brave Designs Supplies		
Toner		
CMS Library Supplies - Colored Pencils		
ATERET PL6501D Poly Pull Line Bundle - 2		
WHS Industrial Resale		
WHS Ind Art Instructional Supplies		
Elem Office Supplies		
13771	Amazon Capital Services	1,477.69
Bus 4, Heater, oil leak, and muffler		
15172	Ascendance Trucks Midwest, LLC	532.57
Internet & Phone		
14427	C-M-L Telephone Cooperative Assoc	1,095.17
Publication- Board Meeting Minutes		
18221	Cherokee Chronicle Times	296.24
2023 Blue School Bus Repairs		
112288	Cherokee Collision Center LLC	7,915.54
5th Grade TAG Field Trip Meals		
14657	Christiansen, Kacee	211.10
Water & Sewer		
10084	City of Cherokee	1,994.35
Comm Services March 2025		
14832	Donovan Group I	1,000.00
FCS Supplies		
TAG Supplies		
college bio lab supplies new semester		
FCS Supplies		
Board Meeting Supplies		
CMS Mentoring		
10067	Fareway Stores, Inc.	432.06
Special Olympics Sponsor Meal		
14087	Fuller, Alanna	18.00

Cherokee Community School

## Board Report

Page: 2

04/04/2025 03:02 PM

User ID: ALG

Vendor Number	Vendor Name	Amount
Invoice Description		
Benefit Compliance Program		
14946	Gallagher Benefit Services, Inc.	1,500.00
Student Council - Pizza		
11060	Godfather's Pizza	120.00
2025 Spring Conference 4/16 & 4/17		
10582	Iowa Assoc of School Business Officials	245.00
Thomas Funds Equipment		
15343	Loven, Scott	2,123.96
Electricity		
12363	MidAmerican Energy Company	8,321.63
Oil change and tire rotation #2 & 25		
10425	Northside Tire Inc	143.89
Postage		
14903	Quadient Finance USA, Inc.	1,039.00
Transportation Mileage		
15377	Schuknecht, Dakota	392.00
Student Transportation		
Student Transportation		
11955	Siouxland Regional Transit System	760.00
Mileage to & from Girls State BB Tourney		
Mileage		
District 1 2A football rules/coaches mtg		
14251	Spooner, Jason	304.35
Cell Phone Bills		
18319	Verizon Wireless	615.28
Fuel for school vehicle at State GirlsBB		
15447	Volkert, Wade	67.92
Project Success-Student# 042659		
10248	Western Iowa Tech Comm College	7,121.00
Fund Number 10		
Checking Account ID 1	Fund Number 71	SELF-INSURANCE FUND
Administration Fee		
15034	Point C	1,900.00
Fund Number 71		
Checking Account ID 1	Fund Number 21	STUDENT ACTIVITY FUND
Checking Account ID 3	Fund Number 21	STUDENT ACTIVITY FUND
41 tickets for Movie		
12581	American 3 Theatre	246.00
Spring Sports Use Fee		
30641	CHEROKEE COUNTRY CLUB	5,250.00
WHS Concession Supplies		

Cherokee Community School

04/04/2025 03:02 PM

Board Report

Page: 3

User ID: ALG

Vendor Number	Vendor Name	Amount
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Invoice Description

Concession Supplies

10067	Fareway Stores, Inc.	35.72
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Plyo boxes for Vball

15430	Hadar MFG Inc.	1,853.60
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Senior Awards for Band and  
Choir

30806	Instrumentalist Awards, LLC	168.00
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IHSMA Large Group Festival -  
Choir

State Large Group contest Fee

31080	Iowa High School Music Association	265.00
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Meal deal for honor choir.

13654	MOC-FV Music Boosters	160.00
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Remainder of DJ's Fee for Prom

15383	NOTA DJ Services	800.00
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Fund Number 21

Checking Account ID 3

Checking Account ID 4	Fund Number 61	SCHOOL NUTRITION FUND
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Purchased Food

14861	PAN-O-GOLD BAKING CO	1,989.34
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Fund Number 61

Checking Account ID 4

Cherokee Community School  
03/26/2025 02:33 PM

Board Report

Page: 1  
User ID: ALG

Vendor Number	Vendor Name	Amount
Invoice Description		
Checking Account ID 1	Fund Number 10	GENERAL FUND
CAPS Signs materials		
15429	AZAR INTERNATIONAL, INC.	77.88
Recessed lights at entry ways		
10034	Champion Electric	1,615.22
Vending Supplies		
11224	Chesterman Company	135.70
Spine Labels for books -CMS/CES Library		
10051	Demco	106.36
State Wrestling Lodging		
State Wrestling Cheer Rooms		
Fuel for State Wrestling		
State BB- Fuel		
Lodging for Speaker- Stacy Besch		
SMORE Subscription 2/13//25-2/13/26		
Lodging State Speech		
Plastic sheets for CAPS signs		
Lodging for UNI Honor Band		
Lodging - State BB		
14961	Elan Financial Services	3,630.52
Maintenance Supplies		
Maintenancs Supplies		
Scrubbing pads for Scrubber Machines		
Maintenance Supplies		
14724	HD Supply Formerly Home Depot Pro	1,947.26
Pest Control		
15025	Plunkett's Pest Control, Inc	77.00
Papercutter for library use		
11884	School Specialty, LLC	100.55
Tuition		
14875	Western Governors University	4,025.00
Diesel & Gasoline		
10361	Your FleetCard Program	5,608.28
Fund Number 10		
Checking Account ID 1		
Checking Account ID 2	Fund Number 36	PHYSICAL PLANT & EQUIPMENT
Site Improvement - Lighting		
10034	Champion Electric	7,900.96
Fund Number 36		
Checking Account ID 2		
Checking Account ID 3	Fund Number 21	STUDENT ACTIVITY FUND
All State Speech Students - Meal Money		
13234	Cash and Joyce Lundsgaard	180.00
6th grade solo festival judge		

Cherokee Community School  
03/26/2025 02:33 PM

Board Report

Page: 2  
User ID: ALG

Vendor Number	Vendor Name	Amount
Invoice Description		
fee		
15441	Davis, Emma	100.00

State Wrestling Lodging		
NWICDA 5-6-7 Grade Honor Choir		
State Wrestling Cheer Rooms		
Lodging State Speech		
Lodging for UNI Honor Band		
Lodging - State BB		
14961	Elan Financial Services	9,798.48

6th grade solo festival judge		
fee		
15149	Hansen, Tessa	100.00

Division 1 Certificates- Speech		
IE All State Entry Fees		
30733	Iowa High School Speech Association	205.50

