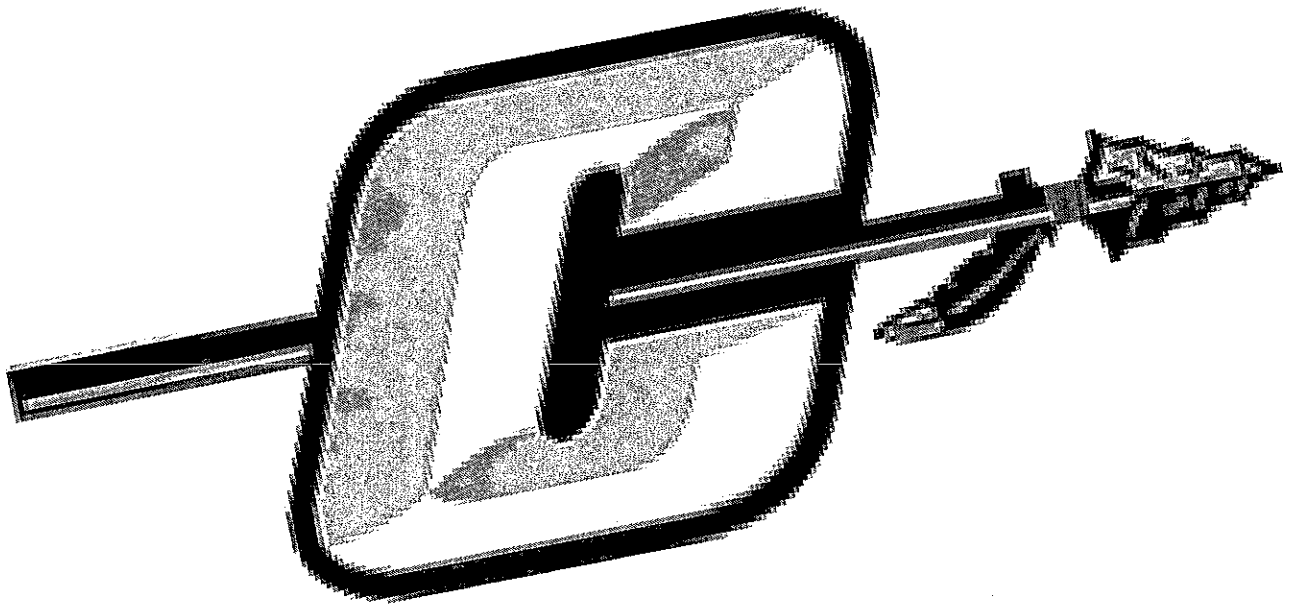


Cherokee Community School District



Regular Board Meeting
June 16, 2025
CWHS Library

Board Members:

Mrs. Jodi Thomas, President
Mr. Ray Mullins, Vice-President
Mr. Jared Barkley
Mr. Brian Freed
Mrs. Jocelyn Riggert
Mrs. Joyce Lundsgaard, Board Secretary
Mr. Tom Ryherd, Superintendent

**Regular Board of Education Meeting
Cherokee Community School District, 600 West Bluff Street
Agenda for Monday, June 16, 2025 at 5:30 PM**

The tentative agenda contains a list of subjects known at the time of distribution. A copy of the agenda kept continuously current is available for inspection at the office of the superintendent during regular business hours. This agenda may be changed up to 24 hours before the scheduled commencement of the meeting. The agenda sequence is provided as a courtesy only. The board reserves the right to consider each item in any sequence it deems appropriate. Therefore, we encourage visitors to attend the meeting from the beginning.

NOTICE: If you have comments that you wish to be considered please submit those comments to: Tom Ryherd, Superintendent, at tryherd@ccsd.k12.ia.us by June 16, 2025 by 2:00 PM along with your phone number and you will be called prior to the agenda item you wish to address.

1. Call the meeting to order
2. Pledge of Allegiance and Mission Statement
3. Approve the agenda
4. Roll call of members in attendance
5. Welcome Visitors Recognition of media and persons who wish to speak to the board regarding a school issue not on the agenda
6. Consent agenda A. Approve the minutes of the regular meeting [5-19-25] B. Approve financial statements C. Approve monthly bills D. Approve fundraising requests E. Approve resignations Addisyn VanOort - CES Para Bailey Mathews - Co-Basketball Cheer Coach Peggy Blood - LEGO League Sponsor Michael Morris - CWSHS Co-Student Council Adviser Veranda Mulligan - CWSHS Co-Student Council Adviser Shauna Henke - CMS Girls Basketball Coach Sarah Tracy - Head Girls Golf Coach Cherie Blaise - CES Para F. Approve retirements G. Approve internal transfers Andrea Gebers - CWSHS Counselor Secretary H. Approve contract extensions Rhonda Smith - CES Secretary
7. Communication and Reports A. Principals' Building Reports/ Instructional Coaches' Reports B. Directors'/ Superintendent's Report
8. Policy Clerical Change(s): Clerical changes and edits as recommended by IASB Policy Manual Review Affirm: 401.7 - Employee Travel Compensation; 401.8 - Recognition for Service of Employees; 401.9 - Employee Political Activity; 401.10 - Credit Cards; 401.14 - Employee Expression; 402.1 - Release of Credit Information; 402.2 - Child Abuse Reporting; 402.2.r.1 - Child Abuse Reporting Regulation; 402.3 - Abuse of Student by School District Employee; 402.3.e.1 - Abuse of Student by School District Employee Regulation
9. New Business A. Discussion of/action concerning insurance updates from Central Insure for FY26 B. Discussion of/action concerning participation in the Storm Protection Fund for wind and hail property insurance coverage. C. Discussion of/ action concerning renewal of SU Equipment Breakdown Insurance

* **Note:** The Board of Education, with a majority vote of the Board, may enter into an closed/exempt session for the purpose of discussing confidential records, litigation, suspension/expulsion hearings, personnel, purchase of real estate, and security or negotiation strategy.

<p>D. Discussion of/ action concerning Northwest AEA and Cherokee Community Schools contract for transfer of state funding.</p> <p>E. Discussion of/ action concerning dairy and bread bids for the 2025-2026 school year</p> <p>F. Discussion of/ action concerning fuel bids for the 2025-2026 school year</p> <p>G. Discussion of/ action concerning bus purchase</p> <p>H. Discussion of/ action concerning the purchase of school board software SIMBLI</p> <p>I. Discussion of/ action concerning donations for special classroom projects and supplies from the Cherokee Education Foundation</p> <p>J. Discussion of/ action concerning shared Human Resources Director with South O'Brien [80% Cherokee, 20% South O'Brien]</p> <p>K. Discussion of/ action concerning shared Transportation Director with South O'Brien [80% Cherokee, 20% South O'Brien]</p> <p>L. Discussion of/ action concerning Certified and Support Staff Employee Handbooks for the 2025-2026 school year [second reading]</p> <p>M. Discussion of/ action concerning Activities Handbook for the 2025-2026 school year [second reading]</p> <p>N. Discussion of/ information concerning CES, CMS, and CWSH Handbooks for 2025-2026 school year</p>
<p>10. Board Committee Reports</p> <p>A. Curriculum and Instruction – Thomas & Barkley</p> <p>B. Policy – Thomas & Riggert</p> <p>C. Finance – Freed & Riggert</p> <p>D. Building, Grounds, Capital Projects – Mullins & Barkley</p> <p>E. Transportation, Nutrition – Mullins & Freed</p> <p>F. Board Member Closing Comments</p>
<p>Closed Session - Real Estate</p> <p>Pursuant to Iowa Code 21.5(1)(i) to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the District would have to pay for that property or reduce the price the District would receive for that property.</p>
<p>11. Adjournment</p>

Projected Dates/Times for Regular Board of Education Meetings 2024-2025

August 19, 2024 @ 5:30 pm	September 16, 2024 @ 5:30 pm	October 21, 2024 @ 5:30 pm	November 18, 2024 @ 5:30 pm
December 16, 2024 @ 5:30 pm	January 20, 2025 @ 5:30 pm	February 17, 2025 @ 5:30 pm	March 17, 2025 @ 5:30 pm
April 21, 2025 @ 5:30 pm	May 19, 2025 @ 5:30 pm	June 16, 2025 @ 5:30 pm	July 21, 2025 @ 5:30 pm

*** Note: The Board of Education, with a majority vote of the Board, may enter into an closed/exempt session for the purpose of discussing confidential records, litigation, suspension/expulsion hearings, personnel, purchase of real estate, and security or negotiation strategy.**

**Cherokee Community School District
Regular Meeting
May 19, 2025**

The Cherokee Community School District Board of Education held a regular meeting on Monday, May 19, 2025. The meeting was held in the CWHS Library, 600 W. Bluff St., Cherokee, IA.