18253	MARTIN BROS. DISTRIBUTING CO., INC.	84.02
Acting Monologue Rights		
12724	Pappan, Julene	40.00

MS WR Fee		
13737	Spencer Community Schools	50.00

Indoor Lakes Track Meet		
31049	Spencer High School	150.00

IE State Speech Photo		
31086	TIM VORLAND PHOTOGRAPHY	25.00

USD Indoor track meet 3/17/25		
30270	USD ATHLETIC BUSINESS OFFICE	300.00

Invoice for Puff Pastry Fundraiser		
14306	Wyhe's Choice Fundraising	700.00

Fund Number 21				
Checking Account ID 3				
Checking Account ID 4				
Fund Number 61				
SCHOOL NUTRITION FUND				
Milk for all 3 schools				
14860	East Side Jersey Dairy	3,974.85		
ESJD				
Parts, Labor & Freight				
40074	Hobart Sales and Service	251.00		

Latch Assembly Kits		
18253	MARTIN BROS. DISTRIBUTING CO., INC.	30,926.49

Fund Number 61  
Checking Account ID 4

Cherokee Community School

03/26/2025 09:44 AM

**Board Report**

Page: 1

User ID: ALG

Vendor Number Vendor Name

Amount

Invoice Description

Checking Account ID 1

Fund Number 10

GENERAL FUND

Anti bullying presentations

15431 REPORTBULLYING.COM

7,800.00

Fund Number 10

Checking Account ID 1



Cherokee Community School

03/18/2025 10:01 AM

Board Report

Page: 1

User ID: ALG

Vendor Number Vendor Name

Amount

Invoice Description

Checking Account ID 1 Fund Number 10 GENERAL FUND

Salt, Nurse Supplies, Cooler  
Rent

10079 Blaine's Culligan 404.20

Piano tuning for six pianos

11794 Dave's Piano Service 1,092.90

SRO Appreciation & Feb. C and C  
Days

Staff Development Expenses

10274 Hy-Vee Food Stores, Inc 502.91

PBIS 3rd Quarter Incentive

15438 Ida Grove Skate Palace 500.00

Fund Number 10

Checking Account ID 1

## Cherokee Community School

## Board Report

Page: 1

04/17/2025 02:11 PM

User ID: ALG

Vendor Number	Vendor Name	Amount
Invoice Description		
Checking Account ID 1	Fund Number 10	GENERAL FUND
Kevin Hines Presentation Fees		
15442	17th & Montgomery LLC	6,400.00
Crew Sweatshirt & T-shirt		
Elementary Choir Shirts		
2- T-Shirts & 1 Sweatshirt		
Coaches T-Shirts		
13763	360 Custom Designs	4,027.37
Legal Services		
20291	Ahlers and Cooney, PC	551.00
Traffic Cones for CES School		
Maintenance Supplies		
For visitor mgmt system		
Braves Design Supplies		
Instructional Art Supplies		
WHS Ind Art Instructional Supplies		
brackets for fire extinguishers		
Office Supplies		
RJ Thomas funds- Amazon cart		
Elem Office Supplies		
13771	Amazon Capital Services	1,458.07
Bus 10 Parts & Outside Labor		
Outside Labor Repairs-Bus 11		
Outside Labor Repairs Bus 26		
Parts & Outside Labor Repairs-Bus 26		
Outside Labor Repairs- Bus 10		
Repair Pars -		
Repair Parts		
15172	Ascendance Trucks Midwest, LLC	3,404.64
Water Treatment & Rental of Cooler		
10079	Blaine's Culligan	585.40
Service Units		
12780	Boji Portable Toilets Inc	200.00
Maintenance Supplies		
WHS Ind Arts Instructional Supplies		
Blower & Bolts		
Totes & Tape		
10021	Bongaars Supply	837.68
Books for CMS Library		
13052	Book Vine, The	15.19
Parts		
10396	Builder's Sharpening and Service	684.04
lab supplies		
10157	Carolina Biological Supply Co	26.06
Parking Pass at State Wrestling		

Cherokee Community School

## Board Report

Page: 2

04/17/2025 02:11 PM

User ID: ALG

Vendor Number	Vendor Name	Amount
Invoice Description		
14638	Carver, Angela	24.00

Light Repairs at CMS

Outside Labor- New lighting on  
the Dock

Outlet Installed

Maintenance Supplies

10034	Champion Electric	3,095.35
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Publication Expense

18221	Cherokee Chronicle Times	360.20
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Subscription for De-escalation

13308	Crisis Prevention Institute	1,500.00
-------	--------------------------------	----------

Speech Coaches Meals at All  
State

10967	De Vos, James	92.45
-------	---------------	-------

Bus Inspection

11300	Department of Education	50.00
-------	-------------------------	-------

Paint for BB Field

10239	Diamond Vogel	347.90
-------	---------------	--------

Garage door eyes and  
installation

15379	DoorPro LLC	209.19
-------	-------------	--------

Inspections Outside Labor

Inspections Outside Labor

14222	Feld Fire	3,384.92
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CDL Training

15436	Hammond, Tracy	565.00
-------	----------------	--------

Repairing CES Floor Scrubber

14724	HD Supply Formerly Home Depot Pro	3,216.80
-------	--------------------------------------	----------

Bus Towing

18474	High Country Auto	150.00
-------	-------------------	--------

Clothing Allowance- Shoes

14426	Immele, Darla	75.00
-------	---------------	-------

Large group and solo/ensemble  
music

music for 6,7/8 spring concert

music for 6,7/8 spring concert

HS Choir Spring Concert Music  
OrderLarge group and solo/ensemble  
musicLarge group and solo/ensemble  
musicLarge group and solo/ensemble  
music

Spring concert song

HS Choir Graduation Music Order  
24-25

12200	J.W. Pepper and Son, Inc.	929.56
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Diplomas &amp; Shipping &amp; Handling

## Cherokee Community School

## Board Report

Page: 3

04/17/2025 02:11 PM

User ID: ALG

Vendor Number	Vendor Name	Amount
Invoice Description		
Diploma & Handling		
12270	Jostens Inc.	523.90
Dry Cleaning 68 Band Tuxedos		
14238	Julius Cleaners	1,506.20
FB Clinic Fee & Hotel Fee		
14072	Koedam, Brent	188.41
Rental for Art Show		
14145	Little Sioux Event Center	500.00
Fuel Reimbursement		
12775	Mallory, Rachel	31.01
WHS Ind Art Instructional Supplies		
11735	Marcus Lumber	137.87
Class D		
15453	Mattioda, Evan	21.50
WHS Ind Art Instructional Supplies		
WHS Ind Art Instructional Supplies		
12791	Menards	249.16
Cameras for suburbans transporting stud		
13075	MIDWEST BUS PARTS, INC	3,392.80
Filters		
Filters		
Bus Barn Heater Repair		
11495	MODERN HEATING INC	1,937.97
#14-4 new tires, mount balance, discard		
10425	Northside Tire Inc	1,711.00
Kami Teacher Plan - 1 year		
14400	Notable Inc. (Kami)	149.00
Outside Labor- Tunnel Trap Screen Check		
Operating Agreement		
13215	Plains Boiler Service	1,534.16
March- Pest Control		
15025	Plunkett's Pest Control, Inc	77.00
Check van for trip		
Dodge Caravan #19		
11459	Ron's Repair, Inc.	80.00
Garbage Collection-March 2025		
10217	Sanitary Services, Inc.	2,274.30
Snow Removal CMS & CES		
Snow Removal WHS		
Snow Removal CMS & CES		

## Cherokee Community School

04/17/2025 02:11 PM

## Board Report

Page: 4

User ID: ALG

Vendor Number Vendor Name

Amount

Invoice Description

Snow Removal WHS

Building Repair

Snow Removal

13615 SCE, LLC 11,695.90

Cherokee Elementary Book Fair

CMS-Book Fair ID 6107291

13825 Scholastic Book Fairs 4,768.35

Backup alarm, and motor for  
crossing arm

12768 School Bus Sales 160.00

Boys Girls Residential  
Treatment Center

12692 Sioux City Comm School District 15,780.15

DOT Physical

14747 Sioux Valley Family Health 150.00

Lakes Partnership Consortium

24-25 1st Sem LPS Spec Ed

Expenses

13737 Spencer CSD 34,646.84

reimbursement for gas &amp; meal

14251 Spooner, Jason 67.10

Gas &amp; Meal

30427 Stoneking, Tim 25.26

Fee for FB Clinic

18315 Todd, Austin 60.00

Coach's jacket &amp; hat

15450 Tracy, Sarah 70.00

STEM Turing Tumble Game  
reloaders

15095 UPPER STORY LLC 90.04

Equipment Repair

Outside Labor

15119 Winona Controls, Inc. 372.00

Diesel &amp; Gasoline

10361 Your FleetCard Program 5,548.49

Fund Number 10

Checking Account ID 1

Checking Account ID 2

Fund Number 33

Local Option Sales and Service  
Tax FundCherokee CSD Facilities  
AssessmentCherokee CSD Facilities  
Assessment

13841 Beck Engineering, Inc. 7,200.00

Fund Number 33

Checking Account ID 2

Fund Number 36

PHYSICAL PLANT &amp; EQUIPMENT

Leases for Copiers

14869 Access Systems Leasing 1,001.53

04/17/2025 02:11 PM

User ID: ALG

Vendor Number	Vendor Name	Amount
Invoice Description		
Building Improvement work on AHU-1 unit		
Building Improvement		
Building Improvement		
Building Improvement		
15176	M & S HVAC Services, LLC	2,421.39
Building Improvement		
13215	Plains Boiler Service	1,238.00
Building Improvement		
15119	Winona Controls, Inc.	4,349.49
Fund Number 36		
Checking Account ID 2		
Checking Account ID 3	Fund Number 21	STUDENT ACTIVITY FUND
Team Polo Shirts for competition		
13763	360 Custom Designs	396.00
Middle School Large Group Fee		
15433	ALTA-AURELIA MUSIC BOOSTERS, INC.	120.00
Esports Supplies		
14 LB Set Soft Shell Medicine Wall Balls		
track supplies		
Softball Fundraiser		
13771	Amazon Capital Services	619.76
Prom Decorations & Supplies		
11429	Anderson's School Spirit	5,348.80
3/24/25 BVU Indoor Elite Meet		
14734	Buena Vista Track and Field	250.00
HS baseballs		
30263	CENTER SPORTS, INC	964.00
Concession Supplies-Ice Cream		
14310	Cherokee Athletic Boosters	400.00
Girls BB Pants		
10676	Decker Sporting Goods	72.80
Shared Wrestling Program & State Rooms		
12787	Galva-Holstein Schools	332.21
Pizzas for CMS Wrestling Meet		
11060	Godfather's Pizza	65.00
Lynn Jolly Relays- Starter		
15448	Grabinoski, Joel	200.00
FFA State Convention		
13843	Iowa FFA Association	278.00
Baseball batting cage net		
14767	Jugs Sports, Inc	1,095.00
Lynn Jolly Relays Starter		

Cherokee Community School

**Board Report**

Page: 6  
User ID: ALG

04/17/2025 02:11 PM

Vendor Number    Vendor Name

Amount

Invoice Description

15155	Kalous, Shane	200.00
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4/17/25 Co Ed Track Meet

11476	Manson Northwest Webster CSD	250.00
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White Pegboard for Prom

11735	Marcus Lumber	57.98
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3/28/25 Indoor track meet

15117	Mount Marty College	300.00
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Starfest Marching Band  
Competition

13729	North Stars Band, Inc.	250.00
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FFA Supplies

15403	Pinnow, Liz	25.95
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MS Reconditioning for helmets  
etc

Wrist playbooks for FB

30698	Riddell All American Sports Corp.	2,079.79
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Ridge View Relays Entry Fees

15454	Ridge View Community School District	500.00
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Basketballs for Seniors-  
Boosters Acct.

14685	Saf Enterprises LLC	139.76
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Fund Number    21

Checking Account ID    3

# Cherokee Elementary School

April 2025

Brian Christiansen, Principal  
Jen Burch, Instructional Coach



## DISTRICT GOAL 1 COLLEGE & CAREER READINESS

Our 3rd and 4th grade students have now completed their ISASP tests. Communication regarding when the tests would occur contributed to the low number of make-up tests required. We averaged 97% attendance on the three days of testing. Thank you to parents for having your students at school on time and ready to test!

## DISTRICT GOAL 2 21ST CENTURY SKILLS PROBLEM SOLVING, TEAM BUILDING & INTERPERSONAL SKILLS

The Art Show was, once again, phenomenal! Our art teacher, Mrs. Jensen works all year to expose our elementary students to various art tools and allows their creativity to flow. After selecting student artwork, prepping for display and labeling with a name, the work is transported to the Event Center. Set up continues over the course of several days. Families are able to enjoy their student's artwork as well the work done by students in other grades. It's a tradition our students look forward to each year!

CES put on a very informal STEAM Day on Friday, April 11th following our ISASP testing. Many educational materials were checked out from our AEA and put in the hands of our students including Indi Cars, Bee Bots, Code and Go Robot Mouse and Code-A-Pillars. Other classrooms were tasked with using materials to protect Humpty Dumpty from his fall and constructing using various materials. Community members were also here to teach students about various STEAM activities. It was a fun way to end a busy week of testing.