1. Call the meeting to order

The meeting was called to order at 5:30 P.M.

2. Pledge of Allegiance and Mission Statement

The Pledge of Allegiance and Mission Statement were recited.

3. Action to approve the agenda

Moved by Mullins, seconded by Barkley to approve the agenda. All Ayes

4. Roll call of members in attendance

Roll call of board members was taken. Present were Brian Freed, Jocelyn Riggert, Jodi Thomas, Jared Barkley, Ray E. Mullins II

6. Welcome Visitors

Visitors were welcomed. Thomas referenced board policy 213, Public Participation in Board Meetings.

7. Action to approve the consent agenda

Moved by Freed, seconded by Mullins to approve the consent agenda with the correction noted. All Ayes

- Minutes of the public hearing/regular meeting – 4/21/25 – Correction to the regular meeting minutes removing Madison Probst from the Consent Agenda.
- Monthly Bills
- Financial Statements
- Resignations –Jennifer Marshall - CES Para; Jessica Brees - CWHS Success Coach/Spanish Teacher
Kathy Jochims - School Social Worker; Garrett Hill - Strength & Conditioning Coordinator; Alex Jacobo - IT Assistant; Allie Kruse - CMS Para; Sophia Mujica - CWHS Para; Sara Cargin - CES Para
- Retirements - Cindy Gravenish - CWHS Food Service; Cheryl Peterson - CWHS Guidance Office Secretary; Melissa Wilkie - Food Service
- Internal Transfers – Anna Blankers – CES Secretary to CES Para
- Contract Extensions – Madison Probst - ECLC Preschool Teacher; McKenna Massman - CWHS Social Studies Teacher; Lincoln Seifert - CWHS Social Studies Teacher; Evan Mattioda - CWHS/CMS Spanish Teacher; 2025-2026 Extra Curricular Contracts

8. Communication and Reports

Principal and Superintendent reports were given.

9. Policy

Moved by Mullins, seconded by Freed to affirm policies 305 - Administrator Code of Ethics; 306 - Succession of Authority to the Superintendent; 400 - Role of and Guiding Principles for Employees; 401.1 - Equal Employment Opportunity; Employee Conflict of Interest; 401.3 - Nepotism; 401.4 - Employee Complaints; 401.5 - Employee Records; 401.5R1 - Employee Records - Regulation; 401.6 - Limitation to Employment References. All Ayes

10. New Business

A. Discussion of/information concerning Live School presentations by CMS Teachers

Shauna Henke shared information concerning Live School; a platform that allows middle school teachers to track behaviors, motivate students and help promote a positive culture.

B. Discussion of/information – School Board Appreciation Month

May is school board appreciation month. The board was thanked for their time, dedication and service to the school district.

C. Discussion of/information concerning SIMBLI board management software

The board was given information regarding SIMBLI board management software. The software will help aid in efficiency and organization in preparing and distributing board packet materials as well as updating policies. The board will discuss the software again at the June board meeting.

D. Discussion of/information concerning Certified and Support Staff Employee Handbooks-First Reading

Certified and Support Staff Employee Handbooks were shared with the board and will be on the June agenda for approval.

E. Discussion of/information concerning Activities Handbook – First Reading

The Activities Handbook was shared with the board and will be on the June agenda for approval.

The board entered into exempt session at 6:06 P.M. to discuss collective bargaining issues.

The board resumed in open session at 6:33 P.M.

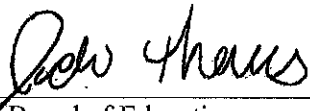
F. Discussion of/action concerning contract for superintendent for the 2025-26 school year

Moved by Freed, seconded by Riggert to approve the contract for Tom Ryherd with a 2.8% total package increase with an additional \$3500, year 1 of 3. All Ayes

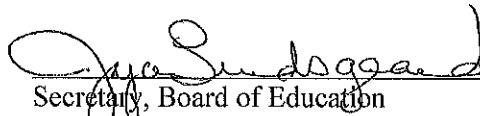
11. Adjournment

Moved by Freed, seconded by Mullins to adjourn the meeting at 6:34 P.M. All Ayes

Regular Meeting – June 16, 5:30 P.M.



President, Board of Education
Cherokee Community School District



Secretary, Board of Education
Cherokee Community School District

5/31/2025

Fund	Beginning Balance	Receipts	Expenditures	Ending Balance
Operating	\$ 3,948,291.57	1,159,750.74	1,198,314.50	3,909,727.81
Management	1,055,321.88	25,214.15	-	1,080,536.03
Self-Insurance Fund	811,303.64	22,704.17	17,020.58	816,987.23
TPRA Grant	.	589,875.00	589,875.00	
Subtotal General Fund	5,814,917.09	1,797,544.06	1,805,210.08	5,807,251.07
Activity	148,129.54	21,228.77	18,808.13	150,550.18
PPEL	391,572.74	19,405.50	76,306.53	334,671.71
Capital Projects (Sales Tax)	2,353,132.76	129,012.37	-	2,482,145.13
Debt Service	4.80	15,443.30	-	15,448.10
Hot Lunch	285,776.23	64,767.32	30,662.51	319,881.04
Trust and Agency	42,905.43	239.42	500.00	42,644.85
Braves Bank	36,528.34	-	1,176.00	35,352.34
Total - All Funds	\$ 9,072,966.93	\$ 2,047,640.74	\$ 1,932,663.25	\$ 9,187,944.42

Published Budget Report
All Funds
5/31/2025

Category	Function #'s	Sub Total Exp.	Expenditures	Amt Published	% of Published
INSTRUCTION	(1000-1999)	8,749,629.72	8,749,629.72	10,815,000.00	81%
Perkins	(5210)	-			
SUPPORT SERVICES	(2000-2999)				
Student Support Svcs	(2000-2199)	311,538.44			
Inst. Staff Support Svcs	(2200-2299)	582,528.53			
General Administration	(2300-2399)	272,369.95			
Building Administration	(2400-2499)	585,746.43			
Business Administration	(2500-2599)	621,071.04			
Plant Operation & Maint	(2600-2699)	1,350,817.38			
Student Transportation	(2700-2799)	460,981.42			
TOTAL SUPPORT SERVICES			4,185,053.19	5,160,000.00	81%
NON INSTRUCTIONAL PGMS	(3000-3999)	654,348.10	654,348.10	825,000.00	79%
OTHER EXPENDITURES	(4000-5999)				
Facilities	(4000-4999)	1,191,823.94			
Debt Service	(5000-5999)	879,030.26			
AEA Support Direct	(5200)	445,221.00			
TOTAL OTHER EXPENDITURES			2,516,075.20	3,644,091.00	69%
TOTAL EXPENDITURES			16,105,106.21	20,444,091.00	79%

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Vendor Number	Vendor Name	Amount
Invoice Description		
Checking Account ID 1	Fund Number 10	GENERAL FUND
Managed Services		
Antivirus, Datat Monitoring - June		
14649	Advanced Network Professionals	213.60
CD player for ben		
Snacks for special ed students		
Brave Designs Supplies		
academic & activity fair		
Replacement Noise canceling headphones.		
Classroom organization		
For Jill Phillips		
Vocabulary buttons for sped student		
Mic upgrade for auditorium		
13771	Amazon Capital Services	935.82
Steering linkage, exhaust		
#6 DOT, new shocks(leaking)		
#26 DOT, exhaust leak, brakes		
#5 DOT, change transmission oil		
air bag		
#14 DOT, install windows		
15172	Ascendance Trucks Midwest, LLC	5,222.49
Feed & Chemical		
14781	BF&S Lawn & Tree Service	1,911.00
New books for CMS Library		
book order		
Books for CMS Library		
Books for CMS Library		
Books for CMS Library		
3rd order		
13052	Book Vine, The	851.93
CMS Equip repair, Upkeep grounds		
10034	Champion Electric	547.53
2015 Ford Super Duty F-250		
112288	Cherokee Collision Center LLC	6,289.12
Lodging for Special Olympics		
15484	Comfort Inn & Suites ISU	123.20
17 Bus Inspections		
11300	Department of Education	850.00
Reapairs to Roof Leaks		
14092	Elevate Roofing	1,382.66
New tire for mini bus #17		
14523	Heartland Tire	900.00
Dollars & Sense: Fundamentals of School		
10002	Iowa Association of School Boards	350.00