## DISTRICT GOAL 3 COMMUNICATION & POSITIVE RELATIONSHIPS

Our 1st - 4th grade students have completed their Spring concerts. The 1st-2nd grade students had their concert on March 20th and 3rd-4th grade had their concert on April 8th. A big thank you to Ms. De Vos for putting on two awesome concerts and organizing t-shirts for students to wear for both performances. The students loved performing and it was a packed house for both events.

Teachers had a full day of Professional Development on Monday April 7th. During the morning session our K-4 classroom teachers had two hours of professional development focused on our new math series. In the afternoon teachers met with mixed grade-level and content groups to discuss the Marzano element they have been working on and to learn from each other. Grade level teams spent time collaborating with our special education team for end of the year planning. Teachers also had designated time to work in their rooms to prepare for the remainder of the year.

Planning has begun for local preschool students to visit our school and meet the teaching staff in May! This is always a fun day for those involved. A letter has also been shared with families giving them the opportunity to send a letter stating the best learning environment for their child for the 2025-2026 school year.





# Cherokee Middle School

April 2025

Krista Miller, Principal  
Linda Ducommun, Instructional Coach



## DISTRICT GOAL 1 COLLEGE & CAREER READINESS

The March Healthy Hero Award winner is Madie Rupp. She has been involved in volleyball, basketball, and softball. Madie works well with her fellow classmates and is always up for a challenge. She is a leader in the classroom and takes the time to help anyone that may need it. She has a positive attitude that is contagious to everyone around her.

## DISTRICT GOAL 2 21ST CENTURY SKILLS PROBLEM SOLVING, TEAM BUILDING & INTERPERSONAL SKILLS

The Art Show was amazing! Our art teacher, Miss Hoelscher works on quarterly projects with her students. The students help select artwork to display and Miss Hoelscher preps it for display! She works with the elementary art teacher to setup for several days. Many families were able to enjoy their student's artwork at the Event Center!

## DISTRICT GOAL 3 COMMUNICATION & POSITIVE RELATIONSHIPS

Our 8th grade students went to NWICC in Sheldon for Career Day on April 4th. NWICC has it setup so the 8th grade students are able to go to booths of many career choices. They visit the booth and learn about what a typical day includes, requirements of the job and they may ask any questions to the presenter at the booth.

All teachers had a full day of Professional Development on Monday April 7th. We started the day with Marzano groups. The teachers were put in groups based on their Marzano element they have worked on this school year so they were able to discuss with each other. The teachers enjoyed hearing the valuable insights on each other's work for the year! We also had special education collaboration with each grade level and time to collaborate with grade level teams. In the afternoon our math teachers had professional development on their new math curriculum this year. The other curriculum groups were able to meet in the afternoon as well.

Our ISASP testing was completed last week including all make-ups. A huge thank you to Mrs. Stowater on helping getting all the testing rooms setup and preparing testing packets for teachers. Also thank you to Mrs. Ducommun for running our test sessions and helping with make-ups.

Our band and vocal concerts are quickly approaching. Due to double booking at CWHS we will have our concerts at the Middle School Gym! On Tuesday, May 13 our 5th grade concert will be at 6:00pm and our 6th grade concert will be at 7:00pm. On Thursday, May 15 our 7/8 concert will be together at 7:00pm. Our band and choir students are working hard to prepare for these upcoming concerts and we look forward to hearing them!

We will have our Spring MAP testing April 29, 30 and May 1. We loved seeing the progress our students made from Fall to Winter and are looking forward to see the growth they make from Fall to Spring as a snapshot of the whole school year! This is our culmination of all our academic MTSS work.

# Cherokee Washington High School

April 2025

Matt Malausky, Principal

Natalie Barkley, Instructional Coach



## DISTRICT GOAL 1

### COLLEGE & CAREER READINESS

ISASP testing went well. A big thank you to Mrs. Barkley and Mr. Stoneking for all your help in setting up testing rooms and double and triple checking that everything was correct. The testing window closed on April 18 and we are slowly starting to get some scores.

We sent out a district wide survey to our teaching staff to ask their opinion regarding our spring conferences. We had 58 responses, which was evenly broken down between the buildings. 21 responses from the high school, 18 from the elementary, and 19 from the middle school. 93% of our teachers answered, "The day went fast and I hope we can keep 8am-8pm in the future and have Friday count as a day."

Our students had a great night at Prom on April 12th. We are so thankful to our sponsors Kristen Bellefy and Sarah Foster for helping things come together and working with the Junior class to make a memorable evening for everyone.

## DISTRICT GOAL 2

### 21ST CENTURY SKILLS

#### PROBLEM SOLVING, TEAM BUILDING & INTERPERSONAL SKILLS

National Honor Society students have been working extremely hard in preparations for their Cut-A-Thon service project on May 7th at 1:00pm. They are raising money for cancer research at the Mayo Clinic and will be donating hair to Children with Hairloss. They have a great lineup of speakers and activities all to promote cancer awareness. There are donation buckets at area businesses if you would like to contribute to their efforts.

Scholarships and awards are in full swing for our Seniors. They will be preparing for graduation with a mock-interview day along with some graduation information on Friday, May 9 at the Community Center. Senior Awards night is on Tuesday, May 13 for the community in the CWSH Auditorium and Graduation will be at 2:00 in the CWSH gymnasium on Sunday, May 18.

Freshmen through Juniors will take their finals the last three days of school on May 21-23. We have a separate schedule for finals and each teacher has a final tailored to their class standards for students to take. Students have had the opportunity to opt out of one final if they participated in and filled out a thoughtful reflection from our Future Ready Day in January as well as opting out of another one if they were proficient on the ISASP tests we took in April. These are great incentives for participation and effort at the high school level!

## DISTRICT GOAL 3

### COMMUNICATION & POSITIVE RELATIONSHIPS

Baccalaureate-services are an interdenominational worship celebration for graduates, families and the community. It is sponsored by the Cherokee County Ministerial Association. This event will be held on Wednesday, May 14 at the high school in the auditorium at 6:30 p.m. All seniors, families and friends are welcome to attend. This is not a required event, there will be a sign-up sheet in the office so we can have an estimate of how many will be attending.

Congratulations to Laney Wolfswinkel for being selected as the April Rotary Student of the Month! Laney's teachers say that she challenges herself in both the classroom and athletic fields. She is a diligent worker and attempts to find the positive in all situations. Congratulations, Laney!



Superintendent Report  
April, 2025

Board/District Goal #1: To support and expand career opportunities with local entities, in addition to college readiness, by prioritizing/allocating resources

- Siouxland and Lakes Conference superintendents will be meeting along with activities directors on April 22 in Sheldon to finalize conference consolidation. Activities Directors have met several times developing schedules over the course of the school year. The conference constitution will be reviewed and updated, as well as planning for conference meetings and meeting location.
- There has been increased vandalism throughout the county that is raising concerns and increasing costs. For example, road signs are being vandalized or stolen which then need to be replaced which of course cost the county money. Since the implementation of SmartPass at the high school, we have seen a decrease in vandalism at the high school. Unfortunately, the County does not have access to this sort of program. So they are asking different entities within the county to assist with getting the word out that if you see something, say something.

Board/District Goal #2: To develop problem solving skills, interpersonal skills, and team building skills for all students, while increasing implementation/alignment of Iowa Common Core, by prioritizing/allocating resources.

- Greenhouse construction has begun. The process is expected to take about three weeks. Teachers will have the summer to prep the greenhouse so that it is ready for classes in the fall. After a lengthy process, it will be nice to have this project completed.
- We had our TPRA site visit on April 14. This was not a "gotcha" sort of visit, but more of a check in to follow up on the two facets of the grant. One being the Registered Apprenticeship and the other the actual grant compliance. We partnered with RSAI in administering the grant, so Jen Albers joined us for the visit. We received good feedback in person and will be receiving a final report in the next week.

Board/District Goal #3: Improve communication between all stakeholders in the district that will promote an atmosphere that encourages positive relationships.

- Safety Grant tasks are being completed in each building. We are increasing our surveillance and fob secured entrances in each building. New main entrance doors will be installed at the middle school this week which will be a great improvement that will aid in the doors latching consistently and maintaining security. Visitor Management systems have been installed in each building and most of the bugs have been worked out of those respective systems.
- Beck Engineering has provided us with an electronic facility assessment. There is a lot of information within the report which will take some time to review.
- Bids are being collected for updating the HVAC units on the south side of the high school. Once these updates are completed, the HVAC systems at the high school will all be updated for the most part.

**Technology Update**

- IT Director, Dan Bringle

- I've completed inspections of the football and baseball electronics, and everything is in good working order.
- Installation of cameras and FOBs is ongoing at all three schools.
- The visitor management system is up and running smoothly. While we encountered a few initial issues, they've all been resolved.
- Repairs have been steady over the past month.
- I'm currently receiving quotes for the 2025–2026 Chromebooks, but tariffs are making the process more challenging. Even if we award the bid to a vendor, there's a possibility they may not honor the pricing. It may be wise to consider purchasing the Chromebooks as soon as possible to avoid significant cost increases.

### **Nursing, Nutrition & Transportation Update**

- **Director of Nursing, Rachel Doeden**
  - Illness is significantly down throughout all buildings.
  - We had a few guests in the classrooms last month.
    - Jess from CRMC infection control has been in TK, K, and 1st grade classes doing a hand washing presentation.
    - Cherokee Public Health has been in Preschool and Kindergarten classes presenting on oral hygiene.
  - We are headed into the busy end of the year field trip season which means quite a bit of preparation and planning for all our students with health needs to be able to participate.
- **Food Service Director, Cara Jacobson**
  - The application for summer lunch has been sent in and I am waiting for approval.
  - I will be offering it again at the CWHS, from 11-12:30 Monday -Friday June 2-June 27th. I hope to have some community involvement again with some different groups. Last year we had the library come and bring books, and projects for the kids. The public health came and passed out helpful information and showed the kids some helpful things. The Credit union brought treats on Mondays for all the kids. We will have a bus route again and we tailor that on need as we go. Rachel starts with normal bus routes that are familiar to the children and we change or add stops based on the demand.
  - We are excited for the new blinds at the elementary school to help deter some of the beautiful sunshine that blinds the staff and children while going through the serving line on certain days.. We do love the sun though:))
  - I have exhausted all my FREE money from the state, which is a good thing!! I have signed up for different avenues of receiving this for next year, which is \$62000. One of our programs is the fresh fruit and vegetable program, which helps offset the expense of providing fresh fruits and veggies, which is 90 percent of the time. The demand is still there to lower the sodium for the kids through our programs, and I feel this is the best way to do that by having FRESH fruit and veggies.
  - I am soliciting bids for milk and bread this month. We are very happy with our existing suppliers, so we hope we can continue with them.

- We have a full staff back and are finishing the year strong and once again, I am thankful for my staff and the amazing subs we have had this year. I am fortunate to have a group of ladies that work well together for the common goal.
- Thank you for all you do for the Cherokee community schools!
- **Transportation Director, Rachel Mallory**
  - Track season has been a struggle for busing.
  - One of our activity buses is in Waterloo being worked on. Not sure how long it will be there are still diagnosing the issue.

#### **Activities, Building, Grounds, & Capital Projects Update**

- **Maintenance Director, Mike Fiedler & Grounds Director, Jamie Hodgdon**
  - The air conditioning units have been installed at the high school to finish unit swaps in the north hallway classrooms.
  - We have changed out the entry way lights at CES creating a much brighter and safer entrance.
  - The chill tower at CMS has been cleaned and resealed so that it will last a few more years until we are ready to replace it.
  - Track facilities are ready to go. The new throwing areas are poured and in at the old north practice field. Just waiting on the grass to grow.
  - Parking lots have been updated in handicap zones. We are the only parking lot up to code in Cherokee.
  - Construction of the greenhouse has started.
- **Activities Director, Jason Spooner**
  - Cherokee hosted the Lynn Jolly Co Ed Relays on April 10. We hosted 11 girls and 12 boys teams and the meet ran well. We had over 30 volunteers that spent their night helping the track meet run smoothly. Our girls finished 3rd and the boys 4th against some stellar competition. The Tomahawk Relays will be April 28 and 29. We received many compliments from coaches about our facility. We have 70 athletes out for HS track. (MS has 72 at last check)
  - Golf and tennis are off to a good start as well, as conditions have been less than great for many of the meets. Golf has about 25 athletes out and tennis has just under 50 (including 8th graders practicing). Go Braves!
  - Siouxland AD meetings have continued and schedules for 26-27 should be set at the meeting on April 16 in Sheldon.

## MONITORING OF ADMINISTRATIVE REGULATIONS

The administrative regulations will be monitored and revised when necessary. It is the responsibility of the superintendent to monitor and revise the administrative regulations.

The superintendent may rely on the board, administrators, employees, students, and other members of the school district community to inform the superintendent about the effect of and possible changes in the administrative regulations.