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User ID: ALG

Vendor Number	Vendor Name	Amount
Invoice Description		
10555	Iowa Testing Programs	3,128.00
Mileage to Teach Training		
15483	Jurgenson, Dawn	207.00
Installation of camera systems		
14353	Midwest Bus Repair	1,200.00
Wiper Blades		
Trans-Miniature Bulbs		
10180	Motor Parts Sales	31.64
2 front tires and alignment		
#16		
10425	Northside Tire Inc	484.04
Operating Agreement		
Operating Agreement		
Operating Service Agreement		
13215	Plains Boiler Service	1,159.98
Pest Control		
Pest Control-CWHS		
15025	Plunkett's Pest Control, Inc	196.00
Posters for CAPS Innovation Showcase		
18328	Prairie Lakes AEA Business Office	139.95
Postage		
14903	Quadient Finance USA, Inc.	500.00
DOT Inspections		
DOT Inspections		
11459	Ron's Repair, Inc.	2,962.50
OE Sioux Central		
10778	Sioux Central Community School District	8,362.52
Preschool Transportation		
Preschool Transportation		
11955	Siouxland Regional Transit System	800.00
Siouxland Conference AD Meeting		
14251	Spooner, Jason	22.50
OE Billing		
15071	Storm Lake Central Admin Office	43,477.50
Time & Attendance Software & ESS Mobile		
11578	Time Management Systems	408.75
Repair chips in windshield of #16 & #23		
11624	Valley Glass Co	170.00
NF order		
15452	Willow Lane Education	623.70

Fund Number 10

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User ID: ALG

Vendor Number	Vendor Name	Amount
Invoice Description		
Checking Account ID 1		
Checking Account ID 2	Fund Number 36	PHYSICAL PLANT & EQUIPMENT
BB Field - concrete on the north side		
11597	Benson Construction	3,660.00
New Lighting CES front entry		
10034	Champion Electric	3,420.24
Pump Replacement		
13215	Plains Boiler Service	1,704.77
Fund Number 36		
Checking Account ID 2		
Checking Account ID 3	Fund Number 21	STUDENT ACTIVITY FUND
Movie-CMS Students		
12581	American 3 Theatre	296.00
Lodging for Special Olympics		
15484	Comfort Inn & Suites ISU	492.80
Timing system equipment for track meets		
12787	Galva Holstein CSD	200.00
Pizza for CMS		
CMS Pizzas		
11060	Godfather's Pizza	900.81
5/31/25 Softball Tournet Fee		
31034	KINGSLEY-PIERSON CSD	100.00
Pizza for CMS		
10428	Pizza Hut	114.99
MS Track Fee		
30824	Sheldon High School	100.00
Timer 4/29/25 Meet		
12764	Tesch, Shannon	800.00
Concession Supplies - Propane		
Propane		
15204	Thompson Propane & Supplies Inc.	70.10
medals for MS track		
30903	Trophies Plus, Inc.	181.34
Fund Number 21		
Checking Account ID 3		
Checking Account ID 4	Fund Number 61	SCHOOL NUTRITION FUND
CWS Milk		
14860	East Side Jersey Dairy ESJD	7,049.88
Purchased Food		
14861	PAN-O-GOLD BAKING CO	2,386.60
Fund Number 61		
Checking Account ID 4		

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User ID: ALG

Vendor Number	Vendor Name	Amount
Invoice Description		
Checking Account ID 1	Fund Number 10	GENERAL FUND
Brave Designs Instructional Supplies		
Replacement memory for HP workstation		
Kelly-Keyboard Cover		
DVD players		
Keyboard protector for Kelly		
Braves Designs Instructional Supplies		
WHS Ind Art Instructional Supplies		
Novelty store for PBIS Braves Bash		
WHS Ind Arts Instructtional Supplies		
I hone case for Brian C		
WHS Ind Arts Supplies		
13771	Amazon Capital Services	1,842.42
Field Trip Money for Films		
12581	American 3 Theatre	72.00
Food & Parking - IBA Conference		
14383	Barnes, Pam	98.71
Water, Cooler/Softener		
Rent/Salt		
10079	Blaine's Culligan	81.70
Flowers for Graduation		
10671	Blooming House, LTD	95.00
Climate & Cultrue		
30848	BLOOMING HOUSE, LTD	47.50
Books for CMS Library		
13052	Book Vine, The	69.96
Parts for Grounds Equipment		
10396	Builder's Sharpening and Service	603.90
Internet Data, Fire Alarms, Phone, Fax		
14427	C-M-L Telephone Cooperative Assoc	1,091.98
Shed Disposal		
13534	Cherokee County Solid Waste Commission	15.00
AP Biology Exam fees		
11576	College Board	360.00
Audit Completion -6/30/24		
14200	Cornwell, Frideres, Maher & Associates, P.L.C.	6,550.00
new tires installed on #1		
New steer tire on #14		
12916	Country Tire and Service Inc.	666.77
Mileage to Emmetsburg		
10967	De Vos, James	72.00

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User ID: ALG

Vendor Number	Vendor Name	Amount
Invoice Description		
Communication Services-May 2025		
14832	Donovan Group I	1,000.00
Desserts for Teacher appreciation		
14295	Ehrig, Mary Beth	390.00
Charge to CAPS		
WHS FCS Instructional Supplies		
10067	Fareway Stores, Inc.	545.38
Sponsor's Meals		
14087	Fuller, Alanna	26.70
OE 2nd Semester		
12787	Galva Holstein CSD	8,362.52
Moving Shed from WHS to CMS		
14296	Gravenish, Dennis	200.00
Mileage-Sick Student @ Arnolds Park		
18309	Haack, Brenda	62.50
Gas at State Track		
30041	Hoskinson, Matt	150.09
Climate and culture		
Cookies and icing for Braves Bash		
10274	Hy-Vee Food Stores, Inc	349.27
Medicaid		
Medicaid		
12846	Iowa Department of Human Services	15,163.39
JMC Conf Registration-6/20/25		
11639	JMC Computer Service, Inc.	1,393.00
Customer# 1072029-Diplomas		
11073	Jostens, Inc.	1,357.80
Foundation Instructional Supplies		
15099	KOHN, SARA	25.00
replacement thermometer		
10060	MacGill and Company	275.00
OE-2nd Semester		
11366	Marcus-Meriden-Cleghorn-CSD	13,080.30
Repairs		
School French Horn Repair		
School Bass Trombone Repair		
Percussion sticks, mallets and reeds		
10894	MidBell Music, Inc.	655.43
Transporting CMS Track to Orange City		
30321	MOC/FV Community School	153.89

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User ID: ALG

Vendor Number	Vendor Name	Amount
Invoice Description		
Outside Labor		
Outside Labor		
Filters for new units in CWHS		
Gym		
Filters		
Outside Labor		
Outside Labor		
Outside Labor		
Replaced Broken Sink		
Sensors installed for CES Hand		
Wash Sink		
Drinking Fountain Repairs		
11495	MODERN HEATING INC	3,191.88
Climate and culture		
14786	Mud on Main	14.00
FFA State in Ames		
15403	Pinnow, Liz	585.18
Pest Control CES/CMS		
15025	Plunkett's Pest Control, Inc	77.00
Reimbursement for Fashion		
Design Supply		
Fashion Design Supplies -		
Reimbursement		
14027	Puettmann, Katie	223.99
Open Enrollment 2nd Semester		
30717	River Valley CSD	4,181.26
Garbage Collection		
10217	Sanitary Services, Inc.	2,274.30
Maintenance Supplies		
13615	SCE, LLC	67.65
OE		
10797	South O'Brien CSD	16,993.30
WBL miles 2024-2025		
30427	Stoneking, Tim	370.00
Medicaid Billing		
12838	Timberline Billing Service LLC	1,526.06
Cell Phone Service		
18319	Verizon Wireless	660.10
Mop Service 5/7/25-5/28/25		
10183	VESTIS	121.72
CES- Recalibration of air flow		
15119	Winona Controls, Inc.	124.00
Clothing Allowance- Shoes		
15480	Wood, Jaron	51.99
Fund Number 10		
Checking Account ID 1	Fund Number 71	SELF-INSURANCE FUND
Admin Fees		