Legal Reference: Iowa Code §§ 279.8, .20 (2013).

Cross Reference: 209 Board of Directors' Management Procedures  
304.1 Development and Enforcement of Administrative Regulations

Approved 4/15/1996 Reviewed 4/13, 6/16, 1/19, 1/22, 4/25 Revised \_\_\_\_\_

## DEVELOPMENT AND ENFORCEMENT OF ADMINISTRATIVE REGULATIONS

Administrative regulations may be necessary to implement board policy. It is the responsibility of the superintendent to develop administrative regulations.

In developing the administrative regulations, the superintendent should consult with administrators or others likely to be affected by the regulations. Once the regulations are developed, employees, students and other members of the school district community will be informed in a manner determined by the superintendent.

The board will be kept informed of the administrative regulations utilized and their revisions. The board may review and recommend change of administrative regulations prior to their use in the school district if they are contrary to the intent of board policy.

It is the responsibility of the superintendent to enforce administrative regulations.

Legal Reference: Iowa Code § 279.8 (2013).

Cross Reference: 209 Board of Directors' Management Procedures  
304.2 Monitoring of Administrative Regulations

Approved 4/15/1996 Reviewed 4/13, 6/16, 1/19, 1/22, 4/25 Revised \_\_\_\_\_

## ADMINISTRATOR CONSULTING/OUTSIDE EMPLOYMENT

An administrative position is considered full-time employment. The board expects administrators to give the responsibilities of their positions in the school district precedence over other employment. An administrator may accept consulting or outside employment for pay as long as, in the judgment of the board and the superintendent, the work is conducted on the administrator's personal time and it does not interfere with the performance of the administrative duties contracted by the board.

The board reserves the right, however, to request the administrator cease the outside employment as a condition of continued employment. The board will give the administrator thirty days notice to cease outside employment.

Legal Reference: Iowa Code §§ 279.8, .21 (2013).

Cross Reference: 303.3 Administrator Contract and Contract Nonrenewal  
303.5 Administrator Duties

Approved 4/15/1996 Reviewed 4/13, 6/16, 1/19, 1/22, 4/25 Revised \_\_\_\_\_



## ADMINISTRATOR CIVIC ACTIVITIES

The board encourages the administrators to be involved in the school district community by belonging to community organizations and by attending and participating in school district community activities.

It is the responsibility of the administrators to become involved in school district community activities and events. It is within the discretion of the board to pay annual fees for professional organizations and activities.

Legal Reference: Iowa Code § 279.8 (2013).  
1990 Op. Att'y Gen. 79.

Cross Reference: 302.7 Superintendent Civic Activities

Approved 4/15/1996 Reviewed 4/22/13, 6/16, 1/19, 1/22, 4/25 Revised \_\_\_\_\_

## ADMINISTRATOR PROFESSIONAL DEVELOPMENT

The board encourages the administrators to continue their professional growth by becoming involved in professional organizations, attending conferences, continuing their education, and participating in other professional activities.

It is the responsibility of the administrators to arrange their schedules in order to attend various conferences and events in which they are involved. Prior to attendance at an event, the administrator must receive approval from the superintendent. In the case where overnight travel or unusual expense is involved, the superintendent will bring it to the attention of the board prior to the administrator attending the event.

The administrator will report to the superintendent after an event.

Legal Reference: Iowa Code § 279.8 (2013).  
281 I.A.C. 12.7.

Cross Reference: 302.6 Superintendent Professional Development  
401.7 Employee Travel Compensation

Approved 4/15/1996 Reviewed 4/2013, 6/2016, 1/19, 1/22, 1/25

Revised \_\_\_\_\_

## ADMINISTRATOR EVALUATION

The superintendent will conduct an ongoing process of evaluating the administrators on their skills, abilities, and competence. At a minimum, the superintendent will formally evaluate the administrators annually. The goal of the formal evaluation process is to ensure that the educational program for the students is carried out, ensure student learning goals of the school district are met, promote growth in effective administrative leadership for the school district, clarify the administrator's role as defined by the board and the superintendent, assess administrator competence in the Iowa Standards for School leaders, ascertain areas in need of improvement, clarify the immediate priorities of the responsibilities listed in the job description, and develop a working relationship between the superintendent and the administrator. This policy supports and does not preclude the ongoing informal evaluation of the administrator's skills, abilities and competence.

The superintendent is responsible for designing an administrator evaluation instrument to assess, among other things, the administrator's competence in meeting the Iowa Standards for School Leaders and the goals of the administrator's individual professional development plan. The formal evaluation will include written criteria related to the job description and the Iowa Standards for School Leaders. The superintendent, after receiving input from the administrators, will present the formal evaluation instrument to the board for approval.

The formal evaluation will also include an opportunity for the administrator and the superintendent to discuss the written criteria, the past year's performance and the future areas of growth. The evaluation is completed by the superintendent, signed by the administrator and filed in the administrator's personnel file.

The principal will be an educational leader who promotes the success of all students by:

- Mission, Vision and Core Values: Develop, advocate and enact a shared mission, vision, and core values of high-quality education and academic success and well-being of each student.
- Ethics and Professional Norms: Act ethically and according to professional norms to promote each student's academic success and well-being.
- Equity and Cultural Responsiveness: Strive for equity of educational opportunity and culturally responsive practices to promote each student's academic success and well-being.
- Curriculum, Instruction and Assessment: Develop and support intellectually rigorous and coherent systems of curriculum, instruction and assessment to promote each student's academic success and well-being.
- Community Care and Support for Students: Cultivate an inclusive, caring and supportive school community that promotes the academic success and well-being of each student.
- Professional Capacity of School Personnel: Develop the professional capacity and practice of school personnel to promote each student's academic success and well-being.
- Professional community for Teachers and Staff: Foster a professional community of teachers and professional staff to promote each student's academic success and well-being.
- Meaningful Engagement of Families and Community: Engage families and the community in meaningful, reciprocal, and mutually beneficial ways to promote each student's academic success and well-being.
- Operations and Management: Manage school operations and resources to promote each student's academic success and well-being.

- School Improvement: Act as an agent of continuous improvement to promote each student's academic success and well-being.

It is the responsibility of the superintendent to conduct a formal evaluation of the probationary administrators and nonprobationary administrators prior to May 15.

Legal Reference: Iowa Code §§ 279.8, .21-.23A (2013).  
281 I.A.C. 12.3(3); ch.83

Cross Reference: 303 Administrative Employees

Approved 4/15/1996 Reviewed 4/2013, 6/2016, 1/19, 1/22, 4/25 Revised \_\_\_\_\_

### ADMINISTRATOR DUTIES

Administrators will be hired by the board to assist the superintendent in the day-to-day operations of the school district.

Each attendance center will have a building principal responsible for the administration and operation of the attendance center. Each building principal, as chief administrator of the assigned attendance center, is responsible for the building and grounds, for the students and employees assigned to the attendance center, for school activities at the attendance center, for the education program offered in the attendance center, and the budget for the attendance center. The principal is considered the professional advisor to the superintendent in matters pertaining to the attendance center supervised by the principal. Although the principals serve under the direction of the superintendent, duties of the principal may include, but not be limited to the following:

- Cooperate in the general organization and plan of procedure in the school under the principal's supervision;
- Supervision of the teachers in the principal's attendance center;
- Maintain the necessary records for carrying out delegated duties;
- Work with the superintendent in rating, recommending and selecting supervised employees whenever possible;
- Work with the superintendent in determining the education program to be offered and in arranging the schedules. As much of the schedule as possible should be made before school closes for summer vacation. In the matter of courses offered, the final approval rests with the superintendent who is in turn responsible to the board;
- Ensure that proper care is taken of all school books, supplies, materials, equipment, furniture and facilities;
- Instruct teachers to make a complete annual inventory of all school property contained in their individual rooms. This inventory is reviewed and filed with the board secretary;
- Investigate excessive cases of absence or tardiness of students and notify the parents or guardians of unexcused absence or tardiness. All such cases should be reported to the superintendent;
- Make such reports from time to time as the superintendent may require;
- Maintain the regular schedule of school hours established by the board and make no temporary changes in the schedule without the consent of the superintendent;
- Promptly notify the superintendent whenever ventilation, sanitation or heating of the building is unsatisfactory;
- Contribute to the formation and implementation of general policies and procedures of the school;
- Perform such other duties as may be assigned by the superintendent of schools.

This list of duties will not act to limit the board's authority and responsibility over the position of the administrators. In executing these duties and others the board may delegate, the administrators will consider the school district's financial condition as well as the needs of the students in the school district.

Legal Reference: Iowa Code §§ 279.8, .21, .23A (2013).  
281 I.A.C. 12.4(5), 4(6), 4(7).

Cross Reference: 301 Administrative Structure  
303 Administrative Employees

Approved 4/15/1996

Reviewed 4/20136/2016, 1/19, 1/22, 4/25

Revised\_\_\_\_\_

## ADMINISTRATOR SALARY AND OTHER COMPENSATION

The board has complete discretion to set the salary of the administrators. It is the responsibility of the board to set the salary and benefits of the administrators at a level that will include consideration of, but not be limited to, the economic condition of the school district and the training, experience, skill, and demonstrated competence of the administrators. The salary will be set at the beginning of each contract period.

In addition to the salary and benefits agreed upon, the administrator's actual and necessary expenses will be paid by the school district when the administrator is performing work-related duties. The board will approve the payment of other benefits or compensation over and above the administrator's contract. Approval of other benefits or items of an administrator's compensation will be included in the records of the board in accordance with board policy.

Legal Reference: Iowa Code § 279.21 (2013).  
1984 Op. Att'y Gen. 47.

Cross Reference: 303 Administrative Employees

Approved 4/15/1996 Reviewed 4/2013, 6/2016, 1/19, 1/22, 4/25 Revised \_\_\_\_\_

## ADMINISTRATOR CONTRACT AND CONTRACT NONRENEWAL

The length of the contract for employment between an administrator and the board will be determined by the board and stated in the contract. The contract will also state the terms of the employment.

The first three consecutive years of a contract issued to a newly employed administrator will be considered a probationary period. The probationary period may be extended for an additional year upon the consent of the administrator. In the event of termination of a probationary or nonprobationary contract, the board will afford the administrator appropriate due process, as required by law. The administrator and board may mutually agree to terminate the administrator's contract.

It is the responsibility of the superintendent to create a contract for each administrative position. The board may issue temporary and nonrenewable contracts in accordance with law.

Administrators who wish to resign, to be released from a contract, or to retire, must comply with applicable law and board policies.

Legal Reference:     Martin v. Waterloo Community School District, 518 N.W. 2d 381 (Iowa 1994).  
                          Cook v Plainfield Community School District, 301 N.W. 2d 771 (Iowa App. 1980).  
                          Board of Education of Fort Madison Community School District v Youel, 282 N.W. 2d 677 (Iowa 1979).  
                          Briggs v Board of Education of Hinton Community School District, 282 N.W. 2d 740 (Iowa 1979).  
                          Iowa Code §§ 279  
                          281 I.A.C. 12.4

Cross Reference:     303     Administrative Employees

Approved 4/15/96           Reviewed 4/2013, 6/2016, 1/22, 4/2025           Revised 6/17/02



## ADMINISTRATOR QUALIFICATIONS, RECRUITMENT, APPOINTMENT

The board will employ building principals and other administrators, in addition to the superintendent, to assist in the daily operations of the school district.

The board will consider applicants who meet or exceed the standards set by the Iowa Department of Education and the qualifications established in the job description for the position. In employing an administrator, the board will consider the qualifications, credentials and records of the applicants without regard to race, color, creed, religion, sex, national origin, age, sexual orientation or disability. In keeping with the law, however, the board will consider the veteran status of the applicants. The board will look closely at the training, experience, skill and demonstrated competence of qualified applicants in making its final decision.

In choosing an administrator, the board will also consider the school district's educational philosophy, financial condition, organizational structure, education programs, and other factors deemed relevant by the board.












It is the responsibility of the superintendent to make a recommendation to the board for filling an administrative position, based on the requirements stated in this policy. The board will act only on the superintendent's recommendation.

The board may contract for assistance in the search for administrators.

Legal Reference: Iowa Code §§ 279.8, .21.  
281 I.A.C. 12.4.  
1980 Op. Att'y Gen. 367.