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User ID: ALG

Vendor Number	Vendor Name	Amount
Invoice Description		
15034	Point C	1,937.50
Fund Number 71		
Checking Account ID 1		
Checking Account ID 2	Fund Number 33	Local Option Sales and Service Tax Fund
Building Improvement		
13841	Beck Engineering, Inc.	4,200.00
Equipment Vac Project-West End		
Equipment Vac Project East End		
11495	MODERN HEATING INC	58,338.50
Fund Number 33		
Checking Account ID 2	Fund Number 36	PHYSICAL PLANT & EQUIPMENT
Lease for 3 copiers		
14869	Access Systems Leasing	1,124.17
parts for tractor		
10396	Builder's Sharpening and Service	2,000.00
New Hot Water Heater		
11495	MODERN HEATING INC	1,046.68
new VFD unit		
15119	Winona Controls, Inc.	6,337.34
Fund Number 36		
Checking Account ID 2	Fund Number 40	DEBT SERVICES FUND
Agent Fees		
Agent Fee		
14093	UMB Bank, NA	900.00
Fund Number 40		
Checking Account ID 2		
Checking Account ID 3	Fund Number 21	STUDENT ACTIVITY FUND
Cheer Supplies		
13771	Amazon Capital Services	83.29
Varsity Pom Poms		
14352	Champion Team Wear AR	359.76
Beef Patties & Beef Hot Dogs		
31168	Cherokee Locker, Inc.	904.20
WHS Concession Supplies		
Charge to Athletic Department		
10067	Fareway Stores, Inc.	100.69
food for last Spanish club fiesta		
10274	Hy-Vee Food Stores, Inc	118.16
Spring senior night roses		
Band/Choir Senior night roses		
11242	Hy-Vee Pharmacy	84.00
Food, Ala Carte, Supplies, Concessions		
18253	MARTIN BROS. DISTRIBUTING CO., INC.	253.49

06/06/2025 12:37 PM

User ID: ALG

Vendor Number	Vendor Name	Amount
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Invoice Description

5/22 Varsity baseball

31171	Pfeiffer, James	150.00
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FFA State in Ames

15403	Pinnow, Liz	493.68
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2025 CWHS Yearbook-Customer#

23186

13776	Walsworth	3,402.27
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Fund Number	21
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Checking Account ID	3
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Checking Account ID	4	Fund Number	61	SCHOOL NUTRITION FUND
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Curtain & Freight

40074	Hobart Sales and Service	336.12
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Food, Ala Carte, Supplies, Concessions

18253	MARTIN BROS. DISTRIBUTING CO., INC.	31,340.30
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Fund Number	61
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Checking Account ID	4
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05/29/2025 02:12 PM

Vendor Number	Vendor Name	Amount
Invoice Description		
Checking Account ID 1	Fund Number 10	GENERAL FUND
Brave Designs Instructional Supplies		
STEM GRant (Mr. Stoneking)		
SPED classroom partition walls		
Stem Grant (Stoneking)		
STEM GRANT items		
13771	Amazon Capital Services	8,931.75
Detergent & Blank Keys		
WHS Ind Art Supplies		
Grounds Maintenance		
ISP Curriculum Supplies - 1st grade		
Lawn Starter & Mulch		
Paint for Chairs		
10021	Bomgaars Supply	777.67
April Billing		
10084	City of Cherokee	972.55
Boiler Inspections		
15156	Department of Inspections, Appeals & Licensing	160.00
Maintenance Supplies		
Maintenance Supplies		
14724	HD Supply Formerly Home Depot Pro	4,396.12
Wood purchase for Stoneking grant		
11735	Marcus Lumber	996.26
TPRA Administration		
13266	Rural School Advocates of Iowa	11,532.50
Fund Number 10		
Checking Account ID 1	Fund Number 92	TPRA Grant Consortium
TPRA - Fall 2024		
15120	Algona Community School District	36,660.00
TPRA - Fall 2024		
15123	Calamus/Wheatland Community School District	9,165.00
TPRA - Fall 2024		
15124	Central Community School District	9,165.00
TPRA - Fall 2024		
CLARKECOMM	Clarke Community School District	9,165.00
TPRA - Fall 2024		
15125	Clear Lake Community School District	27,495.00
TPRA - Fall 2024		
15126	Coon Rapids-Bayard School District	18,330.00
TPRA - Fall 2024		
15128	Fairfield Community School District	36,660.00
TPRA - Fall 2024		
10622	Glenwood Community School District	35,490.00

05/29/2025 02:12 PM

Vendor Number	Vendor Name	Amount
Invoice Description		
TPRA - Fall 2024		
15129	Greene County Community School District	27,495.00
TPRA - Fall 2024		
15130	Griswold Community School District	9,165.00
TPRA - Fall 2024		
15131	Harlan Community School District	26,325.00
TPRA - Fall 2024		
15132	Knoxville Community School District	45,825.00
TPRA - Fall 2024		
15133	Marshalltown Community School District	109,980.00
TPRA - Fall 2024		
15134	Mount Ayr Community School	9,165.00
TPRA - Fall 2024		
NORTHPOK	North Polk Community School District	54,990.00
TPRA - Fall 2024		
15136	Northeast Community School District	27,495.00
TPRA - Fall 2024		
15137	Osage Community School District	18,330.00
TPRA - Fall 2024		
15138	Riceville Community School District	9,165.00
TPRA - Fall 2024		
30717	River Valley CSD	27,495.00
TPRA - Fall 2024		
13477	Woodbury Central High School	42,315.00
Fund Number	92	
Checking Account ID	1	

05/27/2025 04:16 PM

User ID: ALG

Vendor Number	Vendor Name	Amount
Invoice Description		
Checking Account ID 1	Fund Number 10	GENERAL FUND
Water & Sewer		
10084	City of Cherokee	1,704.90
Fuel - Special Olympics		
Rebate		
Lodging for AD Conference		
Lodging State Individual Speech		
"BEST Summit" Wellness		
Registration-		
CC Fee		
Launch Pad Fee- Foundation		
Supplies		
2025 Iowa Science of Reading		
Summit		
Stem Grant purchase		
Plastic Holders for Door Signs		
(STEM)		
STEM Grant requests		
Plastic for Room Signs (STEM		
GRANT)		
Lodging		
IBA Conferernce & Luncheon		
IA Bandmasters Conf & Lunch		
Rulers		
Lights for the fishtank!		
ISU Behind the Scenes Fashion		
Show		
Lodging for Conferenc		
Conference & Lodging		
Conference for language		
teachers		
Top Golf- Ed Foundation		
STEM GRANT (Stoneking)		
14961	Elan Financial Services	11,770.23
WHS Ind Art Instructional		
Supplies		
12791	Menards	212.80
Ind Arts Instructional Supplies		
12816	Menards	175.52
CMS Art Instructional Supplies		
11884	School Specialty, LLC	491.03
Cardstock		
Cardstock Paper		
Card stock Paper		
14763	Staples	2,377.40
Fund Number 10		
Checking Account ID 1		
Checking Account ID 2	Fund Number 36	PHYSICAL PLANT & EQUIPMENT
Work done on Baseball Field		
15443	Go Turf Nebraska	3,500.00
Building-Greenhouse		
15213	United Greenhouse Systems,	65,855.00
	Inc.	
Fund Number 36		

05/27/2025 04:16 PM

User ID: ALG

Vendor Number Vendor Name

Amount

Invoice Description

Checking Account ID 2

Checking Account ID 3

Fund Number 21

STUDENT ACTIVITY FUND

Girls BB camp awards

30551 Dinn Bros. Inc.

378.60

Lodging State Individual Speech

FFA Supplies

Induction fees for Spanish

Honor Society

Golf Balls for Boys/Girls Golf
seasons

Spanish club supplies

new baseball bats

supplies for Spanish Club

cords and seals for Spanish

honor soc.

Rooms for State FFA

Jackets, buckles, cords, pins,
plaques

ICDA Award for 24-25 School

Year

14961 Elan Financial Services

4,076.92

Fund Number 21

Checking Account ID 3

05/22/2025 04:28 PM

User ID: ALG

Vendor Number Vendor Name

Amount

Invoice Description

Checking Account ID 3 Fund Number 21 STUDENT ACTIVITY FUND

DJ for CMS dance

15471 TJDJ Entertainment 200.00

Fund Number 21

Checking Account ID 3

05/21/2025 12:02 PM

User ID: ALG

Vendor Number Vendor Name

Amount

Invoice Description

Checking Account ID 1 Fund Number 10 GENERAL FUND

State Track

13234 Cash and Joyce Lundsgaard 210.00

Fund Number 10

Checking Account ID 1

Checking Account ID 3 Fund Number 21 STUDENT ACTIVITY FUND

State Track

Special Olympics Meals

13234 Cash and Joyce Lundsgaard 1,660.00

Fund Number 21

Checking Account ID 3

Cherokee Elementary School

June 2025

Brian Christiansen, Principal
Jen Burch, Instructional Coach



DISTRICT GOAL 1 COLLEGE & CAREER READINESS

Governor Kim Reynolds has introduced the Early Childhood Continuum of Care grant, a strategic initiative designed to expand access to full-day care for 4-year-olds across Iowa. Cherokee Elementary School will participate in this effort by partnering with Creative Minds Daycare to provide a seamless continuum of care for families in the community. Through this partnership, the school will integrate its Statewide Voluntary Preschool Program (SWVPP) with high-quality child care services, ensuring children have access to both early education and extended care throughout the day. Administered by Iowa Health and Human Services, the grant offers up to \$300,000 over three years to support such collaborations. This initiative not only enhances early learning opportunities but also supports working families by bridging the gap between preschool hours and the typical workday, helping strengthen Iowa's child care infrastructure.

DISTRICT GOAL 2 21ST CENTURY SKILLS PROBLEM SOLVING, TEAM BUILDING & INTERPERSONAL SKILLS

Iowa Career Development Plans (ICDP) were adapted this year to align more closely with research from Marzano's High Reliability Schools. At the beginning of the school year, teachers chose one instructional element to help foster professional growth. CES teachers met with our instructional coach throughout the year to brainstorm, discuss and implement specific strategies from their chosen element. During the check-out process in May, teachers met with Mr. Christiansen and Mrs. Burch to discuss their level of mastery of their element and received feedback of the revised ICDP format. Feedback was overwhelmingly positive and teachers are looking forward to continuing the same process in the future.

DISTRICT GOAL 3 COMMUNICATION & POSITIVE RELATIONSHIPS

During our final professional development days, teachers gathered together to dig into their FAST data (Early Reading, Early Math, aReading, aMath, CBM-Reading, CBM-Automaticity) following the spring testing window. Teachers used this time with their teams to celebrate wins as they noted growth throughout the year as well as areas of focus for the coming year. Grade levels then had an opportunity to share with each other their findings. This serves as a positive way to close out the school year and guide instructional decisions within our grade level teams in the fall.

We want to do a shout-out to our community businesses who participated in our PIE program this school year. Classrooms enjoyed meeting regularly and interacting with their classroom partners as they became more aware of their positive role in our community.

The maintenance crew has been busy working in our building. Rooms are being cleaned and floors are being waxed. We appreciate all of their hard working getting the building ready for a new year.

Mr. Christiansen and Mrs. Burch have been meeting to plan professional development for next year. We continue to brainstorm ways to make our Friday afternoons relevant and impactful for our teachers and students.



Cherokee Middle School

June 2025

Krista Miller, Principal
Kasey Stowater, Instructional Coach



DISTRICT GOAL 1 COLLEGE & CAREER READINESS

CMS had a great end of the school year. We finished the year up with a busy week. Students that showed growth on their MAP scores went to Arnold's Park for a day the last week. We also had a dance in the gym for students followed by a pizza party lunch that was provided by CMS Student Council on the last day!!

DISTRICT GOAL 2 21ST CENTURY SKILLS PROBLEM SOLVING, TEAM BUILDING & INTERPERSONAL SKILLS

The Braves Bank tellers enjoyed a day at Iowa State University touring the Ivy College of Business to wrap up their work this year. They learned about finance, marketing and entrepreneurship and how their skills will translate into professional opportunities! Thank you to Cherokee State Bank for this opportunity for our student bank tellers and for bringing them down to ISU!

DISTRICT GOAL 3 COMMUNICATION & POSITIVE RELATIONSHIPS

Our middle school students enjoyed wrapping up the year with their elementary buddies. This was a great opportunity this year for our students to connect quarterly with elementary students! We also would like to extend a thank you to our PIE partners (at the middle school. It's great to have the community connections for our students.

There were many things happening in professional development as we wrapped up the year. Each curriculum department (K-12) met for a "passing of the torch" to help teachers in the new grade levels know what skills students in the grade were grasping really well and which ones need extra attention in the upcoming school year. The teachers also met with Mrs. Miller and Mrs. Ducommun to discuss their end of the year mastery of their element for their career development plans. It was great to hear the progress teachers made throughout the year focusing on that one element. The teachers also appreciated their time in their classrooms to wrap up the year and get everything cleaned up!

Our attendance for the 2024-2025 school year averaged 95% daily. We ended the school year with 2 less students from the fall in the middle school.

Mrs. Miller and Mrs. Stowater have been meeting to plan for the new school year and professional development needs in our building. We want to make our Friday early dismissals as meaningful to our staff as possible. We are preparing for a great start to the 25/26 school year.

Thank you to our maintenance crew as they are busy working in our building! All rooms are being cleaned and will be ready for a new year in the fall!

Cherokee Washington High School

June 2025

Matt Malausky, Principal

Natalie Barkley, Instructional Coach



DISTRICT GOAL 1

**COLLEGE & CAREER
READINESS**

The year ended well and we are excited to have a bit of a break to start fresh again in August. Congratulations to the Class of 2025! They will be missed as they head on their own paths this summer and fall. The Class of 2026 is excited to fulfill their role as seniors and leaders in the building next year.

Things have been busy in the halls of the high school even though school is officially out. Mrs. Mulligan is working with our summer school students for credit recovery. Students are attending summer school from 9am-noon to regain credits they did not receive this past school year. This works out well in the library as they are able to ask questions, work at their own pace through online or packet modules, and also get lunch in the cafeteria if they'd like before heading home for the day.

DISTRICT GOAL 2

21ST CENTURY SKILLS

**PROBLEM SOLVING,
TEAM BUILDING &
INTERPERSONAL SKILLS**

The rooms and halls are being cleaned by our great team of custodians. They are repainting a couple rooms, cleaning all of the floors and cleaning things up before the next school year starts. The WET WAX signs are up and you can smell things getting freshened up!

Our BLT worked hard throughout the year updating the student handbook for the 2025-2026 school year and plans are underway for the new school year with the first few days of professional development. We will have Officer Gannon and the Emergency Management team help our staff with emergency trainings on one of our first days back. ACES training is something that we are looking forward to sharing with our staff as this will help us all have a better understanding of the students we serve in Cherokee. Many of our staff members are excited to have the time to collaborate on Friday afternoons as well as complete many necessary tasks that seem to fall by the wayside without the time set aside to tackle. We will be providing "office hours" for teachers where students can come get help from 1-2 each Friday followed by a rotation of collaborations, Marzano work, SPED and IEP meetings, curriculum work, breakouts geared toward our staff needs/interests, as well as some differentiated instructional strategies.

DISTRICT GOAL 3

**COMMUNICATION &
POSITIVE
RELATIONSHIPS**

The baseball and softball teams are hard at work in their seasons. The Braves are hosting a variety of athletic camps throughout the summer (basketball, volleyball, tennis, etc). If you drive by the high school parking lot early in the morning you will see it full of athlete cars for strength and conditioning. It's great to see our kids putting in the work during the off-season.



Superintendent Report June, 2025

Board/District Goal #1: To support and expand career opportunities with local entities, in addition to college readiness, by prioritizing/allocating resources

- I attended the Summit on Student Success on Wednesday. The keynote speaker, Stephen Sroka, shared his message about the power of many and how that helps to create a culture of belonging for all students. I also attended two breakout sessions about a program similar to our CAPS program and another on what districts can do to build belonging through district branding. This was a good opportunity to hear some ideas as well as network with some other superintendents from other parts of the state.

Board/District Goal #2: To develop problem solving skills, interpersonal skills, and team building skills for all students, while increasing implementation/alignment of Iowa Common Core, by prioritizing/allocating resources.

- Summer projects are on a smaller scale this summer. We have been in contact with Travis Squires to set up a time to review funding options for facility ideas that came to life through the facility assessment. I am shooting for a date in July to meet with Travis.

Board/District Goal #3: Improve communication between all stakeholders in the district that will promote an atmosphere that encourages positive relationships.

- We will have Northwest Iowa Counseling provident services within our district next year. They will be providing two therapists, each of them in our district two days a week to serve our students and staff. This will be at no cost to the district other than providing them a consistent and confidential space in each building to meet with students.