Cross Reference: 303 Administrative Employees

Approved 4/15/1996 Reviewed 4/2013, 6/2016, 1/19, 1/22, 4/25 Revised

Vendor				Costs									
		Make	Model	Processor	Speed	Memory	QTY	PC's	Google Management	White Glove	SH	Engraving	Total
Sterling		Lenovo	100e Gen4	Octa-core	2.05	4	292	\$ 61,953.64	\$ 9,344.00	Included	\$ 4,088.00	Included	\$ 75,385.64
		Lenovo	100e Gen4	Intel	2.05	4	292	\$ 67,887.08	\$ 9,344.00	Included	\$ 4,088.00	Included	\$ 81,319.08
		Acer	C734-COFD	Intel	1.1	4	292	\$ 91,212.04	\$ 9,344.00	Included	\$ 4,088.00	Included	\$ 104,644.04
Rick's		Acer	C736-CO9R	Intel	2.4	4	292	\$ 84,388.00	\$ 9,062.00	Included	\$ 2,438.20	\$ 2,671.80	\$ 98,550.00
PineCove		Acer	C734T-C483	Intel	1.1	4	292	\$ 75,785.68	\$ 9,136.68	Included	\$ 918.00	\$ 1,159.24	\$ 86,999.60
		Acer	R753T-C8H2	Intel	1.1	4	292	\$ 68,298.80	\$ 9,136.68	Included	\$ 918.00	\$ 1,159.24	\$ 79,512.72
RDI		Acer	C736-CO9R	Celeron		8	292	\$ 92,593.00	Included	Included	Included	Included	\$ 92,593.00
SHI		Acer	C736-CO9R	Intel	2.4	4	250	\$ 82,852.08	\$ 9,344.00	\$ 1,375.32	\$ 1,030.76	\$ 1,716.95	\$ 96,319.12
		HP	9R389UT	Intel	3.4	4	250	\$ 83,332.50	\$ 8,080.00	\$ 1,065.00	\$ 1,330.00	\$ 797.50	\$ 94,605.00
		ASUS	CX1400CKADS84F	Intel	2.4	4	250	\$ 98,970.00	\$ 8,080.00	\$ 1,065.00	\$ 1,330.00	\$ 797.50	\$ 110,242.50
		DELL	3450	Intel	4.5	16	250	\$ 203,077.50	\$ 8,080.00	Included	\$ 273.15	Included	\$ 211,430.65

FirstName	MiddleName	LastName
Elise	Marguerite	Anderson
Estefana	Joyce	Beisswenger
Mya	Nicole	Bennett
McKenna	Lynn	Benson
TayLynn	Kay	Boom
Allison	Mae	Booth
Zoe	Alejandra	Cahal
Cole	William	Comstock
Addisyn	Lee	Connor
Joshua	Aaron	Connor
Edith	Joyce	Deubner
Jesse		Dominguez
Adrie	Lee	Ducommun
Kyler	Wade	Ducommun
Alexander	Lee	Eiss
Leah	Maine	Ellis
Sarah-Grace	Gabriella	Evans
Jacob	James	Ford
Olivia	Marie	Fox
Hayley	Lynn	Frey
Oscar	Lanick	George
Brayden	Nathan	Good
Keylee	Anne	Gregg
Macie	Renee	Gum

Colton	Charles	Happe
Lydia	Louise	Hart
Chase	Wesley	Horton
Tyler	Landon	Hughes
Jacob	Thomas	Hurd
Dylan	John	Husman
Jozzlin	Joyce	Inman
Adan		Jacuinde
Addison	Ann	James
Adyson	Ann	Jenness
Carter	Steven	Johnson
Wyatt	James	Johnson
Lillian	Denise	Jorgensen
Corra	Carmen	Kay
Savannah	Ray	Kerns
Kelsee	Lynn	Kohn
Allison	Ruth	Kruse
Brayden		Lam
Kaiden	Matthew	Leeds
Kasandra	Jane	Leeds
Taylor	Ciara Lee	Lockwood
Antonio	Lopez	Lopez
Lena	Misaki	Loucks
Henry	Elias	Lugar
Izabel	Beatrice	Mallett
Trista	Kay	Mazurek

Brooklyn	Nicole	Miller
Preston	Michael	Miller-Jackson
Kaleb	Allen	Nelson
Jessalynne	May	Olguin
Carla	Jean	Pennington
Addison	Marie	Phipps
Angel	Meza	Ponce
Savannah	Jo	Puffer
Tahtae	Marie	Pulido
Oscar		Reatiga
Weston	Brian	Richmond
Keira	Jean	Richter
Trapper	James	Rogge
Macey	Autumn	Ross
Lucy	Rose	Salberg
Peyton	Ryan	Schwanz
Liam	Malicai	Siepk
Brynn	Kay	Smith
Mariela		Smith
Hannah	Leigh	Stines
Logan	Ryan	Stowater
Riley	Ernest	Swartz
Tru	Nelson	Timmerman
Keegan	Lee	Volkert
Cheyenne	Lee	Weiland
Parker	James	Werthman

Nathan	Gideon	Wittmayer
Laney	Kae	Wolfswinkel
Conner	Dean	York

## GRADUATION REQUIREMENTS

Students must successfully complete the courses required by the board and Iowa Department of Education in order to graduate.

It is the responsibility of the superintendent to ensure that students complete grades one through twelve and that high school students complete 49 credits prior to graduation. The following credits will be required:

Language Arts	8 credits
Science	6 credits
Mathematics	6 credits
Social Studies	6 credits
-United States Government	
-American History	
Physical Education	4 credits maximum (8 semesters)
Financial Literacy	1 credits
Fine Arts or Career &	
Technical Education Class	1
Electives	17 Credits

The required courses of study will be reviewed by the board annually.

Prior to graduation, the district will advise students on how to successfully complete the free application for federal student aid.

Graduation requirements for special education students include successful completion of four years of English, three years of math, three years of social studies and three years of science.

Students who complete a regular session in the Legislative Page Program of the general assembly at the state capitol will be credited  $\frac{1}{2}$  credit of social studies.

Students enrolled in a junior officers' training corp will receive  $\frac{1}{8}^{\text{th}}$  physical education credit for each semester the student is enrolled in the program.

## GRADUATION REQUIREMENTS

Legal Reference: Iowa Code §§ 256.7, 11, .41; 279.8; 279.61; 280.3, .14.  
281 I.A.C. 12.3(5); 12.5

I.C. Iowa Code		Description
Iowa Code § 256.11		<u>DE - Educational Standards</u>
Iowa Code § 256.41		<u>DE - Online Learning Requirements</u>
Iowa Code § 256.7		<u>DE - Duties of State Board</u>
Iowa Code § 279.8		<u>Directors - General Rules - Bonds of Employees</u>
Iowa Code § 280.14		<u>Uniform School Requirements - Administrators</u>
Iowa Code § 280.3		<u>Education Program - Attendance Center Requirements</u>
Iowa Code § 279.61		<u>Individual Career and Academic Plan</u>
I.A.C. Iowa Administrative Code		Description
281 I.A.C. 12.3		<u>Administration</u>
281 I.A.C. 12.5		<u>General Accreditation Standards - Education Program</u>
Cross References		
Code	Description	
603.03	<u>Special Education</u>	

Approved 9/17, 4/22 Reviewed 10/14, 5/17, 2/20 Revised 7/07/, 8/17, 4/22  
4/21, 4/22, 5/23, 4/24, 4/25