Technology Update

- **IT Director, Dan Bringle**
 - Just finished installing WiFi at the ball fields. I'm currently working on a system so ticket takers can use their tablets for admissions to the ball games.
 - We've also been going through the Chromebooks and making repairs as needed.
 - In addition, I have been installing new equipment, including more cameras and fobs. Unfortunately, the weather hasn't been cooperating, which has made outdoor work a challenge.

Nursing, Nutrition & Transportation Update

- **Director of Nursing, Rachel Doeden**
 - Another busy year in the health offices. I am grateful for the assistance of home health agency nurses for 2 of our medically complex children in CES
 - 2024-2025 Health Office Visit totals:
 - District: 5,952
 - CES:
 - Total visits: 3584.... avg: 21.3/day
 - Sent home: 289 students
 - Returned to class to learn: 3295 students
 - Ended the year with 49 scheduled medications at school

- CMS:
 - Total Visits: 1617... avg: 9.6/day
 - Sent home: 83 students
 - Returned to class to learn: 1,534 students
 - Ended the year with 24 scheduled medications at school
- CWHS:
 - Total Visits: 751 documented... avg: 4/day
 - Sent home: 72 students
 - Returned to class to learn: 679 students
 - Ended the year with 4 scheduled medications
- **Food Service Director, Cara Jacobson**
 - Summer lunch is going great! We are averaging just over 200 for lunch and handing out about 150 breakfast to take home.
 - Joyce and I went over figures, and we still feel that we can do free breakfast for all students, and make reduced families free at lunch as well. The only student that will be paying this year are the families that don't qualify and they will be paying \$2.50 for lunch only, as breakfast is free to all. I feel that by continuing to properly manage the food purchases and utilizing government money, that we should still be able to keep a very comfortable balance in our account.
 - I have filled the part time position opening with Jill Holmes at the middle school and I am still searching for someone to share a non contract position with another staff member at the elementary school.
- **Transportation Director, Rachel Mallory**
 - Bus inspection went well, had a few things to fix, but knew about them before inspection, just didn't have a chance to get done before that day, as busy as we were.
 - June has been very busy with summer lunch, softball, baseball, swim team, football camps, and basketball scrimmages.

Activities, Building, Grounds, & Capital Projects Update

- **Maintenance Director, Mike Fiedler & Grounds Director, Jamie Hodgdon**
 - Greenhouse is completed and about 75% of utilities have been hooked up.
 - Summer cleaning is going well.
 - Tunnel work will begin next week.
 - Shades for CES Commons windows will have shades installed Saturday, June 28
 - Spring season went well.
 - Jamie has been busy mowing and tending to the grounds.
- **Activities Director, Jason Spooner**
 - Baseball and softball are in mid season. Both teams are off to slow starts but are playing better. Many young athletes are playing varsity time.
 - Boys new baseball scoreboard will be here on June 12 and installed ASAP. Wifi will be installed at the concession stand area to help with scanning credit cards for fans and postseason.
 - Summer weights have been very successful. Many athletes are benefitting with speed and weight training from Coach Hoskinson and Coach Alesch. HS weights are on MWF and Middle school weights are Tuesday and Thursday.

EMPLOYEE TRAVEL COMPENSATION

Employees traveling on behalf of the school district and performing approved school district business will be reimbursed for their actual and necessary expenses. Actual and necessary travel expenses will include, but not be limited to, transportation and/or mileage costs, lodging expenses, meal expenses and registration costs.

Travel Outside the School District

Travel outside of the school district must be pre-approved. Pre-approval will include an evaluation of the necessity of the travel, the reason for the travel and an estimate of the cost of the travel to qualify as approved school district business. Travel outside the school district by employees, other than the superintendent, is approved by the superintendent. Travel outside the district by the superintendent will be approved by the board president.

Reimbursement for actual and necessary expenses may be allowed for travel outside the school district if the employee received pre-approval for the travel. Prior to reimbursement of actual and necessary expenses, the employee must provide the school district with a detailed, itemized receipt, indicating the date, purpose and nature of the expense for each claim item. In exceptional circumstances, the superintendent may allow a claim without proper receipt. Written documentation explaining the exceptional circumstances is maintained as part of the school district's record of the claim.

Failure to have a detailed receipt will make the expense a personal expense. Personal expenses, including mileage, in excess of that required for the trip are reimbursed by the employee to the school district no later than 10 working days following the date of the expense.

Reimbursement for actual and necessary expenses for travel outside the school district will be limited to the pre-approved expenses. Pre-approved expenses for registration are limited to the actual cost of the registration.

Pre-approved expenses for transportation within three-hundred miles of the school district administrative office will be by automobile. If a school district vehicle is not available, the employee will be reimbursed 50 cents per mile. Travel to/from home and work is never a reimbursable travel expense. Travel costs for a spouse or anyone other than the district employee shall be a personal expense not reimbursed by the district.

Pre-approved expenses for transportation outside of three-hundred miles of the school district administrative office may be by public carrier. Reimbursement for air travel will be at the tourist class fares. Should an employee choose to travel by automobile, reimbursement will be limited to the public carrier amount. Pre-approved expenses for transportation in a rental car is limited to the cost of a Class "C" rental car at a medium priced agency unless the number of people traveling on behalf of the school district warrants a larger vehicle.

Travel Within the School District

Employees required to travel in their personal vehicle between school district buildings to carry out the duties of their position may be reimbursed at the Internal Revenue Service standard mileage rate. It is the responsibility of the superintendent to approve travel within the school district by employees. It is the responsibility of the board to review the travel within the school district by the superintendent through the board's audit and approval process.

Code	Description
	<u>Development</u>
401.10	<u>Credit and Procurement Cards</u>
	<u>Expenditures for a Public</u>
705.04	<u>Purpose</u>
	<u>Expenditures for a Public</u>
705.04-R(1)	<u>Purpose - Use of Public Funds</u>
	<u>Regulation</u>
	<u>Transporting Students in</u>
904.01	<u>Private Vehicles</u>

Approved 6/15/1998, 2/23 Reviewed 5/13, 7/16, 2/19, 9/19, 2/22, 6/25
Revised 6/18/2007, 9/16/19, 1/16/23

RECOGNITION FOR SERVICE OF EMPLOYEES

The board recognizes and appreciates the service of its employees. Employees who retire or resign may be honored by the board, administration and staff in an appropriate manner.

If the form of honor thought appropriate by the administration and employees involves unusual expense to the school district, the superintendent will seek prior approval from the board.

Legal Reference: Iowa Const. Art. III, § 31.
Iowa Code § 279.8.

Cross Reference: 407 Licensed Employee Termination of Employment
413 Classified Employee Termination of Employment

Approved 6/15/98 Reviewed 5/13, 7/16, 2/19, 2/22, 6/25 Revised 6/21/2004

EMPLOYEE POLITICAL ACTIVITY

Employees will not engage in political activity upon property under the jurisdiction of the board including the use of school district e-mail accounts. Activities including, but not limited to, posting of political circulars or petitions, the distribution of political circulars or petitions, the collection of or solicitation for campaign funds, solicitation for campaign workers, general information regarding elections or ballot issues and the use of students for writing or addressing political materials, or the distribution of such materials to or by students are specifically prohibited.

Violation of this policy may be grounds for disciplinary action.

Legal Reference: Iowa Code §§ 55; 279.8.

Cross Reference: 409.5 Licensed Employee Political Leave
414.5 Classified Employee Political Leave

Approved _____ Reviewed 5/13, 7/16, 2/19, 2/22, 6/25 Revised _____

CREDIT CARDS

Employees may use school district credit cards for the actual and necessary expenses incurred in the performance of work-related duties. Actual and necessary expenses incurred in the performance of work-related duties include, but are not limited to, fuel for school district transportation vehicles used for transporting students to and from school and for school-sponsored events, payment of claims related to professional development of the board and employees, and other expenses required by employees and the board in the performance of their duties.

Employees and officers using a school district credit card must submit a detailed receipt in addition to a credit card receipt indicating the date, purpose and nature of the expense for each claim item. Failure to provide a proper receipt will make the employee responsible for expenses incurred. Those expenses are reimbursed to the school district no later than ten working days following use of the school district's credit card. In exceptional circumstances, the superintendent or board may allow a claim without proper receipt. Written documentation explaining the exceptional circumstances is maintained as part of the school district's record of the claim.

The school district may maintain a school district credit card for actual and necessary expenses incurred by employees and officers in the performance of their duties. The superintendent may maintain a school district credit card for actual and necessary expenses incurred in the performance of the superintendent's duties. The transportation director may maintain a school district credit card for fueling school district transportation vehicles in accordance with board policy.

It is the responsibility of the superintendent to determine whether the school district credit card use is for appropriate school business. It is the responsibility of the board to determine through the audit and approval process of the board whether the school district credit card used by the superintendent and the board is for appropriate school business.

The superintendent is responsible for developing administrative regulations regarding actual and necessary expenses and use of a school district credit card. The administrative regulations will include the appropriate forms to be filed for obtaining a credit card.

Legal Reference: Iowa Constitution, Art. III, § 31.
Iowa Code §§ 279.8, .29, .30 (2013).
281 I.A.C. 12.3(1).

Cross Reference: 216.3 Board of Directors' Member Compensation and Expenses
401.7 Employee Travel Compensation

Approved 6/15/98 Reviewed 5/13, 7/16, 2/19, 2/22, 6/25 Revised _____

EMPLOYEE EXPRESSION

The board believes the district has an interest in maintaining an orderly and effective work environment while balancing employees First Amendment rights to freedom of expression and diverse viewpoints and beliefs. When employees speak within their official capacity, their expression represents the district and may be regulated. The First Amendment protects a public employee's speech when the employee is speaking as an individual citizen on a matter of public concern. Even so, employee expression that has an adverse impact on district operations and/or negatively impacts an employee's ability to perform their job for the district may still result in disciplinary action up to and including termination.

Employees will comply with Iowa law to the extent that compliance does not infringe on employees' free speech rights.

Employees who use social media platforms are encouraged to remember that the school community may not be able to separate employees as private citizens, from their role within the district. Employee expression on social media platforms that interferes with the district's operations or prevents the district from functioning efficiently and effectively may be subject to discipline up to and including termination.

A district employee who acts to protect a student for engaging in free expression or who refuses to infringe on students engaging in free expression; and who is acting within the scope of their professional ethics will not be retaliated against or face any adverse employment action based on their behavior provided that expression is otherwise permitted by law and board policy.

If the board or court finds an employee that is subject to licensure, certification or authorization by the Board of Educational Examiners discriminated against a student or other co-employee, the board will refer the employee to the Board of Educational Examiners for additional proceedings as required by law and which may result in discipline up to and including termination.

RELEASE OF CREDIT INFORMATION

The following information will be released to an entity with whom an employee has applied for credit or has obtained credit: title of position, income, and number of years employed. This information will be released without prior written notice to the employee. Confidential information about the employee will be released to an inquiring creditor with a written authorization from the employee.

It is the responsibility of the board secretary or superintendent to respond to inquiries from creditors.

Legal Reference: Iowa Code §§ 22.7; 279.8.

Cross Reference: 401.5 Employee Records

Approved _____ Reviewed 6/13, 7/16, 3/19, 3/22, 6/25 Revised _____

CHILD ABUSE REPORTING

In compliance with state law and to provide protection to victims of child abuse, the board believes incidents of alleged child abuse should be reported to the proper authorities. All licensed school employees, teachers, coaches and paraeducators and all school employees 18 years of age or older are mandatory reporters as provided by law and are to report alleged incidents of child abuse they become aware of within the scope of their professional duties.

When a mandatory reporter suspects a student is the victim of child abuse, the mandatory reporter shall make an oral report of the suspected child abuse to the Iowa Department of Human Services within 24 hours of becoming aware of the abusive incident and shall make a written report to the Iowa Department of Human Services within 48 hours following the oral report. If the mandatory reporter believes the child is in immediate danger, the local law enforcement agency will also be notified.

Within six months of their initial employment, mandatory reporters will take a training course involving the identification and reporting of child abuse, or submit evidence they've taken the course within the previous three years. Once the training course has been taken, the certification will remain valid for three years. Employees who have taken the two-hour training course will take the one-hour follow up training course every three years and prior to the expiration of their certificate.

Legal Reference: Iowa Code §§ 232.67-.77; 232A; 235A; 280.17.
441 I.A.C. 9.2; 155; 175.
1982 Op. Att'y Gen. 390, 417.
1980 Op. Att'y Gen. 275.

Cross Reference: 402.3 Abuse of Students by School District Employees
502.9 Interviews of Students by Outside Agencies
507 Student Health and Well-Being

Approved _____ Reviewed 6/13, 7/16, 3/19, 3/22, 6/25 Revised _____

CHILD ABUSE REPORTING REGULATION

Iowa law requires licensed employees to report to the Iowa Department of Human Services (DHS) instances of suspected child abuse, which they become aware of within the scope of their professional duties.

The law further specifies that a licensed employee who knowingly or willfully fails to report a suspected case of child abuse is guilty of a simple misdemeanor and that the licensed employee may be subject to civil liability for damages caused by the failure to report.

Employees participating in good faith in the making of a report or in a judicial proceeding that may result from the report, are immune from liability.

Child Abuse Defined

"Child abuse" is defined as:

- Any nonaccidental physical injury, or injury which is at variance with the history given of it, suffered by a child as the result of the acts or omissions of a person responsible for the care of the child.
- The commission of a sexual offense with or to a child . . . as a result of the acts or omissions of the person responsible for the child. . . . Sexual offense includes sexual abuse, incest, and sexual exploitation of a minor.
- The failure on the part of a person responsible for the care of a child to provide for the adequate food, shelter, clothing or other care necessary for the child's welfare when financially able to do so or when offered financial or other reasonable means to do so. A parent or guardian legitimately practicing religious beliefs who does not provide specified medical treatment for a child for that reason alone will not be considered abusing the child.
- The acts or omissions of a person responsible for the care of a child which allow, permit or encourage the child to engage in acts prohibited pursuant to *Iowa Code*, section 725.1 which deals with prostitution.
- Any mental injury to a child's intellectual or psychological capacities evidenced by an observable and substantial impairment in the child's ability to function within the child's normal range of performance and behavior as the result of the acts or omissions of a person responsible for the care of the child, if the impairment is diagnosed by a licensed physician or qualified mental health professional.
- An illegal drug is present in a child's body as a direct and foreseeable consequence of the acts of omissions of the person responsible for the care of the child.
- The person responsible for the care of a child has, in the presence of the child, as defined in section 232.2, subsection 6, paragraph "p", manufactured a dangerous substance, as defined in section 232, subsection 6, paragraph "p", or in the presence of the child possesses a product containing ephedrine or its salts, optical isomers or its salts, pseudoephedrine or its salts, with the intent to use the product as a precursor or an intermediary to a dangerous substance.
- The commission of bestiality in the presence of a minor under section 717C.1 by a person who resides in a home with a child, as a result of the acts of omissions of a person responsible for the care of the child.

Teachers in public schools are not "persons responsible for the care of the child" under this definition.

ABUSE OF STUDENTS BY SCHOOL DISTRICT EMPLOYEES

Physical or sexual abuse of students, including but not limited to sexual or physical relationships, grooming behavior, and otherwise inappropriate relationships with students by employees will not be tolerated. The definition of employees for the purpose of this policy includes not only those who work for pay but also those who are volunteers of the school district under the direction and control of the school district. Employees found in violation of this policy will be subject to disciplinary action up to and including discharge.

The school district will respond promptly to allegations of abuse of students by school district employees by investigating or arranging for the investigation of an allegation and a timely reporting to all relevant agencies as required by law. The processing of a complaint or allegation will be handled confidentially to the maximum extent possible. Employees are required to assist in the investigation when requested to provide information and to maintain the confidentiality of the reporting and investigation process.

The school district has appointed a Level I investigator and alternate Level I investigator. The school district has also arranged for a trained, experienced professional to serve as the Level II investigator. The Level I investigator and alternate will be provided training in the conducting of an investigation at the expense of the school district. The names of the investigators are listed in the student handbook published annually in the local newspaper and posted in all school facilities.

The superintendent is responsible for drafting administrative regulations to implement this policy.

Legal Reference: Iowa Code §§ 232.67, .70, .73, .75; 235A; 272A; 280.17; 709; 728.12(1) (2013).
281 I.A.C. 12.3(6), 102; 103.
441 I.A.C. 155; 175.
1980 Op. Att'y Gen. 275.

Cross Reference: 104 Bullying/Harassment
402.2 Child Abuse Reporting
503.5 Corporal Punishment

Approved _____ Reviewed 6/13, 7/16, 3/19, 3/22, 6/25

Revised _____

ABUSE OF STUDENTS BY SCHOOL DISTRICT EMPLOYEES

Complaint of Injury to or Abuse of a Student by a School District Employee

Please complete the following as fully as possible. If you need assistance, contact the Level I investigator in your school.

Student's name and address: _____

Student's telephone no.: _____

Student's school: _____

Accused employee's name and place of employment:

Allegation is of _____ physical abuse _____ sexual abuse*

Please describe what happened. Include the date, time and where the incident took place, if known. If physical abuse is alleged, also state the nature of the student's injury:

Were there any witnesses to the incident or are there students or persons who may have information about this incident? _____yes _____no

If yes, please list by name, if known, or classification (for example "third grade class," "fourth period geometry class"):

*Parents of children who are in pre-kindergarten through sixth grade and whose children are the alleged victims of or witnesses to sexual abuse have the right to see and hear any interviews of their children in this investigation. Please indicate "yes" if the parent/guardian wishes to exercise this right:

_____ Yes _____ No Telephone Number _____

MILK	Skim	Skim Chocolate	1%	1% choc	
Prairie Farms/ land o la	\$0.3000	\$0.2950	\$0.3033	\$0.3010	
Deans/Kemps	\$0.3040	\$0.2990	\$0.3070	\$0.3020	
Hiland Dairy	no bid	no bid	no bid	no bid	
BREAD	WG White Bread	Whole Wheat Bread	WG Hamburger Buns	WG Hot Dog Buns	Hoagie
Sara Lee	\$0.00	\$2.59	.225ea	.225ea	.30ea
Caseys Bakery	Did not bid	Did not bid	Did not bid	Did not bid	Did not bid
Pan o Gold	\$0.00	\$2.65	.199 ea	.225 ea	.237ea
		(don't use)			(use very little)
Once again the bid was won by Prairie Farms for Milk and Pan O Gold for bread! We did not have any problems with either one this year, and they were great to work with.					
Thank you!					
Cara Jacobson Food Service Director					

Cherokee Community School District

"Empowering Learners"

Thomas Ryherd
Superintendent
tryherd@ccsd.k12.ia.us

600 W. Bluff Street
Cherokee, Iowa 51012
Phone: 712-225-6767
Fax: 712-225-6769

May 28, 2025

Your Business Name & Address Cherokee Country Store 820 S. Second St., Cherokee, IA

Re: Bid for Gasoline

The Cherokee Community School District requests bids for the fuel needs of the district for the 2025-2026 school year.

Bidders will be asked to submit a bid that will adjust with the pump prices, a percentage off posted pump prices for that day with that margin remaining the same throughout the bid period.

Bids will be for ethanol and diesel fuel. The margin between the two can be different.

If interested in bidding, please complete the information below and return to: Tom Ryherd, Cherokee Community School District, 600 West Bluff, Cherokee, Iowa 51012

What amount of discount would you offer the district?

Unleaded Regular w/Ethanol: 10 cents

Diesel: 08 cents

Could the district be billed monthly for fuel purchased?

yes

Because the schools are exempt from state taxes, could those taxes be deducted from the monthly invoice? yes

Could the district be issued a credit card with a security code for fuel purchases? yes

All discount prices would remain in effect till June 30, 2026. Sealed bids are due by June 11, 2025 in the superintendent's office no later than 3:00 p.m.

All bids will be considered separately (Unleaded Regular and/or Diesel), the Cherokee Community School District reserves the right to reject any and all bids.

The Board will make their decision at their regular meeting on June 16, 2025.

If you have question about this bidding procedure, please feel free to call Rachel at 229-0848 or Tom at 225-6767.

Sincerely,

Rachel Mallory

Rachel Mallory, Transportation Director
Tom Ryherd, Superintendent

Administration & Directors

Matt Malausky – Principal – Washington High
Krista Miller – Principal – Cherokee Middle
Brian Christiansen – Principal – Cherokee Elementary
Jason Spooner – Activities Director

Board of Education

Jodi Thomas – President
Ray Mullins – VP
Jocelyn Riggert
Brian Freed
Jared Barkley
Joyce Lundsgaard, SBO/Secretary

Cherokee Community School District

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600 W. Bluff Street
Cherokee, Iowa 51012
Phone: 712-225-6767
Fax: 712-225-6769

May 28, 2025

Your Business Name & Address

H-Y-VEE (CHEROKEE 1068)

Re: Bid for Gasoline

The Cherokee Community School District requests bids for the fuel needs of the district for the 2025-2026 school year.

Bidders will be asked to submit a bid that will adjust with the pump prices, a percentage off posted pump prices for that day with that margin remaining the same throughout the bid period.

Bids will be for ethanol and diesel fuel. The margin between the two can be different.

If interested in bidding, please complete the information below and return to: Tom Ryherd, Cherokee Community School District, 600 West Bluff, Cherokee, Iowa 51012

What amount of discount would you offer the district?

Unleaded Regular w/Ethanol: 12.4

Diesel: 12.4

Could the district be billed monthly for fuel purchased?

WILLING TO DISCUSS

Because the schools are exempt from state taxes, could those taxes be deducted from the monthly invoice? YES - GAS

Could the district be issued a credit card with a security code for fuel purchases? _____

All discount prices would remain in effect till June 30, 2026. Sealed bids are due by June 11, 2025 in the superintendent's office no later than 3:00 p.m.

All bids will be considered separately (Unleaded Regular and/or Diesel), the Cherokee Community School District reserves the right to reject any and all bids.

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Board of Education

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Brian Freed
Jared Barkley
Joyce Lundsgaard, SBO/Secretary

STOCK# 11758
BODY MODEL: T3FE4004 84 CAPACITY

CROSS ARM AIR POWERED
STOP ARMS AIR POWERED
ALTERNATOR 240 AMP
AXLE FRONT 14600
AXLE REAR 23000
AXLE REAR NO SPIN REAR
BATTERY DISCONNECT SWITCH
BRAKE AIR 6"/7"
BRAKE DUST SHIELDS
CAMERA BACK UP
CAMERA SYSTEM REI *3000 if we install*
DOOR AIR POWERED
EMERGENCY EQUIPMENT COMPARTMENT
ENGINE 280 HP CUMMINS
FUEL TANK 100 GALLON
GRAY FLOOR
HEATER BOOSTER PUMP
HEATER MIDSHIP
HEATER WEBASTO AUXILLIARY
LIGHTS LED EXTERIOR
LIGHTS LED INTERIOR
RADIO AM-FM-MP3-USB w/ PA MIC
ROOF HATCHES, SPHEROS, LG RED HANDLE
SEAT DRIVER AIR RIDE
SEAT DRIVER RH SIDE ARM REST
SEATS PASSENGER BLUE
SUSPENSION FRONT AIR RIDE
SUSPENSION REAR AIR RIDE
TRANSMISSION PTS3000
WINDOWS TINTED

PRICE INCLUDING DELIVERY: \$93,000

STOCK # 11937
BODY MODEL: T3FE4004 84 CAPACITY

ACOUSTICAL CEILING, FULL LENGTH
ALTERNATOR 240 AMP
ARMREST,RH,DRIVER,SEAT,NATIONAL
AXLE FRONT 13200
AXLE REAR 21000
BRAKE DUST SHIELDS
BRAKES AIR 5"/7"
BUMPERS ARMOR COATED
CAMERA SYSTEM BACK UP
DOOR AIR POWERED
EMERGENCY EQUIPMENT COMPARTMENT
ENGINE CUMMINS ISB 6.7L 250 HP
FLOOR GRAY
FUEL TANK 100 GALLON
HAND RAIL LARGE FORWARD ENTRANCE
HEATER BOOSTER PUMP
HEATER MID SHIP
LIGHTS LED EXTERIOR
LIGHTS LED INTERIOR
RADIO AM-FM-MP3-USB w/ PA MIC
ROOF HATCHES, SPHEROS, LG RED HANDLE
ROOF TOP WHITE
SEAT COLOR GRAY
SEAT DRIVER AIR RIDE
SEAT DRIVER RH SIDE ARM REST
STABILITY CONTROL
STEP TREADS STUDDED w/ WHITE NOSINGS
STOP ARMS AIR POWERED
SUSPENSION FRONT AIR RIDE
SUSPENSION REAR AIR RIDE
TIRE RIMS ALUMINUM
TRANSMISSION ALLISON PTS2500
VANDAL LOCKS
WHEELBASE,232 IN
WINDOWS TINTED
WINDSHIELD TWO PIECE CURVED GLASS

PRICE INCLUDING DELIVERY: \$90,000.00